MINUTES

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
December 3, 2024

A. ROLL CALL, POSTING OF AGENDA

At 5:30 p.m., Mayor John C. Zaragoza called to order the regular meeting of the Oxnard City Council, in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Councilmembers Gabriela Basua (arrived at 5:35 p.m.), Oscar Madrigal, Bert E. Perello, Gabriel (Gabe) Teran, Arthur Valenzuela, Mayor Pro Tem Bryan A. MacDonald and Mayor John C. Zaragoza were present.

Housing Commissioners Jose Andrade and Francisco Vega were absent.

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Oxnard Housing Authority.

CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comments were received.

C. CLOSED SESSION (5:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code section 54956.9(d)(1)).
   Name of case: Aaron Starr v. City of Oxnard
   Ventura County Superior Court, Case No. 56-2017-00494475-CUWM
   Legislative Body: City Council

At 5:32 p.m., the City Council recessed into a closed session. At 6:04 p.m., the City Council reconvened in an open session in the Council Chambers. Stephen Fischer, City Attorney, announced that no reportable actions resulted from closed session for items C.1.

D. OPENING CEREMONIES (6:00 PM)

Mayor Zaragoza led the pledge of allegiance followed by a moment of silence.

E. CEREMONIAL ITEMS

Public speakers were received from Julia Luis (presented certificates of congressional recognition on behalf of Congresswoman Julia Brownley to Councilmembers Valenzuela, Madrigal, Mayor Pro Tem MacDonald, and Mayor Zaragoza.), Dr. Martita Martinez-Bravo (presented a certificate of recognition to Mayor Zaragoza on behalf of the City of Camarillo and the City Council.), Vianey Lopez, Ventura County Board of Supervisors (thanked and recognized Councilmembers Valenzuela, Madrigal, Mayor Pro Tem MacDonald, Mayor Zaragoza and Rose Chaparro.), Paulina Riviera (presented certificates of recognition on behalf of Assemblymember Steve Bennett to Councilmembers Valenzuela, Madrigal, Mayor Pro Tem MacDonald, and Mayor Zaragoza.).

Public Speakers were also received from Eduardo Huerta, and Greg Runyon.

1. SUBJECT: Presentation of a Proclamation Designating December 1, 2024 as "World AIDS Day."

Mayor Zaragoza read the Proclamation and presented it to Sal Fuentes, Chris Ornales, Chair of HIV/AIDS Coalition for Ventura and a community member. Sal Fuentes, Chris Ornales and a community member accepted the proclamation and said a few words.

2. SUBJECT: Special Guest from the North Pole.

Santa joined the Council on the dais and wished everyone a Merry Christmas. Santa will be visiting the community from December 12, 2024 to December 20, 2024, from 5 p.m. to 9 p.m. Mayor Zaragoza thanked Santa and the elves and wished everyone a Merry Christmas and a Happy New Year.

3. SUBJECT: Presentation of a **Resolution 15,831** Commending Rose Chaparro for Four Years of Public Service as the Oxnard City Clerk.

Mayor Zaragoza read the resolution and presented it to Rose Chaparro. Rose Chaparro accepted the resolution and said a few words. No public comments were received.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Basua, to approve the resolution. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

4. SUBJECT: Presentation of a **Resolution 15,832** Commending Arthur Valenzuela, Jr. for One Year and Eight Months of Dedicated Service as a Member of the Oxnard City Council Representing District 6.

Mayor Zaragoza read the resolution and presented it to Councilmember Valenzuela Jr. Councilmember Valenzuela Jr. accepted the resolution and said a few words. No public comments were received.

It was moved by Councilmember Perello, seconded by Councilmember Teran, to approve the resolution. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

5. SUBJECT: Presentation of a **Resolution 15,833** Commending Oscar Madrigal for Eight Years of Dedicated Public Service as a Member of the Oxnard City Council Representing District 3.

Mayor Zaragoza read the resolution and presented it to Councilmember Madrigal. Councilmember Madrigal accepted the resolution and said a few words. Public comment was received from Monica Madrigal.

It was moved by Councilmember Perello, seconded by Councilmember Valenzuela, to approve the resolution. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

6. SUBJECT: Presentation of a **Resolution 15,834** Commending Bryan A. MacDonald for Sixteen Years of Dedicated Service as a Member of the Oxnard City Council Representing District 4.

Mayor Zaragoza read the resolution and presented it to Mayor Pro Tem MacDonald. Mayor Pro Tem MacDonald accepted the resolution and said a few words. Public comment was received from Manuel Herrera.

