MINUTES
OXNARD CITY COUNCIL
Regular Meeting
November 3, 2025

A. ROLL CALL, POSTING OF AGENDA

At 4:34 p.m., Mayor Luis A. Mc Arthur presided and called to order the regular meeting of the Oxnard City Council in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. Mayor Luis A. Mc Arthur, Councilmembers Bert E. Perello, Michaela Perez, Gabriela Rodriguez, Aaron Starr and Gabriel Teran were present. Councilwoman Gabriela Basua was absent. The City Clerk stated that the agenda was posted on Wednesday, October 22, 2025 and the amended agenda on Monday, October 27, 2025 at the Library, City Hall kiosk, City Administrative Offices and on the website.

Staff members present were Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Kenneth Rozell, Chief Assistant City Attorney, Michael Wolfe, Public Works Director; Tim Beaman, Assistant Public Works Director; Cliff Reilly, Water Manager and Lourdes A. López, City Clerk.

CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comments were received. Mayor Pro Tem Teran recused himself from item C-1 due to a conflict of interest and his professional involvement with the Rio School District. Councilmember Bert E. Perello recused himself from item C-2. At 4:36 p.m., the City Council recessed to a closed session.

C. CLOSED SESSION (4:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
(Government Code Section
54956.9(d)(1))
Name of case: *City of Oxnard v. Rio School District; et al.*
Ventura County Superior Court, Case No. 56-2023-00575575-CU-WM-VTA
Legislative Body: City Council

2. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
(Government Code Section
54956.9(d)(1))
Name of case: *Douglas Cohee v. City of Oxnard; et al.*
Ventura County Superior Court, Case No. 2023CUPA017800
Legislative Body: City Council

At 5:08 p.m., the City Council reconvened in an open session in the Council Chambers. The Chief Assistant City Attorney announced that there were no reportable actions out of closed session.

D. APPOINTMENT ITEMS (5:00 PM)

1. Public Works Department

SUBJECT: Public Works Department Workshop - Day 1: Water, Wastewater with Stormwater, Solid Waste, and Golf Course Operations (Enterprise Funds). (60 minutes)

RECOMMENDATION: That the City Council receive and file an update report from the Public Works Director and Assistant Public Works Directors, concerning information related to the Enterprise Funded Divisions and Stormwater (a non-enterprise funded subdivision of Wastewater) in the Public Works Department as it relates to infrastructure and natural resources.

The Public Works Director, Assistant Public Works Director Beaman and Water Manager Reilly presented and were available to answer questions. Discussion ensued among the council and staff.

No public comments were received.

No action was required, this is a receive and file.

E. OPENING CEREMONIES (6:00 PM)

At 6:00 p.m., Mayor Luis A. Mc Arthur presided and called to order the regular meeting of the Oxnard City Council in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. Mayor Luis A. Mc Arthur, Councilmembers Bert E. Perello, Michaela Perez, Gabriela Rodriguez, Aaron Starr and Gabriel Teran were present. Councilwoman Gabriela Basua was absent. The City Clerk stated that the agenda was posted on Wednesday, October 22, 2025 and the amended agenda on Monday, October 27, 2025 at the Library, City Hall kiosk, City Administrative Offices and on the website.

The meeting opened with the pledge of allegiance to the flag of the United States led by Alex and Max Vaughan, students at Oxnard High School.

Staff members present were Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Eric Sonstegard, Assistant City Manager; Kenneth Rozell, Chief Assistant City Attorney; Michelle McCarron, Assistant City Attorney; Alex Hamilton, Fire Chief, Jeff Pengilley, Community Development Director; Javier Chagoyen-Lázaro, Chief Financial Officer; Michael Wolfe, Public Works Director; Jose Arreola, Fleet Services Manager and Lourdes A. López, City Clerk.

F. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating November 11, 2025 as "Veterans Day."

   Mayor Mc Arthur presented the proclamation to Manuel Gonzales and Louis Morris with the Disabled Veterans Ventura County Chapter 24 who thanked the City Council and invited everyone to attend the Veterans Day event at Plaza Park.

2. SUBJECT: Presentation of a Proclamation Designating the Month of November 2025 as "Family Caregivers Month."

   Mayor Mc Arthur presented the proclamation to Nancy Barrientos, SEIU Local 2015 who thanked the City Council for the recognition.

