



MINUTES
Inter-Neighborhood Council Organization (INCO)
Executive Board Meeting
Wednesday, July 9, 2025

A. ROLL CALL

At 5:00 p.m., Chair Velzy called the meeting to order in the Closed Session Conference Room. Present was Chair Velzy, 1st Vice Chair Hewitt and 3rd Vice Chair Bissonnette. 2nd Vice Chair Arroyo arrived at 5:02 p.m. and 4th Vice Chair Tauber arrived at 5:07 p.m.

B. APPROVAL OF MINUTES

Motion by Bissonnette, seconded by Tauber. The minutes of the March 12, 2025 meeting were approved.

Motion by Bissonnette, seconded by Tauber. The minutes of the June 11, 2025 meeting were approved.

C. PUBLIC COMMENTS Public Comments were received by:

None.

D. OLD BUSINESS

1. SUBJECT: INCO Subcommittees

RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

Activation Committee: Chair Velzy shared that she contacted John Beck from the College Estates neighborhood to see if he would be interested in helping with activation efforts. He will help beginning in September.

There was a general discussion about subcommittees. Chair Velzy requested confirmation from the City Attorney's Office that subcommittees are permitted as long as there is less than a quorum of members present.

E. NEW BUSINESS

1. SUBJECT: Neighborhood Bulky-Item Drop Off Days

RECOMMENDATION: That the INCO Executive Board discuss and provide feedback regarding the Neighborhood Bulky Item Drop-Off Days, and discuss any recommendations.

Chair Velzy added this item to the agenda in response to changes about the bulky item drop-off day that were made with INCO's input and without being communicated to the INCO general membership as a whole. Chair Velzy expressed that she is unhappy with these changes and will be discussing it further during the General Membership agenda item. A discussion ensued among Executive Board members regarding the pre-COVID event, post-COVID event, and possible recommendations. 3rd

Vice Chair Bissonnette suggested that Environmental Resources (ER) staff attend an INCO meeting once a year to discuss the program.

2. SUBJECT: INCO General Membership Meeting

RECOMMENDATION: That the INCO Executive Board set the agenda for the next INCO General Membership meeting

Topics for the August INCO General Meeting agenda included an update on vapor intrusion in the Via Marina neighborhood by 4th Vice Chair Doug Tauber and an open discussion on the bulky-item drop off days with Environmental Resources staff.

Future agenda item considerations include a Brown Act Training by the City Attorney's Office, Daylight Law enforcement, an update on PCI/Streets/Alleyways, and an update on security cameras.

F. EXECUTIVE BOARD REPORTS

None received.

G. FUTURE AGENDA ITEMS

None received.

H. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 5:46 p.m.

Respectfully submitted,

Samantha Shapiro

Samantha Shapiro
Executive Secretary