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AGENDA

Inter-Neighborhood Council Organization (INCO) General Membership
Regular Meeting
Council Chambers, 305 West Third Street
August 6, 2025
6:00 p.m.

To join remotely, click on the link below:

<https://us06web.zoom.us/j/89904531547?pwd=mcbG68x2P8HfcWkGI2e1gZnOEgbb0y.1>

Or telephone (toll-free): (877) 853-5257

Meeting ID: 899 0453 1547

Passcode: 911653

If you wish to speak during public comments or a particular item on the agenda, please sign on by following the Zoom call in using the information listed above. Once the presiding officer calls for public speakers, over the phone, press *9 to raise your hand, or if online, click the raised hand icon in the Zoom interface to inform the presiding officer you would like to speak during the public speaking section for that particular item on the agenda.

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely, sign on by following the Zoom call in using the information listed above.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 3:00 p.m. on the day of the meeting by contacting the INCO Executive Secretary Samantha Shapiro at (805) 385-7447 or samantha.shapiro@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial (877) 853-5257 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following any presentation of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. The presiding officer shall limit public comments to three minutes.

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of July 9, 2025
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At this time, a person may address the INCO on matters within the subject matter jurisdiction of the INCO. The INCO cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item. The presiding officer shall limit public comments to three minutes.

D. BUSINESS

1. SUBJECT: Neighborhood Bulky-Item Drop Off Days
RECOMMENDATION: That the INCO General Membership receive a verbal presentation from Brian Yanez, Public Works Assistant Director, on the Neighborhood Bulky-Item Drop Off Days, followed by Q&A.
2. SUBJECT: Vapor Intrusion Update
RECOMMENDATION: That the INCO General Membership receive an update on the vapor intrusion topic impacting Via Marina and surrounding neighborhoods from Doug Tauber, Via Marina Neighborhood Council Chair, followed by Q&A.

E. NEIGHBORHOOD CHAIR REPORTS

Neighborhood Chairs may individually report on items of interest or concern to their neighborhoods. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

F. REPORT OF THE EXECUTIVE SECRETARY

The Executive Secretary shall report on items of interest to the INCO occurring since the last meeting. The INCO cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

H. ITEMS FOR FUTURE CONSIDERATION

Members may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT



MINUTES
Inter-Neighborhood Council Organization (INCO)
General Membership Meeting
Wednesday, July 9, 2025

A. ROLL CALL

At 6:00 p.m., Chair Diana Velzy called the meeting to order.

Present were: Christopher Bissonnette, Blackstock South; Jon Huycke, Bryce Canyon North; Raini Steffen, Cabrillo; Vilma Contreras, Carriage Square; Noemi Corpuz, Cypress (virtual); Ronald Arruejo, East Village; Kim Winch, Fremont South; Roger Poirier, Hobson Park East (virtual); Robert Lucio, Kamala; Larry Stein, Lemonwood/Eastmont; Diana Velzy, Orchard Park; Lissa Hewitt, Oxnard Dunes; Walt Hagedohm, Oxnard Shores; Rosanna Biggerstaff, Pleasant Valley Estates; Sandy Diaz, Rio Lindo; Paul Schnebelen, Riverpark; Alfonso Arroyo, Rose Park; Isaac Khalaf, Sea View Estates; Deb Arevalo, Southbank; Doug Tauber, Via Marina; Michael Gleason, West Village; Angela Whitecomb, Wilson; Brian Landers, Windsor North.

A quorum of members was present.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES May 7, 2025 & June 11, 2025

Motion by Bissonnette, second by Tauber. The minutes of the May 7, 2025 meeting were approved.

Motion by Scheneblen, second by Khalaf. The minutes of the June 11, 2025 meeting were approved.

D. PUBLIC COMMENTS

Larry Stein: Requests that INCO communicate with City Manager and City Council that CIP projects (College Park, Sports Park, Campus Park) all get completed.

Ronald Arruejo: Shared that Measure O Committee has a number of vacancies, including one for a neighborhood council chair.

