



AGENDA
Parks, Recreation & Community Services Commission
Regular Meeting
Council Chambers, 305 W Third Street
February 26, 2025
5:30 p.m.

Please click the link below to join the webinar:

[https://us06web.zoom.us/webinar/tZEpdO2trjwqHNx81fSdKfiX4rUI9O5I3eC5/ics?icsToken=DKP8v1FYIfycANXITgAALAAAAAt27372tzXt6OTRWlhEU93euCFxOawebn9P2Nm0Tb6mNJUBR0ZeYJPdC_UYbRy9RFsmysg9zFmsp8eovTAWMDAwMQ](https://us06web.zoom.us/join/https://us06web.zoom.us/webinar/tZEpdO2trjwqHNx81fSdKfiX4rUI9O5I3eC5/ics?icsToken=DKP8v1FYIfycANXITgAALAAAAAt27372tzXt6OTRWlhEU93euCFxOawebn9P2Nm0Tb6mNJUBR0ZeYJPdC_UYbRy9RFsmysg9zFmsp8eovTAWMDAwMQ)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

**US: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or
888 475 4499 (Toll Free)**

Webinar ID: 854 3450 7068

Passcode: 735744

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 2:00 p.m. on the day of the meeting by contacting the Commission Secretary Mariah Sanchez at mariah.sanchez@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial: US: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 811 853 5257 (Toll Free) or 888 475 4499 (Toll Free) and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of January 22, 2025.
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Parks, Recreation & Community Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. COMMISSION BUSINESS:

1. SUBJECT: Election of Chair and Vice Chair
RECOMMENDATION: That the Commission Elect a Chair and Vice Chair for 2025
2. SUBJECT: Park Tennis and Basketball Courts
RECOMMENDATION: That the Commission review the Park Tennis and Basketball Courts throughout the City, including their locations, conditions, and use to provide staff with suggestions for use and programming.
3. SUBJECT: City of Oxnard Soccer League
RECOMMENDATION: That the Commission discuss the possibility of forming a City operated soccer league as requested by a public speaker at the January PRCSC meeting.
4. SUBJECT: Donation Policy Ad Hoc Committee
RECOMMENDATION: That the Commission discuss the formation of an Ad Hoc Committee, assign members, and set a sunset date to develop a Donation Policy to recommend to City Council for funding Park and Recreation amenities.

E. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Mariah Sanchez at 805-385-7995. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

F. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

G. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

H. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Mariah Sanchez at 805-385-7995. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.



TO: Parks, Recreation and Community Services Commission

FROM: Steve Howlett, Assistant Public Works Director

DATE: February 26, 2025

SUBJECT: Park Tennis and Basketball Courts

RECOMMENDATION

That the Commission review the Park Tennis and Basketball Courts, including their locations, conditions, and use to provide staff with suggestions for use and programming.

DISCUSSION

During the January 22, 2025 PRCSC Meeting, the Commission requested a list of Tennis and Basketball Courts that includes their location and condition. Staff has provided a spreadsheet (Attached) with the requested information along with their notes about the surface conditions, available lighting, and the level of use for each court. With this information, the Commission can provide staff with suggestions for use and programming.

