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AGENDA

Inter-Neighborhood Council Organization (INCO) General Membership

Regular Meeting

Council Chambers, 305 West Third Street

September 3, 2025

6:00 p.m.

To join remotely, click on the link below:

<https://us06web.zoom.us/j/89904531547?pwd=mcbG68x2P8HfcWkGI2e1gZnOEQbb0y.1>

Or telephone (toll-free): (877) 853-5257

Meeting ID: 899 0453 1547

Passcode: 911653

If you wish to speak during public comments or a particular item on the agenda, please sign on by following the Zoom call in using the information listed above. Once the presiding officer calls for public speakers, over the phone, press *9 to raise your hand, or if online, click the raised hand icon in the Zoom interface to inform the presiding officer you would like to speak during the public speaking section for that particular item on the agenda.

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely, sign on by following the Zoom call in using the information listed above.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 3:00 p.m. on the day of the meeting by contacting the INCO Executive Secretary Samantha Shapiro at (805) 385-7447 or samantha.shapiro@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial (877) 853-5257 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following any presentation of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. The presiding officer shall limit public comments to three minutes.

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of August 6, 2025
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At this time, a person may address the INCO on matters within the subject matter jurisdiction of the INCO. The INCO cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item. The presiding officer shall limit public comments to three minutes.

D. BUSINESS

1. SUBJECT: Neighborhood Quimby Projects, Community Parks, and Parks & Recreation Master Plan
RECOMMENDATION: That the INCO general membership receive a verbal update from Public Works staff on Neighborhood Quimby Projects, Community Parks (Sports Park, College Park, Campus Park) Progress, and the Status of the Parks & Recreation Master Plan, followed by Q&A.
2. SUBJECT: Holiday Parade & Tamale Festival INCO Participation
RECOMMENDATION: That the INCO general membership receive an update from the Holiday Parade & Tamale Festival subcommittee, followed by Q&A.

E. NEIGHBORHOOD CHAIR REPORTS

Neighborhood Chairs may individually report on items of interest or concern to their neighborhoods. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

F. REPORT OF THE EXECUTIVE SECRETARY

The Executive Secretary shall report on items of interest to the INCO occurring since the last meeting. The INCO cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

H. ITEMS FOR FUTURE CONSIDERATION

Members may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT

Draft MINUTES
Inter-Neighborhood Council Organization (INCO) General Membership
Wednesday, August 6, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:04 p.m., Chair Diana Velzy called the meeting to order.

Present were: Christopher Bissonnette, Blackstock South (virtual); Jon Huycke, Bryce Canyon North; Vilma Contreras, Carriage Square; Noemi Corpuz, Cypress; Alexis Schmidt, East Village; Robert Lucio, Kamala Park; Larry Stein, Lemonwood/Eastmont; Diana Velzy, Orchard Park; Lissa Hewitt, Oxnard Dunes; Walt Hagedohm, Oxnard Shores; Rosanna Biggerstaff, Pleasant Valley Estates; Sandy Diaz, Rio Lindo; Alfonso Arroyo, Rose Park; Isaac Khalaf, Sea View Estates; Ellis Carter, Southbank; Doug Tauber, Via Marina; Michael Gleason, West Village; Brian Landers, Windsor North (virtual).

A quorum of members was present.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of July 9, 2025
RECOMMENDATION: Approve.
ACTION: Motion by Lissa Hewitt, seconded by Doug Tauber. Minutes of July 9, 2025 were approved.

C. PUBLIC COMMENTS

Lindy Levin - discussed another accident on H & Vineyard Street; believes this issue should be brought up to the Mayor.

D. BUSINESS

1. SUBJECT: Neighborhood Bulky-Item Drop Off Days
RECOMMENDATION: That the INCO General Membership receive a verbal presentation from Brian Yanez, Public Works Assistant Director, on the Neighborhood Bulky-Item Drop Off Days, followed by Q&A.

Public Works Assistant Director Brian Yanez reported that his team listened to the July INCO meeting conversation on the bulky-item drop off days. They will be preparing a Standard Operating Procedure (SOP) for this event and bring it back to the INCO for a discussion at a future meeting and requested that neighborhood chairs share any other feedback for this document with Chair Velzy. ER staff will now be permitting u-hauls, trailers, and business trucks. These events, along with the Del North Drop Off Days, work to reduce illegal dumping. Brian also shared that Eric Zetz, former Environmental Resources Manager, left the City as of July 25th. A Q&A followed with discussion regarding volunteer assignments, roles and responsibilities of each party in the SOP, directional signage, ensuring events are not ended before advertised time, and providing an annual report of program metrics.

2. SUBJECT: Vapor Intrusion Update
RECOMMENDATION: That the INCO General Membership receive an update on the

vapor intrusion topic impacting Via Marina and surrounding neighborhoods from Doug Tauber, Via Marina Neighborhood Council Chair, followed by Q&A.

Doug Tauber provided an update on the vapor intrusion topic that was discussed at a meeting earlier this year. There have been rising vapor levels in these neighborhoods going on for 30 years and there is a need for enhanced testing. At a future meeting, the Los Angeles Regional Air Quality Board representatives can attend to discuss in more detail.

E. NEIGHBORHOOD CHAIR REPORTS

Alexis Schmidt, East Village - hosted a successful National Night Out with over 100 attendees. Having an issue with a person banging on people's doors at night, beat coordinator working on that. Next meeting on August 27th with Supervisor Kelly Long.

Doug Tauber, Via Marina - hosted a National Night Out event. Would like an update on Quimby funds, including project timelines.

F. REPORT OF THE COMMISSION SECRETARY

The Executive Secretary reported that the City Council is on summer recess and meetings will resume on September 2. City staff enjoyed attending various National Night Out events hosted by the Neighborhood Councils on August 5.

G. EXECUTIVE BOARD REPORTS

None.

H. ITEMS FOR FUTURE CONSIDERATION

1. Discussion next month (September) to confirm how many neighborhoods are interested in getting involved to ensure INCO can participate.

I. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 6:55 PM

Samantha Shapiro, Secretary

Diana Velzy, Chair