It was moved by Mayor Zaragoza, seconded by Councilmember Perello, to approve the resolution. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

7. SUBJECT: Presentation of **a Resolution 15,835** Commending John C. Zaragoza for Twenty-Eight Years of Dedicated Public Service to the City of Oxnard.

Mayor Pro Tem MacDonald read the resolution and presented it to Mayor Zaragoza. Mayor Zaragoza accepted the resolution and said a few words.

Public comments were received from Yvonne Gutierrez, Manuel Herrera, David Cabral, Jaclyn Zaragoza, John Zaragoza Jr., Pat Brown, Steven Auclair, Janette Zaragoza, Isaac Morales, and John Jacob Zaragoza.

It was moved by Councilmember Basua, seconded by Councilmember Valenzuela, to approve the resolution. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public Comments were received from Vanessa Valdez (Gaza), and Ray Blattel (traffic signals).

G. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

1. City Manager Department
SUBJECT: Naming the Oxnard Transit Center the *John C. Zaragoza Transit Center Oxnard.*
RECOMMENDATION: That the City Council adopt a **Resolution 15,836** naming the Oxnard Transit Center the *John C. Zaragoza Transit Center Oxnard.*

Alex Nguyen, City Manager was available to answer questions.

Public comments were received from Manuel Herrera, Greg Runyon, Bill Gallagher, Vanessa Valdez, and Pat Brown.

At 9:54 p.m., the Council voted to continue the meeting past 10:00 p.m., and take action on the remainder of the items on the agenda.

It was moved by Councilmember Teran, seconded by Councilmember Perello, to approve to continue the meeting past 10:00 p.m. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, and Valenzuela voted in favor; motion passed 6-0-1. Mayor Zaragoza was absent.

It was moved by Councilmember Madrigal, seconded by Councilmember Valenzuela, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, and Valenzuela voted in favor; motion passed 6-0-1. Mayor Zaragoza recused himself due to a potential conflict of interest.

H. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

The members of the Council provided brief announcements regarding their various activities.

No public comments were received.

I. REVIEW OF INFORMATION/CONSENT AGENDA

Items K-1 through K.12 were discussed among the Council and staff.

J. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

No public comments were received.

K. INFORMATION/CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the City Council approve the minutes of October 29, 2024 regular

meeting as presented.

2. Community Development Department
SUBJECT: Approval of Site Lease Agreement with Coast Energy DevCo, LLC through the Clean Power Alliance (CPA) Power Ready Program for the installation of a solar photovoltaic and battery storage project at 214 South C Street.
RECOMMENDATION: That the City Council approve and authorize the City Manager or designee to enter into a Lease Agreement with Coast Energy DevCo, LLC (Coast Energy) for the installation of a solar photovoltaic and battery storage system at the Service Center on 214 South C Street.

(On June 8, 2021, the Community Services, Public Safety, Housing and Development Committee voted 3-0 to support the staff recommendation for the City to work with the CPA to determine the feasibility of installing solar rooftop photovoltaic and battery storage at the Service Center.)

3. Public Works Department
SUBJECT: Public Project Agreement 32500283 with Chrisp Company for Refreshing School Crosswalks Project, Specification No. PW 25-35.
RECOMMENDATION: That the City Council approve and authorize the Mayor to Execute an Agreement with Chrisp Company in the amount of $216,454.20 and a Project contingency amount of $21,645 (10%) for a total not to exceed value of $238,099.20 for the Project.

(This item did not originate in Committee as this is an American Rescue Plan Act (ARPA) improvement project that was previously approved by the City Council.)

4. Public Works Department
SUBJECT: Purchase Order with Waxie's Sanitary Supply, Inc. for $200,000 for the Purchase of Receptacle Waste and Recycling Bins.
RECOMMENDATION: That the City Council approve and authorize the Purchasing Agent to execute a Purchase Order with Waxie's Sanitary Supply, Inc. dba Waxie Sanitary Supply for $200,000 through June 30, 2025, for the purchase of receptacle waste and recycling bins.

(This item did not originate in Committee as this is an American Rescue Plan Act (ARPA) improvement project that was previously approved by the City Council.)

5. Public Works Department
SUBJECT: Professional Services Agreements 32500224 with Kimley-Horn and Associates, Inc., 32500226 with Fehr & Peers and 32500223 with LSY Enterprise, Inc. for as-needed Traffic-Related and Planning Services.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute the following:

1. An Agreement with Kimley-Horn and Associates, Inc. for an initial term of three years from December 4, 2024, to December 3, 2027, with the option for two consecutive one-year period extensions ending December 3, 2029, for a total not-to-exceed amount of $1,500,000 for as needed Traffic Signal Operations and Engineering Services Specification No. PW 25-18;
2. An Agreement with Fehr & Peers for an initial term of three years from December 4, 2024, to

December 3, 2027, with the option for two consecutive one-year period extensions ending December 3, 2029, for a total not-to-exceed amount of $1,500,000 for as needed Transportation Planning and Grant Writing Services Specification No. PW 25-19; and
3. An Agreement with LSY Enterprise, Inc. for an initial term of three years from December 4, 2024, to December 3, 2027, with the option for two consecutive one-year period extensions ending December 3, 2029, for a total not-to-exceed amount of $1,500,000 for as needed General Traffic Engineering Services Specification No. PW 25-20.

