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AGENDA  
OXNARD CITY COUNCIL  
PUBLIC WORKS AND TRANSPORTATION COMMITTEE  
Council Chambers, 305 West Third Street  
January 27, 2026  
**Regular Meeting - 6:45 to 8:15 PM**

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 849 2532 7031
3. Passcode: 247989

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press \*9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press \*6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT [WWW.OXNARD.ORG](http://WWW.OXNARD.ORG).

To find out how you may provide public comment, please refer to the instructions below or at [www.https://www.oxnard.org/city-meetings/](https://www.oxnard.org/city-meetings/).

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at [Youtube.com/oxnardnews](http://Youtube.com/oxnardnews). Video recordings of the meeting are typically available online following the meeting at the City's website at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings).

\*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
  - a. Submit a request to speak remotely by no later than 3 p.m. on the day of the meeting by using the form available at [www.oxnard.org/citymeetings](http://www.oxnard.org/citymeetings).
  - b. Submit an email to [cityclerk@oxnard.org](mailto:cityclerk@oxnard.org) no later than 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
  - c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

**Agenda Item Time Estimates include: (Minutes for Presentation + Council Discussion + Public Comment)**

- a. To provide public comment during the meeting dial (888) 475-4499 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the presiding officer announces the particular item on the agenda you want to speak on, press \*9 to raise your hand while in the zoom waiting room. Once called on, press \*6 to unmute your phone.
- b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at [www.oxnard.org/city-meetings](http://www.oxnard.org/city-meetings).

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body, and on non-action items. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager for administrative action or scheduled on a subsequent agenda for discussion.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Works and Transportation Committee approve the regular meeting minutes for December 9, 2025 and January 13, 2026.

Contact: Luly Lopez, (805) 385-7805

D. REPORTS

1. Public Works Department

SUBJECT: Introduction of Cross-Connection Control and Backflow Prevention Ordinance.

RECOMMENDATION: That the Public Works and Transportation Committee review and recommend that the City Council introduce and waive first reading of the proposed Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING ARTICLE IV OF CHAPTER 22 IN ITS ENTIRETY PERTAINING TO THE REGULATION OF CROSS-CONNECTION AND BACKFLOW STANDARDS.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/zG-HMVYCTc4>

Contact: Michael Wolfe, (805) 385-8055

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT



**PUBLIC WORKS AND TRANSPORTATION COMMITTEE  
AGENDA REPORT**

**CONSENT AGENDA**

**AGENDA ITEM NO. C.1**

**DATE:** January 27, 2026  
**TO:** Public Works and Transportation Committee  
**FROM:** Luly Lopez, City Clerk, (805) 385-7805, luly.lopez@oxnard.org  
**SUBJECT:** Approval of Minutes.

**RECOMMENDATION**

That the Public Works and Transportation Committee approve the regular meeting minutes for December 9, 2025 and January 13, 2026.

**BACKGROUND**

Approval of minutes.

**STRATEGIC PRIORITIES**

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

**FINANCIAL IMPACT**

There is no financial impact.

*Prepared by: Luly Lopez, City Clerk*

**ATTACHMENTS**

1. Minutes of Public Works and Transportation Committee for December 9, 2025
2. Minutes of Public Works and Transportation Committee for January 13, 2026

**MINUTES**  
OXNARD CITY COUNCIL  
PUBLIC WORKS AND TRANSPORTATION COMMITTEE  
Regular Meeting  
December 9, 2025

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Vice Chair Gabriel Teran called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 West Third Street, Oxnard, California. Member Gabriela Basua and Vice Chair Gabriel Teran were present. Chair Luis A. Mc Arthur was absent. The City Clerk stated that the agenda was posted on Tuesday, December 2, 2025 at the Library, City Hall kiosk, City Administrative Offices and on the website. Saluted the flag.

Staff members present were Alexander Nguyen, City Manager; Michelle McCarron, Assistant City Attorney; Javier Chagoyen-Lázaro, Chief Financial Officer, Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; Tim Beaman, Assistant Public Works Director; Morgan Kessler, City Engineer; Jose Rivera, Associate Engineer; Jose Arreola, Fleet Services Manager and Lourdes A. López, City Clerk.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the November 25, 2025

No public comments were received.

*It was moved by Member Basua, seconded by Vice Chair Teran, to approve the Information/Consent item as presented. VOTE: Basua and Teran voted in favor. The motion carried 2-0. Chair Mc Arthur was absent.*

D. REPORTS

1. Public Works Department

SUBJECT: Agreement 32600243 with Premier Property Preservation, LLC for Custodial Services at the John Zaragoza Oxnard Transit Center (OTC).

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the Agreement with Premier Property Preservation, LLC for a term of one year from February 1, 2026 to January 31, 2027, with an option for four consecutive one-year periods ending January 31, 2031, for a total contract not-to-exceed amount \$700,000 for custodial services at the John Zaragoza Oxnard Transit Center.

Assistant Public Works Director Yanez presented and was available to answer the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

*It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Basua and Teran voted in favor. The motion carried 2-0. Chair Mc Arthur was absent.*

2. Public Works Department

SUBJECT: Surplus Vehicle Process Report.

RECOMMENDATION: That the Public Works and Transportation Committee receive and file a report on the vehicle surplus process.

The Public Works Director, Assistant Public Works Director Yanez and Chief Financial Officer presented and were available to answer the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

No action was required, this item is a receive and file.

3. Public Works Department

SUBJECT: Amend Department-Wide Blanket Purchase Orders for FY 2025-26 for the Public Works Department.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Purchasing Agent to amend purchase orders through June 30, 2026, consistent with the City's purchasing requirements, with the following vendors:

1. Applied Industrial Technologies for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for industrial supplies/equipment (e.g., pumps);
2. Daniels Tire Service, Inc. for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for tires;

3. Grainger, Inc. for an additional \$230,000 for a new not-to-exceed amount of \$450,000 for safety related equipment and industrial equipment, maintenance supplies, tools and parts;
4. Home Depot U.S.A., Inc. for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for hardware, tools, construction materials and products; and
5. Ventura County Auto Supply (NAPA) for an additional \$30,000 for a new not-to-exceed amount of \$250,000 for garage tools, equipment, and fleet maintenance supplies.

The Public Works Director, Assistant Public Works Director Beaman, Assistant Public Works Director Yanez and Fleet Services Manager presented and were available to answer the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

*It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Basua and Teran voted in favor. The motion carried 2-0. Chair Mc Arthur was absent.*

4. Public Works Department

SUBJECT: Safe Routes to School (SRTS) Report.

RECOMMENDATION: That the Public Works and Transportation Committee receive and file the City's Safe Routes to School Report.

The Public Works Director, City Engineer and Associate Engineer presented and were available to answer the Committee's questions. Discussion ensued among the Committee and staff.

