MINUTES

OXNARD CITY COUNCIL
Regular Meeting
February 12, 2013

A. ROLL CALL/POSTING OF AGENDA

At 7:02 p.m., the regular meeting of the Oxnard City Council convened in the Council Chambers concurrent with Community Development Commission Successor Agency and Housing Authority. Councilmembers Tim Flynn, Carmen Ramirez, Bryan A. MacDonald, and Dorina Padilla were present. The City Clerk stated that the agenda was posted on Thursday in the Library and City Clerk's Office. Mayor Flynn presided and called the meeting to order.

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. OPENING CEREMONIES

The meeting opened with the pledge of allegiance to the flag of the United States by Franky Sedeno Boy Scout Troop 228, followed by a moment of silence. Staff members present were: Danielle Navas, City Treasurer; Daniel Martinez, City Clerk; Karen Burnham, Interim City Manager; Alan Holmberg, City Attorney; Jeri Williams, Police Chief; Michael O'Malia, Interim Fire Chief; Rob Roshanian, Interim Public Works Director; Curtis P. Cannon, Community Development Successor Agency Director; James Cameron, Chief Financial Officer; William "Bill" Wilkins, Housing Director; Grace Magistrale Hoffman, Deputy City Manager; Michael Henderson, General Services Manager; Sue Martin, Planning and Environmental Services Manager; Eric Sonstegard, Police Commander; Deborah O'Malia, Disaster Preparedness Coordinator; Anthony Emmert, Water Resources Manager; Cynthia Daniels, Project Manager; Kymberly Horner, Interim Redevelopment Services Manager; and Jason M. Samonte, Traffic Engineer.

E. CEREMONIAL CALENDAR

1. SUBJECT: Recognition of the Senior Services "Bone Builder" Program.
   DISCUSSION: Mayor Flynn recognized Arline Brown and Jo Graham for their work (RSVP Senior Services Divison) in the "Bone Builder" program.

F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individuals provided comments: Ed Ellis; Inez Tuttle; Dan Pinedo; Jeff Chancer; Gerard Kaduscuk; Rene Garcia; Hilario Guerrero; Jeremias Luna; David Gonzalez; and Dick Jaquez.

G. REVIEW OF INFORMATION/CONSENT AGENDA

The comments were received from: City Attorney (I-2(a)); City Treasurer (I-3); Disaster Preparedness Coordinator (I-4); Police Commander (I-6); Interim City Manager (I-8).

H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

The following individuals provided comments: Dan Pinedo (I-7).

I. INFORMATION/CONSENT AGENDA

City Manager Department

2. SUBJECT: Agreements for City Council Review. (011)
RECOMMENDATION: Approve and authorize the Interim City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than $25,000 but less than $250,000.

City Treasurer Department

3. SUBJECT: Quarterly Investment Report for the Second Quarter F/Y 2012-2013. (013)
RECOMMENDATION: Accept the quarterly Investment Report for the Second Quarter F/Y 2012-2013.

Fire Department

4. SUBJECT: Formal Adoption of 2010 Ventura County Hazard Mitigation Plan (HMP) 5 Year Update. (021)
RECOMMENDATION: Approve **Resolution No. 14,301** adopting the 2010 Ventura County Hazard Mitigation Plan (HMP) 5 Year Update.

5. SUBJECT: State Homeland Security Grant. (025)
RECOMMENDATION: 1) Approve the City's receipt of $60,000 in grant revenue from the State Homeland Security Grant (SHSG) and authorize the Interim City Manager to execute the 2011 Grant Assurances on the City's behalf; and 2) Approve a special budget appropriation in the amount of $60,000 for Hazardous Materials Response training and equipment.

Police Department

6. SUBJECT: Gang Violence Suppression Grant Award Amendment. (029)
RECOMMENDATION: 1) Recognize $566,640 in grant revenue from California Emergency Management Agency (CalEMA) for the Gang Violence Suppression (GVS) grant; 2) Authorize a Special Budget Appropriation in the amount of $566,640 for personnel, equipment, training and contracted services; and 3) Authorize the City Manager or designee to appropriate additional funds if needed.

