

**MINUTES**  
OXNARD CITY COUNCIL  
PUBLIC WORKS AND TRANSPORTATION COMMITTEE  
Regular Meeting  
November 25, 2025

A. ROLL CALL, POSTING OF AGENDA, FLAG SALUTE

At 6:45 p.m., Chair Luis A. Mc Arthur called to order the regular meeting of the Oxnard City Council Public Works and Transportation Committee in the City Hall Council Chambers at 305 West Third Street, Oxnard, California. Chair Luis A. Mc Arthur, Member Gabriela Basua and Vice Chair Gabriel Teran were present. The City Clerk stated that the agenda was posted on Tuesday, November 18, 2025 at the Library, City Hall kiosk, City Administrative Offices and on the website. Saluted the flag.

Staff members present were Alexander Nguyen, City Manager; Michelle McCarron, Assistant City Attorney; Michael Wolfe, Public Works Director and Lourdes A. López, City Clerk.

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

No public comments were received.

C. CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Minutes.

RECOMMENDATION: That the Public Works and Transportation Committee approve the minutes of the October 28, 2025 regular meeting as presented.

No public comments were received.

*It was moved by Member Basua, seconded by Vice Chair Teran, to approve the Information/Consent item as presented. VOTE: Teran, Basua and Mc Arthur voted in favor; the motion carried 3-0.*

D. REPORTS

1. Public Works Department

SUBJECT: Amend Department-Wide Blanket Purchase Orders for FY 2025-26 for the Public Works Department. (10 minutes)

RECOMMENDATION: That the Public Works and Transportation Committee recommend that the City Council approve and authorize the Purchasing Agent to

amend purchase orders through June 30, 2026, consistent with the City's purchasing requirements, with the following vendors:

1. Applied Industrial Technologies for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for industrial supplies/equipment (e.g., pumps);
2. Daniels Tire Service, Inc. for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for tires;
3. Grainger, Inc. for an additional \$230,000 for a new not-to-exceed amount of \$450,000 for safety related equipment and industrial equipment, maintenance supplies, tools and parts;
4. Home Depot U.S.A., Inc. for an additional \$80,000 for a new not-to-exceed amount of \$300,000 for hardware, tools, construction materials and products; and
5. Ventura County Auto Supply (NAPA) for an additional \$30,000 for a new not-to-exceed amount of \$250,000 for garage tools, equipment, and fleet maintenance supplies.

The City Manager announced that this item is being continued to December 9, 2025.

2. Public Works Department

SUBJECT: Safe Routes to School (SRTS) Report. (10 minutes)

RECOMMENDATION: That the Public Works and Transportation Committee receive and file the City's Safe Routes to School Report.

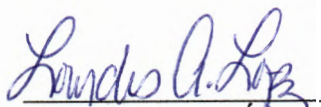
The City Manager announced that this item is being continued to December 9, 2025.

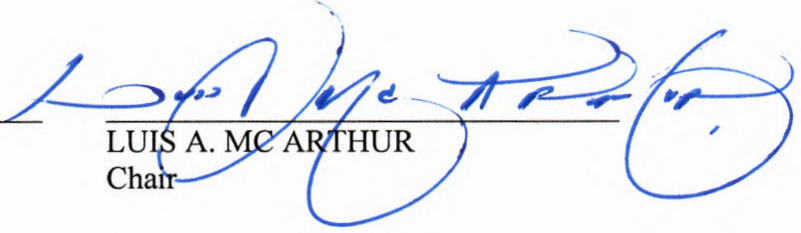
E. ITEMS FOR FUTURE AGENDAS

Vice Chair Teran requested an agenda item be brought back to this Committee next year in order to have a comprehensive discussion on the rates and internal user fee.

F. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Mc Arthur adjourned the meeting at 6:48 p.m.

  
\_\_\_\_\_  
LOURDES A. LÓPEZ  
City Clerk

  
\_\_\_\_\_  
LUIS A. MC ARTHUR  
Chair