

Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection on the City of Oxnard website. Commission agendas are available on the City of Oxnard website 7 days prior to regular meetings, at www.oxnard.org/city-meetings



AMENDED AGENDA
Business - Agenda Item D.1 Updated

AGENDA
Inter-Neighborhood Council Organization (INCO) Executive Board
Regular Meeting
City Council Chambers Closed Session Room - 305 W. Third Street
February 11, 2026
6:00 p.m.

To join remotely, click on the link below:

<https://us06web.zoom.us/j/88396471151?pwd=hyZ00kspiEMG2bZMZbS1ZcDkx6SdhU.1>

Or telephone (toll-free): (877) 853-5257
Meeting ID: 883-9647-1151
Passcode: 667146

If you wish to speak during public comments or a particular item on the agenda, please sign on by following the Zoom call in using the information listed above. Once the presiding officer calls for public speakers, over the phone, press *9 to raise your hand, or if online, click the raised hand icon in the Zoom interface to inform the presiding officer you would like to speak during the public speaking section for that particular item on the agenda.

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely, sign on by following the Zoom call in using the information listed above.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 2:00 p.m. on the day of the meeting by contacting the INCO Executive Secretary Samantha Shapiro at (805) 385-7447 or samantha.shapiro@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial (877) 853-5257 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following any presentation of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. The presiding officer shall limit public comments to three minutes.

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

A. ROLL CALL

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of January 14, 2026
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At this time, a person may address the Executive Board on matters within the subject matter jurisdiction of the Executive Board. The Executive Board cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item. The presiding officer shall limit public comments to three minutes.

D. BUSINESS

1. SUBJECT: INCO Goals & Action Items
RECOMMENDATION: That the INCO Executive Board discuss previously approved 2026 goals, consider any modifications, and develop associated action items.
2. SUBJECT: 2026 Candidate Forums
RECOMMENDATION: That the INCO Executive Board discuss the 2026 candidate forum for the June primary election.
3. SUBJECT: INCO Subcommittees
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.
4. SUBJECT: INCO General Membership Meeting
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO General Membership meeting.

E. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO Executive Board cannot enter into a detailed discussion or take action on any item presented during these reports.

F. ITEMS FOR FUTURE CONSIDERATION

Members may request that items be placed on future agendas for extended discussion.

G. ADJOURNMENT

Draft MINUTES
Inter-Neighborhood Council Organization (INCO) Executive Board Meeting
Wednesday, January 14, 2026

A. ROLL CALL

At 6:00 p.m., Chair Diana Velzy called the meeting to order. Present were Chair Diana Velzy, 1st Vice Chair Lissa Hewitt, 2nd Vice Chair Isaac Khalaf, and 3rd Vice Chair Daniel Alvarez.

Lemonwood chair Larry Stein was present.

A quorum of members was present.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of November 12, 2025
RECOMMENDATION: Approve.
ACTION: Motion by Daniel Alvarez, second by Isaac Khalaf to approve the minutes.
Approved.

C. PUBLIC COMMENTS

Larry Stein: discussed the Measure O seat designated for a neighborhood representative and would like to appoint himself to be considered for this position.

D. BUSINESS

1. SUBJECT: INCO Goals
RECOMMENDATION: That the INCO Executive Board review the goals for 2025 and set goals for 2026.

Chair Velzy shared the 2025 goals and accomplishments with the executive board. The INCO executive board discussed goals for 2026, as follows:

- a. Increase membership at INCO general membership meetings to 25 participants
- b. Increase involvement in INCO and the Neighborhood Council program through City events and Neighborhood Council reactivations
- c. Create a living document with the status of all Neighborhood Councils and identify the top three (3) issues facing all Neighborhood Councils
- d. Update a best practices document to support Neighborhood Council chairs

Isaac Khalaf made a motion to approve the 2026 goals. Lissa Hewitt seconded the motion. Approved.

2. SUBJECT: INCO Subcommittees
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

Chair Velzy shared an update on the activation subcommittee efforts and shared about the subcommittees discussed in 2023.

3. SUBJECT: INCO General Membership meeting
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO General Membership meeting.

Items for the February agenda include: City Clerk Luly Lopez and discussion on the 2026 Candidate Forums, with a request to Ronald Arruejo to provide a brief overview/history of past events.

E. EXECUTIVE BOARD REPORTS

None.

F. ITEMS FOR FUTURE CONSIDERATION

Discussion of action items associated with the approved goals
Candidate Forum planning
Budget process and INCO involvement

G. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 7:59 PM

Samantha Shapiro, Secretary

Diana Velzy, Chair