

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. Commission agendas are available on the City of Oxnard website 7 days prior to regular meetings, at www.oxnard.org/city-meetings



AGENDA
Parks, Recreation & Community Services Commission
Regular Meeting
Council Chambers, 305 W Third Street
January 22, 2025
5:30 p.m.

Please click the link below to join the webinar:

https://us06web.zoom.us/webinar/tZEpdO2trjwqHNx81fSdKfiX4rUI9O5l3eC5/ics?icsToken=DKP8v1FYIfycANXITgAALAAAAAt27372tzXt6OTRWlhEU93euCFxOawebn9P2Nm0Tb6mNJUBR0ZeYJPdC_UYbRy9RFsmysg9zFmsp8eovTawMDAwMQ

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

**US: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or
888 475 4499 (Toll Free)**

Webinar ID: 854 3450 7068

Passcode: 735744

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 2:00 p.m. on the day of the meeting by contacting the Commission Secretary Mariah Sanchez at mariah.sanchez@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial: US: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 811 853 5257 (Toll Free) or 888 475 4499 (Toll Free) and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Mariah Sanchez at 805-385-7995. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.

- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of October 23, 2024.
RECOMMENDATION: Approve.
2. SUBJECT: Minutes of the Regular Meeting of November 27, 2024.
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Parks, Recreation & Community Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. COMMISSION BUSINESS:

1. SUBJECT: Adoption of 2025 Parks, Recreation and Community Services Commission Meeting Calendar
RECOMMENDATION: That the Commission adopt the 2025 calendar of meeting dates, time, and location.
2. SUBJECT: Parks, Recreation and Community Services Commission 2025 Annual Work Plan
RECOMMENDATION: That the Commission select items from the Oxnard Parks and Recreation Master Plan and develop a work plan for the calendar year.

E. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Mariah Sanchez at 805-385-7995. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.
--

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

F. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

G. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

H. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Mariah Sanchez at 805-385-7995. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

2021 PARKS & RECREATION MASTER PLAN ACTION ITEMS

PRIMARY RECOMMENDATIONS

RECOMMENDATION #1 : Create an Oxnard Parks and Recreation District to Generate More Revenue. (GOAL 1.1.c)

No.	MP Page #	Task (Action Item)	Assigned	Status
R1	10, 115	Task #1	City Manager	TBD

RECOMMENDATION #2: Restore and improve access to Ormond Beach by supporting the Ormond Beach Wetlands Restoration Plan and

No.	MP Page #	Task (Action Item)	Assigned	Status
R2	10, 200	Task #1	Engineering CIP	Partnership with Fed, State, Hueneme, Surfrider

RECOMMENDATION #3: Coordinate with stakeholders to promote tourism as it specifically relates to parks and recreation.

No.	MP Page #	Task (Action Item)	Assigned	Status
R3	10	Task #1	Visit Oxnard (OCVB)	TBD

RECOMMENDATION #4: Improvements should be made to the bike network per the Mobility Plan and General Plan to

No.	MP Page #	Task (Action Item)	Assigned	Status
R4	10	Task #1	Engineering	In Process - 2023 Sustainable Transportation Plan

RECOMMENDATION #5: After auditing the current irrigation system, make appropriate repairs and alterations to make it more efficient and

No.	MP Page #	Task (Action Item)	Assigned	Status
R5	10, 122	Task #1 Waterwise Consulting Park Irrigation Audits	Parks	Completed
		Task #2 Garcia's Landscape Agreement for Irrigation Repairs		Completed

RECOMMENDATION #6: Foster existing and potential partnerships including the establishment of a non profit parks foundation to accept

No.	MP Page #	Task (Action Item)	Assigned	Status
R6	10, 117	Task #1	TBD	TBD

RECOMMENDATION #7: Re examine approach to urban forest system and landscape ordinance. (*NOT in GOALS)

No.	MP Page #	Task (Action Item)	Assigned	Status
R7	11	Task #1	Parks	In Process- DRAFT Tree Master Plan & Landscape Standard

RECOMMENDATION #8: Create a multi-purpose trail along the Santa Clara River with grant funds to meaningfully connect the

No.	MP Page #	Task (Action Item)	Assigned	Status
R8	11	Task #1	Ventura County	Planning

RECOMMENDATION #9: Reconsider Oxnard's Sunset Ordinance on a case by case basis and add field and pedestrian lighting to parks in

No.	MP Page #	Task (Action Item)	Assigned	Status
R9	11, 175	Task #1	Commission	Ad Hoc Committee Reviews

RECOMMENDATION #10: Incorporate revenue generating facilities into parks like rentals, concessions, and events. (GOAL 1.1.f.)

No.	MP Page #	Task (Action Item)	Assigned	Status
R10	11, 118	Task #1	Recreation	TBD

RECOMMENDATION #11: Reform the permitting process to be online and simple in order to encourage more park events and programming.

No.	MP Page #	Task (Action Item)	Assigned	Status
R11	11, 178	Task #1	Parks	In Process - TUPs and Facilitron

RECOMMENDATION #12: Incorporate signage in parks in multiple languages. (GOAL 2.3.b.)

