

MINUTES  
Parks, Recreation & Community Services Commission  
February 26, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:30 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Miguel Fernandez, Joe Garcia, and Oscar Hernandez were present. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Mariah Sanchez, Cultural and Community Services Analyst.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of January 22, 2025.

RECOMMENDATION: Approve.

DISCUSSION: [None.]

ACTION: Minutes were approved as recommended.

C. PUBLIC COMMENTS

[None.]

D. COMMISSION BUSINESS:

1. SUBJECT: Election of Chair and Vice Chair

RECOMMENDATION: That the Commission Elect a Chair and Vice Chair for 2025.

DISCUSSION: [None.]

ACTION: Vice Chair Fernandez motioned to appoint Angela Whitecomb as Chair of the Commission. Commissioner Garcia seconded the motion.

Commissioner Hernandez motioned to appoint Miguel Fernandez as Vice Chair of the Commission. Commissioner Garcia seconded the motion. All Commissioners were in favor of both motions.

2. SUBJECT: Park Tennis and Basketball Courts

RECOMMENDATION: That the Commission review the Park Tennis and Basketball Courts, including their locations, conditions, and use to provide staff with suggestions for use and programming.

DISCUSSION: Steve Howlett, Assistant Public Works Director, provided a breakdown of all of the basketball and tennis courts within city limits. Chair Whitecomb stated that she would like to explore the options of remote control car racing at parks within the City and wants a reassessment of courts to see if there are other courts available for pickleball striping.

Public Comment: Robbie Lucio talked about transforming the parks to have multifunctioning courts, such as having pickleball courts available at existing tennis courts since many residents go out of town to play the sport.

Roger Poirier spoke in regards to making multiuse courts available to the community as well as adding in sports like futsal and remote control racing options.

ACTION: [None.]

3. SUBJECT: City of Oxnard Soccer League

RECOMMENDATION: That the Commission discuss the formation of City operated soccer league.

DISCUSSION: Jessy Tapia, Cultural and Community Services Manager, informed the commissioners that he is gathering information on what they would like to see incorporated in the league. The league would run in the spring or summer season with a fee associated with it similar to the other sports leagues the City runs. Commissioner questions were in regards to fees and field usage.

ACTION: [None.]

4. SUBJECT: Donation Policy

RECOMMENDATION: That the Commission discuss the formation of an Ad Hoc Committee to develop a Donation Policy to recommend to City Council for funding Park and Recreation amenities.

DISCUSSION: Steve Howlett, Assistant Public Works Director, informed the Commission that someone had reached out to Councilmember Starr in regard to a donated bench at Olokoy Beach Park.

ACTION: Vice Chair Fernandez and Chair Whitecomb volunteered to be on the Donation Policy Ad-Hoc Committee that will sunset on August 27, 2025.

E. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

DISCUSSION: Steve Howlett, Assistant Public Works Director, provided an update on the renaming of a softball field at Carty Park not moving forward with a renaming, playground updates for Wilson Park, Dunkirk Park, Pleasant Valley Park, Marina West Park, Carty Park, Del Sol Park, College Estates Park, Fremont Tot Park, Brekee Tot Park, Community Center West Park, and Durley Park. He also provided information on the Clean California Grant.

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: Jessy Tapia, Cultural and Community Services Manager, provided information in regards to the Tennis Center improvement project. He also informed Commissioners of upcoming events. Some events mentioned were Meet Up Clean Up at Del Sol Park, SHINE Pickleball Tournament, Egg-ccessible Eggstravaganza Egg Hunt, and Jr. High Grad Nite.

ACTION: [None.]

F. COMMISSIONER COMMENTS

1. Commissioner Joe Garcia commented on the futsal program that he volunteers with at the Colonia Gymnasium.
2. Chair Angela Whitecomb commented on wanting Recreation to utilize the space at the Carnegie Museum.

G. ITEMS FOR FUTURE CONSIDERATION

1. Remote Control Car Racing Track
2. Court Availability for Pickleball Striping
3. Arts Programs in Recreation
4. Futsal
5. Soccer in Schools - Joint Agreement
6. Concession Revenue
7. Report of Sports Seasons
8. Expansion of Summer Programming in Recreation
9. Sports Update

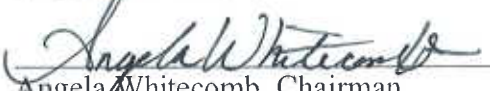
H. ADJOURNMENT

The meeting adjourned at 7:56 pm

Mariah Sanchez

  
\_\_\_\_\_  
Mariah Sanchez, Secretary

Angela Whitecomb

  
\_\_\_\_\_  
Angela Whitecomb, Chairman