

MINUTES
Parks, Recreation & Community Services Commission
August 27, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:37 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Miguel Fernandez, Joe Garcia, Oscar Hernandez, and Abel Velasquez were present. Commissioner Angela Whitecomb was excused. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, Cultural and Community Services Manager, and Adriana Britt, Cultural and Community Services Administrative Services Analyst.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of June 25, 2025
RECOMMENDATION: Approve.
DISCUSSION: [None.]
ACTION: Tabled for the regular September meeting.

C. PUBLIC COMMENTS

Abel Magana - Mini Nature Reserve
Roger Poirier - Hobson Park East
Heather Smith - Park reservations, lighting, murals

D. COMMISSION BUSINESS:

1. SUBJECT: Approval of Bylaw Updates
RECOMMENDATION: That the Parks, Recreation, & Community Services Commission review the proposed updates to the CAG Bylaws and recommend approval.
DISCUSSION: Assistant Director Steve Howlett presented the Bylaw updates as recommended.
ACTION: Bylaw Updates were approved with edits. (4-0)
2. SUBJECT: Revise Tree and Bench Program
RECOMMENDATION: That the Commission review the recommended edits to the Donation Program, provide any additional recommendations, and approve the revised program to be recommended to the City Council
DISCUSSION: Assistant Director Steve Howlett presented the Tree and Bench Program suggested edits and comments from the City Manager's Office.
ACTION: The commission voted to extend the Tree and Bench Program Ad Hoc for two months to continue working on the proposal. (4-0)
3. SUBJECT: Resident Request for a New Dog Park
RECOMMENDATION: That the commission receive the request from a resident for a new dog park in the downtown area.
DISCUSSION: The commission received the request for a new dog park with the clarification that the neighborhood discussed is the Five Points Neighborhood.
ACTION: [None.]

Roger Poirier: Task force to locate recreation areas for the Five Points Neighborhood with Abel Magana.

4. **SUBJECT:** Efren Gorre Mural at Community Center Park East
RECOMMENDATION: That the Commission discuss the recommendation from Commissioner Velasquez for a mural of Efren Gorre at Community Center Park East.
DISCUSSION: Commissioner Velasquez presented his recommendation for a mural of Efren Gorre to the commission with suggested locations. Julie Estrada explained that a mural would not be within the powers and duties of the PRCSC; however, they can create a recommendation to present to the Cultural Arts Commission.
ACTION: [None.]

E. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. **SUBJECT:** Parks Division Updates
RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard, including projected completion dates.
DISCUSSION: Steve Howlett, Assistant Public Works Director, provided an update on the completed Carty Park playground, the start of the Olo Koy Park playground renovation, and the Colonia Boxing Gym renovation.
ACTION: [None.]
2. **SUBJECT:** Recreation and Community Services Division Updates
RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.
DISCUSSION: Jessy Tapia, Cultural and Community Services Manager, provided information in regards to Youth Sports Fall Registration, September 20 Meet Up Clean Up at Oxnard PAL, and the 2025 International PAL Boxing Tournament.
ACTION: [None.]

F. COMMISSIONER COMMENTS

1. Commissioner Hernandez expressed his gratitude towards the City of Oxnard staff.
2. Commissioner Garcia thanked Steve Howlett's prompt responses
3. Commissioner Velasquez highlighted the library's and PAL youth programming, PAL Movie Nights, and reminded all to stay hydrated.

G. ITEMS FOR FUTURE CONSIDERATION

1. Discuss Colonia Park bleachers
2. Discuss the conflict between baseball and soccer at Colonia Park
3. Art on park restrooms
4. Park Tour in Meta District and El Rio

5. Rec Facilities Tour
6. City Corps Presentation

H. ADJOURNMENT

The meeting adjourned at 6:45 pm



Adriana Britt, Acting Secretary



Miguel Fernandez, Commission Chair

