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AGENDA  
Community Relations Commission  
Regular Meeting  
Council Chambers, 305 W. Third Street  
October 20, 2025  
6:00 p.m.

**To join remotely, click on the link below:**

<https://us06web.zoom.us/j/88020854613?pwd=vM2jWFb5h2IElpeEfPqAcSP94OZDyE.1>

**Or telephone (toll-free): 888 475 4499 (Toll Free)**

Meeting ID: 880 2085 4613

Passcode: 553483

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press \*9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

**YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:**

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
  - a. Submit a request to speak no later than 3:00 p.m. on the day of the meeting by contacting the Commission Secretary Martha Guillen at [martha.guillen@oxnard.org](mailto:martha.guillen@oxnard.org). Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide a public comment during the meeting dial 888-475-4499 (Toll Free) and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press \*9 to raise your hand. Once called on, press \*6 to unmute your phone.
  - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of September 15, 2025.  
RECOMMENDATION: Approve.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Martha Guillen at 805-385-7434. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Community Relations Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. REPORT/PRESENTATION

1. SUBJECT: Free Community Resources Provided by Swap Meet Justice.

RECOMMENDATION: That the Community Relations Commission receive and file the presentation by Swap Meet Justice regarding free community resources at their monthly event.

E. AD HOC COMMITTEE REPORTS

1. SUBJECT: Community Recognition Awards Ad-Hoc Committee

RECOMMENDATION: That the CRC receive an update from the Community Recognition Awards Ad-Hoc Committee on outreach. Sunset date: November 24, 2025.

Members: Commissioner Tiffany Lopez, Vice Chair Cynthia Gonzalez and Commissioner Helaine Stallion.

F. REPORT OF THE COMMISSION SECRETARY

1. The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad-Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

H. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT

**Draft** MINUTES  
COMMUNITY RELATIONS COMMISSION  
September 15, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:10 p.m. the regular meeting of the Community Relations Commission convened. Chair Khalilah Durias, Vice Chair Cynthia Gonzalez, Commissioner Tiffany Lopez, Commissioner Helaine Stallion, were present. Commissioner Meaghan Salas was absent. Staff member present was Martha Guillen, Acting Secretary. Saluted the Flag

B. APPROVAL OF MINUTES

1. SUBJECT: Approval of the Regular Meeting of Monday, July 21, 2025

MOTION: Commissioner Tiffany Lopez called a motion to approve the regular meeting minutes of July 21, 2025 and Commissioner Helaine Stallion seconded. Motion carried 4-0.

C. PUBLIC COMMENTS

There were no public speakers.

D. REPORT OF THE COMMISSION SECRETARY

1. The Commission Secretary presented the Oxnard Police Chief Jason Benites who provided the Community Relations Commissioners with an update on Immigration Enforcement in Oxnard.

E. COMMISSION BUSINESS

1. SUBJECT: Dissolving Ad-Hoc Committee.

RECOMMENDATION: That the Commission dissolve the following Ad-Hoc Committee: Multicultural Festival Ad-Hoc Committee.

MOTION: Commissioner Helaine Stallion motion to dissolve the MCF Ad-Hoc Committee and Vice Chair Gonzalez seconded. Motion carried 5-0.

F. AD HOC COMMITTEE REPORTS

1. SUBJECT: Community Recognition Awards Ad-Hoc Committee.

RECOMMENDATION: That the CRC receive an update from Community Recognition Awards Ad-Hoc Committee on program details, deadlines, and outreach. Sunset date: October 13, 2025. Members: Commissioner Tiffany Lopez and Commissioner Helaine Stallion.

MOTION: Commissioner Tiffany Lopez motion to extend the sunset date from October 13, 2025 to Friday, October 31, 2025. Commissioner Meaghan Salas seconded. Motion carried 5-0.

2. SUBJECT: Annual Report Ad-Hoc Committee Review of Draft CRC Annual Report.

RECOMMENDATION: That the CRC review and approve the draft 2025 CRC Annual Report originally scheduled for September 16, 2025, to the City Council has been moved to October 7, 2025, and the new Sunset date from September 22, 2025, has been extended until October 9, 2025. Members: Commissioner Cynthia Gonzalez and Commissioner Vice Chair Khalilah Durias.

MOTION: Commissioner Tiffany Lopez motion to extend the sunset date from September 22, 2025 to November 17, 2025. Vice Chair Cynthia Gonzalez seconded. Motion carried 5-0.

G. COMMISSIONER COMMENTS

Commissioner Helaine Stallion invited everyone to the NAACP Awards Recognition ceremony and shared that she was thrilled to have been selected to receive the “Freedom Fighter Award.”

Chair Khalilah Durias mentioned the upcoming Banana Festival and, Anderson .Paak event.

Commissioner Tiffany Lopez shared the announcement of the upcoming ‘El Pantheon’, at Heritage Square.

H. ITEMS FOR FUTURE CONSIDERATION

Vice Chair Cynthia Gonzalez would like to invite KC Rodriguez or Julie Tumamait-Stenslie speak in November since it’s designated as National Native American Heritage Month, and invite someone to share about the TruAct Forum that is taking place on the 31<sup>st</sup>. Location?

I. ADJOURNMENT

At 7:24 p.m. Commissioner Meaghan Salas motion to adjourn. Vice Chair Cynthia Gonzalez seconded, and the motion carried unanimously.

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Martha Guillen, Secretary

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Khalilah Durias, CRC Chair