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AGENDA  
Community Relations Commission  
Regular Meeting  
Council Chambers, 305 W. Third Street  
December 15, 2025  
6:00 p.m.

**To join remotely, click on the link below:**

<https://us06web.zoom.us/j/88020854613?pwd=vM2jWFb5h2IElpeEfPqAcSP94OZDyE.1>

**Or telephone (toll-free):** 888 475 4499 (Toll Free)

Meeting ID: 880 2085 4613

Passcode: 553483

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press \*9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

**YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:**

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
  - a. Submit a request to speak no later than 3:00 p.m. on the day of the meeting by contacting the Commission Secretary Martha Guillen at [martha.guillen@oxnard.org](mailto:martha.guillen@oxnard.org). Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide a public comment during the meeting dial 888-475-4499 (Toll Free) and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press \*9 to raise your hand. Once called on, press \*6 to unmute your phone.
  - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of November 17, 2025.  
RECOMMENDATION: Approve.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Martha Guillen at 805-385-7434. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Community Relations Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. COMMISSION BUSINESS

1. SUBJECT: Recognition of the 2025 Community Relations Commission Award recipients  
RECOMMENDATION: That the CRC Commissioners provide a certificate of recognition to the 2025 Community Award Recipients
2. SUBJECT: Adoption of 2026 Community Relations Commission calendar  
RECOMMENDATION: That the Community Relations Commission adopt the 2026 calendar of meeting dates, times, and locations.
3. SUBJECT: Discussion of Guest Speakers, Presentations, and Topics for 2026 Meetings  
RECOMMENDATION: That the Community Relations Commission review, discuss and approve the recommended list of guest speakers, presentations, and topics for 2026 meetings.

E. REPORT OF THE COMMISSION SECRETARY

1. The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

F. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad-Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

G. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

H. ADJOURNMENT

Draft MINUTES  
Community Relations Commission  
November 17, 2025

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:10 p.m. the regular meeting of the Community Relations Commission convened. Chair Khalilah Durias; Commissioner Tiffany Lopez; Commissioner Helaine Stallion, and Commissioner Meaghan Salas were present. Vice Chair Cynthia Gonzalez joined via zoom. Staff member present was Martha Guillen, Acting Secretary. Saluted the Flag.

B. APPROVAL OF MINUTES

1. SUBJECT: Approval of the Regular Meeting of Monday, October 20, 2025.  
RECOMMENDATION: Approve.  
ACTION: Commissioner Tiffany Lopez moved approval as recommended.  
Commissioner Meaghan Salas seconded and the motion carried unanimously.

C. PUBLIC COMMENTS

There were no public speakers in person or via-zoom.

D. REPORTS

1. SUBJECT: Presentation Honoring Indigenous Peoples Month  
RECOMMENDATION: That the Community Relations Commission receive and file the presentation focused on the history and current struggles Indigenous communities face today.  
DISCUSSION: Dana Barrios provided the CRC Commissioners with a verbal history about Indigenous Peoples Month.

E. COMMISSION BUSINESS

1. SUBJECT: CRC 2025 Community Recognition Awards Nominee Review and Awardee Selection.  
RECOMMENDATION: That the CRC Commissioners receive submitted nominations and select five awardees to be recognized for their work supporting the CRC mission.  
  
DISCUSSION: The CRC Commissioners selected the following awardees: Community Volunteer (Adult): Bishop Lamont Hayes; Community Volunteer (Senior): Graciela Casillas; Community Volunteer (Youth): Enoc Gonzalez; Non-Profit Organization (Oxnard-based): Project 50 and LULAC Council 3147; and Business: Cabo Seafood (Arturo Garcia).  
Motion carried 5-0, with Vice-Chair Cynthia Gonzalez abstain in the selection for the Business Category.  
Motion: Commissioner Tiffany Lopez motion to move the nomination for Graciela Casillas to the Community Volunteer (Senior) category. Commissioner Helaine Stallion seconded and the motion carried unanimously.

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary reported on the upcoming appointment of member to serve on the CRC Renee Camper-Stewart is scheduled for Tuesday, November 18, 2025 City Council Meeting.

G. COMMISSIONER COMMENTS

1. Commissioner Tiffany Lopez shared information about upcoming events.
2. Vice Chair Gonzalez and Commissioner Stallion spoke at the Channel Islands Chapter of the Links, Inc, regarding CRC issues and concerns.
3. Chair Durias shared information about next Monday's invitation from David Garcia and the turkey giveaway.

