Written materials relating to an item on this agenda that are distributed to the legislative bodies within 72 hours before the item is to be considered at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office, 300 West Third Street 4th Floor and at the Oxnard main library, 251 South A Street during customary business hours. Agenda reports are also on the City of Oxnard web site at www.oxnard.gov.

CITY OF OXNARD CALIFORNIA

AMENDED AGENDA
(Amended 3/11/2026 to add Closed Session Item C-1)

OXNARD CITY COUNCIL
OXNARD COMMUNITY DEVELOPMENT COMMISSION SUCCESSOR AGENCY
OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Meeting Location: Council Chambers, 305 West Third Street
March 17, 2026
Closed Session – 4:30 PM
Appointment Items - 5:00 PM
Regular Meeting - 6:00 PM

Zoom details to call-in for public comment during a meeting:

1. Dial Phone Number: (888) 475-4499
2. Enter Meeting ID: 839 3687 0408
3. Passcode: 957901

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call-in steps listed above. Once the presiding officer calls for public speakers, press *9 to raise your hand to inform the City Clerk you would like to speak during the public speaking section for that particular item on the agenda, while in the zoom waiting room. Press *6 when asked to unmute. Listen to the instructions provided virtually on the phone while on hold in the zoom waiting room. Please note that there is a slight time delay when viewing the meeting via television.

IN ACCORDANCE WITH ASSEMBLY BILL 2449, MEMBERS OF THE LEGISLATIVE BODY MAY MEET IN-PERSON OR REMOTELY. TO PARTICIPATE REMOTELY VISIT WWW.OXNARD.GOV.

To find out how you may provide public comment, please refer to the instructions below or at **www.https://www.oxnard.org/city-meetings/**.

The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings.

*Please see the link for the Measure M pre-recorded presentation video for each item listed on this agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE: Submit a speaker card to the City Clerk.
2. EMAIL COMMENTS OR SIGN UP TO SPEAK REMOTELY BEFORE THE MEETING
    a. Submit a request to speak remotely by 3:00 p.m. on the day of the meeting by using the form available at **www.oxnard.org/citymeetings**.
    b. Submit an email to **cityclerk@oxnard.org** by 3:00 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record.
    c. Contact the City Clerk's Office at (805) 385-7803 to submit your request.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

3. PROVIDE PUBLIC COMMENT REMOTELY DURING THE MEETING

   a. Follow Zoom details listed above.
   b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment.

Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In the event of a disruption which prevents a legislative body of the City of Oxnard from broadcasting a meeting using a call-in option or internet-based service option, or in the event of a disruption within the City's control which prevents members of the public from offering public comment using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on a meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. However, if any of the broadcast options are disrupted, but any of the other broadcast options is still available to the public, the legislative body may take further action on items appearing on a meeting agenda without waiting for the disrupted broadcast option(s) to be restored.

A. ROLL CALL, POSTING OF AGENDA

THE FOLLOWING LEGISLATIVE BODIES ARE MEETING: City Council and Housing Authority
CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.

C. CLOSED SESSION (4:30 PM)

1. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION (Government Code Section
54956.9(d)(1))
Name of case: City of Oxnard v. Port Hueneme Water Agency (Arbitration Proceeding)
Legislative Body: City Council

D. APPOINTMENT ITEMS (5:00 PM)

1. SUBJECT: Presentation by Interface Children & Family Services on 211 Services.

2. Public Works Department
SUBJECT: United Water Conservation District Santa Felicia Dam Safety Project Update.
RECOMMENDATION: That the City Council:

   1. Receive and file an update regarding the United Water Conservations District's Santa Felicia Safety Project; and
   2. Authorize the Mayor to sign the attached letter of support for the Santa Felicia Dam Safety Improvement Project.

(Live presentation by United Water Conservation District staff.)

(This item did not originate in committee.)

Legislative Body: City Council
Contact: Michael Wolfe, (805) 385-8055

E. OPENING CEREMONIES (6:00 PM)

Pledge of allegiance to the flag of the United States.

F. CEREMONIAL ITEMS

1. SUBJECT: Presentation of a Proclamation Designating March 31, 2026 as "Cesar E. Chavez Day."

2. SUBJECT: Presentation of a Proclamation Designating March 2026 as "Women's History Month."

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body, and on non-action items such as ceremonial items, report of city manager / executive director / secretary, and city council/ housing authority / successor agency / financing authority business / committee reports. Speaker requests shall be submitted as set forth on the first page of this agenda. Speakers are limited to three minutes. After 30 minutes, if all speakers have not had the opportunity to speak, the remaining speakers will be given an opportunity to speak prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take action on any items presented during public comments at this time. Such items may only be referred to the City Manager / Executive Director / Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing.

H. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. City Manager Department

SUBJECT: City Manager's Corner: updates, announcements, clarifications, and local government fun facts on occasional Tuesdays.

RECOMMENDATION: That the City Council receive an update on the Whistleblower Program item from the January 27, 2026 Finance & Governance Committee regarding the specific allegation that a city employee committed theft.

(This item did not originate in Committee.)

Legislative Body: City Council
Contact: Alexander Nguyen, (805) 385-7430

2. City Manager Department

SUBJECT: Receive an update on the Whistleblower Program item from the January 27, 2026 Finance & Governance Committee regarding the specific allegation that a city employee committed theft.

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/81GFe5iilXo

RECOMMENDATION:

Legislative Body: City Council

Contact: Alexander Nguyen, (805) 385-7430

I. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

At this time, a member of the legislative body may make a brief announcement, or make a brief report on his or her activities. Further, members of the legislative body may request to schedule consideration of whether to place an item on a future agenda. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. The member's report shall not exceed three minutes, unless additional time is granted by the presiding officer.

1. City Clerk Department

SUBJECT: Appointment of Members to Serve on the City's Citizen Advisory Group (CAGs) Boards and Committees.

RECOMMENDATION: That the Mayor, with the approval of the City Council, make the following appointments:

1. To Measure O Citizen Oversight Committee: Alfonso Arroyo (neighborhood representative);
2. To Mobile Home Park Rent Review Board: Luis Armando Salazar (at-large);
3. To Parks, Recreation and Community Services Commission: Alfonso Arroyo (at-large);
4. To Planning Commission: Edgar Fraire (at-large);
5. To Senior Services Commission: Maria Magdalena Tapia (at-large); and
6. To Library Board: Sahara Pena, Thomas Christian Nielsen, Michelle D. Robledo-Canchola, Esthela Cazares, and Emily D. Ramsey (at-large);

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/aH9LhFUfp_E

Legislative Body: City Council
Contact: Luly Lopez, (805) 385-7805

J. REVIEW OF INFORMATION/CONSENT AGENDA

The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.

L. INFORMATION/CONSENT AGENDA

1. City Clerk Department

SUBJECT: Approval of Oxnard City Council Minutes.

RECOMMENDATION: That the City Council approve the regular meeting minutes of March 3, 2026.

Legislative Body: City Council
Contact: Luly Lopez, (805) 385-7805

2. City Clerk Department
SUBJECT: Approval of Oxnard Housing Authority Minutes.
RECOMMENDATION: That the Oxnard Housing Authority Board of Commissioners approve the regular meeting minutes of March 3, 2026.

Legislative Body: Housing Authority
Contact: Luly Lopez, (805) 385-7805

3. Community Development Department
SUBJECT: City of Oxnard 2025 General Plan Annual Progress Report.
RECOMMENDATION: That the Oxnard City Council receive and file the City of Oxnard 2025 General Plan and Housing Element Annual Progress Report.

(This item did not originate in Committee.)

Legislative Body: City Council
Contact: Jeff Pengilley, (805) 385-8208

4. Cultural & Community Services Department
SUBJECT: First Amendment to the Agreement with the Ventura County Area Agency on Aging for the Senior Nutrition Program.
RECOMMENDATION: That the City Council:

1. Approve and authorize the Mayor to execute a First Amendment to the Agreement with the County of Ventura (A-8595) for the Senior Nutrition Program Grant to increase the agreement amount by $40,000, resulting in a total agreement amount of $460,000, with no additional City match; and

2. Approve a budget appropriation recognizing $40,000 of additional FY 2025-26 Federal Grants (Fund 200) revenue and expenditure.

(This item did not originate in Committee.)

Legislative Body: City Council
Contact: Terrel Harrison, (805) 385-7994

5. Cultural & Community Services Department
SUBJECT: First Amendment to the Agreement with Azul Foundation for the Senior Nutrition Program Meals.
RECOMMENDATION: That the City Council approve and authorize the Mayor to execute a First Amendment to the Agreement with the Azul Foundation (32500510) to increase the agreement amount by $130,000, resulting in a total agreement amount of $350,000, to purchase meals for the Senior Nutrition Program.

(This item did not originate in Committee.)

Legislative Body: City Council
Contact: Terrel Harrison, (805) 385-7994

6. Finance Department
SUBJECT: Monthly Report of Accounting of All Receipts, Disbursements and Fund Balances & List of City Manager-approved contracts.
RECOMMENDATION: That the City Council:

1. Receive and file the report and accounting of all receipts, disbursements and fund balances for the month of January 2026; and
2. Receive and file the list of City Manager-approved contracts for the month of January 2026.

(This item did not originate in Committee.)

Legislative Body: City Council
Contact: Javier Chagoyen-Lazaro, (805) 200-5400

7. Housing Department
SUBJECT: Resolution Commending Cynthia Daniels.
RECOMMENDATION: That the City Council adopt a resolution commending Cynthia Daniels for over six years of dedicated service to the Mobile Home Rent Review Board.

(This item did not originate in Committee.)

Legislative Body: City Council
Contact: Brenda Lopez, (805) 385-8092

8. Housing Department
SUBJECT: Resolution Commending Martin Lee Remmen.
RECOMMENDATION: That the City Council adopt a resolution commending Martin Lee Remmen for over six years of dedicated volunteer service on the Mobile Home Rent Review Board.

(This item did not originate in Committee.)

Legislative Body: City Council
Contact: Brenda Lopez, (805) 385-8092

9. Information Technology Department
SUBJECT: IT Position Reclassification
RECOMMENDATION: That the City Council adopt a resolution to amend Resolution No. 15,885 to reclassify six existing full time equivalent positions in City service effective March 17, 2026 in accordance with the operating and capital budget for the 2025-2026 fiscal year.

(This item did not originate in Committee.)

Legislative Body: City Council
Contact: Robert Ruben, (805) 385-7554

10. Public Works Department
SUBJECT: Agreement 32600325 with Auto Body International, Inc. for Light and Medium Duty Paint and Body.

RECOMMENDATION: That the City Council approve and authorize an Agreement with Auto Body International, Inc. in an amount not to exceed $1,500,000 for an initial term of one year from March 23, 2026, to March 22, 2027, with the option for four consecutive one-year period extensions ending March 22, 2031, for light and medium duty paint and body work.

(Public Works and Transportation Committee approved 3-0 on February 24, 2026.)

Legislative Body: City Council
Contact: Michael Wolfe, (805) 385-8055

11. Public Works Department
SUBJECT: Agreement 32600348 with Downstream Services, Inc. for Stormwater Filter Replacement and Maintenance Services, Specification No. PW 26-59.
RECOMMENDATION: That the City Council approve and authorize an Agreement with Downstream Services, Inc. in the amount not to exceed $1,250,000 for an initial term of one year from March 20, 2026 to March 19, 2027, with the option for four consecutive one-year period extensions ending March 19, 2031, for stormwater filter replacement and maintenance services.

(Public Works and Transportation Committee approved 3-0 on February 24, 2026.)

Legislative Body: City Council
Contact: Michael Wolfe, (805) 385-8055

M. PUBLIC HEARINGS

1. Housing Department
SUBJECT: 5-Year Public Housing Agency (PHA) Plan, Annual PHA Plan and Capital Fund Program Five-Year Action Plan for Low Rent Public Housing.
RECOMMENDATION: That the Oxnard Housing Authority Board of Commissioners:

1. Hold a public hearing to receive comments concerning the second year of the 5-Year Public Housing Agency (PHA) Plan, the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget; and

2. Adopt a resolution:

a. Approving the 5-Year Public Housing Agency (PHA) Plan and the 2026 Annual PHA Plan for the Housing Authority of the City of Oxnard;

b. Authorizing and directing the Chair to execute the Department of Housing and Urban Development Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with federal policies and procedures;

c. Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with policies and procedures of the Department of Housing and Urban Development regarding the 5-Year PHA Plan and the 2026 Annual PHA Plan;

d. Approving the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget; and

e. Authorizing the Housing Director to accept and expend the funds as indicated in the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/ZDARe51C4x0

Legislative Body: Housing Authority
Contact: Brenda Lopez, (805) 385-8092

2. Housing Department
SUBJECT: Ninth Amendment to the FY 2020-21 Annual Action Plan for CARES Act Funds (Substantial).
RECOMMENDATION: That the City Council:

1. Conduct a public hearing regarding the Ninth Amendment to the FY 2020/21 Annual Action Plan for CARES Act Funds (Substantial);
2. Approve the Ninth Amendment to the FY 2020/21 Annual Action Plan (Substantial) recommending use of a special allocation of Community Development Block Grant (CDBG) funds under the CARES Act for two new public service programs to prepare, prevent, and respond to the ongoing effects of the COVID-19 pandemic;
3. Authorize the City Manager, or his designees, to incorporate the amended CDBG funds under the CARES Act grant allocations into the FY 2020/21 Annual Action Plan and authorize any necessary budget appropriations and corresponding revenue recognition in CDBG funding (Fund 201) for the project;
4. Authorize the City Manager, or his designees, to execute the required documents for the submission of the amended FY 2020/21 Annual Action Plan;
5. Receive and file any comments made during the 30-day public comment period or made in person at the public hearing with the Amendment; and
6. Authorize the City Manager, or his designees, to execute agreements and sign all agreements for the implementation of the Annual Action Plan amendment including subrecipient and interdepartmental agreements.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/lC2K_oxqYxg

Legislative Body: City Council
Contact: Brenda Lopez, (805) 385-8092

3. Housing Department
SUBJECT: Second Amendment to the FY 2025-26 Annual Action Plan (Substantial).
RECOMMENDATION: That the City Council:

1. Conduct a public hearing regarding the Second Amendment to the FY 2025-26 Annual Action Plan (Substantial);

2. Approve the Second Amendment to the FY 2025-26 Annual Action Plan (Substantial) recommending use of Community Development Block Grant (CDBG) funds for public infrastructure improvements;
3. Authorize the City Manager or his designees, to incorporate the amended grant allocations into the FY 2025-26 Annual Action Plan and authorize any necessary budget appropriations and corresponding revenue recognition in CDBG funding (Fund 201) for the project;
4. Authorize the City Manager, or his designees, to execute the required documents for the submission of the amended FY 2025-26 Annual Action Plan;
5. Receive and file any comments made during the 30-day public comment period and made in person at the public hearing with the Amendment; and
6. Authorize the City Manager, or his designees, to execute all agreements for the implementation of the Annual Action Plan amendment including subrecipient and interdepartmental agreements.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/_sYEM55rLHg

Legislative Body: City Council
Contact: Brenda Lopez, (805) 385-8092

N. REPORTS

1. Public Works Department
SUBJECT: Professional Services Agreement 32600350 with Hazen and Sawyer for Design and Construction Engineering Services for the Wastewater Interstage Pump Station Project.
RECOMMENDATION: That the City Council approve and authorize the Mayor to:

1. Execute an Agreement with Hazen and Sawyer for a term of five years from March 17, 2026, to March 16, 2031, for a total amount not to exceed $2,912,479 for Design and Construction Engineering Services; and
2. Authorize a project budget appropriation in the amount of $1,912,479 from the Wastewater Fund (611), as well as the corresponding transfers in the Wastewater Capital Fund (612) for the Design and Construction Engineering Services for the Wastewater Interstage Pump Station Project (C2544).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/ck2YXqsnsz8

Legislative Body: City Council
Contact: Michael Wolfe, (805) 385-8055

O. ADJOURNMENT

211 Ventura County

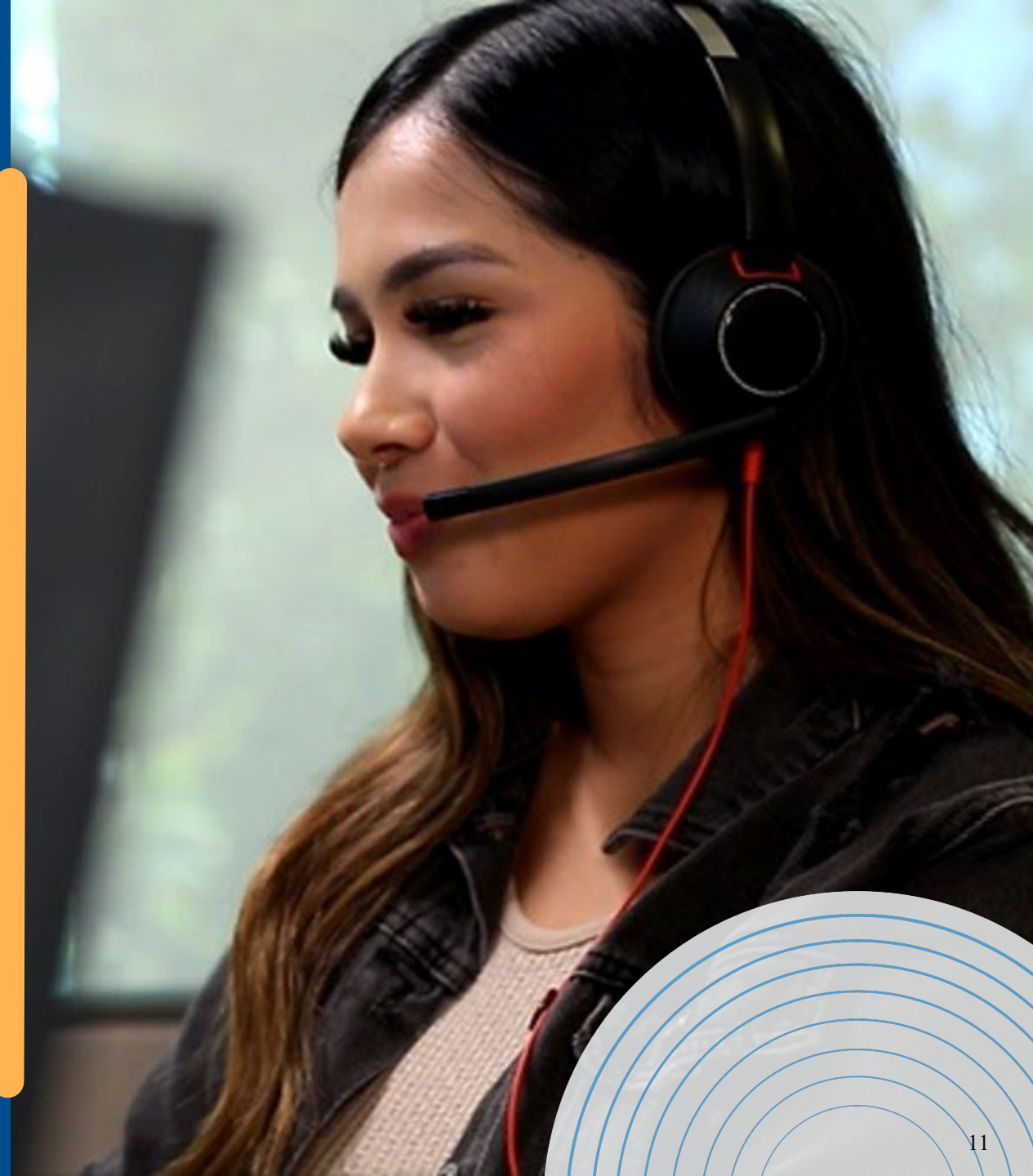
Gerardo Gonzalez,
Community Information Associate Director,
Interface 211 Ventura County

211 Ventura County

211 Ventura County, a program of Interface Children & Family Services, is a comprehensive information and referral service for Ventura County. We connect community members with information on over 2,000 health and human service resources.

In 2025, over 18,000 calls and texts were made to 211 Ventura County. Our website had more than 25,000 website visitors.

In 2026, Interface 211 celebrates over 20 years of 211 services, making over 500,000 connections in Ventura County alone.



Interface Program Areas

30 Programs Across Six Departments

211 Information & Assistance
Domestic Violence & Child Abuse Prevention
Human Trafficking Prevention & Intervention
Justice Services
Mental Health & Trauma Treatment
Youth Crisis & Homeless Services

20th anniversary 211 VENTURA COUNTY

INTERFACE CHILDREN & FAMILY SERVICES

What is 211?

211 Ventura County is the most comprehensive information and referral service for local residents.

Call 211 | Text your zip code to 898-211 | Visit 211Ventura.org

INTERFACE CHILDREN & FAMILY SERVICES

20th anniversary

Contact 211

Three ways to reach 211 Community Information Navigators and services:

Call 211

Text Your Zip Code to 898-211

Visit 211Ventura.org

INTERFACE CHILDREN & FAMILY SERVICES

20th anniversary

Our Impact

In 2025, Interface 211 Ventura County took 5,295 calls from Oxnard residents

5,295
Information & Referral Contacts

1,852
First time clients

713
Families with children under 5

124
Person in need is pregnant

381
At risk of homelessness

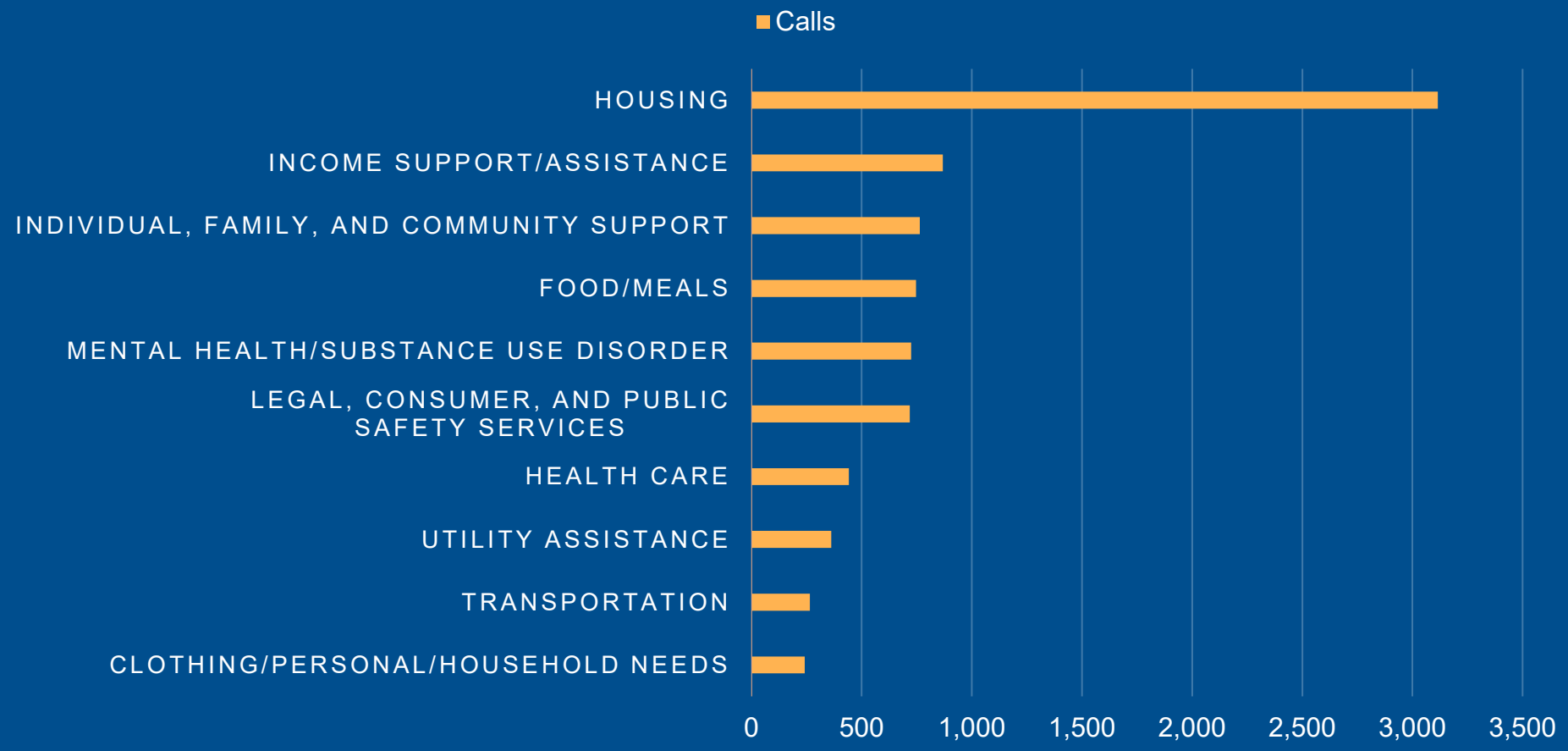
754
Currently homeless

City population: 202,736

Our Impact

2025

CATEGORIES OF NEEDS



INTERFACE CHILDREN & FAMILY SERVICES

20th anniversary

Oxnard (pop. 202,736)

Top 3 needs:
Housing
Income Support
Individual, Family & Community Support

5,295 calls

Fillmore (pop. 16,419)

Top 3 needs:
Housing
Income Support
Legal, Consumer & Public Safety Services

395 calls

Port Hueneme (pop. 21,954)

Top 3 needs:
Housing
Individual, Family & Community Support
Food/meals

538 calls

Santa Paula (pop. 30,657)

Top 3 needs:
Housing
Income Support
Individual, Family & Community Support

680 calls

Camarillo (pop. 70,741)

Top 3 needs:
Housing
Individual, Family & Community Support
Mental Health/Substance Use Services

1,509 calls

Ventura (pop. 110,763)

Top 3 needs:
Housing
Food/Meals
Mental Health/Substance Use Services

4,083 calls

Simi Valley (pop. 126,356)

Top 3 needs:
Housing
Income Support
Individual, Family & Community Support

2,026 calls

Moorpark (pop. 36,284)

Top 3 needs:
Housing
Legal, Consumer, and Public Safety Services
Individual, Family & Community Support

440 calls

Thousand Oaks (pop. 126,966)

Top 3 needs:
- Housing
- Mental Health/Substance Use Services
- Individual, Family & Community Support

1,723 calls

Special Projects

In addition to taking calls and texts from community members in need of social services, 211VC provides direct, specialized services.

VITA

Volunteer Income Tax Assistance

PSPS

Public Safety Power Shutoff Care Coordination

Ventura vs Hate

Report Hate In Ventura County

ECM

Comprehensive Case Management through Interface ECM Team for GCHP Recipients

Questions?

Call 211 | Click www.211ventura.org | Text 898-211

General 211 requests (i.e., outreach material, updates)
211ventura@icfs.org

Erik Sternad, Executive Director
esternad@icfs.org

Kelly Brown, Community Information Officer
kbrown@icfs.org

Lohanna Almanza, 211 Director
lalmanza@icfs.org

Gerardo Gonzalez, 211 Associate Director
ggonzlez@icfs.org

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

APPOINTMENT ITEMS (5:00 PM)
AGENDA ITEM NO. D.2

DATE: March 17, 2026

TO: City Council

FROM: Michael Wolfe, Public Works Director, (805) 385-8055, michael.wolfe@oxnard.org

SUBJECT: United Water Conservation District Santa Felicia Dam Safety Project Update.

RECOMMENDATION

That the City Council:

1. Receive and file an update regarding the United Water Conservations District's Santa Felicia Safety Project; and
2. Authorize the Mayor to sign the attached letter of support for the Santa Felicia Dam Safety Improvement Project.

(Live presentation by United Water Conservation District staff.)

(This item did not originate in committee.)

BACKGROUND

Santa Felicia Dam is owned and operated by United Water Conservation District (UWCD). Santa Felicia Dam impounds Lake Piru on Piru Creek in Ventura County, California. Lake Piru can store up to 80,500-acre-foot of water and has a surface area of 1,226 acres when full. Constructed in 1954-1955 by UWCD, the dam provides storage for local runoff and imported State Water Project water used for sustainable groundwater recharge and direct delivery of water supplies within UWCD's service area, as well as seawater intrusion abatement and water quality improvement in the Oxnard Plain. Santa Felicia Dam was the first dam constructed in the state of California specifically for groundwater recharge purposes. Santa Felicia Dam is regulated by the Federal Energy Regulatory Commission (FERC) and the California Department of Water Resources Division of Safety of Dams (DSOD)

Santa Felicia Dam (SFD) is classified as an extremely high hazard dam due to the large population residing directly within the dam inundation zone. Approximately 400,000 people live adjacent to and within the potential inundation path from the dam. The Santa Felicia Dam Safety Improvement Project ("Project") consists of constructing a new water conveyance system to deliver water from the reservoir downstream, including a small hydropower facility. This new water conveyance system for the dam is referred to as the new Outlet Works. The new Outlet Works will be designed to withstand the Maximum Credible Earthquake, estimated to be a magnitude 7.2. Additionally, the Project includes raising the dam crest by 6½ feet and modifications to the existing spillway, resulting in an increased hydraulic capacity of the spillway in order to safely pass extreme flood events and prevent overtopping the spillway walls and dam. Both the construction of the new Outlet Works and modifications to the existing spillway are regulatory mandated projects. The design of these two elements of the Project is near completion and the current total estimated construction cost for the Project is $314 million.

DISCUSSION

UWCD representatives will provide a presentation on the Santa Felicia Dam Safety Improvement Project (Attached). This Project is a comprehensive initiative to assess and upgrade the safety features of the Santa Felicia Dam, a critical component of Ventura County's water infrastructure. The project aims to ensure continued safe operation, significantly

reducing the risk of dam failure, and protect public safety, agriculture, and local economies. For more details, please see the attached Santa Felicia Dam Safety Improvement Project Impacts Handout.

The 2022 Ventura County Multi-Jurisdictional Hazard Mitigation Plan identified dam failure as the highest-ranked hazard of concern in Ventura County. The Ventura County Board of Supervisors has recognized the importance of investing in dam and levee safety projects to safeguard local communities, support water resource management efforts, and enhance public infrastructure. On November 18, 2025, UWCD presented the Project to the Ventura County Board of Supervisors who subsequently adopted a resolution expressing their support for the project (Attached).

In recognition of the above, UWCD staff requests that the City Council authorize the Mayor to sign the attached letter of support for grant applications along with federal and state appropriations.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no direct financial impact to receive and file this report.

COMMITTEE OUTCOME

The item did not originate in committee.

Prepared by: Michael Wolfe, Public Works Director

ATTACHMENTS

1. Letter of Support
2. County of Ventura Resolution
3. Santa Felicia Dam Safety Improvement Project Impacts Handout
4. Presentation

Luis Mc Arthur
Mayor

Office of the Mayor
300 West Third Street
Oxnard, CA 93030
(805) 385-7430
Fax (805) 385-7595
www.oxnard.org

March 17, 2026

Re: City of Oxnard Support for United Water Conservation District's Santa Felicia Dam Safety Improvement Project

Dear Grant Funding Manager:

The City of Oxnard supports safety enhancement Capital Improvement Program (CIP) projects such as the United Water Conservation District (UWCD)'s Santa Felicia Dam Safety Improvement Project (Project).

Santa Felicia Dam (SFD) plays an essential role in UWCD's mission to manage and protect the water resources of the Santa Clara River Valley and the coastal Oxnard Plain in Ventura County. Water releases from the dam are used for sustainable groundwater recharge of the groundwater basins along the Santa Clara River and direct delivery of water supplies in the Oxnard Plain. The City of Oxnard benefits from these activities, as groundwater from the Oxnard Plain is one of the potable water sources served to the Oxnard community from the City's water system.

SFD is classified as an Extremely High Hazard dam by the California Department of Water Resources, Division of Safety of Dams (DSOD), and as a High Hazard Dam by the Federal Energy Regulatory Commission (FERC). This is due to the large population residing directly within the dam inundation zone, and thus, potential catastrophic effects in the flood path below the dam, which includes an estimated 160,000 residents and 36,000 structures in the City of Oxnard.

To mitigate this hazard, UWCD has undertaken the Santa Felicia Dam Safety Improvement Project, mandated by FERC and DSOD, which will address the dam's existing seismic deficiencies, outdated spillway capacity, and on-going sedimentation in the reservoir. The Project consists of constructing a new water conveyance system to deliver water from the reservoir downstream, including a small hydropower facility. This new water conveyance system for the dam is referred to as the new Outlet Works. The new Outlet Works is designed to withstand the Maximum Credible Earthquake, estimated to be a magnitude of 7.2. Additionally, the Project includes raising the dam crest by 6 ½ feet and modifications to the existing spillway,

resulting in an increased hydraulic capacity of the spillway in order to safely pass extreme flood events and prevent overtopping the spillway walls and dam.

We request your thoughtful consideration and support for this Project. Should you have any inquiries or require further information from us, please contact Michael Wolfe, Director of Public Works, City of Oxnard (michael.wolfe@oxnrd.org).

Sincerely,

Luis A. Mc Arthur
Mayor
City of Oxnard

COUNTY of VENTURA
Board of Supervisors

SUPERVISOR
KELLY LONG
Third District

MEMBERS OF THE BOARD
JANICE S. PARVIN, CHAIR
MATT LAVERE
JEFF GORELL
KELLY LONG
VIANEY LOPEZ

November 18, 2025

County of Ventura Board of Supervisors

SUBJECT: Receive and File a Report from United Water Conservation District on the Santa Felicia Dam Safety Improvement Project and Adopt a Resolution Supporting the Project.

RECOMMENDATION:
It is recommended that our Board:

1. Receive and file a report from the United Water Conservation District regarding the Santa Felicia Dam Safety Improvement Project; and
2. Adopt a resolution expressing support for the United Water Conservation District's Santa Felicia Dam Safety Improvement Project.

DISCUSSION:
United Water Conservation District representatives will provide a presentation on the Santa Felicia Dam Safety Improvement Project. This project is a comprehensive initiative to assess and upgrade the safety features of the Santa Felicia Dam, a critical component of Ventura County's water infrastructure. The project aims to ensure continued safe operation, significantly reduce the risk of dam failure, and protect public safety, agriculture, and local economies.

The 2022 Ventura County Multi-Jurisdictional Hazard Mitigation Plan identified dam failure as the highest-ranked hazard of concern in Ventura County. The Board of Supervisors has recognized the importance of investing in dam and levee safety projects to safeguard local communities, support water resource management efforts, and enhance public infrastructure.

The Board's support for this project is reflected in the proposed resolution to be considered at this meeting.

STRATEGIC PLAN:
The Santa Felicia Dam Safety Improvement Project directly supports the Ventura County Strategic Plan 2024–2027 priorities of Healthy, Safe and Resilient Communities, Reliable Infrastructure and Sustainability, and Fiscal Responsibility and Economic Vitality.

1203 Flynn Road, Suite 220 • Camarillo, CA 93012 • Tel. (805) 654-2276 • Fax (805) 654-2226
Kelly.Long@venturacounty.gov

This item has been reviewed by the County Counsel's Office and the County Executive Office. If you have any questions regarding this item, please contact Supervisor Kelly Long at (805) 654-2276 or the County Executive Office at (805) 654-2681.

Sincerely,

Kelly Long
Supervisor, Third District

Attachments:

- United Water Conservation District Presentation
- Proposed Resolution of the Board of Supervisors in Support of the Santa Felicia Dam Safety Improvement Project

1203 Flynn Road, Suite 220 • Camarillo, CA 93012 • Tel. (805) 654-2276 • Fax (805) 654-2226
Kelly.Long@venturacounty.gov

RESOLUTION NO. 25-131

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA EXPRESSING SUPPORT FOR THE UNITED WATER CONSERVATION DISTRICT'S SANTA FELICIA DAM SAFETY IMPROVEMENT PROJECT

WHEREAS, the County of Ventura Board of Supervisors recognizes the importance of ensuring the safety and integrity of water infrastructure; and

WHEREAS, the 2022 Ventura County Multi-Jurisdictional Hazard Mitigation Plan identified dam failure as the highest-ranked hazard of concern in Ventura County; and

WHEREAS, the Board of Supervisors adopted the 2025-26 County of Ventura State and Federal Legislative Agenda and Platform on January 28, 2025; and

WHEREAS, the upkeep of dams and levees is essential to preventing catastrophic failure and minimizing risks to the public, property, and the environment; and

WHEREAS, the United Water Conservation District ("District") has identified a critical need to assess and upgrade the safety features of the Santa Felicia Dam, which is crucial to water storage, water resource management, and the protection of public safety, agriculture, and local economies; and

WHEREAS, the District has proposed a comprehensive Santa Felicia Dam Safety Improvement Project ("Project"), which includes necessary repairs and safety upgrades to ensure continued safe operation, and which, upon completion, seeks to significantly reduce the risk of failure of the Santa Felicia Dam; and

WHEREAS, the Board of Supervisors acknowledges that investing in dam and levee safety projects is a critical priority that will safeguard local communities, support water resource management efforts, and enhance our public infrastructure.

THEREFORE, BE IT RESOLVED that the County of Ventura Board of Supervisors expresses its full support for the District's Project and commits to working collaboratively with the District and relevant stakeholders to support the project.

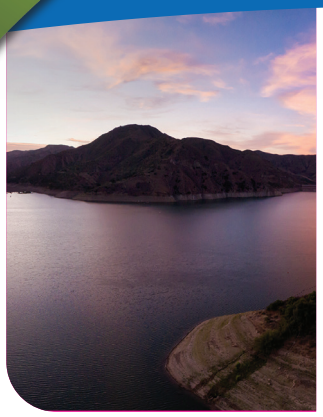
Upon motion of Supervisor Long, seconded by Supervisor Lopez, and duly carried, the Board hereby approves and adopts this resolution on the 18th day of November, 2025.

Chair, Board of Supervisors
County of Ventura

ATTEST: DR. SEVET JOHNSON
Clerk of the Board of Supervisors
County of Ventura, State of California.

By: _____
Deputy Clerk of the Board

Santa Felicia Dam Safety Improvement Project Impacts



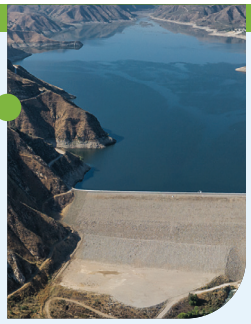
Project Description

The Santa Felicia Dam Safety Improvement Project (SFD SIP) consists of constructing a new water conveyance system to deliver water from the reservoir downstream, including a small hydropower facility. This new water conveyance system for the dam is referred to as the Outlet Works.

The new Outlet Works will be designed to withstand the Maximum Credible Earthquake, estimated to be a magnitude 7.2 earthquake. Additionally, the project includes raising the dam crest by 6½ feet and modifications to the existing spillway, resulting in an increased hydraulic capacity of the spillway in order to safely pass extreme flood events and prevent overtopping the spillway walls and dam.