No.	MP Page #	Task (Action Item)	Assigned	Status
R12	11, 152	Task #1	Parks	In Process

RECOMMENDATION #13: Transform turf to native or conservation plantings in appropriate areas. (GOAL 1.3.b.)

No.	MP Page #	Task (Action Item)	Assigned	Status
R13	11, 126	Task #1	Parks	In Process- Clean CA Grant, Durley, Campus Park

RECOMMENDATION #14: Develop Park Checklists to assist with standardizing the work and training maintenance and operations staff.

No.	MP Page #	Task (Action Item)	Assigned	Status
R14	11, 133		Parks	In Process - Playground Inspections, Park Inspections

GOAL #1 IMPROVE MAINTENANCE AND OPERATIONS

Strategy #1: Increasing & Diversifying Funds. MP pg. 112

No.	MP Page #	Task (Action Item)	Assigned	Status
1.1.a.	113	Generate Additional Revenue for Parks	Parks, Recreation	Installed new Parking Meters at Ololkoy Beach Park
1.1.b.	114	Create a Tax to Fund Parks & Recreation	City Council	
1.1.c.	115	Create an Oxnard Parks & Recreation District	City Council	Districts are policy decisions.
1.1.d.	115	Encourage Business Improvement Districts in Commercial Areas		
1.1.e.	117	Establish a Non-Profit Parks Foundation		Friends of Campus Park
1.1.f.	118	Incorporate Revenue Generating Facilities into Parks		
Strategy #2: Becoming More Efficient with Funds. MP pg. 120				
No.	MP Page #	Task (Action Item)	Assigned	Status
1.2.a.	121	Reduce Energy Costs	Parks	On Going
1.2.b.	122	Install Efficient & Controlled Irrigation	Parks	On Going
Strategy #3: Designing Parks to Lower Maintenance Load. MP pg. 124				
No.	MP Page #	Task (Action Item)	Assigned	Status
1.3.a.	125	Use Durable & Sustainable Materials	Parks	On Going
1.3.b.	126	Transform from Turf to Native or Conservation Plantings	Parks	CIP, Clean CA Grant, Durley, Campus Park
1.3.c.	128	Use "Low-Mow Turf" for Sustainable Landscapes	Parks	On Going
1.3.d.	129	Utilize Bio-Retention Technologies	Parks	
1.3.e.	130	Use Artificial Turf In Parks for Sports Play	Parks	Cost prohibitive at this time
Strategy #4: Streamlining Resources. MP pg. 132				
No.	MP Page #	Task (Action Item)	Assigned	Status
1.4.a	133	Develop Park Maintenance Checklists	Parks	On Going
GOAL #2 DIVERSIFY AMENITIES & FACILITIES				
Strategy #1: Designing Better Parks, MP pg. 136				
No.	MP Page #	Task (Action Item)	Assigned	Status
2.1.a.	137	Incorporate Habitats and Natural Features	Parks	
2.1.b.	138	Design Parks for Flexibility and Multi-Use		
2.1.c.	140	Focus on Existing Parks Before Adding More		
2.1.d.	141	Make Each Park Distinct		
2.1.e.	142	Establish Park Design Recommendation & Standards on Park Classifications		
Strategy #2: Activating the Beach, MP pg. 144				
No.	MP Page #	Task (Action Item)	Assigned	Status
2.2.a.	145	Add Lifeguards	Commission	
2.2.b.	146	Provide More Wayfinding Signage	City Manager	Beach signs are included in the citywide wayfinding program
2.2.c.	147	Establish Programming & Economic Drivers	Recreation	
2.2.d.	148	Add More Bike Parking	Parks	
2.2.e.	149	Promote Regional & Private Events	Visit Oxnard?	City logo (support) cannot be used for non-City events with City logo
Strategy #3: Ensuring Facilities Work for Everyone, MP pg. 150				
No.	MP Page #	Task (Action Item)	Assigned	Status
2.3.a.	151	Focus on Senior Center Development & Resources	Commission	Senior Services Commission has ad hoc committees that monitor
2.3.b.	152	Incorporate Signage in English, Spanish and Mixteco	Parks	On Going
2.3.c.	153	Establish/Renegotiate Joint-Use Strategies for Necessary Amenities		
2.3.d.	154	Design Parks that Reflect the Neighborhood Culture		
2.3.e.	155	Ensure Accessible Programs & Equipment		
2.3.f.	156	Address the Soccer Shortage	Commission	Council - more soccer fields - College Park 01/23
2.3.g.	158	Create a Place for baseball and softball	Commission	Council - new baseball fields at Sports Park 01/23
2.3.h.	159	Improve Tennis Facilities & Grow Interest in Pickleball	Engineering, Parks	Current CIP for Tennis Center

