

MINUTES
Inter-Neighborhood Council Organization (INCO) General Membership
Wednesday, October 1, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:04 p.m., Chair Diana Velzy called the meeting to order.

Present were: Christopher Bissonnette, Blackstock South; Jon Huycke, Bryce Canyon North; Raini Steffen, Cabrillo; Vilma Contreras, Carriage Square; Roger Poirier, Hobson Park East; Robert Lucio, Kamala Park; Diana Velzy, Orchard Park; Lissa Hewitt, Oxnard Dunes; Walt Hagedohm, Oxnard Shores; Sandy Diaz, Rio Lindo; Paul Schnebelen, Riverpark; Alfonso Arroyo, Rose Park; Ellis Carter (vice chair), Southbank; Michael Gleason, West Village; Brian Landers, Windsor North/River Ridge.

A quorum of members was present.

Chair Velzy read a statement about the passing of Len Shulman, former chair of Carriage Square.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of September 3, 2025

RECOMMENDATION: Approve.

ACTION: Motion by Christopher Bissonnette, second by Roger Poirier. All in favor. The minutes were approved as written.

C. PUBLIC COMMENTS

Roger Poirier - shared appreciation for Len Shulman's community impact and friendship.
Jack Villa - shared comments about Len Shulman's support, involvement, and friendship.

D. BUSINESS

1. SUBJECT: Brown Act Training

RECOMMENDATION: That the INCO General Membership receive a Brown Act training from Assistant City Attorney Jason Zaragoza, followed by Q&A.

Assistant City Attorney Jason Zaragoza provided the training to the INCO general membership. A Q&A followed, including if the neighborhood councils are subject to the Brown Act, virtual attendance requirements, and social media and email restrictions.

2. SUBJECT: Parade & Festival Subcommittee Update

RECOMMENDATION: That the INCO General Membership receive an update from the Parade & Festival Subcommittee, followed by discussion.

Cabrillo Chair Raini Steffen provided an update on the subcommittee's work. The parade organizers have not released applications yet, so they are still waiting on a fee structure or limitations. They are seeking commitment from 15 neighborhoods interested in participating; there are 6 confirmed as of today. This is a request for interest in participation, not a commitment for time or effort.

E. NEIGHBORHOOD CHAIR REPORTS

Walt Hagedohm, Oxnard Shores – held a successful election meeting last week. Supervisor Lopez and Councilmember Perello were present. Their council is focused on the airport study that came out a couple of months ago, especially an exhibit that was not released with the original report; they are advocating to extend the public comment period to allow for the public to respond to these concerns. Encouraged neighborhood councils interested in this issue to support their effort at the airport authority meeting.

Raini Steffen, Cabrillo - next meeting scheduled for October 29th with City Manager and election Sandy Diaz, Rio Lindo - held meeting on September 18th with Councilman Starr and Jerry Martinez from CERT and Andrew Dickson from Code Compliance.

Robert Lucio, Kamala - holding election meeting on 10/2, hoping to get a quorum. The City Manager will be presenting and they are conducting a needs assessment.

Brian Landers, Windsor North/River Ridge - held successful neighborhood cleanup, thanks to Rebecca and Sean for a seamless event.

Paul Schnebelen, Riverpark - Neighborhood cleanup was successful. Next meeting is on 10/8 with Supervisor LaVere to discuss issues with Santa Clara River watershed.

Jon Huycke, Bryce Canyon North - neighborhood meeting scheduled for October 22nd. Cleanup scheduled for November 8th.

Alfonso Arroyo, Rose Park - having a cleanup this weekend 10/4 from 8 am - 2 pm

Chris Bissonnette, Blackstock South - held meeting on 9/18 but did not meet quorum. Having a meeting on 10/23 for an election.

Lissa Hewitt, Oxnard Dunes - held a meeting last week with Councilmember Perello. Next meeting is October 16th

Diana Velzy, Orchard Park - meeting scheduled for 10/23, speaker will be Mayor Pro Tem Teran. Next cleanup is on 10/25.

F. REPORT OF THE COMMISSION SECRETARY

None.

G. EXECUTIVE BOARD REPORTS

Diana Velzy – shared that single family residences with regular refuse service are eligible to receive one (1) bulky item pick-up at their residence for up to five items; this service is available for multi-family condos with a fee.

H. ITEMS FOR FUTURE CONSIDERATION

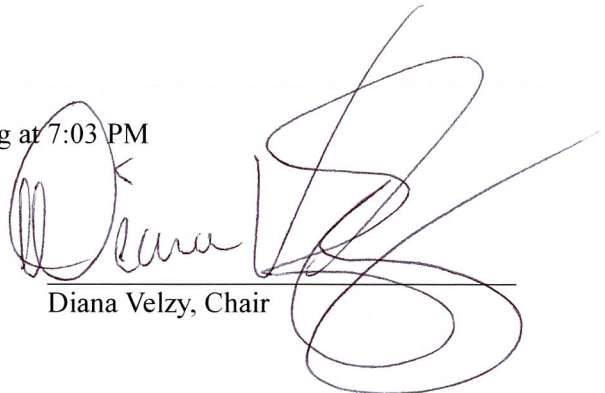
None.

I. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 7:03 PM

Samantha Shapiro

Samantha Shapiro, Secretary


Diana Velzy, Chair