Background

The project is located at the Santa Felicia Dam, at the southern edge of Lake Piru Reservoir and is in a highly active seismic region of Southern California. Constructed in 1954-1955 by UWCD, the dam provides storage for local runoff and imported State Water used for sustainable groundwater recharge and direct delivery of water supplies within UWCD's service area. Santa Felicia Dam is classified as an extremely high hazard dam due to the large population residing directly within the dam inundation zone.



POTENTIAL SANTA FELICIA DAM FAILURE AFTERMATH

Because Santa Felicia Dam is classified as an extremely high hazard facility, a failure of the dam would have significant consequences for downstream communities. In the unlikely event of such a failure, floodwaters could rapidly inundate large portions of the City of Oxnard and surrounding areas, threatening lives, property, and critical infrastructure. The information below illustrates the scale of potential impacts on downstream communities, underscoring the importance of the SFD SIP in protecting residents and ensuring the continued safety and reliability of regional water supplies.

City Population
200,616

Population Impacted
160,000

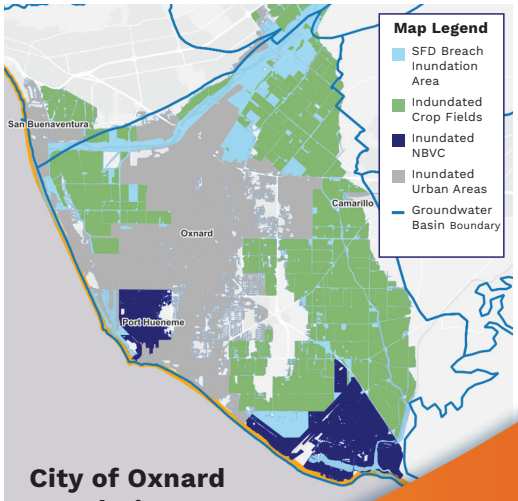
Percent of Impact
81%

Economic Losses
more than $13.1 Billion

Agricultural Losses
more than $1 Billion

Structures Impacted
more than 36,721

Infrastructure Damages
more than $8 Billion



City of Oxnard Inundation Map

United Water CONSERVATION DISTRICT
1701 North Lombard Street, Suite 200, Oxnard, CA 93030
Phone: (805) 525-4431 | **unitedwater.org**

Oxnard
February 2026

United Water CONSERVATION DISTRICT

Santa Felicia Dam Safety Improvement Project Impacts

Benefits

- Improvements to the aging outlet works and spillway increase the resilience of Santa Felicia Dam, reducing the risk to public safety caused by potential dam failure and downstream flooding.
- The new outlet works secures continued operational flexibility for sustainable groundwater recharge and direct delivery of water supplies within UWCD's service area, thereby increasing resilience of the region's water supply and water sustainability and helping over drafted conditions of groundwater basins.
- The new outlet works will allow for selective withdrawal of reservoir water at various elevations for water quality management purposes, and accommodate future sediment level rise in the reservoir.
- The project will create new construction job opportunities. The estimated daily need for skilled laborers ranges from 37 to 46 workers.
- The new spillway will have additional capacity to safely pass extreme flood events, greatly reducing the risk of dam failure due to overtopping.

Estimated Cost:

Construction of the Santa Felicia Dam Safety Improvement Project will be completed at an estimated cost of $314 million, including up to 15% contingency.

Current/Potential Partners:

State Department of Water Resources Division of Safety of Dams and Federal Energy Regulatory Commission.

Current/Potential Funding Sources:

- $98 million - EPA Water Infrastructure Finance and Innovation Act (WIFIA) low-interest loan to support both project components
- $163,000 - High Hazard Potential Dam (HHPD) Rehabilitation Grant program
- $17.4 million - Application to FEMA Hazard Mitigation Grand Program (HMGP) to support construction of the new outlet works submitted September 2025

What You Can Do:

United Water Conservation Districts encourages residents and community leaders to stay informed on project progress, advocate for funding and interagency coordination, and help communicate the importance of these upgrades.

For more information, please visit **unitedwater.org**

Scan to Support

Santa Felicia Dam Safety Improvement Project:
Regional Benefits for Ventura County

City of Oxnard
Council Meeting
March 2026

Maryam A. Bral, Ph.D., P.E.
Chief Dam Safety Engineer
Assistant General Manager

United Water
CONSERVATION DISTRICT

From Scarcity to Stewardship

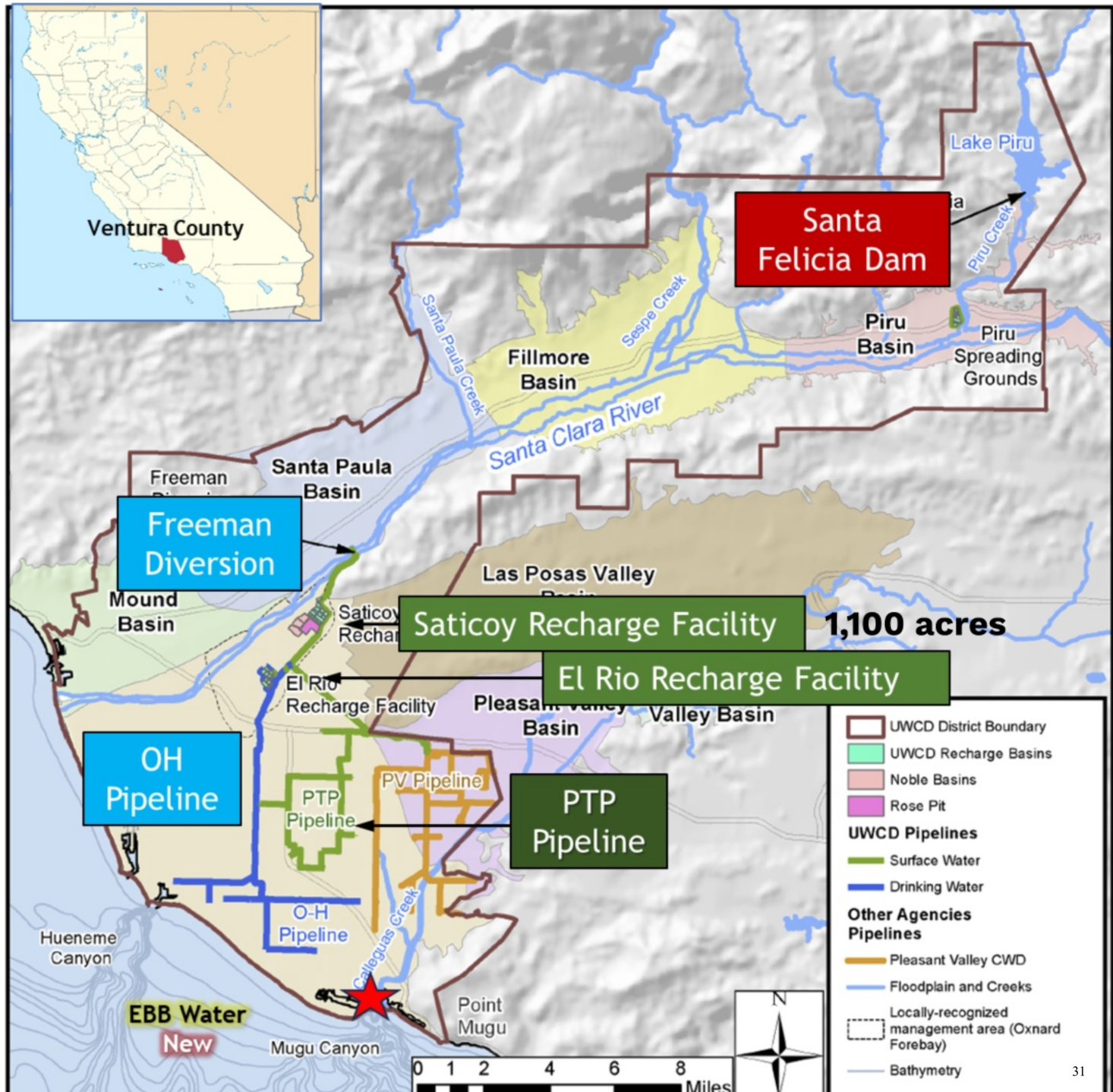
Santa Felicia Dam since 1955
- 80,000 AF storage for water conservation
- SWP imports from Pyramid

Freeman Diversion since 1990
- Diversions at 375 cfs max.

Saticoy/El Rio Recharge Basins
- Approx. 1,100 acres of land for groundwater recharge

PTP System Pipeline + Wells since 1984
- Surface water deliveries to agriculture

El Rio Wellfield/OH Pipeline Since 1956
- Wholesale water deliveries to over 200,000 people on the Oxnard Plain



Santa Felicia Dam and Lake Piru Reservoir

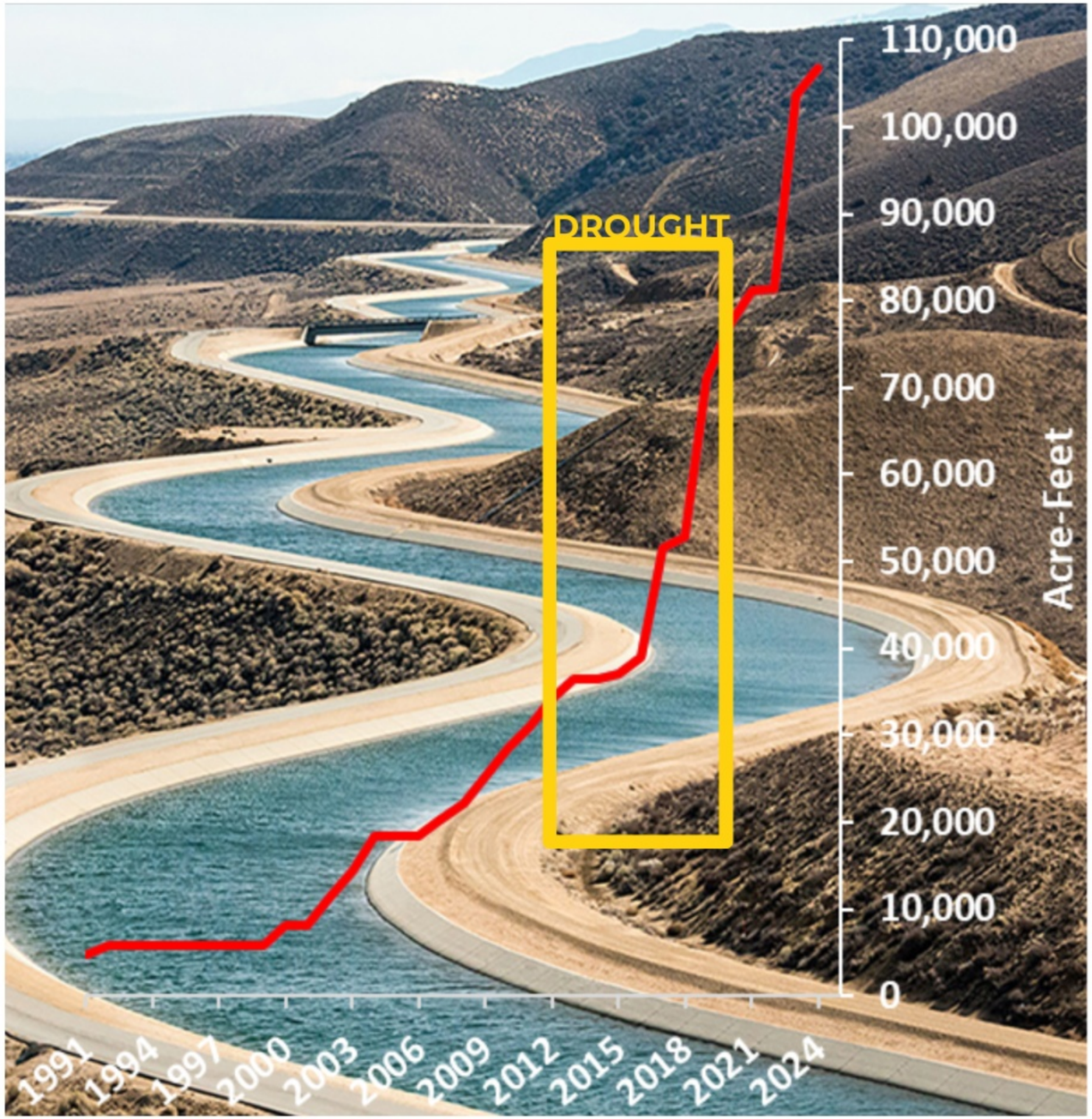
First Reservoir in the State Dedicated to Groundwater Recharge and Seawater Intrusion Abatement

CA Governor's Office of Emergency Services (Cal OES) approval of EAP

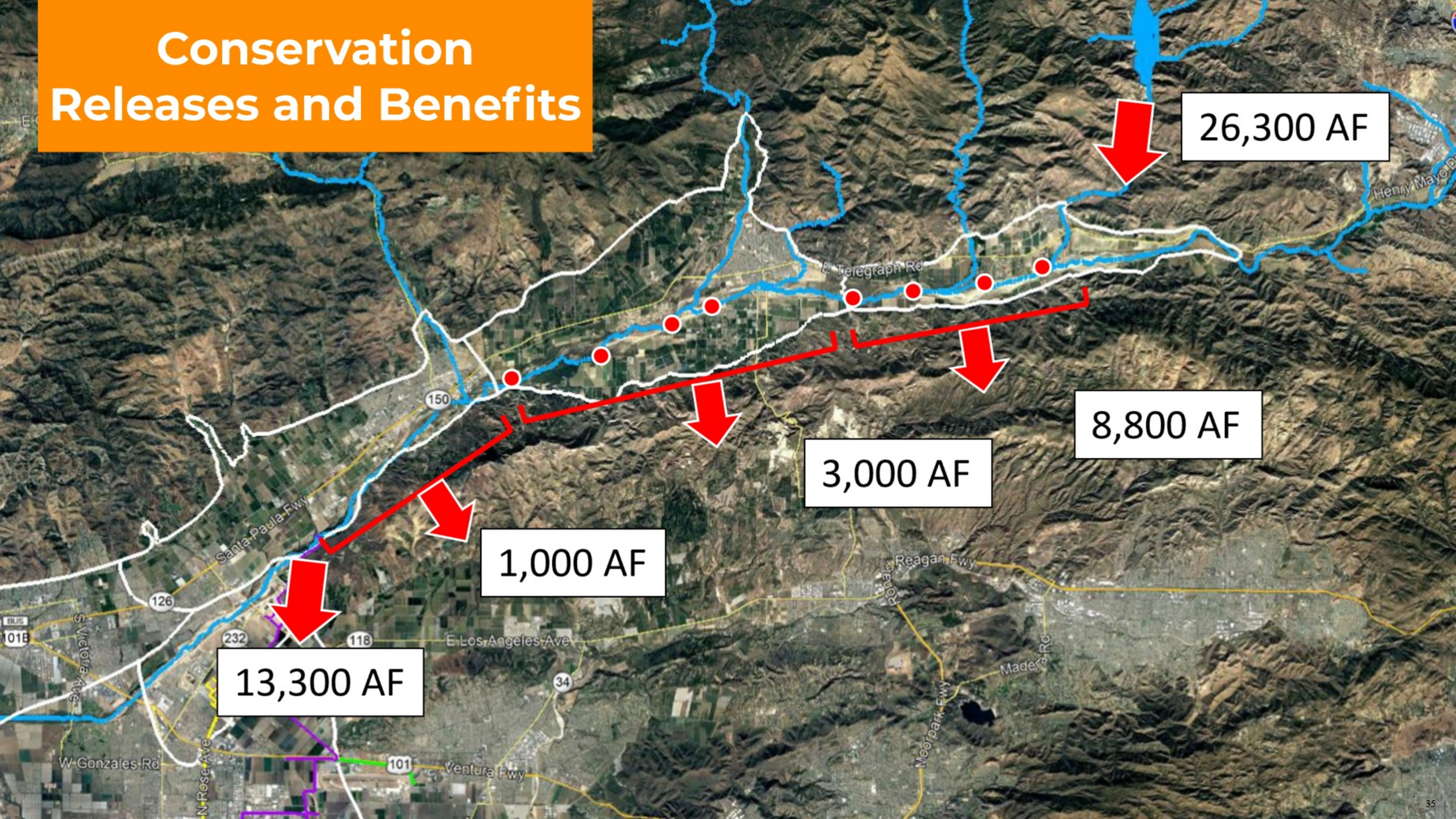
State Water Project

- Approx. 107,000 AF or 35 Billion Gallons Imported Water (since 1991)

- Additional 99,700 AF or 33 Billion Gallons Flood Flow releases from Castaic (2017-2025)



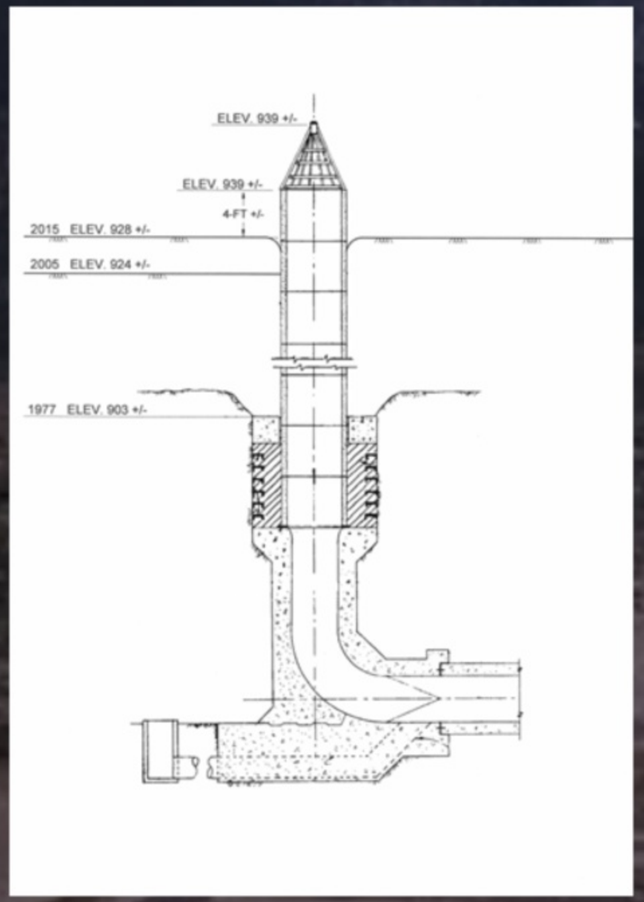
Conservation Releases and Benefits

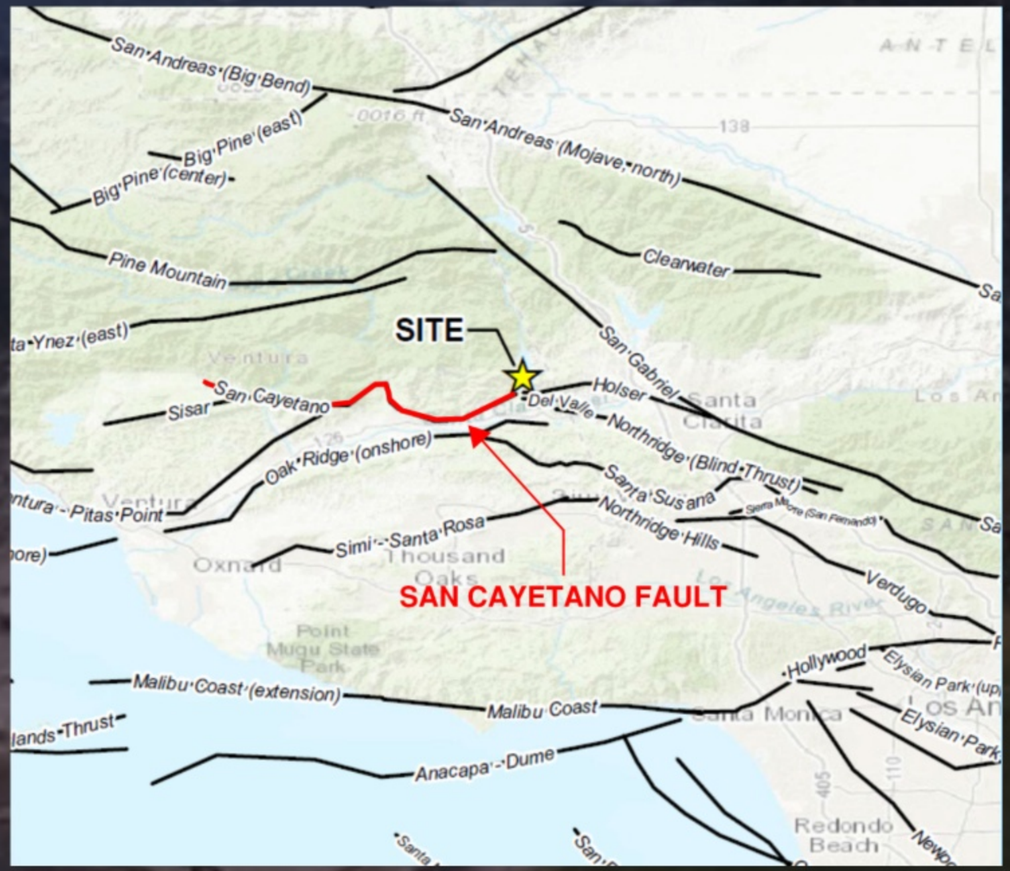


47

Santa Felicia Dam Current Risks

Seismic Deficiency of Intake Tower and Penstock

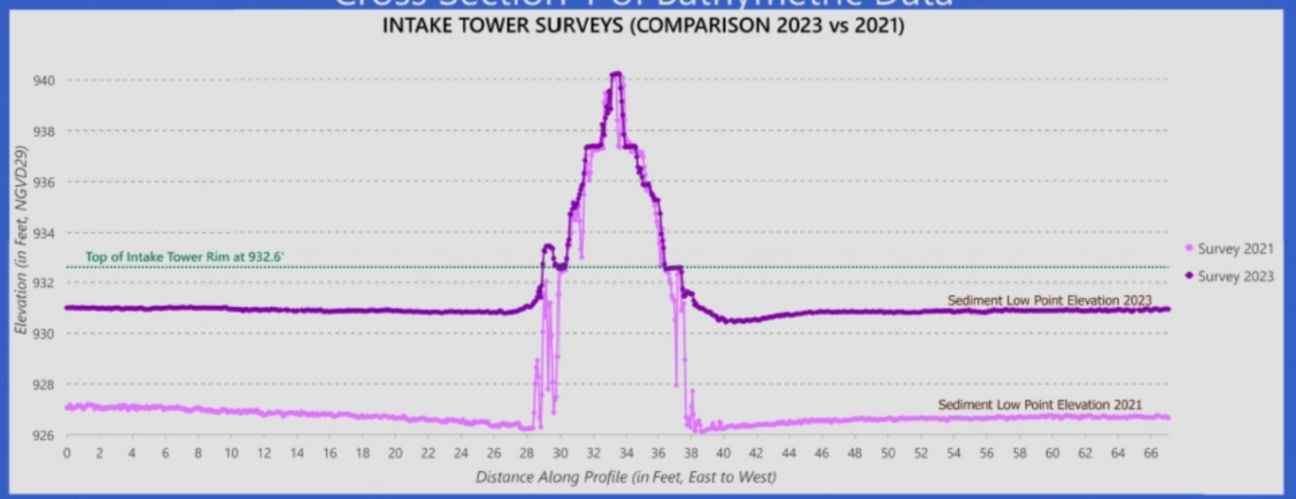




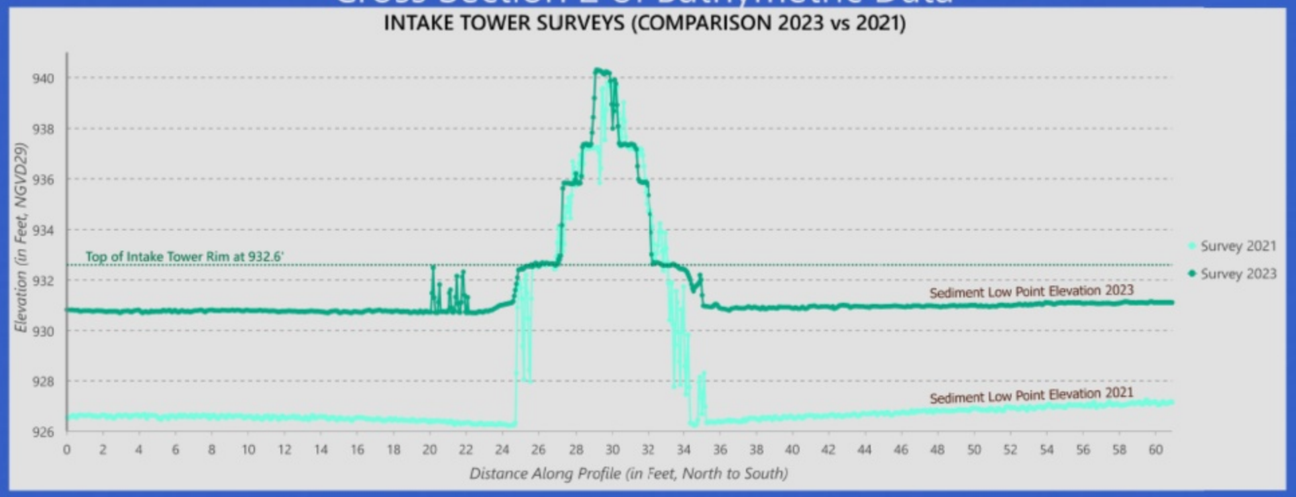
Santa Felicia Dam Current Risks

Ongoing Siltation in the Reservoir

Cross Section 1 of Bathymetric Data

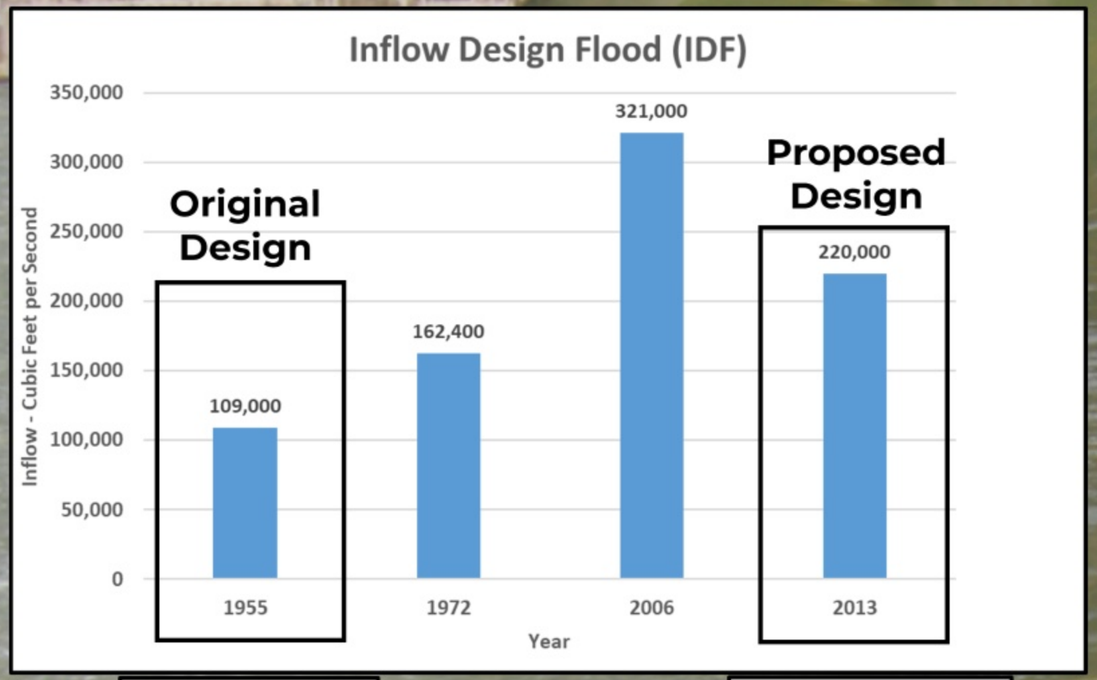


Cross Section 2 of Bathymetric Data



Santa Felicia Dam
Current Risks

Insufficient Spillway Capacity



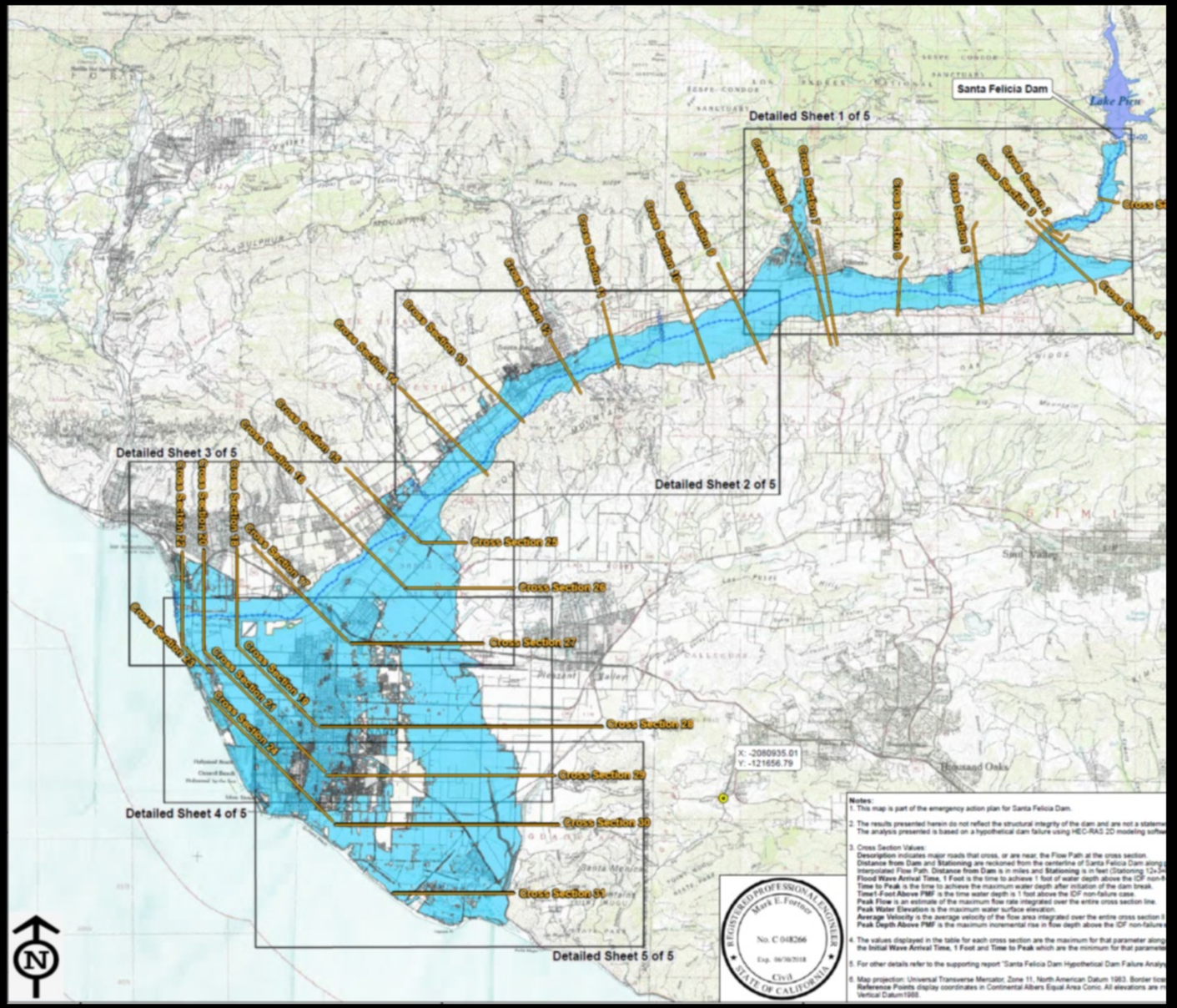
5 ft. Freeboard

2.5 ft. Freeboard

2022 Multi-Jurisdictional Hazard Mitigation Plan: Dam Failure - Highest Hazard of Concern

City/County	Structures	Population in Risk	Structure Replacement Costs
Unincorporated County	9,000	17,000	$6B
Thousand Oaks	1,000	4,000	$764M
Simi Valley	5,000	15,000	$3.1B
Santa Paula	4,000	12,000	$2.6B
San Buenaventura	2,000	5,000	$1.6B
Port Hueneme	6,000	19,000	$3.8B
Oxnard	38,000	169,000	$26B
Ojai	315	730	$167M
Moorpark	2,000	7,000	$2.6B
Fillmore	2,000	8,000	$1B
Camarillo	3,000	10,000	$3.5B

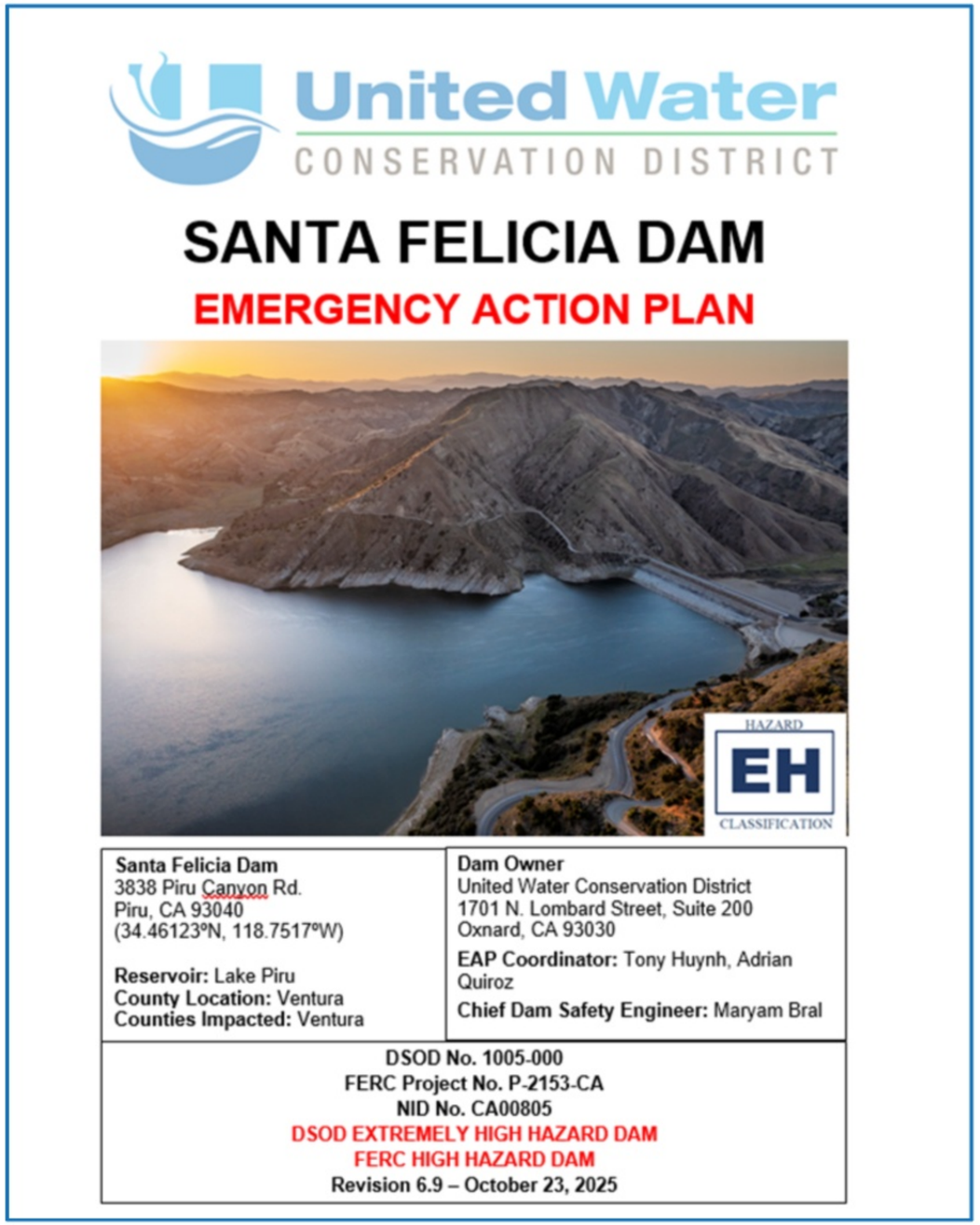
What would happen if the SFD Failed?