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

Public comments were received from Jessica Castillo; Sarah Wilczewski; Claudia G; KC Rodriguez; Beverly Dransfeldt; Larry Stein; Doug Partello; Greg Runyon; and Deirdre Frank.

H. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

1. City Manager's Corner: updates, announcements, clarifications, and local government fun facts on occasional Tuesdays.

   The City Manager commented about the City Treasurer.

   Public comments were received from Manuel Herrera, Larry Stein, and Alicia Purcell.

I. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

The members of the Council provided brief announcements regarding various activities.

J. REVIEW OF INFORMATION/CONSENT AGENDA

Item Nos. L-3 and L-9 were reviewed and discussed among the council and staff.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Public comments were received from Larry Stein.

L. INFORMATION/CONSENT AGENDA

1. City Clerk Department
   SUBJECT: Approval of Minutes.

RECOMMENDATION: That the City Council approve the regular meeting minutes of City Council for October 21, 2025.

2. Community Development Department
SUBJECT: Zone Text Amendment (Permit No. 25-580-01) to allow Agricultural and Construction Vehicles Sales and Incidental Repair and Service uses in the Heavy Manufacturing (M-2) Zone.
RECOMMENDATION: That the City Council adopt **Ordinance No. 3069** titled "Ordinance of the City Council of the City of Oxnard Approving Planning and Zoning Permit No. 25-580-01 for a Zone Text Amendment to the Oxnard City Code Chapter 16, Article III, Division 11, Section 16-163, for properties located within the City of Oxnard Zoned Heavy Manufacturing. Filed by Julie McCaslin, Todd Industrial Park (the "Applicant"), 5755 Valentine Road, Suite 203, Ventura, California 93003."

(This item did not originate in Committee.)

3. Cultural & Community Services Department
SUBJECT: Resolution Authorizing the Library Manager to Approve the Library Collection Development Policy Pursuant to AB 1825 (Freedom to Read Act).
RECOMMENDATION: That the City Council adopt a **Resolution No. 16,010** authorizing the Library Manager to approve the Oxnard Public Library's Collection Development Policy to ensure compliance with AB 1825 (Freedom to Read Act) prior to the December 31, 2025 state deadline.

This recommendation is made as an interim administrative action while the City completes the process of recruiting, reviewing and appointing members to the newly reestablished Library Board in accordance with state library law.

4. Finance Department
SUBJECT: City's Monthly Investment Report for the period ending September 2025.
RECOMMENDATION: That the City Council receive and file the monthly investment report. This is an information item.

This item did not originate in Committee.

5. Finance Department
SUBJECT: First Amendment to the Existing Agreement with Tyler Technologies, Inc. for Credit Card Merchant Services.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a First Amendment to the Tyler Payment Processing Agreement with Tyler

Technologies, Inc. (A-8584) for credit card merchant services for a total agreement amount not to exceed $80,377 for the five-year agreement.

(This item did not originate in Committee.)

6. Public Works Department
SUBJECT: Amend Blanket Purchase Order with Fleet Services, Inc. for Medium and Heavy Duty Equipment Parts and Supplies.
RECOMMENDATION: That the City Council approve and authorize the Purchasing Agent to increase the not-to-exceed amount for the Blanket Purchase Order with Fleet Services, Inc. from $750,000 to $1,250,000 and extend the term through November 30, 2027, for medium and heavy-duty equipment parts and supplies.

(This item did not originate in Committee, as this is an extension of a blanket purchase order previously approved by City Council.)

7. Public Works Department
SUBJECT: Agreement 32600089 with David Volz Design Landscape Architects, Inc. DBA DVD Creative for Landscape Architecture Services for the Seaview Park Improvement Project, Specification #25-108.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an agreement with David Volz Design Landscape Architects, Inc. DBA DVD Creative, for a total contract amount not to exceed $295,743 with a term from November 5, 2025, through September 21, 2027, with the option for two consecutive one-year extensions ending September 21, 2029, for professional landscape architectural Services for the Seaview Park Improvement Project (C1311).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement program budget, which was previously approved by the City Council.)

