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AGENDA  
Senior Services Commission Regular Meeting  
Colonia Gym, 195 N Marquita St, Oxnard, CA 93030  
September 9, 2025  
10:00 a.m.

**To join remotely, click on the link below:**

[https://us06web.zoom.us/j/81702270611?pwd=gjaRU9rHAZVEyVYU5kqxss5tepd1DQ.xBED1\\_V5qlEbzAjC](https://us06web.zoom.us/j/81702270611?pwd=gjaRU9rHAZVEyVYU5kqxss5tepd1DQ.xBED1_V5qlEbzAjC)

Dial (for higher quality, dial a number based on your current location):

888 475 4499 US Toll Free

Webinar ID: 817 0227 0611

Passcode: 950520

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press \*9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

**YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:**

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
  - a. Submit a request to speak no later than 9:00 a.m. on the day of the meeting by contacting the Commission Secretary Marisue Eastlake at [marisue.eastlake@oxnard.org](mailto:marisue.eastlake@oxnard.org). Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide a public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press \*9 to raise your hand. Once called on, press \*6 to unmute your phone.
  - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

1. ROLL CALL/PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

- a. SUBJECT: Minutes of the Regular Meeting of July 8, 2025  
RECOMMENDATION: Approve.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Marisue Eastlake at 805-385-8019. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

3. PUBLIC COMMENTS

At a regular meeting, a person may address the Senior Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

4. PRESENTATIONS/REPORTS

- a. SUBJECT: Presentation by Monica White, President and CEO, Food Share  
RECOMMENDATION: That the Senior Services Commission receive and file the presentation focused on available food assistance for Oxnard seniors.
- b. SUBJECT: Report by Commissioners Sweetland and Massey-Chinea on Ventura County Area Agency on Aging (VCAAA) Advisory Committee Business.  
RECOMMENDATION: That the Senior Services Commission receive and file the report.

5. AD HOC COMMITTEE REPORTS

- a. SUBJECT: Ad-Hoc Committee Report on Technology Education Goal  
RECOMMENDATION: That the Senior Services Commission discuss next steps on this goal.  
Members: Commissioners Gloria Massey Chinea and Gloria Postel.
- b. SUBJECT: Ad-Hoc Committee Report on Center Signage and Accessibility Goal  
RECOMMENDATION: That the Senior Services Commission discuss any update on signage.  
Members: Commissioners Linda Calderon and Gloria Postel.
- c. SUBJECT: Ad-Hoc Committee Report on Creation of Senior Housing List Goal  
RECOMMENDATION: That the Senior Services Commission review information received to date on senior housing in Oxnard. Members: Commissioner Gloria Postel and Chair Alice Sweetland.
- d. SUBJECT: Ad-Hoc Committee Report on Monthly Health Presentation Goal  
RECOMMENDATION: That the Senior Services Commission receive a report on the evaluation form selected. Members: Commissioners Linda Calderon and LaRita Montgomery.

6. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

- a. SUBJECT: Report from Staff on Senior Services Programs and Events in August and September.  
RECOMMENDATION: That the Senior Services Commission receive and file the report.

7. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

8. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

9. ADJOURNMENT

MINUTES  
Senior Services Commission  
7/8/25

1. ROLL CALL/PLEDGE OF ALLEGIANCE

At 10:00 a.m. a regular meeting was convened at the Oxnard Joslyn Lawn Bowls Clubhouse, 350 North C Street, Oxnard, CA 93030.

Commissioners present: Linda Calderon, Gloria Massey-Chinea, LaRita Montgomery, and Alice Sweetland.

Commissioners absent: Gloria Postel

Staff members present: Pam Morrison, Recreation Manager; Marisue Eastlake, Recreation Supervisor; and Jorge Cruz; Recreation Coordinator.

Chairperson Alice Sweetland presided and called the meeting to order at 10:12 a.m.

2. APPROVAL OF MINUTES

- a. SUBJECT: Minutes of the special meeting of May 21, 2025 and regular meeting of June 10, 2025.

RECOMMENDATION: Approve

ACTION: Commissioner Montgomery moved to approve the minutes of the May 21, 2025 special meeting and Commissioner Calderon seconded. Motion was approved, 3-1 with Commissioner Massey-Chinea opposing. Commissioner Massey-Chinea moved to approve the June 10, 2025 meeting minutes; Commissioner Calderon seconded. Motion passed unanimously.