NBVC
Point Mugu
Google Earth
[Copyright imagery sources]

Emergency Action Plan and Public Outreach

- Training
- Drills, Seminars, and Exercises
- Public Outreach and Collaboration (DWR and Pyramid)
- Cybersecurity Considerations



Timeline

Once Project Funding is Secured

Outlet Works

Construction
Years 1-4

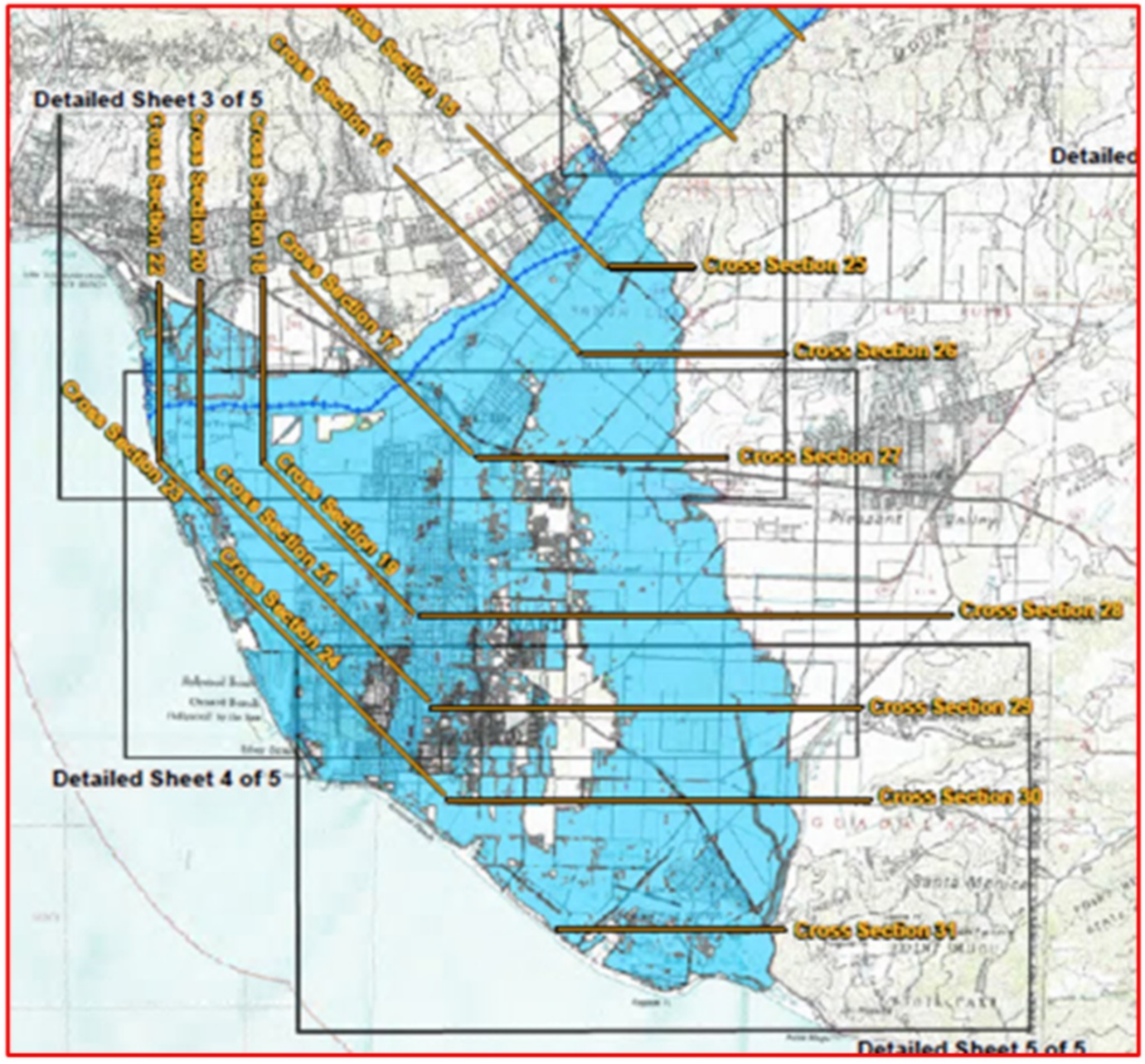
Completion
Year 5

Spillway

Bid Phase
Year 4

Construction
Years 5-8

Completion
Year 9


Detailed Sheet 3 of 5
Cross Section 15
Cross Section 16
Cross Section 22
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Cross Section 18
Cross Section 17
Cross Section 25
Cross Section 26
Cross Section 27
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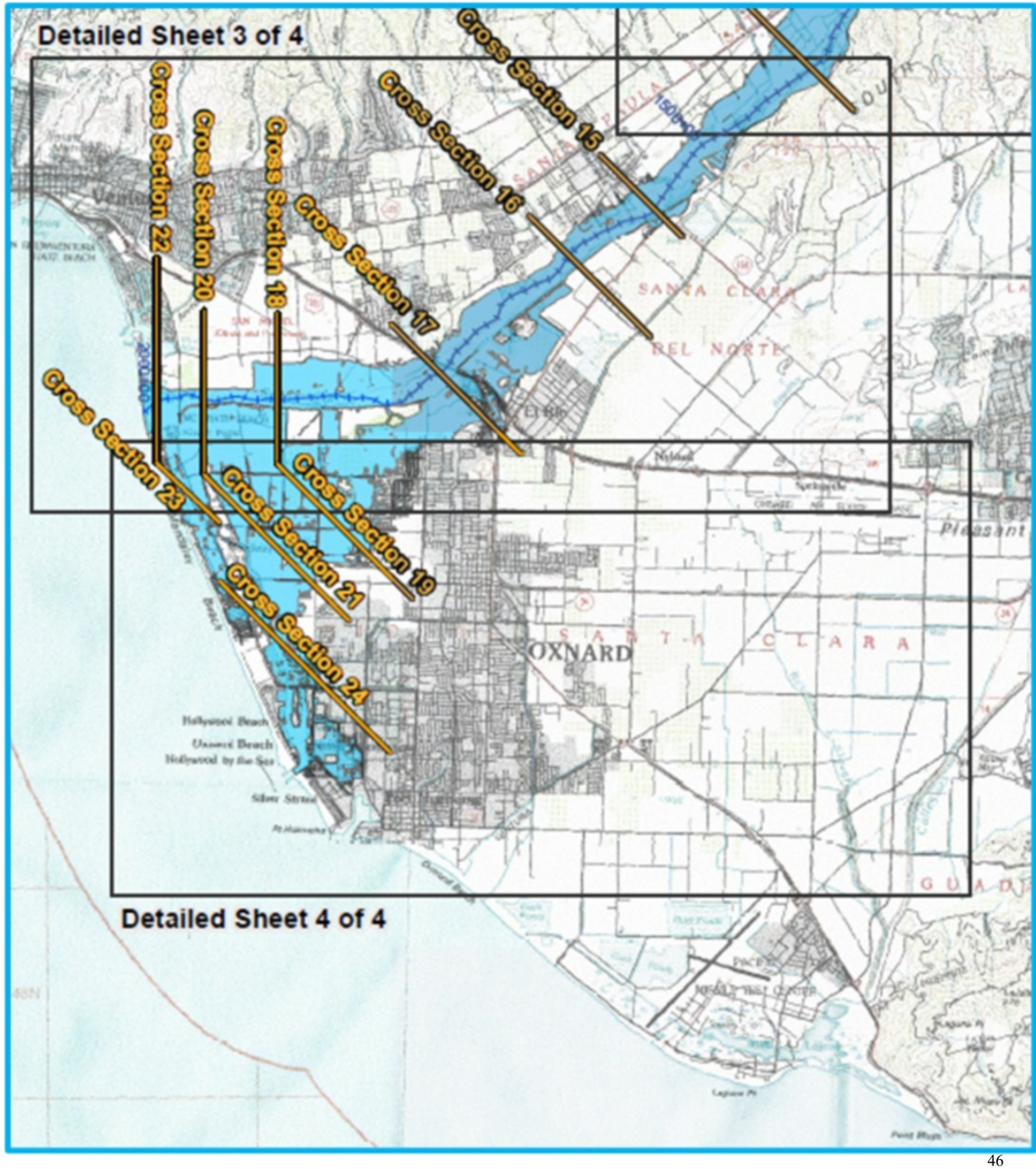
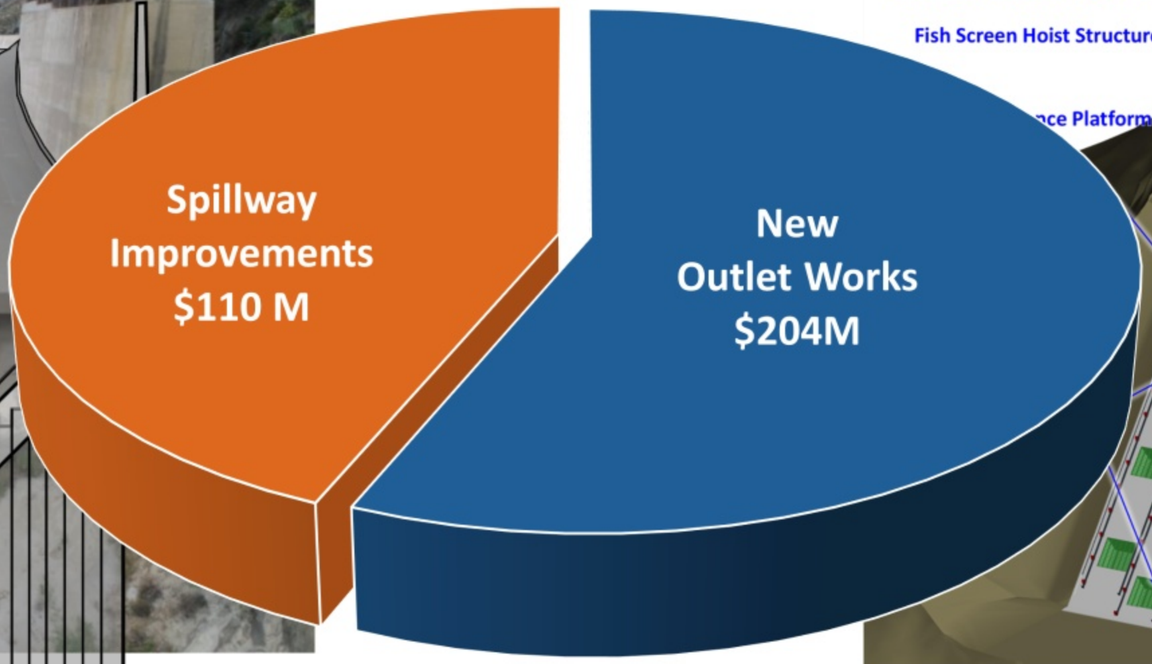
Detailed Sheet 4 of 5
Detailed Sheet 5 of 5

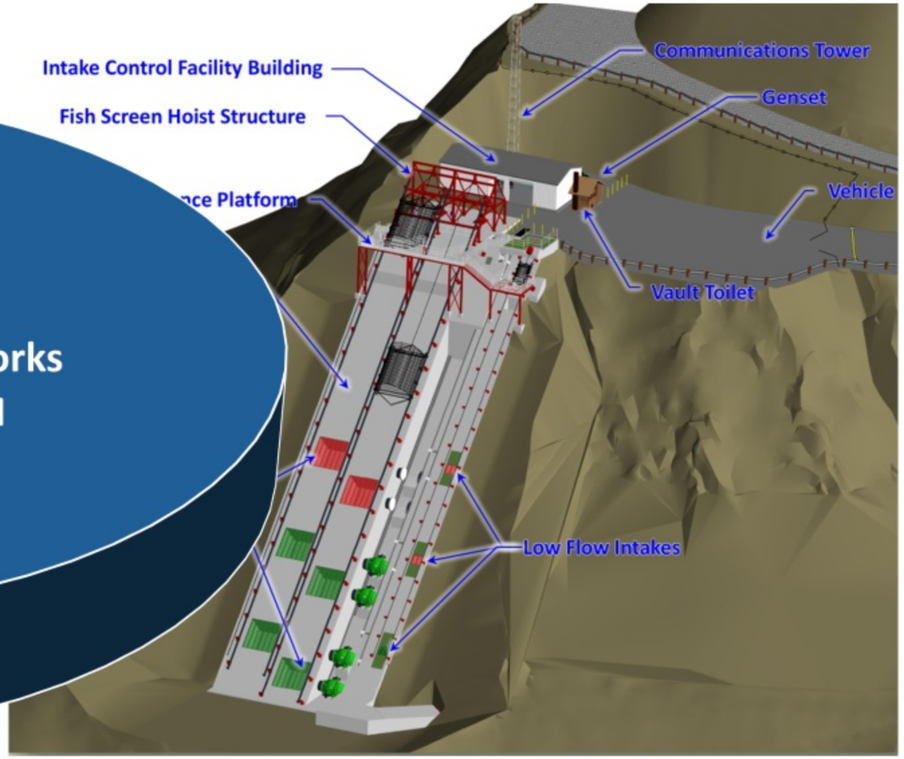

Detailed Sheet 3 of 4
Cross Section 15
Cross Section 16
Cross Section 22
Cross Section 20
Cross Section 18
Cross Section 17
Cross Section 23
Cross Section 21
Cross Section 19
Cross Section 24
OXNARD
Detailed Sheet 4 of 4

Flood Zone Impact Reductions: Oxnard

Impacts on the City of Oxnard from Extreme Flooding Upstream of Santa Felicia Dam	Prior to Project Implementation Flood Overtops Santa Felicia Dam Resulting in Dam Failure	Post Project Implementation Flood Safely Passed and No Santa Felicia Dam Failure
City of Oxnard Estimated Population Impacted	163,288	31,618
City of Oxnard Estimated Flooded Area (Acres)	14,119	2,734
City of Oxnard Estimated Infrastructure Damages ($)	$8.1B	$1.6B

Santa Felicia Dam SIP: Costs Breakdown

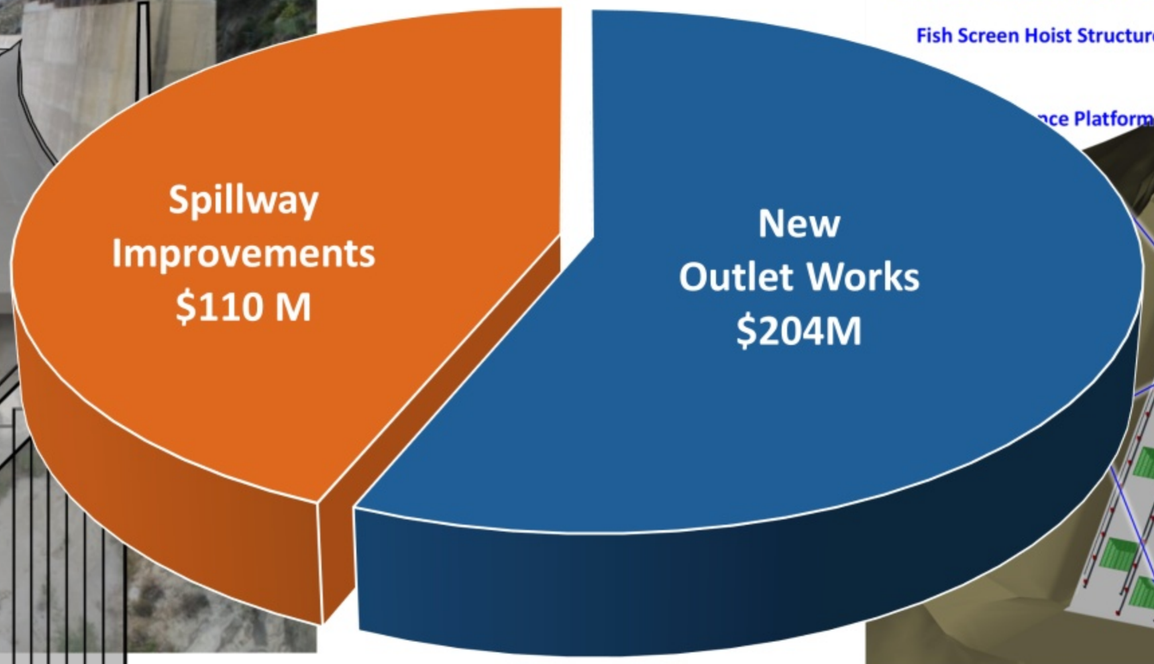


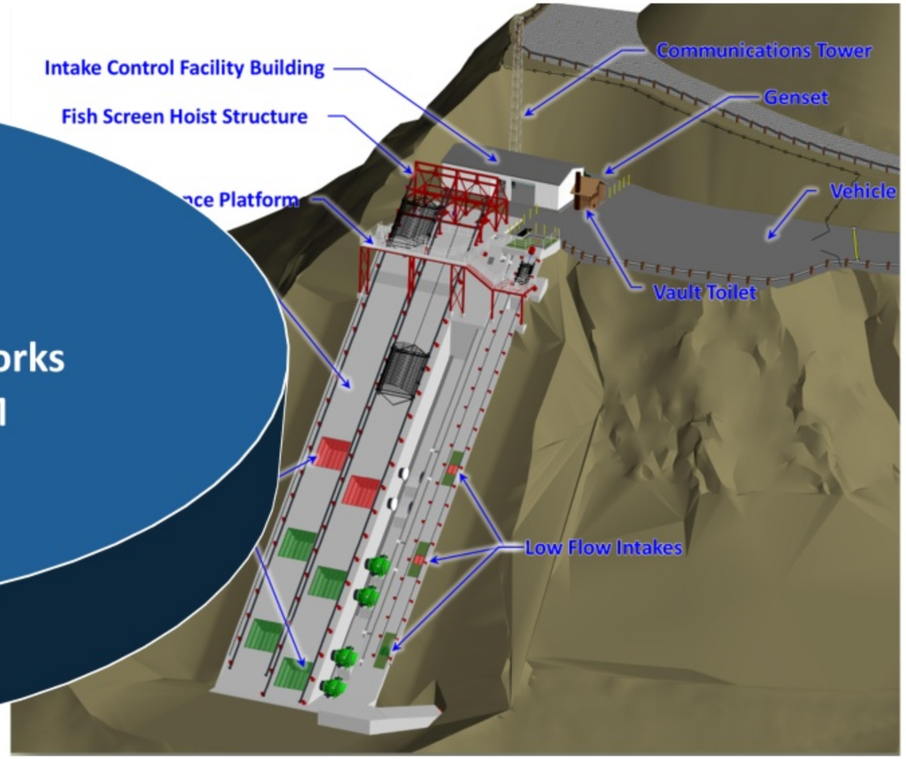


Total All-In Construction Cost: $314M*

*Including Construction, Construction Management, Design Services During Construction, Cost Escalation, Contingency

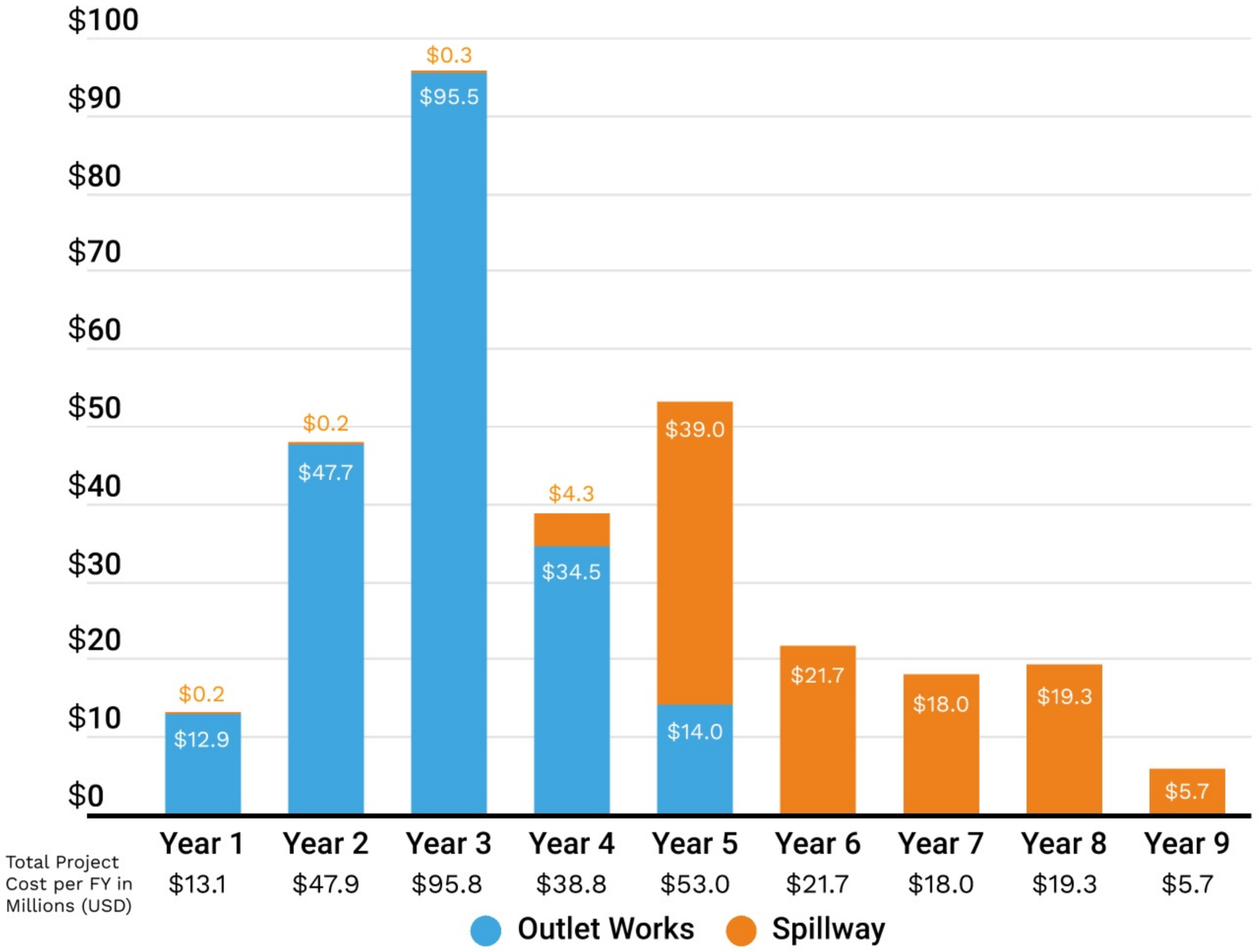
Santa Felicia Dam SIP: Costs Breakdown



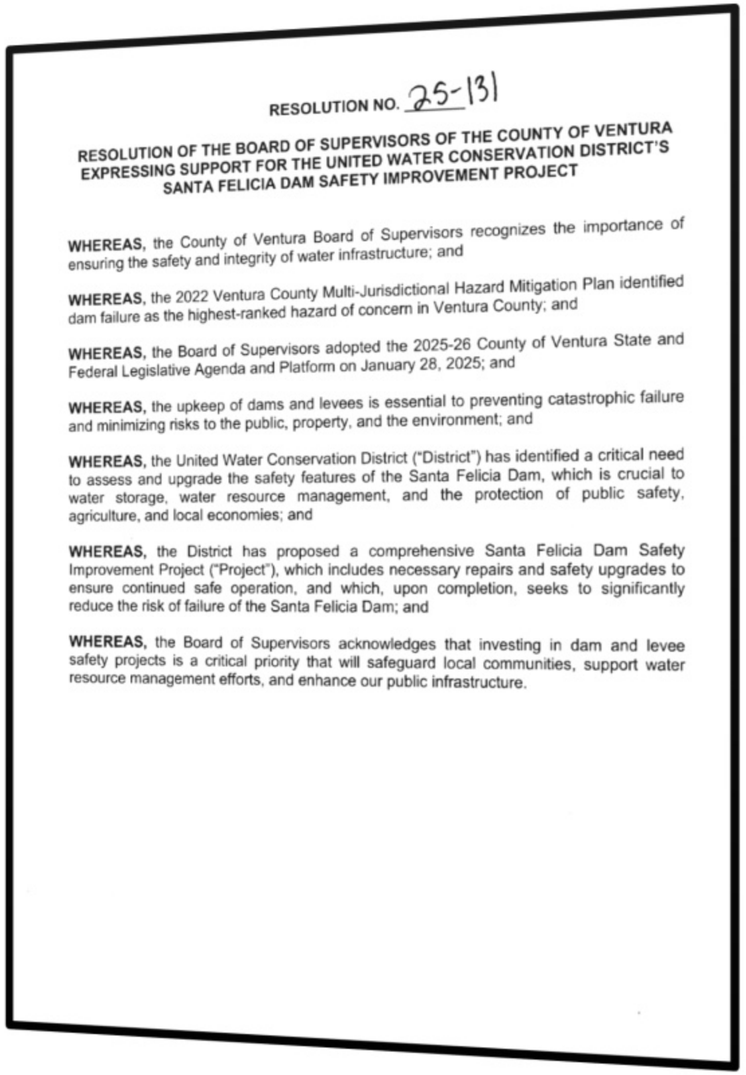


FEMA Grant Application Requesting
$17.4 million for Outlet Works
Construction

Building Safety:
Costs Across Time



2025 Ventura County Board of Supervisors Resolution



RESOLUTION NO. 25-131

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA EXPRESSING SUPPORT FOR THE UNITED WATER CONSERVATION DISTRICT'S SANTA FELICIA DAM SAFETY IMPROVEMENT PROJECT

WHEREAS, the County of Ventura Board of Supervisors recognizes the importance of ensuring the safety and integrity of water infrastructure; and

WHEREAS, the 2022 Ventura County Multi-Jurisdictional Hazard Mitigation Plan identified dam failure as the highest-ranked hazard of concern in Ventura County; and

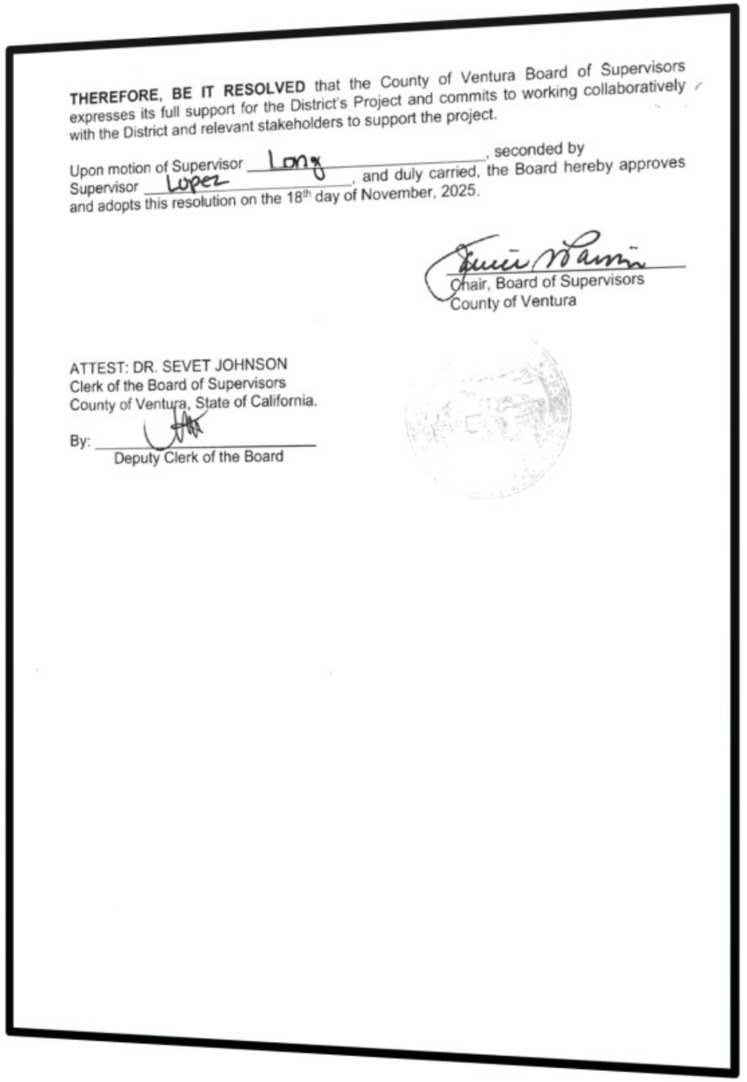
WHEREAS, the Board of Supervisors adopted the 2025-26 County of Ventura State and Federal Legislative Agenda and Platform on January 28, 2025; and

WHEREAS, the upkeep of dams and levees is essential to preventing catastrophic failure and minimizing risks to the public, property, and the environment; and

WHEREAS, the United Water Conservation District ("District") has identified a critical need to assess and upgrade the safety features of the Santa Felicia Dam, which is crucial to water storage, water resource management, and the protection of public safety, agriculture, and local economies; and

WHEREAS, the District has proposed a comprehensive Santa Felicia Dam Safety Improvement Project ("Project"), which includes necessary repairs and safety upgrades to ensure continued safe operation, and which, upon completion, seeks to significantly reduce the risk of failure of the Santa Felicia Dam; and

WHEREAS, the Board of Supervisors acknowledges that investing in dam and levee safety projects is a critical priority that will safeguard local communities, support water resource management efforts, and enhance our public infrastructure.



THEREFORE, BE IT RESOLVED that the County of Ventura Board of Supervisors expresses its full support for the District's Project and commits to working collaboratively with the District and relevant stakeholders to support the project.

Upon motion of Supervisor Long, seconded by Supervisor Lopez, and duly carried, the Board hereby approves and adopts this resolution on the 18th day of November, 2025.

Chair, Board of Supervisors
County of Ventura

ATTEST: DR. SEVET JOHNSON
Clerk of the Board of Supervisors
County of Ventura, State of California.

By: _____
Deputy Clerk of the Board

United Water
CONSERVATION DISTRICT
Questions?

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS AGENDA ITEM NO. I.1

DATE: March 17, 2026

TO: City Council

FROM: Luly Lopez, City Clerk, (805) 385-7805, luly.lopez@oxnard.org

SUBJECT: Appointment of Members to Serve on the City's Citizen Advisory Group (CAGs) Boards and Committees.

RECOMMENDATION

That the Mayor, with the approval of the City Council, make the following appointments:

1. To Measure O Citizen Oversight Committee: Alfonso Arroyo (neighborhood representative);
2. To Mobile Home Park Rent Review Board: Luis Armando Salazar (at-large);
3. To Parks, Recreation and Community Services Commission: Alfonso Arroyo (at-large);
4. To Planning Commission: Edgar Fraire (at-large);
5. To Senior Services Commission: Maria Magdalena Tapia (at-large); and
6. To Library Board: Sahara Pena, Thomas Christian Nielsen, Michelle D. Robledo-Canchola, Esthela Cazares, and Emily D. Ramsey (at-large);

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/aH9LhFUfp_E

BACKGROUND

Oxnard City Code section 2-36 states that the Mayor, with the approval of the City Council, shall appoint the members of each Citizen Advisory Group (CAG). The process is outlined in that provision, including nomination by each Councilmember congruent with his or her term in office. Nominees must also undergo background checks.

DISCUSSION

The following are some of the City's CAGs:

1. Measure O Citizen Oversight Committee
The Measure O Citizen Oversight Committee is appointed to review the use of Measure O revenues approved by the City Council. The Committee is made up of nine members with one member appointed by the Mayor to represent the City at large, six members appointed by Council District, one member active in a business organization representing the business community located in the City, and one member active in a Neighborhood Council or Neighborhood Association located in the City. Commissioners must reside in the City and be over the age of 18. For this purpose, Mayor Mc Arthur nominates Alfonso Arroyo to serve as the neighborhood representative, who has passed the City's formal background check procedures. Alfonso Arroyo serves as the Chair of the Rose Park Neighborhood Council.

2. Mobile Home Park Rent Review Board
The Mobile Home Park Rent Review Board (MPRRB) is in charge of collecting evidence and information, initiating

investigations, scheduling and conducting hearings or appeals, and issuing written findings and decisions to protect the mobile homeowners in the City from excessive rents and to protect their investment in their homes while at the same time providing for a fair return for mobile home park owners. The MPRRB is composed of five members at large who are not connected with the real estate or rental housing industry for their personal financial gain and who are not residents of, nor have any financial interest in, any mobile home or mobile home park. For this purpose, Mayor Mc Arthur nominates Luis Armando Salazar to serve at-large, who has passed the City's formal background check procedures.

3. Parks, Recreation and Community Services Commission (PRCSC)
The PRCSC is concerned with all matters pertaining to the parks, recreation and community services activities in the City. The PRCSC is composed of seven members, all of whom must reside in the City and be over the age of 18. For this purpose, Mayor Mc Arthur nominates Alfonso Arroyo to serve at-large, who has passed the City's formal background check procedures.

4. Planning Commission
The Planning Commission is charged with various functions and duties throughout the Oxnard City Code and the California Government Code, including preparing, reviewing and revising the City's General Plan; implementing that General Plan through various specific plans, zoning and subdivision ordinances; promoting the coordination of local plans and programs with the plans and programs of other public agencies; annually reviewing the City's capital improvement program for consistency with that General Plan; ensuring conformity with the General Plan for any real property acquired for public purposes or for any public building or structure constructed or authorized; and ensuring conformity with the General Plan for any real property disposed of or for any street vacated or abandoned. The Planning Commission is composed of seven members, all of whom must reside in the City and be over the age of 18. For this purpose, Mayor Mc Arthur nominates Edgar Fraire to serve at-large, who has passed the City's formal background check procedures.

5. Senior Services Commission (SSC)
Per their powers and duties, the SSC analyzes, defines and investigates issues and needs of the senior citizens in the City, develops and recommends solutions for problems affecting senior citizens to the City Council and other appropriate community organizations, and disseminates information and educational materials that will assist in enhancing the quality of life of the senior citizens and treatment of senior citizens. The SSC is composed of seven members, all of whom must reside in the City and have reached their 50th birthday. For this purpose, Mayor Mc Arthur nominates Maria Magdalena Tapia to serve at-large, who has passed the City's formal background check procedures.

6. Library Board
The Library Board is focused on recommending policies and programs related to the public library to the City Council, and representing the needs and views of the community to public library staff and the City Council. The Library Board is composed of five members, all of whom must reside in the City and be over the age of 18. In 2025, the City Council approved changes to the Library Board's structure to ensure full compliance with the California Education Code, including adjustments to the number of members on the Board, establishing three-year terms of office, and permitting members to serve three consecutive terms. The terms are staggered so that no more than two terms expire each year.

For this Board, Mayor Mc Arthur nominates Sahara Pena, Thomas Christian Nielsen, Michelle D. Robledo-Canchola, Esthela Cazares, and Emily D. Ramsey to serve at large, who have passed the City's formal background check procedures. Sahara Pena will serve a term expiring on June 30, 2026. Thomas Christian Nielsen and Michelle D. Robledo-Canchola will serve terms expiring on June 30, 2027. Esthela Cazares and Emily D. Ramsey will serve terms expiring on June 30, 2028.

Staff will return on a rolling basis with additional Mayor nominations to fill the remaining vacancies in the City's commissions, committees and boards.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promotes safe neighborhoods, encourages community engagement, and supports our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Luly Lopez, City Clerk

ATTACHMENTS

1. 03.17.26 Appointment of Members to Serve on the City's CAGs and Boards

Appointment of Members to Serve on the City's Citizen Advisory Groups (CAGs) Boards and Committees.

City Council

March 17, 2026

Luly A. López, City Clerk

CITY OF OXNARD CALIFORNIA

RECOMMENDATION

That the Mayor, with the approval of the City Council, make the following appointments:

1. To Measure O Citizen Oversight Committee: Alfonso Arroyo to serve as the neighborhood council or neighborhood association representative;
2. To Mobile Home Park Rent Review Board: Luis Armando Salazar to the Mobile Home Park Rent Review Board as an at-large member.
3. To Parks, Recreation and Community Services Commission: Alfonso Arroyo to serve at-large;
4. To Planning Commission: Edgar Fraire to serve at-large;
5. To Senior Services Commission: Maria Magdalena Tapia to serve at-large; and
6. To Library Board: Sahara Pena, Thomas Christian Nielsen, Michelle D. Robledo-Canchola, Esthela Cazares and Emily D. Ramsey to serve at-large.

MEASURE O CITIZEN OVERSIGHT COMMITTEE (MOCOC)	
Function	Reviews the use of Measure O revenues approved by the City Council.
Requirements	• 9 members • 6 appointed by District • 1 At-Large • 1 represents Business Community • 1 represents Neighborhood Council or Neighborhood Association • Must reside in the City and be over the age of 18.
Nomination	Mayor Mc Arthur nominates Alfonso Arroyo to represent a neighborhood council or neighborhood association

MOBILE HOME PARK RENT REVIEW BOARD	
Function	1. In charge of collecting evidence and information, initiating investigations, scheduling and conducting hearings or appeals. 2. In charge of issuing written findings and decisions to protect the mobilehome owners in the City from excessive rents and to protect their investment in their homes while at the same time providing for a fair return for mobilehome park owners. 3. The MPRRB members are not connected with the real estate or rental housing industry for their personal financial gain and who are not residents of, nor have any financial interest in any mobilehome or mobilehome park. 4. For this purpose, the Council nominates Ana Maria Van Hoven who has passed the City's formal background check procedures.
Requirements	Five members must reside in the City and be over age 18.
Nomination	Mayor Mc Arthur nominates Luis Armando Salazar to serve at-large

PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION	
Function	Focuses on items pertaining to the parks, recreation and community services activities in the City and serves as a liaison between the City Council and the community on such matters.
Requirements	7 members must reside in City and be over age 18
Nomination	Mayor Mc Arthur nominates Alfonso Arroyo to serve at-large

PLANNING COMMISSION	
Function	• Preparing, reviewing and revising General Plan • Implementing General Plan through various specific plans, zoning and subdivision ordinances • Promoting coordination of local plans and programs with the plans and programs of other public agencies • Annually reviewing City's capital improvement program for consistency with General Plan • Ensuring General Plan conformity for real property acquired/disposed of, public building/structure constructed, or street vacated/abandoned
Requirements	7 members must reside in City and be over age 18
Nomination	Mayor Mc Arthur nominates Edgar Fraire to serve at-large

SENIOR SERVICES COMMISSION (SSC)	
Function	Analyzes, defines and investigates issues and the needs of the senior citizens in the City
Requirements	• 7 members • Resident of the City • Must have reached their 50th birthday
Nomination	Mayor Mc Arthur nominates Maria Magdalena Tapia to serve at-large

LIBRARY BOARD	
Function	Focuses on recommending policies and programs related to the public library to the City Council, and represents the needs and views of the community to public library staff and City Council.
Requirements	5 members must reside in City and be over age 18
Nomination	Mayor Mc Arthur nominates: 1. Sahara pena; 2. Thomas Christian Nielsen; 3. Michelle D. Robledo-Canchola; 4. Esthela Cazares; and 5. Emily D. Ramsey to serve at-large

CITY OF OXNARD CALIFORNIA

THE END

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.1

DATE: March 17, 2026

TO: City Council

FROM: Luly Lopez, City Clerk, (805) 385-7805, luly.lopez@oxnard.org

SUBJECT: Approval of Oxnard City Council Minutes.

RECOMMENDATION

That the City Council approve the regular meeting minutes of March 3, 2026.

BACKGROUND

Approval of minutes.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Luly Lopez, City Clerk

ATTACHMENTS

1. Minutes of City Council March 3, 2026

MINUTES
OXNARD CITY COUNCIL
Regular Meeting
March 3, 2026

A. ROLL CALL, POSTING OF AGENDA

At 5:00 p.m., Mayor Luis A. Mc Arthur presided and called to order the regular meeting of the Oxnard City Council in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. Councilmembers Bert E. Perello, Michaela Perez, Gabriela Rodriguez, Aaron Starr, Gabriel Teran and Luis A. Mc Arthur were present. Councilwoman Gabriela Basua was absent. The City Clerk stated that the agenda was posted on Thursday, February 19, 2026, at the Library, City Hall kiosk, City Administrative Offices and on the website.

Staff members present were Alexander Nguyen, City Manager; Ashley Golden, Assistant City Manager; Eric Sonstegard, Assistant City Manager, Stephen Fischer, City Attorney; and Lourdes A. López, City Clerk.

CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comments were received. At 5:02 p.m., the City Council recessed into a closed session.

C. CLOSED SESSION (5:00 PM)

1. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
(Government Code Section
54956.9(d)(1))
Name of case: *Lopez v. City of Oxnard*
Ventura County Superior Court, Case No. 2025CUPA036995
Legislative Body: City Council

2. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
(Government Code Section
54956.9(d)(1))
Name of case: *Blanchard v. City of Oxnard*
Workers' Compensation Case Nos.: ADJ12840464, ADJ14148373, and ADJ14811664
Legislative Body: City Council

At 5:31 p.m., the City Council reconvened in an open session in the Council Chambers. The City Attorney announced that there are no reportable action out of closed session.

At 5:31 p.m., Councilwoman Gabriela Basua was present.

D. APPOINTMENT ITEMS (5:30 PM)

1. SUBJECT: Presentation of the 2025 State of the Region Report published by the Ventura County Civic Alliance.

David Maron of the Civic Alliance gave a report. Discussion ensued among the Council and Mr. Maron.