8. Public Works Department
SUBJECT: Multiple Agreements for On-Call Structural Engineering Services.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute the following Agreements, each with an initial term of two years from November 10, 2025, to November 9, 2027, with an option for three consecutive one-year period extensions ending November 9, 2030, for on-call On-Call Structural Engineering Services:

1. Agreement 32600139 with IDS Group, Inc., for a total amount not to exceed $1,000,000.00;
2. Agreement 32600140 with m6 Consulting Inc., for a total amount not to exceed $1,000,000.00; and

3. Agreement 32600141 with T.Y. Lin International, for a total amount not to exceed $1,000,000.00.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

9. Public Works Department
SUBJECT: Agreement 32600133 with BKF Engineers for a City Master Plan of Drainage.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an Agreement with BKF Engineers for a term of one year from November 4, 2025, to November 3, 2026, with the option to extend one year ending November 3, 2027, for a total contract amount not to exceed $629,950.00 for the development of a City Master Plan of Drainage for the Engineering Division.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

10. Public Works Department
SUBJECT: City of Oxnard Water Division 2022-2024 Public Health Goals Report.
RECOMMENDATION: That the City Council receive and file the 2022-2024 Public Health Goals Report.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

11. Public Works Department
SUBJECT: Agreement 32600146 with Synagro-WWT, Inc. for Digester Cleaning Services, Specification 25-14.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute an Agreement with Synagro-WWT, Inc. (Synagro) in the amount of $1,185,910 for Digester cleaning services with a one-year term from November 4, 2025 to November 3, 2026.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

Consent Item Nos. L-1, L-2, L-5, L-6, L-7, L-8 and L-11

It was moved by Mayor Pro Tem Teran, seconded by Councilmember Perello, to approve the Information/Consent items as presented. VOTE: Perez, Rodriguez, Starr, Teran, Perello and Mc Arthur voted in favor; the motion carried 6-0-1. Councilwoman Basua was absent.

*Items L-4 and L-10 were for information only. No action was required.

Consent Item No. L-3

It was moved by Councilmember Perello, seconded by Councilwoman Rodriguez, to approve Information/Consent item L-3 as amended by staff. VOTE: Rodriguez, Starr, Teran, Perello, Perez and Mc Arthur voted in favor; the motion carried 6-0-1. Councilwoman Basua was absent.

Consent Item No. L-9
It was moved by Mayor Pro Tem Teran, seconded by Councilwoman Perez, to approve Information/Consent item L-9 as amended by staff. VOTE: Starr, Teran, Perello, Perez, Rodriguez and Mc Arthur voted in favor; the motion carried 6-0-1. Councilwoman Basua was absent.

M. PUBLIC HEARINGS

1. Community Development Department
SUBJECT: Ordinance Regarding Building Regulations. (10 minutes)
RECOMMENDATION: That the City Council introduce and approve the first reading, by title only, waiving further reading of an **Ordinance No. 3070** amending Articles II through XIII, XV, and XVI, of Chapter 14 of the Oxnard City Code pertaining to the California Building Code, California Residential Code, California Green Building Standards Code, California Historical Building Code, California Electrical Code, California Existing Building Code, California Mechanical Code, California Referenced Standards Code, California Plumbing Code, California Energy Code, California Wildland-Urban Interface Code, Fire Codes, and Fire Sprinklers; creating Article XXIX pertaining to the International Property Maintenance Code, and the Uniform Code for the Abatement of Dangerous Buildings.

The City Clerk announced the affidavit of publication published in Vida Newspaper on October 23, 2025 and stated that there were no written communication received.

Councilmembers reported on the ex parte communications received on this item.

The Community Development Director presented and was available to answer questions.

Mayor Mc Arthur opened the public testimony portion of the public hearing.

No public comments were received.

Without objection, the Council approved closing the public testimony portion of the public hearing.

Discussion ensued among the Council and staff.

It was moved by Mayor Pro Tem Teran, seconded by Councilman Starr, to approve the recommended action. VOTE: Teran, Perello, Perez, Rodriguez, Starr and Mc Arthur voted in favor; motion carried 6-0-1. Councilwoman Basua was absent.

N. REPORTS

1. City Attorney Department
SUBJECT: Donation Agreement and Property Disposal. (10 minutes)
RECOMMENDATION: That the City Council approve and authorize:
1. Acceptance of a boat donation (A-8603) from Anthony Harris; and
2. Authorize the Purchasing Agent to sell, auction or otherwise dispose of the donated boat.