7. SUBJECT: Supplemental Law Enforcement Services Fund. (033)
RECOMMENDATION: 1) Recognize $322,234 in grant revenue from the State Supplemental Law Enforcement Services Fund (SLESF) for Citizens Option for Public Safety (COPS) Program; and 2) Approve a special budget appropriation (SBA) in the amount of $322,234 for the grant funds.

Recreation and Community Services Department

8. SUBJECT: Changing of Name of the Parks & Recreation Commission and Amending Bylaws. (037)

RECOMMENDATION: 1) Approve the first reading by title only and subsequent adoption of **Ordinance No. 2863** amending the Oxnard City Code concerning the power and duties and the name of the Parks and Recreation Commission; and 2) Adopt **Resolution No. 14,302** approving the Parks and Recreation Commission Bylaws as amended in Article I Organization, Article II Powers and duties, Article III Membership, Article IV Officers and Article V Meetings/Quorum.

INFORMATION/CONSENT AGENDA ACTION: Approved as recommended. (Flynn/Ramirez) Ayes: Flynn, Ramirez, MacDonald, and Padilla.

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

K. INFORMATION/CONSENT PUBLIC HEARINGS

ACTION: Mayor Flynn declared the public hearing open.
DISCUSSION: The City Clerk reported on posting, publication and no written communications were received.

Development Services Department

1. SUBJECT: Planning and Zoning Permit Nos. 12-500-03 (Special Use Permit) and 12-300-02 (Tentative Parcel Map), Southeast of the Intersection of West Pleasant Valley Road and Charles Street. (051)
RECOMMENDATION: 1) Adopt **Resolution No. 14,303** upholding the Planning Commission's approval of Special Use Permit No. 12-500-03 to develop four single-family residences on property zoned General Commercial Planned Development (C-2-PD), subject to the findings and conditions set forth in Resolution No. 2012-27; and 2) Adopt **Resolution No. 14,304** approving Tentative Parcel Map No. 12-300-02 to divide two parcels into four, subject to the findings and conditions set forth in Resolution No. 2012-28.
DISCUSSION: The Development Services Director reviewed the proposed development including parking, proposed density and other undeveloped properties within the neighborhood.
ACTION: Close the public hearing (MacDonald/Ramirez) unanimously. Approved as recommended. (MacDonald/Padilla) Ayes: Ramirez, MacDonald, Padilla and Flynn.

Q. APPOINTMENT ITEMS

1. SUBJECT: Oxnard Convention and Visitors Bureau (OCVB) Annual Report and Dallas Cowboys Economic Impact.
RECOMMENDATION: Receive verbal report and provide comments.
DISCUSSION: Janet Sederquist, CEO of OCVB, presented the annual OCVB report including use of internet; media/public relations formats, partnerships with businesses, trade shows, hotel occupancy, Dallas Cowboys Training Camp information and moving office to new RiverPark site.

Comments received from: Steve Nash.

The City Council provided comments regarding the activities of the OCVB and Dallas Cowboys camp.

ACTION: Received report and provided comments.

L. PUBLIC HEARINGS

ACTION: Mayor Flynn declared the public hearing open.
DISCUSSION: The City Clerk reported on posting, publication and no written communications were received.

Housing Department

1. SUBJECT: Issuance of Housing Authority Multifamily Housing Revenue Bonds for Terraza de Las Cortes Project. (097)
RECOMMENDATION: That the City Council: 1) Hold a public hearing regarding the issuance of up to $12,000,000 of multifamily housing revenue bonds by the Housing Authority to finance the construction and development by Terraza De Las Cortes, L.P., of the Terraza De Las Cortes Project; and 2) Adopt **Resolution No. 14,305** approving the issuance of bonds by the Housing Authority for the purpose of financing the Terraza De Las Cortes Project.
DISCUSSION: The Housing Director reviewed the process for issuing bonds, proceed to move forward with this project and return to Council with relocation and replacement housing plans.

