# MINUTES
# OXNARD CITY COUNCIL
## Special Meeting
## November 25, 2014

A. ROLL CALL/POSTING OF AGENDA

At 6:06 p.m., the special meeting of the Oxnard City Council convened in the Council Chambers. Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, Dorina Padilla and Bert Perello were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Flynn presided and called the meeting to order.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States, followed by a moment of silence. Staff members present were: Daniel Martinez, City Clerk; Greg Nyhoff, City Manager; Stephen Fischer, Interim City Attorney; Matthew Winegar, Development Services Director; James Cameron, Chief Financial Officer; Scott Whitney, Assistant Police Chief; Carrie Sabatini, Interim Housing Director; Grace Magistrale Hoffman, Deputy City Manager; Daniel Rydberg, Interim Utilities Director; Martin Erickson, Deputy City Manager; Karl Lawson, Compliance Services Manager and Kymberly Horner, Interim Redevelopment Services Manager.

E. CEREMONIAL CALENDAR

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

M. CITY COUNCIL / BUSINESS/COMMITTEE REPORTS

Development Services Department

1. SUBJECT: "One Stop" Permit Center Update. (017)
RECOMMENDATION: Receive a report on the initial results of the permit/process business tax certificate community and focus group meetings.
DISCUSSION: Comments were received from Suzanne Quitoriano.
ACTION: The City Council concurred to remove from agenda.

G. TRANSMITTAL OF INFORMATION ONLY ITEMS

Finance Department

1. SUBJECT: State Controller Financial Transactions Report. (001)
RECOMMENDATION: Receive the State Controller Financial Transactions Report per sections 53891 and 53893 of the Government Code.
DISCUSSION: The Chief Financial Officer briefly explained that this process was required by State Controller Office which included "accrued leave" information.

Public comments were received from: Jim Lavery and Dan Pinedo.

The City Council questioned if the "accrued leave" data was part of the report.

The City Manager reported that information regarding "accrued leave" issues would be presented to the Council.

ACTION: Received State Controller Financial Transactions Report. (MacDonald/Ramirez). Ayes: Ramirez, MacDonald, Padilla, Perello and Flynn.

H. INFORMATION/CONSENT PUBLIC HEARINGS

I. PUBLIC HEARINGS

J. APPOINTMENT ITEMS

K. REPORTS

Housing Department

1. SUBJECT: Verbal Report on the Completion of the Vista Urbana Housing Project.
RECOMMENDATION: Receive and Consider Report.
DISCUSSION: The Compliance Services Manager reviewed the housing project including assisting homebuyers, the appraisal process within the Riverpark community and conditions placed on the affordable housing project.

At 6:43 p.m. Mayor Flynn left the meeting and Mayor Pro Tem Ramirez presided. At 6:50 p.m., Mayor Flynn returned to the meeting and presided.

Public comments were received from: Cassandra Lopez; Gloria Valencia; Francine Castanon; Larry Stein; Daniel Lechliter and William Terry.

The Interim Redevelopment Services Manager discussed the HERO Assistance Program in the Riverpark community and other areas of the City.

The Council discussed: the desire for home ownership; property values of the neighborhood and the appraisal of properties in the Riverpark community.

ACTION: The City Council provided comments and directions to staff.

Utilities Department

2. SUBJECT: Report on the Utilities Department and Approval of a Resolution Amending Resolution Number 14,667, Authorizing Full-Time Positions in the City Service. (003)
RECOMMENDATION: 1) Receive a report on the Utilities Department and approve a **Resolution No. 14,701** amending Resolution Number 14,667, authorizing regular full-time positions and the creation of new full-time positions in the City Service; and 2) Authorize the City Manager to make the necessary budgetary adjustments.
DISCUSSION: The Interim Utilities Director and Steve McDonald, Carollo Engineers, reviewed several issues including: future "development" vision; assessment of assets; analysis of needs; financial funding and rate structure.

Public comments were received from: Joseph Contaoi; Larry Stein; Dan Pinedo; William Terry; Sandra Sudac; Lupe Anguiano and Steve Nash.

The City Manager commented that proposed costs were "cost" neutral; results of the consultant plan and future reviews of proposed salaries.

