

MINUTES
Parks, Recreation & Community Services Commission
November 20, 2024

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:30 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Miguel Fernandez, and Joe Garcia were present. Commissioners Oscar Hernandez and Armando Casillas were absent. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Mariah Sanchez, Cultural and Community Services Analyst.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of October 23, 2024.

RECOMMENDATION: Approve.

DISCUSSION: Commissioner Garcia commented that the minutes should be adjusted to show that Armando Casillas was present for the meeting.

ACTION: The Commission requested the minutes be amended to reflect the changes and be brought back to a future meeting to approve.

C. PUBLIC COMMENTS

[None.]

D. COMMISSION BUSINESS:

1. SUBJECT: Cancel December Meeting

RECOMMENDATION: That the Commission cancels the December meeting due to the scheduling conflicts during the holiday season.

DISCUSSION:

ACTION: Vice Chair Miguel Fernandez motioned to cancel the December meeting. Commissioner Joe Garcia seconded the motion. The motion passed (2-1) with Chair Angela Whitecomb voting no.

2. SUBJECT: Grant Update

RECOMMENDATION: That the Commission receive a status report of current grant project and any additional grant opportunities.

DISCUSSION: Assistant Public Works Director, Steve Howlett, reviewed some of the grants that the Public Works Department is currently working on, including the California Department of Transportation Clean California grant, California Parks Department grant, Urban Forestry Grant, and the Campus Park Project grant.

ACTION: [None.]

E. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action

on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

DISCUSSION: Assistant Public Works Director, Steve Howlett, provided updates in regards to the Plaza Park Pagoda, no sprinklers being in place at PAL, the Brekke playground being vandalized, funds being awarded for Community Center Park West tennis courts, and Carty Park, Community Center Park, Wilson Park, and Ololkoy Beach Park being out to bid.

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: Cultural and Community Services Manager, Jessy Tapia, provided updates regarding upcoming events such as the Oxnard PAL Turkey Distribution, Tamale Festival, Santa Float, Oxnard PAL Santa's Workshop, MLK Freedom and Unity Weekend, as well as Flag Football, Volleyball, and Basketball seasons.

ACTION: [None.]

F. COMMISSIONER COMMENTS

1. Commissioner Garcia commented in regards to the change of hours at parks so that the kids would have additional hours to play at the parks at night.
2. Vice Chair Fernandez commented that he attended an event at Ormond Beach. He highlighted his time at the event and what he had learned.
3. Chair Whitecomb thanked everyone for their efforts to improve our parks. She also thanked Recreation and Oxnard PAL for all of their hard work during the holiday season. She also informed everyone that the Downtown Tree Lighting will be happening on December 5.

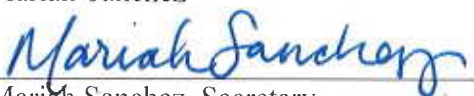
G. ITEMS FOR FUTURE CONSIDERATION

1. Update on Park Lighting
2. Park Ranger Program
3. Meta District Parks
4. Ad-Hoc Committee Report Due in July

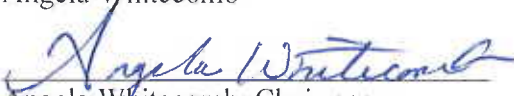
H. ADJOURNMENT

The meeting adjourned at 6:19 pm

Mariah Sanchez


Mariah Sanchez, Secretary

Angela Whitecomb


Angela Whitecomb, Chairman