

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.gov.



AMENDED AGENDA
(October 27, 2025, Report Item No. N-4 was added)
OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION
SUCCESSOR AGENCY OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Meeting Location: Council Chambers, 305 West Third Street
November 3, 2025
Closed Session - 4:30 PM
Appointment Items - 5:00 PM
Regular Meeting - 6:00 PM

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 837 6362 4996
3. Passcode: 131496

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press *6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.GOV.

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](https://www.youtube.com/oxnardnews). Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
 - a. Submit a request to speak remotely by 3:00 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings.
 - b. Submit an email to cityclerk@oxnard.org by 3:00 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)

- c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

3. PROVIDE PUBLIC COMMENT REMOTELY DURING THE MEETING

- a. Follow Zoom details listed above.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council
CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL
2449

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (4:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION (Government Code Section 54956.9(d)(1))
Name of case: City of Oxnard v. Rio School District; et al.
Ventura County Superior Court, Case No. 56-2023-00575575-CU-WM-VTA
Legislative Body: City Council
2. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION (Government Code Section 54956.9(d)(1))
Name of case: Douglas Cohee v. City of Oxnard; et al.
Ventura County Superior Court, Case No. 2023CUPA017800
Legislative Body: City Council

D. APPOINTMENT ITEMS (5:00 PM)

1. Public Works Department
SUBJECT: Public Works Department Workshop - Day 1: Water, Wastewater with Stormwater, Solid Waste, and Golf Course Operations (Enterprise Funds). (60 minutes)
RECOMMENDATION: That the City Council receive and file an update report from the Public Works Director and Assistant Public Works Directors, concerning information related to the Enterprise Funded Divisions and Stormwater (a non-enterprise funded subdivision of Wastewater) in the Public Works Department as it relates to infrastructure and natural resources.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/meoMWxsR4il>

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

E. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

F. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating November 11, 2025 as "Veterans Day."
2. SUBJECT: Presentation of a Proclamation Designating the Month of November 2025 as "Family Caregivers Month."

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body, and on non-action items such as ceremonial items, report of city manager / executive director / secretary, and city council/ housing authority / successor agency / financing authority business / committee reports. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager / Executive Director / Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

H. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager's Corner: updates, announcements, clarifications, and local government fun facts on occasional Tuesdays.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/-D3GgDNgbik>

I. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY
BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

J. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

L. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the regular meeting minutes of City Council for October 21, 2025.

Legislative Body: City Council

Contact: Luly Lopez, (805) 385-7805

2. Community Development Department

SUBJECT: Zone Text Amendment (Permit No. 25-580-01) to allow Agricultural and Construction Vehicles Sales and Incidental Repair and Service uses in the Heavy Manufacturing (M-2) Zone.

RECOMMENDATION: That the City Council adopt Ordinance No. 3069 titled "Ordinance of the City Council of the City of Oxnard Approving Planning And Zoning Permit No. 25-580-01 for a Zone Text Amendment to the Oxnard City Code Chapter 16, Article III, Division 11, Section 16-163, for properties located within the City of Oxnard Zoned Heavy Manufacturing. Filed by Julie McCaslin, Todd Industrial Park (the "Applicant"), 5755 Valentine Road, Suite 203, Ventura, California 93003."

(This item did not originate in Committee.)

Legislative Body: City Council

Contact: Jeff Pengilley, (805) 385-8208

3. Cultural & Community Services Department

SUBJECT: Resolution Authorizing the Library Manager to Approve the Library Collection Development Policy Pursuant to AB 1825 (Freedom to Read Act).

RECOMMENDATION: That the City Council adopt a resolution authorizing the Library Manager to approve the Oxnard Public Library's Collection Development Policy to ensure compliance with AB 1825 (Freedom to Read Act) prior to the December 31, 2025 state deadline.

This recommendation is made as an interim administrative action while the City completes the process of recruiting, reviewing and appointing members to the newly reestablished Library Board in accordance with state library law.

Legislative Body: City Council

Contact: Terrel Harrison, (805) 385-7994

4. Finance Department

SUBJECT: City's Monthly Investment Report for the period ending September 2025.

RECOMMENDATION: That the City Council receive and file the monthly investment report. This is an information item.

This item did not originate in Committee.

Legislative Body: City Council

Contact: Javier Chagoyen-Lazaro, (805) 200-5400

5. Finance Department

SUBJECT: First Amendment to the Existing Agreement with Tyler Technologies, Inc. for Credit Card Merchant Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a First Amendment to the Tyler Payment Processing Agreement with Tyler Technologies, Inc. (A-8584) for credit card merchant services for a total agreement amount not to exceed \$80,377 for the five-year agreement.

(This item did not originate in Committee.)

Legislative Body: City Council

Contact: Jialan Su, (805) 385-7811

6. Public Works Department

SUBJECT: Amend Blanket Purchase Order with Fleet Services, Inc. for Medium and Heavy Duty Equipment Parts and Supplies.

RECOMMENDATION: That the City Council approve and authorize the Purchasing Agent to increase the not-to-exceed amount for the Blanket Purchase Order with Fleet Services, Inc. from \$750,000 to \$1,250,000 and extend the term through November 30, 2027, for medium and heavy-duty equipment parts and supplies.