The Council discussed several issues including funding of personnel costs; possible internship program; maintenance of infrastructure and having to review period.

ACTION: Approved as recommended with periodic updates. (MacDonald/Ramirez). Ayes: MacDonald, Padilla, Flynn and Ramirez. Noes: Perello (due to "concern of the finances" and many questions.)

L. REPORT OF CITY MANAGER

The City Manager commented on recent Ormond Beach improvements.

M. CITY COUNCIL / BUSINESS/COMMITTEE REPORTS

The Council discussed: attending National Conference of Cities (use of "Open Gov" software); discussion of crime in City and reward program; Anterra site; information from Southern California Edison regarding the possible site of a Power Plant on the beach.

N. PUBLIC COMMENTS ON REPORTS

O. PUBLIC COMMENTS ON STUDY SESSION

P. STUDY SESSION

Q. REVIEW OF INFORMATION/CONSENT AGENDA

Comments were received from: Development Services Director and Interim Utilities Director (S-1); Interim Utilities Director (S-3); and Ann Shepherd, Naval Base (S-4).

R. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from: Joseph Contaoi (S-3); Nancy Pedersen (S-4); Pat Brown (S-4); Dan Pinedo (S-4) and Steve Nash (S-1) and S-(4).

S. INFORMATION/CONSENT AGENDA

Development Services Department

1. SUBJECT: Oxnard Boulevard Intelligent Transportation System (ITS) Extension. (027) RECOMMENDATION: 1) Adopt Project Specification No. DS 15-04 for extending the ITS Project to include Oxnard Boulevard and to connect various Water facilities throughout the City; and 2) Approve a budget appropriation for the Oxnard Boulevard ITS Project including $500,000 received from the California Department of Transportation (Caltrans) for relinquishing Oxnard Boulevard, transferring $250,000 of Circulation System Improvement Funds (CSIF) from the ITS Project, and appropriating $271,575 from the Water Enterprise Fund Balance (WEFB) for the connection of various water facilities into the City's fiber optic backbone.

Fire Department

2. SUBJECT: Authorization to Submit an Application to the Federal Emergency Management Agency for $40,250 in Assistance to Firefighters Grants Program (AFG) Funds. (031)
RECOMMENDATION: Adopt **Resolution No. 14,702** authorizing: 1) The City Manager to submit a grant application to the Federal Emergency Management Agency (FEMA) AFG program in the amount of $40,250; 2) The City Manager or designee to execute the grant agreement if grant funds are awarded to the City; 3) The Chief Financial Officer to appropriate the funds and perform all other required financial actions; and 4) The Fire Chief or designee to submit non-financial reports.

Utilities Department

3. SUBJECT: First Amendment to Agreement with Carollo Engineers, Inc. for Public Works Integrated Master Planning Including Condition, Assessment, Operations, Maintenance & Performance Optimization. (035)
RECOMMENDATION: 1) Approve and authorize the Mayor to execute a First Amendment to the Agreement with Carollo Engineers, Inc., (A-7668) for Public Works Integrated Master Planning including Condition Assessment, Operations, Maintenance & Performance Optimization, in the amount of $1,758,615, to bring the total amount to $4,606,116, for the provision of Phase 2 services; and 2) Approve appropriations of $102,958 from Water Operating Fund 601 Fund Balance; $170,000 from Water Resource Fee 606 Fund Balance; $141,873 from Wastewater Collection Fund 611 Fund Balance and $416,949 from Wastewater Treatment Fund 621 Fund Balance for a total of $831,780.

4. SUBJECT: Second Amendment to Agreement between the United States Department of the Navy and the Nature Conservancy and the Trust for Public Land and the City of Oxnard. (055)
RECOMMENDATION: Approve joining the Encroachment Protection Agreement and authorize the Mayor to execute a Second Amendment with the United States Department of the Navy and the Nature Conservancy and the Trust for Public Land and the City of Oxnard (A-7734).

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Ramirez/MacDonald) Ayes: Padilla, Perello, Flynn, Ramirez and MacDonald.

T. ADJOURNMENT

At 9:59 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

Tim Flynn

TIM FLYNN
Mayor

CARMEN RAMIREZ
Mayor Pro Tem