Public comment was received from Juan Magana.

*It was moved by Vice Chair Teran, seconded by Member Basua, to forward the report to the City Council. VOTE: Basua and Teran voted in favor. The motion carried 2-0. Chair Mc Arthur was absent.*

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Vice Chair Teran adjourned the meeting at 7:23 p.m.

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LOURDES A. LÓPEZ  
City Clerk

GABE TERAN  
Vice Chair

**MINUTES**  
OXNARD CITY COUNCIL  
PUBLIC WORKS AND TRANSPORTATION COMMITTEE  
Regular Meeting  
January 13, 2026

Because there were no items requiring consideration on this date, there was no regular meeting.

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LOURDES A. LÓPEZ  
City Clerk

\_\_\_\_\_  
LUIS A. MC ARTHUR  
Chair



**PUBLIC WORKS AND TRANSPORTATION COMMITTEE  
AGENDA REPORT**

**REPORTS**

**AGENDA ITEM NO. D.1**

**DATE:** January 27, 2026  
**TO:** Public Works and Transportation Committee  
**FROM:** Michael Wolfe, Public Works Director, (805) 385-8055, michael.wolfe@oxnard.org  
**SUBJECT:** Introduction of Cross-Connection Control and Backflow Prevention Ordinance.

**RECOMMENDATION**

That the Public Works and Transportation Committee review and recommend that the City Council introduce and waive first reading of the proposed Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING ARTICLE IV OF CHAPTER 22 IN ITS ENTIRETY PERTAINING TO THE REGULATION OF CROSS-CONNECTION AND BACKFLOW STANDARDS.

Please click the following link to view the required Measure M pre-recorded presentation video: <https://youtu.be/zG-HMVYCTc4>

**BACKGROUND**

The State Water Resources Control Board (“SWRCB”) requires all potable water systems to follow the cross-connection protection mandates set forth in the Cross-Connection Control Policy Handbook. A cross-connection is an interconnection between a potable (aka drinking) water supply and a non-potable source via any connection or structural arrangement between a public water system (“PWS”) and any source or distribution system containing liquid, gas, or other substances not from an approved water supply. Bypass arrangements, jumper connections, removable sections, improperly installed swivel or change-over devices, and other temporary or permanent devices through which, or because of which, backflow can occur are considered to be cross-connections. Backflow is the undesired or unintended reversal of flow of water and/or other liquids, gases, or other substances into a PWS. It is industry standard to utilize backflow prevention assemblies to protect the potable water distribution systems. The assemblies prevent water that has been delivered to a customer through a water meter from re-entering the cityside of the water system, thus protecting the City’s system and other City water customers from contamination and pollution.

The purpose of the Cross-Connection Program is the protection of public health through the establishment of standards intended to ensure a PWS is protected against contamination or pollution by:

- Isolating the PWS from actual or potential cross-connections that may occur because of undiscovered or unauthorized connections;
- Eliminating existing connections between the PWS and other sources of water that are not approved as safe and potable for human consumption;
- Eliminating cross-connections between drinking water systems and other sources of water or process water used for any purpose whatsoever that jeopardize the safety of the PWS;
- Preventing future cross-connections; and

- Protecting the PWS from plumbing defects or cross-connections that may endanger the drinking water supply.

On April 19, 1966, City Council adopted City Ordinance 1009, which established the City’s Cross-Connection Program. Additionally, the intent of ordinance 1009 was to recognize varying degrees of hazard and to apply the principle that the degree of protection should be commensurate with the degree of hazard.

On July 13, 2004, City Council adopted Oxnard City Ordinance 2661 which amended the City code regarding contamination prevention and water security programs and established certain fees and charges for these programs.

On July 11, 2017, City Council adopted Oxnard City Ordinance 2921. This ordinance amended fees and penalties for failing to comply with the ordinance above.

## DISCUSSION

The SWRCB previously regulated Cross-Connection Programs under the California Code of Regulations Title 17, amended to CCR Title 22 and pursuant with the Safe Water Drinking Act. The California Cross Connection Policy Handbook (“CCCPH”), adopted by the State December 19, 2023, and effective on July 1, 2024, is the primary enforcement and regulatory authority for cross-connection control and backflow prevention of public water systems.

With the most recent adoption of the CCCPH, there are regulatory changes and mandates that affect all Cross-Connection Control Programs. Most notably, the changes impacting the City of Oxnard’s current ordinance are:

- CCCPH 3.1.1 (a) ((1)) Operating Rules or Ordinances
  - “The public water system’s legal authority to implement corrective actions due to noncompliance in one of the following ways:
    - Deny or discontinue water service to a water user,
    - Install, inspect field test, and/or maintain a backflow prevention assembly (BPA) at a water user’s premises, or
    - Otherwise address in a timely manner a failure to comply with the CCCPH
- CCCPH 3.1.1 ((2)) Cross-Connection Control Program Coordinator
  - For PWS with more than 3,000 service connections the Cross-Connection Control Program Coordinator must be a cross-connection control specialist.
- CCCPH 3.1.1.3 Hazard Assessments
  - The Public Water System (PWS) must survey its service area and conduct hazard assessments per Article 2 of this Chapter (CCCPH 3) that identifies actual or potential cross-connection hazards, degree of hazard, and any backflow protection needed.
- CCCPH 3.1.1.3 (9) Public Outreach and Education
  - The PWS must implement a cross-connection control public outreach program and education program element that includes educating staff, customers, and the community about backflow protection and cross-connection control. The PWS may implement this requirement through a variety of methods which may include providing information on cross-connection control and backflow in periodic water bill inserts, pamphlet distribution, new customer documentation, email, and consumer confidence reports.

In order to comply with the CCCPH, the City Attorney's Office and Water Division have developed an Ordinance that complies with the State’s regulatory standards. The City’s proposed Ordinance, which amends Article IV of Chapter 22 of the Oxnard City Code pertaining to the regulation of cross-connection and backflow standards, has been submitted to and reviewed by SWRCB.