H. ITEMS FOR FUTURE CONSIDERATION

1. Family of Odessa Newman
2. Townhall Meeting to discuss topic

I. ADJOURNMENT

At 7:26 pm, Commissioner Tiffany Lopez moved the meeting adjourn. Commissioner Meaghan Salas seconded, and the motion carried unanimously.

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Martha Guillen, Secretary

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Khalilah Durias, CRC Chair



**TO:** Community Relations Commission  
**FROM:** Martha Guillen, Executive Assistant to the Mayor, [martha.guillen@oxnard.org](mailto:martha.guillen@oxnard.org)  
**DATE:** December 15, 2025  
**SUBJECT:** Adoption of 2026 Community Relations Commission calendar

**RECOMMENDATION**

That the Community Relations Commission adopt the 2026 calendar of meeting dates, times, and locations.

**DISCUSSION**

Per Article V, Section A of the CAG Bylaws, “the commission shall schedule at least four (4) regular meetings each calendar year. The exact dates, time and location of the meetings shall be determined by a vote of the Commission at the last scheduled meeting of the prior year.”

In alignment with this section, members of this CAG are asked to review the attached proposed 2026 meeting calendar and approve the annual meeting calendar.

The annual calendar establishes the meeting schedule for the CAG. In the event that there is no business to consider at a scheduled meeting, or there are other special circumstances resulting in the need to cancel or postpone a meeting, the staff liaison has the authority to cancel a meeting with concurrence from the chair person.

Attachment #1 outlines the proposed 2026 meeting calendar for the Community Relations Commission, including the location and time of each meeting.

**Attachments:**

- A. Proposed 2026 meeting calendar for the Community Relations Commission.



**Proposed 2026 meeting calendar for the Community Relations Commission**

<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>
February 23, 2026	6:00 P.M.	City Council Chambers
May 18, 2026	6:00 P.M.	City Council Chambers
September 21, 2026	6:00 P.M.	City Council Chambers
November 16, 2026	6:00 P.M.	City Council Chambers



**TO:** Community Relations Commission

**FROM:** Martha Guillen, Executive Assistant to the Mayor, 805-385-7434, [martha.guillen@oxnard.org](mailto:martha.guillen@oxnard.org)

**DATE:** December 15, 2025

**SUBJECT: Discussion of Guest Speakers, Presentations and Topics for 2026 Meetings**

**RECOMMENDATION**

That the Community Relations Commission review, discuss and approve the recommended list of guest speakers, presentations, and topics for 2026 meetings.

**DISCUSSION**

Staff recommends the Community Relations Commission (CRC) review the recommended list of guest speakers, presentations, and topics for the meetings set in 2026. These recommendations align with the CRC's powers and duties and set timelines to guide staff and commissioners in planning annual events and programs, such as the Multicultural Festival, Community Awards, and the annual report to City Council. The meeting dates and schedule align with the proposed 2026 calendar included on the December 15, 2025 CRC agenda.

The CRC commissioners are encouraged to discuss other areas of interest and concern in the community related to the powers and duties. Additional topics and guest speakers aligned with the powers of the CRC can be added to the calendar as time and availability permits.

Date	Agenda Items & Topics
2/23/26	<ul style="list-style-type: none"> <li>• Election of 2026 officers (chair and vice chair)</li> <li>• Presentation from NAACP recognizing Black History Month</li> <li>• Presentation from Inlakech on upcoming Cesar Chavez Memorial March</li> <li>• Establishment of the Multicultural Festival Ad Hoc Committee</li> <li>• Establishment of the Community Awards Ad Hoc Committee</li> </ul>
May 18, 2026	<ul style="list-style-type: none"> <li>• Presentation regarding upcoming elections and resources for the community to ensure equity and access</li> <li>• Presentation from Juneteenth Committee of Ventura County on upcoming Juneteenth Celebration event</li> <li>• Update from Multicultural Festival Ad Hoc Committee to approve event details and timelines</li> <li>• Update from Community Awards Ad Hoc Committee to approve application and deadlines to be selected at September meeting</li> <li>• Establishment of Annual Report Ad Hoc Committee</li> </ul>

September 21, 2026	<ul style="list-style-type: none"> <li>• Selection of Community Awards recipients</li> <li>• Update from Multicultural Festival Ad Hoc Committee finalizing details for October event</li> <li>• Update from Annual Report Ad Hoc Committee finalizing details for October City Council presentation</li> </ul>
November 16, 2026	<ul style="list-style-type: none"> <li>• Recognition of Community Awards recipients</li> <li>• Recognition of Multicultural Festival sponsors</li> <li>• Adoption of 2027 meeting calendar</li> </ul>