

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at [www.oxnard.gov](http://www.oxnard.gov).



**AMENDED AGENDA**  
**(Amended 3/12/25 to add new item, #J-2)**

**OXNARD CITY COUNCIL**  
**OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR**  
**AGENCY OXNARD FINANCING AUTHORITY**  
**OXNARD HOUSING AUTHORITY**

Meeting Location: Council Chambers, 305 West Third Street  
March 18, 2025

**Regular Meeting - 6:00 PM**

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 831 3504 5053
3. Passcode: 675835

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press \*9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press \*6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT [WWW.OXNARD.GOV](http://WWW.OXNARD.GOV).

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://www.youtube.com/oxnardnews). Video recordings of the meeting are typically available online following the meeting at the City's website at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings).

\*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
  - a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at [www.oxnard.org/citymeetings](http://www.oxnard.org/citymeetings).
  - b. Submit an email to [cityclerk@oxnard.org](mailto:cityclerk@oxnard.org) by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
  - c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

3. PROVIDE PUBLIC COMMENT REMOTELY DURING THE MEETING

- a. Follow Zoom details listed above.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings).

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority  
CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL  
2449

During this meeting, Councilwoman Rodriguez will be participating remotely from the following location: Double Tree by Hilton Washington DC- Crystal City, 300 Army Navy Drive, Arlington, VA 22202-2891 US

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

D. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating the Month of March 2024 as "American Red Cross."
2. SUBJECT: Presentation of a Proclamation Designating March 31, 2025 as "Cesar E. Chavez Day."

E. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

F. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action

on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

H. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

I. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

J. INFORMATION/CONSENT AGENDA

1. Finance Department

SUBJECT: Sales Tax Contract Addendum For Sales Tax Audit Services Payment.

RECOMMENDATION: That the City Council:

1. Approve Addendum to Agreement No. 7748-17-FN between the City of Oxnard and Hinderliter, de Llamas and Associates (HdL Coren & Cone); and
2. Approve budget appropriation in the General Fund (101) in the amount of \$64,155.00 to sales tax audit services.

Legislative Body: City Council

Contact: Javier Chagoyen-Lazaro, (805) 200-5400

2. Finance Department

SUBJECT: Monthly Report and Accounting of All Receipts, Disbursements and Fund Balances for the Months of August through December 2024 and January 2025.

RECOMMENDATION: That the City Council receive and file this report and accounting of all receipts, disbursements and fund balances for the months of August through December 2024 and January 2025.

(This item did not originate in Committee.)

Legislative Body: City Council

Contact: Javier Chagoyen-Lazaro, (805) 200-5400

K. PUBLIC HEARINGS

1. Housing Department

SUBJECT: 5-Year Public Housing Agency (PHA) Plan, Annual PHA Plan and Capital Fund Program Five-Year Action Plan for Low-Rent Public Housing. (10 Minutes)

RECOMMENDATION: That the Board of Commissioners for the City of Oxnard Housing Authority:

1. Hold a public hearing to receive comments concerning the 5-Year Public Housing Agency (PHA) Plan, the 2025 Annual PHA Plan, the Capital Fund Five-Year Action Plan and the 2025 Capital Fund Budget; and

2. Adopt a resolution:

- a. Approving the 5-Year Public Housing Agency (PHA) Plan and the 2025 Annual PHA Plan for the Housing Authority of the City of Oxnard;
- b. Authorizing and directing the Chairman to execute the Department of Housing and Urban Development Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with federal policies and procedures;
- c. Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with policies and procedures of the Department of Housing and Urban Development regarding the 5-Year PHA Plan and the 2025 Annual PHA Plan;
- d. Approving the Capital Fund Five-Year Action Plan and the 2025 Capital Fund Budget; and
- e. Authorizing the Housing Director to accept and expend the funds as indicated in the Capital Fund Five-Year Action Plan and the 2025 Capital Fund Budget.

(The Community Services, Public Safety, Housing & Development Committee approved 3-0 on February 25, 2025.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/zlGMqnAdDU4>

Legislative Body: Housing Authority

Contact: Brenda Lopez, (805) 385-8092

## L. REPORTS

### 1. Finance Department

SUBJECT: FY 2023-24 Annual Comprehensive Financial Report and Summary Presentation. (10 minutes)

RECOMMENDATION: That City Council ratify and approve the Fiscal Year 2023-24 Annual Comprehensive Financial Report (ACFR) and Fiscal Year 2023-24 Warrants Register in the Form of that ACFR.

(As of the posting of this agenda, there was not yet an outcome from the Finance and Governance Committee.)

(Presentation will be live upon consultant's request.)

Legislative Body: City Council

Contact: Javier Chagoyen-Lazaro, (805) 200-5400

### 2. Community Development Department

SUBJECT: City of Oxnard 2024 General Plan Annual Progress Report. (10 minutes)

RECOMMENDATION: That the Oxnard City Council receive and file the City of Oxnard 2024 General Plan and Housing Element Annual Progress Report.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/WkYIOaDEiRc>

Legislative Body: City Council

Contact: Jeff Pengilley, (805) 385-8208

3. City Attorney Department

SUBJECT: Ordinance Amending the City's Purchasing System (City Code Chapter 4). (10 minutes)

RECOMMENDATION: That the City Council approve the first reading by title only and waive further reading of the proposed Ordinance titled:

“AN ORDINANCE OF THE CITY OF OXNARD, CALIFORNIA REPEALING AND REPLACING CHAPTER 4, ARTICLES I THROUGH VI OF THE OXNARD CITY CODE FOR PURCHASING, CONTRACTING AND PUBLIC PROJECTS.”

(The Finance and Governance Committee approved 3-0 on February 25, 2025.)

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/yfcXiOdaKXA>

Legislative Body: City Council

Contact: Michelle McCarron, Jennifer Yates, 805-385-3937, (805) 200-5339

M. ADJOURNMENT