

MINUTES  
Inter-Neighborhood Council Organization (INCO) Executive Board Meeting  
Wednesday, January 14, 2026

A. ROLL CALL

At 6:00 p.m., Chair Diana Velzy called the meeting to order. Present were Chair Diana Velzy, 1st Vice Chair Lissa Hewitt, 2nd Vice Chair Isaac Khalaf, and 3rd Vice Chair Daniel Alvarez.

Lemonwood chair Larry Stein was present.

A quorum of members was present.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of November 12, 2025  
RECOMMENDATION: Approve.  
ACTION: Motion by Daniel Alvarez, second by Isaac Khalaf to approve the minutes.  
Approved.

C. PUBLIC COMMENTS

Larry Stein: discussed the Measure O seat designated for a neighborhood representative and would like to appoint himself to be considered for this position.

D. BUSINESS

1. SUBJECT: INCO Goals  
RECOMMENDATION: That the INCO Executive Board review the goals for 2025 and set goals for 2026.

Chair Velzy shared the 2025 goals and accomplishments with the executive board. The INCO executive board discussed goals for 2026, as follows:

- a. Increase membership at INCO general membership meetings to 25 participants
- b. Increase involvement in INCO and the Neighborhood Council program through City events and Neighborhood Council reactivations
- c. Create a living document with the status of all Neighborhood Councils and identify the top three (3) issues facing all Neighborhood Councils
- d. Update a best practices document to support Neighborhood Council chairs

Isaac Khalaf made a motion to approve the 2026 goals. Lissa Hewitt seconded the motion. Approved.

2. SUBJECT: INCO Subcommittees  
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

Chair Velzy shared an update on the activation subcommittee efforts and shared about the subcommittees discussed in 2023.

3. SUBJECT: INCO General Membership meeting  
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO General Membership meeting.

Items for the February agenda include: City Clerk Luly Lopez and discussion on the 2026 Candidate Forums, with a request to Ronald Arruejo to provide a brief overview/history of past events.

E. EXECUTIVE BOARD REPORTS

None.

F. ITEMS FOR FUTURE CONSIDERATION

Discussion of action items associated with the approved goals  
Candidate Forum planning  
Budget process and INCO involvement

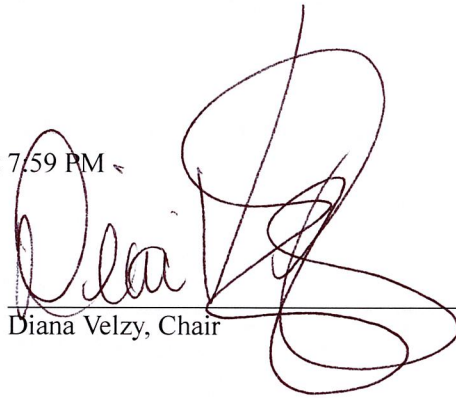
G. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 7:59 PM.

*Samantha Shapiro*

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Samantha Shapiro, Secretary



Diana Velzy, Chair