(Public Works and Transportation Committee approved 3-0 on November 12, 2024.)

6. Public Works Department
SUBJECT: Agreement 32500218 with Garcia's Landscaping Maintenance, Inc. for On-Call Landscape Systems Maintenance and Minor Repair Services, Specification No. 25-10.
RECOMMENDATION: That the City Council approve and authorize an Agreement with Garcia's Landscaping Maintenance, Inc. for an initial term of three years from December 4, 2024, to December 3, 2027, with the option for two consecutive one-year period extensions ending December 3, 2029, for a total not-to-exceed amount of $3,000,000 for citywide On-Call Landscape Systems Maintenance and Minor Repair Services.

(Public Works and Transportation Committee approved 3-0 on November 12, 2024.)

7. Public Works Department
SUBJECT: Receipt and Filing of Special Tax and Bond Accountability Act Report (SB 165) for Fiscal Year 2023-24.
RECOMMENDATION: Staff recommends the City Council receive and file the Special Tax and Accountability Act Report for the Fiscal Year Ending June 30, 2024.

(This item did not originate in Committee.)

8. Housing Department
SUBJECT: Third Amendment to Agreement 9292-01-HO for Security Services.
RECOMMENDATION: That the Board of Commissioners of the Housing Authority of the City of Oxnard approve and authorize the Executive Director to execute a Third Amendment to Agreement 9292-21-HO with Alltech Industries, Inc. in the amount of $105,963.12 for a total agreement value of $408,612.24 using funds from the Low Rent Public Housing Operating Funds budget and Housing Choice Voucher Administrative Fees budget.

(This item did not originate in Committee because it is a continuation of an item previously approved by the Board of Commissioners.)

9. Police Department
SUBJECT: Third Amendment to Agreement No. 9722-22-FN for Police Department Car Wash Services - New Image 2000.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a Third Amendment to Agreement 9722-22-FN with New Image 2000 car wash services for the Oxnard Police Department, and approve a $12,500 increase to the Agreement's not to exceed amount for a

total agreement value of $212,000.

(This item did not originate in Committee)

10. Finance Department
SUBJECT: Monthly Investment Report as of October 31, 2024.
RECOMMENDATION: This is an information item for the City Council to receive and file.

(This item did not originate in committee.)

11. City Clerk Department
SUBJECT: Conflict of Interest Code Amendment.
RECOMMENDATION: That the City Council adopt a **Resolution 15,837** repealing all previous Conflict of Interest Code resolutions and adopting an amended Conflict of Interest Code pursuant to the Political Reform Act to update the list of designated positions filing Statements of Economic Interests ("Form 700").

(This item did not originate in committee.)

12. Finance Department
SUBJECT: AB1600 Annual Report for Development Impact and In-Lieu Fees for the fiscal year ending June 30, 2024.
RECOMMENDATION: That the City Council receive and file the AB1600 Annual and Five-Year Report for Development Impact and In-Lieu Fees for the fiscal year and five years ending June 30, 2024.

(Finance and Governance Committee approve 3-0 on November 12, 2024)

Consent Items K.1 – K.7 and K.9 to K.12
It was moved by Councilmember Madrigal, seconded by Councilmember Perello, to approve the Information/Consent items as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; the motion passed 7-0.

Consent Item K.8
It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Perello, to approve the Information/Consent item as presented. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; the motion passed 7-0.

L. REPORTS

1. Public Works Department
SUBJECT: Additional Project Contingency and Budget Appropriation Transfer for the Aquifer Storage and Recovery Completion Project PW 20-08. (10 minutes)
RECOMMENDATION: That the City Council approve and authorize:

1. An additional project contingency in the amount of $1,000,000 to Agreement A-8261 with Spiess Construction Company, Inc. for a new not-to-exceed contract value of $5,583,700 and extend the

completion date to February 1, 2026, for the Recycled Water: Aquifer Storage and Recovery Completion Project (C2021); and
2. The City Manager to approve a budget appropriation transfer in the amount of $1,402,349 from Recycled Water Backbone Hueneme Phase 2 (C1001) Water Bond Fund (609) to the Recycled Water: Aquifer Storage and Recovery (ASR) Completion Project (C2021) and corresponding transfers from the Water Capital Fund (602).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Michael Wolfe, Public Works Director, and Tim Beaman, Assistant Public Works Director, were available to answer questions. No public comment was received. Discussion ensued among the council and staff.