The Council discussed the current housing conditions.

ACTION: Close the public hearing (Ramirez/Padilla) unanimously. Approved as recommended. (MacDonald/Padilla) Ayes: Padilla, Flynn, Ramirez, and MacDonald.

M. REPORT OF CITY MANAGER

N. CITY COUNCIL BUSINESS/COMMITTEE REPORTS

The City Council commented on: appointment of new Fire Chief; Governor of Texas visiting Haas Automation; efforts of department staff applying for grants; change of strategic meeting date; and change of starting Council meeting times.

HOUSING AUTHORITY

At 9:27 p.m. the concurrent meeting with the Housing Authority concluded.

At 9:27 p.m. the City Council recessed while the Community Development Commission Successor Agency held a meeting and at 10:14 p.m., the City Council reconvened.

COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY

At 10:14 p.m. the concurrent meeting with the Housing Authority concluded.

O. REPORTS

Development Services Department

2. SUBJECT: Reject Award of Contract to Low Bidder, Del Norte Construction, and Approve Intent to Award Contract to Second Low Bidder, Malibu Pacific Tennis Courts, Inc. for Project Specification No. DS13-09–Victoria Avenue Transit Route Stops Project. (123)

RECOMMENDATION: 1) Determine that Del Norte Construction is not a responsible bidder and reject its bid in the amount of $228,300 for Project Specification No. DS13-09 Victoria Avenue Transit Route Stops; and 2) Authorize the purchasing agent to process and bring to the City Council the proposed award to the second low bidder, Malibu Pacific Tennis Courts, Inc. in the amount of $232,417 for Project Specification No. DS13-09 Victoria Avenue Transit Route Stops.
DISCUSSION: The Project Manager reviewed the bid process, scope of construction work to be completed, scheduling of work and other reasons for rejection.

Received comments from: Ralph Valenzuela; Anthony Mireles; Dan Pinedo; and Pat Brown.

At 10:15 p.m., Mayor Flynn left the meeting and Mayor Pro Tem Ramirez presided. At 10:18 p.m., Mayor Flynn returned to the meeting and presided.

The City Council discussed the bid process and dollar value of bid(s) made.

ACTION: Approved as recommended. (MacDonald/Ramirez). Ayes: Flynn, Ramirez, MacDonald, and Padilla.

Finance Department

3. SUBJECT: Comprehensive Annual Financial Report for Fiscal Year 2011-12. (209)
RECOMMENDATION: Receive and file the City of Oxnard Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2011-12.
DISCUSSION: The Chief Financial Officer commented on the CAFR including revenues, expenditures financial data and placing financial information online.

The Council commented on: City reserve amount, debt policy, growth of general fund, golf course and Performing Arts Center.

ACTION: Received report and provided comments to staff.

P. PUBLIC COMMENTS ON REPORTS

R. STUDY SESSION

Public Works Department

1. SUBJECT: Utility Rates Assistance Program Options. (211)
RECOMMENDATION: Receive a report on options for a potential program to provide financial assistance on City utility bills to extremely low income senior citizens and provide direction to staff.
DISCUSSION: The Water Resources Manager commented on possible water programs the City could provide to residents and other agencies that provide assistance programs.

The City Council discussed: the need for community assistance, residents applying for current utility programs and possible funding options.

Comments received from: Steve Nash and Pat Brown.

ACTION: Received report and provided comments to staff.

S. PUBLIC COMMENTS ON STUDY SESSION

T. ADJOURNMENT

At 11:31 p.m. the City Council concurred to adjourn the meeting.

DANIEL MARTINEZ
City Clerk

TIM FLYNN
Mayor

CARMEN RAMIREZ
Mayor Pro Tem