A summary of the key changes from the existing Ordinance (2661) that was based on California Code of Regulations Title 17 to the proposed Ordinance, based on the CCCPH are:

- Previous ordinance 2661 relied on adopted California Department of Health Services (CDHS) rules and California Uniform Plumbing Code provisions by reference. New ordinance: Makes the Cross-Connection Control Policy Handbook (CCCPH) the core governing standard and states the most current CCCPH (as adopted/amended) must be used.
- Previous ordinance 2661 did not have formal, statewide-mandated elements for public outreach, incident response, local entity coordination to the extent in CCCPH
- Previous ordinance 2661 required surveys of service connections and backflow protection, but the hazard-assessment concept was less explicitly developed and did not include customer/owner must provide access within five (5) business days for a hazard assessment; failure can require air gap or reduced pressure principle backflow prevention assembly protection or termination until access is granted.
- Previous ordinance 2661 required paper reports, per CCCPH guidelines this ordinance requires digital inspection and testing forms that must be uploaded to the Water Division Backflow Portal

Without passage of this ordinance, the Water Division may face increased public health and safety risk and reduced program effectiveness. The SWRCB Division of Drinking Water’s Cross-Connection Control Policy Handbook (CCCPH) states that if a public water system fails to comply, enforcement may include compliance, enforcement, or other corrective actions. While the CCCPH does not specify a fine schedule, any monetary penalties would come from separate enforcement authority under California’s Safe Drinking Water Act—such as administrative penalties that may be assessed up to \$1,000 per day per violation (Health & Safety Code § 116650) and related enforcement tools like compliance orders (Health & Safety Code § 116655).

## **STRATEGIC PRIORITIES**

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to preserve and improve our roads, utilities, parks, trees, water supply and natural resources through effective planning, prioritization, and an equitable and efficient use of available funding.

This agenda item supports Public Safety strategy. The purpose of the Public Safety strategy is to restore and modernize the delivery of public safety services to provide for the safety of our neighborhoods and health of our community.

## **FINANCIAL IMPACT**

There is no direct fiscal impact to approving this Ordinance. The proposed Ordinance, similar to the existing City Ordinance, includes fines and fees to ensure customer compliance and to support the costs associated with the Water Division’s Cross-Connection Program.

*Prepared by: Timothy Beaman, Assistant Public Works Director, Chris Peyton, Water Division Manager*

## **ATTACHMENTS**

1. Proposed Ordinance
2. Existing Ordinance 2661
3. Presentation

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD  
AMENDING ARTICLE IV OF CHAPTER 22 IN ITS ENTIRETY  
PERTAINING TO THE REGULATION OF CROSS-CONNECTION AND  
BACKFLOW STANDARDS

WHEREAS, the California Department of Drinking Water requires water service connection to any premises in the City to comply with state cross connection and backflow regulations; and

WHEREAS, the purpose of this Ordinance is to comply with State regulations and protect the public potable water supply from actual or potential cross-connections; and

WHEREAS, cross-connection control standards are governed by the Cross-Connection Policy Handbook and compliance is required for all California Public Water Systems; and

WHEREAS, the Oxnard Water Division has received approval regarding the following rules, regulations and implementation of City cross-connection and backflow standards from the State Water Resources Control Board; and

WHEREAS, this Ordinance requires owners of backflow prevention assemblies to adhere to inspections, repairs, and testing by the Oxnard Water Division to insure proper backflow protection and public health; and

WHEREAS, this ordinance includes penalties upon premises where required backflow prevention assemblies are not installed, inspected, or properly maintained, where backflow prevention assemblies are found to have been removed, altered, or rendered inoperative, where unprotected cross-connections or other hazards to the water system are found to exist, and where a required low pressure cut-off prevention assembly is not installed, inspected tested or properly operating and maintained.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OXNARD DOES ORDAIN AS FOLLOWS:**

Part 1. Incorporation of Recitals. The findings and determinations reflected above are true and correct, and are incorporated by this reference as though fully set forth herein as the cause and foundation for the action taken by and through this Ordinance.

Part 2. Codified Amendment. The City Clerk is directed to request that the publisher of the City Code add thereto the amendments listed in Part 3 of this Ordinance to Chapter 22, Article IV as set forth below.

Part 3. Sections 22-70 through 22-78 of Article IV in Chapter 22 are repealed in their entirety and replaced with the following code Sections 22-70 through 22-82 as follows:

**Section 22-70. PURPOSE AND INTENT.**

(A) The purpose of this Chapter is to:

1. Protect the public potable water supply from actual or potential cross-connections by isolating mechanically or physically, contamination or pollution that could backflow or siphon into the water supply system because of some undiscovered or unauthorized cross-connection on the premises;
2. Eliminate existing unprotected connections between drinking water systems and other sources of water that are not approved as safe and potable for human consumption or can cause an adverse water quality;
3. Eliminate cross-connections between drinking water systems and other sources of water or process water used for any purpose whatsoever that jeopardize the safety of the potable water supply;
4. Prevent the making of cross-connections in the future;
5. Protect the potable water supply where plumbing defects or cross-connections may endanger the potable water supply available on the premises; and
6. Provide for the maintenance and management of a cross-connection control program that will systematically and effectively prevent the contamination or pollution of all potable water systems.

(B) The intent of this Chapter is to recognize that there are varying degrees of cross connection hazards and to apply the principle that the degree of protection should be commensurate with the degree of hazard.

**Section 22-71. DEFINITIONS.**

(A) For the purpose of this Article, unless the context clearly requires a different meaning, the words, terms and phrases hereinafter set forth shall have the meaning given them in this section:

1. *Backflow* means an undesired or unintended reversal of flow of water and/or other liquids, gasses, or other substances into a public water system's distribution system or approved water supply.
2. *Backflow prevention assembly and devices* means mechanical assembly designed and constructed to prevent backflow, such that while in-line it can be maintained and its ability to prevent backflow, as designed, can be field tested, inspected and evaluated.
3. *Cross connection* means any actual or potential connection or structural arrangement between a public, private or consumer's potable water system and any other water source or system through which it is possible to introduce an unapproved potable or non-potable water source into the potable water system. Cross connections include

bypass arrangements, jumper connections, removable sections, swivel or changeover devices, and other assemblies (temporary or permanent) through which or because of which backflow can occur and that are used in conjunction with backflow prevention.

4. *Oxnard Water Division* means Oxnard Water as the authorized and enforcing owner of the public water system.
5. *Cross-Connection Policy Handbook (CCCPH)* contains the State of California's regulations pertaining to cross-connection control standards that are applicable to all California Public Water Systems. The most current adopted or as amended CCCPH shall be used in conjunction with this ordinance.
6. *Public Water System (PWS)* A system for the provision of water for human consumption through pipes or other constructed conveyances that has 15 or more service connections or regularly serves at least 25 individuals daily at least 60 days out of the year. (Health & Safety Code 116275 (h)).
7. *Backflow Portal* <https://www.oxnard.gov/public-works/water/backflow-prevention>

#### **Section 22-72. COMPLIANCE REQUIRED.**

- (A) All water service connections to any property or premise served by the Oxnard Water Division shall be installed and maintained in accordance with state regulations and the provisions of this Chapter.
- (B) If any backflow prevention assembly on a property or premise is not in compliance with testing and inspection requirements as set forth in the CCCPH, then the Oxnard Water Division may terminate all water service to the property.

