

MINUTES
OXNARD CITY COUNCIL
FINANCE AND GOVERNANCE COMMITTEE
February 25, 2025

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 5:03 p.m., Chair Luis Mc Arthur called to order the regular meeting of the Oxnard City Council Finance and Governance Committee in the City Hall Council Chambers at 305 West Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Luis Mc Arthur, Member Gabriela Rodriguez and Member Aaron Starr were present.

Member Starr led the pledge of allegiance.

Staff members present were Alexander Nguyen, City Manager; Eric Sonstegard, Assistant City Manager; Stephen Fischer, City Attorney; Michelle McCarron, Assistant City Attorney; Michael Wolfe, Public Works Director; Javier Chagoyen-Lázaro, Chief Financial Officer and Lourdes A. López, City Clerk.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Finance and Governance Committee approve the minutes of the January 28, 2025 regular meeting as presented.

No public comments were received.

It was moved by Member Rodriguez, seconded by Chair Mc Arthur, to approve the Information/Consent item as presented. VOTE: Rodriguez, Mc Arthur, and Starr voted in favor; the motion passed 3-0.

D. REPORTS

1. City Attorney Department

SUBJECT: Ordinance Amending the City's Purchasing System (City Code Chapter 4). (10 minutes)

RECOMMENDATION: That the Finance and Governance Committee review the proposed ordinance that will repeal and replace the City's current purchasing system that is codified in Chapter 4 of the Oxnard City Code, and recommend that the City Council approve the first reading by title only and waive further reading of the proposed Ordinance titled:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD REPEALING AND REPLACING CHAPTER 4, ARTICLES I THROUGH V OF THE OXNARD CITY CODE FOR PURCHASING, CONTRACTING AND PUBLIC PROJECTS.”

Michelle McCarron, Assistant City Attorney and Michael Wolfe, Public Works Director were available to answer the committee’s questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Member Starr, seconded by Member Rodriguez, to approve the recommended action as presented. VOTE: Starr, Rodriguez, and Mc Arthur voted in favor; the motion passed 3-0.

2. Finance Department

SUBJECT: Sales Tax Contract Addendum For Sales Tax Audit Services Payment.
(10 minutes)

RECOMMENDATION: That the Finance and Governance Committee recommend that the City Council:

1. Approve Addendum to Agreement No. 7748-17-FN between the City of Oxnard and Hinderliter, de Llamas and Associates (HdL Coren & Cone); and
2. Approve budget appropriation in the General Fund (101) in the amount of \$64,155.00 to sales tax audit services.

Javier Chagoyen-Lázaro, Chief Financial Officer was available to answer the committee’s questions. No public comments were received. Discussion ensued among the Committee and staff.

It was moved by Chair Mc Arthur, seconded by Member Rodriguez, to approve the recommended action as presented. VOTE: Mc Arthur, Rodriguez, and Starr voted in favor; the motion passed 3-0.

E. ITEMS FOR FUTURE AGENDAS

No requests were made.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Mc Arthur adjourned the meeting at 5:50 p.m.


LOURDES A. LÓPEZ

City Clerk


LUIS MCARTHUR
Mayor