(This item did not originate in Committee, as this is an extension of a blanket purchase order previously approved by City Council.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

7. Public Works Department

SUBJECT: Agreement 32600089 with David Volz Design Landscape Architects, Inc. DBA DVD Creative for Landscape Architecture Services for the Seaview Park Improvement Project, Specification #25-108.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an agreement with David Volz Design Landscape Architects, Inc. DBA DVD Creative, for a total contract amount not to exceed \$295,743 with a term from November 5, 2025, through September 21, 2027, with the option for two consecutive one-year extensions ending September 21, 2029, for professional landscape architectural Services for the Seaview Park Improvement Project (C1311).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement program budget, which was previously approved by the City Council.)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

8. Public Works Department

SUBJECT: Multiple Agreements for On-Call Structural Engineering Services.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of two years from November 10, 2025, to November 9, 2027, with an option for three consecutive one-year period extensions ending November 9, 2030, for on-call On-Call Structural Engineering Services:

1. Agreement 32600139 with IDS Group, Inc., for a total amount not to exceed \$1,000,000.00;
2. Agreement 32600140 with m6 Consulting Inc., for a total amount not to exceed \$1,000,000.00; and
3. Agreement 32600141 with T.Y. Lin International, for a total amount not to exceed \$1,000,000.00.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

9. Public Works Department

SUBJECT: Agreement 32600133 with BKF Engineers for a City Master Plan of Drainage.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an Agreement with BKF Engineers for a term of one year from November 4, 2025, to November 3, 2026, with the option to extend one year ending November 3, 2027, for a total contract amount not to exceed \$629,950.00 for the development of a City Master Plan of Drainage for the Engineering Division.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

10. Public Works Department

SUBJECT: City of Oxnard Water Division 2022-2024 Public Health Goals Report.

RECOMMENDATION: That the City Council receive and file the 2022-2024 Public Health Goals Report.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

Legislative Body: City Council

Contact: Michael Wolfe, (805) 385-8055

11. Public Works Department

SUBJECT: Agreement 32600146 with Synagro-WWT, Inc. for Digester Cleaning Services, Specification 25-14.

RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an Agreement with Synagro-WWT, Inc. (Synagro) in the amount of \$1,185,910 for Digester cleaning services with a one-year term from November 4, 2025 to November 3, 2026.

Legislative Body: City Council
Contact: Michael Wolfe, (805) 385-8055

1. Community Development Department

RECOMMENDATION: That the City Council introduce and approve the first reading, by title only, waiving further reading of an ordinance amending Articles II through XIII, XV, and XVI, of Chapter 14 of the Oxnard City Code pertaining to the California Building Code, California Residential Code, California Green Building Standards Code, California Historical Building Code, California Electrical Code, California Existing Building Code, California Mechanical Code, California Referenced Standards Code, California Plumbing Code, California Energy Code, California Wildland-Urban Interface Code, Fire Codes, and Fire Sprinklers; creating Article XXIX pertaining to the International Property Maintenance Code, and the Uniform Code for the Abatement of Dangerous Buildings.

Legislative Body: City Council
Contact: Jeff Pengilley, (805) 385-8208

1. City Attorney Department

RECOMMENDATION: That the City Council approve and authorize:

1. Acceptance of a boat donation (A-8603) from Anthony Harris; and
2. Authorize the Purchasing Agent to sell, auction or otherwise dispose of the donated boat.

Legislative Body: City Council
Contact: Stephen Fischer, (805) 385-7483

2. Finance Department

SUBJECT: Authorization for Investment of Funds in a Local Government Investment Pool. (10 minutes)

RECOMMENDATION: That City Council:

1. Adopt a resolution authorizing investment of monies in the California Asset Management Program; and
2. Authorize the Mayor to complete any related documents and agreements to open City of Oxnard accounts with the California Asset Management Program.

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/2ekA6_1FgvM

Legislative Body: City Council
Contact: Javier Chagoyen-Lazaro, (805) 200-5400

3. Public Works Department

SUBJECT: Purchase Orders with WEX Bank for the Fleet Fuel Card Program. (10 minutes)

RECOMMENDATION: That the City Council approve and authorize the Purchasing Agent to execute annual purchase orders with WEX Bank for an initial term of three years and seven months from December 7, 2025, through June 27, 2029 with the option to extend three additional one-year terms ending June 27, 2032 for an amount not to exceed \$27,500,000, for the WEX Bank Fleet Fuel Card Program under Sourcewell Contract 030625-WEX.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

Please click the following link to view the required Measure M pre-recorded presentation video:
<https://youtu.be/qWjLohfrdJE>

Legislative Body: City Council
Contact: Michael Wolfe, (805) 385-8055

4. Fire Department

SUBJECT: Urgent Procurement of a Paramedic Squad. (10 minutes)

RECOMMENDATION: That the City Council:

1. Approve a budget appropriation in the amount of \$255,000 from the General Fund (101) available fund balance for the purchase, transport, and communication equipment cost of a paramedic squad; and
2. Authorizes the Mayor to execute a Purchase Order in the total amount of \$225,000 for the purchase of the paramedic squad from Station Apparatus, LLC (seller).

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/p_tmMAbejFY

Legislative Body: City Council
Contact: Alexander Hamilton, (805) 385-7700

O. ADJOURNMENT