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AGENDA
Senior Services Commission Regular Meeting
Oxnard Joslyn Lawn Bowls, 350 N. C Street, Oxnard, CA 93030
November 18, 2025
10:00 a.m.

To join remotely, click on the link below:

https://us06web.zoom.us/j/81702270611?pwd=gjaRU9rHAZVEyVYU5kqxss5tepd1DQ.xBED1_V5qlEbzAjC

Dial (for higher quality, dial a number based on your current location):
888 475 4499 US Toll Free
Webinar ID: 817 0227 0611
Passcode: 950520

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
 2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 9:00 a.m. on the day of the meeting by contacting the Commission Secretary Marisue Eastlake at marisue.eastlake@oxnard.org. Please indicate the agenda item number in the subject line.
 3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.
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1. ROLL CALL/PLEDGE OF ALLEGIANCE
 2. APPROVAL OF MINUTES
 - a. SUBJECT: Minutes of the Regular Meeting of September 9, 2025

RECOMMENDATION: Approve.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Marisue Eastlake at 805-385-8019. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

3. PUBLIC COMMENTS

At a regular meeting, a person may address the Senior Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

4. PRESENTATIONS/REPORTS

a. SUBJECT: Recognition of Mayra Ceja as recipient of the Latina Leadership Legacy Award from the League of United Latin American Citizens.
RECOMMENDATION: That the Senior Services Commission recognize Mayra Ceja for being chosen to receive this prestigious award.

b. SUBJECT: Presentation by Oxnard Cultural and Recreation Services Specialist Desire Ventura on new senior center programming, including cooking classes.
RECOMMENDATION: That the Senior Services Commission receive and file the presentation focused on new senior center programming being offered by Desire Ventura.

c. SUBJECT: Report by Commissioners Sweetland and Massey-Chinaea on Ventura County Area Agency on Aging (VCAAA) Advisory Committee Business.
RECOMMENDATION: That the Senior Services Commission receive and file the report.

5. NEW BUSINESS

a. SUBJECT: Cancellation of December regular meeting
RECOMMENDATION: That the Senior Services Commission discuss and approve canceling their December 9, 2025 meeting.

b. SUBJECT: 2026 Senior Services Commission Meeting Calendar
RECOMMENDATION: That the Senior Services Commissioners review and approve the 2026 Commission meeting calendar.

c. SUBJECT: 2026 Goals
RECOMMENDATION: That the Senior Services Commissioners review progress on their 2025 goals and discuss potential new goals for 2026.

d. SUBJECT: Food Share tour
RECOMMENDATION: That the Senior Services Commission consider setting a special meeting to tour Food Share facilities in Oxnard.

6. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last

meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

- a. SUBJECT: Report from Staff on Senior Services Programs and Events in September, October and November.

RECOMMENDATION: That the Senior Services Commission receive and file the report.

7. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

8. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

9. ADJOURNMENT

MINUTES
Senior Services Commission
9/9/25

1. ROLL CALL/PLEDGE OF ALLEGIANCE

At 10:04 a.m. a regular meeting was convened at the Colonia Gym, 195 N. Marquita Street, Oxnard, CA 93030.

Commissioners present: Linda Calderon, Gloria Massey-Chinea, LaRita Montgomery, Gloria Postel and Alice Sweetland.

Commissioners absent: None.

Staff members present: Pam Morrison, Recreation Manager and Marisue Eastlake, Recreation Supervisor.

Chairperson Alice Sweetland presided and called the meeting to order at 10:04 a.m.

2. APPROVAL OF MINUTES

- a. SUBJECT: Minutes of the regular meeting of July 8, 2025.

RECOMMENDATION: Approve

ACTION: Commissioner Massey-Chinea moved to approve the minutes of the July 8, 2025 meeting and Commissioner Montgomery seconded. Motion passed 4-0 with Commissioner Postel abstaining due to absence.

3. PUBLIC COMMENTS

Theresa Clemen shared she had advocated for children and seniors for many years. She complimented the changes at the South Oxnard Center and shared some concerns.

4. PRESENTATIONS/REPORTS

- a. SUBJECT: Presentation by Monica White, President and CEO, Food Share, on food assistance available for Oxnard seniors

RECOMMENDATION: That the Senior Services Commission receive and file the presentation.

DISCUSSION: Monica White shared information about food assistance options for seniors in Oxnard, including Senior Kits, which is funded through USDA and open to people age 60 and older who live under the county poverty level.

- b. SUBJECT: Report by Commissioners Sweetland and Massey-Chinea on Ventura County Area Agency on Aging (VCAAA) Advisory Committee business.