Assistant City Attorney McCarron presented and was available to answer questions. Discussion ensued among the Council and staff. Public comment was received from Larry Stein.

It was moved by Mayor Pro Tem Teran, seconded by Councilmember Perello, to approve the recommended action. VOTE: Perello, Perez, Rodriguez, Starr, Teran and Mc Arthur voted in favor; the motion carried 6-0-1. Councilwoman Basua was absent.

2. Finance Department
SUBJECT: Authorization for Investment of Funds in a Local Government Investment Pool. (10 minutes)
RECOMMENDATION: That City Council:

   1. Adopt a **Resolution No. 16,011** authorizing investment of monies in the California Asset Management Program; and
   2. Authorize the Mayor to complete any related documents and agreements to open City of Oxnard accounts with the California Asset Management Program.

(This item did not originate in Committee)

Chief Financial Officer and Assistant City Manager Sonstegard presented and were available to answer questions. Discussion ensued among the Council and staff.

Public comment was received from Alicia Percell and Larry Stein.

It was moved by Mayor Pro Tem Teran, seconded by Councilwoman Rodriguez, to approve the recommended action. VOTE: Perez, Rodriguez, Teran, Perello and Mc Arthur voted in favor; the motion carried 5-1-1. Councilman Starr voted no. Councilwoman Basua was absent.

3. Public Works Department
SUBJECT: Purchase Orders with WEX Bank for the Fleet Fuel Card Program. (10 minutes)
RECOMMENDATION: That the City Council approve and authorize the Purchasing Agent to execute annual purchase orders with WEX Bank for an initial term of three years and seven months from December 7, 2025, through June 27, 2029 with the option to extend three additional one-year terms ending June 27, 2032 for an amount not to exceed $27,500,000, for the WEX Bank Fleet Fuel Card Program under Sourcewell Contract 030625-WEX.

(Public Works and Transportation Committee approved 3-0 on October 14, 2025)

The Public Works Director and Fleet Services Manager presented and were available to answer questions. Discussion ensued among the Council and staff.

Public comment was received from Larry Stein.

It was moved by Councilwoman Rodriguez, seconded by Councilmember Perello, to approve the recommended action. VOTE: Rodriguez, Starr, Teran, Perello, Perez and Mc Arthur voted in favor; the motion carried 6-0-1. Councilwoman Basua was absent.

4. Fire Department
SUBJECT: Urgent Procurement of a Paramedic Squad. (10 minutes)
RECOMMENDATION: That the City Council:

1. Approve a budget appropriation in the amount of $255,000 from the General Fund (101) available fund balance for the purchase, transport, and communication equipment cost of a paramedic squad; and
2. Authorizes the Mayor to execute a Purchase Order in the total amount of $225,000 for the purchase of the paramedic squad from Station Apparatus, LLC (seller).

The Fire Chief presented and was available to answer questions. Discussion ensued among the Council and staff.

Public comment was received from Larry Stein.

At 9:52 p.m., the Council voted to continue the meeting past 10:00 p.m., and take action on the remainder of the items on the agenda.

It was moved by Mayor Mc Arthur, seconded by Mayor Pro Tem Teran, to continue the meeting past 10 p.m. VOTE: Perez, Rodriguez, Starr, Teran, Perello, and Mc Arthur voted in favor; motion passed 6-0-1. Councilwoman Basua was absent.

URGENCY MOTION:
Chief Assistant City Attorney Rozell stated that this is an urgency item consistent with the requirements of the Sunshine Act because the public interest and necessity demand immediate City Council action in order to safeguard life and health.

It was moved by Mayor Pro Tem Teran, seconded by Councilwoman Perez, to approve the urgency motion. VOTE: Teran, Perello, Perez, Rodriguez and Mc Arthur voted in favor; the motion carried 5-0-1-1. Councilman Starr abstained. Councilwoman Basua was absent.

It was moved by Councilwoman Perez, seconded by Councilwoman Rodriguez, to approve the recommended action. VOTE: Teran, Perello, Perez, Rodriguez, Starr and Mc Arthur voted in favor; the motion carried 6-0-1. Councilwoman Basua was absent.

O. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Mc Arthur adjourned the meeting at 9:57 p.m.

LOURDES A. LÓPEZ
City Clerk

LUIS A. MC ARTHUR
Mayor