

MINUTES
Parks, Recreation & Community Services Commission
June 25, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:41 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Miguel Fernandez, Joe Garcia and Abel Velasquez were present. Commissioners Oscar Hernandez were excused. Staff members present were Steve Howlett, Assistant Public Works Director, Pam Morrison, Cultural and Community Services Manager, and Julie Estrada, Cultural and Community Services Administrative Supervisor.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of April 23, 2025 and May 28, 2025

RECOMMENDATION: Approve.

DISCUSSION: [None.]

ACTION: Minutes were approved as recommended (4-0)

C. PUBLIC COMMENTS

Adriel Villamontes - Importance of Parks & Recreation

Carolina Gallardo - Pleasant Valley Park Improvements

D. COMMISSION BUSINESS:

1. SUBJECT: Update on Recreation Sports

RECOMMENDATION: That the Commission receive an update on CCS Recreation Sports Programming from Juliet Morales, Youth Sports Supervisor

DISCUSSION: Recreation Supervisor Juliet Morales presented on the sports programs in the Oxnard Recreation Division.

ACTION: [None.]

2. SUBJECT: Park Donation Program

RECOMMENDATION: That the Commission receive the Draft Park Donation Program from staff to approve a recommendation to City Council.

DISCUSSION: Assistant Director Steve Howlett presented the draft of the Park Donation Program and received feedback from the Commission to edit language regarding the images, prices, and payment portals.

ACTION: The recommendation was approved with edits. (4-0)

E. AD-HOC COMMITTEE REPORT

1. SUBJECT: Annual Report Ad Hoc Committee

RECOMMENDATION: That the Commission receive an update from the Committee on the Annual Report. Sunset date: June 25, 2025 Members: Chair Whitecomb and Commissioner Joe Garcia

DISCUSSION: Chair Whitecomb updated the commission on the progress of the Annual Report.

ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates

RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard, including projected completion dates.

DISCUSSION: Steve Howlett, Assistant Public Works Director, provided an update on the Durley Park Renovation Project and turf replacement in parks.

ACTION: [None.]

2. SUBJECT: Recreation and Community Services Division Updates

RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

DISCUSSION: Jessy Tapia, Cultural and Community Services Manager, provided information in regards to the CAL PAL Soccer Tournament in June at College Park, Camp Serendipity, Mobile Activity Center (MAC), Oxnard PAL Kids Fest, Oxnard PAL Community Cinema, and Day at the Park.

ACTION: [None.]

G. COMMISSIONER COMMENTS

1. Commissioner Fernandez spoke about the removal of benches around the Plaza Park Pagoda being on hold, and attended the Pleasant Valley neighborhood council meeting.
2. Commissioner Garcia spoke about participating in the California PAL Soccer tournament and asked about the status of Colonia Boxing Gym.
3. Commissioner Velasquez spoke on attending neighborhood council meetings, city events, and the Tax Payers Focus on Public Safety, and his community service efforts.
4. Chair Whitecomb spoke on the Pleasant Valley Neighborhood Council meeting, walking Wilson Park, the Oxnard Sterling Summer Concerts at Plaza Park, and the Juneteenth Celebration

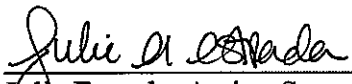
H. ITEMS FOR FUTURE CONSIDERATION

1. Discussion Item: Pleasant Valley Park Activation/Demonstration Day with ribbon cutting for playground and restroom.
2. Tennis and Basketball Court Condition and Utilization
3. Art Programs: Recreation/Parks Art vs Arts Commission
4. Policy for Adults & Children to avoid coach player incidents
5. Community gardens for unused lots
6. Bike Traffic Plan Report
7. Funding for Sports Park and Expansion of College Park
8. Senior Activities in the Park

9. Futsal in the 4th floor Parking Structure
10. Update on Colonia Boxing Gym
11. Update on multi-use courts
12. Update on the College Park Snackbar

I. ADJOURNMENT

The meeting adjourned at 6:40 pm



Julie Estrada, Acting Secretary



Angela Whitecomb, Commission Chair