Angela Whitecomb: Shared that the Parks, Recreation & Community Services Commission has 2 vacancies and requested applicants. On Saturday 7/12, Councilmember Rodriguez is organizing a community meeting at Durley Park to discuss future plans.

E. NEW BUSINESS

1. SUBJECT: National Night Out
RECOMMENDATION: That the INCO General Membership receive a verbal presentation from Paul Carganilla, Community Affairs Manager with Oxnard Police Department, on National Night Out scheduled for August 5, 2025, followed by Q&A

Paul Carganilla provided a brief presentation on the history of National Night Out and invited neighborhood councils to host an event in their neighborhood. A question and answer session followed.

2. SUBJECT: Speed Hump Program
RECOMMENDATION: That the INCO General Membership receive a verbal presentation from Traffic Engineering staff on the City's speed hump program and process, followed by Q&A

Jose Rivera and Miguel Guillen from the City's Traffic Engineering Division provided a brief overview of the City's speed hump program, which was adopted in October 2023 in response to resident concerns about speeding in residential streets, including program criteria and some program challenges. There have been 5 installations so far through the program. A question and answer session followed.

3. SUBJECT: INCO Participation in 2025 Downtown Christmas Parade
RECOMMENDATION: That the INCO General Membership discuss and vote on INCO participation in the 2025 Christmas Parade, and discuss next steps.

Chair Velzy discussed the INCO participation in the 2025 Downtown Christmas Parade to assist with activations and engagement and asked for feedback from the membership. A discussion among the membership ensued, including how they would use the event to communicate with the public, a suggestion to make sure their participation stood out to the public, and a recommendation to also participate in the Tamale Festival after.

Angela Whitecomb made a motion for the INCO to participate in the annual holiday parade and tamale festival if a minimum of fifteen (15) neighborhoods agree to participate. The motion was seconded by Raini Steffen. Chair Velzy called a vote. A majority were in favor with member Vilma Contreras voting against. The motion carries.

The group decided to create a subcommittee to further develop the ideas and engage with individual neighborhood councils. The subcommittee focused on this will include Raini Steffen, Larry Stein, Diana Velzy, Sandy Diaz, and Lissa Hewitt. The group can recruit additional members if desired.

4. SUBJECT: Neighborhood Bulky Item Drop-Off Days
RECOMMENDATION: That the INCO General Membership discuss and provide feedback regarding the Neighborhood Bulky Item Drop-Off Days, and discuss any recommendations.

Chair Velzy introduced this item and shared that neighborhood cleanups are considered "business" of the neighborhood councils per the bylaws. She opened the floor to discussion and feedback about the events.

Community members and neighborhood council chairs shared their feedback about the events. There was a variety of feedback shared, including support and appreciation for the events, concerns regarding the recent event in the Southbank Neighborhood and interactions with staff, confusion about the role of volunteers and neighborhood councils, and recent changes to the program rules.

Chair Velzy shared a history of the event, its current post-COVID structure established in 2022, and concerns she received from the community, including that U-Haul trucks were no longer permitted, uncertainty of the volunteer role at the event, and rules regarding volunteer time slots. She expressed concern that there were changes made to the rules and

procedures without Environmental Resources staff getting input from INCO.

A number of chairs suggested inviting Environmental Resources staff to the next meeting to discuss the program, their procedures and changes, and to have an open conversation with the INCO membership. Chair Velzy stated that they would be invited to the August meeting.

F. NEIGHBORHOOD CHAIR REPORTS

Sandy Diaz, Rio Lindo: At the recent election meeting, she was re-elected chair. She thanked Traffic Engineering staff for their recent speed hump approval.

Paul Schnebelen, Riverpark: Their election meeting was held in June. They will be having their August meeting at Crescent Park.

G. EXECUTIVE BOARD REPORTS

None.

H. FUTURE AGENDA ITEMS

Doug Tauber, Via Marina: Requested an update from parks regarding improvement projects, Quimby funds, and timelines.

I. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 8:24 p.m.