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## AGENDA

Inter-Neighborhood Council Organization (INCO) General Membership  
Regular Meeting  
Council Chambers, 305 West Third Street  
February 4, 2026  
6:00 p.m.

### **To join remotely, click on the link below:**

<https://us06web.zoom.us/j/89904531547?pwd=mcbG68x2P8HfcWkGI2e1gZnOEqbb0y.1>

**Or telephone (toll-free):** (877) 853-5257  
Meeting ID: 899 0453 1547  
Passcode: 911653

If you wish to speak during public comments or a particular item on the agenda, please sign on by following the Zoom call in using the information listed above. Once the presiding officer calls for public speakers, over the phone, press \*9 to raise your hand, or if online, click the raised hand icon in the Zoom interface to inform the presiding officer you would like to speak during the public speaking section for that particular item on the agenda.

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely, sign on by following the Zoom call in using the information listed above.

### **YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:**

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
  - a. Submit a request to speak no later than 3:00 p.m. on the day of the meeting by contacting the INCO Executive Secretary Samantha Shapiro at (805) 385-7447 or [samantha.shapiro@oxnard.org](mailto:samantha.shapiro@oxnard.org). Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide a public comment during the meeting dial (877) 853-5257 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press \*9 to raise your hand. Once called on, press \*6 to unmute your phone.
  - b. Public comments on agenda items will be taken following any presentation of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. The presiding officer shall limit public comments to three minutes.

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of January 7, 2026  
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At this time, a person may address the INCO on matters within the subject matter jurisdiction of the INCO. The INCO cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item. The presiding officer shall limit public comments to three minutes.

D. BUSINESS

1. SUBJECT: Upcoming 2026 Elections & City Participation Opportunities  
RECOMMENDATION: That the INCO General Membership receive a verbal update from City Clerk Luly Lopez on the upcoming 2026 elections and opportunities to participate with the City, followed by Q&A.

E. NEIGHBORHOOD CHAIR REPORTS

Neighborhood Chairs may individually report on items of interest or concern to their neighborhoods. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

F. REPORT OF THE EXECUTIVE SECRETARY

The Executive Secretary shall report on items of interest to the INCO occurring since the last meeting. The INCO cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

H. ITEMS FOR FUTURE CONSIDERATION

Members may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT

*Draft* MINUTES  
Inter-Neighborhood Council Organization (INCO) General Membership  
Wednesday, January 7, 2026

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:27 p.m., Chair Diana Velzy called the meeting to order.

Present were: Chris Bissonnette, Blackstock South; Jon Huycke, Bryce Canyon North; Juan Carrillo, Cabrillo; Ronald Arruejo, East Village; Robert Lucio, Kamala Park; Daniel Alvarez, La Colonia; Larry Stein, Lemonwood; Diana Velzy, Orchard Park; Lissa Hewitt, Oxnard Dunes; Walt Hagedohm, Oxnard Shores; Rosanna Biggerstaff, Pleasant Valley Estates; Sandy Diaz, Rio Lindo; Paul Schnebelen, Riverpark; Alfonso Arroyo, Rose Park; Isaac Khalaf, Sea View Estates; Deb Arevalo, Southbank; Doug Tauber, Via Marina; Michael Gleason, West Village; Angela Whitecomb, Wilson.

A quorum of members was present.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of December 3, 2025  
RECOMMENDATION: Approve.  
ACTION: Motion by Doug Tauber, second by Lissa Hewitt. All in favor. The minutes were approved as written.

C. PUBLIC COMMENTS

Oxnard College Dental Hygiene Cohort - sharing information about dental hygiene program and how they serve the community.

Juan Carrillo - resident in Cabrillo raised mailbox safety/theft concern.

Angela Whitecomb - Campus Park project is going out to bid and moving forward

D. BUSINESS

1. SUBJECT: INCO Executive Board  
RECOMMENDATION: That the 2025 INCO Executive Board receives certificates of appreciation and that the 2026 INCO Executive Board is sworn into office by Mayor Luis A. Mc Arthur.

Mayor Luis A. Mc Arthur thanked the 2025 INCO Executive Board and provided certificates of appreciation. The 2026 INCO Executive Board was sworn into office. At 6:50 pm, Chair Velzy called for a 15 minute recess following the swearing in ceremony. The meeting was called back to order at 7:10 pm.

2. SUBJECT: Parade & Festival Final Report  
RECOMMENDATION: That the INCO General Membership receive an update from the Parade & Festival Subcommittee, followed by an open discussion.

Chair Velzy thanked the neighborhood chairs who participated in and supported INCO's participation in the events. Raini Steffan shared the message read during the parade and provided a "good, bad, missing, and confused" wrap-up:

Good - vintage cars were popular, lots of good connections at the festival

Bad - parade wait times and unknowns about parade logistics  
Missing - INCO needs more giveaway items, need to send QR codes home on postcards, additional volunteers needed, especially Spanish speaking  
Confused - setup and staging of the parade, recommend a private Facebook group as a central communication channel for participants

Angela Whitecomb asked for Raini to share parade-related comments with the Downtowners Board. Diana Velzy suggested being more prepared at the parade with water and chairs for volunteers.

E. NEIGHBORHOOD CHAIR REPORTS

Sandy Diaz, Rio Lindo - meeting on 1/22 at Rio Lindo School cafeteria with beat officer, speed humps, and City Manager.

Juan Carrillo, Cabrillo - meeting on 2/11 at Ritchen School at 6:30 pm with beat officer and Ventura County Animal Services (VCAS) to discuss volunteer opportunities and supporting unhoused animals.

Angela Whitecomb, Wilson - meeting on 1/26 at DOIA with beat officer, Environmental Resources “what goes where” presentation, elections, and a Christmas Tree Lane wrap up. Vendors on F Street were a major issue this year.

Rob Lucio, Kamala - meeting on 1/29 at Kamala School at 6 pm with election, beat coordinator report, and City Clerk.

Ronald Arruejo, East Village - meeting on 1/14 with election, City Manager presentation. Bulky item drop off in early March.

Deb Arevalo, Southbank - meeting on 1/22 at Rio Del Norte with beat officer, traffic engineering report, Ventura County levee project, representative to discuss new fire station, and care and share from OUHSD president. Facebook group is now up to 90 followers from neighborhood. Excited to promote the 311 app.

Paul Schnebelen, Riverpark - lively meeting held in December with City Manager and city staff to get their questions answered. Next meeting on 2/11 with beat officer with other TBD topics.

Doug Tauber, Via Marina - working to get a meeting scheduled in February.

Diana Velzy, Orchard Park - meeting held in December with Steve Howlett to discuss new playground, park items, and sport lighting. A follow up meeting will be held in January or February to discuss the playground because bids returned very low.

F. REPORT OF THE COMMISSION SECRETARY

None.

G. EXECUTIVE BOARD REPORTS

Chair Velzy - discussed recent email sent out supporting Doug Tauber for Airport Authority public member position. Discussed interest in INCO involvement in citywide topics and ways to support this effort if desired.

2nd Vice Chair Isaac Khalaf - thanked everyone for the opportunity to serve on this board and ensure it works as effectively and impactfully as possible. Goal to listen to all voices and identify how to be more impactful.

3rd Vice Chair Daniel Alvarez - looking forward to working with others to see positive change in the community.

H. ITEMS FOR FUTURE CONSIDERATION

1. Discussion on budget issues that impact neighborhood councils
2. Mailbox safety/theft issue
3. Candidate Forums for June primary and November general elections

4. Polling about street lighting in neighborhoods across the city.

I. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 7:48 PM

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Samantha Shapiro, Secretary

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Diana Velzy, Chair