

MINUTES
Parks, Recreation & Community Services Commission
March 26, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:35 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Joe Garcia, and Oscar Hernandez were present. Commissioner Miguel Fernandez joined virtually. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Mariah Sanchez, Cultural and Community Services Analyst.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of February 26, 2025.

RECOMMENDATION: Approve.

DISCUSSION: [None.]

ACTION: Minutes were approved as recommended.

C. PUBLIC COMMENTS

[None.]

D. COMMISSION BUSINESS:

1. SUBJECT: City of Oxnard Soccer League Proposal

RECOMMENDATION: That the Commission receive an update on the proposal of City operated soccer leagues for youth (5-17) and adults (18 and over) along with options for when the seasons may occur.

DISCUSSION: Jessy Tapia, Cultural and Community Services Manager, provided commissioners with a summary of the league that is outlined in the proposal. Commissioners asked questions in regards to different skill levels, coed opportunities, rescheduling of games for rain outs during the spring season, bringing in Challenger or OSP teams into the league, location of games, maintenance schedule for the fields, team availability for Oxnard based teams, fees, and different options for joining a PAL or Colonia Gym team.

ACTION: Commissioner Oscar Hernandez motioned to approve the soccer league proposal as presented. Commissioner Joe Garcia seconded the motion. Recommendation approved 4-0.

E. AD-HOC COMMITTEE REPORT

1. SUBJECT: Park Donation Program

RECOMMENDATION: That the Commission receive an update from the Committee on the development of the Parks Donation Program for park amenities such as benches and trees.

DISCUSSION: Vice Chair Fernandez provided an update on the park donation program ad-hoc committee. Vice Chair Fernandez and Chair Whitecomb received seven different donation policies from Steve Howlett. The Chair and Vice Chair worked together to

compile a list of items to then share with the other commissioners for feedback on what they like and what other items they would like to see implemented. Commissioners asked questions in regards to fees, possible space limitations, different areas and options for plaques/items, and possible commemorative areas. Chair Whitecomb and Vice Chair Fernandez informed the commissioners that they will meet again and bring another update to the commissioner next month.

ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard including projected completion dates.

DISCUSSION: Steve Howlett, Assistant Public Works Director, provided an update on the Campus Park project, construction at the Dunkirk Park playground, Pleasant Valley Park playground, College Estates Park playground, Brekee Tot playground and Wilson Park playground, College Estates exeloo bathroom, Clean CA Grant, Urban Forestry Grant, bids received for park maintenance, and the Plaza Park Pagoda bricks.

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: Jessy Tapia, Cultural and Community Services Manager, provided information in regards to the upcoming Egg-ccessible Eggstravaganza Egg Hunt, Spring Float Tours, Ninja Challenge Course at PAL, Meet Up Clean Up at Olokoy Beach Park, Grad Nite at Universal Studios, Meet Up Clean Up at Southwinds Park, and the CAL PAL Soccer Tournament in June at College Park.

ACTION: [None.]

G. COMMISSIONER COMMENTS

1. Commissioner Joe Garcia thanked Chair Whitecomb and Vice Chair Fernandez for their work on the donation program and asked for an update in regards to the Colonia Boxing roof.
2. Chair Angela Whitecomb commented about her experience at a recent conference that she attended in San Francisco.

H. ITEMS FOR FUTURE CONSIDERATION

1. Remote Control Car Racing Track
2. Court Availability for Pickleball Striping
3. Arts Programs in Recreation

4. Soccer in Schools - Joint Agreement
5. Concession Revenue
6. Expansion of Summer Programming in Recreation
7. Sports Update
8. Grants for Sports Park
9. Campus Park Update

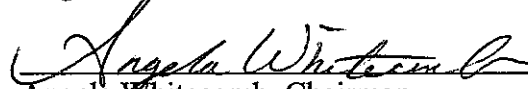
I. ADJOURNMENT

The meeting adjourned at 7:20 pm

Mariah Sanchez

Mariah Sanchez, Secretary

Angela Whitecomb


Angela Whitecomb, Chairman

