

MINUTES
Senior Services Commission
2/11/25

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 9:06 a.m., a regular meeting was convened at the Oxnard Joslyn Lawn Bowls Clubhouse, 350 North C Street, Oxnard, CA 93030.

Commissioners present: Linda Calderon, Gloria Massey-Chinea, LaRita Montgomery, Gloria Postel and Alice Sweetland.

Commissioners absent: None.

Staff members present: Marisue Eastlake, Recreation Supervisor; Robert Dennis, Recreation Coordinator; and Pam Morrison, Recreation Manager.

Chairperson Alice Sweetland presided and called the meeting to order at 9:13 a.m.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of January 14, 2025.

RECOMMENDATION: Approve.

ACTION: Commissioner Massey-Chinea moved to approve the minutes; Commissioner Postel seconded. Motion passed unanimously.

C. PUBLIC COMMENTS

No public comments received.

D. PRESENTATIONS/REPORTS

- a. SUBJECT: Presentation by Jennifer Hollowell and Tammy Glenn from Caregivers: Volunteers Assisting the Elderly on services available to senior residents in Oxnard.

RECOMMENDATION: That the Senior Services Commission receive and file the presentation.

ACTION: Presentation was received.

Commissioner LaRita Montgomery arrived at 9:15 am

- b. SUBJECT: Report by Chair Sweetland on Ventura County Area Agency on Aging (VCAAA) Advisory Committee business.

RECOMMENDATION: That the Senior Services Commission receive and file the report.

ACTION: Report was received.

F. COMMISSION BUSINESS

- a. SUBJECT: Appointment of Two Commissioners to the Ventura County Area Agency on Aging Advisory Council for 2025.

RECOMMENDATION: That the Senior Services Commission recommend to Council two commissioners to sit on the Ventura County Area Agency on Aging Advisory Council.

DISCUSSION: Chair Sweetland called for nominations for Ventura County Area Agency on Aging Advisory Council representatives.

ACTION: Commissioner Postel motioned to nominate Chair Sweetland and Commissioner Massey-Chinea as representatives to the advisory council. Commissioner Montgomery seconded, and the motion passed unanimously.

- b. SUBJECT: Election of Officers for the Senior Services Commission.

RECOMMENDATION: That the Senior Services Commission discuss and elect 2025 officers.

DISCUSSION: Chair Sweetland called for nominations for the Chair and Vice Chair positions for the Senior Service Commission.

ACTION: Commissioner Postel motioned that Chair Sweetland continue as chairperson and Commissioner Montgomery as vice chair of the Senior Services Commission. Commissioner Massey-Chinea seconded, and the motion passed unanimously.

- c. SUBJECT: Commission Goals for 2025.

RECOMMENDATION: That the Senior Services Commission discuss and approve goals for 2025.

DISCUSSION: Commissioners reviewed the following goals for February 2025 – January 2026 and discussed appointments to ad hoc committees to complete each goal.

- Goal 1: Developing an Annual Report-Chair Sweetland & Commissioner Massey-Chinea. Sunset date: May 2025.
- Goal 2: Signage for Senior Centers- Commissioners Calderon & Postel. Sunset date: January 2026.
- Goal 3: Technology Education, Monitoring and Evaluation-Commissioners Postel & Massey-Chinea. Sunset date: January 2026.
- Goal 4: Research Senior Housing and Resources-Commissioner Postel & Chair Sweetland. Sunset date: January 2026.
- Goal 5: Monthly Health Presentations-Commissioners Calderon & Montgomery. Sunset date: January 2026.

ACTION: Chair Sweetland called for a motion to adopt the goals and appointments as presented. Commissioner Postel moved to approve, Commissioner Massey-Chinea seconded, and the motion passed unanimously.

- d. SUBJECT: Establishment of Ad-Hoc Committees Based on Goals.

RECOMMENDATION: The Senior Services Commission establish ad hoc committees based on the 2025 goals and set the purpose, appoint members, and establish a sunset date for each ad hoc committee.

DISCUSSION: Marisue Eastlake noted the need for a separate vote from establishing commission goals that will establish the ad hoc committees and provide the sunset date of each.

ACTION: Commissioner Massey Chinae moved to approve the assignments and sunset dates discussed in the previous agenda item. Commissioner Postel seconded the motion. The motion passed unanimously

G. REPORT OF THE COMMISSION SECRETARY

SUBJECT: Report from Staff on Senior Services Programs and Events.

RECOMMENDATION: That the Senior Services Commission receive and file the report.

Jorge Cruz reported that in January, 1,830 home-delivered and 1,876 congregate meals were served. He highlighted upcoming senior events, including a Valentine's Day celebration and the beginning of tax return preparation help at the South Oxnard Center.

Robert Dennis shared updates on Bone Builders and Tai Chi: Moving for Better Balance, including trainings. A Bone Builders New Instructor Training is set for 2/20/25, with an In-Service Training in March. He also announced the RSVP Volunteer Recognition Luncheon in late March.

Marisue Eastlake reported that RSVP's grant year ends on March 31 and there is no defined timeline of when notification for receipt of the next grant will be given. She provided updates on planned renovations to Wilson Senior Center and the Pleasant Valley Senior Garden. Finally, she noted that Chair Sweetland was nominated and won California Park & Recreation Society's Champion of Community, a statewide award.

8. COMMISSIONER COMMENTS

Chair Sweetland noted the City Council honored former Commissioner Clark Owens for his service to seniors through his time on the Senior Services Commission.

Commissioner Massey-Chinae asked for updates on Wilson Park fencing; none were available.

9. ITEMS FOR FUTURE CONSIDERATION

Commissioner Postel asked to discuss changing the start time of the Senior Services Commission meetings.

10. ADJOURNMENT

At 11:08 a.m., Commissioner Postel moved to adjourn and Commissioner Massey-Chinae seconded. The motion passed unanimously.


Marisue Eastlake, Secretary
Alice Sweetland, Chairperson