MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
July 22, 2025

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:49 p.m., Chair Luis A. Mc Arthur called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 West Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Luis A. Mc Arthur and Member Gabriela Basua were present. Member Gabe Teran participated remotely from Visalia Marriott at the Convention Center. Saluted the flag.

Staff members present were Alexander Nguyen, City Manager; Michelle McCarron, Assistant City Attorney; Michael Wolfe, Public Works Director; Tim Beaman, Assistant Public Works Director; Steve Howlett, Assistant Public Works Director; Brian Yanez, Assistant Public Works Director; Morgan Kessler, City Engineer; Eric Zetz, Environmental Resources Manager; Jose Arreola, Fleet Services Manager and Lourdes A. López, City Clerk.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

Public comments were received from Ray Blattel (landscape maintenance districts).

C. CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the June 24, and July 8, 2025.

No public comments were received.

It was moved by Member Basua, seconded by Member Teran, to approve the Information/Consent item as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

D. REPORTS

1. Public Works Department
SUBJECT: Agreement 32600022 with Parkhouse Tire Service, Inc. dba Parkhouse Tire, Inc. for Tire Retreading and Repair Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with Parkhouse Tire Service, Inc. dba Parkhouse Tire Inc. for a total amount not to exceed $1,000,000 for an initial term of one year from September 4, 2025 to

September 3, 2026 with an option for four consecutive one-year period extensions ending September 3, 2030 to provide tire retread and repair services.

Assistant Public Works Director Yanez and Fleet Services Manager were available to answer the Committee's questions. No public comments were received.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

2. Public Works Department
SUBJECT: Agreement 32600066 with Eurofins Eaton Analytical, LLC for Lab Testing Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with Eurofins Eaton Analytical, LLC for an initial term of one year from October 1, 2025, to September 30, 2026, with the option for four consecutive one-year period extensions ending September 30, 2030, for a total contract amount not to exceed $2,325,000 for laboratory testing services for the Public Works Department.

Assistant Public Works Director Beaman presented and answered the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Mc Arthur and Teran voted in favor; the motion carried 3-0.

3. Public Works Department
SUBJECT: Agreement 32600021 with Joseph Garcia DBA Casamar Group LLC for On-Call Labor Compliance Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with Joseph Garcia DBA Casamar Group LLC for a total amount not to exceed $1,000,000 with an initial term of one year from October 15, 2025, to October 14, 2026, with an option for four consecutive one-year period extensions ending October 14, 2030, for on-call labor compliance services.

The City Engineer was available to answer the Committee's questions. No public comments were received.

It was moved by Member Teran, seconded by Member Basua, to approve the recommended action as presented. VOTE: Mc Arthur, Teran and Basua voted in favor; the motion carried 3-0.

4. Public Works Department
SUBJECT: Agreement 32600043 with Arborpro Inc. for Urban Forestry Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with Arborpro Inc. for a total amount not to exceed $363,186 with an initial term of two years from September 3, 2025 to September 2, 2027, with the option for one consecutive one-year period extension ending September 2, 2028, for Urban Forestry Services.

Assistant Public Works Director Howlett presented and answered the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Chair Mc Arthur, seconded by Member Basua, to approve the recommended action as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

5. Public Works Department
SUBJECT: Information Technology Software Agreement 32600028 with Paradigm Software for Software for Scale House Operations for the Environmental Resources Division. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Information Technology Software Agreement with Paradigm Software for a total amount not to exceed $504,325.98 for a term of five years ending September 30, 2030.

Environmental Resources Manager was available to answer the Committee's questions. No public comments were received.

It was moved by Member Basua, seconded by Member Teran, to approve the recommended action as presented. VOTE: Basua, Mc Arthur and Teran voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

No requests were made.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Mc Arthur adjourned the meeting at 7:10 p.m.

Lourdes A. López

LOURDES A. LÓPEZ
City Clerk

LUIS A. MC ARTHUR
Chair