

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. Commission agendas are available on the City of Oxnard website 7 days prior to regular meetings, at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings)



## AGENDA

Inter-Neighborhood Council Organization (INCO) Executive Board  
Regular Meeting  
City Council Chambers Closed Session Room - 305 W. Third Street  
December 10, 2025  
6:00 p.m.

### **To join remotely, click on the link below:**

<https://us06web.zoom.us/j/88396471151?pwd=hyZ00kspiEMG2bZMZbS1ZcDkx6SdhU.1>

**Or telephone (toll-free):** (877) 853-5257

Meeting ID: 883-9647-1151

Passcode: 667146

If you wish to speak during public comments or a particular item on the agenda, please sign on by following the Zoom call in using the information listed above. Once the presiding officer calls for public speakers, over the phone, press \*9 to raise your hand, or if online, click the raised hand icon in the Zoom interface to inform the presiding officer you would like to speak during the public speaking section for that particular item on the agenda.

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely, sign on by following the Zoom call in using the information listed above.

### **YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:**

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
  - a. Submit a request to speak no later than 2:00 p.m. on the day of the meeting by contacting the INCO Executive Secretary Samantha Shapiro at (805) 385-7447 or [samantha.shapiro@oxnard.org](mailto:samantha.shapiro@oxnard.org). Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide a public comment during the meeting dial (877) 853-5257 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press \*9 to raise your hand. Once called on, press \*6 to unmute your phone.
  - b. Public comments on agenda items will be taken following any presentation of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. The presiding officer shall limit public comments to three minutes.

### **A. ROLL CALL**

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of November 12, 2025  
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At this time, a person may address the Executive Board on matters within the subject matter jurisdiction of the Executive Board. The Executive Board cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item. The presiding officer shall limit public comments to three minutes.

D. BUSINESS

1. SUBJECT: INCO Subcommittees  
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.
2. SUBJECT: INCO General Membership Meeting  
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO General Membership meeting.

E. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO Executive Board cannot enter into a detailed discussion or take action on any item presented during these reports.

F. ITEMS FOR FUTURE CONSIDERATION

Members may request that items be placed on future agendas for extended discussion.

G. ADJOURNMENT

*Draft* MINUTES  
Inter-Neighborhood Council Organization (INCO) Executive Board Meeting  
Wednesday, November 12, 2025

A. ROLL CALL

At 6:01 p.m., Chair Diana Velzy called the meeting to order. Present were: Chair Diana Velzy, 1st Vice Chair Lissa Hewitt, 2nd Vice Chair Alfonso Arroyo, 3rd Vice Chair Chris Bissonnette, and 4th Vice Chair Doug Tauber.

Lemonwood Neighborhood Council Chair Larry Stein and La Colonia Chair Daniel Alvarez attended the meeting.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of October 8, 2025  
RECOMMENDATION: Approve.  
ACTION: Motion by Chris Bissonnette, second by Doug Tauber to approve the minutes.  
Approved.

C. PUBLIC COMMENTS

None.

D. BUSINESS

1. SUBJECT: INCO Subcommittees  
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

Parade/Festival: There will be 9 classic cars participating in the parade, including one provided by 4th Vice Chair Tauber, and a goal to have at least 50 walking participants to hold up signs representing each neighborhood. The subcommittee is working on designs for a banner to be used at the parade, festival and future events. Options for the banner design will be sent to the Executive Board members for input and decision on 11/13.

Activation: 1st Vice Chair Hewitt will work on activating Wagon Wheel. Chair Velzy is working on activating two other neighborhoods.

Budget: 3rd Vice Chair Bissonnette will continue to work on the budget recommendation for FY27 and will provide the information to the new Executive Board. Formal request must be finalized by February.

2. SUBJECT: INCO General Membership Meeting  
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO general membership meeting.

The December General Membership meeting will include a presentation on the South Oxnard Connect Specific Plan Project from the City's consultant and a related presentation from Gold Coast Transit District on the project.

Future agenda topic requests include: (1) City Clerk presentation on election information; (2) Invitation to City Council members to discuss what they are working on and how they

are collaborating on issues of interest across districts; (3) Invitation to County Supervisors to share projects and efforts in Oxnard; and (4) Invitation to Mayor to hear about topics of interest to INCO and how INCO can better support the Council.

E. EXECUTIVE BOARD REPORTS

Chair Velzy: the County is hosting a graffiti abatement program on Saturday and has invited volunteers; event may be cancelled due to weather.

F. ITEMS FOR FUTURE CONSIDERATION

None.

G. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 6:46 PM

---

Samantha Shapiro, Secretary

---

Diana Velzy, Chair