ATTACHMENT

Tennis and Basketball Courts Spreadsheet

		Basketball Court	Condition	Use	Resurface	Repaint	Park Lights	Sport Lighting	Notes	Tennis Court	Condition	Use	Resurface	Repaint	Park Lights	Sport Lighting	Notes
GENERAL FUND																	
1	Beck Park - 800 West Kamala	1.5	Good	High	No	No	Yes	No		None							
2	College Estates Park - 1400 Gary Drive	1 (2X.5)	Good	High	No	Yes	No	No	Surface is ok only painting and restriping needed	None							
3	Colonia Park - 170 No. Juanita Avenue	3	Good	High	No	Yes	No	Yes	Surface is ok only painting and restriping needed	None							
4	Community Center Park East - 800 Hobson Way	1	Good	Moderate	No	Yes	No	Yes	Surface is ok only painting and restriping needed	None							
5	Community Center Park West - 801 Hobson Way	None								8	Good	High	No	Yes	No	Yes	Surface is ok only painting and restriping needed
6	Durley - 800 W. Hill Street	2	Good	High	No	No	Yes	Yes		None							
7	Eastwood - 1401 No. "F" Street	1	Good	Moderate	No	Yes	No	No	Surface is ok only painting and restriping needed	None							
8	Garden City Acres Park - 5302 Cypress Road	1	New	Moderate	No	No	Yes	Yes		None							
9	Lathrop Park - 600 East Guava Street	1	Good	Moderate	No	Yes	No	No	Surface is ok only painting and restriping needed	None							
10	Lemonwood Park - 2055 East San Mateo Place	1	Fair	High	Yes	Yes	No	No	Large Cracks Throughout	2	Fair	Low	Yes	Yes	No	No	Large Cracks Throughout
11	Marina West - 1300 So. Novato Drive	None								2	Good	Low	No	No			
12	Neptune Square Park - Neptune Square	0.5	Good	Moderate	No	No	No	No		None							
13	Orchard Park - 2130 Edelweiss Street	1	Poor	Moderate	Yes	Yes	No	No	Completely Unplayable/ Safety Issues	1	Poor	Moderate	Yes	Yes	No	No	Completely Unplayable/ Safety Issues
14	Pleasant Valley - 4501 Justin Way	2	Poor	Moderate	Yes	Yes	No	No	Completely Unplayable/ Safety Issues	2	Poor	Moderate	Yes	Yes	No	No	Completely Unplayable/ Safety Issues
15	Rio Lindo Park - 841 Blanca Street	1	Good	High	No	No	No	No		1	Good	Moderate	No	No	No	No	
16	Sea Air Park - 2011 Ninth Street	1	Fair	High	Yes	Yes	No	No	Large Cracks Throughout	1	Fair	High	Yes	Yes	No	No	Large Cracks Throughout
17	Sea View Park - 1001 Offshore Street	1	Good	High	No	No	No	No		2	Good	High	No	No	No	No	
18	Sierra Linda Park - 1040 Indigo Place	None								2	Good	High	No	No	No	No	
19	SW Community Park EXT. - 2500 W. Fifth Street	(2) .5	Good	Moderate	No	Yes	No	No	Surface is ok only painting and restriping needed	None							
20	Southwinds Park - 455 W. Clara Street	2	New	High	No	No	No	No		None							
21	College Park - 3250 So. Rose Avenue	3.5	Good	High	No	No	Yes	Yes		None							
22	Thompson Park - 201 No. Imperial Street	2	Good	High	No	No	No	No		None							
23	Via Marina Park - 3301 Keel Way	1	Good	High	No	Yes	No	No	Surface is ok only painting and restriping needed	2	Good	High	No	No	No	No	
24	Wilson Park - 350 No. "C" Street	1	Poor	Moderate	Yes	Yes	No	No	Completely Unplayable/ Safety Issues	1	Fair	Low	Yes	Yes	No	No	Large Cracks Throughout

*** Park Lights just indicates that there are regular LED park light that illuminate the courts opposed to actual Sport Lighting.



TO: Parks, Recreation and Community Services Commission

FROM: Steve Howlett, Assistant Public Works Director

DATE: February 26, 2025

SUBJECT: Donation Policy

RECOMMENDATION

That the Commission discuss the formation of an Ad Hoc Committee to develop a Donation Policy to recommend to City Council for funding Park and Recreation amenities.

DISCUSSION

Recently, Council Member Starr sent staff an email he received from a resident who is requesting to donate a memorial bench to posthumously honor her husband. Her request was specifically for a location at Ololkoy Beach Park. There are currently numerous memorial benches in this park at the location named "Rahab Point". The Rehab Point Project was constructed in 1994 to honor people with disabilities and provide them with access to the beach. The 50 memorial benches were a one-time project that was funded by the Rehab Point Non-Profit Organization. This organization still exists for ongoing maintenance and their annual picnic event. However, they have not expanded the project beyond the original walkway and memorial benches.

There are numerous trees and park amenities throughout the City that have plaques to honor people. Staff researched the City records for a Donation Policy that serves these types of requests, but were not able to find a Donation Policy. Therefore, this issue is being submitted to the the Parks, Recreation, & Community Services Commission for consideration.

If the Commission decides to form an Ad Hoc Committee, the Committee members will research the donation programs of other municipalities and provide direction and standardization for a draft policy that may include:

- What donations are acceptable? Is cash an option?
- Where can the donations be installed?
- How are the donations recognized (plaques)?
- What are the criteria (agreement) between the benefactor and City?
- What is the obligation (term) of the City for the donation?

After the draft Donation Policy is completed, the Commission will approve their final recommendation of the Donation Policy to be submitted to the City Council for consideration and approval.