E. OPENING CEREMONIES (6:00 PM)

At 6:26 p.m., Mayor Luis A. Mc Arthur presided and called to order the regular meeting of the Oxnard City Council concurrently with the Oxnard Housing Authority in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. Councilmembers Gabriela Basua, Bert E. Perello, Michaela Perez, Gabriela Rodriguez, Aaron Starr, Gabriel Teran and Mayor Luis A. Mc Arthur were present. The City Clerk stated that the agenda was posted on Thursday, February 19, 2026 at the Library, City Hall kiosk, City Administrative Offices and on the website.

The meeting opened with the pledge of allegiance to the flag of the United States led by Ernesto Reyes-Vasquez, a student at Del Sol High School. Mayor Mc Arthur called for a moment of silence in recognition of the ongoing conflicts around the world. Councilmember Perello added that the tribute should also honor fallen service members and affected civilians.

Staff members present were Alexander Nguyen, City Manager; Eric Sonstegard, Assistant City Manager, Stephen Fischer, City Attorney; Elle McCarron, Assistant City Attorney; Javier Chagoyen-Lázaro, Chief Financial Officer; Michael Wolfe, Public Works Director and Lourdes A. López, City Clerk.

F. CEREMONIAL ITEMS

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

Public comments were received from Jeanette and Greg Runyon.

H. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The Assistant City Manager Sonstegard comment on the upcoming spring float tours.

I. CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY/FINANCING AUTHORITY BUSINESS/COMMITTEE REPORTS

The members of the Council provided brief announcements regarding various activities.

Mayor Pro Tem asked if we could recognize the Oxnard Police Explorers at an upcoming City Council meeting for achieving 3rd place overall at the Riverside Police Department Explorer Competition.

1. City Clerk Department
SUBJECT: Appointment of Member to Serve on the City's Parks, Recreation and Community Services Commission.
RECOMMENDATION: That the Mayor, with the approval of the City Council, appoint Rodrigo Zaragoza to the Parks, Recreation and Community Services Commission to represent District 6.

Public comment was received from Deirdre Frank.

It was moved by Mayor Mc Arthur, seconded by Councilman Starr, to approve the appointment of Rodrigo Zaragoza to the Parks, Recreation and Community Services Commission. VOTE: Basua, Perello, Rodriguez, Starr, Teran and Mc Arthur voted in favor. The motion carried 7-0.

J. REVIEW OF INFORMATION/CONSENT AGENDA

Item No. L-3 was reviewed and discussed among the Council and staff

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

Written comments were received from Ronald Arruejo regarding Item No. L-6.

L. INFORMATION/CONSENT AGENDA

1. City Clerk Department
SUBJECT: Approval of Oxnard City Council Minutes.
RECOMMENDATION: That the City Council approved the regular meeting minutes of February 17, 2026.

3. Finance Department
SUBJECT: Monthly Investment Report for the period ending January 31, 2026.
RECOMMENDATION: That the City Council receive and file the monthly investment report. This is an information item

(This item did not originate in Committee.)

5. Public Works Department
SUBJECT: Amend Approval of Term Date to Agreement 32600264 with Carollo Engineers, Inc. for Construction Management services for the Secondary Sedimentation Tank Mechanical Equipment Replacement Phase II Project PW 26-21.

RECOMMENDATION: That the City Council amend the approval of the term date of Agreement 32600264 with Carollo Engineers, Inc. to a term of two years, from January 6, 2026, to January 5, 2028.

(This item did not originate in Committee as this item was previously approved by the City Council on January 6, 2026)

6. Public Works Department
SUBJECT: Adoption of Ordinance No. 3075 Cross-Connection Control and Backflow Prevention.
RECOMMENDATION: That the City Council adopt **Ordinance No. 3075** entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING ARTICLE IV OF CHAPTER 22 OF THE CITY CODE IN ITS ENTIRETY PERTAINING TO THE REGULATION OF CROSS-CONNECTION AND BACKFLOW STANDARDS."

(This item did not originate in Committee as it is a continuation of an item previously approved by the City Council on February 3, 2026.)

7. Public Works Department
SUBJECT: Public Project Agreement 32600321 with Paveco Construction, Inc. for Citywide Sidewalk Repairs Project, Specification No. PW 26-07.
RECOMMENDATION: That the City Council approve and authorize:

1. A total of $933,043.00 in Project funds for the Citywide Sidewalk Repairs Project, Specification No. PW 26-07;
2. The Mayor to execute an Agreement with Paveco Construction, Inc. in the amount of $717,725.00 for the Project and approve a Project contingency amount of $143,545.00 (20%) with Paveco Construction, Inc. for a total not to exceed value of $861,270.00 for the Project; and
3. A Project allocation amount of $71,773.00 (~10%) for engineering, inspection, survey and project management.

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Consent Item Nos. L-1, L-5, L-6 and L-7
It was moved by Mayor Pro Tem Teran, seconded by Councilwoman Rodriguez, to approve the Information/Consent items as presented. VOTE: Perez, Rodriguez, Starr, Teran, Basua, Perello and Mc Arthur voted in favor. The motion carried 7-0.

Consent Item No. L-2 and L-4*
*Consent Item L-2 and L-4 will be listed in the Oxnard Housing Authority minutes.

Consent Item No. L-3
Chief Financial Officer presented and was available to answer questions. Discussion ensued among the Council and staff. This was a receive and file. No action was required.

OXNARD HOUSING AUTHORITY

At 7:20 p.m., the joint meeting with the Oxnard Housing Authority concluded.

M. PUBLIC HEARINGS

N. REPORTS

1. City Manager Department
SUBJECT: Wooden Gateway Sweepstakes Program.
RECOMMENDATION: That the City Council authorize the Purchasing Agent to donate five (5) surplus wooden gateway signs in accordance with the Wooden Gateway Sweepstakes Program Guidelines.

(This item did not originate in Committee.)

No public comments were received. The Mayor stated that he will be submitting an application on behalf of the City. Discussion ensued among the Council and staff.

It was moved by Councilman Starr, seconded by Mayor Pro Tem Teran, to approve the recommended action. VOTE: Rodriguez, Starr, Teran, Basua, Perello, Perez and Mc Arthur voted in favor. The motion carried 7-0.

2. Housing Department
SUBJECT: Exclusive Negotiation Agreement Between the City of Oxnard and Dynamic Real Estate Partners, LLC.
RECOMMENDATION: That the City Council authorize the Mayor to execute an Exclusive Negotiation Agreement with Dynamic Real Estate Partners, LLC (A-8611) regarding an undeveloped site (APN: 132-0-033-010) located between U.S. 101 and Riverpark Boulevard, West of the East Vineyard Avenue and Riverpark Boulevard intersection (Property).

(This item did not originate in Committee.)

No public comments were received.

It was moved by Mayor Pro Tem Teran, seconded by Councilwoman Perez, to approve the recommended action. VOTE: Starr, Teran, Basua, Perello, Perez, Rodriguez and Mc Arthur voted in favor. The motion carried 7-0.

3. Public Works Department

SUBJECT: Ratify an Emergency Order and Approve a Public Project Agreement with Toro Enterprises, Inc. for Two Emergency Repairs on a Water Main Near 800 E Pleasant Valley Rd in an amount not to exceed $260,000.

RECOMMENDATION: That the City Council review and ratify the following:

1. The Director of Public Works' emergency order to dispense with public bidding requirements pursuant to Public Contract Code section 22050, to make emergency repairs to the City's water distribution system;
2. Authorize the City Manager to execute an emergency Public Project Agreement with Toro Enterprises, Inc. for a total amount not to exceed $260,000.00 for Two Emergency Repairs on a Water Main near 800 E Pleasant Valley Rd; and
3. The Director of Public Works' declaration of the termination of the emergency order to dispense with public bidding requirements pursuant to Public Contract Code section 22050, to make emergency repairs to the City's water distribution system.

(This item did not originate in Committee.)

No public comments were received.

The Public Works Director and Assistant City Attorney McCarron presented and were available to answer questions. The Public Works Director noted that Toro's original estimate did not include the shoring component. Staff will return to City Council once the final invoice has been received. Discussed ensued among the Council and staff.

It was moved by Councilmember Perello, seconded by Mayor Pro Tem Teran, to approve the recommended action. VOTE: Teran, Basua, Perello, Perez, Rodriguez, Starr and Mc Arthur voted in favor. The motion carried 7-0.

O. ADJOURNMENT

There being no further business on the agenda, and without objection, Mayor Mc Arthur adjourned the meeting at 7:47 p.m.

_____ _____

LOURDES A. LÓPEZ
City Clerk

LUIS A. MC ARTHUR
Mayor

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.2

DATE: March 17, 2026

TO: Housing Authority

FROM: Luly Lopez, City Clerk, (805) 385-7805, luly.lopez@oxnard.org

SUBJECT: Approval of Oxnard Housing Authority Minutes.

RECOMMENDATION

That the Oxnard Housing Authority Board of Commissioners approve the regular meeting minutes of March 3, 2026.

BACKGROUND

Approval of minutes.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Luly Lopez, City Clerk

ATTACHMENTS

1. Housing Authority minutes of March 3, 2026

MINUTES
OXNARD HOUSING AUTHORITY
Regular Meeting
March 3, 2026

A. ROLL CALL, POSTING OF AGENDA

At 6:26 p.m., Chair Luis A. Mc Arthur presided and called to order the regular meeting of the Oxnard Housing Authority concurrently with the Oxnard City Council in the City Hall Council Chambers at 305 W. Third Street, Oxnard, California. Commissioners Gabriela Basua, Bert E. Perello, Michaela Perez, Jose Andrade, Gabriela Rodriguez, Aaron Starr, Gabriel Teran and Chair Luis A. Mc Arthur were present. Commissioners Francisco Vega were absent. The Secretary Designate stated that the agenda was posted on Thursday, February 19, 2026 at the Library, City Hall kiosk, City Administrative Offices and on the website.

CONSIDERATION OF TELECONFERENCE PARTICIPATION PURSUANT TO ASSEMBLY BILL 2449

B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

C. CLOSED SESSION

D. APPOINTMENT ITEMS

E. OPENING CEREMONIES (6:00 PM)

The meeting opened with the pledge of allegiance to the flag of the United States led by Ernesto Reyes-Vasquez a student at Del Sol High School. Chair Mc Arthur called for a moment of silence in recognition of the ongoing conflicts around the world. Commissioner Perello added that the tribute should also honor fallen service members and affected civilians.

Staff members present were Alexander Nguyen, Executive Secretary, Stephen Fischer, General Counsel and Lourdes A. López, Secretary Designate.

F. CEREMONIAL ITEMS

G. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA AND NON-ACTION ITEMS

H. REPORT OF EXECUTIVE DIRECTOR

I. HOUSING AUTHORITY BUSINESS/COMMITTEE REPORTS

J. REVIEW OF INFORMATION/CONSENT AGENDA

K. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA

L. INFORMATION/CONSENT AGENDA

2. City Clerk Department
SUBJECT: Approval of Oxnard Housing Authority Minutes.
RECOMMENDATION: That the Oxnard Housing Authority Board of Commissioners approve the regular meeting minutes of February 17, 2026.

4. Housing Department
SUBJECT: Oxnard Housing Authority's Monthly Investment Report.
RECOMMENDATION: That the Oxnard Housing Authority Board of Commissioners receive and file the monthly investment report for the period ending January 2026.

(This item did not originate in Committee.)

Consent Item No. L-2 and L-4
It was moved by Vice Chair Teran, seconded by Chair Mc Arthur, to approve the Information/Consent Items as presented. VOTE: Andrade, Basua, Perello, Perez, Rodriguez, Starr, Teran and Mc Arthur. The motion carried 8-0. Commissioner Vega was absent.

OXNARD CITY COUNCIL

At 7:20 p.m., the joint meeting with the Oxnard City Council concluded.

M. PUBLIC HEARINGS

N. REPORTS

O. ADJOURNMENT

There being no further business on the agenda, and without objection, Chair Mc Arthur adjourned the meeting at 7:20 p.m.

_____ _____

LOURDES A. LÓPEZ
Secretary Designate

LUIS A. MC ARTHUR
Chair

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.3

DATE: March 17, 2026

TO: City Council

FROM: Jeff Pengilley, Community Development Director, (805) 385-8208, jeff.pengilley@oxnard.org

SUBJECT: City of Oxnard 2025 General Plan Annual Progress Report.

RECOMMENDATION

That the Oxnard City Council receive and file the City of Oxnard 2025 General Plan and Housing Element Annual Progress Report.

(This item did not originate in Committee.)

BACKGROUND

Government Code section 65400(a)(2) mandates the preparation and filing of an annual report with the legislative body regarding the status of a city's or county General Plan. In accordance with this requirement, this item is being presented to the City Council and the public to provide information regarding the implementation of the General Plan within the City of Oxnard. The General Plan Annual Progress Report and Housing Element Annual Progress Report must then be submitted to the Governor's Office of Land Use and Climate Innovation (LCI) (formerly the Office of Planning and Research (OPR)) and the State Department of Housing and Community Development (HCD) by April 1st of each year.

This City Council staff report consists of two separate reports, the General Plan Annual Progress Report (Attachment 1) and the Housing Element Annual Progress Report (Attachment 1, Exhibit 2):

1. The General Plan Annual Progress Report is a text-based report without any standard form or format dictated by LCI or HCD.
2. The Housing Element Annual Progress Report (Attachment 1, Exhibit 2) is prepared using standardized spreadsheet-based forms provided by HCD. Staff do not have the ability to change the format or readability of this document. Users can zoom into the PDF data, or for simplicity, the report is also posted on the City's website, though zooming will still be required: https://www.oxnard.gov/wp-content/uploads/pdfs/departments/community-development/long-range-planning/2025-annual-report.pdf

The General Plan Annual Progress Report details the steps the City is taking to implement the 2030 General Plan. Given that the 2021-2029 6th-Cycle Amended Housing Element ("Housing Element") is part of the General Plan, the General Plan Annual Progress Report also looks at progress made to construct housing units identified in the Housing Element, as well as the City's progress towards meeting the goals, policies and programs within the Housing Element.

DISCUSSION

The City of Oxnard 2025 General Plan Annual Progress Report and Housing Element Annual Progress Report provide an overview of the City's General Plan and Zoning Ordinance Amendments that are currently in process or were completed in 2025, as well as an inventory of the 2030 General Plan Amendment history ("Development Projects"). The report also highlights some of the Long Range Planning & Sustainability Department projects undertaken in 2025, such as an

analysis of 2025 State legislative mandates, execution of the South Oxnard Connect, Transit Oriented Development Specific Plan, inclusionary housing ordinance and inclusionary housing fee study update, the Local Coastal Program update, and Climate Action and Adaptation Plan (CAAP) implementation.

In 2025, there were four pending General Plan Amendments and one adopted General Plan Amendment for the Teal Club Development. Exhibit 1 of Attachment 1 presents a summary of all twenty (20) adopted General Plan Amendments since the adoption of the 2030 General Plan. The General Plan, as amended through 2025, complies with the LCI General Plan Guidelines. It also highlights some of the major development projects including: the Sakioka Specific Plan, RiverPark Specific Plan buildout, the Village (Wagon Wheel) Development project buildout and projects within the affordable housing additive zones.

In addition, as required by state law, the General Plan Annual Progress Report includes a discussion regarding the City's progress in meeting its share of the regional housing needs allocation (RHNA) and efforts to promote housing development. Oxnard was allocated 8,549 units in the 2021 to 2029 RHNA cycle. This includes statistics on Accessory Dwelling Units and residential Planning Division and Building Division permit data. In summary, in 2025 the Planning Division approved 104 units, building permits were issued for 245 units, and 731 certificates of occupancy were issued for residential units, inclusive of Accessory Dwelling Units.

A summary of housing development activity by affordability category is provided in the General Plan Annual Progress Report Table 3 of Attachment 1. In summary, in 2025, the City permitted the following units in these income categories:

- Very Low Income (50% of Area Median Income - AMI) - 29 units
- Low Income (80% AMI) - 75 units
- Moderate Income (120% AMI) - 8 units
- Above Moderate Income (+120% AMI) - 133 units
- Total Units in 2025 - 245 units

The 245 units permitted in 2025 bring the total units to date for this housing cycle to 1,988, or 23.25% of our RHNA allocation. During the remaining years of this cycle, an additional 6,561 units are needed to hit the City's allocation. A detailed compilation of housing development activity is included in the Housing Element Annual Progress Report (Attachment 1, Exhibit 2).

STRATEGIC PRIORITIES

This agenda item is a routine operational item and does not relate to the four strategic plans adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no fiscal impact associated with this staff report.

COMMITTEE OUTCOME

This item did not originate in Committee as it is a routine operational item. Pursuant to State law this item is to be presented to the public and City Council annually, as an informational item for discussion only.

Prepared by: Kathleen Mallory, Planning & Sustainability Manager, Joe Pearson II, AICP, Planning & Environmental Services Manager

ATTACHMENTS

1. 2025 General Plan Annual Progress Report

City of Oxnard
2025 General Plan Annual Progress Report

Prepared by:

Community Development Department – Planning Division

214 S. C Street

Oxnard, CA 93030

Submitted to the City of Oxnard - City Council, March 17, 2026

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Introduction

Government Code Section 65400 requires the City to annually prepare a report regarding the status of the City's 2030 General Plan (General Plan) and progress in its implementation (General Plan Progress Report) and provide the General Plan Progress Report to the Governor's Office of Land Use and Climate Innovation(LCI)(formerly the Office of Planning and Research (OPR)) and the Department of Housing and Community Development (HCD). The General Plan Progress Report provides for the annual review of the General Plan to assess the level of implementation and effectiveness of the General Plan as a guide for orderly growth and development, preservation and conservation of open space land and natural resources, and the efficient expenditure of public funds. This General Plan Progress Report summarizes the General Plan implementation progress for 2025. The General Plan Progress Report also provides information regarding the City's progress in meeting its share of regional housing needs.

Pursuant to State law, this report must be submitted to the City Council, the Governor's Office of Land Use and Climate Innovation (LCI) and HCD by April 1st of each year. The Annual Progress Report includes the following elements:

1. Overview of General Plan background and status, including a summary of recently completed and active General Plan Amendments;
2. Summary of recently completed and active Zoning Text amendments, and Long Range Planning Projects currently being implemented;
3. Summary of 2025 Active Development Projects of Interest; and
4. Review of the City's progress in meeting the regional housing need allocation objectives.

Overview of General Plan Background and Amendments

The General Plan is the City's official policy that sets out a vision to guide future development in the City. Local governments are required to keep their General Plans current and internally consistent, and City actions must be consistent with this plan. Although General Plans must be kept current, there is no specific requirement that a local government update the General Plan on a prescribed timeline, with the exception of the Housing Element, which is formally required to be updated every eight years. As detailed below, the City's 2021-2029 Amended Housing Element was adopted on October 4, 2022 ("Housing Element"). The Oxnard General Plan was adopted in October 2011. Specifically, Chapter 9 "Implementation" of the General Plan lays out the implementation goals and policies of the General Plan. As outlined in Exhibit 2 many of the goals and policies will remain ongoing until 2030. Additionally, specific to housing, Chapter G of the Housing Element outlines the goals, policies, and programs that will guide the City's efforts in meeting the Regional Housing Needs Assessment (RHNA) and related current and future housing needs. The 2025 Annual Report will look at the progress towards the goals, policies

and programs of the Housing Element. Each Housing Element program and its implementation status are summarized in Exhibit 2 (HCD Table D).

General Plan Amendments in 2025

During 2025, the City approved one General Plan Amendment for the Teal Club Specific Plan Project. Exhibit 1, attached to this report, summarizes the General Plan Amendments since adoption of the City's 2030 General Plan.

Teal Club Specific Plan Project (Planning and Zoning Permit No. 15-620-03), Located in area bounded by Doris Avenue on the north, Patterson Road on the west, Teal Club Road on the south, and Ventura Road on the east: This Specific Plan includes a request for 990 residential units of varying density, single-family, townhomes, condominium, and apartment units; 24 acres, community park; 8 acres public/semi public use; 4 acres of mixed use, retail, commercial; 10 acres of Business/Research Park. This project also includes the adoption of a Teal Club Specific Plan (TCSP) and Pre-Zoning that would allow for the annexation of a 174.6-acre collection of seven agricultural parcels (known locally as “Teal Club”) to the City. Additional parcels south of Teal Club Road would also be annexed into the City, and include a mix of vacant land and residential development with ancillary vehicle storage and shop uses. The City prepared and released a Draft Environmental Impact Report (EIR) for the TCSP. A 60-day public comment period was provided. The project was presented to the Planning Commission on November 21, 2024, who made a recommendation for approval to City Council. On April 15, 2025, City Council approved the General Plan Amendment and associated permit. The approval of the project is still subject to approval of the Annexation of the property to the City by LAFCo. Staff is currently working with the applicant to prepare the application for LAFCo, however no date has been set for submission to LAFCo.

General Plan Amendments in Process in 2025

Maulhardt/Stiles NECSP Sub-Neighborhood Plan (Planning and Zoning Permit No. 21-620-04), Located at the Northeastern Corner of Rose Ave and Camino Del Sol (APN: 214-0-020-615; & 625): The project proposes to create a Sub-Neighborhood Plan under the Northeast Community Specific Plan that would create the framework for a future development of approximately 500-950 residential units and approximately 40,000 square feet commercial development on the 56 acres project site. The proposed Tentative Tract Map proposes to create 14 master lots. The project will also provide for approximately 11.05 acres of improved park areas, including a 5.4 acre expansion of East Village Park. Staff has kicked off the environmental review process and the Notice of Preparation was sent out for public review from February 13, 2025 to March 17, 2025. The City has reviewed the comments and is working with the applicant team to prepare the Draft Environmental Impact Report for release in the first half of 2026.

Rio Del Valle Campus Expansion Master Plan (Planning and Zoning Permit No. 23-620-02), Located at 3100 North Rose Avenue (APN: 144-0-110-445 & -650): The project consists of a southern expansion area and improvements to the existing campus. The southern expansion area will accommodate classroom and athletic field expansions and a new transportation and parking facility, relocated from a previous antiquated facility on Vineyard Avenue. Together, with the existing campus area, the expansion area will constitute the new campus of Rio Del Valle Middle School. In order to allow for the proposed

expansion the existing campus and southern expansion area must be annexed into the City of Oxnard, which requires the General Plan Amendment to add the property to the 2030 General Plan. Staff is currently working with the School District and their design team on finalizing the plans. It is expected that this will proceed to the Planning Commission and City Council in 2026.

Oxnard Fire Station 3 (Planning and Zoning Permit Number 24-620-03), Located at 150 Hill Street (APN 203-0-120-130): The project consist of the demolition of an existing 1-story fire station (Oxnard Fire Station 3) and construct a new 2-story 11,750 square foot fire station on an existing 0.66 acre parcel. The proposed project includes a General Plan Amendment to change the land use designation from Residential Low Medium (RLM) to Public Semi Public(PSP). It is expected that this will proceed to the Planning Commission and City Council in 2026.

Harrison Avenue Apartments (Planning and Zoning Permit Number 25-620-01), Located at 145-155 North Harrison Avenue (APNs: 201-0-113-105; 201-0-113-120; 201-0-113-130; 201-0-113-150; and 201-0-113-160): The project consists of the construction of a new 96 unit 100 percent affordable housing apartment complex. Due to the general plan and zoning designations on the three westernmost parcels being inconsistent with residential development, the project would require an amendment to the 2030 General Plan and a zone change. To allow for this project, the General Plan will need to change from Industrial Limited (ILM) to Commercial General (CG) and the zoning will need to change from Limited Manufacturing (M-L) to General Commercial - Planned Development - Affordable Housing Discretionary (C-2-PD-AHD) for the three westernmost parcels. It is expected that this will proceed to the Planning Commission and City Council in 2026.

Summary of recently completed and active Zoning Text Amendments:

Zoning Text Amendments in 2025

Industrial Code Matrix Text Amendment (Planning and Zoning Permit No. 25-580-01 (Zoning Text Amendment): An amendment to the Oxnard City Code Chapter 16 (Zoning Code) to include “Agricultural and Construction Vehicles Sales with incidental repair and service” use to OCC Chapter 16, Article III, Section 16-163 (Industrial Land Uses by Zone: Industrial Land Uses Matrix) for areas zoned Heavy Manufacturing (M-2) as a permitted use. This request was approved by the City Council on October 21, 2025.

Accessory Dwelling Unit Ordinance and Zone Text Amendment (Planning and Zoning Permit No. 25-580-02 (Zoning Text Amendment): The Zone Text Amendment (ZTA) updated the Oxnard City Code (OCC) to comply with current Accessory Dwelling Unit (ADU) state laws, including those recently signed into law in 2025. In addition to the ADU language updates, the amendments include other minor revisions to other zoning code sections for internal consistency, clarification, and clean-up. These generally include modifying the Residential Zones by consolidating repetitive permit requirements section and referencing the Permit Procedures Section, changing the Development Design Review (DDR) Permit requirement for a new single-family residence and manufactured single-family in the land use matrix to a permitted use, and clarification of the permit modification procedures. This request was

approved by the City Council on December 16, 2025, with the Second Reading on January 6, 2026. The updated ADU ordinance has been submitted to HCD for review and approval, however, is currently in effect as of February 2026.

Zoning Text Amendments in process in 2025

Freeway Adjacent Billboard Ordinance Amendment (Planning and Zoning Permit No. 24-580-02 (Zoning Text Amendment)): A request to modify the Oxnard City Code Section 16-609(B)(1) to allow Freeway Adjacent Electronic Billboards within the Rose Santa Clara Specific Plan between Paseo Mercado (to the West) and Santa Clara Avenue (to the East) on non city owned property. This amendment with the associated permits would allow for the construction of a new Freeway Adjacent Billboard subject to City Council approval.

Summary of Long Range Planning & Sustainability Projects Being Implemented

Analysis of 2025 State Legislation

The Long Range Planning & Sustainability Department is evaluating the various legislative requirements adopted in 2025. In this analysis of regulatory requirements focus has been on planning, housing, climate, transit, and sustainability, and coastal regulations. In the coming year, the City will utilize these regulatory requirements to develop a comprehensive and integrated solution in preparing the forthcoming South Oxnard Connect, Transit Oriented Development Specific Plan, updating the City's inclusionary housing ordinance, and updating the City's Local Coastal Program. Through staff's evaluation and analysis it is envisioned that compliance with state requirements will necessitate updates to the Oxnard Municipal Code (OMC).

South Oxnard Connect, Transit Oriented Development Specific Plan

In mid-2024, the City was awarded a Regional Early Action Planning (REAP 2.0) grant from Southern California Association of Governments (SCAG) in the amount of $1,075,807 to develop a Transit-Oriented Development/High Quality Transit Corridor (TOD/HQTC) Specific Plan in up to four areas in the City. Due to State of California budget delays the City was not authorized to begin the project until early-2025.

The intent of the Specific Plan was to prepare a plan that integrated housing, land use, and transportation to develop a holistic policy approach to address climate resiliency and land use and implement Housing Element Programs 19, 27, and 31. The plan will also help to implement the City Council approved Climate Action and Adaptation Plan (CAAP - 2022) which aims to reduce reliance on vehicles since transportation is the largest generator or greenhouse gas (GHG) in the CIty. In June 2025, through a competitive request for proposals process, Gruen and Associates was selected to prepare the plan in four (4) areas of the CIty.

To accomplish Housing Element programs, advance a City Council goal of improving South Oxnard, and meet the SCAG grant timeline which requires plan adoption by Dec. 31, 2026, in late August 2025 the

grant amount and study area was reduced to $645,270 and one (1) Specific Plan area, respectively. The South Oxnard Connect Specific Plan project will develop a land use strategy that will facilitate mixed-income housing capacity in proximity to the Gold Coast Transit District (GCTD) approved High Quality Transit Corridor (HQTC) route within the project boundary area. This involves the identification, development and implementation of strategies to facilitate transit oriented and associated supporting land uses.

Other fundamental objectives include:

- Reducing vehicle miles traveled (VMTs) by reducing reliance on cars;
- Facilitating development that balances residential and commercial uses, while respectfully integrating with the surrounding neighborhood fabric in order to create vibrant communities; and
- Supporting economic growth and facilitating catalytic growth by identifying and encouraging viable land uses to facilitate financial investment and opportunity to promote growth, pride and connection that strengthens the local and entire community.

Inclusionary Housing Ordinance Update (Planning & Zoning Permit No. 23-580-01):

As recommended in Program 10 of the City's Housing Element, in 2022 the City began updating the City's inclusionary housing ordinance. The existing ordinance requires for-sale developments to provide 10% of dwelling units as affordable to low-income households, and rental developments provide at least 5% of dwelling units as affordable for very-low income households and 5% as affordable to low-income households.

The update process included community outreach, surveys, and in November 2022 staff presented policy options to the City's Community Services, Public Safety, Housing & Development Committee ("Committee"). A draft inclusionary ordinance was considered by the Planning Commission in April 2023.

In late-2023, staff determined that a legal opinion from the State of California Attorney General was needed to clarify how the City's affordable housing overlay program, State density bonus law, and the City's inclusionary housing ordinance work in tandem to produce affordable housing.

The City submitted a formal request In mid-2024 and received the Attorney General's response in April 2025. The opinion stated that units awarded through the State Density Bonus program may not be subject to affordability restrictions,as doing so would conflict with the State Law's preemptive formula for calculating how many density bonus units are awarded per affordable unit under state law.

In late 2025, the City resumed efforts to update the inclusionary housing ordinance and the related inclusionary housing fee study ("fee study"). The fee study was originally identified in the City's Development Impact Fee Study scope of work and is being prepared by Harris & Associates under contract beginning in June 2024. Work efforts on both the ordinance and fee study will proceed in 2026.

Local Coastal Program (LCP) Update (Planning & Zoning (PZ) Permit Nos. 24-410-01; PZ 24-620-01; PZ 24-620-02; PZ 24-570-01; and PZ 24-580-01)

The California Coastal Act of 1976 requires that the City prepare and implement a LCP to protect natural and man-made coastal resources and maximize public access to the shorelines. The City's LCP was certified by the California Coastal Commission (CCC) in 1982. Recently, California Senate Bill (SB) 272, adopted in 2023, established that these plans should incorporate Sea Level Rise (SLR) and identify adaptation strategies that address rising threats and concerns of climate change, and guide development in the coastal zone with policy directives for future development and protection of coastal resources.

In 2019, the City produced draft documents as part of the Local Coastal Program update, including a SLR Vulnerability Assessment and Fiscal Impact Report and SLR Adaptation Strategy Report. However, in 2015 and then again in 2018, the California Coastal Commission signaled that their SLR policy guidance would be revised, and the City paused its LCP work in order to incorporate the new SLR guidance. In 2024, the California Coastal Commission released updated SLR rise Policy Guidance, which allowed the city to re-initiate work on the LCP update.

In February 2024, the City's consultant (Dudek Consultants) began work to update the City's LCP, which includes the City's Coastal Land Use Plan (LUP) and Local Implementation Plan (LIP)/Coastal Zoning Ordinance. Since the kickoff meeting with the community in May 2024, virtual and in person community meetings have occurred in December 2025 to secure public input on the documents.

Much of the LCP work effort in 2025 focused on understanding the extent of and preparing for SLR, through evaluation of modeling data to predict the extent of SLR. The United States Geological Service (USGS) Coastal Storm Modeling System (CoSMoS), version 3.0 was utilized for SLR and flood modeling because it has the most up-to-date and detailed information, and is recommended by the California Coastal Commission. The City studied multiple vulnerability scenarios and then used the data to create adaptation plans.

At the October 28, 2025, Community Services, Public Safety, Housing & Development Committee meeting, the Committee received a presentation on the City's update to the LCP. The presentation briefly covered the background and history of the City's LCP, the City's approach to monitor SLR, identification of vulnerabilities within each of the four (4) coastal Planning Areas (PA's), outlined adaptation strategies for each of the PA's, and summarized the next steps in the LCP update process. Following the Committee meeting, the same presentation was provided to the public during a Nov. 19, 2025 community meeting. Feedback and input received during these meetings will help inform the LCP update process. The impact of the various hazard vulnerabilities by PA's and the costs and benefits associated with adaptation strategies will be presented to the City Council along with coastal policies in 2026.

<u>City of Oxnard Climate Action and Adaptation Plan (CAAP)</u>

On December 7, 2022, the City Council approved the City's first CAAP. A CAAP is a plan for reducing GHGs that contribute to global climate change, and for adapting to the anticipated effects of climate change. The CAAP had two primary objectives:

1. To reduce GHG emissions through the implementation of reduction measures to meet or exceed reduction targets mandated by the State of California via Senate Bill 32 (SB 32), which calls for a statewide reduction of GHG emissions to 40 percent below 1990 levels by 2030; and

2. To enhance the community's resilience to a changing climate by addressing the vulnerabilities and risks that are expected to occur as a result of those impacts.

One of the primary ways to achieve the CAAP goals is to continue securing 100% green energy from the city's energy provider, the Clean Power Alliance (CPA). In addition to participating in appropriate CPA decarbonization programs.

In June 2022, the City Council authorized the City Manager to enter into a Memorandum of Understanding (MOU) with CPA to participate in CPA's Power Ready Program, a program facilitating the installation and operation of a solar and battery storage facility on a City-owned building located at 214 South C Street (Service Center). In December 2024, City Council approved the CPA's Power Ready Site Lease Agreement, which facilitates the contractual agreement between Coast Energy and the City to construct, operate, and maintain the Power Ready system at the Service Center. Construction of the Power Ready system is planned for 2026.

In 2024 the City was granted $250,000 through CPA's Energized Communities Program to construct Electric Vehicle (EV) charging for either fleet or public operations. Facilitation of this program occurred in 2025 and will continue through 2026.

In addition to the procurement of clean energy, the CAAP identifies transportation as one of Oxnard's largest emitting sectors, and therefore the transition towards zero-emission transportation as another primary way to achieve the CAAP goals. In 2024, the City proactively took steps to evaluate funding and regulatory approaches to expand the network of EV charging stations to support current EV users while encouraging new EV adoption.

In 2025, a major CAAP inter-departmental work effort included developing a City contracting model to hire a qualified EV charging vendor to expand EV charging infrastructure on city-owned properties for public charging, such as City parks and municipal buildings, and City charging for fleet vehicles at fleet destinations. Through a Franchise Agreement, the City will select and hire a vendor who will design, own, install, operate, and maintain EV charging stations on municipal properties and fleet destinations at no cost to the City. This procurement will aid the City in transitioning its fleet of combustion engine vehicles to EV, complying with the State's Advanced Clean Fleet Regulation and providing accessible EV charging for current and future EV users. Staff's work efforts in 2026 will advance the EV procurement.

Lastly, through membership with the Local Government for Sustainability (ICLEI) network, the City is taking proactive steps towards monitoring the status and progress of its CAAP goals and programs, including GHG reporting and tracking. As an ICLEI member the City joins a global network of cities committed to climate action and sustainable development and gains access to tools (i.e., ClearPath 2.0 GHG modeling tool), peer support, and global platforms to help implement local sustainability initiatives.

Summary of 2025 Active Developments of Interest

In 2025, the City saw a significant number of projects completed, as many of the projects approved over the last few years have started construction. Many of these developments were located within the larger developments in the City, such as the Wagon Wheel project, Riverpark developments, and on Housing Element Additive Zone sites in 2025. Also, throughout the City there continues to be an increase in the

demand for Accessory Dwelling Units. As each of these are identified in the General Plan, a brief summary of the progress made in each area in 2025 has been provided below.

Village Specific Plan (a.k.a. “Wagon Wheel “)

In January 2009, the Oxnard City Council approved the entitlement permits for the Village Specific Plan to guide future development on the 62-acre project site. The Village Specific Plan provides infrastructure plans, guidelines, standards, and regulations for up to 1,500 dwelling units, 50,300 square feet of commercial development, and related roads, parking, and transit parking. The Village Specific Plan has been developed over time, with completion of the Village Family Apartment (120-units affordable to lower income households) in 2016, Wagon Wheel Junction (mixed-use 219-units and 15,990 sf. commercial) in 2019, Town Square (mixed use 448-unit residential with 80 of the units restricted for moderate income and 34,310 sf of commercial) in 2024, and various lots within Oxford Flats (96-unit condominium), Park Place (111-unit condominiums), Park Place II (33-unit condominiums), and Mayfair (88-unit condominiums) in 2020 through 2025. The applicant team has indicated plans to bring forward plans for Park Place III (125-unit condominiums) in 2026.

Sakioka Farm Specific Plan

On June 16, 2020, City Council approved a Development Agreement between the City of Oxnard, Sakioka Farms and AMS Craig, LLC; and a Tentative Tract Map, which subdivided the 430 acre area within the Sakioka Farms Business Park Specific Plan into 129 lots with new roads and sidewalks, stormwater management, landscape, and associated utilities. In addition to the Amazon and Arctic Cold Storage Developments which are completed and operational, the 101 Logistics development, which consists of four industrial buildings totalling 778,720 square feet, is currently under construction.

RiverPark Specific Plan

In September 2002, the City Council approved the entitlement permits for the RPSP to guide future development on the 702-acre project site. The original RPSP allowed for the phased development of 2,805 dwelling units and 2,485,000 square feet of commercial development (including approximately 221,000 square feet of existing office development, prior to the adoption of the RPSP). The original RPSP was developed following the design principles of the New Urbanism and Smart Growth movements, which emphasized the importance of mixed land uses in close proximity, communities scaled for pedestrian walkability; limiting the need for automobile usage; higher density development, and the importance of physical design. The buildout of RiverPark has been underway ever since. In 2025, the landing area of RiverPark saw the completion of Chick-Fil-a, a multi-tenant building with a drive-through Starbucks, Shake Shack, and the Towneplace Marriott hotel. The Springhill hotel is currently going through its final inspections with it expected to be operational early 2026.

In 2020, the applicant team submitted a request for an amendment to the RPSP, that would allow for the development of up to 1,025 additional residential units under the RPSP, in exchange for a reduction of up to approximately 562,457 square feet of non-residential development potential in accordance with specified development scenarios. The Project was approved by the City Council on March 15, 2022. The first project resulting from this approval was the 333-unit Fore Apartments at RiverPark project which completed construction at the end of 2025. The second 280-unit project referred to as "The Pointe”, was

approved and submitted for building plan check at the end of 2025. An additional 412 unit project was contemplated under the recent amendment, however that has not yet been submitted

Housing Element Additive Zone Sites

To accommodate affordable housing on sites identified in Supplement 1 of the 2022-2029 Housing Element, the City amended the zone on approximately 63 parcels to include an affordable housing additive zone (-AHP and -AHD) on top of the existing zoning to allow development of 30 dwelling units per acre. The new additive zones have proven to be successful and several housing projects have been approved under the program. For example, on Housing Element Site 1 the Lockwood Senior Apartments (173 lower-income units) and the Lockwood 2 Senior Apartment (168 lower-income units) were approved under the additive zone program and were under construction in 2025. In 2024 the City also rezoned a 5.17 acre site (Lockwood 3, 2151 Lockwood Street) located north of Site 1 to add a Housing Element affordable housing zoning designation onto a Business Research Park (BRP) property and approved 234 units on the new site. Lockwood 3 has been revised to a 100 percent affordable project and was submitted for building plan check at the end of 2025. In 2025, the Harrison Avenue Apartments was submitted, but is currently incomplete. The Harrison Avenue Apartments includes the construction of 96 units, which are currently planned to be 100 percent affordable. As the property includes the use of property not covered by the additive zone, the project includes a Zone Change and General Plan Amendment which will apply the additive zone to the additional properties.