#### **Section 22-73. CROSS CONNECTION CONTROL STANDARDS.**

- (A) The passage of Assembly Bill 1671 mandates that the Cross-Connection Control Policy Handbook and its standards apply to all California Public Water Systems, including the City of Oxnard's PWS.
- (B) The State Water Resources Control Board ("Board") is authorized to promulgate rules and regulations governing cross-connections. The City of Oxnard must adhere to and enforce all such rules and regulations promulgated by the Board within its PWS boundaries.
- (C) Cross connections within Oxnard Water's service area are required to comply with standards for the design, construction, installation, and maintenance of backflow prevention assemblies as set forth by the CCCPH. The Oxnard Water Division may set forth requirements for protective assemblies based on Hazard Assessments as defined in Section 22-74(F)(1).

#### **Section 22-74. INSPECTION OF PROTECTIVE DEVICES AND HAZARD ASSESSMENTS.**

- (A) The water account holder and/or the owner of backflow prevention assemblies shall have inspections, repairs and proper testing made of all backflow prevention assemblies installed on their premises annually, unless the Oxnard Water Division deems additional inspections are necessary to insure proper backflow protection.

1. The backflow prevention assembly installed must be no less protective than that which is commensurate with the degree of hazard at user premises as specified in the CCCPH section 3.2.2 (b).
  2. Tester certification must be current and in good standing with a certifying organization recognized by the State Water Resources Control Board.
  3. The backflow prevention assembly shall be tested, inspected, repaired, or replaced at the expense of the account holder. The Oxnard Water Division shall follow the requirements for the conducting and reporting of the testing, inspections, repairs, and replacements as set forth in CCCPH section 3.2.2.
  4. The Oxnard Water Division shall verify the qualifications and certification required of persons authorized to inspect, maintain, repair, or replace backflow prevention assemblies.
- (B) The Oxnard Water Division shall issue an annual notice to the registered water account holder of each backflow prevention assembly to arrange for the inspection and testing of each backflow prevention assembly on the premises. The Notice will include a \$21 administrative fee, which will be included on the registered water account holder's utility bill. The notice shall include the method of reporting compliance to the Water Division as well as information necessary to arrange for inspection and testing. All inspection reports must be uploaded to the Oxnard Water Division Backflow Portal.
- (C) After testing and inspection, and any required maintenance, the certified tester must electronically submit the completed inspection and testing compliance forms to the Oxnard Water Division backflow portal by the due date stated in the annual notice.
- (D) If the certified tester does not upload the completed compliance forms to the Oxnard Water Division by the due date stated in the annual notice, then the Oxnard Water Division may issue a notice of first violation, and if the completed compliance forms are not uploaded to the backflow portal within the time period stated in the notice of first violation, then a 72-hour notice shall be mailed to the registered water account holder and posted at the property or premise stated that all water services to the property may be terminated within 72 hours of the posted notice unless the completed compliance forms are uploaded to the Oxnard Water Division Backflow Portal.
- (E) Compliance with this section shall occur when the Oxnard Water Division receives both the completed and in compliance inspection form in the Oxnard Water Division electronic portal and payment of the annual inspection fee.
- (F) If the registered water account holder fails to comply with the provisions of this Article, then the Oxnard Water Division may authorize certified City employees or a third party service provider to perform inspections, maintenance, repairs, replacements and related testing services, to ensure the backflow prevention assembly is compliant with this Article. All costs incurred by the City due to the registered water account holder's failure to comply with the provisions of this Article shall be the sole responsibility of the registered water account holder, and such costs shall be billed to the registered water account holder on their monthly utility bill. Per Article 2 Section 3.2.1(a) of the State Cross-Connection Policy Handbook, an initial Hazard Assessment to evaluate the potential for backflow into the PWS must be conducted by the Oxnard Water Division. The assessment will include inspection of

the user premises within its system service area to identify potential hazards to the public water distribution system.

1. The hazard assessment must consider the following:
  - i. (1) The existence of cross-connections;
  - ii. (2) the type and use of materials handled and present, or likely to be, on the user premises;
  - iii. (3) the degree of piping system complexity and accessibility;
  - iv. (4) access to auxiliary water supplies, pumping systems, or pressure systems;
  - v. (5) distribution system conditions that increase the likelihood of a backflow event (e.g., hydraulic gradient differences impacted by main breaks and high water demand situations, multiple service connections that may result in flow-through conditions, etc.);
  - vi. (6) user premises accessibility;
  - vii. (7) any previous backflow incidents on the user premises; and
  - viii. (8) the requirements and information provided in the CCCPH.
2. If a registered water account holder fails to comply with the provisions of this Article and the Oxnard Water Division determines that it must perform certified testing services, the Division shall mail a notice of such determination and within five (5) business days from the date of notice, the water service customer and/or registered owner of the device shall provide access to the property premise, building or facility in order for the Division to conduct a hazard assessment pursuant to Section 22-74(F)(1). Failure to provide access will require backflow protection provided by an air gap or a reduced pressure principle backflow prevention assembly and will be billed to the registered water account holder, or the Division may terminate all water service until access is granted and the hazard assessment is completed.
3. After the initial hazard assessment described in Section 22-74(F)(1), the Oxnard Water division may have to perform a second hazard assessment under the following circumstances: (1) if a user premises changes account holder, excluding single-family residences; (2) if a user premises is newly or re-connected to the PWS; (3) if the use of the property is modified from the current approved use; (4) a backflow incident occurs at the premises or property; (5) as may be periodically required, in accordance with the PWS's Cross-Connection Control Plan pursuant to CCCPH section 3.1.4.; (6) if the State Water Resources Control Board requests a hazard assessment of a user's premises; or (7) if the PWS determines an existing hazard assessment may no longer accurately represent the degree of hazard.
4. After completion of the hazard assessments, if the current backflow assembly is not properly working, or is not located in the appropriate location, or is missing or not installed, then the Water Division shall issue a Notice of Violation to the registered water account holder, mandating how to correct the listed violations and the time period in which the corrections must be made. The registered water account holder

shall have thirty (30) calendar days from the date of Notice to notify the Water Division of the required corrections and to schedule an appointment so the Water Division can reassess the backflow assembly for compliance. Failure to correct all noticed violations may result in termination of water supply until the backflow assembly device is brought into compliance with the provisions of this Article and the CCCPH.

**Section 22-75. REGULATION OF BOOSTER PUMPS.**

- (A) When low pressure of special operating conditions make it necessary to install a booster pump on the water service to any premises, such pump shall be equipped with a low-pressure cut-off switch designed to shut off the pump when the pressure on the inlet side is 25 pounds per square inch at gauge (p.s.i.g) or lower. The registered water account holder shall maintain the cut-off device in proper working order, and a certified backflow tester must certify that the device is operable in conjunction with the annual backflow certifications.

