



MINUTES  
Inter-Neighborhood Council Organization (INCO)  
Executive Board Meeting  
**Wednesday, June 11, 2025**

A. ROLL CALL

At 5:10 p.m., Chair Velzy called the meeting to order in the Closed Session Conference Room. Present was Chair Velzy, 2nd Vice Chair Arroyo, 3rd Vice Chair Bissonnette (virtual), and 4th Vice Chair Tauber.

1st Vice Chair Hewitt was absent.

B. APPROVAL OF MINUTES

*Motion by Arroyo, seconded by Tauber. The minutes of the April 9, 2025 meeting were approved. The minutes of the March meeting are being forwarded to the next meeting.*

C. PUBLIC COMMENTS Public Comments were received by:

None.

D. OLD BUSINESS

1. SUBJECT: INCO Subcommittees

RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

Activation Committee - Chair Velzy and other neighborhood chairs are contacting representatives from neighborhoods who have not held meetings in a while to support reactivation efforts. They are making updates to indicate when a listed neighborhood chair has decided to step down or when additional support is needed. 4th Vice Chair Tauber requested to receive a list of those neighborhoods.

E. NEW BUSINESS

1. SUBJECT: INCO General Membership Meeting

RECOMMENDATION: That the INCO Executive Board set the agenda for the next INCO General Membership meeting

The General Membership's next meeting will take place on July 9, 2025 at 6 p.m. following the next Executive Board Meeting at 5 p.m. due to the 4th of July holiday.

Topics for the next meeting will include: National Night Out information from OPD, presentation from Traffic Engineering on the Speed Humps program, report from 4th Vice Chair Tauber on the Sea View Estates Neighborhood soil vapors issue, and a discussion and vote on INCO participation in the Christmas Parade.

Future agenda item considerations include an update on the OPD daylighting law and enforcement timing.

F. EXECUTIVE BOARD REPORTS

Chair Velzy - requested support from other executive board members to call neighborhood council chairs and remind them of the meeting date change, and to request the chair sends someone else from the neighborhood executive board in their place if they are unable to attend. Samantha will share a list of updated chairs. 3rd Vice Chair Bissonnette suggested the executive board make these calls monthly as a reminder.

G. FUTURE AGENDA ITEMS

None received.

H. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 5:49 p.m.

Respectfully submitted,

Samantha Shapiro  
Executive Secretary