MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
October 14, 2025

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:46 p.m., Chair Luis A. Mc Arthur called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 West Third Street, Oxnard, California. The City Clerk called the roll and announced the posting of the agenda. Chair Luis A. Mc Arthur, Member Gabriela Basua and Vice Chair Gabe Teran were present. Saluted the flag.

Staff members present were Alexander Nguyen, City Manager; Michelle McCarron, Assistant City Attorney; Michael Wolfe, Public Works Director; Tim Beaman, Assistant Public Works Director; Brian Yanez, Assistant Public Works Director; Chris Peyton, Water Division Manager; Morgan Kessler, City Engineer; Jose Arreola, Fleet Services Manager and Lourdes A. López, City Clerk.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Minutes.
RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the September 23, 2025 regular meeting as presented.

No public comments were received.

It was moved by Vice Chair Teran, seconded by Member Basua, to approve the Information/Consent item as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

D. REPORTS

1. Public Works Department
SUBJECT: City of Oxnard Water Division 2022-2024 Public Health Goals Report. (15 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council receive and file the 2022-2024 Public Health Goals Report.

The Public Works Director, Assistant Public Works Director Beaman and Water Division Manager Payton presented and answered the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Vice Chair Teran, seconded by Member Basua, to approve the recommended action as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

2. Public Works Department
SUBJECT: Purchase Orders with WEX Bank for the Fleet Fuel Card Program. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Purchasing Agent to execute annual purchase orders with WEX Bank for an initial term of three years and seven months from December 7, 2025, through June 27, 2029 with the option to extend three additional one-year terms ending June 27, 2032 for an amount not to exceed $27,500,000, for the WEX Bank Fleet Fuel Card Program under Sourcewell Contract 030625-WEX.

The Public Works Director, Assistant Public Works Director Yanez and Fleet Services Manager Arreola presented and answered the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

3. Public Works Department
SUBJECT: Multiple Agreements for On-Call Structural Engineering Services. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of two years from November 10, 2025, to November 9, 2027, with an option for three consecutive one-year period extensions ending November 9, 2030, for on-call On-Call Structural Engineering Services:

    1. Agreement 32600139 with IDS Group, Inc., for a total amount not to exceed $1,000,000.00;
    2. Agreement 32600140 with m6 Consulting Inc., for a total amount not to exceed $1,000,000.00; and
    3. Agreement 32600141 with T.Y. Lin International, for a total amount not to exceed $1,000,000.00.

No public comments were received.

It was moved by Vice Chair Teran, seconded by Committee Member Basua, to approve the recommended action as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

4. Public Works Department
SUBJECT: Agreement 32600133 with BKF Engineers for a City Master Plan of Drainage. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with BKF Engineers for a term of one year from November 4, 2025, to November 3, 2026, with the option to extend one year ending November 3, 2027, for a total contract amount not to exceed $629,950.00 for the development of a City Master Plan of Drainage for the Engineering Division.

The Public Works Director and City Engineer Kessler presented and answered the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Vice Chair Teran, seconded by Committee Member Basua, to approve the recommended action as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.

5. Public Works Department
SUBJECT: Agreement 32600146 with Synagro-WWT, Inc. for Digester Cleaning Services, Specification 25-14. (10 minutes)
RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute an Agreement with Synagro-WWT, Inc. (Synagro) in the amount of $1,185,910 for Digester cleaning services with a one-year term from November 4, 2025, to November 3, 2026.

No public comments were received.

It was moved by Vice Chair Teran, seconded by Committee Member Basua, to approve the recommended action as presented. VOTE: Basua, Teran and Mc Arthur voted in favor; the motion carried 3-0.

E. ITEMS FOR FUTURE AGENDAS

Vice Chair Teran requested a report on what other cities are doing to address public safety concerns about e-scooters and e-bikes.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Mc Arthur adjourned the meeting at 7:20 p.m.

LOURDES A. LÓPEZ
City Clerk

LUIS A. MC ARTHUR
Chair