

MINUTES
Senior Services Commission
7/8/25

1. ROLL CALL/PLEDGE OF ALLEGIANCE

At 10:00 a.m. a regular meeting was convened at the Oxnard Joslyn Lawn Bowls Clubhouse, 350 North C Street, Oxnard, CA 93030.

Commissioners present: Linda Calderon, Gloria Massey-Chinea, LaRita Montgomery, and Alice Sweetland.

Commissioners absent: Gloria Postel

Staff members present: Pam Morrison, Recreation Manager; Marisue Eastlake, Recreation Supervisor; and Jorge Cruz; Recreation Coordinator.

Chairperson Alice Sweetland presided and called the meeting to order at 10:12 a.m.

2. APPROVAL OF MINUTES

- a. SUBJECT: Minutes of the special meeting of May 21, 2025 and regular meeting of June 10, 2025.

RECOMMENDATION: Approve

ACTION: Commissioner Montgomery moved to approve the minutes of the May 21, 2025 special meeting and Commissioner Calderon seconded. Motion was approved, 3-1 with Commissioner Massey-Chinea opposing. Commissioner Massey-Chinea moved to approve the June 10, 2025 meeting minutes; Commissioner Calderon seconded. Motion passed unanimously.

3. PUBLIC COMMENTS

None.

4. PRESENTATIONS/REPORTS

- a. SUBJECT: Presentation by Susana Lemos, Oxnard Housing Program Supervisor, on housing options for Oxnard seniors

RECOMMENDATION: That the Senior Services Commission receive and file the presentation.

DISCUSSION: Susana Lemos shared information about housing options for seniors in Oxnard.

- b. SUBJECT: Report by Chair Sweetland on Ventura County Area Agency on Aging (VCAAA) Advisory Committee business.

RECOMMENDATION: That the Senior Services Commission receive and file the report.

DISCUSSION: Chair Sweetland provided an update on the Ventura County Area Agency on Aging, including its new location and reminded Commissioners they can make nominations for the annual Legacy Award.

5. COMMISSION BUSINESS

- a. SUBJECT: Cancellation of August regular meeting
RECOMMENDATION: That the Senior Services Commission discuss and approve canceling the August 12, 2025 meeting.
DISCUSSION: Commissioners discussed canceling the August meeting.
ACTION: Commissioner Montgomery moved and Commissioner Massey-Chinea seconded canceling their August 12, 2025 meeting. Motion passed unanimously.
- b. SUBJECT: Review of Proposed Citizen Advisory Group (CAG) Bylaws Updates
RECOMMENDATION: That the Senior Services Commission review the proposed updates to the CAG Bylaws and recommend approval.
DISCUSSION: Samantha Shapiro, Administrative Services Analyst, reviewed the changes.
ACTION: Commissioner Montgomery moved and Commissioner Calderon seconded to recommend City Council approval of the bylaws changes. Motion passed, 4-0.

6. AD-HOC COMMITTEE REPORTS

- a. SUBJECT: Ad-Hoc Committee Report on Technology Education Goal
RECOMMENDATION: That the Senior Services Commission discuss next steps on this goal. Members: Commissioners Gloria Massey-Chinea and Gloria Postel.
DISCUSSION: Commissioner Massey-Chinea shared she had visited a class.
ACTION: Report was received.
- b. SUBJECT: Ad-Hoc Committee Report on Center Signage and Accessibility Goal
RECOMMENDATION: That the Senior Services Commission discuss any update on signage. Members: Commissioners Linda Calderon and Gloria Postel.
DISCUSSION: Nothing new to report.
ACTION: Report was received.
- c. SUBJECT: Ad-Hoc Committee Report on Creation of Senior Housing List Goal
RECOMMENDATION: That the Senior Services Commission review information received to date on senior housing in Oxnard. Members: Commissioner Gloria Postel and Chair Alice Sweetland.
DISCUSSION: Commissioner Sweetland shared information from new sites added to the committee's developing list of housing.
ACTION: Report was received.
- d. SUBJECT: Ad-Hoc Committee Report on Monthly Health Presentation Goal
RECOMMENDATION: That the Senior Services Commission receive a report on

the evaluation form selected. Members: Commissioners Linda Calderon and LaRita Montgomery.

DISCUSSION: Next month's presentations are centered on grief counseling.

ACTION: Report was received.

F. REPORT OF THE COMMISSION SECRETARY

1. SUBJECT: Report from Staff on Senior Services Programs and Events for June and July.

RECOMMENDATION: That the Senior Services Commission receive and file the report.

Jorge Cruz reported that in June, 1,505 home-delivered meals and 1,860 congregate meals were served. He reviewed past month events, including Independence Day celebrations and invited commissioners to the End of Summer BBQ. A new Twilight Bingo activity, held after normal hours, starts in July. Eastlake shared the RSVP Coordinator position was open; a joint inservice with RSVP exercise programs will cover the LIFE program; work continues on SNP contracts, billing and developing new processes; and invited them to Summer Concerts at Plaza Park.

G. COMMISSIONER COMMENTS

Commissioner Massey-Chinea distributed handouts about county mental health programs.

H. ITEMS FOR FUTURE CONSIDERATION

None.

I. ADJOURNMENT

At 12:12 p.m., Commissioner Calderon moved to adjourn and Commissioner Montgomery seconded. The motion passed unanimously, 4-0.



Marisue Eastlake, Secretary



Alice Sweetland, Chairperson