Accessory Dwelling Units

Permitting activity for accessory dwelling units (ADU) has increased significantly. State law revisions in 2017 and 2019 led to revisions to the development standards for these units in 2019 and 2020. The Ordinance Amendments, in compliance with State law, made it easier to obtain permits for ADUs by reducing fees and parking requirements, allowing for multiple ADUs on each lot, and creating an expedited process for converting existing permitted space (e.g., in a garage or detached accessory structure) into an accessory dwelling unit. The number of ADUs permitted in 2020 was more than double the number of permits issued in 2019, with further increases in 2021 and 2022. In December 2025 (effective Feb. 2026) the City amended the ADU ordinance to implement Housing Element Programs 6 and 27 and comply with current state ADU legislation.

In 2025, 244 ADUs were issued a building permit, and 174 units were constructed and occupied. The Housing Element projects the development of 283 ADUs during the 2021-2029 Housing Element Cycle. As a result of the City's updates to the ADU ordinance and ongoing City promotion of ADUs, over 800 permits have been issued for the construction of ADUs and 469 have been constructed. Therefore, the City has met the Housing Element ADU projection of 283, and will significantly exceed that projection by the end of the Housing Element cycle on October 15, 2029.

Table 1

Annual ADU Statistics (Units)

Year	Planning Applications Received	Entitlements Granted	Building Permit Applications Received	Building Permits Issued	Final Inspection/CO
2013	0	0	0	0	0

Year	Planning Applications Received	Entitlements Granted	Building Permit Applications Received	Building Permits Issued	Final Inspection/CO
2014	1	0	0	0	0
2015	0	1	0	0	0
2016	0	0	1	0	0
2017	17	2	3	0	0
2018	44	25	20	4	1
2019	50	55	30	13	3
2020	129	123	111	27	9
2021	176	157	106	63	14
2022	327	338	335	75	61
2023	110*	111*	167	191	73
2024	N/A	N/A	347	251	134
2025	N/A	N/A	314	244	174
Total	**811**	**855**	**1,434**	**868**	**469**

*In April 2023, in order to help streamline the ADU permitting process, Planning no longer required separate planning application and entitlements. Planning review is now completed concurrent with the Building department review.

A Review Of The City's Progress In Meeting The Regional Housing Need Allocation (RHNA) Objectives

State law requires all regional councils of government to determine the existing and projected housing need for its region. The City of Oxnard is in the region covered by the Southern California Association of Governments (SCAG). For each Housing Element planning cycle, SCAG is required to determine the share of the regional housing that needs to be allocated to each city and unincorporated county areas within the SCAG region. This is called the Regional Housing Need Assessment (RHNA) allocation. The City of Oxnard's Housing Element was adopted by the Oxnard City Council on October 4, 2022 and certified by the State of California, Department of Housing and Community Development (HCD) on October 25, 2022.

The City prepares an Annual Progress Report that documents achievements in meeting the objectives of the City's Housing Element. This Annual Progress Report provides HCD with an update on building activity during the Housing Element cycle and progress made to implement approved Housing Element programs. This year's Annual Progress Report includes housing data for the 2025 calendar year. It also includes the status of adopted Housing Element programs. The Annual Progress Report is submitted using a template provided by HCD. These forms are provided in Exhibit 2 (HCD Tables A, A2, B, and D).

<u>Planning and Building Permit Activity in 2025</u>

As shown in Table 3 below, planning entitlements were granted for a total of 104 residential units in 2025. Building permits were issued for a total of 245 residential units in 2025. Of these units, 244 units were from ADUs. The remainder was a single Family Dwelling. A Certificate of Occupancy was granted for a total of 731 dwelling units in 2025.

Table 2
Planning and Building Permit Activity in 2025

	Planning Entitlements	Building Permits	Certificates of Occupancy
Single Family Dwellings	1	1	20
Multi Family/Apartments	101	0	536
Accessory Dwelling Units	2 (included in SFD)	244	174
Total	104	245	731

Methodology and Reporting Requirement for Determining Affordability

To categorize the affordability of housing units that were issued building permits, both median household income and the cost of the new housing units are taken into account. According to the U.S. Department of Housing and Urban Development (HUD), the annual median family income for a family of four in Ventura County in 2025 was $131,300 Affordable housing is generally defined as housing on which the occupant is paying no more than 30 percent of gross income for housing costs, including utilities. Based on this, the maximum monthly affordable housing payment for a family of four making median income would be $3,282.50.

City of Oxnard's Progress in Meeting Housing Need

A summary of development activity by affordability category is provided in Table 4 below, as compared against the assigned RHNA targets for the 2021-2029 6th Cycle Housing Element. A total of 8,549 dwelling units were allocated to the City of Oxnard for 2021 to 2029. In 2025, 245 units were issued building permits. Approximately, forty-five (45%) percent of the units issued building permits in 2025 met the criteria for placement in the lower-income and moderate income household categories while the remaining dwelling units (55%) were categorized as dwellings affordable to above moderate households.

Table 3
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

Income Level	RHNA Allocation by Income Level	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date (all years)	Total Remaining RHNA by Income Level	Percent Completed
Very Low	1,840	4	101	38	72	29					244	1,596	13.26%
Low	1,071	7	78	173	398	75					731	340	68.25%
Moderate	1,538	15	3	46	15	8					87	1,451	5.66%
Above Moderate	4,100	58	88	384	263	133					926	3,174	22.59%
Total RHNA	8,549												
Total Units		84	270	641	748	245	0	0	0	0	1988	6,561	23.25%

Conclusion

This General Plan Annual Progress Report has been prepared in compliance with Government Code Section 65400. The Report is to be provided to the Oxnard City Council at a public meeting on March 17, 2026, and it will be submitted to the Governor's Office of Land Use and Climate Innovation and the Department of Housing and Community Development by April 1, 2026.

Exhibits

1. General Plan Amendments (As of December 31, 2025)

2. 2025 City of Oxnard Housing Element Annual Report/HCD Excel Table

Exhibit 1

General Plan Amendments (As of December 31, 2025)

Amendment Number	Adoption Date	City Case No.	General Plan Amendment Project Name	GPA Adopting Reso. No.
1	10/11/2011	10-620-01	Adoption of 2030 General Plan	14,118
2	6/12/2012	10-620-02	GPA for 2006-2014 Housing Element	14,236
3	7/9/2013	13-620-01	GPA/Amend Housing Element AAHOP	14,424
4	9/9/2014	14-620-01	Change of Land Use Designation from Industrial Business and Research Park to Commercial General	14,684
5	12/9/2014	14-620-02	Repeal Las Cortas Specific Plan	14,708
6	1/26/2016	15-620-02	Change of Land Use Designation from Industrial Light to Industrial Limited	14,890
7	6/7/2016	16-620-01	Update Sustainability, Infrastructure, and Hazards Goals and Policies	14,925
8	12/13/2016	16-620-03	Creation of Urban Village Process	14,981
9	12/13/2016	16-620-02	Creation of new Community Development Goals to address the SB 244 provisions for the Nyeland Acres Community	14,983
10	12/13/2016	15-620-04	Adoption of 2013-2021 Housing Element	14,982
11	10/10/2017	17-620-02	Mid Cycle 2013-2021 Housing Element Update	15,060
12	12/12/2017	17-620-03	Designation of Annexed School Property as SCH	15,074

13	1/30/2018	17-620-04	Costco Fuel Station	15,086
14	7/16/2019	18-620-01	Adoption of Downtown Code (replace the existing "Central Business District" land use designation with two new designations, "Downtown" and "Downtown Edge" and update references to these land use designations within the general plan.)	15,252
15	2/4/2020	17-620-01	Rio Urbana Housing Project (approved Subject to LAFCO)	15,299/15,315
16	10/5/2021	21-620-02 and 21-620-03	Adoption of 2021-2029 Housing Element and text and map changes to the General Plan Land Use Element	15,490
17	4/19/2022	20-620-02	Change of Land Use Designation from Industrial Business and Research Park to Residential Medium	15,564
18	10/4/2022	21-620-03	Adoption of 2021-2029 Amended Housing Element	15,635
19	12/7/2022	22-620-01	Amendment to Safety Element of General Plan	15, 653
20	4/15/2025	15-620-03	Teal Club Specific Plan	15,855

Please Start Here

General Information	
Jurisidiction Name	Oxnard
Reporting Calendar Year	2025
Contact Information	
First Name	Jeff
Last Name	Pengilley
Title	Community Development Director
Email	jeff.pengilley@oxnard.org
Phone	8053858208
Mailing Address	
Street Address	214 South C Street
City	Oxnard
Zipcode	93030

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

Click here to download APR Instructions

Click here to add rows to a table. If you add too many rows, you may select a cell in the row you wish to remove and type ctrl + d.

v_02_19_26

Optional: This runs a macro which checks to ensure all required fields are filled out. The macro will create two files saved in the same directory this APR file is saved in. One file will be a copy of the APR with highlighted cells which require information. The other file will be list of the problematic cells, along with a description of the nature of the error.

Optional: Save before running. This copies data on Table A2, and creates another workbook with the table split across 4 tabs, each of which can fit onto a single page for easier printing. Running this macro will remove the comments on the column headers, which contain the instructions. Do not save the APR file after running in order to preserve comments once it is

Optional: This macro identifies dates entered that occurred outside of the reporting year. RHNA credit is only given for building permits issued during the reporting year.

Link to the online system: https://hcd.my.site.com/hcdconnect

Toggles formatting that turns cells green/yellow/red based on data validation rules.

Submittal Instructions

Please save your file as Jurisdictionname2025 (no spaces). Example: the City of San Luis Obispo would save their file as SanLuisObispo2025

Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:

1. **Online Annual Progress Reporting System - Please see the link to the online system to the left.** This allows you to upload the completed APR form into directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. *Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.*

2. **Email -** If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables.

Data is auto-populated based on data entered in Tables A, A2, C, and D

Jurisdiction	Oxnard	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	2
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	1
Very Low	Deed Restricted	0
	Non-Deed Restricted	26
Low	Deed Restricted	0
	Non-Deed Restricted	75
Moderate	Deed Restricted	0
	Non-Deed Restricted	8
Above Moderate		133
Total Units		**245**

Units by Structure Type	**Entitled**	**Permitted**	**Completed**
Single-family Attached	0	0	0
Single-family Detached	1	1	21
2 to 4 units per structure	9	0	2
5+ units per structure	376	0	534
Accessory Dwelling Unit	2	244	174
Mobile/Manufactured Home	0	0	0
Total	**388**	**245**	**731**

Infill Housing Developments and Infill Units Permitted	**# of Projects**	**Units**
Indicated as Infill	240	245
Not Indicated as Infill	0	0

Housing Applications Summary	
Total Housing Applications Submitted:	6
Number of Proposed Units in All Applications Received:	102
Total Housing Units Approved:	102
Total Housing Units Disapproved:	0

Use of Streamlined Ministerial Approval Process or SMAP (formerly SB 35 / 423) - Applications	
Number of SMAP Applications	0
Number of SMAP Applications Approved	0

Units Constructed - SMAP (formerly SB 35 / 423) - Permits			
Income	**Rental**	**Ownership**	**Total**
Acutely Low	0	0	0
Extremely Low	0	0	0
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	**0**	**0**	**0**

Streamlining Provisions Used - Permitted Units	**# of Projects**	**Units**
SB 9 (2021) - Duplex in SF Zone	0	0
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SMAP	0	0

Ministerial and Discretionary Applications	**# of**	**Units**
Ministerial	1	2
Discretionary	5	100

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	2
Number of Units in Applications Submitted Requesting a Density Bonus	43
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	**Count**
Programs Implemented	44
Sites Rezoned to Accommodate the RHNA	0

Cells in grey contain auto-calculation formulas

Jurisdiction	Oxnard
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes											Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Historic Sites	Density Bonus Law Applications		Application Status	Project Type	Notes
1					2	3	4	5											6	7	8	9	10	11		12	13	14
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Acutely Low-Income Deed Restricted	Acutely Low-Income Non Deed Restricted	Extremely Low-Income Deed Restricted	Extremely Low-Income Non Deed Restricted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select state streamlining provision/s the application was submitted pursuant to.	Is this project located on a site with an associated historical designation as outlined in Government Code Section 65400(a)(2)(N) and reported on Table L?	Did the housing development application seek incentives or concessions pursuant to Government Code section 65915?	Were incentives or concessions requested pursuant to Government Code section 65915 approved?	Please indicate the status of the application.	Is the project considered a ministerial project or discretionary project?	Notes+
Summary Row: Start Data Entry Below								0	0	0	0	8	0	5	0	0	0	89	102	102	0							
	221-0-061-195 & 221-0-061-035	2929-2931 Albany Drive		18-500-09	5+	R	4/14/2025					2						18	20	20		NONE	No	Yes	Yes	Approved	Discretionary	
	2020055070	137 West First Street		22-200-11	5+	R	12/18/2025					3		3				47	53	53		NONE	No	No	N/A	Approved	Discretionary	
	203-0-062-010 and 203-0-062-020	1227 and 1239 South C Street		23-200-11	5+	R	1/16/2025					3		2				18	23	23	0	NONE	No	Yes	Yes	Approved	Discretionary	
	191-0-031-125	5201 Driftwood Street		24-400-03	2 to 4	O	7/17/2025											3	3	3	0	NONE	No	No	N/A	Approved	Discretionary	
	201-0-115-100	155 South Hayes Avenue.		21-200-06	SFD	O	4/3/2025											1	1	1	0	NONE	No	No	N/A	Approved	Discretionary	
	201-0-115-100	155 South Hayes Avenue,		21-200-06	ADU	R	4/3/2025											2	2	2	0	NONE	No	No	N/A	Approved	Ministerial	

Jurisdiction	Oxnard	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in gray contain auto-calculation formulas

Table A2
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

| Project Identifier | | | | | Unit Types | | Affordability by Household Incomes - Completed Entitlement | | | | | | | | | | | | Affordability by Household Incomes - Building Permits | | | | | | | | | | | |

| Jurisdiction | Oxnard | | |

Jurisdiction	Oxnard		
Reporting Year	2025	(Jan. 1 - Dec. 31)	
Planning Period	RD Code		

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

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Cells in gray contain auto-calculation formulas

| | | |

Jurisdiction	Oxnard		
Reporting Year	2025	(Jan. 1 - Dec. 31)	
Planning Period	6th Cycle	10/15/2021	10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in gray contain auto-calculation formulas

| | | |

| Jurisdiction | Oxnard | | |

Jurisdiction	Oxnard	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

		1	Projection Period	2									3	4
Income Level		**RHNA Allocation by Income Level**	**Projection Period - 06/30/2021-10/14/2021**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**Total Units to Date (all years)**	**Total Remaining RHNA by Income Level**
Acutely Low	Deed Restricted	-	-	-	-	-	-	-	-	-	-	-	2	-
	Non-Deed Restricted		-	-	-	-	-	2	-	-	-	-		
Extremely Low	Deed Restricted	-	-	-	-	-	-	-	-	-	-	-	1	-
	Non-Deed Restricted		-	-	-	-	-	1	-	-	-	-		
Very Low	Deed Restricted	1,840	-	-	89	16	72	-	-	-	-	-	**244**	**1,596**
	Non-Deed Restricted		2	2	12	22	-	26	-	-	-	-		
Low	Deed Restricted	1,071	-	-	52	74	391	-	-	-	-	-	**731**	**340**
	Non-Deed Restricted		4	3	26	99	7	75	-	-	-	-		
Moderate	Deed Restricted	1,538	-	-	-	17	7	-	-	-	-	-	**87**	**1,451**
	Non-Deed Restricted		9	6	3	29	8	8	-	-	-	-		
Above Moderate		4,100	43	15	88	384	263	133	-	-	-	-	**926**	**3,174**
Total RHNA		**8,549**												
Total Units			**58**	**26**	**270**	**641**	**748**	**245**	**-**	**-**	**-**	**-**	**1,988**	**6,561**

*For years prior to 2025, Acutely Low-Income units are reported within the Extremely Low-Income category

*For jurisdictions that received RHNA determinations for the current cycle prior to the passage of AB 3093 (September 19, 2024):
- You were not allocated Acutely Low-Income and Extremely Low-Income RHNA targets, therefore the allocations in Field 1 are listed as "0"
  - If you wish to set your own targets in these income categories for informational purposes, contact HCD staff at apr@hcd.ca.gov.
- All Acutely Low-Income and Extremely Low-Income units reported during the cycle are counted towards Very-Low Income RHNA progress

*For years prior to 2025, data on deed-restricted vs. non-deed restricted Extremely Low-Income units is approximated from whether the projects reported any deed-restricted Very Low-Income Units. If you wish to edit this historical data for accuracy or have any questions about the data, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Jurisdiction	Oxnard	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table C

Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Rezone Type	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Rezone Type	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction	Oxnard	
Reporting Year	2025	(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

1	2	3	4	5	6	7	8	9
Name of Program	**Objective**	**Projected Completion Date in Housing Element**	**Applicable Cycle**	**Status of Program Implementation**	**Program Implementation Details**	**Quantified Outcomes: Category**	**Quantified Outcomes: Count**	**Supporting Documents**
Program 1: Code Compliance Program	Ensure compliance with City codes, with a focus on substandard housing, which includes garage conversions and unpermitted additions. 300 cases per month.	6/1/2029	6th Cycle	Continuous	Program 1 is a program which is initiated in 2025 and is ongoing through the 6th cycle reporting period. In 2025, the City's Code Compliance Division was staffed with one manager, two administrative staff, two Senior Code Compliance Inspectors, and seven Code Compliance Inspectors. The Division processed an average of 138 new cases per month. Cases were generated through resident complaints submitted by telephone, online reporting, the City's 311 app, referrals from outside agencies, and proactive enforcement efforts. Code Compliance activities focused on addressing residential violations that impact housing quality and neighborhood conditions. Common violations included substandard housing, unpermitted construction, property maintenance issues, graffiti, inoperative vehicles, encroachments	Units	166	Safe Home Safe Families Measure O reporting - see: Measure O Citizen Oversight Committee staff report which provides reporting on 2025 actions. The report is from January 22, 2026 (retroactive data). https://www.youtube.com/watch?v=LDVNOolctxY City's electronic case management software system with listing of residential substandard and unpermitted construction cases being investigated (avg. 28 per month/6 months). Contact the Code Compliance Division if additional documentation is needed.

Program 2: Citywide Homeowner Repair Program	Provide loans to rehabilitate 3 very low homes annually, as funding allows.	6/1/2029	6th Cycle	Continuous	In FY 2024–25, the City awarded $100,000 to Habitat for Humanity of Ventura County to implement the Habitat Home Repair Program. Four homeowner repair projects are currently in progress. All four have received NEPA environmental clearance and are anticipated to be completed by June 30, 2026. Two are very low-income households. (these two units will be reported in 2026).	Households	0	Housing Department Program 2 Supporting documentation available in separate folder https://campaignlp.constantcontact.com/em/1134492190437/db11b5be-a2c2-47e4-92ad-3a2a41f7916a
Program 2: Citywide Homeowner Repair Program (Program 2 has multiple objectives)	Provide loans to rehabilitate 3 low-income homes annually, as funding allows.	6/1/2029	6th Cycle	Continuous	In FY 2024–25, the City awarded $100,000 to Habitat for Humanity of Ventura County to implement the Habitat Home Repair Program. Four homeowner repair projects are currently in progress. All four have received NEPA environmental clearance and are anticipated to be completed by June 30, 2026. Two are low-income households. (these two units will be reported in 2026).	Households	0	Housing Department Program 2 Supporting documentation available in separate folder https://campaignlp.constantcontact.com/em/1134492190437/db11b5be-a2c2-47e4-92ad-3a2a41f7916a

Program 3: **No Net Loss Monitoring**	Maintain sufficient sites to meet the RHNA throughout the planning period	6/1/2029	6th Cycle	Continuous	Program 3 is an ongoing program with annual assessment of sufficient Housing Element site to meet the City's RHNA obligations. As of the end of 2025, there is remaining land to meet the remaining capacity needs for 2,040 very low and low income units. To accommodate affordable housing on sites identified in Supplement 1 of the 2021-2029 Housing Element, the City amended the zone on approximately 63 parcels to include an affordable housing additive zone (-AHP and -AHD) on top of the existing zoning to allow development of 30 dwelling units per acre. The new additive zones have proven to be successful and several housing projects have been approved under the program. For example, on Housing Element Site 1 the Lockwood Senior Apartments (173 lower-income units) and the	Units	234	https://ceqanet.lci.ca.gov/2024030528/4

Program 4: Urban Village Program	Implement the 2030 General Plan Urban Village Program. Accommodate at least 372 lower income units in Urban Village areas identified in Supplement 1 to increase access to higher opportunity areas, prioritizing construction of affordable units	6/1/2029	6th Cycle	Continuous	Program 4 is an ongoing program with no specific objective for calendar year 2025. As part of the Urban Village program and reporting for 2025: 1) The Teal Club Specific Plan (174.6 acres), which includes 990 units in a range of affordability and densities, including 662 attached residential units at densities between 18 and 30 du/ac, of which 148 units will be affordable to lower income households. The Teal Club Specific Plan was approved on April 15, 2025. Annexation is anticipated in 2026. The Urban Village policies are intended to provide and promote a pedestrian orientation to reduce trips and vehicle miles traveled in order to reduce greenhouse gas emissions. Development of the Urban Villages affirmatively furthers fair housing by increasing access to housing in moderate resource areas by	Units	990	Link to the City Council approval item for Teal Club (pull from City Council packet) https://oxnardca.portal.civicclerk.com/event/5507/files/attachment/17696 Link to Notice of Preparation for Maulhardt project: https://ceqanet.lci.ca.gov/2025020414
Program 5: Parcel Assemblage or Lot Consolidation Program	Support State legislation that enables site assembly through creation of a tax increment supported program or district	6/1/2029	6th Cycle	Continuous	Program 5 is an ongoing program with no specific objective for calendar year 2025. Program 5 was updated in the City's 2021-2029 Housing Element") to include a waiver of parcel assemblage/lot consolidation fees for targeted Housing Element sites with contiguous parcels less than 0.5 acres. In 2025, no developers have requested this waiver. No further progress in this program was achieved as no state-level program was initiated. Community Development will continue to monitor enabling legislation and seek funding.	Other	0	N/A

Program 6: Zoning Code Amendments	Revise Zoning Code to comply with recently adopted state law.	6/1/2029	6th Cycle	Continuous	Program 6 is a program with ongoing implementation beginning in fiscal year 2021-2022. The Zone Text Amendment (ZTA) updated the Oxnard City Code (OCC) to comply with current Accessory Dwelling Unit (ADU) state laws, including those recently signed into law in 2025. In addition to the ADU language updates, the amendments include other minor revisions to other zoning code sections for internal consistency, clarification, and clean-up. These generally include modifying the Residential Zones by consolidating repetitive permit requirements section and referencing the Permit Procedures Section, changing the Development Design Review (DDR) Permit requirement for a new single-family residence and manufactured single-family in the land use matrix to a permitted use, and clarification of the permit modification procedures	Meetings	1	Link to most recent ADU Ordinance Planning Commission meeting in Nov. 2025 https://oxnardca.portal.civicclerk.com/event/5700/files/agenda/10854
Program 7: Housing Permitting Process Review	Review and streamline permitting process, ADUs, and manufactured housing.	6/1/2029	6th Cycle	Continuous	Program 7 is an ongoing program with annual assessment of the permitting process for unnecessary and/or duplicative regulations and ways to streamline the process. The Permit Fast Track Program launched in July 2024 and was created to streamline and increase permitting speed. In 2025, over 100 ADUs were approved through the Permit Fast Track Program.	Units	100	Link to Permit Fast Track Program: https://www.oxnard.gov/wp-content/uploads/pdfs/departments/community-development/building-handouts/application-rrap-revised-01.06.26.pdf

Program 8: SOAR Affordable Housing Exemption Study	Develop guidelines for the possible use of the affordable housing exemption in the SOAR ordinance.	6/1/2029	6th Cycle	In Progress	Program 8 is ongoing in terms of the continuous evaluation of need to comply with housing requirements. Save Our Agricultural Resources (SOAR) is an avenue to use for 100% affordable housing projects. The City has not needed this program due to construction of affordable housing units within the city boundary.	Other	0	N/A
Program 9: Farmworker Housing Program	Review and pursue farmworker housing opportunities. Complete amendments to the OCC to comply with state law regarding Employee (farmworker) Housing.	6/1/2029	6th Cycle	In Progress	Program 9 is an ongoing program. No ordinance amendments were completed this year. In 2025, the City participated in the Ventura County Farmworker Housing Study funded through the Regional Early Action Planning grant with support funding from the City of Oxnard. In 2025, the City helped shape the study scope, analysis, and direction through participation on the Farmworker Advisory Committee. Work will continue in 2026.	Meetings	3	

Program 10: Inclusionary Housing Program	Produce eighteen lower income units per year on average on-site.	6/1/2029	6th Cycle	Continuous	Program 10 is a program with on going implementation. In late 2023, staff determined that a legal opinion from the State of California Attorneys General was needed to clarify how the City's affordable housing overlay program, State density bonus law, and the City's inclusionary housing ordinance work in tandem to produce affordable housing. The City submitted a formal request In mid-2024 and received the Attorneys General response in April 2025. The opinion stated that units awarded through the State Density Bonus program may not be subject to affordability restrictions, as doing so would conflict with the State Law's preemptive formula for calculating how many density bonus units are awarded per affordable unit under state law. In late 2025, the City resumed efforts to update the inclusionary housing	Units	10	2025 Housing Department update Program 10. Supporting documentation available in separate folder.
Program 10: Inclusionary Housing Program (Program 10 has multiple objectives)	In-lieu fees lead to an average of two lower income units per year.	6/1/2029	6th Cycle	Continuous	The Central Terrace Project, an 87 unit affordable rental housing development, inclusive of one manager's unit, began construction in 2022. The project received $1,250,000 in Affordable Housing in-lieu funds from the City in the form of a gap-financing loan and will include 8 inclusionary units targeting households with incomes at 30%, 50% and 60% AMI. This project received its certificate of occupancy in January of 2025.	Units	8	2025 Housing Department update Program 10 Supporting documentation available in separate folder

Program 11: Homeownership Assistance Citywide	Assist a total of four households annually. At least half of the households originating from low resource areas and/or areas designated as racially or ethnically concentrated areas of poverty in Oxnard.	6/30/2026	6th Cycle	In Progress	This is an implementation program beginning in FY 2023-2024 and envisioned to be ongoing, but suspended due to funding lapse. California Debt Limit Allocation Committee (CDLAC) is no longer funding the program therefore, no MCCs have been issued since 2023. Ventura County will apply for funding of this program should the program receive funding again.	Households	0	Housing Department Program 11 See supporting documentation
Program 12: Mortgage Credit Certificate (MCC)	Continue working with the Ventura County Consortium to distribute funding and work toward Oxnard residents using at least six Mortgage Credit Certificates per year. Work with the Ventura County Consortium to request that they outreach to at least twenty-four households in the areas designated as low resource and/or RE/CAPs through marketing efforts, so at least half of applicants are from low resource areas and/or areas designated as racially or ethnically concentrated areas of poverty in Oxnard.	12/31/2023	6th Cycle	Completed	CDLAC is no longer funding the program therefore, no MCCs were issued in 2025. Venura County will apply for funding of this program should the program receive funding again.	Households	0	Housing Department Program 12 See supporting documenation

Program 13: Financial and Regulatory Assistance	Continuing to provide financial and regulatory assistance.	6/1/2029	6th Cycle	Continuous	Central Terrace Apartments, an 87 unit affordable rental development, applied for and received AHSC funding in 2022 ($15,298,727) which was used for the partial construction of the project as part of their 2021 application. As part of that funding, the City will also receive additional pass-through grant funding for the development of the City's Fourth Street Mobility Improvement Project, one of the City's CIP projects, and will build other Downtown Oxnard transportation amenities as part of the City's Downtown Oxnard Transit Amenities project. Construction on this project began in summer 2022. The Central Terrace Apartments received its certificate of occupancy in January 2025. Due to character limits in this form - the quantified outcomes cell is depicted in millions ($15 million).	Other	15	Housing Department Program 13 See supporting documentation
Program 14: Shelter Development Program	Continue to work to provide shelter and services to address the homeless need.	3/31/2026	6th Cycle	Continuous	The City donated land to Community Development Partners and Housing Trust Fund to construct the Oxnard Navigation Center/Casa de Carmen that includes a 110 shelter beds (on the ground floor), office space for leasing and supportive service providers, and 56 permanent supportive housing units (inclusive of 1 unrestricted manager's unit) on floors two through five. In fall of 2025, the 55 supportive housing units (and 1 manager unit) and ground floor area with 110 shelter beds received a temporary certificate of occupancy. The certificate of occupancy is expected in 2026.	Persons	165	Housing Department Program 14 See supporting documentation https://www.communitydevpartners.com/communities/casa-de-carmen/

Program 15: Homeless Assistance	Continue to implement programs providing services, and emergency shelter to homeless persons.	6/1/2029	6th Cycle	Continuous	The Oxnard Navigation Center (ONC)/(Casa de Carmen) opened via a temporary certificate of occupancy in November 2025. The project is operated by Mercy House and provides shelter and services to homeless residents. The shelter operates at full capacity on a daily basis, with 110 shelter beds for emergency housing. In addition, the ONC provides showers, laundry, meals and other essential services. The ONC also provides case management to create and work through an individualized housing plan with each client. The Encampment Response Funding (ERF) program, launched in 2023, continued through 2025. This program utilizes motel rooms to provide non-congregate shelter, and case management services to people who have been relocated from encampment	Persons	388	Housing Department Program 15 See supporting documentation Turning Point: https://turningpointfoundation.org/whoweare.html United Way Ventura County: https://www.unitedtoendhomelessnessvc.org/ One Stop: https://venturacounty.gov/human-services-agency/blog/2025/03/15/homeless-one-stop-2/

Program 16: At-Risk Household Assistance	Continue to monitor the 431 assisted units, and if any become at risk, work with property owners to develop a strategy to maintain any at-risk as affordable.	6/1/2029	6th Cycle	Continuous	Per AB 1521, in 2025 the City continued to monitor the list of all dwellings in Oxnard that are subsidized by government funding or low-income housing developed through local regulations or incentives. Should the property owners indicate the desire to convert properties the City will provide technical assistance to aid property owners in extending the property's term of affordability, and if possible, based on available funding, consider providing financial assistance to ensure long-term affordability. Pursuant to state law, owners of deed-restricted affordable projects, including those through local inclusionary zoning requirements, granted a density bonus or other incentives, are required to provide notice to all prospective tenants, existing tenants, and the City within three years of the scheduled	Units	408	Housing Department Program 16 See supporting documentation

Program 17: Fostering Self-Sufficiency	Support non-profit organizations to assist an average of 276 households annually, with Oxnard residents comprising a minimum of 80 percent of those assisted, with a program goal of 100 percent.	6/1/2029	6th Cycle	Continuous	Program 17 is an ongoing program with an annual objective of assisting 90 households. There are currently 22 Public Housing and 90 Section 8 low-income families participated in the Oxnard Housing Authority's (OHA) Family Self-Sufficiency program. The FSS program focuses on assisting families in reaching milestones such as: improving their credit, enrolling in higher education, improving budgeting skills, and remaining off welfare assistance. The OHA works in collaboration with the Ventura County Credit Union and the Housing Authority of the City of San Buenaventura to offer money management workshops. The OHA also partnered with the Oxnard Adult School to offer ESL Classes and Digital Literacy courses for program participants. The OHA launched a scholarship program and has awarded scholarships to youth who	Households	112	Housing Department - Program 17 See supporting documentation
Program 18: Section 8 Assistance Program	Continue to participate in the Section 8 Assistance program. Seek to raise the payment standard as needed to align with private rental markets.	6/1/2029	6th Cycle	Continuous	The Oxnard Housing Authority (OHA) continues to participate in the Section 8 program, 2025 year end utilization rate was 98.03% for Section 8 and 99.6% for Section 8 Project Based Vouchers with a total of 1,612 vouchers leased and 255 Project Based Units leased. The payment standards (maximum rent for units under the program) have been aligned with private rental market.	Other	1	Housing Department - Program 18 See supporting documentation

Program 18: Section 8 Assistance Program (Program with multiple objectives)	Continue to participate in the Section 8 Assistance program. Increase voucher utilization up to 95% & expand landlord outreach.	6/1/2029	6th Cycle	Continuous	The Oxnard Housing Authority (OHA) continues to participate in the Section 8 program, 2025 year end utilization rate was 98.03% for Section 8 and 99.6% for Section 8 Project Based Vouchers with a total of 1,612 vouchers leased and 255 Project Based Units leased. The payment standards (maximum rent for units under the program) have been aligned with private rental market.	Households	1612	Housing Department - Program 18 We still need supporting documentation Is there any documentation that can backup the 1,612 voucher utilization/rate
Program 19: Affirmatively Furthering Fair Housing	Continue to implement and advertise the program in cooperation with the Housing Rights Center to achieve the objectives of AB 686 and comply with state fair housing law. Quantified objectives for specific actions are included in the action description.	6/1/2029	6th Cycle	Continuous	The City is evaluating AFFH policies and practices in all aspects of housing programs, ordinances, and execution. The inclusionary housing ordinance will consider AFFH. The City of Oxnard remains under contract with The Housing Rights Center for administration of the Fair Housing Program. In 2025, they served 114 households.	Persons	114	Housing Department - Program 19 See supporting documentation
Program 20: Energy Conservation	Increase public awareness and information on energy conservation opportunities and assistance programs for new and existing residential units, and comply with state energy conservation requirements.	6/1/2029	6th Cycle	Continuous	Program 20 is an ongoing program. The City continues to promote energy efficiency programs through regional energy networks, such as 3CREN and SoCalREN. In addition, the City maintains compliance with state energy conservation requirements through the California Green Building Code. The City also promotes the programs though its sustainability website, building and safety website, and in discussions and presentation with the City's Inter Neighborhood Council Organization (INCO).	Meetings	3	https://www.3c-ren.org/ https://socalren.org/

Program 21: Reasonable Accommodation	Continue to implement reasonable accommodation ordinance for disabled persons.	6/1/2029	6th Cycle	Continuous	Program 21 is an ongoing program. The City continues to evaluate its processes, procedures and compliance with laws. In 2025, the City received one reasonable accommodation request and approved that same request in 2025.	Other	1	https://www.oxnard.gov/wp-content/uploads/Reasonable-Accommodation-Permit-rev-10.19.11-1.pdf
Program 22: Special Needs Groups	Work to identify funding and assist in addressing the housing needs of special needs groups.	6/1/2029	6th Cycle	Continuous	In 2025, a total of 92 project-based vouchers (PBVs) were awarded to new projects throughout the City for units designated for individuals who are experiencing or at risk of homelessness. Specifically, the allocation includes 24 units at Casa Aliento, 13 units at the Dolores Huerta project (restricted to Veterans), and 55 units at Oxnard Navigation Center/Casa de Carmen.	Households	92	Housing Department - Program 22 See supporting documentation
Program 23: Mobile Home Park Conservation Ordinance	Clarify the mobile home park condominium conversion process based on recent case law.	6/1/2029	6th Cycle	Not Yet Started	In 2025, the actions identified have not occurred. A review of recent case law pertaining to conversions of mobile home parks to condominium ownership to determine if there is a need to modify the mobile home conversion code and/or administrative procedures for mobile home park conversions has not been completed by the City.	Households	0	Housing Department - Program No documentation needed as program has not been started
Program 24: Annexation Areas	Allow additional capacity to meet the City's RHNA.	6/1/2029	6th Cycle	Continuous	The Teal Club entitlement permits including annexation was approved by the City Council April 15, 2025. LAFCO is scheduled to take action on this annexation in 2026.	Other	0	Teal Club was approved for annexation of approximately 143 acres within the specific plan area and 11 acres south of Teal Club Road for connection to city utilities, https://oxnardca.portal.civicclerk.com/event/5507/files/attachment/17696
Program 25: Large Households	Assist in the development of larger units to accommodate large households	6/1/2029	6th Cycle	Continuous	The 58-unit Dolores Huerta Gardens received a temporary certificate of occupancy in the third quarter of 2025 and includes 18 three bedroom units which fit the "large household" program.	Units	18	See housing department records.

