

MINUTES
Parks, Recreation & Community Services Commission
April 23, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:46 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Miguel Fernandez, Joe Garcia and Abel Velasquez were present. Commissioners Oscar Hernandez were excused. Staff members present were Steve Howlett, Assistant Public Works Director, Pam Morrison, Cultural and Community Services Manager, and Mariah Sanchez, Cultural and Community Services Analyst.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of March 26, 2025.

RECOMMENDATION: Approve.

DISCUSSION: Commissioner Fernandez noted changes to the March agenda minutes under item E, subject 1.

ACTION: March minutes will be reviewed for approval at the May meeting.

C. PUBLIC COMMENTS

[None.]

D. COMMISSION BUSINESS:

1. SUBJECT: City of Oxnard Soccer League Proposal

RECOMMENDATION: That the Parks, Recreation, and Community Services Commission recommends that the Oxnard City Council consider establishing a City operated soccer leagues for youth and adults.

DISCUSSION: [None.]

ACTION: Chair Whitecomb motioned to approve the recommendation that the Oxnard City Council consider establishing a City operated soccer leagues for youth and adults. Vice Chair Fernandez seconded the motion.

2. SUBJECT: Creation of Annual Report Ad Hoc Committee and Assignment of Members

RECOMMENDATION: That the Commission establish an Annual Report Ad-Hoc Committee and assign the Commission Chair and one additional Commissioner to develop the annual report for presentation to City Council on July 1. Sunset date: June 25, 2025.

DISCUSSION: [None.]

ACTION: That the Commission voted to assign Chair Angela Whitecomb and Commissioner Joe Garcia to the Annual Report Ad-Hoc Committee with no objections.

E. AD-HOC COMMITTEE REPORT

1. SUBJECT: Park Donation Program

RECOMMENDATION: That the Commission receive an update from the Committee on the development of the Parks Donation Program for park amenities such as benches and trees. Sunset date: August 27, 2025 Members: Chair Whitecomb and Vice Chair Fernandez

DISCUSSION: The commission received an update from Vice Chair Miguel Fernandez regarding the Park Donation program and discussed final verbiage for staff to finalize the recommendation that will be presented to Council.

ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard, including projected completion dates.

DISCUSSION: Steve Howlett, Assistant Public Works Director, gave an update on the current park projects in the City of Oxnard.

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: Jessy Tapia, Cultural & Community Services Manager gave an update on upcoming events in the community.

ACTION: [None.]

G. COMMISSIONER COMMENTS

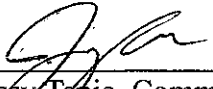
1. Miguel Fernandez commented on the recreation staff advertising the Eggstravaganza event, specifically City Corps for giving flyers for the event.
2. Commissioner Abel Velasquez commented the Eggstravaganza event and his attendance on his last day of employment with the City of Oxnard and the Spring Float.
3. Commissioner Joe Garcia commented on his volunteer experience at the Colonia Gymnasium, meeting with Councilmember Perez regarding Southwinds neighborhood, Ninja Course at Oxnard PAL
4. Chair Angela Whitecomb commented on the Spring Float, preservation of the Pagoda and parties involved, Wilson Park and it's inclusivity,

H. ITEMS FOR FUTURE CONSIDERATION

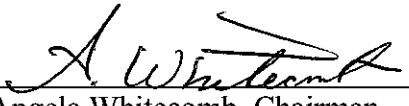
1. Chair Whitecomb: Ad Hoc - Futsal on the fourth floor of the parking lot.
2. Commisioner Velasquez: More tournaments at parks for the community.

I. ADJOURNMENT

The meeting adjourned at 6:40 pm



Jessy Tapia, Community & Cultural
Services Manager



Angela Whitecomb, Chairman