It was moved by Councilmember Perello, seconded by Councilmember Basua, to approve the recommended action. VOTE: Basua, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 6-0-1. Mayor Pro Tem MacDonald was recused.

2. Public Works Department
SUBJECT: Update on Mobile Car Washing Regulations and Enforcement. (10 minutes)
RECOMMENDATION: That the City Council receive and file an update on mobile car washing regulations and enforcement.

(Public Works and Transportation Committee approved 3-0 on October 22, 2024 to forward the item to the Council to receive and file.)

Michael Wolfe, Public Works Director, and Tim Beaman, Assistant Public Works Director, were available to answer questions. No public comment was received. Discussion ensued among the council and staff.

The City Council receive and file the report. No action was taken.

3. Community Development Department
SUBJECT: Update to the City of Oxnard, California Environmental Quality Act (CEQA) Threshold Guidelines. (10 minutes)
RECOMMENDATION: That the City Council adopt a **Resolution 15,838** repealing Resolution No.15,040 and adopt a resolution approving updated CEQA Threshold Guidelines (herein referred to as 2024 CEQA Threshold Guidelines) and finding that the 2024 CEQA Threshold Guidelines are exempt from CEQA under Guidelines Section 15061(b)(3).

(This item did not originate in Committee.)

Jeff Pengilley, Community Development Director, and Kathleen Mallory, Planning and Sustainability Manager, were available to answer questions. No public comment was received. Discussion ensued among the council and staff.

It was moved by Councilmember Perello, seconded by Councilmember Madrigal, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

4. Police Department
SUBJECT: Brinc Drone Agreement. (10 minutes)
RECOMMENDATION: That the City Council:

1) Receive an update report from the Police Department on the topics of drone uses in public safety, and a Drone First Responder ("DFR") program; and
2) Approve and authorize the Mayor to enter into a five-year agreement (A-8564) with BRINC Drones ("BRINC") in an amount not to exceed $2,009,515.00 to provide the Police Department with equipment, technology, and support to establish and operate a Drone First Responder program, and
3) Authorize the Police Department to acquire and use drones provided under the agreement with BRINC, and
4) Approve grant revenue recognition and appropriation of $363,717 from the State Supplemental Law Enforcement Services Fund (SLESF) to the State and Local Grant Fund (210) for Citizens Option for Public Safety (COPS) Program, and the corresponding Capital Outlay Fund (301) transfer in revenue/appropriation in the same amount, for the agreement with BRINC Drones.

Jason Benites, Police Chief, was available to answer questions. Public comments were received from Isaac Michael Morales, Cynthia Salas, Vanessa Valdez, Pat Brown, Manuel Herrera, and Greg Runyon. Discussion ensued among the council and staff.

It was moved by Councilmember Perello, seconded by Councilmember Basua, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, and Zaragoza voted in favor; motion passed 6-1. Councilmember Valenzuela voted no.

5. Housing Department
SUBJECT: Remittance to the City of Oxnard's Community Development Block Grant (CDBG) Line of Credit with the United States Department of Housing and Urban Development for Ineligible Program Costs (10 minutes).
RECOMMENDATION: That the City Council:

1. Authorize the City Manager to remit up to $369,083.93 to the City of Oxnard's Community Development Block Grant Line of Credit with the United States Department of Housing and Urban Development for ineligible program costs to comply with the 2021 monitoring review requirements;
2. Authorize the City Manager, or designee, to appropriate up to $369,083.93 from the City's General Fund (101) available fund balance; and
3. Authorize the Finance Department to complete a cash transfer to the United States Treasury to return funds to the City of Oxnard's Line of Credit with the United States Department of Housing and Urban Development.

(This item did not originate in Committee. This item was previously presented to City Council on July 5, 2022.)

Emilio Ramirez, Housing Director was available to answer questions. No public comment was received. Discussion ensued among the council and staff.

It was moved by Mayor Pro Tem MacDonald, seconded by Councilmember Basua, to approve the recommended action. VOTE: Basua, MacDonald, Madrigal, Perello, Teran, Valenzuela, and Zaragoza voted in favor; motion passed 7-0.

M. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Zaragoza adjourned the meeting at 11:55 p.m.

Lourdes A. Lopez

LOURDES A. LOPEZ
City Clerk

John C. Zaragoza

JOHN C. ZARAGOZA
Mayor