Program 26: Extremely Low- Income Households	Comply with AB 2634. to accommodate at least 600 extremely low-income units (which represents 2/3rd of the City's Extremely Low Income RHNA) in areas designated as moderate or higher resource.	6/1/2029	6th Cycle	Continuous	In 2025 the Oxnard Municipal Code was updated to include Single-Room Occupancy units in the R-4 zone through a Special Use Permit. R-4 zoned parcels are located throughout the City in low and high resource areas.	Meetings	1	Link to Oxnard Municipal Code section where Single-Room Occupancy Units are able to be permitted in the R-4 Zone through a Special Use Permit https://codelibrary.amlegal.com/codes/oxnard/latest/oxnard_ca/0-0-0-75938
Program 27: Review of Parking Standards	Continue to review alternative parking requirements in all zoning districts.	6/1/2029	6th Cycle	Continuous	Program 27 is an ongoing program with a reporting requirement every two years. The City is evaluating the various 2025 State laws, and updating its parking standards when needed and necessary to comply with State mandates.	Other	1	Link to Planning Commission meeting (November 2025) to conduct a future public hearing to consider adoption of a revised ADU Ordinance: https://oxnardca.portal.civicclerk.com/event/5700/files/agenda/10854
Program 28 is an ongoing program with no specific objective for 2025. **The City's 2021-2029 Housing Element identified a Large Sites (development) program. In 2025, the City has approved a number of development projects with affordable housing. The City Council approved a large site development project in April 2025 (Teal Club Specific Plan project). In 2025, the City began the environmental analysis on a large site/master planning project (Northeast Community/East Village Specific Plan). The City also approved a number of mixed income housing sites along Oxnard Blvd. and the US 101. The City will continue to facilitate mixed-income housing in future development projects a variety of**	Assist with large site development	6/1/2029	6th Cycle	Continuous	Program 28 is an ongoing program with no specific objective for 2025. The City's 2021-2029 Housing Element identified a Large Sites (development) program. In 2025, the City has approved a number of development projects with affordable housing. The City Council approved a large site development project in April 2025 (Teal Club Specific Plan project) and the City received a development application in 2025 for the master planning of the Northeast Community/East Village Specific Plan project site. The City also approved a number of mixed income housing sites along Oxnard Blvd. and the US 101. The City will continue to facilitate mixed-income housing in future development projects a variety of mechanisms. Approvals are documented by the City's quarterly project development report and demonstrates this	Other	8	https://www.oxnard.gov/community-development/building-engineering/development-projects

Program 29: City Owned Sites and Developer Assistance	Promote development of affordable housing projects on City-owned sites and assist potential developers with projects. Accommodate 193 units affordable to lower income households on city-owned properties in low resource areas.	6/1/2029	6th Cycle	In Progress	The City donated land to Community Development Partners and Housing Trust Fund to construct the Oxnard Navigation Center/Casa de Carmen that includes a 110 emergency homeless shelter, office space for leasing and supportive service providers, and 56 supportive housing units (inclusive of 1 unrestricted manager's unit). Project received TCO in fall of 2025. COO is expected in fall of 2026.	Units	55	2025 Housing Department update Program 29 See supporting documentation
Program 30: Downtown Infrastructure and Financing Study	Ensure sufficient infrastructure for housing in Downtown.	6/1/2029	6th Cycle	Continuous	Program 30 does not include specific objectives for 2025. In 2019, the City of Oxnard approved a Downtown Development Code that was projected to result in approximately 2,300 more housing units in the downtown area. In 2025, a study was provided to identify the utility capacity and infrastructure upgrades needs for water/wastewater, stormwater, recycled water, refuse. Work on a parking analysis/inventory to support the new housing units did not advance in 2025. Public Works is in the process of adopting master infrastructure planning documents.	Meetings	1	Adopting the 2025 City of Oxnard Water System Design and Construction Standards https://www.youtube.com/watch?v=w1QNiOFhsq8
Program 31: Oxnard Boulevard Corridor, High Quality Transit Corridor Sites Selection and Analysis	Identifying parcels suitable and feasible for housing development opportunities within the Oxnard Boulevard Corridor and develop an implementation and financing approach to fund street improvements within the Corridor.	6/1/2029	6th Cycle	Continuous	In 2025, the City was awarded a grant by the Southern California Association of Governments (SCAG) to implement Program 31 to support the intensification of residential development along portions of the SCAG 2045 Regional Transportation Plan High Quality Transportation Corridor. Work kicked off on that grant in 2025.	Other	1	Link to South Oxnard Connect Specific Plan webpage: https://www.oxnard.gov/community-development/south-oxnard-connect

Program 32: **Senate Bill 35 Procedure or Policy**	Streamline affordable housing projects.	6/1/2029	6th Cycle	Continuous	Program 32 does not have specific objectives for 2025. Consistent with Program 6, in November 2025, the Planning Commission recommended to the City Council approval of new ADU zone text amendments to comply with state law, including streamlining new non-coastal single-family home permit pathways to a ministerial review.	Meetings	1	N/A
Program 33: **Allow Housing in the Business Research Park (BRP) Zone**	Evaluate opportunities for housing in select BRP zoned locations and amend the zoning code to allow housing. Conduct outreach to property owners and community starting in 2023.	6/1/2029	6th Cycle	Continuous	Program 33 does not have specific objectives for 2025. The City's affordable housing permitted and affordable housing discretionary (AHP and AHD) additive zones which allow up to 30 units per acre in BRP areas is resulting is positive development outcomes. In 2025, the City rezoned a 5.17 acre site (Lockwood 3, 2151 Lockwood Street) to add the AHD onto a BRP zoned site and approved for 234 affordable units on the new site.	Units	234	Link to Notice of Determination for Lockwood III affordable apartments: https://ceqanet.lci.ca.gov/2024030528/4
Program 34: **Pre-Approved Accessory Dwelling Units (ADUs)**	Support approval and development of ADUs. Utilizing pre-approved ADU plans will reduce overall development costs and streamline approvals. Accommodate at least 320 ADUs to increase housing choices and mobility to higher resource areas.	12/31/2026	6th Cycle	Continuous	Program 34 does not have specific objectives for 2025. The Ventura Council of Governments (VCOG) is preparing ADU plans that can be pre-approved to streamline the ADU building permit approval process and lower development costs for ADUs. City Building Official will evaluate the plan provisions and determine how and if they can be utilized in the permitting of affordable housing in the City. Provided the VCOG plans are available to the City, the City Building Official will review the ADU plans in the coming Fiscal Year	Other	0	https://www.scag.ca.gov/sites/default/files/2024-05/reap_srp_adu_projects.pdf

Program 35: **ADU Monitoring Program**	Support approval and development of ADUs.	6/1/2029	6th Cycle	Continuous	Program 35 is an ongoing program. The City monitors the number and affordability of ADUs as part of the City's Housing Element Annual Report. The City has had great success with its ADU program and has greatly exceeded HCD recommended ADU assumption guidelines ("ADU Safe harbor justification"). In 2025, 244 ADUs were issued building permits for a total of 824 ADUs during this Housing Element Cycle. The City's adopted 2021-2029 Housing Element projected 283 ADUs to be constructed in the 8-year planning period. Based on ADU building permits issued to date, the City has already substantially surpassed the projection for the 2021-2029 Housing Element period. The City will continue to promote the City's successful ADU program, through the City's website	Other	1	ADU resources https://www.oxnard.gov/community-development/planning-environmental-services/accessory-dwelling-units
Program 36: **ADU Promotion Program**	Support approval and development of ADUs.	6/1/2029	6th Cycle	Continuous	Program 36 is an ongoing program with no specific objective for 2025. The City will continue to encourage and publicize the accessory dwelling program on the City's website to increase public awareness and promote the construction of ADUs. The ADU webpage provides answers to frequently asked questions (FAQs), steps to walk someone through the application process, a matrix to help a potential applicant decide which type of ADU to develop, and application worksheets for each of the seven types of ADUs allowed in the City.	Other	1	Link to Oxnard ADU webpage: https://www.oxnard.org/city-department/community-development/adu-info/

Program 37: **Loss of Affordable Units**	Maintain the number of existing affordable units.	6/1/2029	6th Cycle	Continuous	Program 37 is an ongoing program. In accordance with Government Code Section 65583.2(g), the City also will continue to require replacement housing units subject to the requirements of Government Code Section 65915 (c)(3) on sites identified in the Housing Element site inventory when any new development (residential, mixed-use, or non-residential) occurs on a site that has been occupied by or restricted for the use of lower-income households at any time during the previous five years. No development in 2025 has been subject to this requirement.	Other	0	N/A
Program 38: **Institutional Land Use Housing Opportunity Program**	Evaluate opportunities for housing on institutional properties and amend the zoning code to allow housing.	6/1/2029	6th Cycle	Continuous	Program 38 does not have specific objectives for 2025. In 2024, California SB4 went to effect that allows affordable housing on land owned by religious organizations and higher education institutions; this measure implements Program 38. The City will evaluate opportunities to allow institutional properties (properties owned by organizations having a social, educational, or religious purpose such as a school, church, hospital, club or lodge) to build housing affordable to lower income households and/or homeless shelters on their property as part of their mission/community outreach and in conjunction with their existing development or use on their property. In 2025, the South Oxnard Connect Specific Plan is evaluating higher education and faith-based site development opportunities	Other	0	https://www.oxnard.gov/community-development/south-oxnard-connect

Program 39: Special Needs Housing – Farmworker Housing Study	Achieve a greater understanding of farmworker needs and tailor or develop programs to meet those needs.	6/1/2029	6th Cycle	Continuous	Program 39 does not have specific objectives for 2025. The City will (1) work with the County of Ventura, advocacy groups, and agricultural organizations to plan, seek funding through grants or other sources for the implementation of a Ventura County's countywide survey of farmworkers, employers, and housing providers to further define housing conditions, needs and barriers to farmworker housing; and (2) utilize the survey results to develop targeted programs and strategies to address the identified housing needs of farmworkers and to support agricultural businesses with a stable and healthy workforce. The program is planned to be complete in Fiscal Year 2025-2026. In 2025, the City participated in meetings with farmworker groups through participation in the monthly Oxnard	Meetings	13	https://rma.venturacounty.gov/divisions/planning/ventura-county-farmworker-housing-study/

Program 40: Collaboration with the Housing Trust Fund Ventura County	Support development of affordable housing units.	6/1/2029	6th Cycle	In Progress	The City's Housing Department Development Manager is a member of the Housing Trust Fund Ventura County Board and continues to seek out opportunities for the City to collaborate with the Housing Trust Fund Ventura County for the development of affordable housing. In 2022 the City donated a City owned property located at 241 W Second Street to the Housing Trust Fund Ventura County for the development of the Oxnard Navigation Center/Casa de Carmen project which received a temporary certificate of occupancy in the fall of 2025 and includes 110 shelter beds for emergency housing and 55 permanent supportive housing units (1 manager unit non-restricted), and office space for supportive services providers and leasing. The project is anticipated to receive its certificate of occupancy in 2026.	Units	55	Housing Trust Fund Board Members website: https://www.housingtrustfundvc.org/about/board-of-directors/ See backup documents for donation agreement of City owned site.
Program 41: Annual Housing Element Workshop	Check in regularly with the community on housing needs and programs.	6/1/2029	6th Cycle	Continuous	Program 41 is ongoing. In 2025, the City continued implementing the Housing Element and conducting targeted outreach through community based organizations to keep residents informed and engaged, with annual Housing Element workshops planned as part of ongoing reporting. For year 2025, the City conducted public outreach for the new South Oxnard Connect Specific including gathering public feedback on housing and transportation issues.	Meetings	3	https://www.youtube.com/watch?v=Hc9blbt_9m4

Program 42: ADU Construction Cost Assistance and Accelerator Program	Maintain affordability of ADUs	6/1/2029	6th Cycle	Not Yet Started	Based on a review of existing ADU applications submitted to the Community Development Department, it appears that there is a large number of homeowners that have submitted applications to build ADUs on their property. Based on surveys and information provided by a sample of ADU applicants, most of the ADU are being offered for rents that qualify as very low to lower income units. Therefore, there is not a need to financially incentivize ADU construction at this time.	Units	0	City Council annual report staff report from March 17, 2026. The reporting in that staff report alligns with this excel reporting.

Jurisdiction	Oxnard
Reporting Period	2025 (Jan. 1 - Dec. 31)
Planning	6th Cycle 10/15/2021 - 10/15/2029

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(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E
Commercial Development Bonus Approved pursuant to GC Section 65915.7

Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Oxnard	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

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Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA+ Listed for Informational Purposes Only				Units that Count Towards RHNA + Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1+. For detailed reporting requirements, see the chcklist here:
	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Oxnard	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

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Table F2

Above Moderate Income Units Converted to Moderate Income Pursuant to Government Code section 65400.2

For up to 25 percent of a jurisdiction's moderate-income regional housing need allocation, the planning agency may include the number of units in an existing multifamily building that were converted to deed-restricted rental housing for moderate-income households by the imposition of affordability covenants and restrictions for the unit. Before adding information to this table, please ensure housing developments meet the requirements described in Government Code 65400.2(b).

Project Identifier					Unit Types		Affordability by Household Incomes After Conversion							Units credited toward Moderate Income RHNA		Notes
1					2	3	4							5		6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (2 to 4,5+)	Tenure R=Renter	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total Moderate Income Units Converted from Above Moderate	Date Converted	Notes
Summary Row: Start Data Entry Below							0	0	0	0	0	0	0	0		

Jurisdiction	Oxnard	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Period	6th Cycle	10/15/2021 - 10/15/2029

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting

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Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table G

Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of

Project Identifier						
1				2	3	4
APN	**Street Address**	**Project Name+**	**Local Jurisdiction Tracking ID+**	**Realistic Capacity Identified in the Housing Element**	**Entity to whom the site transferred**	**Intended Use for Site**
Summary Row: Start Data Entry Below						

Jurisdiction	Oxnard	NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns	Note: "+" indicates an optional field
Reporting Period	2025 (Jan. 1 - Dec. 31)		Cells in grey contain auto-calculation formulas

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Table H
Locally Owned Surplus Sites

Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	Street Address/Intersection	Existing Use	Number of Units	Surplus Designation	Parcel Size (in acres)	Notes
Summary Row: Start Data Entry Below						
201-0-211-380	East Fourth Street/South Oxnard Boulevard	Other		Surplus Land	0.413	Parking Lot
201-0-160-120	400 South Oxnard Boulevard	Other		Surplus Land	0.14	Parking Lot
201-0-160-130	East Fourth Street/South Oxnard Boulevard	Other		Surplus Land	0.169	Parking Lot
201-0-160-110	127 Enterprise Street	Other		Surplus Land	0.18	Parking Lot
201-0-160-100	135 Enterprise Street	Other		Surplus Land	0.126	Parking Lot
201-0-160-090	147 Enterprise Street	Other		Surplus Land	0.101	Parking Lot
201-0-160-080	151 Enterprise Street	Other		Surplus Land	0.094	Parking Lot
201-0-160-070	157 Enterprise Street	Other		Surplus Land	0.018	Parking Lot
201-0-211-300	136 Enterprise Street	Other		Surplus Land	0.22	Parking Lot
201-0-211-040	East Fifth Street/Meta Street	Other		Surplus Land	0.07	Parking Lot
201-0-211-360	East Fifth Street/Meta Street	Other		Surplus Land	0.092	Parking Lot
201-0-211-220	East Fifth Street/Meta Street	Other		Surplus Land	0.05	Parking Lot
201-0-211-235	East Fifth Street/Meta Street	Other		Surplus Land	0.05	Parking Lot
201-0-211-155	135 East Fifth Street	Other		Surplus Land	0.05	Parking Lot
201-0-211-140	East Fifth Street/Meta Street	Other		Surplus Land	0.05	Parking Lot
201-0-211-130	East Fifth Street/Meta Street	Other		Surplus Land	0.05	Parking Lot
201-0-211-120	159 East Fifth Street	Other		Surplus Land	0.1	Parking Lot
201-0-211-110	East Fifth Street/Meta Street	Other		Surplus Land	0.04	Parking Lot
202-0-101-215	West 4th Street/South C Street	Other		Surplus Land	0.32	Parking Lot
202-0-101-235	West 4th Street/South C Street	Other		Surplus Land	0.05	Parking Lot
202-0-101-205	West 4th Street/South C Street	Other		Surplus Land	0.05	Parking Lot
202-0-101-225	West 4th Street/South C Street	Other		Surplus Land	0.009	Parking Lot
202-0-101-435	West 4th Street/South C Street	Other		Surplus Land	0.01	Parking Lot
202-0-101-370	West 4th Street/South C Street	Other		Surplus Land	0.01	Parking Lot
202-0-101-355	West 4th Street/South C Street	Other		Surplus Land	0.01	Parking Lot
202-0-101-330	West 4th Street/South C Street	Other		Surplus Land	0.01	Parking Lot
202-0-101-310	West 4th Street/South C Street	Other		Surplus Land	0.01	Parking Lot
202-0-101-290	West 4th Street/South C Street	Other		Surplus Land	0.04	Parking Lot
202-0-101-270	West 4th Street/South C Street	Other		Surplus Land	0.01	Parking Lot
202-0-101-255	West 4th Street/South C Street	Other		Surplus Land	0.01	Parking Lot
202-0-101-360	West 4th Street/South C Street	Other		Surplus Land	0.007	Parking Lot
202-0-101-405	West 4th Street/South C Street	Other		Surplus Land	0.02	Parking Lot
202-0-101-415	425 South B Street	Commercial		Surplus Land	0.33	
202-0-105-245	West Sixth Street/South B Street	Other		Surplus Land	0.22	Parking Lot
202-0-105-220	West Sixth Street/South B Street	Other		Surplus Land	0.07	Parking Lot
202-0-105-205	West Sixth Street/South B Street	Other		Surplus Land	0.07	Parking Lot
202-0-105-120	538 South B Street	Other		Surplus Land	0.08	Parking Lot
202-0-105-180	West Sixth Street/South B Street	Other		Surplus Land	0.44	Parking Lot
202-0-105-235	West Sixth Street/South B Street	Other		Surplus Land	0.02	Parking Lot
202-0-105-210	West Sixth Street/South B Street	Other		Surplus Land	0.0068	Parking Lot
202-0-105-195	West Sixth Street/South B Street	Other		Surplus Land	0.0068	Parking Lot
202-0-105-170	West Sixth Street/South B Street	Other		Surplus Land	0.04	Parking Lot
202-0-103-115	West Sixth Street/South B Street	Other		Surplus Land	0.02	Parking Lot
202-0-103-025	West Sixth Street/South B Street	Other		Surplus Land	0.12	Parking Lot
202-0-103-185	West Sixth Street/South B Street	Other		Surplus Land	0.06	Parking Lot
202-0-103-225	West Sixth Street/South B Street	Other		Surplus Land	0.01	Parking Lot
202-0-103-210	318 West Fifth Street	Commercial		Surplus Land	0.1	
202-0-103-205	West Sixth Street/South B Street	Other		Surplus Land	0.08	Parking Lot
202-0-103-145	West Sixth Street/South B Street	Other		Surplus Land	0.11	Parking Lot
202-0-103-130	321 West Sixth Street	Commercial		Surplus Land	0.06	
202-0-104-405	West 4th Street/South A Street	Vacant		Surplus Land	0.18	
202-0-085-190	418 West Fourth Street	Public Facilities		Surplus Land	0.18	Former Childrens Museum
132-0-033-010	Riverpark Boulevard/Colonia Ave	Vacant		Surplus Land	1.4	
201-0-272-170	Meta St/6th St	Vacant		Exempt Surplus Land	0.17	Successor Agency grant deed w/ City for "agency's use"; land for open space purposes
201-0-272-200	Meta St/6th St	Vacant		Exempt Surplus Land	0.06	Successor Agency grant deed w/ City for "agency's use"; land for open space purposes

Jurisdiction	Oxnard	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table J

Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915

Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved							Units (Beds/Student Capacity) Granted	Notes
1				2	3	4							5	6
APN	**Street Address**	**Project Name+**	**Local Jurisdiction Tracking ID+**	**Unit Category** (SH - Student Housing)	**Date**	**Very Low-Income Deed Restricted**	**Very Low-Income Non Deed Restricted**	**Low- Income Deed Restricted**	**Low- Income Non Deed Restricted**	**Moderate-Income Deed Restricted**	**Moderate-Income Non Deed Restricted**	**Above Moderate-Income**	**Total Additional Beds Created Due to Density Bonus**	**Notes**
Summary Row: Start Data Entry Below														

Jurisdiction	Oxnard	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Table K
Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

Does the Jurisdiction have a local tenant preference policy?	No
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage containing authorizing local ordinance and supporting materials.	
Notes	

Jurisdiction	Oxnard		**NOTE: This table needs to be completed with any sites within your jurisdiction that were newly added to a National, State, or Local register of historic places within the reporting year. If none, leave blank.**	Note: "+" indicates an optional field Cells in grey contain auto-calculation formulas
Reporting Period	2025	(Jan. 1 - Dec. 31)		

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Table L
Historical Resources

Parcel Identifier		Designation				Size	Notes
1		2				3	4
APN	**Street Address/Intersection**	**Date of Designation**	**Designation Level**	**Historic Site Period**	**Areas of Significance**	**Parcel Size (in acres)**	**Notes**
Summary Row:							

Jurisdiction	Oxnard	
Reporting Year	2025	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	$ -	*Total award amount is auto-populated based on amounts entered in rows 15-26.*

Task	$ Amount Awarded	$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	22
	Non-Deed Restricted	0
Low	Deed Restricted	19
	Non-Deed Restricted	0
Moderate	Deed Restricted	14
	Non-Deed Restricted	0
Above Moderate		333
Total Units		**388**

Building Permits Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	2
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	1
Very Low	Deed Restricted	0
	Non-Deed Restricted	26
Low	Deed Restricted	0
	Non-Deed Restricted	75
Moderate	Deed Restricted	0
	Non-Deed Restricted	8
Above Moderate		133
Total Units		**245**

Certificate of Occupancy Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	105
	Non-Deed Restricted	4
Low	Deed Restricted	126
	Non-Deed Restricted	28
Moderate	Deed Restricted	20
	Non-Deed Restricted	10
Above Moderate		438
Total Units		**731**

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.4

DATE: March 17, 2026

TO: City Council

FROM: Terrel Harrison, Cultural & Community Services Director, (805) 385-7994, terrel.harrison@oxnard.org

SUBJECT: First Amendment to the Agreement with the Ventura County Area Agency on Aging for the Senior Nutrition Program.

RECOMMENDATION

That the City Council:

1. Approve and authorize the Mayor to execute a First Amendment to the Agreement with the County of Ventura (A-8595) for the Senior Nutrition Program Grant to increase the agreement amount by $40,000, resulting in a total agreement amount of $460,000, with no additional City match; and

2. Approve a budget appropriation recognizing $40,000 of additional FY 2025-26 Federal Grants (Fund 200) revenue and expenditure.

(This item did not originate in Committee.)

BACKGROUND

The Ventura County Area Agency on Aging (VCAAA) operates the Senior Nutrition Program (SNP). The program's objective is to provide high-quality, nutritionally balanced meals, nutrition counseling and education, and related supportive services to persons aged 60 years and older. The SNP provides nutritious meals for older adults and people with disabilities within Ventura County through the Senior Nutrition Program (SNP), which includes Congregate and Home-Delivered Meal (HDM) services. The SNP, via collaboration with partner agencies in Ventura County cities, gives the senior populations across Ventura County access to nutritious meals and contributes to maintaining their health, safety, dignity and quality of life.

On July 1, 2025, the City Council approved an initial $420,000 agreement with the VCAAA for nutrition services in Oxnard. This item is to amend that agreement to include an additional $40,000 in grant funds, bringing the agreement total to $460,000. This additional award does not require the city of Oxnard to increase its amount of match funds already identified in the original agreement.

The City of Oxnard operates four senior centers, and because of the partnership with VCAAA, nutrition services have been provided as part of the City's offerings at three of the locations, as well as home-delivered meal service. Nutrition services include the procurement, preparation, transportation and service of meals in both congregate settings and in seniors' homes. Nutrition services also include outreach, and client assessments (for home-delivered meals).

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promotes safe neighborhoods, encourages community engagement, and supports our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

The Fiscal Year 2025-26 budget includes the Ventura County Area Agency on Aging Older American Act Senior Nutrition Program (SNP) grant funds in the amount of $420,000 (Fed. Grants Fund - 200) and $239,000 in gap funding through Measure O (Fund 104) for a total SNP budget of $659,000. Approval of this item will increase the VCAAA amount by $40,000 (Fed. Grants Fund - 200) and thereby increasing the overall SNP budget to $699,000. There is no match required on the $40,000.

For Finance Use Only: Federal Grants Fund (200) Org. 2005503 Obj. 53200 Project G2401

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Marisue Eastlake, RDVP Director

ATTACHMENTS

1. VCAAA Agreement No. A-8595
2. First Amendment to VCAAA Agreement A-8595

Ventura County Human Services Agency, Area Agency on Aging
Agreement and Assurances of Older Americans Act
Award for Services – Contract No. C2526.04

This agreement is made and entered into on July 1, 2025, by and between the **County of Ventura,** which includes its **Human Services Agency, Area Agency on Aging** (hereinafter called "County" or "Area Agency" or "VCAAA") and the **City of Oxnard** (hereinafter called "City" or "Contractor") for services specified in **Exhibits A-C** attached hereto and incorporated herein by reference ("Service Requirements"). The total compensation to be paid to Contractor shall not exceed **$420,000** (the "Contract Amount"). Matching contributions shall be **$42,000**.

Article I: Scope of Service and Performance Standards

Section 1
Contractor understands and agrees that unless agreed otherwise in writing by County, Contractor will abide by the terms of this contract.

Section 2

Contractor shall provide, in a satisfactory and proper manner as determined by the Area Agency's representative, the necessary personnel, equipment and materials required to carry out the services and/or activities as detailed in this contract and the attached **Exhibit A,** incorporated herein. Contractor agrees to provide the services in accordance with all applicable local, state, and federal designation and program standards, regulations and laws.

Contractor shall provide services provided for in this agreement in accordance with, and to comply with all terms of, the contracts (Area Plan (AP), as applicable) between the California Department of Aging (CDA) and the Area Agency ("the CDA Contract"), and will require any subcontractors to administer their subcontracts in accordance with this agreement and the CDA Contract, and with all applicable local, state, and federal laws and regulations including, but not limited to: those regarding discrimination, wages, and hours of employment; occupational safety; and, fire, safety, health and sanitation regulations, directives, guidelines and/or manuals related to this agreement, and resolve all issues using good administrative practices and sound judgment. A copy of the CDA Contract is on file with the Area Agency and is available upon request.

Section 3

The Contractor agrees that the performance of work and services pursuant to the requirements of this Agreement shall conform to accepted professional standards.

The Contractor agrees that during the term of this agreement that they are of sound financial status. Any Contractor that is a private corporation, Joint Powers Agreement (JPA) or private nonprofit must be in good standing with the Secretary of State of California and shall maintain that status throughout the term of the Agreement. Failure to maintain good standing shall result in suspension or termination of this Agreement with the Area Agency on Aging until satisfactory status is restored.

COUNCIL APPROVED
L-2 7/1/25
DATE

Section 4

Under the terms of this contract, the following definitions apply:

CCR means California Code of Regulations.

CFR means Code of Federal Regulations.

Child means an individual who is not more than eighteen (18) years of age.

Contractor means the legal entity that receives funds from the Area Agency on Aging to provide direct services identified in and in accordance with this Agreement. This term may be used interchangeably with Vendor.

Eligible Service Population for Title III C-1 and C-2 means individuals sixty (60) years of age or older, with emphasis on those in greatest economic and social need with particular attention to low-income minority older individuals, older individuals with LEP, and older individuals residing in rural areas. [OAA § 305 (a)(2)(E); 22 CCR 7125, 7127, 7130, 7135]

Individuals eligible to receive Senior Nutrition Program meals are as follows:

- *Congregate Meals* – Individuals eligible to receive meals at a congregate site are:
    a) Any older individual.
    b) The spouse of any older individual.
    c) A person with a disability, under age sixty (60) who resides in housing facilities occupied primarily by older individuals at which congregate nutrition services are provided.
    d) A disabled individual who resides at home with and accompanies an older individual who participates in the program.
    e) A volunteer under age sixty (60), if doing so will not deprive an older individual sixty (60) or older of a meal. [CCR 7636.9(b)(3); CCR 7638.7(b) and OAA 339(H)]
- *Home-Delivered Meals* – Individuals eligible to receive a home-delivered meal are individuals who are:
    a) Frail as defined by 22 CCR 7119, homebound by reason of illness or disability, or otherwise isolated. (These individuals shall be given priority in the delivery of services.) [45 CFR 1321.69(a)].
    b) A spouse of a person in 22 CCR 7638.7(c)(2), regardless of age or condition, if an assessment concludes that is in the best interest of the homebound older individual.
    c) An individual with a disability who resides at home with older individuals, if an assessment concludes that it is in the best interest of the homebound older individual who participates in the program.
- *To-Go Meals* means meals that are picked up by clients (or client's agent) or delivered to clients who are not comfortable dining in a congregate meal setting.
    a) C-1: To-Go meals are categorized as C-1 meals if they are consumed onsite and include in-person interaction (e.g., dining at congregate site such as restaurant, food truck, etc., or one-on-one with program volunteer) or consumed offsite and include virtual interaction (e.g., group interaction via Zoom, FaceTime, etc., or one-on-one with program

volunteer via telephone) during the meal.

b) C-2: To-Go meals are categorized as C-2 meals if they are consumed offsite without in-person or virtual interaction

Indirect Costs means costs incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objective specifically benefited, without effort disproportionate to the results achieved.

Individual with a disability means an individual with a disability, as defined in Section 3 of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102), who is not less than age 18 and not more than age 59. [OAA § 372(a)(2)]

In-kind Contributions means the value of non-cash contributions donated to support the project or program (e.g., property, service, etc.).

Matching Contributions (called **Recipient Local Share** for Title V: [OAA § 502(c)(2)] [20 CFR 641.809]) means local cash and/or in-kind contributions made by the Contractor, Subcontractor, or other local resources. Matching Contributions qualify as match for the contract funding. Cash and/or in-kind contributions may count as match if such contributions are used to meet program requirements. Any matching contributions, or Recipient Local Share, (cash or in-kind) must be reported monthly and be verifiable from the records of the Contractor. Matching contributions, or Recipient Local Share, must be used for allowable costs in accordance with the Code of Federal Regulations [2 CFR 200] and [2CFR 2900].

Non-Matching Contributions means local funding that does not qualify as matching contributions and/or is not being budgeted as matching contributions. (e.g., federal funds, overmatch, etc.).

Nutrition Education means an intervention targeting OAA participants and caregivers that uses information dissemination, instruction, or training with the intent to support food, nutrition, and physical activity choices and behaviors (related to nutritional status) in order to maintain or improve health and address nutrition-related conditions. Content is consistent with the Dietary Guidelines for Americans; is accurate, culturally sensitive, regionally appropriate, and considers personal preferences; and is overseen by a registered dietitian or individual of comparable expertise as defined in the OAA.

OAA means Older Americans Act.

Program Income means revenue generated by the Contractor from contract-supported activities and may include:

a. Voluntary contributions received from a participant or responsible party as a result of services.
b. Income from usage or rental fees of real or personal property acquired with grant funds or funds provided under this Agreement.

Program Requirements means Title III program requirements found in the OAA [42 USC 3001-3058]; the Code of Federal Regulations [45 CFR 1321]; the California Code of Regulations[22 CCR 7000 et seq.]; CDA Program Memoranda, and California Retail Food

Code (CRFC).

State and **Department** mean the State of California and the California Department of Aging (CDA) interchangeably.

Title III C-1 (Congregate Nutrition Services) means nutrition services for older individuals in a congregate setting. Services include meals, nutrition education, nutrition risk screening, and opportunities for socialization. Each meal shall provide one-third (1/3) of the Dietary Reference Intakes (DRI) and comply with the most current Dietary Guidelines for Americans (DGA). To be an eligible Title III C-1 congregate nutrition site, the site must meet all of the following criteria: [22 CCR 7638.7(a)]

a. Be open to the public. [45 CFR 1321.53(b)(3)]
b. Not means test. [OAA § 315(b)(3)]
c. Provide participants the opportunity to make voluntary contributions and not deny service for not contributing to the cost of the service. [OAA § 315(b)(4)] [22 CCR 7638.9]
d. Not receive funds from another source for the cost of the same meal, equipment, or services. [2 CFR 200.403(f)][45 CFR 75.403(f)]

Title III C-2 (Home-Delivered Nutrition Services) means nutrition services provided to frail, homebound, or isolated older individuals including meals, nutrition education, and nutrition risk screening. Each meal shall provide one-third (1/3) of the DRI and comply with the most current Dietary Guidelines for Americans. [22 CCR 7135, 22 CCR 7638.7(c)]

Title III C-2 meals are compliant with the Older Californians Nutrition Program Menu Guidance

Vendor means an entity selling or providing goods or services. This term may be used interchangeably with Contractor.

Article II: Period of Performance

Except as otherwise provided, the term of this agreement shall commence on July 1, 2025, and terminate on June 30, 2026. This Agreement can be extended or renewed for additional years upon mutual agreement of both parties.

Article III: Program Budget and Payment Schedule

Section 1

The reimbursable compensation of this Agreement shall be paid in monthly increments upon receipt of an accurate invoice submitted monthly for all expenses incurred and paid for the previous month. Invoices shall be submitted no later than the fifteenth (15th) calendar day of the subsequent month to Human Services Agency-Fiscal Division.

In accordance with the approved budget ("Authorized Total Budget"), County will reimburse to Contractor the approved expenses within 30 days of receipt of an approved and accurate invoice.

No expenditure shall be made or obligation incurred in excess of this agreement, or not in

accordance with the Authorized Total Budget. Any expenditure of funds that is not in compliance with the Authorized Total Budget or this agreement, or not within the costs set forth in the Authorized Total Budget, shall not be chargeable to the County. Any unauthorized expenditures shall be borne by Contractor.

Any reimbursement for authorized travel and per diem shall be at rates not to exceed those amounts paid by the State in accordance with the California Department of Human Resources' (CalHR) rules and regulations.
(https://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx)

This is not to be construed as limiting the Contractor from paying any differences in costs, from funds other than those provided by CDA, between the CalHR rates and any rates the Contractor is obligated to pay under other contractual agreements. No travel outside the state of California shall be reimbursed.

Section 2

All payments shall be made in accordance with the provisions of this agreement and the Authorized Total Budget **(See Exhibit B)**. The funds to be paid by the Area Agency to Contractor are solely federal and state funds and shall be spent in accordance with the Authorized Total Budget. Contractor must obtain prior approval in writing from County's Fiscal Representative for any budget modifications.

Section 3

The Area Agency may, at its discretion, reallocate to other projects that portion of Contractor's Older Americans Act award which (during the mid-year or other budget review) is projected to become unexpended grant funds.

Section 4

Contractor shall maintain accounting records (including payroll records, bills, invoices and receipts) for all funds received pursuant to this agreement separate from any other funds administered by Contractor. This shall include program income, voluntary contributions, and all matching funds. Contractor shall also account for all other non-cash items, where applicable.

Section 5

In the event Contractor receives payment for a service to which reimbursement is disallowed by the Area Agency or to the Area Agency by the California Department of Aging or the Federal Administration on Aging, Contractor shall promptly refund the disallowed amount to the Area Agency on request.

Section 6

Funds made available under this Agreement shall supplement, and not supplant, any Federal, State, or local funds expended by a State or unit of general-purpose local government to provide Title III (excluding III E), or Title VII Programs. Funds made available under Title III E shall be budgeted and expended in accordance with the five federal support service components specified in OAA § 373(b) and distinguished between "caregiver" and "grandparent" support services, as required for the Older Americans Act

Performance System (OAAPS). Funds made available under Title III E shall supplement and not supplant other services that may directly or indirectly support informal caregiving, such as Medicaid waiver programs (e.g., MSSP, etc.), or other caregiver services such as those provided through Caregiver Resource Centers, Linkages, Alzheimer's Day Care Resource Centers, Respite Purchase of Service, and other Title III funded providers.

Section 7

Costs incurred by the Contractor or subcontractor must be verifiable from the records of the Contractor or subcontractor and must be allowable as outlined in the Code of Federal Regulations [2 CFR 200] and [2CFR 2900] and may be cash or in-kind contributions.

Section 8

The maximum reimbursement amount allowable for indirect costs is 15% of Contractor's Modified Total Direct Costs (MTDC), excluding in-kind contributions and nonexpendable equipment. Indirect costs shall not exceed 15% of the Contractor's MTDC per funding category. [2 CFR 200.414(c)(1),(f)] [45 CFR 75.414(c)(1), (f)]

Contractors requesting reimbursement for indirect costs shall retain on file an approved indirect cost rate accepted by all federal awarding agencies or an allocation plan documenting the methodology used to determine the indirect costs.

Administrative costs exceeding the maximum 15% may be budgeted as in-kind for purposes of meeting matching requirements in Title III and VII programs only. Contractors must receive prior approval from the Area Agency prior to budgeting the excess indirect costs as in-kind.

Section 9

Matching Requirements

1. The required minimum program matching contributions for Title III-C is ten percent (10%).
2. Minimum matching requirements are calculated on net costs, which are total costs less program income, non-matching contributions, and State funds.
3. Program matching contributions for Title III-C can be pooled to meet the minimum requirement of ten percent (10%).
4. Matching contributions generated in excess of the minimum required are considered overmatch.

Section 10

Should the Contractor begin work in advance of when the Agreement is approved, that work may be considered as having been performed at risk as a volunteer and may not be reimbursed or compensated.

Article IV: Reporting and Evaluation

Section 1

Contractor shall report data into LiveWellVC monthly. All program data must be reported online on or before the tenth (10^{th}) day of each month following the month being reported

and shall contain the information requested by the Area Agency. No request for payment of funds shall be approved by the Area Agency's representative until such reports have been timely filed.

Section 2

Area Agency may, at its discretion, conduct periodic evaluations or audits of the Program. Contractor shall cooperate with the Area Agency in evaluations of the Program as scheduled by the Area Agency. Contractor will collect and make available all pertinent project information as needed and/or requested and participate in any project site visits made by the Area Agency.

Article V: Information Integrity and Security

The Contractor, and its subcontractors, shall have in place operational policies, procedures, and practices to protect State information assets, including those assets used to store or access Personal Health Information (PHI), Personal Information (PI) and any information protected under the Health Insurance Portability and Accountability Act (HIPAA), (i.e., public, confidential, sensitive and/or personal identifying information) herein referred to as Personal, Sensitive and Confidential Information (PSCI) as specified in the State Administrative Manual, 5300 to 5365.3; Cal. Gov. Code § 11019.9, DGS Management Memo 06-12; DOF Budget Letter 06-34; and CDA Program Memorandum 07-18 Protection of Information Assets and the Statewide Health Information Policy Manual.

Information assets may be in hard copy or electronic format and may include but is not limited to:

1. Reports
2. Notes
3. Forms
4. Computers, laptops, cellphones, printers, scanners
5. Networks (LAN, WAN, WIFI) servers, switches, routers
6. Storage media, hard drives, flash drives, cloud storage
7. Data, applications, databases

Encryption of Computing Devices

The Contractor, and its subcontractors, are required to use 128-Bit encryption for PSCI data that is collected and stored on all computing devices (including but not limited to, workstations, servers, laptops, personal digital assistants, notebook computers and backup media) and/or portable electronic storage media (including but not limited to, discs, thumb/flash drives, portable hard drives, and backup media).

Disclosure

1. The Contractor, and its subcontractors, shall ensure that all PSCI is protected from inappropriate or unauthorized access or disclosure in accordance with applicable laws, regulations, and State policies.
2. The Contractor, and its subcontractors, shall protect from unauthorized disclosure, PSCI such as names and other identifying information concerning persons receiving services pursuant to this Agreement, except for statistical information not identifying any participant.

3. "Personal identifying information" shall include, but not be limited to, name, identifying number, social security number, state driver's license or state identification number, financial account numbers, symbol or other identifying characteristic assigned to the individual, such as fingerprint, voiceprint or a photograph.
4. The Contractor, and its subcontractors, shall not use PSCI above for any purpose other than carrying out the Contractor's obligations under this Agreement. The Contractor and its subcontractors are authorized to disclose and access identifying information for this purpose as required by OAA.
5. Contractor, and its subcontractors, will not, except as otherwise specifically authorized or required by this agreement or court order, disclose any identifying information obtained under the terms of this agreement to anyone other than the Area Agency and/or the California Department of Aging without prior written authorization from the Area Agency and/or the California Department of Aging. Contractor may be authorized, in writing, by a participant to disclose identifying information specific to the authorizing participant.
6. Contractor, and its subcontractors, may allow participants to authorize the release of information to specific entities, but shall not request or encourage any participant to give blanket authorization to sign a blank release, nor shall Contractor accept such from any participant. The Contractor may allow a participant to authorize the release of information to specific entities but shall not request or encourage any participant to give a blanket authorization or sign a blank release, nor shall the Contractor accept such blanket authorization from any participant.