RECOMMENDATION: That the Senior Services Commission receive and file the report.

DISCUSSION: Commissioner Massey-Chinea attended her first advisory committee meeting. The new Human Services Agency director attended the meeting.

5. AD-HOC COMMITTEE REPORTS

- a. SUBJECT: Ad-Hoc Committee Report on Technology Education Goal
RECOMMENDATION: That the Senior Services Commission discuss next steps on this goal. Members: Commissioners Gloria Massey-Chinea and Gloria Postel.
DISCUSSION: Commissioners discussed how beneficial the Cyber Seniors program has been.
ACTION: Report was received.
- b. SUBJECT: Ad-Hoc Committee Report on Center Signage and Accessibility Goal
RECOMMENDATION: That the Senior Services Commission discuss any update on signage. Members: Commissioners Linda Calderon and Gloria Postel.
DISCUSSION: Marisue Eastlake shared cost estimates for signs at Wilson Park and will seek two additional bids.
ACTION: Report was received.
- c. SUBJECT: Ad-Hoc Committee Report on Creation of Senior Housing List Goal
RECOMMENDATION: That the Senior Services Commission review information received to date on senior housing in Oxnard. Members: Commissioner Gloria Postel and Chair Alice Sweetland.
DISCUSSION: Commissioner Sweetland provided some background on how to qualify for different housing services and reviewed several housing opportunities available.
ACTION: Report was received.
- d. SUBJECT: Ad-Hoc Committee Report on Monthly Health Presentation Goal
RECOMMENDATION: That the Senior Services Commission receive a report on the evaluation form selected. Members: Commissioners Linda Calderon and LaRita Montgomery.
DISCUSSION: Commissioner Calderon shared a set of questions for an evaluation. She will work with staff to develop the evaluation.
ACTION: Report was received.

F. REPORT OF THE COMMISSION SECRETARY

1. SUBJECT: Report from Staff on Senior Services Programs and Events for August and September.
RECOMMENDATION: That the Senior Services Commission receive and file the report.

Marisue Eastlake shared an update on senior center activities in August and September, including new evening programming and that staff took 17 seniors

to the county fair in August. In Senior Nutrition, there were 1,834 congregate meals in July and 2,001 in August while the Home Delivered Meal program delivered 1,960 meals in July and 1,595 in August.

RSVP trained 14 new TCMBB instructors in August, the program's biggest class to date. Eastlake reviewed the process to become a certified instructor. She shared an offer had been made to fill the RSVP position and we are waiting for a response. Flooring at Wilson Center is going out to bid again.

G. COMMISSIONER COMMENTS

Commissioner Calderon questioned if permanent residents are eligible for subsidized housing or if it's only citizens who can be housed.

H. ITEMS FOR FUTURE CONSIDERATION

Commissioners will begin discussions of 2026 goals. They would like to arrange a tour of Food Share facilities

I. ADJOURNMENT

At 12:13 p.m., Commissioner Postel moved to adjourn and Commissioner Montgomery seconded. The motion passed unanimously, 5-0.

Marisue Eastlake, Secretary

Alice Sweetland, Chairperson



TO: Senior Services Commission

FROM: Marisue Eastlake, Recreation Supervisor

DATE: November 18, 2025

SUBJECT: Adoption of 2026 Senior Services Commission calendar

RECOMMENDATION

That the Senior Services Commission adopt the 2026 calendar of meeting dates, time, and location.

DISCUSSION

Per Article V, Section A of the CAG Bylaws, “The Commission shall schedule at least four (4) regular meetings each calendar year. The exact dates, time and location of the meetings shall be determined by a vote of the Commission at the last scheduled meeting of the prior year.”

In alignment with this section, members of this CAG are asked to review the attached proposed 2026 meeting calendar and approve the annual meeting calendar.

The annual calendar establishes a meeting once per month. In the event that there is no business to consider at a monthly meeting, or there are other special circumstances resulting in the need to cancel or postpone a meeting, the staff liaison has the authority to cancel a meeting with concurrence from the chair person.

Meetings for the Senior Services Commission typically take place monthly on the 2nd Tuesday at 10:00 a.m. at the Joslyn Lawn Bowls Club.

Attachments:

- A. Proposed 2026 meeting calendar for the Senior Services Commission



**PROPOSED Senior Services Commission
2026 meeting calendar**

| <u>Date</u> | <u>Time</u> | <u>Location</u> |
|--------------------|--------------------|------------------------|
| January 13, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| February 10, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| March 10, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| April 14, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| May 12, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| June 9, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| July 14, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| September 8, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| October 13, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |
| November 10, 2026 | 10:00 a.m. | Joslyn Lawn Bowls Club |