2.3.i.	160	Support Indoor Basketball	Recreation	
2.3.j.	161	Evaluate the Future of RiverRidge Golf Course	Public Works	COMPLETED
2.3.k.	162	Add Community Gardens	Commission	
Strategy #4: Creating a Dynamic Recreation Program, MP pg. 166				
No.	MP Page #	Task (Action Item)	Assigned	Status
2.4.a.	168	Address Program Gaps through Partnerships and In-House Programming	Recreation	
2.4.b.	169	Provide Transformative Programming	Recreation	
2.4.c.	170	Upgrade Capacity for New, Expanded Programs and Facilities	Recreation	
2.4.d.	170	Explore Development of Wellness Initiatives	Recreation	
2.4.e.	170	Provide Technology Resources for Users and Staff	Recreation	
GOAL #3 CREATE SAFE & ACTIVE PARKS				
Strategy #1: Increasing Activity, MP pg. 174				
No.	MP Page #	Task (Action Item)	Assigned	Status
3.1.a.	175	Reconsider Oxnard's Sunset Ordinance	Commission	
3.1.b.	176	Increase Programming	Recreation	Commission can support Recreation outreach efforts
3.1.c.	178	Reform the Permitting Process	Parks	In Process - TUPs and Facilitron
Strategy #2: Improving Lighting, MP pg. 180				
No.	MP Page #	Task (Action Item)	Assigned	Status
3.2.a.	181	Add Pedestrian and Field Lighting to All Parks	Commission	
Strategy #3: Improving Safety, MP pg. 182				
No.	MP Page #	Task (Action Item)	Assigned	Status
3.3.a.	183	Partner with Non-Profits to Provide Homeless Resources	Commission (working w/ Homelessness Commission)	
3.3.b.	184	Foster Existing and Potential Partnerships		
3.3.c.	185	Preventative Crime Efforts	Police - Neighborhood Po	OPD neighborhood policing team focus on this topic at nei
3.3.d.	186	Rely More on Cameras In Parks	Police	
GOAL #4 CONNECT THE CITY WITH NATURAL RESOURCES				
Strategy #4: Designing Parks for Safety, MP pg. 187				
No.	MP Page #	Task (Action Item)	Assigned	Status
3.4.a.	188	Improve Crime Prevention Through Environmental Design	Police, Commission	
3.4.b.	193	Performance Measures for Benchmarking	All	
Strategy #1: Creating Strong Connections, MP pg. 196				
No.	MP Page #	Task (Action Item)	Assigned	Status
4.1.a.	196	Utilize SOAR Boundary for Bike Trails		
4.1.b.	197	Create a Multi-Use Trail on 5th Street Drainage Corridor		
4.1.c.	198	Create Trails in Parks and Around Town		
Strategy #2: Promoting Stewardship, MP pg. 199				
No.	MP Page #	Task (Action Item)	Assigned	Status
4.2.a.	200	Restore & Improve Access to Ormond Beach	Engineering	Current CIP
4.2.b.	201	Celebrate Agricultural Heritage	Recreation	



TO: Parks, Recreation and Community Services Commission

FROM: Jessy Tapia, Community Services Manager

DATE: January 22, 2025

SUBJECT: Adoption of 2025 Parks, Recreation and Community Services Commission calendar

RECOMMENDATION

That the Parks, Recreation and Community Services Commission adopt the 2024 calendar of meeting dates, time, and location.

DISCUSSION

Per Article V, Section A of the CAG Bylaws, “the commission shall conduct regular meetings once each month. The exact dates, time and location of the meetings shall be determined by a vote of the Commission at the annual meeting in January.”

In alignment with this section, members of this CAG are asked to review the attached proposed 2025 meeting calendar and approve the annual meeting calendar.

The annual calendar establishes a meeting once per month. In the event that there is no business to consider at a monthly meeting, or there are other special circumstances resulting in the need to cancel or postpone a meeting, the staff liaison has the authority to cancel a meeting with concurrence from the chair person.

Meetings for the Parks, Recreation and Community Services Commission typically take place monthly on the 4th Wednesday at 5:30 p.m. in the Council Chambers. In 2025, there is a conflict in the months of November and December due to holidays. There is an alternate date suggested for these months on the attached calendar for consideration, pending availability of space. Upon adoption, staff will confirm the availability of location for the alternate dates.

Attachments:

Proposed 2025 meeting calendar for the Parks, Recreation and Community Services Commission



**Proposed 2025 meeting calendar for the Parks, Recreation and Community Services
Commission**

<u>Date</u>	<u>Time</u>	<u>Location</u>
January 24, 2025	5:30 p.m.	Council Chambers
February 26, 2025	5:30 p.m.	Council Chambers
March 26, 2025	5:30 p.m.	Council Chambers
April 23, 2025	5:30 p.m.	Council Chambers
May 28, 2025	5:30 p.m.	Council Chambers
June 25, 2025	5:30 p.m.	Council Chambers
July 23, 2025	5:30 p.m.	Council Chambers
August 27, 2025	5:30 p.m.	Council Chambers
September 24, 2025	5:30 p.m.	Council Chambers
October 22, 2025	5:30 p.m.	Council Chambers
November 19, 2025*	5:30 p.m.	Council Chambers
December 17, 2025*	5:300 p.m.	Council Chambers

*The regular meeting dates for November and December fall right before or on a holiday. Alternate dates have been proposed pending availability of space. The location will be confirmed upon approval of the alternate dates at a future meeting during the Secretary's Report.