**Section 22-76. TEMPORARY WATER SERVICE CONNECTIONS.**

- (A) The Oxnard Water Division may require appropriate backflow prevention assemblies to be installed and tested for all temporary water service connections to eliminate the potential for any backflow.

**Section 22-77. PROTECTION OF WATER SYSTEM WITHIN PREMISES.**

- (A) In addition to the standards provided in this Chapter, the Oxnard Water Division shall require additional, more stringent standards and criteria for cross-connection control when necessary to provide adequate protection to the public potable water supply, including when:
1. The Oxnard Water Division or the Water Division Cross-Connection Specialist determines that it is not practical to protect drinking water systems through the use of standard backflow devices;
  2. Water systems for fighting fires are derived from a water supply that cannot be approved for potable or safe for human consumption;
  3. Potable water pipelines are connected to equipment used in industrial processes;
  4. Sewage pumps or stormwater pumps require fresh water priming connections;
  5. Potable water is supplied to facilities containing a sewage treatment plant, sewage pumping station, or stormwater pumping station;
  6. Water supplies are provided to vessels at piers or waterfronts;
  7. Potable water is supplied to premises containing dual or multiple water systems or piping; or
  8. Recycled water backflow devices shall be identified by purple paint and shall be designated only for use on recycled water supplies.

**Section 22-78. THEFT.**

- (A) In the case of theft of an account holder's backflow prevention assembly, the account holder will have thirty (30) calendar days from the date the theft is first discovered to install a new backflow prevention assembly in accordance with this Article and the CCCPH.

- (B) The newly installed assembly is subject to a hazard assessment pursuant to Section 22-74(F)(1), which shall be performed by a certified tester who will inspect and test the assembly as well as submit the completed compliance forms to the Water Division backflow portal by due date indicated by the water Division.
- (C) Failure to comply with the requirements of this section, after notice or discovery of the theft, may result in termination of water service.

**Section 22-79. PENALTIES FOR VIOLATIONS.**

- (A) In addition to any other remedies provided under the Oxnard City Code, any violation of the provisions of this Article shall constitute a public nuisance.
- (B) The Oxnard Water Division may impose fines, pursuant to Chapter 1, Article I, Section 1-10 of this Code, or as stated in this Article, upon mailed notice to a property owner and/or registered water account holder where:
  - 1. A required backflow prevention assembly is not installed, inspected, tested, properly operating, or maintained.
  - 2. A backflow prevention assembly is found to have been removed, altered, bypassed, or rendered inoperative.
  - 3. Unprotected cross-connections or other hazards to the water system are found to exist.
  - 4. A required low pressure cut- off prevention device is not installed, inspected, tested, properly operating and maintained.
- (C) In addition to any other remedies provided under the Oxnard City Code, the Oxnard Water Division may immediately terminate all water service to any property or premises where the conditions present an immediate threat to public health and safety. The Oxnard Water Division shall mail and post the termination notice issued pursuant to this section and water services will be restored once the immediate threat has been abated and there is no threat to public health and safety.
- (D) Any backflow tester who violates or fails to comply with any provision of this Chapter, or willingly falsifies inspection or maintenance reports submitted to the Oxnard Water Division, shall be prohibited from inspecting, maintaining, repairing or replacing backflow assemblies in the Oxnard Water Division service area, in addition to any other remedies available to the City in law or equity.

**Section 22-80. NOTICE OF VIOLATION; NUISANCE & ABATEMENT;  
CIVIL CITATION.**

- (A) The Oxnard Water Division shall issue a Notice of Violation to a water account holder that is not in compliance with the provisions of this Article.
  - 1. The Notice shall state the following:
    - a. Name of the water account holder
    - b. Date the violation was discovered by the Oxnard Water Division;
    - c. The section of this Article and section of the CCCPH violated;
    - d. Address of the violation.
    - e. Description of the violation;
    - f. Action required to correct the violation;
    - g. Time period in which the violation must be corrected;

- h. Information on how to submit proof of correction.
  - 2. If the Violation is not corrected in the manner specified in the Notice, the Oxnard Water Division may take further action under Oxnard City Code Chapter 22 and this Article including but not limited to termination of water service, abatement, or issuance of fines.
  - 3. An appeals hearing for a Notice of Violation can be requested under Oxnard City Code Chapter 7, Article 7.
- (B) The City Council declares that any violation of the provisions of this Article is a nuisance and authorizes the City Manager or Oxnard Water Division to abate any such nuisance in accordance with the procedures set forth in Oxnard City Code Chapter 7 sections 7-4 through 7-18.
- 1. A notice of abatement may be appealed in accordance with Oxnard City Code Chapter 7 sections 7-7 through 7-11. or
- (C) The Oxnard Water Division, upon determining that a water account holder has caused, created or allowed a violation of the provisions of this Article, may issue a civil citation to the water account holder.
- 1. All Civil Citations shall be issued in accordance with the procedures set forth in Oxnard City Code Chapter 7 section 7-54 through 7-57.
  - 2. The following Civil Citation amounts are in accordance with sec. 1-10 of the code.
    - a. A \$100 fine may be issued for the first violation of this Article.
    - b. A \$200 fine may be issued for the second violation of this Article within one year.
    - c. A \$500 fine may be issued for the third violation of this Article within one year.
  - 3. All Civil Citations may be appealed in accordance with Oxnard City Code Chapter 7 section 7-58 through 7-64

Part 4. The provisions of this ordinance shall be applicable to all users within the Oxnard Water Division service area upon the effective date.

Part 5. If any term or portion of this ordinance is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this ordinance shall continue in full force and effect.

Part 6. The City Council exercises its independent judgment and made findings herein above, that this ordinance is not subject to CEQA pursuant to California Environmental Quality Act Guidelines Sections 15308 and 15061(b)(3) , because the activity is covered by the general rule that CEQA applies only to projects that will have a significant effect on the environment. There is no possibility that the passage of this ordinance will have a significant effect on the environment and adoption of this ordinance is exempt from CEQA.

Part 7. Pursuant to Government Code Section 36933(c)(1), the City Attorney was designated to prepare, and the City Clerk published, a summary of this ordinance, and a certified copy of the ordinance was posted in the Office of the City Clerk a minimum of five (5) days before the City Council's adoption of the ordinance.

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Ordinance No. \_\_\_\_\_  
Amending Article IV of Chapter 22  
Page No. 9

Part 8. The City Clerk shall certify as to the adoption of this ordinance and shall cause the summary thereof to be published within fifteen (15) calendar days of the adoption and shall post a certified copy of this ordinance, including the vote for and against the same, in the office of the City Clerk, in accordance with Government Code Section 36933. Ordinance No. \_\_\_\_\_ was first read on [DATE], finally adopted on [DATE] to become effective on [DATE].

