

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.org.



AGENDA
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Council Chambers, 305 West Third Street
September 9, 2025
Regular Meeting - 6:45 PM to 8:15 PM

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 837 1591 8326
3. Passcode: 010233

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press *6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.ORG.

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
 - a. Submit a request to speak remotely by no later than 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings.
 - b. Submit an email to cityclerk@oxnard.org no later than 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
 - c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING

- a. To provide public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the presiding officer announces the particular item on the agenda you want to speak on, press *9 to raise your hand while in the zoom waiting room. Once called on, press *6 to unmute your phone.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

During this meeting, Vice Chair Teran will be participating remotely from the following location:
Hampton Inn Medford, 1122 Morrow Road, Medford, OR 97504

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body, and on non-action items such as ceremonial items, report of city manager / executive director / secretary, and city council/ housing authority / successor agency / financing authority business / committee reports. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager / Executive Director / Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the July 8 and 22, 2025 regular meetings as presented.

Contact: Luly Lopez, (805) 385-7805

D. REPORTS

1. Public Works Department

SUBJECT: Multiple Agreements for On-Call Real Property Services and Right of Way Acquisition. (10 minutes)

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of one year from October 9, 2025 to October 8, 2026, with an option for four consecutive one-year period extensions ending October 8, 2030, for on-call Professional Real Property Services and Right of Way Acquisition:

1. Agreement 32600016 with Beacon Integrated Professional Resources, Inc. DBA Hamner, Jewell & Associates for a total amount not to exceed \$500,000;
2. Agreement 32600017 with Bender Rosenthal, Inc. for a total amount not to exceed \$500,000; and
3. Agreement 32600018 with Clark Land Resources, Inc. for a total amount not to exceed \$500,000.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/SUBv64OS10U>

Contact: Michael Wolfe, (805) 385-8055

2. Public Works Department

SUBJECT: Multiple Agreements for On-Call Landscape Architect Services. (10 minutes)

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of three years from October 8, 2025, to October 7, 2028, with an option for two consecutive one-year period extensions ending October 7, 2030, for on-call Professional Landscape Architect Services:

1. Agreement 32600006 with David Volz Design Landscape Architects, Inc. DBA David Volz Design for a total amount not to exceed \$750,000;
2. Agreement 32600007 with IDS Group, Inc. for a total amount not to exceed \$750,000;
3. Agreement 32600008 with Pacific Coast Land Design, Inc. for a total amount not to exceed \$750,000; and
4. Agreement 32600009 with RJM Design Group, Inc. for a total amount not to exceed \$750,000.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/WaVjQ2PNUz8>

Contact: Michael Wolfe, (805) 385-8055

3. Public Works Department

SUBJECT: FY 2025-26 Harbour Island Homeowners Association Donation to Waterways Maintenance Assessment District Zone 2 - Harbour Island (Agreement A-8597) and Budget Adjustment. (10 minutes)

RECOMMENDATION: That the Public Works and Transportation Committee recommend the City Council, acting as the legislative body of the Waterways Maintenance Assessment District, approve and authorize:

1. Acceptance of a \$17,400 donation from the Harbour Island Homeowners Association (HOA) to support landscape maintenance and on-call services within the Harbour Island linear park; and
2. Approval of Agreement A-8597, entered by and between the City of Oxnard and the Harbour Island Homeowners Association for the donation; and
3. Approval of associated budget appropriations within Waterways Maintenance Assessment District Zone 2 – Harbour Island Fund (120-40203801) to recognize the full amount of the donation revenue and to authorize expenditures up to the full amount of available funding consistent with the specific purposes outlined in the Agreement.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/7ki6L2HeNnE>

Contact: Michael Wolfe, (805) 385-8055

4. Public Works Department

SUBJECT: Purchase Orders with Gibbs International, Inc. and The Charles Machine Works, Inc. for Heavy Equipment for the Public Works Water Division. (10 minutes)

RECOMMENDATION: The Public Works and Transportation Committee recommends that the City Council approve and authorize the Purchasing Agent to execute two purchase orders for the following:

1. Gibbs International Inc. for a not-to-exceed value up to \$300,000.00 for the purchase of a 2026 HV607 SBA International Truck, 10-Ton Dump Truck (dump truck); and
2. The Charles Machine Works, Inc. for a not-to-exceed value up to \$700,000.00 for the purchase of a 2025 Kenworth T480 with a Ditch Witch Hydro Vacuum Truck/Excavator W8 Standard Package (vacuum truck).

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/hx1wGtM7c0M>

Contact: Michael Wolfe, (805) 385-8055

5. Community Development Department

SUBJECT: Adopting the 2025 City of Oxnard Water System Design and Construction Standards and an Update to the 2002 City of Oxnard Standard Plates and Design Criteria. (10 minutes)

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council:

1. Adopt a resolution approving the 2025 Water System Design and Construction Standards and an update to the 2002 City of Oxnard Standard Plates and Design Criteria for public works construction; and
2. Delegating discretionary authority to the Public Works City Engineer to approve future revisions to the 2025 Water System Design and Construction Standards and 2002 City of Oxnard Standard Plates and Design Criteria; and
3. Authorizing the City Manager to take whatever actions are necessary and appropriate to carry out the purpose and intent of this resolution.

Please click the following link to view the required Measure M pre-recorded presentation video:

<https://youtu.be/w7zeGZJMfdk>

Contact: Michael Wolfe, Jeff Pengilley, (805) 385-8055, (805) 385-8208

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT