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AGENDA
Community Relations Commission
Regular Meeting
Council Chambers, 305 W. Third Street
September 15, 2025
6:00 p.m.

To join remotely, click on the link below:

<https://us06web.zoom.us/j/88020854613?pwd=vM2jWFb5h2IElpeEfPqAcSP94OZDyE.1>

Or telephone (toll-free): 888 475 4499 (Toll Free)

Meeting ID: 880 2085 4613

Passcode: 553483

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 3:00 p.m. on the day of the meeting by contacting the Commission Secretary Martha Guillen at martha.guillen@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial 888-475-4499 (Toll Free) and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of July 21, 2025.
RECOMMENDATION: Approve.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Martha Guillen at 805-385-7434. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Community Relations Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. REPORT OF THE COMMISSION SECRETARY

1. The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.
2. Update on Immigration Enforcement in Oxnard from Police Chief Jason Benites.

E. COMMISSION BUSINESS

1. **SUBJECT:** Dissolving Ad-Hoc Committee
RECOMMENDATION: That the Commission dissolve the following Ad-Hoc Committee: Multicultural Festival Ad-Hoc Committee.

F. AD HOC COMMITTEE REPORTS

1. **SUBJECT:** Community Recognition Awards Ad-Hoc Committee
RECOMMENDATION: That the CRC receive an update from the Community Recognition Awards Ad-Hoc Committee on program details, deadlines, and outreach. Sunset date: October 13, 2025.
Members: Commissioner Tiffany Lopez and Commissioner Helaine Stallion.
2. **SUBJECT:** Annual Report Ad-Hoc Committee Review and Approve the Draft 2025 CRC Annual Report
RECOMMENDATION: That the CRC review and approve the draft 2025 CRC Annual Report originally scheduled for September 16, 2025, to City Council, has been moved to October 7, 2025, and the new Sunset date from September 22, 2025, has been extended until October 9, 2025. Members: Commissioner Cynthia Gonzalez and Vice Chair Khalilah Durias.

G. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad-Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

H. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT

Draft MINUTES
COMMUNITY RELATIONS COMMISSION
July 21, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:04 p.m. the regular meeting of the Community Relations Commission convened. Chair Khalilah Durias, Vice Chair Cynthia Gonzalez, Commissioner Tiffany Lopez, Commissioner Helaine Stallion, and Commissioner Meaghan Salas were present. Staff member present was Martha Guillen, Acting Secretary. Saluted the Flag

B. APPROVAL OF MINUTES

1. SUBJECT: Approval of the Regular Meeting of May 19, 2025 and Minutes of the Special Meeting of May 21, 2025.

MOTION: Chair Cynthia Gonzalez called a motion to approve the regular meeting minutes of May 19, 2025 and Commissioner Helaine Stallion seconded. Motion carried 5-0.

C. PUBLIC COMMENTS

There were no public speakers.

D. COMMISSION BUSINESS

1. SUBJECT: Review of Proposed Citizen Advisory Group (GAP) Bylaws Updates.

RECOMMENDATION: That the Community Relations Commission review the proposed updates to the CAG Bylaws and recommend approval.

MOTION: Commissioner Tiffany Lopez motion to approve the amended bylaws and Commissioner Meaghan Salas seconded. Motion carried 5-0.

2. SUBJECT: Cancellation of the August regular meeting.

RECOMMENDATION: That the Community Relations Commission discuss and approve the cancellation of the August 18, 2025, meeting.

MOTION: Commissioner Helaine Stallion moved to cancel the regular August Community Relations Commission and Commissioner Cynthia Gonzalez seconded. Motion carried 5-0.

E. AD HOC COMMITTEE REPORTS

1. SUBJECT: Community Recognition Awards Ad-Hoc Committee.

RECOMMENDATION: That the CRC receive an update from Community Recognition Awards Ad-Hoc Committee on program details, deadlines, and outreach. Sunset date: October 13, 202. Members: Commissioner Tiffany Lopez and Commissioner Helaine Stallion.

MOTION: Commissioner Tiffany Lopez and Commissioner Helaine Stallion directed staff support to move forward with the Community Recognition Awards application.

2. SUBJECT: Annual Report Ad-Hoc Committee Review of Draft CRC Annual Report.

RECOMMENDATION: That the CRC review the draft 2025 CRC Annual Report scheduled for September 16, 2025, and provide feedback to the ad hoc committee. Sunset date: September 22, 2025. Members: Commissioner Cynthia Gonzalez and Commissioner Vice Chair Khalilah Durias.

MOTION: Commissioner Cynthia Gonzalez and Vice Chair Khalilah Durias were in agreement with the draft CRC Annual Report. Staff support requested they take one more look to make sure we were not missing anything. Will follow up in August.

3. SUBJECT: Multicultural Festival Ad-Hoc Committee.

RECOMMENDATION: That the CRC receive an update from the Multicultural Festival Ad-Hoc Committee for the 2025 event. Members: Commissioner Tiffany Lopez, and Commissioner Meaghan Salas.

MOTION: Staff secretary combine her update and report of the commission regarding the 2025 Multicultural Festival. Staff secretary shared her feelings of what happened at the Camarillo Glasshouse a few weeks ago and felt that the community was going through a lot at the moment. She asked the CRC Commissioners how they felt about holding off this year with the Multicultural Festival? She shared that a few MCF vendors had asked if we would be prepared to protect them if immigration was to approach them during the event. Unfortunately, police would not be able to protect them. The MCF is held in an open space and anyone can stop by during the event. All CRC Commissioners agreed that the safety and well being of our community came first. CRC Commissioners went into a detail discussion and all of them were concerned if ICE was to stop by during the MCF Festival? The MCF would not be able to protect the vendors and participants. The CRC Commissioners felt that as much as we didn't want to, we would postpone the MCF until 2026. Chair Durias will be providing the staff support with a statement to be displayed stating why this year's MCF would be postponed.

REPORT OF THE COMMISSION SECRETARY

The Commission Secretary had no report to share.

F. COMMISSIONER COMMENTS

Commissioner Tiffany Lopez shared the announcement of the upcoming Banana Festival, September, and asked everyone to support local non-profits.

Chair Khalilah Durias shared about the VCAC "Delta Boots on the Ground" and Juneteenth celebrations.

Vice Chair Cynthia Gonzalez would like to have the Public Defenders as a guest speaker and will discuss at the upcoming September CRC meeting.

G. ITEMS FOR FUTURE CONSIDERATION

H. ADJOURNMENT

At 6:54 p.m. Commissioner Cynthia Gonzalez motion to adjourn. Commissioner Meaghan Salas seconded, and the motion carried unanimously.

Martha Guillen, Secretary

Khalilah Durias, CRC Chair