APPROVED AND ADOPTED this \_\_\_\_\_ day of [MONTH], [YEAR], by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Luis A. Mc Arthur, Mayor

ATTEST:

\_\_\_\_\_  
Lourdes A. López, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen M. Fischer, City Attorney

**CITY COUNCIL OF THE CITY OF OXNARD**  
**ORDINANCE NO. 2661**

**ORDINANCE AMENDING THE CITY CODE REGARDING  
CONTAMINATION PREVENTION AND WATER  
SECURITY PROGRAMS AND ESTABLISHING CERTAIN  
FEES FOR THESE PROGRAMS**

WHEREAS, the City of Oxnard (“City”) owns and operates a water supply system; and

WHEREAS, City’s Water Division manages an enterprise fund (“Water Fund”) that depends upon revenues derived from providing water to customers; and

WHEREAS, the Water Division prepared a biennial budget and recommendations for the Water Division for fiscal years 2003-04, and 2004-05, dated July 15, 2003 (“Budget”), on file with the City Clerk, which establishes a basis for certain fees and charges, along with certain capital improvement projects associated with City’s water system; and

WHEREAS, in 2002, the United States Congress adopted the Public Health Security and Bioterrorism Preparedness Response Act of 2002, establishing certain security-related requirements for public water purveyors, including the completion of a water system vulnerability assessment (“VA”); and

WHEREAS, on or about March 2003, the Water Division completed its VA, a copy of which is retained on file with the Water Division as a confidential document; and

WHEREAS, the Water Division has developed a program intended to implement recommendations indicated in the VA (“Water System Security Program”); and

WHEREAS, to fund the ongoing implementation of the recommendations indicated in the VA, the Water Division recommends that the City Council impose a monthly charge on all City water customers; and

WHEREAS, to comply with current federal, state and local regulatory requirements, the Water Division developed and implements a “Contamination Prevention and Cross-Connection Control Program” (“Contamination Prevention Program”); and

WHEREAS, the Water Division has presented to the City Manager for approval and implementation the "Backflow Prevention and Cross-Connection Control Program Manual", subject to the adoption of this ordinance; and

WHEREAS, backflow prevention devices and the Contamination Prevention Program are crucial in preventing contamination from entering the City's water system; and

WHEREAS, pursuant to Oxnard City Code section 13-5, City requires all water connections, including single-family residential connections, to be outfitted with backflow prevention devices; and

WHEREAS, these backflow prevention devices must be tested annually, to ensure their proper function; and

WHEREAS, the Water Division recommends that City Council fund the administration of the Contamination Prevention Program with a monthly charge on all City water customers, and a fee associated with the annual operational testing of each backflow prevention device; and

WHEREAS, Section 15273 of the Guidelines to the California Environmental Quality Act ("CEQA") provides that CEQA does not apply to the establishment, modification, or restructuring of public agency fees for which the public agency finds are intended for certain purposes; and

WHEREAS, the adoption of the fees provided herein shall have no potential for resulting in a physical change in the environment, directly or ultimately, and therefore are exempt from CEQA as defined in Section 15061 the Guidelines to the CEQA; and

WHEREAS, on May 7, 2004, City provided written notice ("Notice") through the U.S. mail to all property owners of the intention to present for adoption the fees provided herein.

**NOW, THEREFORE**, the City Council of the City of Oxnard does hereby find as follows:

1. The adoption of this ordinance is exempt from CEQA within the meaning of Section 15061 of the Guidelines to the CEQA because the imposition of the fees shall have no potential for resulting in a physical change in the environment, directly or ultimately; and

2. The adoption of this ordinance is also exempt from CEQA because the fees, in whole or in part, are for the following purposes:

a. Meeting operating expenses, including the increased cost of water supplies, and Water Division employee wages and fringe benefits; and

b. Purchasing and leasing supplies, equipment, and materials associated with the provision of water service; and

c. Meeting financial reserve needs and requirements; and

d. Obtaining funds for capital projects necessary to maintain water service within the City service area, including, but not limited to, infrastructure and technology improvements, security facilities, control system improvements, and testing equipment, none of which expands the water system.

3. The basis for the foregoing claims is found in the VA and the Budget, all of which, except the VA, is on file with the City Clerk. The VA is retained on file with the Water Division as a confidential document.

**NOW, THEREFORE,** the City Council of the City of Oxnard does ordain as follows:

Part I. Section 33-22 of the Oxnard City Code is amended to read as follows:

Sec. 33-22. Access.

Each customer has the duty to keep the space about the meter, the shut-off box, and all backflow and cross-contamination prevention devices serving the property free and clean of any material or obstruction which may, in any way, interfere with the free access to such equipment by water division employees or representatives. The water superintendent or representative may give notice, either in writing or in person, to the owner, customer or occupant of the property to remove any such material or obstruction

within 24 hours. Upon a failure to comply with this notice, the water division staff may remove such material or obstruction, and the cost of doing so, plus any administrative expenses, shall be paid by the owner, customer, or occupant of the property.

Part II. Section 33-24 of the Oxnard City Code is amended to read as follows:

Sec. 33-24. Moving meters, services and associated facilities.

When the water superintendent determines a meter, service or associated facilities must be moved, City staff or representatives shall perform this work. The property owner served through the meter, service or associated facilities shall pay for such work. The property owner shall pay the cost of the material and labor, plus any associated administrative expenses.

Part III. Section 33-25 of the Oxnard City Code is amended to read as follows:

Sec. 33-25. Temporary service.

- (A) Temporary service from a fire hydrant may be provided upon proper application, subject to the approval of the fire chief and the water superintendent. The charges for installing temporary service and for water used through the temporary service shall be established pursuant to this chapter. The person requesting the temporary service shall pay the installation charges in advance.
- (B) The water superintendent shall determine whether a temporary connection may be made to any existing water facility. Prior to making a temporary connection other than to a fire hydrant, the water superintendent shall estimate the cost of installation and removal, and the applicant shall pay in advance the estimated cost. Upon removal of the temporary connection, the actual cost of installation and removal shall be determined by the water superintendent. The City shall refund to the applicant the amount paid in excess of the actual cost. If the amount paid in advance is less than the actual cost, the applicant shall pay to the City the

difference between the amount paid and the actual cost. The applicant shall also pay for the water used as provided in this chapter.

- (C) All temporary service connections shall include backflow prevention devices and any other cross-contamination prevention facilities that the water superintendent deems necessary and appropriate.

Part IV. Section 33-26.4 of the Oxnard City Code is amended to read as follows:

Sec. 33-26.4. Plans required.

- (A) In order for the public works director to have sufficient information to make a determination of the appropriate fees to be charged, building permit applicants shall submit water and wastewater service plumbing plans prepared by a Registered engineer or project architect in conjunction with the building permit application for all new and replacement structures.
- (B) In instances where an irrigation plan is required by other development conditions, the irrigation plan shall be prepared by a suitable licensed professional and submitted in conjunction with the building permit application. The plumbing plans and irrigation plans shall show all the proposed line sizes and locations. All appurtenances must conform to public works department design criteria and guidelines. The water superintendent or designee must approve all plumbing plans and irrigation plans prior to the issuance of building permits.

Part V. Section 33-43, subsection II of the Oxnard City Code is amended to read as follows:

*II. Monthly meter rates: (Effective July 1, 2004)*

In addition to monthly rates for water use (per HCF) as set forth in subsection I, all accounts shall pay one of the following monthly meter rates, based on meter size:

## (A) Monthly Meter Rates:

Meter Size (inches)	Equivalency Factor	Single-Family	Multi-Family	Commercial / Industrial
¾	1	7.16	6.09	4.87
1	2	11.31	9.52	7.45
1 ½	3	20.89	17.36	13.34
2	5	34.83	27.16	20.71
3	11	71.04	58.52	44.25
4	17	120.60	99.18	74.81
6	33	250.16	205.49	154.68
8	53	359.42	295.15	222.04
10	113	578.55	474.96	357.12
Over 10	TBD by Water Superintendent	TBD by Water Superintendent	TBD by Water Superintendent	TBD by Water Superintendent

Part VI. Section 33-51 of the Oxnard City Code is amended to read as follows:

Sec. 33-51. Prohibition, purpose.

- (A) No water service connection to any premises shall be installed or maintained by the water division unless the water supply is protected as required by state regulations and the provisions of this article.
- (B) The purposes of this article are:
- (1) To protect the public potable water supply from actual or potential cross-connections by isolating within the premises contamination or pollution that could backflow or siphon back into the water supply system because of some undiscovered or unauthorized cross-connection on the premises;

- (2) To eliminate existing connections between drinking water systems and other sources of water that are not approved as safe and potable for human consumption;
  - (3) To eliminate cross-connections between drinking water systems and other sources of water or process water used for any purpose whatsoever that jeopardize the safety of the potable water supply;
  - (4) To prevent the making of cross-connections in the future;
  - (5) To encourage the exclusive use of public sources of water supply;
  - (6) To protect the potable water supply within the premises where plumbing defects or cross-connection may endanger the potable water supply available on the premises;
  - (7) To provide for the maintenance of a continuing program of cross-connection control which will systematically and effectively prevent the contamination or pollution of all potable water systems.
- (C) The intent of this article is to recognize that there are varying degrees of hazard and to apply the principle that the degree of protection should be commensurate with the degree of hazard.

Part VII. Section 33-52 of the Oxnard City Code is amended in its entirety to read as follows:

Sec. 33-52. Definitions

- (A) "Backflow" is the physical process by which contaminants can enter the potable water supply.
- (B) "Backflow prevention" is to the equipment and technology necessary to prevent potential contamination from cross-connection.
- (C) "Cross-connection" is any actual or potential connection or structural arrangement between a public, private or consumer's potable water system and any other source or system through which it is possible to introduce into the potable water

system any substance, and shall include bypass arrangements, jumper connections, removable sections, swivel or changeover devices and other devices (temporary or permanent) through which or because of which backflow can occur and is used in conjunction with backflow prevention.

Part VIII. Section 33-53 of the Oxnard City Code is amended to read as follows:

Sec. 33-53. Cross-connection control standards.

- (A) Those provisions of the California Department of Health Services promulgated rules and regulations and the California Uniform Plumbing Code applicable to cross-contamination control are adopted and made a part of this section by reference.
- (B) The city manager is authorized to promulgate rules and regulations governing cross-connections in the form of a Backflow Prevention and Cross-Connection Control Program Manual, which shall include implementation of the California Department of Health Services promulgated rules and regulations and the California Uniform Plumbing Code applicable to cross-connection control. The Backflow Prevention and Cross-Connection Control Program Manual shall include the requirements for design, construction, installation, and maintenance of backflow prevention devices and assemblies.

Part IX. Section 33-54 of the Oxnard City Code is amended to read as follows:

Sec. 33-54. Types of required protection.

The protective device required shall depend on the degree of the potential hazard, and the requirements for which shall be included in the Backflow Prevention and Cross-Connection Control Program Manual.

Part X. Section 33-55 of the Oxnard City Code is amended to read as follows:

Sec. 33-55. Frequency of inspection of protective devices.

The customer or the owner of backflow prevention devices has the duty to have competent inspections made of all such devices installed on their premises at least once a year or as often as the water superintendent or representative deems appropriate. These devices shall be inspected, repaired, or replaced at the expense of the customer. The Backflow Prevention and Cross-Connection Control Program Manual shall establish the requirements for the conduct and reporting of the inspections, repairs and replacements.

Part XI. Section 33-55.1 of the Oxnard City Code is added, to read as follows:

Sec. 33-55.1. Inspection fee.

- (A) The water superintendent shall issue an annual notice to the customer or the owner of each backflow prevention device to arrange for the inspection and testing of each device on the premises. The notice shall include the method of reporting compliance to the city, along with information necessary to arrange for the inspection and testing.
- (B) Completed forms demonstrating testing and inspection compliance shall be returned to the water superintendent, along with a \$12 fee for each device, within 30 days of the notice.
- (C) If the properly completed compliance forms are not returned within 30 days, the water superintendent shall send a second notice, and assess an additional \$15 late fee.
- (D) If the properly completed compliance forms are not returned within 60 days of the original notice, the water superintendent shall send a third notice, and assess an additional \$25 late fee.
- (E) If the properly completed compliance forms are not returned within 90 days of the original notice, the water superintendent shall send a final notice indicating that

the water superintendent will arrange for the completion of the testing and inspection. The customer or owner shall pay an additional \$50, plus the cost of all administrative, labor and materials required to complete the work.

- (F) Compliance with this Section 33-55.1 shall be deemed complete when the water superintendent receives both the completed compliance inspection form and the associated fee.

Part XII. Section 33-56 of the Oxnard City Code is amended to read as follows:

Sec. 33-56. Qualifications and certification of persons to inspect and maintain backflow prevention devices.

- (A) No person shall inspect, maintain, repair or replace backflow prevention devices unless the person's qualifications have been established and maintained as required in the Backflow Prevention and Cross-Connection Control Program Manual. Each qualified person shall receive from the water superintendent a "Certificate of Competence," and the water superintendent shall make available a list of qualified persons. Every qualified person shall be provided identification that shall be kept in the person's immediate possession during the inspection, maintenance, repair or replacement of any backflow prevention device.
- (B) Any person issued a Certificate of Competence who violates or fails to comply with any provision of this article, or willingly falsifies inspection or maintenance reports submitted to the water superintendent, shall, in addition to any other applicable penalties, have the Certificate of Competence revoked, and shall not be considered for recertification for two years from the date of revocation.
- (C) The water superintendent may provide inspection, maintenance, repair and replacement services from city employees, as provided in the Backflow Prevention and Cross-Connection Control Program Manual.