Security Awareness Training Requirement

The Contractor's employees, subcontractors, and volunteers handling PSCI must complete the required CDA Security Training module located at https://aging.ca.gov/Information_security/ within thirty (30) days of the start date of the Contract/Agreement, within thirty (30) days of the start date of any new employee, subcontractor, or volunteer's employment and annually thereafter. The Contractor must maintain certificates of completion on file and provide them to VCAAA upon request.

Health Insurance Portability and Accountability Act (HIPAA)

Contractor agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act (HIPAA) and ensure that subcontractors comply with the privacy and security requirements of HIPAA.

Security Incident Reporting

A security incident occurs when CDA information assets are or reasonably believed to have been accessed, modified, destroyed, or disclosed without proper authorization, or are lost or stolen. The Contractor and its Subcontractors/Vendors, must comply with CDA's security incident reporting procedure located at https://www.aging.ca.gov/Information_Security/Security_Incident_Reporting_Procedures/

Security Breach Notifications

Notice must be given by the Contractor, and/or its subcontractors to anyone whose PSCI could have been breached in accordance with HIPAA, the Information Practices Act of 1977, and State policy.

Software Maintenance

The Contractor, and its subcontractors, shall apply security patches and upgrades in a timely manner and keep virus software up to date on all systems on which State data may be stored or accessed.

Electronic Backups
The Contractor and its subcontractors shall ensure that all electronic information is protected by performing regular backups of files and databases and ensure the availability of information assets for continued business. The Contractor, and its subcontractors, shall ensure that all data, files, and backup files are encrypted.

Article VI: State Licensure Requirements

Contractor represents or warrants that it possesses or will possess all necessary licenses, permits, notices and certificates required to provide the services which are the subject of this agreement prior to the commencement date of the agreement.

Article VII: Contributions for Social Services

Contractor shall provide older persons receiving services the opportunity to contribute to all or part of the costs of the social services provided. Contractor will consult with the project consumer participation body regarding proposed contributions. Each individual recipient will determine what he/she/they is able to contribute toward the cost of the social service. No older person will be denied a social service because of his/her/their failure to contribute.

Means tests shall not be used by any Contractor for any Title III or Title VII services, nor shall services be denied to any Title III or Title VII client that does not contribute toward the cost of the services received. Methods used to solicit voluntary contributions for Title III and Title VII services shall be non-coercive.

The Contractor assures that voluntary contributions shall be allowed and may be solicited in accordance with the following requirements [OAA § 315(b)]. Clearly inform each recipient that there is no obligation to contribute and that the contribution is purely voluntary. Protect the privacy and confidentiality of each recipient with respect to the recipient's contribution or lack of contribution.

a. Each service provider will:
    i. Provide each recipient with an opportunity to voluntarily contribute to the cost of the service.
    ii. Establish appropriate procedures to safeguard and account for all contributions.
    iii. Use all collected contributions to expand the services for which the contributions were given and to supplement (not supplant) funds received under this Agreement.

In the event that Contractor generates program income from a program funded by this agreement, this income must be reported and expended under the same terms and conditions as the program funds from which it is generated. Program income must be used to expand baseline services and be used to pay for current allowable costs of the program in the same fiscal year that the income was earned. For programs funded by Title III B,

Title III C, Title III D, Title III E, Title VII Ombudsman and Title VII-A Elder Abuse Prevention programs, program income must be expended prior to drawing down additional funds as required in [2 CFR 200.305(b)(5)] and [2 CFR 200.307(e)] and may reduce the total amount of contract funds payable to Contractor. Program income may not be used to meet the matching requirements of this contract.

Article VIII: Nondiscrimination

Contractor shall comply with all federal and state statutes relating to nondiscrimination, including those contained in the Contractor Certification Clauses (CCC1005) which is hereby incorporated by reference. These include but are not limited to:

(a) Title VII of the Civil Rights Act of 1964 (42 USC 2000e et. seq.), as amended by the Equal Opportunity Act of March 24, 1972 (Public Law 92-261);

(b) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin;

(c) Title IX of the Education Amendments of 1972, as amended (20 USC §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex;

(d) Section 504 of the Rehabilitation Act of 1973, as amended (29 USC § 794), which prohibits discrimination on the basis of handicap;

(e) the Age Discrimination Act of 1975, as amended (42 USC §§6101-6107), which prohibits discrimination on the basis of age;

(f) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to non-discrimination on the basis of drug abuse;

(g) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism;

(h) §§ 523 and 527 of the Public Health Service Act of 1912 (42 USC §§ 290 dd-3 and 290 ee-3) as amended, relating to confidentiality of alcohol and drug abuse patient records;

(i) Cal. Gov. Code § 11135 et seq., and 2 CCR § 11140 et seq., which prohibit recipients of state financial assistance from discriminating against persons based on race, national origin, ethnic group identification, religion, age, sex, sexual orientation, color, or disability (22 CCR § 98323), Title VII of the Civil Rights Act of 1968 (42 USC §§ 43601 et seq.) as amended, relating to nondiscrimination in the sale, rental or refinancing of housing;

(j) any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and,

(k) the requirements of any other nondiscrimination statute(s) which may apply to this agreement.

California Civil Rights Laws

The Contractor shall ensure compliance with the requirements of California Public Contract Code § 2010 by submitting a completed California Civil Rights Laws Certification, prior to execution of this Agreement. The certificate is available at: http://www.dgs.ca.gov/ols/Forms.aspx

The California Civil Rights Laws Certification ensures Contractor compliance with the Unruh Civil Rights Act (Cal. Civ. Code § 51) and the Fair Employment and Housing Act (Cal. Gov. Code § 12960) and ensures that Contractor internal policies are not used in violation of California Civil Rights Laws.

Contractor shall comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 USC §§ 12101 et seq.)

Inquiries and Complaints Regarding National Origin

Contractor must designate an employee to whom initial complaints or inquiries regarding national origin can be directed. The name of the designated individual shall be provided to the VCAAA Grants Administrator. Complaints relating to national origin discrimination shall be handled by the Contractor. If the complaint is not resolved, the complainant shall be provided to the VCAAA Grants Administrator. The Contractor shall notify VCAAA immediately of a complaint alleging discrimination based upon a violation of State or federal law. [2 CCR 11162, 22 CCR 98310, 98340]

Limited English-Speaking Participants

Contractor agrees to provide the Ventura County Area Agency on Aging with the following information regarding program participants: number or proportion of limited English-speaking (LEP) persons likely to be encountered by the program, frequency with which LEP individuals come in contact with the program, nature and importance of the services provided to people's lives.

This group-needs assessment will serve as the basis for the Contractor's determination of "reasonable steps" and provide documentary evidence of compliance with Cal. Gov. Code § 11135 et seq., 2 CCR 11140, 2 CCR 11200 et seq., and 22 CCR 98300 et seq. Contractor shall take reasonable steps, based upon the group-needs assessment identified above, to ensure that "alternative communication services" are available to non-English speaking or LEP beneficiaries of services under this Agreement. [2 CCR 11162]

Based on findings of the group-needs assessment, the Contractor shall ensure reasonable alternative communication services are available to meet the linguistic needs of identified eligible client population groups at key points of contact. Key points of contact include, but are not limited to, telephone contacts, office visits and in-home visits. [2 CCR 11162]

"Alternative communication services" include, but are not limited to, the provision of services and programs by means of the following: Interpreters or bilingual providers and provider staff, contracts with interpreter services, use of telephone interpreter lines, sharing of language assistance materials and services with other providers, translated written information materials, including but not limited to, enrollment information and descriptions of available services and programs and referral to culturally and linguistically appropriate community service programs.

Article IX: Training

Contractor agrees to participate in staff training and development programs provided by the Area Agency, California Department of Aging, Administration on Aging, or any of their agents. Contractor shall make budget provisions to pay for the travel, per diem, and tuition

costs of such efforts as required or necessary. Trainings for staff and volunteers will include the following: food safety, prevention of foodborne illness, HACCP principles, accident prevention, fire safety, first aid, chocking, earthquake preparedness, and other emergency procedures. Contractor will keep documentation of training certificates on file and will have a written plan for staff and volunteer training. At a minimum staff are required to complete 4 hours of annual training. All staff and volunteers who are providing food safety training must have current food safety certificates on file.

Article X: Lobbying Certification

Contractor certifies to the best of its knowledge and belief that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of a federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, or an officer or employee of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions. The form is available upon request from the Area Agency.
3. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. This certification is a prerequisite for making or entering into this transaction imposed by 31 USC 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Article XI: Subcontracts and Assignments

In the event any subcontractor or assignment is utilized by Contractor for any portion of the project, Contractor retains the prime responsibility for carrying out all of the terms of this agreement, including, but not limited to, the responsibility for preserving the State's copyrights and rights in data, for handling property in accordance with Article XVIII of this agreement, and the responsibility for ensuring the availability and retention of records of subcontractors and assignments in accordance hereto.

All contractors are required to submit a list of Grant Funded Property with the June RFF/Close out Report.

No subcontract or assignment utilizing funds from this agreement shall be entered into which has a term extending beyond the ending date of this agreement as set forth in Article II hereto. Any subcontracts to provide program services under this agreement shall be approved in writing by an Area Agency designated representative and shall have no force or effect until so approved and will be subject to the provision of this agreement. Purchase of items such as standard commercial supplies, office space, or printing services do not

require a subcontract and do not require prior Area Agency approval. A copy of any executed subcontract or assignment must be forwarded to the Area Agency within thirty (30) days after the beginning of the subcontract or assignment. Contractor will be responsible for monitoring the insurance requirements of its subcontractors in accordance with Article XVI of this contract.

Conflict of Interest

1. The Contractor shall prevent employees, consultants, or members of governing bodies from using their positions for purposes including, but not limited to, the selection of subcontractors, that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as family, business, or other ties. In the event Area Agency determines that a conflict of interest exists, any increase in costs associated with the conflict of interest may be disallowed by Area Agency and such conflict may constitute grounds for termination of the Agreement.
2. This provision shall not be construed to prohibit employment of persons with whom the Contractor's officers, agents, or employees have family, business, or other ties, so long as the employment of such persons does not result in a conflict of interest (real or apparent) or increased costs over those associated with the employment of any other equally qualified applicant, and such persons have successfully competed for employment with the other applicants on a merit basis.

Covenant Against Contingent Fees

1. The Contractor warrants that no person or selling agency has been employed or retained to solicit this Agreement. There has been no agreement to make commission payments in order to obtain this Agreement.
2. For breach or violation of this warranty, County shall have the right to terminate this Agreement without liability or at its discretion to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingency fee.

Article XII: Recordkeeping

Contractor shall maintain complete records (which shall include, but not be limited to: accounting records; contracts; agreements; reconciliation of the "Financial Closeout Report" to the audited financial statements, single audit, and general ledgers; a summary worksheet of results from the audit resolutions performed for all subcontractors with supporting documentation; letters of agreement; insurance documentation in accordance with this contract; Memorandums and/or letters of understanding; patient or client records; and electronic files) of its activities and expenditures hereunder in a form satisfactory to the Area Agency and the California Department of Aging in compliance with the laws and regulations of the State of California and the Department of Health and Human Services. The financial records of Contractor as they pertain to this contract are subject to audit by the Area Agency. Contractor shall allow the California Department of Aging, the Controller General of the United States, or duly authorized representatives of any of those entities, to inspect Contractor books and records at any time during the contract period, and for a minimum period of four (4) years after the expiration of the contract. Contractor shall maintain responsibility for such records, both during the contract period and for a minimum four (4) year period following the last transaction related to the contract. Records for non-expendable property must be retained for a minimum of four (4) years subsequent to the

final disposition of this property. All original source documents must be retained until an audit resolution is completed or four (4) years from the end of the fiscal year for which the document is prepared. The VCAAA recommends that Contractor contact the VCAAA Grants Manager before disposing of any records.

If any unauthorized expenditures, unallowable expenditures, or irregularities are discovered, Contractor is responsible for making any necessary reparation to the County. If an audit is commenced or discovers any unallowable expenditures or irregularities, the records must be kept by Contractor as long as necessary until the issue is satisfactorily resolved. After the authorized period has expired, confidential records shall be shredded and disposed of in a manner that will maintain confidentiality.

Article XIII: Unexpended Funds

Contractor understands and agrees that there is no provision for carryover of unexpended funds at the end of the contract period. Any money obligated under this contract (even if in the possession of Contractor) but not needed to meet incurred obligations will be returned with the Financial Closeout Report to the Area Agency.

Article XIV: Audit and Closeout Requirements

Section 1

General

1. Any duly authorized representative of the federal or State government, which includes but is not limited to the State Auditor, California Department of Aging (CDA) staff, and any entity selected by State to perform inspections, shall have the right to monitor and audit all Contractors providing services under this Agreement through on-site inspections, audits, and other applicable means the State determines necessary. In the event that Area Agency is informed of an audit by an outside federal or State government entity affecting the Contractor, Area Agency will provide timely notice to Contractor.

2. Contractor shall make available all reasonable information necessary to substantiate that expenditures under this agreement are allowable and allocable, including, but not limited to accounting records, vendor invoices, bank statements, cancelled checks, bank/credit card statements, contracts and agreements, employee time sheets, purchase orders, indirect cost allocation plans. Contractor shall agree to make such information available to the Area Agency, the federal government, the State, or any of their duly authorized representatives, including representatives of the entity selected by State to perform inspections, for examination, copying, or mechanical reproduction, on or off the premises of the appropriate entity upon a reasonable request. All agreements entered into by the Contractor and subcontractors with audit firms for purposes of conducting independent audits under this Agreement shall contain a clause permitting any duly authorized representative of the federal or State government access to the supporting documentation of said audit firm(s).

3. The Contractor shall cooperate with and participate in any further audits, which may be required by the State, including CDA fiscal and compliance audits.

Section 2

Fiscal and Compliance Audits

1. The Area Agency shall perform fiscal and compliance audits of Contractors in accordance with Generally Accepted Government Auditing Standards (GAGAS) to ensure compliance with applicable laws, regulations, grants, and contract requirements.

2. These fiscal and compliance audits may include, but not be limited to, a review of:
    a. Financial closeouts (2 CFR 200.1 and 45 CFR 75.2)
    b. Internal controls (2 CFR 200.303 and 45 CFR 75.303)
    c. Allocation of expenditures (2 CFR 200.1 and 45 CFR 75.2)
    d. Allowability of expenditures (2 CFR 200.403 and 45 CFR 75.403)
    e. Equipment expenditures and approvals, if required (2 CFR 200.439 and 45 CFR 75.439)

Section 3

Single Audit Reporting Requirements (2 CFR 200 Subpart F and 45 CFR 75 Subpart F)

1. Contractor Single Audit Reporting Requirements
    a. Contractors that expend $750,000 or more in federal funds shall arrange for an audit to be performed as required by the Single Audit Act of 1984, Public Law 98-502; the Single Audit Act Amendments of 1996, Public Law 104-156; 2 CFR 200.501 to 200.521 and 45 CFR 75.501 to 75.521. A copy shall be submitted to the Area Agency.
    b. The copy shall be submitted within thirty (30) days after receipt of the Auditor's report or nine (9) months after the end of the audit period, whichever occurs first, or unless a longer period is agreed to in advance by the cognizant or oversight agency.
    c. For purposes of reporting, the Contractor shall ensure that Federal-Funded expenditures are displayed discretely along with the related federal expenditures in the single audit report's "Schedule of Expenditures of Federal Awards" (SEFA) under the Catalog of Federal Domestic Assistance (CFDA) number along with the related State-Funded expenditures.
    d. For contracts that do not have CFDA numbers, the Contractor shall ensure that the State-funded expenditures are discretely identified in the SEFA by the appropriate program name, identifying grant/contract number, and as passed through the Area Agency on Aging.

2. The Contractor shall perform a reconciliation of the "Financial Closeout Report" to the audited financial statements, single audit, and general ledgers. The reconciliation of the CDA Closeout to the Contractor general ledger must be submitted with the CDA Closeout shall be maintained and made available for Area Agency review.

3. Contract Resolution of Contractor

The Contractor shall have the responsibility for resolving its contracts with subcontractors to determine whether funds provided under this Agreement are expended in accordance with applicable laws, regulations, and provisions of contracts or agreements. Within thirty (30) days after the close of the project period or when requested by the Area Agency (whichever comes earlier), Contractor shall provide the Area Agency with an ending "Financial Closeout Report" signed by Contractor's representative. The Area Agency shall provide Contractor the form on which to complete the Financial Closeout Report, and the Financial Closeout Report shall contain all the information required by the Area Agency.

4. The Contractor shall ensure that single audit reports, including those of its subcontractors, meet 2 CFR 200 and 45 CFR 75, Subparts F-Audit Requirements.

5. Contract resolution includes:
    a. Contractor will ensure that appropriate corrective action has been taken to correct instances of non-compliance with federal laws and regulations. Corrective action shall be taken within six months after the Area Agency receives Contractor's audit report.
    b. Reconciling reported expenditures to the amounts identified in the single audit or other type of audit if the Contractor was not subject to the single audit requirements. For a Contractor who was not required to obtain a single audit and did not obtain another type of audit, the reconciliation of expenditures reported to the Area Agency must be accomplished through performing alternative procedures (e.g., risk assessment [2 CFR 200.331 and 45 CFR 75.352], documented review of financial statements, and documented expense verification, including match, etc.).

6. When alternative procedures are used, the Contractor shall perform financial management system testing, which provides, in part, for the following:
    a. Accurate, current, and complete disclosure of the financial results of each federal award or program.
    b. Records that identify adequately the source and application of funds for each federally funded activity.
    c. Effective control over, and accountability for, all funds, property, and other assets to ensure these items are used solely for authorized purposes.
    d. Comparison of expenditures with budget amounts for each federal award.
    e. Written procedures to implement the requirements of 2 CFR 200.305.
    f. Written procedures for determining the allowability of costs in accordance with 2 CFR Part 200 and 45 CFR Part 75, Subparts E - Cost Principles. [2
    g. CFR 200.302 and 45 CFR 75.302]
    h. The Contractor shall document system and expense testing to show an acceptable level of reliability, including a review of actual source documents.
    i. Determining whether the results of the reconciliations performed necessitate adjustment of the Contractor's own records.

7. The Contractor shall be required to include in its contract with the independent Auditor that the Auditor will comply with all applicable audit requirements and standards. Contractor shall permit independent auditors to have access to the

records and financial statements as necessary for Contractor to comply with OMB Circular A-133.

8. The Contractor shall disclose to the Area Agency whether audit findings were issued; and, if applicable, any communication or follow-up performed to resolve the findings.

9. A reasonably proportionate share of the costs of audits required by and performed in accordance with the Single Audit Act Amendments of 1996, as implemented by requirements of this part, are allowable.

Contractors expending less than $750,000 in total federal funds are exempt from federal audit requirements, but their records must be available for review. Area Agency reserves the right to determine whether Contractor expended the funds provided under this agreement in accordance with applicable laws and regulations. This may be accomplished by reviewing an audit of Contractor (financial statements including working papers and accounting records) or through other means (e.g., monitoring reviews) if Contractor has not been audited. Accounting records must contain receipts and/or other documentation enumerated in Article III Section 4 of this contract, to support all claims.

Article XV: Indemnity

1. All activities and/or work covered by this Agreement shall be at the risk of Contractor alone. Contractor agrees to defend (at County's request), indemnify, and hold harmless the County of Ventura, including all of its boards, districts, agencies, departments, officers, employees, agents and volunteers, against any and all claims and losses, lawsuits, judgments, debts, demands and liability, injuries or death of persons and/or damages to property arising directly or indirectly out of the obligations herein described or undertaken, or out of operations conducted or subsidized in whole or in part by Contractor, save and except claims or litigation arising through the sole negligence or wrongdoing and/or sole willful misconduct of the Area Agency and the County of Ventura.

   Contractor further agrees to indemnify, defend, and hold harmless the County of Ventura and the California Department of Aging, their officers, agents, and employees from any and all liability, claims and losses, damages or expenses, including reasonable attorney fees arising from all acts or omissions to act of contractor or its officers, agents or employees in rendering services under this contract; excluding, however, such liability, claims, losses, damages or expenses arising from Agency's sole negligence or willful acts accruing to or resulting from any subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with any activities performed for which funds from this agreement were used and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Contractor in the performance of this agreement.

2. Contamination and Pollution. Contractor, solely at its own cost and expense, will provide cleanup of any premises, property, or natural resources contaminated or polluted due to Contractor activities. Any fines, penalties, punitive or exemplary

damages assigned due to contamination or polluting activities of Contractor will be borne entirely by Contractor. Any Contractor receiving more than $100,000 in funding shall comply with all orders or requirements issued under the following laws: Clean Air Act, as amended (42 USC 1857); Federal Water Pollution Control Act, as amended (33 USC 1251 et seq.); Environmental Protection Agency Regulations (40 CFR, Part15 and Executive Order 11738), State Contract Act [Cal. Pub. Con. Code §10295 et seq.], and Unruh Civil Rights Act [Cal. Pub. Con. Code § 2010].

3. Contractor, and the agents and employees of Contractor, in the performance of this Agreement, duties, and obligations, and in the exercise of the rights granted under this Agreement shall act in an independent capacity and not as officers or employees or agents of the Area Agency, the County of Ventura or the State of California.

4. If, in the performance of this Agreement, Contractor chooses to associate, subcontract with, or employ any third person in carrying out its responsibilities under this Agreement, any such third person shall be entirely and exclusively under the direction, supervision, and control of Contractor. All terms of association, subcontract or employment, including hours, wages, working conditions, discipline, hiring and discharging, or any other terms of association, subcontract or employment or requirements of law, shall be determined by Contractor, and the Area Agency shall have no right or authority over such persons or the terms of their association, subcontract or employment, except as provided in this Agreement. Neither Contractor nor any such person shall have any claim under this Agreement or otherwise against the Area Agency for sick leave, vacation pay, retirement benefits, social security benefits, workers' compensation, disability, unemployment insurance benefits, or employee benefits of any kind.

5. The Contractor, and its subcontractor(s), shall comply with Governor's Executive Order 2-18-2011, which bans expenditures on promotional and marketing items colloquially known as "S.W.A.G." or "Stuff We All Get."

6. Contractor is an independent contractor and shall hold the County of Ventura harmless from any and all claims that may be made against the County of Ventura based upon any contention by any third party that an employer- employee relationship exists by reason of this Agreement. The County is not required to make any deductions from the compensation payable to Contractor under the provisions of this Agreement. Contractor shall be solely responsible for self- employment social security taxes, income taxes and any other taxes levied against it. Contractor does not assign such obligation to the County for collection or administration except as may be required by federal and state statutes.

   Contractor further agrees to hold the County harmless from, and to compensate the County for, any claims against the County for payment of state or federal income or other tax obligations relating to Contractor's compensation under the terms of this Agreement.

Article XVI: Insurance

The County of Ventura requires that all contractors indemnify and defend the County for

liability incurred as a result of actions associated with the project, and carry insurance as required. Contractor, at its sole cost and expense, shall obtain and maintain in full force during the term of this agreement adequate liability insurance to cover all activities necessary to fulfill its obligations under this Agreement.

It is understood and agreed that the Area Agency reserves the right to determine the type and extent of insurance that may be required.

1. Prior to commencement of any contract, Contractor shall provide the VCAAA proof of the following insurance:
   (a) Commercial General Liability "occurrence" coverage in the minimum amount of $1,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and $2,000,000 aggregate, including personal injury, broad form property damage, products/completed operations, broad form blanket contractual and $50,000 fire legal liability.
   (b) Commercial Automobile Liability coverage in the minimum amount of $1,000,000 CSL bodily injury & property damage, including owned, non-owned, and hired automobiles, also to include Uninsured/Underinsured Motorists coverage in the minimum amount of $100,000 when there are owned vehicles. Contractor must have on file evidence of auto insurance in the minimum amount of $100,000 CSL bodily injury & property damage for all employees and volunteers associated with the contract.
   (c) Workers' Compensation coverage, in full compliance with California statutory requirements, for all employees of Contractor and Employer's Liability in the minimum amount of $1,000,000.

2. All insurance required shall be primary coverage in respect to the County of Ventura, and any insurance or self-insurance maintained by the Area Agency and the County of Ventura shall be in excess of Contractor's insurance coverage and shall not contribute to it.

3. The County of Ventura its boards, agencies, departments, offices, employees, agents, and volunteers are to be named as Additional Insured with respect to work done by Contractor under the terms of this Agreement on all policies required (except Workers' Compensation).

4. Contractor agrees to waive all rights of subrogation against the County of Ventura for losses arising directly or indirectly from the activities and/or work performed by Contractor under the terms of this agreement (applies only to Commercial General Liability and Workers' Compensation).

5. The Area Agency is to be notified immediately if any aggregate insurance limit is not met. Additional coverage must be purchased to meet requirements.

6. Policies will not be canceled, non-renewed, or reduced in scope of coverage at any time that said policies are required by this agreement until after 30 days' written notice has been given to the Area Agency and approved in writing by the Area Agency. If the reason for cancellation is non-payment of the insurance premium, 10 days' written notice is acceptable.
7. Contractor agrees to provide the Area Agency with the following insurance documents

on or before the effective date of this contract:

(a) Certificates of Insurance for all required coverages. The County of Ventura shall be named the certificate holder and the address must be listed on the certificate.
(b) Additional Insured endorsements naming the County of Ventura and authorized with a signature by the insurance carrier.
(c) Waiver of Subrogation endorsement (aka: Waiver of Transfer Rights of Recovery Against Others, Waiver of Our Right to Recover from Others).

Article XVII: Contract Modifications

Any revision, waiver, or modification of this agreement must be approved in writing by the Area Agency by amendment to this Agreement. Only a modification that changes a single approved budget line item that is less than 10 percent may be made without prior written approval by the Area Agency.

Article XVIII: Planning Efforts

Contractor shall cooperate fully with the Area Agency in any efforts toward developing a comprehensive and coordinated system of services for the elderly. Contractor shall participate in joint planning efforts and service which may include the shared use of equipment, service coordination, and other activities as may be determined by the Area Agency to attain this goal.

Article XIX: Personnel

Contractor shall maintain adequate staffing levels to perform at the contracted level of this program. Contractor shall actively seek qualified older persons for paid positions on the project and make provisions for volunteer opportunities for older persons.

Article XX: Debarment, Suspension, and other Responsibility Matters

Contractor certifies to the best of its knowledge and belief, that it or its agents:

1. Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.
2. Have not, within a three-year period preceding this Agreement, been convicted of, or had a civil judgment rendered against them, for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlements, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and,
4. Have not, within a three-year period preceding this Agreement, had one or more public transactions (federal, state, or local) terminated for cause or default.

Contractor shall report immediately to the Area Agency in writing any incidents of alleged fraud or abuse. Contractor will maintain any records, documents, or other evidence of fraud and abuse until otherwise notified by the Area Agency on Aging.

Article XXI: Living Wage Ordinance

This contract may be subject to the County of Ventura Living Wage Ordinance ("Ordinance"). The Ordinance requires the payment of a living wage and accompanying paid time off to all covered employees engaged in providing services pursuant to a service contract as defined in Sec.4952 (f). Failure to comply will constitute a material breach of the contract and may result, among other things, in the suspension or termination of the affected contract and debarment from future County contracting opportunities for a period not to exceed three years. 501(c)(3) nonprofit organizations are exempt from the Ordinance.

Article XXII: Termination of Grant

Section 1

Older Americans Act funds awarded under this contract may be terminated by the Area Agency at any time for non-compliance with any of the terms and conditions of this contract provided that at least thirty (30) days' written notice is given to Contractor.

Section 2

The Contractor (applies to all program except for the Ombudsman) may terminate this contract at any time, for reasons of its own choosing, provided that at least one hundred and eighty (180) days written notice is given to the Area Agency. The Ombudsman Contractor shall carry out the federal and state mandates and responsibilities without any break in the provision of ombudsman services. Contractor shall promptly notify the Area Agency of any intention to terminate responsibility for ombudsman services. Except as provided elsewhere in this agreement, Contractor shall continue the program without any break in service until another contractor can take over responsibility for operation of the program.

Section 3

Contractor shall promptly notify the Area Agency of any intention to terminate responsibility for providing the specified contract-funded services.

Section 4

This contract may be terminated on twenty-four (24) hours' notice in the event the allocation to the Area Agency of Older Americans Act and/or state funds are reduced, suspended, or terminated for any reason. Contractor hereby expressly waives any and all claims against the Area Agency for damages arising from the reduction, suspension, or termination of the federal and/or state funds provided to the Area Agency, under which this agreement is made, or to the portion thereof delegated by this agreement.

Section 5

In the event that Contractor dissolves or terminates this contract, Contractor shall provide a final property inventory to the Area Agency. The Area Agency and the California Department of Aging reserve the right to require Contractor to transfer such property to another agency, the Area Agency, or the California Department of Aging.

To exercise the above right, no later than 120 days after the termination of the Agreement or notification of Contractors dissolution, the Area Agency will issue specific written disposition instructions to Contractor.

Article XXIII: Access

Contractor shall provide access to the federal or state agency, Bureau of State Audits, the Controller General of the United States and the Area Agency, or any of their duly authorized federal or state representatives, to any books, documents, papers, records, and electronic files of Contractor which are directly pertinent to this specific Agreement for the purpose of making an audit, examination, excerpts, and transcriptions.

Article XXIV: Monitoring

1. Authorized State representatives and Area Agency representatives shall have the right to monitor, assess, and evaluate Contractor's performance pursuant to this Agreement. Said monitoring, assessment, and evaluation may include, but is not limited to: audits, inspections of project premises, interviews of project staff and participants and, when applicable, inspection of food preparation sites.
2. Contractor shall cooperate with the State and the Area Agency in the monitoring, assessment and evaluation processes, which include making any administrative program and fiscal staff available during any scheduled process.

Article XXV: Grievance

Section 1

Contractor is required to establish a written grievance procedure for reviewing and attempting to resolve complaints of older individuals [California Code of Regulations Section 7400(a)(2)]. At a minimum the process shall all of the following:

(a) Time frames within which a complaint will be acted upon.

(b) Written notification to the complainant of the results of the review, including a statement that the complainant may appeal to the Area Agency if dissatisfied with the results of the Contractors review.

(c) Confidentiality provisions to protect the complainant's rights to privacy. Only information relevant to the complaint may be released to the responding party without the older individual's consent.

Section 2

Contractor is required to notify all older individuals of the grievance process through their organization as well as the Area Agency. Contractor may notify older individuals by the following methods:

(a) Posting notification of the process in visible and accessible areas, such as the bulletin boards in senior centers. For areas in which a substantial number of older individuals are non-English speaking, the notification shall also be posted in the primary language of a significant number of older individuals. The term "substantial number" and "significant number" shall be determined by the Area Agency.

(b) Advising homebound older individuals of the process either orally or in writing upon

the service providers' contact with the individuals.

Section 3

Complaints may involve, but not be limited to, any or all of the following: amount or duration of a service, denial or discontinuance of a service or dissatisfaction with the service being provided or with the service provider, complaints regarding an issue of professional conduct that is under the jurisdiction of another entity, such as the California Medical Board or the State Bar Association, or failure of the Contractor to comply with the terms of this contract. Sections 9102 and 9105, Welfare and Institutions Code. Reference 42 USC 3026(a) (6) (P) and 3027 (a) (43).

Article XXVI: Contact for Responsibility and Notification

Section 1

The Director of the Ventura County Human Services Agency, Area Agency on Aging, or designee shall be the Area Agency's representative for purposes of administering this agreement. The Program Manager/Director shall represent Contractor. *If the Contractor's representative changes, Contractor agrees to immediately notify the VCAAA's Grants Administrator.*

Section 2

Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested, to the following address:

AREA AGENCY:
Ventura County Human Services Agency
855 Partridge Drive
Ventura, CA 93003-9086

CONTRACTOR:
City of Oxnard
350 North C Street
Oxnard, CA 93030

Article XXVII: List of Exhibits

The Contractor shall comply with the Contract and the Exhibits listed below:

- Exhibit A-Scope of Work, Services and Reporting Requirement
- Exhibit B-Budget
- Exhibit C-Ventura County Focal Points

IN WITNESS THEREOF, the County of Ventura and Contractor have executed this Agreement as of the date first written above.

COUNTY OF VENTURA

Authorized Signature

Roger Robinson

Printed Name

Director, Human Services Agency

Title

7/18/25

Date

CITY OF OXNARD

Authorized Signature

Luis A. Mc Arthur

Printed Name

Mayor

Title

July 1, 2025

Date

95-6000756

Tax Identification Number

N/A

Secretary of State Entity Number

EXHIBIT A
SCOPE OF WORK, SERVICES AND REPORTING REQUIREMENTS

1. Overview of Services

County has engaged Contractor to provide the following services, which are more specifically described in the Services section below:

Provide Congregate and Home-Delivered meals to seniors aged 60 years and older as defined in Title III C1 and C2 of the Older Americans Act. Seniors participating in the meal program will be given the opportunity to give a voluntary contribution. The suggested contribution amount cannot exceed the actual cost of the meal. No minimum or maximum number of transactions can be guaranteed for this program.

2. Services

Contractor shall perform the following services:

The Senior Nutrition Program is intended to provide nutrition meal services as described in the Older Americans Act (OAA) of 1965, as amended, and to assist older individuals in California to live independently, by promoting better health through improved nutrition, and reduced isolation through programs coordinated with nutrition-related supportive services, fostering aging in place and promoting choice and quality of life.

Definition: Senior Nutrition Program services means the procurement, preparation, transport, and service of meals, nutrition education, nutrition screening, and nutrition counseling to eligible individuals at congregate sites or in their homes.

Goals: To maintain or improve the physical, psychological, and social well-being of older individuals by providing or securing appropriate nutrition services in the County for the purposes outlined in the Older Americans Act, Part C, Section 330:

(a) to reduce hunger and food insecurity;
(b) to promote socialization of older individuals;
(c) to mitigate isolation of older adults; and
(d) to promote the health and well-being of older individuals by assisting such individuals to gain access to nutrition and other disease prevention and health promotion services to delay the onset of adverse health conditions resulting from poor nutritional health or sedentary behavior.

Objectives:

(a) Give preference to older individuals with the greatest economic or social need, with particular attention to low-income minority individuals.
(b) Serve meals that are appealing and comply with the most recent Dietary Guidelines for Americans (DGA).
(c) Promote and maintain high food safety and sanitation standards.
(d) Promote good health behaviors through nutrition education and nutrition screening of participants.
(e) Promote or maintain coordination with other nutrition-related supportive services

for older individuals.

Target Population: The Senior Nutrition Program provider(s) shall target individuals who are sixty (60) years of age or older, minorities, those with low income, and those living in rural areas of Ventura County.

Congregate Meal Services: Contractor shall provide meals in a social setting at a minimum of one meal per day, five days per week; however, where a situation calls for more or less than one meal per day, pre-approval by the Ventura County Area Agency on Aging (VCAAA) is required. Contractor shall determine an individual's need for more than one meal per day based on nutritional risk assessment, living status and income of the participant. Food production procedures shall comply with Title 22 of the California Retail Food Code (CRFC) standards, and the U.S. Food and Drug Administration's Hazard Analysis and Critical Control Points (HACCP) best practices guidelines.

Congregate Meal Services consist of managing and administering daily, weekly, monthly, and annual operations of congregate dining. Tasks include, but are not limited to, the receipt of weekly deliveries of food and non-food supplies, the safe storage of these supplies, the final assembly and serving of meals, cleaning the site before, during and after meal service, purchasing supplies, establishing and providing meal counts to VCAAA in a timely fashion, distributing menus (in English and Spanish), ensuring the confidential collection of voluntary contributions, safeguarding of contributions collected, ensuring that participants complete intake forms that collect required demographic information, utilization of the reporting system and other administrative requirements. Tasks also include the accounting and reporting of voluntary contributions following prescribed fiscal standards.

Home-Delivered Meal Services: Contractor shall provide Home-Delivered Meal Services to eligible older persons who are homebound by reason of illness, disability, or functional need and unable to prepare their own meals. Assessments of individuals receiving home-delivered meals are required to establish initial eligibility and to ascertain ongoing eligibility. Food production procedures shall comply with Title 22, CRFC standards, and HACCP best practices guidelines. The Contractor shall provide written instructions in the language of the majority of the participants for the handling and re-heating of meals.

Home-Delivered Meal Services include, but are not limited to, the following tasks: receive and safely store weekly deliveries of food supplies; manage and administer operations for the delivery of meals to homebound older adults; assemble meals (if necessary); deliver meals to eligible older adults using the Contractor's delivery vehicles and temperature-controlled food carriers; assess and reassess clients monthly to determine initial and ongoing eligibility for the program; prepare and/or distribute menus (in English and Spanish, as needed); provide nutrition education and counseling as prescribed by the VCAAA Registered Dietitian or program Registered Dietitian; and meet all the administrative requirements of the Senior Nutrition Program. Tasks include collecting, accounting, and reporting of voluntary contributions in a confidential manner and consistent with standard accounting principles.

Volunteer Recruitment: The Contractor is responsible for recruitment of volunteers to aid in the operation of the program.

Eligibility of Volunteers: Volunteers may be offered a meal if doing so will not deprive a participant of a meal. Contractor shall comply with the most current Ventura County Area Agency on Aging Contractor's Handbook for providing and accounting for meals provided to Senior Nutrition Program volunteers, and shall report all volunteer meals on a monthly basis to County. In all cases of eligibility, priority shall be given to individuals aged 60 and older and Native Americans aged 45 and older.

Nutrition Risk: The Contractor shall annually assess each Title III C-1 and C-2 client's nutrition risk using the Determine Your Nutritional Risk checklist published by the Nutrition Screening Initiative. [OAA § 339(2)(J); OAA § 207(a)(3)]

Safety: Contractor is responsible for providing accident prevention, fire safety, first aid, choking, earthquake preparedness and other emergency procedures training as required at each congregate meal site. A current Fire Inspection Certification shall be displayed at each site. Each meal site and/or Home-Delivered Meals distributor is also required to maintain and make available to staff upon request current Safety Data Sheets (SDS) at their site(s) per the Code of Federal Regulations (29 CFR). Furthermore, each meal site and/or home-delivered meals distributor must display a State of California Health Certification. Each congregate meal site must also display a current ServSafe Certification.

Mandated Reporters: Contractor must comply with all applicable provisions of Welfare and Institutions Code - WIC § 15630. All staff and volunteers working with older adults are "Mandated Reporters" and, as such, are required by law to report suspected abuse and/or self-neglect. Senior Nutrition Program staff and volunteers shall be trained in recognizing and reporting elder abuse and/or self-neglect.

