MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
September 9, 2025

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:46 p.m., Chair Luis A. Mc Arthur called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 West Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Luis A. Mc Arthur, Member Gabriela Basua and Vice Chair Gabe Teran (via videoconference) were present. Vice Chair Gabe Teran participated virtually as noted on the agenda. Saluted the flag.

Staff members present were Alexander Nguyen, City Manager; Michael Wolfe, Public Works Director; Tim Beaman, Assistant Public Works Director; Anthony Miller, Special Districts Manager; Tai Chau, Assistant Community Development Director; Michelle McCarron, Assistant City Attorney (via videoconference) and Lourdes A. López, City Clerk.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the July 8 and 22, 2025 regular meetings as presented.

No public comments were received.

It was moved by Vice Chair Teran, seconded by Member Basua, to approve the Information/Consent item as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

D. REPORTS

1. Public Works Department
SUBJECT: Multiple Agreements for On-Call Real Property Services and Right of Way Acquisition. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of one year from October 9, 2025 to October 8, 2026, with an option for four consecutive one-year period extensions ending October 8, 2030, for on-call Professional Real Property Services and Right of Way Acquisition:

    1. Agreement 32600016 with Beacon Integrated Professional Resources, Inc. DBA Hamner, Jewell & Associates for a total amount not to exceed $500,000;
    2. Agreement 32600017 with Bender Rosenthal, Inc. for a total amount not to exceed $500,000; and
    3. Agreement 32600018 with Clark Land Resources, Inc. for a total amount not to exceed $500,000.

No public comments were received.

It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

2. Public Works Department
SUBJECT: Multiple Agreements for On-Call Landscape Architect Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of three years from October 8, 2025, to October 7, 2028, with an option for two consecutive one-year period extensions ending October 7, 2030, for on-call Professional Landscape Architect Services:

    1. Agreement 32600006 with David Volz Design Landscape Architects, Inc. DBA David Volz Design for a total amount not to exceed $750,000;
    2. Agreement 32600007 with IDS Group, Inc. for a total amount not to exceed $750,000;
    3. Agreement 32600008 with Pacific Coast Land Design, Inc. for a total amount not to exceed $750,000; and
    4. Agreement 32600009 with RJM Design Group, Inc. for a total amount not to exceed $750,000.

No public comments were received.

It was moved by Chair Mc Arthur, seconded by Member Basua, to approve the recommended action as presented. VOTE: Mc Arthur, Basua and Teran voted in favor; the motion carried 3-0.

3. Public Works Department
SUBJECT: FY 2025-26 Harbour Island Homeowners Association Donation to Waterways Maintenance Assessment District Zone 2 - Harbour Island (Agreement A-8597) and Budget Adjustment. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend the City Council, acting as the legislative body of the Waterways Maintenance Assessment District, approve and authorize:

   1. Acceptance of a $17,400 donation from the Harbour Island Homeowners Association (HOA) to support landscape maintenance and on-call services within the Harbour Island linear park; and
   2. Approval of Agreement A-8597, entered by and between the City of Oxnard and the Harbour Island Homeowners Association for the donation; and
   3. Approval of associated budget appropriations within Waterways Maintenance Assessment District Zone 2 – Harbour Island Fund (120-40203801) to recognize the full amount of the donation revenue and to authorize expenditures up to the full amount of available funding consistent with the specific purposes outlined in the Agreement.

Anthony Miller, Special Districts Manager presented and answered the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

4. Public Works Department
SUBJECT: Purchase Orders with Gibbs International, Inc. and The Charles Machine Works, Inc. for Heavy Equipment for the Public Works Water Division. (10 minutes)
RECOMMENDATION: The Public Works and Transportation Committee recommends that the City Council approve and authorize the Purchasing Agent to execute two purchase orders for the following:

1. Gibbs International Inc. for a not-to-exceed value up to $300,000.00 for the purchase of a 2026 HV607 SBA International Truck, 10-Ton Dump Truck (dump truck); and

2. The Charles Machine Works, Inc. for a not-to-exceed value up to $700,000.00 for the purchase of a 2025 Kenworth T480 with a Ditch Witch Hydro Vacuum Truck/Excavator W8 Standard Package (vacuum truck).

Michael Wolfe, Public Works Director and Tim Beaman, Assistant Public Works Director presented and answered the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Teran, Mc Arthur and Basua voted in favor; the motion carried 3-0.

5. Community Development Department

SUBJECT: Adopting the 2025 City of Oxnard Water System Design and Construction Standards and an Update to the 2002 City of Oxnard Standard Plates and Design Criteria. (10 minutes)

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council:

1. Adopt a resolution approving the 2025 Water System Design and Construction Standards and an update to the 2002 City of Oxnard Standard Plates and Design Criteria for public works construction; and
2. Delegating discretionary authority to the Public Works City Engineer to approve future revisions to the 2025 Water System Design and Construction Standards and 2002 City of Oxnard Standard Plates and Design Criteria; and
3. Authorizing the City Manager to take whatever actions are necessary and appropriate to carry out the purpose and intent of this resolution.

Tai Chau, Assistant Community Development Director and Michelle McCarron, Assistant City Attorney presented and answered the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Mc Arthur, Basua and Teran voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

No requests were made.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Mc Arthur adjourned the meeting at 7:11 p.m.

LOURDES A. LÓPEZ
City Clerk

LUIS A. MC ARTHUR
Chair