



MINUTES  
Inter-Neighborhood Council Organization (INCO)  
Executive Board Meeting  
**Wednesday, February 10, 2021**

A. ROLL CALL

At 7:03 p.m., Chair Gleason called the online meeting to order. Present were: 1st Vice-chair Jack Villa, 2nd Vice-chair Diana Velzy, 3rd Vice-chair Elizabeth Garica, 4th Vice-chair Paul Henke, and Executive Secretary Adam Smith.

B. APPROVAL OF MINUTES Wednesday, January 13, 2021, regular meeting.

*The minutes were approved as presented.*

*Motion: Velzy, 2nd: Henke*

C. PUBLIC COMMENTS

None received.

D. OLD BUSINESS

1. SUBJECT: Inactive Neighborhood Councils

RECOMMENDATION: Receive an update on inactive neighborhood councils

1st Vice-chair Jack Villa provided an update. North Fremont is having an activation meeting on Feb 24 with assistance from Martha Guillen in the CM Office, who is working on an agenda and Zoom invitation; Gabriel Teran stepped down from his various bodies he served on, including South Fremont chair, Jack is working to assist council on running next meeting. Executive Secretary to connect Wagon Wheel developer with Jack for neighborhood activation; working on Bartolo Square South activation, 2nd Vice-chair Velzy is assisting in getting active councils that aren't meeting due to COVID, meeting again; working on making District 3 calls with more calls planned.

Chair Gleason thanked the group's efforts on increasing participation; asked about a list of neighborhoods that are being targeted for activation and what assistance they need - Jack Villa will send the E-Board the list.

E. NEW BUSINESS

1. SUBJECT: Agenda for upcoming INCO General Membership Meeting

RECOMMENDATION: Set agenda for INCO General Membership Meeting March 3, 2021

Jack Villa spoke on the upcoming City FY21-22 budget and INCO's input, maybe an opportunity for the public to weigh in; did not like the City priorities survey that was sent out as it did not mention the PACC, libraries, museum, Colonia Gym, large community parks, City Corps; no public input in formulating the survey

Velzy said that it would be good if it went out to the neighborhood councils; Exec Sec to send it out to all chairs as well as the results when the survey closes.

Discussion ensued amongst the E-Board. An invite will be sent to a representative in Finance to present a working version of the FY21-22 budget

2. SUBJECT: Neighborhood Council Business Cards and Neighborhood Council Social Media Accounts  
RECOMMENDATION: Discussion and action

Discussion ensued amongst the Board; Executive Secretary talked about the inquiry from some councils; CM expressed the need to have a uniform template across all councils; Jack to send his version to Exec Sec for review.

3. SUBJECT: INCO Input on City's Upcoming Budget  
RECOMMENDATION: Discussion and Action

Discussion ensued amongst the Board on the upcoming City budget and INCO input; Chair Gleason asked about inviting someone from the City to present to the General Membership the City's upcoming FY2021-22 budget

F. EXECUTIVE BOARD COMMENTS AND SUGGESTIONS

Elizabeth Garcia - question on neighborhood cleanups, Chair to find out

Jack Villa - Gabe Teran was last 1st Vice-chair w/ control of INCO money, was transferred to Jack who will report on the amount at the next meeting; questions on a bank account for the INCO

Diana Velzy - look into credit unions for bank accounts; is there a requirement for a minimum number of people for subcommittees?

Michael Gleason - thanked Gabe Teran for his contributions to the INCO; hopeful that the City will be transparent and is being a good steward of the public's money.

G. FUTURE AGENDA ITEMS

Spoke about future agenda items in Item E1

H. ADJOURNMENT

Without objection, Chair Gleason adjourned the meeting at 8:09 p.m.

Respectfully submitted,

Adam Smith  
Executive Secretary