MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
April 8, 2025

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:49 p.m., Chair Luis A. Mc Arthur called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 West Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Luis A. Mc Arthur, Member Gabriela Basua and Member Gabe Teran were present.

Member Teran led the pledge of allegiance.

Staff members present were Alexander Nguyen, City Manager; Michelle McCarron, Assistant City Attorney; Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; Tim Beaman, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; Morgan Kessler, City Engineer; Brandon Lopez, Parks Manager and Lourdes A. López, City Clerk.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Public comments were received from Grant Kennedy (permit process).

C. CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the March 25, 2025 regular meetings as presented.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by MemberTeran, to approve the Information/Consent item as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

D. REPORTS

1. Public Works Department
SUBJECT: Fiscal Year 2025-26 Utility Ratepayers Assistance Program (Project Assist) Update. (15 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council:

1. Adopt a resolution for the Utility Ratepayers Assistance Program (Project Assist) for Fiscal Year 2025-26 to assist eligible Oxnard residents and authorize staff to grant financial relief equal to a monthly $25.00 maximum credit per utility bill charged to residential customers who meet the eligibility requirements discussed in this staff report up to the amount funded for Fiscal Year 2025-26; and

2. Authorize staff to fund Project Assist in Fiscal Year 2025-26 by utilizing $270,000 that has been paid to the City for current and prior year late penalties from City utility customers.

Michael Wolfe, Public Works Director and Brian Yanez, Assistant Public Works Director presented and answered the Committee's questions. Assistant Public Works Director Yanez stated that residents can obtain more information about the program by visiting https://www.oxnard.gov/finance/utility-billing/project-assist or by calling 805-200-2202. Discussion ensued among the Committee and staff.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by MemberTeran, to approve the recommended action as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

2. Public Works Department
SUBJECT: Agreement 32500458 with Carollo Engineers, Inc. for a Biosolids Master Plan. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with Carollo Engineers, Inc. for an initial term of one year from May 6, 2025, to May 5, 2026, with the option for a one-year period extension ending May 5, 2027, for a total contract amount not to exceed $423,422 for the development of a Biosolids Master Plan for the Wastewater Division.

Michael Wolfe, Public Works Director and Tim Beaman, Assistant Public Works Director presented and answered the Committee's questions. Discussion ensued among the Committee and staff.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

3. Public Works Department
SUBJECT: Multiple Agreements for On-Call Professional Environmental Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of one year from April 30, 2025, to April 29, 2026, with an option for four consecutive one-year period extensions ending April 29, 2030, for on-call professional environmental services:

    1. Agreement 32500440 Rincon Consultants, Inc. for a total amount not to exceed $500,000;
    2. Agreement 32500441 Dudek for a total amount not to exceed $500,000; and
    3. Agreement 32500442 UltraSystems Environmental Incorporated for a total amount not to exceed $500,000.

Michael Wolfe, Public Works Director and Morgan Kessler, City Engineer presented and answered the Committee's questions. Discussion ensued among the Committee and staff.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by Member Teran, to approve the recommended action as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

4. Public Works Department
SUBJECT: Multiple Agreements for On-Call Professional Engineering Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of one year from April 30, 2025, to April 29, 2026, with an option for four consecutive one-year period extensions ending April 29, 2030, for on-call professional engineering services:

    1. Agreement 32500432 CSG Consultants, Inc. for a total amount not to exceed $750,000;
    2. Agreement 32500438 Encompass Consultant Group, Inc. for a total amount not to exceed $750,000; and
    3. Agreement 32500439 Psomas for a total not-to-exceed amount of $750,000.

Michael Wolfe, Public Works Director and Morgan Kessler, City Engineer presented and answered the Committee's questions. Discussion ensued among the Committee and staff.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by Member Teran, to approve the recommended action as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

5. Public Works Department
SUBJECT: Multiple Agreements for On-Call Professional Surveying Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of one year from April 30, 2025, to April 29, 2026, with an option for four consecutive one-year period extensions ending April 29, 2030, for on-call professional surveying services:

   1. Agreement 32500443 Dudek for a total amount not to exceed $500,000;
   2. Agreement 32500444 MNS Engineers, Inc. for a total amount not to exceed $500,000; and
   3. Agreement 32500445 Omni Design, Inc. for a total amount not to exceed $500,000.

Michael Wolfe, Public Works Director and Morgan Kessler, City Engineer presented and answered the Committee's questions. Discussion ensued among the Committee and staff.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

6. Public Works Department
SUBJECT: Three General Service Agreements with GreenCoast Landscapes Inc. for Landscape Maintenance Services for Citywide Street and Median Landscapes. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements with GreenCoast Landscapes Inc. for an initial term of three years each from July 1, 2025, to June 30, 2028, with an option for two consecutive one-year extensions ending June 30, 2030, for landscape maintenance services in Citywide Street and Median Landscapes:

   1. Agreement 32500412 for a total amount not to exceed $3,819,000;
   2. Agreement 32500413 for a total amount not to exceed $4,294,000; and
   3. Agreement 32500414 for a total amount not to exceed $3,527,000.

Michael Wolfe, Public Works Director; Steve Howlett, Assistant Public Works Director and Brandon Lopez, Parks Manager presented and answered the

Committee's questions. Discussion ensued among the Committee and staff.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by Member Teran, to approve the recommended action as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

7. Public Works Department
SUBJECT: Four Service Agreements with GreenCoast Landscapes Inc. for Landscape Maintenance Services for Citywide General Fund Parks. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements with GreenCoast Landscapes Inc. for an initial term of three years each from July 1, 2025, to June 30, 2028, with an option for two consecutive one-year period extensions ending June 30, 2030, for landscape maintenance services in City General Fund Parks:

Agreement 32500408 for a total amount not to exceed $913,000;
Agreement 32500409 for a total amount not to exceed $822,000;
Agreement 32500410 for a total amount not to exceed $1,827,000; and
Agreement 32500411 for a total amount not to exceed $1,008,000.

Michael Wolfe, Public Works Director; Steve Howlett, Assistant Public Works Director and Brandon Lopez, Parks Manager presented and answered the Committee's questions. Discussion ensued among the Committee and staff.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by Member Teran, to approve the recommended action as presented. VOTE: Mc Arthur, Basua and Teran voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Member Basua requested that a staff report be brought to the City Council regarding permit process.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Mc Arthur adjourned the meeting at 7:49 p.m.

Lourdes A. López

LOURDES A. LÓPEZ
City Clerk

LUIS A. MC ARTHUR
Chair