

MINUTES
Inter-Neighborhood Council Organization (INCO) Executive Board Meeting
Wednesday, October 8, 2025

A. ROLL CALL

At 6:00 p.m., Chair Diana Velzy called the meeting to order. Present were: Chair Diana Velzy, 1st Vice Chair Lissa Hewitt, 2nd Vice Chair Alfonso Arroyo, 3rd Vice Chair Chris Bissonnette, and 4th Vice Chair Doug Tauber.

Lemonwood Neighborhood Council Chair Larry Stein and Kamala Neighborhood Council Vice Chair Bill Winter attended the meeting.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of August 13, 2025

RECOMMENDATION: Approve.

ACTION: Motion by Chris Bissonnette, second by Doug Tauber to approve the minutes. Approved.

C. PUBLIC COMMENTS

Bill Winter requested that INCO consider an amendment to the bylaws reducing the quorum requirement for elections to help neighborhood councils hold successful elections. He also requested that the bylaws be amended to allow members at large to be appointed rather than elected if a vacancy arises during the year.

Larry Stein requested that the INCO consider requesting City Corps staff increases to help neighborhood councils distribute flyers again.

D. BUSINESS

1. SUBJECT: INCO Budget

RECOMMENDATION: That the INCO Executive Board discuss projected INCO-related expenses and begin developing a proposed budget for FY 2027.

Chair Velzy introduced this item to request feedback on potential INCO-related expenses to support their overall efforts. A goal of the INCO is to activate neighborhood councils and foster active citizen participation, and participation in community events to increase awareness of INCO will support this goal. Potential expenses include: branded tents, candidate forum refreshments, branded stationary and giveaway items, and participation fees for community events. Chair Velzy and 3rd Vice Chair Bissonnette will research costs for these items and identify events they wish to participate in to begin developing a recommended budget.

2. SUBJECT: INCO Subcommittees

RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

Parade/Festival: The committee has not received confirmation from 15 neighborhoods yet, but anticipate this will be accomplished. After they confirm there are enough

commitments from neighborhoods, the committee will develop their plan for participating in the events.

Activation: Chair Velzy is working with the Kamala Neighborhood Council who are concerned about not reaching quorum to have an election meeting. She is also working on coordinating tabling opportunities at a grocery store to share information about INCO and Neighborhood Councils. She is also looking for assistance from the INCO Executive Board to support activation in La Colonia.

3. SUBJECT: INCO General Membership Meeting
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO general membership meeting.

The November General Membership meeting will have the following topics: (1) Update from Environmental Resources on the Bulky-Item Drop Off Program; (2) Election of Officers for 2026; and (3) Update from Parade/Festival Subcommittee.

Future agenda topic requests include: (1) Discussion of INCO budget with the general membership; (2) Water Board District presentation on the toxic plume topic; (3) Planning Topic; and (4) Code Compliance Presentation.

E. EXECUTIVE BOARD REPORTS

4th Vice Chair Tauber agreed with the suggestion of getting more support for flyer distribution. He asked for tips from others on getting the word out for participation at meetings. Chair Velzy reported that the beat coordinator map has been updated, impacting the Carriage Square Neighborhood. She also mentioned there has been some vandalism at schools in Rose Park.

F. ITEMS FOR FUTURE CONSIDERATION

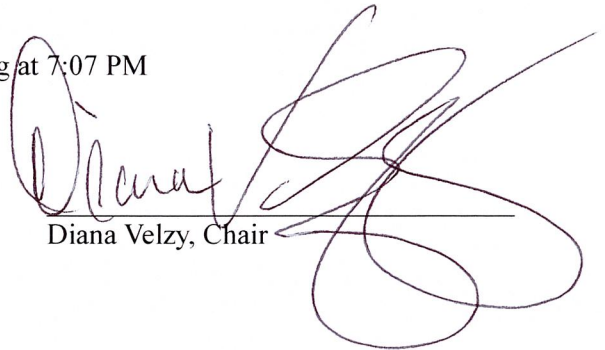
None.

G. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 7:07 PM

Samantha Shapiro

Samantha Shapiro, Secretary


Diana Velzy, Chair