3. PUBLIC COMMENTS

None.

4. PRESENTATIONS/REPORTS

- a. SUBJECT: Presentation by Susana Lemos, Oxnard Housing Program Supervisor, on housing options for Oxnard seniors

RECOMMENDATION: That the Senior Services Commission receive and file the presentation.

DISCUSSION: Susana Lemos shared information about housing options for seniors in Oxnard.

- b. SUBJECT: Report by Chair Sweetland on Ventura County Area Agency on Aging (VCAAA) Advisory Committee business.

RECOMMENDATION: That the Senior Services Commission receive and file the report.

DISCUSSION: Chair Sweetland provided an update on the Ventura County Area Agency on Aging, including its new location and reminded Commissioners they can make nominations for the annual Legacy Award.

5. COMMISSION BUSINESS

- a. SUBJECT: Cancellation of August regular meeting  
RECOMMENDATION: That the Senior Services Commission discuss and approve canceling the August 12, 2025 meeting.  
DISCUSSION: Commissioners discussed canceling the August meeting.  
ACTION: Commissioner Montgomery moved and Commissioner Massey-Chinea seconded canceling their August 12, 2025 meeting. Motion passed unanimously.
- b. SUBJECT: Review of Proposed Citizen Advisory Group (CAG) Bylaws Updates  
RECOMMENDATION: That the Senior Services Commission review the proposed updates to the CAG Bylaws and recommend approval.  
DISCUSSION: Samantha Shapiro, Administrative Services Analyst, reviewed the changes.  
ACTION: Commissioner Montgomery moved and Commissioner Calderon seconded to recommend City Council approval of the bylaws changes. Motion passed, 4-0.

6. AD-HOC COMMITTEE REPORTS

- a. SUBJECT: Ad-Hoc Committee Report on Technology Education Goal  
RECOMMENDATION: That the Senior Services Commission discuss next steps on this goal. Members: Commissioners Gloria Massey-Chinea and Gloria Postel.  
DISCUSSION: Commissioner Massey-Chinea shared she had visited a class.  
ACTION: Report was received.
- b. SUBJECT: Ad-Hoc Committee Report on Center Signage and Accessibility Goal  
RECOMMENDATION: That the Senior Services Commission discuss any update on signage. Members: Commissioners Linda Calderon and Gloria Postel.  
DISCUSSION: Nothing new to report.  
ACTION: Report was received.
- c. SUBJECT: Ad-Hoc Committee Report on Creation of Senior Housing List Goal  
RECOMMENDATION: That the Senior Services Commission review information received to date on senior housing in Oxnard. Members: Commissioner Gloria Postel and Chair Alice Sweetland.  
DISCUSSION: Commissioner Sweetland shared information from new sites added to the committee's developing list of housing.  
ACTION: Report was received.
- d. SUBJECT: Ad-Hoc Committee Report on Monthly Health Presentation Goal  
RECOMMENDATION: That the Senior Services Commission receive a report on

the evaluation form selected. Members: Commissioners Linda Calderon and LaRita Montgomery.

DISCUSSION: Next month's presentations are centered on grief counseling.

ACTION: Report was received.

F. REPORT OF THE COMMISSION SECRETARY

1. SUBJECT: Report from Staff on Senior Services Programs and Events for June and July.

RECOMMENDATION: That the Senior Services Commission receive and file the report.

Jorge Cruz reported that in June, 1,505 home-delivered meals and 1,860 congregate meals were served. He reviewed past month events, including Independence Day celebrations and invited commissioners to the End of Summer BBQ. A new Twilight Bingo activity, held after normal hours, starts in July. Eastlake shared the RSVP Coordinator position was open; a joint inservice with RSVP exercise programs will cover the LIFE program; work continues on SNP contracts, billing and developing new processes; and invited them to Summer Concerts at Plaza Park.

G. COMMISSIONER COMMENTS

Commissioner Massey-Chinea distributed handouts about county mental health programs.

H. ITEMS FOR FUTURE CONSIDERATION

None.

I. ADJOURNMENT

At 12:12 p.m., Commissioner Calderon moved to adjourn and Commissioner Montgomery seconded. The motion passed unanimously, 4-0.

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Marisue Eastlake, Secretary

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Alice Sweetland, Chairperson