Part XIII. Section 33-58 of the Oxnard City Code is amended to provide as follows:

Sec. 33-58. Protection of water system within premises.

- (A) In some unique or special circumstances, more stringent cross-connection and backflow prevention protection may be required to provide adequate protection to the public potable water supply.
- (B) In addition to the standards provided in Section 33-53, the Backflow Prevention and Cross-Connection Control Program Manual shall contain additional, more stringent standards and criteria for the cross-connection control, including but not limited to, whenever:
  - (1) the water superintendent or designee, the county health department, or they city building inspector determines that it is not practical to protect drinking water systems through the use of standard back flow prevention devices;
  - (2) water systems for fighting fires are derived from a supply that cannot be approved for potable or safe for human consumption;
  - (3) potable water pipelines are connected to equipment used in industrial processes;
  - (4) sewage pumps or storm water pumps require fresh water priming connections;
  - (5) potable water is supplied to facilities containing a sewage treatment plant, sewage pumping station, or storm water pumping station;
  - (6) water supplies are provided to vessels at piers or waterfronts; or
  - (7) potable water is supplied to premises containing dual or multiple water systems or piping.

Part XIV. Section 33-59 of the Oxnard City Code is amended to provide as follows:

Sec. 33-59. Penalties for violations of this article.

(A) Any violation of the provisions of this article shall constitute a public nuisance.

The water superintendent may discontinue water service immediately without notice to any premises where a required backflow prevention device is not installed, inspected, tested, properly operating and maintained, or if a backflow prevention device is found to have been removed or bypassed, or if unprotected cross-connections or other hazards to the water system are found to exist. The water superintendent shall not again authorize service to such premises until such hazards are eliminated in accordance with this article.

(B) Any customer who violates any of the provisions of this article or alters, bypasses or renders inoperative any backflow prevention device installed under the provisions of this chapter shall, in addition to any other applicable penalties, be subject to immediate discontinuance of water service. Water service shall not again be rendered until such violation or noncompliance has been corrected to the satisfaction of the water superintendent.

4. Within fifteen (15) days after passage, the City Clerk shall cause this ordinance to be published one time in a newspaper of general circulation in the City. Ordinance No. 2661 was read on 6/22, 2004, and finally adopted on 7/13, 2004, to become effective thirty (30) days thereafter.

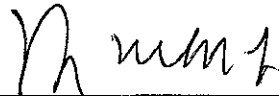
PASSED AND ADOPTED this 13<sup>th</sup> day of July, 2004, by the following vote:

AYES: Councilmembers Maulhardt, Pinkard, Zaragoza, Herrera and Lopez.

NAYS: None.

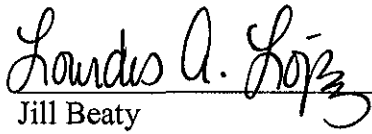
ABSENT: None.

ABSTAIN: None.

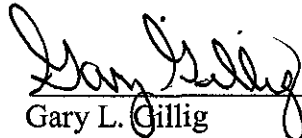


Dr. Manuel M. Lopez  
Mayor

ATTEST:

*for*   
Jill Beaty  
Acting City Clerk

APPROVED AS TO FORM:

 06-16-04  
Gary L. Gillig  
City Attorney

# Introduction of Cross-Connection Control and Backflow Prevention Ordinance

Public Works and Transportation Committee, January 27, 2026  
City Council, February 3, 2026

Michael L. Wolfe, P.E.  
Public Works Director

That the Public Works and Transportation Committee review and recommend that the City Council introduce and waive first reading of the proposed Ordinance entitled:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING ARTICLE IV OF CHAPTER 22 IN ITS ENTIRETY PERTAINING TO THE REGULATION OF CROSS-CONNECTION AND BACKFLOW STANDARDS.**

That the City Council introduce and waive first reading of the proposed Ordinance entitled:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING ARTICLE IV OF CHAPTER 22 IN ITS ENTIRETY PERTAINING TO THE REGULATION OF CROSS-CONNECTION AND BACKFLOW STANDARDS.**

- A cross-connection is an interconnection between a potable water supply and a non-potable source via any connection or structural arrangement between a public water system (“PWS”) and any source or distribution system containing liquid, gas, or other substances not from an approved water supply.
- The State Water Resources Control Board (“SWRCB”) requires all PWS to follow the cross-connection protection mandates set forth in the Cross-Connection Control Policy Handbook.

- It is industry standard to utilize backflow prevention assemblies to protect the potable water distribution systems.
- The assemblies prevent water that has been delivered to a customer through a water meter from re-entering the cityside of the water system, thus protecting the City's system and other City water customers from contamination and pollution.



- On December 19, 2023 the State adopted the California Cross Connection Policy Handbook (“CCCPH”)
  - Effective on July 1, 2024, the CCCPH is the primary enforcement and regulatory authority for cross-connection control and backflow prevention of public water systems.
- In order to comply with the CCCPH, the City Attorney's Office and Water Division have developed an Ordinance that complies with the State’s regulatory standards.
- The Ordinance is the basis for the Cross-Connection Program, which establishes the standards intended to protect the City’s distribution system.

A summary of the key changes from the existing Ordinance (2661) that was based on California Code of Regulations Title 17 to the proposed Ordinance, based on the CCCPH are:

- Previous ordinance 2661 relied on adopted California Department of Health Services (CDHS) rules and California Uniform Plumbing Code provisions by reference. New ordinance: Makes the Cross-Connection Control Policy Handbook (CCCPH) the core governing standard and states the most current CCCPH (as adopted/amended) must be used.
- Previous ordinance 2661 did not have formal, statewide-mandated elements for public outreach, incident response, local entity coordination to the extent in CCCPH
- Previous ordinance 2661 required surveys of service connections and backflow protection, but the hazard-assessment concept was less explicitly developed and did not include customer/owner must provide access within five (5) business days for a hazard assessment; failure can require air gap or reduced pressure principle backflow prevention assembly protection or termination until access is granted.
- Previous ordinance 2661 required paper reports, per CCCPH guidelines this ordinance requires digital inspection and testing forms that must be uploaded to the Water Division Backflow Portal

There is no direct fiscal impact to approving this Ordinance. The proposed Ordinance, similar to the existing City Ordinance, includes fines and fees to ensure customer compliance and to support the costs associated with the Water Division's Cross-Connection Program.



**End of Presentation**