

MINUTES
Parks, Recreation & Community Services Commission
May 28, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:31 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Miguel Fernandez, and Abel Velasquez were present. Commissioners Joe Garcia and Oscar Hernandez were excused. Staff members present were Steve Howlett, Assistant Public Works Director, Pam Morrison, Cultural and Community Services Manager, and Adriana Britt, Cultural and Community Services Analyst.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of March 26, 2025.

RECOMMENDATION: Approve.

DISCUSSION: [None.]

ACTION: Minutes were approved as recommended.

2. SUBJECT: Minutes of the Regular Meeting of April 23, 2025.

RECOMMENDATION: Approve.

DISCUSSION: [None.]

ACTION: Minute approval was postponed for June.

C. PUBLIC COMMENTS

[None.]

D. COMMISSION BUSINESS:

1. SUBJECT: Plaza Park Bench Discussion

RECOMMENDATION: That the Commission consider options for the benches in Plaza Park and provide a recommendation to City Council.

DISCUSSION: The commission was informed of the recommendation of the Oxnard Police Department to remove the benches surrounding the Pagoda at Plaza Park. Possible methods of removal, who would be removing it, and costs were also discussed.

ACTION: Vice Chair Miguel Fernandez motioned to approve the removal of the park benches and for the pagoda to be restored to its original condition, along with the removal of any loose pavers. Commissioner Abel Velasquez seconded the motion. Recommendation approved 3-0.

PUBLIC COMMENTS:

Abel Magana: Spoke in favor of removing the park benches surrounding the pagoda at Plaza Park.

E. AD-HOC COMMITTEE REPORT

1. SUBJECT: Park Donation Program

RECOMMENDATION: That the Commission receive an update from the Committee on the development of the Parks Donation Program for park amenities such as benches and trees. Sunset date: August 27, 2025 Members: Chair Whitecomb and Vice Chair Fernandez

DISCUSSION: Chair Whitecomb and Vice Chair Fernandez asked staff to prepare the recommendation to be presented to City Council as discussed before the meeting.

ACTION: [None.]

1. SUBJECT: Annual Report Ad Hoc Committee

RECOMMENDATION: That the Commission receive an update from the Committee on the Annual Report. Sunset date: June 25, 2025 Members: Chair Whitecomb and Commissioner Joe Garcia

DISCUSSION: Chair Whitecomb updated the commission on the progress of the Annual Report.

ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard, including projected completion dates.

DISCUSSION: Steve Howlett, Assistant Public Works Director, provided an update on the ongoing playground installations and maintenance bids at various parks.

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: Pam Morrision, Cultural and Community Services Manager, provided information in regards to the upcoming Egg-ccessible Eggstravaganza Egg Hunt, Spring Float Tours, Ninja Challenge Course at PAL, Meet Up Clean Up at Ololkoy Beach Park, Grad Nite at Universal Studios, Meet Up Clean Up at Southwinds Park, and the CAL PAL Soccer Tournament in June at College Park.

ACTION: [None.]

G. COMMISSIONER COMMENTS

1. Chair Angela Whitecomb commented about the Palomazo Series, Heritage Square Concert Series, City of Oxnard Memorial Day Service, Mayor Tom Holden, and Casa Pacifica's Food & Wine Festival.
2. Commissioner Abel Velasquez commented on his attendance at the City of Oxnard Memorial Day Service, Mayor Tom Holden's passing, First Artist High School Tour, a

resident's 100th birthday celebration, and upcoming events that he will be taking part in, such as the VCTF Dinner.

H. ITEMS FOR FUTURE CONSIDERATION

I. ADJOURNMENT

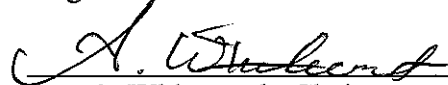
The meeting adjourned at 6:40 pm

Adriana Britt



Adriana Britt, Secretary

Angela Whitecomb



Angela Whitecomb, Chairman

