



MINUTES
Inter-Neighborhood Council Organization (INCO)
Executive Board Meeting
Wednesday, October 13, 2021

A. ROLL CALL

At 7:04 p.m., Chair Gleason called the online meeting to order. Present were: Chair Gleason, 1st Vice-chair Jack Villa, 2nd Vice-chair Diana Velzy, and 4th Vice-chair Paul Henke. 3rd Vice-chair Elizabeth Garcia was absent.

B. APPROVAL OF MINUTES Wednesday, September 8, 2021, regular meeting.

Motion by 4th Vice-chair Paul Henke, seconded by 1st Vice-chair Jack Villa. Minutes were approved as presented

C. PUBLIC COMMENTS

None received.

D. OLD BUSINESS

1. SUBJECT: Update from the INCO Subcommittees on Neighborhood Activations & Bylaws
RECOMMENDATION: Receive update, followed by discussion

No update from the Bylaws Committee. Neighborhood Activation Committee hasn't met in a while due to COVID restrictions.

E. NEW BUSINESS

1. SUBJECT: INCO 2021-22 Goals
RECOMMENDATION: Review and discuss the 2021-22 INCO goals

Discussion ensued amongst the Board. Topics ranged from neighborhood activations, in pursuit of the 2021 INCO E-Board goal, which has been hard to activate. 4th Vice-chair Henke indicated he will call existing NC chairs and let them know about attending the General Membership. 2nd Vice-chair Velzy indicated a priority should be to get neighborhood councils to hold meetings over Zoom, with assistance from other chairs, if necessary. E-Board nominating committee members planned out who they were going to call on the neighborhood council list for the upcoming E-Board election. A mailer will be put together about the INCO and be mailed out to all neighborhood chairs and vice-chairs.

2. SUBJECT: 2022 Executive Board Election
RECOMMENDATION: Discuss logistics of holding the 2022 Executive Board Election

Discussion ensued amongst the Board. Topics included logistics, challenges from last year; Henke spoke about the importance of reaching out to individual chairs.

3. SUBJECT: Neighborhood Council Budget Program Update
RECOMMENDATION: Receive an update on the upcoming Neighborhood Council Budget Program by INCO Executive Secretary, Adam Smith

The Executive Secretary gave an update. New updates to the developing program include designating two (2) cardholders per neighborhood council, instead of one (1), and confirming that purchases under \$50 do not need full neighborhood council approval. Receipts and documentation are still required for all purchases.

F. EXECUTIVE BOARD REPORTS

Diana Velzy - District 2 forum Thursday, October 14.
Paul Henke - congratulated forum committee
Jack Villa - probably won't be running for the next E-Board

G. FUTURE AGENDA ITEMS

Chief Benites PD update
PW CIP update
ER neighborhood clean up update

H. ADJOURNMENT

Without objection, Chair Gleason adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Adam Smith
Executive Secretary