



MINUTES
Inter-Neighborhood Council Organization (INCO)
General Membership Meeting
Wednesday, May 1, 2024

A. ROLL CALL

At 6:01 p.m., Chair Diana Velzy called the meeting to order.

Present were: Jon Huycke, Bryce Canyon North; Raini Steffen, Cabrillo; Len Shulman, Carriage Square; Dave Ebbit, Fremont North; Kim Winch, Fremont South; Ramon Lopez, La Colonia; Diana Velzy, Orchard Park; Lissa Hewitt, Oxnard Dunes; Rosanna Biggerstaff, Pleasant Valley Estates; Alfonso Arroyo, Rose Park; Isaac Khalaf, Sea View Estates; Amanda Meere, Wagon Wheel; Michael Gleason, West Village; Angela Whitecomb, Wilson

A quorum of members was present.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES March 6, 2024

Motion by Amanda Meere, seconded by Dave Ebbit. Minutes of March 6, 2024, approved as presented

D. PUBLIC COMMENTS

Jack Villa - Handed off INCO treasurer duties to 1st Vice-chair Amanda Meere

Miguel Fernandez - Interested in speaking to the Five Points Northeast neighborhood about open space park opportunities in the neighborhood

Angela Whitecomb - Changes to dust to dawn City ordinance in some City parks

Brooke Balthaser - Spoke on an air quality monitoring project in South Oxnard

Adam Smith - Upcoming virtual meeting on the City's Local Coastal Program

E. NEW BUSINESS

1. SUBJECT: Capital Improvement Program (CIP)

RECOMMENDATION: That the General Membership receive a verbal presentation from City Engineer Morgan Kessler on the ten largest CIP projects currently underway, followed by Q&A

The City Engineer provided a verbal update. A Q&A session followed. Topics covered the South Oxnard Aquatics Center, Campus Park, Gonzales Rd, the CIP process and approval of City Council, and Quimby funding community outreach.

2. SUBJECT: Ralph M. Brown Act (Brown Act)

RECOMMENDATION: That the General Membership receive a verbal presentation from Deputy City Attorney Jason Zaragoza on the Brown Act, followed by Q&A

The Deputy City Attorney provided a verbal presentation. A Q&A session followed.

3. SUBJECT: Robert's Rules of Order

RECOMMENDATION: That the General Membership receive an overview from former INCO Chair Jack Villa of Robert's Rules of Order, followed by Q&A

Mr. Villa provided an overview of Robert's Rules of Order.

F. NEIGHBORHOOD CHAIR REPORTS

Angela Whitecomb, Wilson - At the July neighborhood meeting, the City Manager will be discussing the Carnegie Art Museum

Isaac Khalaf, Seaview Estates - Meeting on Monday, May 6; Oxnard Shores neighborhood will be in attendance to talk about the Oxnard Airport

Raini Steffen, Cabrillo - Next meeting is May 22; a representative for the Carmen Ramirez Family Justice Center and Steve Huber will be in attendance

Ellis Carter, Southbank - Next meeting is May 9, sidewalk CPR is on the agenda

Kim Winch, Fremont South - Spoke on new trash can lids

Lissa Hewitt, Oxnard Dunes - Meeting on May 16, will be discussing neighborhood needs

G. EXECUTIVE BOARD REPORTS

1st Vice-chair Meere - May is Lyme Disease Awareness Month

Chair Velzy - INCO has been attending more City events, advertising the INCO

H. FUTURE AGENDA ITEMS

Channel Islands Neighborhood Council Report

Angela Whitecomb, Wilson - Make recommendations to City Council: 1) Carnegie funded within CIP; 2) City to fund lifeguards on the beach this summer

Amanda Meere, Wagon Wheel - Requesting the City Manager to come to INCO and present the FY2025 budget; a discussion with City staff on National Night Out; requesting the City Manager or City Attorney to be present at INCO meetings

I. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 8:12 p.m.