

MINUTES
OXNARD CITY COUNCIL
PUBLIC WORKS AND TRANSPORTATION COMMITTEE
Regular Meeting
December 9, 2025

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Vice Chair Gabriel Teran called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 West Third Street, Oxnard, California. Member Gabriela Basua and Vice Chair Gabriel Teran were present. Chair Luis A. Mc Arthur was absent. The City Clerk stated that the agenda was posted on Tuesday, December 2, 2025 at the Library, City Hall kiosk, City Administrative Offices and on the website. Saluted the flag.

Staff members present were Alexander Nguyen, City Manager; Michelle McCarron, Assistant City Attorney; Javier Chagoyen-Lázaro, Chief Financial Officer, Michael Wolfe, Public Works Director; Brian Yanez, Assistant Public Works Director; Tim Beaman, Assistant Public Works Director; Morgan Kessler, City Engineer; Jose Rivera, Associate Engineer; Jose Arreola, Fleet Services Manager and Lourdes A. López, City Clerk.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the November 25, 2025

No public comments were received.

It was moved by Member Basua, seconded by Vice Chair Teran, to approve the Information/Consent item as presented. VOTE: Basua and Teran voted in favor. The motion carried 2-0. Chair Mc Arthur was absent.

D. REPORTS

1. Public Works Department

SUBJECT: Agreement 32600243 with Premier Property Preservation, LLC for Custodial Services at the John Zaragoza Oxnard Transit Center (OTC).

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Mayor to execute the Agreement with Premier Property Preservation, LLC for a term of one year from February 1, 2026 to January 31, 2027, with an option for four consecutive one-year periods ending January 31, 2031, for a total contract not-to-exceed amount \$700,000 for custodial services at the John Zaragoza Oxnard Transit Center.

Assistant Public Works Director Yanez presented and was available to answer the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Basua and Teran voted in favor. The motion carried 2-0. Chair Mc Arthur was absent.

2. Public Works Department

SUBJECT: Surplus Vehicle Process Report.

RECOMMENDATION: That the Public Works and Transportation Committee receive and file a report on the vehicle surplus process.

The Public Works Director, Assistant Public Works Director Yanez and Chief Financial Officer presented and were available to answer the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

No action was required, this item is a receive and file.

3. Public Works Department

SUBJECT: Amend Department-Wide Blanket Purchase Orders for FY 2025-26 for the Public Works Department.

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Purchasing Agent to amend purchase orders through June 30, 2026, consistent with the City's purchasing requirements, with the following vendors:

1. Applied Industrial Technologies for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for industrial supplies/equipment (e.g., pumps);
2. Daniels Tire Service, Inc. for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for tires;
3. Grainger, Inc. for an additional \$230,000 for a new not-to-exceed amount of \$450,000 for safety related equipment and industrial equipment, maintenance supplies, tools and parts;

4. Home Depot U.S.A., Inc. for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for hardware, tools, construction materials and products; and
5. Ventura County Auto Supply (NAPA) for an additional \$30,000 for a new not-to-exceed amount of \$250,000 for garage tools, equipment, and fleet maintenance supplies.

The Public Works Director, Assistant Public Works Director Beaman, Assistant Public Works Director Yanez and Fleet Services Manager presented and were available to answer the Committee's questions. Discussion ensued among the Committee and staff. No public comments were received.

It was moved by Member Basua, seconded by Vice Chair Teran, to approve the recommended action as presented. VOTE: Basua and Teran voted in favor. The motion carried 2-0. Chair Mc Arthur was absent.

4. Public Works Department

SUBJECT: Safe Routes to School (SRTS) Report.

RECOMMENDATION: That the Public Works and Transportation Committee receive and file the City's Safe Routes to School Report.

The Public Works Director, City Engineer and Associate Engineer presented and were available to answer the Committee's questions. Discussion ensued among the Committee and staff.

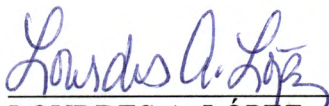
Public comment was received from Juan Magana.

It was moved by Vice Chair Teran, seconded by Member Basua, to forward the report to the City Council. VOTE: Basua and Teran voted in favor. The motion carried 2-0. Chair Mc Arthur was absent.

E. ITEMS FOR FUTURE AGENDAS

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Vice Chair Teran adjourned the meeting at 7:23 p.m.



LOURDES A. LÓPEZ
City Clerk



GABE TERAN
Vice Chair