

MINUTES
Parks, Recreation & Community Services Commission
January 22, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:38 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Miguel Fernandez, Joe Garcia, and Oscar Hernandez were present. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Mariah Sanchez, Cultural and Community Services Analyst.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of October 23, 2024.

RECOMMENDATION: Approve.

DISCUSSION: [None.]

ACTION: Minutes were approved as recommended.

2. SUBJECT: Minutes of the Regular Meeting of November 27, 2024.

RECOMMENDATION: Approve.

DISCUSSION: [None.]

ACTION: Minutes were approved as recommended.

C. PUBLIC COMMENTS

Frank Montelongo commented on soccer within Oxnard, such as lack of Spring and Summer leagues within Oxnard, lack of lighting at parks for Winter practice, and in favor of the City running a soccer league.

D. COMMISSION BUSINESS:

1. SUBJECT: Adoption of 2025 Parks, Recreation and Community Services Commission Meeting Calendar

RECOMMENDATION: That the Commission adopt the 2025 calendar of meeting dates, time, and location.

DISCUSSION: Vice Chair Fernandez commented on adjusting the time on the December meeting and changing the date for January's meeting to January 22. Jessy Tapia, Cultural and Community Services Manager, stated that he would make those adjustments.

ACTION: Vice Chair Fernandez motioned to approve the calendar. Commissioner Garcia seconded the motion.

2. SUBJECT: Parks, Recreation and Community Services Commission 2025 Annual Work Plan

RECOMMENDATION: That the Commission select items from the Oxnard Parks and Recreation Master Plan and develop a work plan for the calendar year.

DISCUSSION: Steve Howlett, Assistant Public Works Director, reviewed the items on the Master Plan with the commissioners. The commissioners would like to work on community gardens, new landscape standards, community park areas on Meta Street,

bike lane updates, soccer shortage, baseball and softball fields, sunset ordinance, and adding futsal options at existing tennis courts or basketball courts.

ACTION: [None.]

E. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

DISCUSSION: Steve Howlett, Assistant Public Works Director, provided an update on the Durley Park Project, Playground Projects at Dunkirk Park, Marina West Park, Pleasant Valley Park, Carty Park, College Estates Park, Wilson Park, Brekke Tot Park and Fremont Tot Park.

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: Jessy Tapia, Cultural and Community Services Manager, provided a recap from PAL's Santa's Workshops, the Santa Float Tours, and MLK Freedom and Unity Weekend event. He also provided the commissioners with upcoming Meet Up Clean Up dates as well as indoor soccer at Colonia Gym.

ACTION: [None.]

F. COMMISSIONER COMMENTS

1. Commissioner Joe Garcia stated that he attended the MLK Freedom and Unity Weekend event and shared about his experience with volunteering at Colonia Gym on Wednesdays for Indoor Soccer.
2. Vice Chair Miguel Fernandez commented on his experience with the Christmas Parade in December.
3. Chair Angela Whitecomb commented on attending the Tamale Festival and MLK Freedom and Unity Weekend event. She also provided information regarding the upcoming Native Plant Fest that is being held on Saturday, January 25.

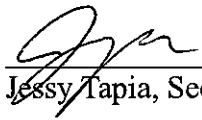
G. ITEMS FOR FUTURE CONSIDERATION

1. Revisit home plates to baseball fields with backstops
2. Report on Strategy for expanded programs for sports
3. Campus Park
4. Plaza Park
5. Meta District
6. Sports Field

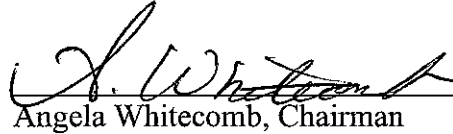
7. The number of tennis and basketball courts, locations, and conditions.
8. Community Gardens on undeveloped lots.
9. Bike Plan Update.
10. Sunset Ordinance.
11. City run soccer league.
12. Futsal

H. ADJOURNMENT

The meeting adjourned at 7:32 pm



Jessy Tapia, Secretary



Angela Whitecomb, Chairman