Staff Qualifications: Contractor shall employ a Site Coordinator that is responsible for the day-to-day operations of the Senior Nutrition Program at their site. The Site Coordinator shall have one of the following qualifications:

(a) An Associate Degree in Institutional Food Service or closely related field, and two years' experience as a food service supervisor; or
(b) Demonstrable experience in food service and, within twelve months of hire, successfully complete twenty (20) hours of college level coursework in food service management, business administration and/or personnel; or
(c) Two years' experience in food service management as verified by a Registered Dietitian prior to hire.

All Site Coordinators must become ServSafe trained.

Training: Training by VCAAA Registered Dietitian (RD) for staff and volunteers shall include, at a minimum, food safety (ServSafe) and prevention of foodborne illness, HACCP principles, accident prevention, fire safety, first aid, choking, earthquake preparedness, and other emergency procedures. The RD will provide a yearly written plan for staff training that shall be maintained at each Senior Nutrition Program site, and which shall include a minimum of four hours per year of training by the RD for paid and non-paid food service staff at each Senior Nutrition Program site. Training attendance records shall be submitted to VCAAA quarterly. All staff and volunteers who are providing food safety training must have current food safety certificates on file. Contractor will keep documentation of training certificates on file and will have a written plan for staff and volunteer training.

Nutrition Education Services for Participants: Nutrition education for program participants shall be provided at a minimum of four times per year. All training shall be conducted by the VCAAA RD who develops and maintains a yearly nutrition education plan. Nutrition education for congregate meal participants may include demonstrations, presentations, lectures and group discussions, all of which may be augmented with printed materials. Distribution of printed materials shall constitute nutrition education for home-delivered meal recipients. Accurate training records shall be kept by each Contractor that indicate the type and duration of training, as well as copies of distributed printed materials. Training records shall be submitted to VCAAA on a quarterly basis to ensure training requirements are being met.

Monitoring Nutrition Programs: Food facilities (i.e., sites that store, prepare, package or portion food) must be monitored on-site annually by the AAA Registered Dietitian (RD) [22 CCR 7634.3(d)]. Non-food facilities that only distribute packaged meals (i.e., do not store, prepare, package or portion food – therefore don't meet the California Retail Food Code's definition of a "food facility") must be monitored at least every other year on-site. Restaurant vendors that prepare meals are considered food facilities (i.e., facilities that store, prepare, package, or portion food) and as such must, at a minimum, be monitored quarterly per CCR 7636.1(b)(6) by the RD, or by a person trained by and under the review of the RD:

Records, Reports, Distribution of Information: Contractor shall report data into LiveWellVC, https://livewellvc.communityos.org by the 10th of each month for the previous month's data. Contractor shall maintain current and accurate records on congregate and home-delivered meal participants as follows:

(a) Both congregate and home-delivered meal participants shall have a Senior Nutrition Program Meal Registration form on file in the reporting system.
(b) Each home-delivered meal recipient shall also have a current Senior Nutrition Program Home-Delivered Meal Assessment Worksheet on file in the reporting system.
(c) Contractors shall update the Nutritional Risk and Activities of Daily Living (ADL) and Instrumental Activities of Daily Living (IADL) assessments for home-delivered meal recipients in the reporting system annually.
(d) Each SNP Site Coordinator shall use the Meal Registration forms to generate monthly rosters from LiveWellVC for home-delivered and congregate meal recipients.

The Contractor shall assure that materials published under this Agreement shall:

(a) state, "The materials or product were a result of a project funded by a contract with the California Department of Aging."
(b) give the name of the entity, the address, and telephone number at which the supporting data is available and
(c) include a statement that, "The conclusions and opinions expressed may not be those of the California Department of Aging and the publication may not be based upon or inclusive of all raw data."

County's Procured Suppliers: Contractor may order supplies and meals from any of the County procured vendors. The five (5) procured vendors for the Senior Nutrition

Program include: Azul Catering, Jordano's Foodservice, Revolution Foods, Ventura Harbor Restaurant, and Waterside Restaurant. These vendors were procured through a competitive Request for Proposals (RFP) in 2024. Contractors are not limited to contract with the approved vendors. However, the Contractor must meet CDA and County criteria and obtain approval prior to contracting with additional vendors. Any costs incurred prior to approval, may not be reimbursed, or compensated. All menus, meals and recipes of procured vendors must be reviewed and approved by the VCAAA RD.

Food and Non-Food Procurement and Local Food Storage & Delivery: Contractor shall procure and furnish food, and non-food items, including meals, reheating instructions (in language of majority participants), and packaging, and safely and efficiently store, transport, and deliver food and non-food items to pre-determined sites throughout Ventura County, using temperature-controlled equipment. Deliveries to the meal-sites shall be weekly according to placed orders. Food procurement procedures shall comply with Title 22, CRFC standards, and HACCP best practices guidelines. All food shall be of good quality and shall be obtained from sources that conform to Federal, State, and local regulatory standards for quality, sanitation, and safety. The delivery of food and non-food supplies to local storage and distribution center and/or meal sites also includes the use of transport equipment and food service containers. Due to the essential function of supplying food and non-food supplies for the Senior Nutrition Program meal sites each week, local storage and delivery of these items are required.

Nutrition Services Requirements:
Contractor shall ensure that the congregate meal site(s) adhere to the following requirements:

(a) Each participant is registered for a meal using the Senior Nutrition Program Meal Registration form; and
(b) Provide a means by which to obtain participants' views about the services received; and
(c) Provide meals, if available, to all participants regardless of reservation status; and
(d) Ensure that trained staff (paid and/or non-paid) are physically present during the time that meals are being served; and
(e) Provide restrooms, lighting and ventilation at the site that meets the requirements of California law; and
(f) Provide equipment (e.g., tables and chairs) that is sturdy and appropriate for older individuals; and
(g) Arrange tables and chairs in such a manner as to be conducive to and encourage socialization among participants.

Contractor contracting for home-delivered meal service shall adhere to the following assessment requirements:

(a) Eligible participants are registered and assessed for need using the Senior Nutrition Program Meal Registration form and the Home Delivered Meal Assessment Worksheet; and
(b) Initial assessments may be done by phone; however, a written assessment shall be conducted at the participants' homes within two weeks of the beginning of meal service; and
(c) Participants shall be assessed for other nutrition-related supportive services and referred as needed; and

(d) Participants shall be reassessed in their homes at least every six months and allowable by phone every other quarter to ensure eligibility.

A waitlist shall be established whenever a Contractor is unable to provide home-delivered meals to all eligible participants. Waitlists must be pre-approved by VCAAA. The decision to place an eligible individual on a waitlist and their ranking on that list shall be determined by greatest social and economic need.

Nutritional Requirements of Meals, Entrees or Protein Portions: Contractor and/or contractor's Registered Dietitian (RD) will work with the VCAAA RD to ensure that each component complies with the most current California Department of Aging (CDA) Older Californians Nutrition Program Menu Guidance, the Dietary Guidelines for Americans (DGA) and provides 1/3 of the Dietary Reference Intakes. The DGA is jointly published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture. The Dietary Reference Intakes are reference values determined by the Food and Nutrition Board of the National Academy of Medicine.

Per CDA guidance, each **meal** shall provide all the following:

(a) **Caloric Range:** A weekly average of **550 to 650 calories**.
(b) **Protein: Three (3) ounces** of **cooked**, edible protein in the form of lentils, beans, fish, meat, poultry, eggs, or the protein equivalent.
(c) **Vegetables:**
- At least **one-half (½) cup** serving of ***cooked*** vegetables and/or **one (1) cup** of ***raw*** leafy vegetables.
- *Dark Green* vegetables to be included once a week.
- *Red or Orange* vegetables to be included once a week.
- *Lentils, legumes, or Beans* to be included once a week.

(d) **Fruit: One-half (½) cup** serving of fruit.
(e) **Whole Grains:** At least **one (1) serving** of whole grain.
(f) **Dairy or Alternative**: **Eight (8) ounces** of unsweetened soy beverage or fortified fat-free or low-fat (one (1) percent (%) fat) milk, yogurt, or cheese.
(g) **Sodium:** A weekly average Sodium target of no more than **500-750 milligrams**.
(h) **Vitamin C:** Foods containing a minimum of **25 milligrams** of Vitamin C.
(i) **Vitamin A:** Food(s) naturally containing a minimum of **233 micrograms** of Vitamin A shall be served at least three (3) times per week.

If only the entrée is provided, each **entrée** shall provide all the following:

(a) **Caloric Range:** A weekly average of **450 to 550 calories**.
(b) **Protein: Three (3) ounces** of cooked, edible protein in the form of lentils, beans, fish, meat, poultry, eggs, or the protein equivalent.
(c) **Vegetables:**
- At least **one-half (½) cup** serving of **cooked** vegetables and/or **one (1) cup** of **raw** leafy vegetables.
- *Dark Green* vegetables to be included once a week.
- *Red or Orange* vegetables to be included once a week.
- *Lentils, legumes, or Beans* to be included once a week.

(d) **Whole Grains:** At least **one (1) serving** of whole grain.
(e) **Sodium:** A weekly average Sodium target of no more than **400 milligrams**.
(f) **Vitamin C:** Foods containing a minimum of **22 milligrams** of Vitamin C.

(g) **Vitamin A:** A weekly average of **91 micrograms** of Vitamin A.

If only the protein portion is provided, each **protein portion** shall provide all the following:

(a) **Caloric Range**: A weekly average of **100 to 200 calories**.
(b) **Protein: Three (3) ounces** of cooked, edible protein in the form of lentils, beans, fish, meat, poultry, eggs, or the protein equivalent.
(c) **Sodium:** A weekly average Sodium target of no more than **300 milligrams**.

These meals and any other Senior Nutrition Program meals served by Contractor shall constitute the menu provided to participants of the Senior Nutrition Program. All menus, meals and recipes must be reviewed and approved by the VCAAA RD. Any and all supplemental foods and/or enhancements must be reviewed and approved by the VCAAA RD prior to service. All menus must be submitted to VCAAA RDs by the 15th of each month.

Contract Budget	Exhibit B
1. CONTRACTOR NAME: City of Oxnard	
2. PROGRAM ACTIVITY/PROJECT NAME: Senior Nutrition Program (SNP)	
3. PERFORMANCE PERIOD FROM: July 1, 2025 TO: June 30, 2026 CONTRACT #:C2526.04	4. EFFECTIVE DATES INITIAL CONTRACT EFFECTIVE DATE: 7/1/2025 AMENDMENT #: AMENDMENT EFFECTIVE DATE:

BUDGET SUMMARY

I. DIRECT PROGRAM EXPENSES	APPROVED BUDGET *(Enter original budget numbers here)*	MATCH/NON-MATCH (In-Kind or Cash)	MATCH TYPE (In-Kind or Cash)	PROGRA INCOME
A. Staff Salaries	$ -			
B. Staff Fringe Benefits	$ -	$ 42,000	In-Kind	
C. Direct Program Operating Expenses	$ -			
D. Contractual Services	$ -			
E. Food Costs	$ 420,000			
F. Other	$ -			
SUBTOTAL SECTION I -DIRECT PROGRAM EXPENSES	**$ 420,000**	**$ 42,000**		**$**
II. INDIRECT COSTS	$ -			
TOTAL CONTRACT BUDGET	**$ 420,000**	**$ 42,000**		**$**

ESTIMATED NUMBER OF MEALS (ANNUAL)	MEALS	% OF BUDGET	BUDGET
Congregate Meals C1	22,000	50%	$ 208,437
Home Delivered Meals C2	22,330	50%	$ 211,563
Total Estimated Meals	**44,330**	**100%**	**420,000**

Instructions: Enter revised line item expense details below. The Adjustments and Revised Budget above will autocalculate.

BUDGET DETAIL

I. DIRECT PROGRAM EXPENSES				
A. Staff Salaries (List Position/Title)	Monthly Salary	FTE(S)	# of Months	Total
				$ -
				$ -
				$ -

Contract Budget	Exhibit B
1. CONTRACTOR NAME: City of Oxnard	
2. PROGRAM ACTIVITY/PROJECT NAME: Senior Nutrition Program (SNP)	
3. PERFORMANCE PERIOD **FROM: July 1, 2025** **TO: June 30, 2026** **CONTRACT #:C2526.04**	**4. EFFECTIVE DATES** **INITIAL CONTRACT EFFECTIVE DATE: 7/1/2025** **AMENDMENT #:** **AMENDMENT EFFECTIVE DATE:**

				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
A. Subtotal Staff Salaries				***$ -***

B. Staff Fringe Benefits	**Rate (%)**	**Total**
Payroll Taxes (Social security, Medicare, etc.)		$ -
Health Benefits		$ -
Retirement Contributions		$ -
Other (please describe):		$ -
Other (please describe):		$ -
B. Subtotal Staff Fringe Benefits		***$ -***

C. Direct Program Operating Expenses *(Must be verifiable and cannot also be treated as an Indirect Cost.)*	**Budget Justification & Calculation Details**	**TOTAL**
Staff Travel, Telephone/Utilities, Insurance Related to the Program, Office Supplies, Materials, Program Outreach, Other Program Costs		$ -

Contract Budget	Exhibit B
1. CONTRACTOR NAME: City of Oxnard	
2. PROGRAM ACTIVITY/PROJECT NAME: Senior Nutrition Program (SNP)	
3. PERFORMANCE PERIOD FROM: July 1, 2025 TO: June 30, 2026 CONTRACT #:C2526.04	4. EFFECTIVE DATES INITIAL CONTRACT EFFECTIVE DATE: 7/1/2025 AMENDMENT #: AMENDMENT EFFECTIVE DATE:

Rental Costs (includes facility lease)		$ -	Exclude fr
Equipment*		$ -	Exclude fr
C. Subtotal Direct Program Operating Expenses		*$ -*	
(*Note: For equipment items over $5,000 and a useful life of more than one year, additional approval is needed. Please list all such items individually with the per-unit costs.)			

D. CONTRACTUAL SERVICES (List legal entity name for each)	Contract Description & Cost Details	Vendor (V) (to follow 2 CFR	Total
			$ -
			$ -
			$ -
			$ -
			$ -
D. Subtotal Contractual Services			*$ -*

E. FOOD COSTS Vendor Name	Description & Cost Details		TOTAL
Various	Jordanos, Azul, Revolution Foods per HAS food vendor contracts		$ 420,000
			$ -
			$ -
E. Subtotal Equipment			*$ 420,000*

F. OTHER (Please Describe)	Budget Justification & Calculation Details	
		$ -
		$ -

Contract Budget	Exhibit B
1. CONTRACTOR NAME: City of Oxnard	
2. PROGRAM ACTIVITY/PROJECT NAME: Senior Nutrition Program (SNP)	
3. PERFORMANCE PERIOD FROM: July 1, 2025 TO: June 30, 2026 CONTRACT #:C2526.04	4. EFFECTIVE DATES INITIAL CONTRACT EFFECTIVE DATE: 7/1/2025 AMENDMENT #: AMENDMENT EFFECTIVE DATE:

		$ -
		$ -
		$ -
		$ -
F. Subtotal Other		*$* -

DIRECT PROGRAM COSTS TOTAL	$ 420,000

II. INDIRECT COSTS* *(Use one of the options below.)*			

EXHIBIT C

VENTURA COUNTY FOCAL POINTS WITH ADDRESSES

PROJECT: SENIOR NUTRITION PROGRAM

	Focal Points*	Senior Center**	Street Address	City	ZIP	Phone
1	**Area Agency on Aging of Ventura County**	No	4561 Telephone Road	Ventura	93003	805-477-7300
2	**Camarillo Health Care District**	No	3687 E. Las Posas Road, #188 (Bldg. H)	Camarillo	93020	800-900-8582
3	**Fillmore Active Adult Center** *Managed by City of Fillmore*	Yes	535 Santa Clara Avenue	Fillmore	93015	805-524-3030
4	**Goebel Adult Community Center** *A collaboration of City of Thousand Oaks & Conejo Recreation & Park District*	Yes	1385 E. Janss Road	Thousand Oaks	91362	805-381-2744
5	**HELP of Ojai** *a nonprofit organization*	Yes	370 Baldwin Road	Ojai	93022	805-646-5122
6	**Moorpark Active Adult Center** *Managed by City of Moorpark*	Yes	799 Moorpark Avenue	Moorpark	93021	805-517-6261
7	**Palm Vista Senior Center** *Managed by City of Oxnard*	Yes	801 South C Street	Oxnard	93030	805-385-8163
8	**Pleasant Valley Senior Center** *Managed by Pleasant Valley Park & Rec District*	Yes	1605 E. Burnley Street	Camarillo	93010	805-482-4881
9	**Port Hueneme Senior Center** *Orvene S. Carpenter Community Center* *Managed by City of Port Hueneme*	Yes	550 Park Avenue	Port Hueneme	93041	805-986-6542
10	**Santa Paula Senior Center** *Managed by City of Santa Paula*	Yes	530 West Main Street	Santa Paula	93060	805-933-4226 x356
11	**Simi Valley Senior Center** *Managed by City of Simi Valley*	Yes	3900 Avenida Simi	Simi Valley	93065	805-583-6363
12	**Colonia Senior Center** *Managed by City of Oxnard*	Yes	197 North Marquita Street	Oxnard	93033	805-385-7970
13	**Ventura Avenue Adult Center** *Managed by City of Ventura*	Yes	550 N. Ventura Avenue	Ventura	93001	805-648-3035
14	**Conejo Valley Senior Concerns** *a nonprofit organization*	No	401 Hodencamp Road	Thousand Oaks	91360	805-497-0189
15	**Wilson Senior Center** *Managed by City of Oxnard*	Yes	350 North C Street	Oxnard	93030	805-385-8028
	Focal Points for Title III E Eligible Family Caregivers					
1	**Conejo Valley Senior Concerns** *a nonprofit organization*	No	401 Hodencamp Road	Thousand Oaks	91360	805-497-0189
2	**Wellness & Caregiver Center of VC** *Operated by Camarillo Health Care District*	No	3687 E. Las Posas Road, #188 (Bldg. H)	Camarillo	93020	800-900-8582

NOTE: The designation of a focal point and a senior center depends on the array of services offered (see definitions below).

*Focal Point – Facilities designated as focal points provide a comprehensive delivery of social services, such as information and assistance, recreation, nutrition, social, mental health, etc. They may house a variety of services in the same location (collocation) used by other providers of services to seniors. The federal Older Americans Act defines a focal point as a facility established to encourage maximum collocation and coordination of services for older persons.

**Senior Center – The federal Older Americans Act defines a senior center as a community facility for the organization and delivery of a broad spectrum of services, including health, mental health, social, nutrition, educational services, and recreational activities for older individuals.

AMENDMENT #1
TO CONTRACT BETWEEN
COUNTY OF VENTURA
AND
CITY OF OXNARD

The County of Ventura (County) and City of Oxnard, (Contractor), hereby agree that the Contract previously entered into by the parties, also identified as County of Ventura Contract No. C2526.04, on July 1, 2025, is amended effective November 1, 2025 as follows:

1. The parties agree to increase the total compensation to be paid to the Contractor by $40,000, for a total amount not to exceed $460,000.
2. In the first paragraph of the Contract, the second to last sentence is deleted and replaced with the following: "The total compensation to be paid to Contractor shall not exceed **$460,000** (the "Contract Amount").
3. Article XXVII: List of Exhibits. This section is amended by deleting "Exhibit B-Budget" and replacing it with "Exhibit B1-Budget"
4. Exhibit B-Budget is deleted and replaced with Exhibit B1-Budget, which is attached and incorporated herein by reference.
5. All other terms and conditions of the Contract remain the same.

COUNTY OF VENTURA

_____
Authorized Signature

Roger Robinson
Printed Name

Director, Human Services Agency
Title

_____
Date

CITY OF OXNARD

_____
Authorized Signature

_____
Printed Name

_____
Title

_____
Date

CITY OF OXNARD

_____
Authorized Signature

_____
Printed Name

_____
Title

_____
Date

* If a corporation, this Contract must be signed by two specific corporate officers.

The first signature must be either the (1) Chief Executive Officer, (2) Chairman of the Board, (3) President, or any (4) Vice President.

The second signature must be the (a) Secretary, an (b) Assistant Secretary, the (c) Chief Financial Officer, or any (d) Assistant Treasurer.

In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company.

Contract Budget	Exhibit B1- BUDGET
1. CONTRACTOR NAME: City of Oxnard	
2. PROGRAM ACTIVITY/PROJECT NAME: Senior Nutrition Program	
3. PERFORMANCE PERIOD FROM: July 1, 2025 TO: June 30, 2026 CONTRACT #: C2526.04	4. EFFECTIVE DATES INITIAL CONTRACT EFFECTIVE DATE: AMENDMENT #: 1 AMENDMENT EFFECTIVE DATE:

BUDGET SUMMARY

I. DIRECT PROGRAM EXPENSES	APPROVED BUDGET (Enter original budget numbers here)	ADJUSTMENTS (INCREASE/ DECREASE)	REVISED BUDGET	MATCH/NON-MATCH (In-Kind or Cash)	PROGRAM INCOME
A. Staff Salaries		$ -	$ -		$ 3,500
B. Staff Fringe Benefits		$ -	$ -		
C. Program Operating Expenses		$ -	$ -		
D. Contractual Services		$ -	$ -		
E. Food Costs	$ 420,000	$ 40,000	$ 460,000	$ 42,000	
F. Other		$ -	$ -		
SUBTOTAL SECTION I - DIRECT PROGRAM EXPENSES	$ 420,000	$ 40,000	$ 460,000	$ 42,000	$ 3,500
II. INDIRECT COSTS		$ -	$ -		
TOTAL NOT TO EXCEED AMOUNT	$ 420,000	$ 40,000	$ 460,000	$ 42,000	$ 3,500

ESTIMATED NUMBER OF MEALS (ANNUAL)	MEALS	REVISED MEALS	% OF BUDGET	BUDGET
Congregate Meals C1	22,000	22,000	50%	$ 228,288
Home Delivered Meals C2	22,330	22,330	50%	$ 231,712
Total Estimated Meals	**44,330**	**44,330**	**100%**	**$ 460,000**

BUDGET DETAIL

I. DIRECT PROGRAM EXPENSES						
A. Staff Salaries (List Position/Title)	Monthly Salary	FTE(S)			# of Months	Total
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
A. Subtotal Staff Salaries						$ -

B. Staff Fringe Benefits	Rate (%)	Total
Payroll Taxes (Social security, Medicare, etc.)		$ -
Health Benefits		$ -
Retirement Contributions		$ -
Other (please describe):		$ -
Other (please describe):		$ -
B. Subtotal Staff Fringe Benefits		$ -

C. Program Operating Expenses *(Must be verifiable and cannot also be treated as an Indirect Cost.)*	Budget Justification & Calculation Details	TOTAL
Staff Travel, Facility Lease/Mortgage, Telephone/Utilities, Insurance Related to the Program, Office Supplies & Equipment*, Other Program Costs		
		$ -
C. Subtotal Direct Program Operating Expenses		$ -

(*Note: For equipment items over $5,000 and a useful life of more than one year, additional approval is needed. Please list all such items individually with the per-unit costs.)

D. CONTRACTUAL SERVICES (List legal entity name for each)	Contract Description & Cost Details			Subaward (S) or Vendor (V) (to	Total
					$ -
					$ -
					$ -
					$ -
					$ -
D. Subtotal Contractual Services					$ -

E. FOOD COSTS Vendor Name	Description & Cost Details	TOTAL
Various	Jordanos, Azul, Revolution Foods per HSA approved vendors	$ 460,000
		$ -
		$ -
E. Subtotal Food Costs		*$ 460,000*

F. OTHER (Please Describe)	Budget Justification & Calculation Details	

		$ -
		$ -
		$ -
		$ -
		$ -
		$ -
F. Subtotal Other		*$ -*

DIRECT PROGRAM COSTS TOTAL	**$ 460,000**

II. INDIRECT COSTS* ***(Use one of the options below.)***						
	Rate (%)	**Cost Base Rate Applied to (Amount)**			**Cost Base (Type)**	**Total**
1. Federally Negotiated Indirect Cost Rate (Must attach your approved ICRA)						$ -
2. De Minimis 10%	10%	$ -			MTDC	$ -
3. Other Program Special Rate (May be referenced in RFP, provide details)						$ -
INDIRECT COSTS TOTAL						**$ -**

*Please note that items cannot be charged as both Direct Program Expenses and Indirect Costs. See 2 CFR §200.412-§200.415.

Please list the general items classified by your agency as Indirect Costs:

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.5

DATE: March 17, 2026

TO: City Council

FROM: Terrel Harrison, Cultural & Community Services Director, (805) 385-7994, terrel.harrison@oxnard.org

SUBJECT: First Amendment to the Agreement with Azul Foundation for the Senior Nutrition Program Meals.

RECOMMENDATION

That the City Council approve and authorize the Mayor to execute a First Amendment to the Agreement with the Azul Foundation (32500510) to increase the agreement amount by $130,000, resulting in a total agreement amount of $350,000, to purchase meals for the Senior Nutrition Program.

(This item did not originate in Committee.)

BACKGROUND

The Ventura County Area Agency on Aging (VCAAA) operates the Senior Nutrition Program (SNP). The program's objective is to provide high-quality, nutritionally balanced meals, nutrition counseling and education, and related supportive services to persons aged 60 years and older. The SNP, which includes Congregate and Home-Delivered Meal (HDM) services, provides nutritious meals for older adults and people with disabilities within Ventura County. Last year, the City served over 44,000 meals through the program.

The past two years have included a number of fiscal changes in this program. Historically, the County directly covered the cost of all food, food preparation, and paper products for the program. This is the first year the model has changed, and City staff are now making these purchases directly within the award amount we are given by the County. As staff navigate this new operating model, we have found the need to increase our agreement with the County's designated vendor and, for the first time, our staff are learning the full program costs.

In June 2025, the City entered into an agreement with Azul Foundation for an initial $220,000 to purchase meals for the SNP. The SNP requires that meals provided to seniors meet certain nutritional standards and must be purchased through an approved vendor whose menu has been vetted and determined to meet the requirements of the nutrition program. Azul Foundation is currently the only vendor that is both approved and able to meet the needs of the Oxnard program.

VCAAA this year has provided funding totaling $420,000, with an additional $40,000 being considered at this Council meeting. If that item is approved by the council, the total SNP budget for Fiscal Year 2025-26 will be $699,000.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promotes safe neighborhoods, encourages community engagement, and supports our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

The Fiscal Year 2025-26 budget includes the Ventura County Area Agency on Aging Older American Act Senior Nutrition Program grant funds in the amount of $420,000 (Fed. Grants Fund - 200), and $239,000 in gap funding through Measure O (Fund 104) for a total SNP budget of $659,000.

There is sufficient funding available from the sources referenced above to cover the cost of the amendment to this agreement for the Senior Nutrition Program and does not require additional budget allocations.

For Finance Use Only: Federal Grants Fund (200) Org. 2005503 Obj. 53200 Project G2401, Measure O Fund (104) Org. 1045503 Obj. 53200 Project M1305

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Marisue Eastlake, RDVP Director

ATTACHMENTS

1. Azul Foundation Executed Agreement (32500510)
2. First Amendment to agreement 32500510

GOODS & SERVICE AGREEMENT
BETWEEN
THE CITY OF OXNARD AND AZUL FOUNDATION

By This Goods & Services Agreement ("Agreement"), the CITY of Oxnard ("CITY") agrees to purchase certain goods and engage the services of Azul Foundation ("CONTRACTOR"), and CONTRACTOR agrees to supply the required goods and perform the services for CITY as herein described, for the compensation, during the term, and otherwise subject to the covenants and conditions herein set forth. CITY and CONTRACTOR may be individually referred to as "Party" or collectively as the "Parties."

1. SUMMARY DESCRIPTION OF THE GOODS AND SERVICES: The City of Oxnard Cultural and Community Services Department requires congregate and home-delivered meals for seniors aged 60 years and older as part of its Senior Nutrition Program. City will purchase prepared meals meeting Ventura County Area Agency on Aging Registered Dietician approval and receive delivery of same weekly. Contractor may also provide non-food items, as required.

2. TERM OF THE AGREEMENT: From: January 1, 2025 to June 30, 2026

3. AGREEMENT AMOUNT NOT TO EXCEED: $220,000

4. AGREEMENT EXHIBITS: The following documents memorialized below are the only exhibits to this agreement and are incorporated by reference as though fully set forth herein. In the event of a conflict between the Exhibits and this Agreement, the Agreement controls.

Exhibit A:	Scope of Services
Exhibit B:	Schedule of Compensation
Exhibit C:	Technical Specifications
Exhibit D:	Insurance Requirements: Insurance Exhibit INS-I

5. GOODS. Subject to the terms and conditions set forth in this Agreement, Contractor shall provide to City the goods, materials, equipment or supplies and related Services as described in Exhibit A.

5.1 Contractor will not be compensated for goods, materials, equipment, or supplies and related services outside the scope of Exhibit A. Any Goods out the scope of Exhibit A are considered Additional Goods and before providing Additional Goods the following shall occur: (a) Contractor notifies City and City agrees that the Additional Goods are outside the scope of Exhibit A; (b) Contractor estimates the additional compensation required for these Additional Goods; and (c) City, after notice, approves in writing a Supplemental Addendum to this Agreement specifying the Additional Goods and the amount of additional compensation to be paid Contractor.

5.2 City will have no obligations whatsoever under this Agreement or any Supplemental Addendum, unless and until this Agreement or any Supplemental Addendum to this Agreement is approved by the City as required by the Oxnard City Code. As used in this Agreement, the term "Goods" includes both Goods and Additional Goods as applicable.

6. Facilities and Equipment. Except as set forth below, Contractor shall, at its sole cost and expense, furnish all facilities and equipment required for Contractor to perform this Agreement.

7. Delivery and Inspection of Goods, Materials, Equipment or Supplies.

7.1. Delivery. Unless otherwise stated by the City in writing, delivery of Goods shall be made to the City address set forth in Exhibit A. All shipments are Free on Board (F.O.B.) destination with freight prepaid unless otherwise stated.

Contractor assumes full responsibility for all transportation scheduling and costs, including costs for containers, packing, handling, and insurance. The City reserves the right to request and receive a copy of the freight bill of lading on all purchases shipped F.O.B. prepaid and added.

Time is of the essence in the delivery. If delivery cannot be made as specified in Exhibit A or as otherwise stated by the City, Contractor shall notify the City immediately to request instructions on how to proceed and shall not make delivery before receipt of instructions. Periods of performance may be extended if, in the sole judgment of the City, the cause of delay justifies an extension.

7.2 Inspections. Goods will be inspected at the destination before acceptance by an authorized representative of the City for workmanship, appearance, proper functioning of all equipment and systems, and conformance to all other requirements of this Contract. The Goods shall be delivered to City free of any liens or encumbrances. Notwithstanding the requirements for any City inspection and testing at the destination and except where specialized inspections or testing are specified for performance solely by the City, Contractor shall perform or have performed the inspections or tests required to substantiate that all Goods provided under the Contract conform to the drawings, specifications, and other Contract requirements, including, if applicable, the technical requirements for the manufacturer's part number(s) specified.

7.3 Deficiencies. If deficiencies in the Goods are discovered, Contractor shall correct and redeliver the Goods for re-inspection and acceptance. The period for payment and/or commencement of discount period (if applicable) does not begin until corrective action is complete. The cost of storing rejected Goods and the cost for shipping rejected Goods back to the Contractor or point of origin shall be paid by Contractor.

7.4 Inspection of Facilities. If requested by the City, Contractor shall provide the City with an inspection tour of Contractor's facilities where any Goods will be designed, manufactured, or assembled by Contractor.

8. Title/Risk of Loss. Title, ownership, and risk of loss or damage of the Goods remains with the Contractor until the Goods are delivered to, inspected, and accepted by the City, except when the loss or damage is due to the sole negligence of the City.

9. Payment & Compensation. The total of all fees paid to the Contractor for the provision of Goods and Services as set forth in Exhibit A, including any authorized reimbursable expenses, shall not exceed the total sum of $220,000. The payments specified under this Agreement shall be the only payments made to Agreement unless the City approves a supplemental addendum or Agreement.

9.1 The City shall pay all undisputed portions of any applicable invoice within forty-five (45) days after receipt of an invoice. In the event the City disputes one or more items in an invoice, the City shall, within forty-five (45) days after receipt of such invoice, notify the Contractor of the item(s) being disputed and the reason(s) therefore. The City may withhold payment for such disputed items until resolution of the dispute.

9.2 Contractor shall submit a payment request to City by the end of each calendar month listing the Goods and Services provided, costs of those Goods and Services, and total amount due for the month. Invoices may be emailed to: invoices@oxnard.org.

9.2.1 Contractor is responsible for supplying all documentation necessary to verify invoices to the City's satisfaction.

9.2.2 All invoices submitted by Contractor must contain the following information:

(1) Job/Project Name
(2) City's current Purchase Order Number
(3) Contractor's Invoice Number
(4) Date of Invoice Issuance
(5) Work Order Number (if applicable)
(6) City representative identified on the Purchase Order
(7) Contractor's remit address
(8) Itemized description of items billed under Invoice
(9) Itemized description of all authorized Reimbursable Expenses
(10) Itemized description of all applicable taxes (sales, use, excise, etc.)
(11) Amount of Invoice (itemize all authorized Reimbursable Expenses)
(12) Total Billed to Date under Agreement (if applicable)

9.2.3 Items must be separated into Goods, Services, and Reimbursable Expenses. All applicable sales, use, excise, or similar taxes, including federal excise tax, must be itemized separately on the invoice. Invoices that do not conform to the format outlined above will be returned to Contractor for correction. City is not responsible for delays in payment to Contractor resulting from Contractor's failure to comply with the invoice format described above.

9.3 Contractor's Reimbursable Expenses. "Reimbursable Expenses" are limited to actual expenditures of Contractor for expenses that are necessary for the proper satisfaction of the Agreement and are only payable if specifically authorized in advance in writing by the City.

9.4 Miscellaneous Charges. No additional charges will be allowed unless specified in the Contract, including charges for transportation, fuel, containers, packing, or disposal.

9.5 [RESERVED]

9.6 Purchase Orders. Unless otherwise stated, a purchase order will be issued to the Contractor on behalf of the City. Purchase orders will cite the quantity of Goods or Services requested, the purchase amount, and time of performance. If the time of performance of this Contract extends beyond the close of the City's fiscal year, another purchase order may be issued. No purchase order supersedes any provision of this Contract. Contractor shall not deliver Goods or provide Services until Contractor receives a purchase order or other written notification by the City.

9.7 Additional Goods. Additional Goods shall be provided only when a Supplemental Addendum to this Agreement authorizing the Additional Goods is approved in writing by the City in accordance with the City's Agreement amendment procedures. The City reserves the right to perform any Additional Services with its own staff or to retain other contractors to perform the Additional Services.

9.8 Billing Disputes. The burden of proof shall be on the Contractor to establish the accuracy of its invoices. Upon presentation and verification of the information provided by Contractor, the City will review all records and make a final determination and present its finding to Contractor.

9.9 Accounting Records of Contractor. During performance of this Agreement and for a period of three years after completion of performance, Contractor shall maintain all accounting and financial records

related to this Agreement, in accordance with generally accepted accounting practices, including records of Contractor's costs for performance under this Agreement and records of Contractor's Reimbursable Expenses. Contractor shall keep and make records available for inspection and audit by representatives of the City upon reasonable written notice.

9.10 Sales Tax Requirements. The City is not exempt from paying sales tax. Sales tax must be shown on the invoice as a separate line item, if applicable.

10. Funding Availability. This Agreement is subject to the budget and fiscal provisions of the City. The City's payment obligation under this Agreement will not exceed the amount of funds appropriated and approved for this Agreement by the Oxnard City Council. This Section shall govern over any other contrary provision of the Agreement.

11. Designated Representatives. The Designated Representatives listed below shall be authorized to act on behalf of the named Party, be responsible for negotiations and contractual matters, and coordinate with each other to perform the services under this Agreement.

CITY Designated Representative:
Name: Marisue Eastlake
Title: Recreation Supervisor
Phone: 805-385-8019
Email: marisue.eastlake@oxnard.org
Mailing Address (if differs from above):

CONTRACTOR Designated Representative:
Name: Aldo Cecena
Title: Secretary
Phone: 805-767-9077
Email: azulevent805@gmail.com
Mailing Address (if differs from above):

12. Notices. All notices given or required to be given pursuant to this Agreement shall be in writing and may be given by personal delivery or by first-class mail. Notice sent by mail shall be addressed to each Party's Designated Representative as set forth above in Section 11. When addressed in accordance with this Section, such notice shall be deemed given upon deposit in the United States mail, postage prepaid. In all other instances, notices shall be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this Section.

13. Insurance. Contractor shall, at its sole cost and expense, obtain and maintain during the performance of this Agreement, the insurance coverage described in Exhibit D, attached and incorporated herein by this reference. Insurance must be issued by a company satisfactory to the City's Risk Manager. Contractor shall, before performance under this Agreement, file with the Risk Manager evidence of insurance coverage as specified in Exhibit D. Failure to maintain or renew insurance coverage or to provide renewal evidence shall be considered a material breach of this Agreement.

14. Indemnification. Notwithstanding the limits of any insurance, Contractor shall indemnify City, its officials, officers, agents, volunteers and employees against, and will hold and save each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising or alleged to arise out of or in connection with the negligent performance of the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising or alleged to arise from the negligent acts or omissions of Contractor hereunder, or arising or alleged to arise from Contractor's negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, but excluding such claims or

liabilities or portion of such claims or liabilities arising or alleged to arise from the negligence or willful misconduct of the City its officials, officers, agents, volunteers or employees, and in connection therewith:

a. Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

b. Contractor will promptly pay any judgment rendered against the City, its officials, officers, agents or employees for any such claims or liabilities arising or alleged to arise out of or in connection with Contractor's (or its agents', employees', subcontractors' or invitees') negligent performance of or failure to perform such work, operations or activities hereunder; and Contractor agrees to save and hold City, its officials, volunteers, officers, agents, and employees harmless therefrom;

c. In the event the City, its officials, officers, agents, volunteers or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to City, its officials, volunteers officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel acceptable to the City.

This Section shall survive the termination of this Agreement. Contractor shall require the same indemnification from all subcontractors.

15. Ownership of Contractor's Work Product, Confidentiality & Disclosure .

15.1 City shall have full ownership and control, including ownership of any copyrights, of all information prepared, produced, or provided by Contractor under this Contract. In this Contract, the term "information" means and includes: any and all work product, submittals, reports, plans, specifications, and other deliverables consisting of documents, writings, handwritings, typewriting, printing, photo sharing, photographing, computer models, and any other computerized data and every other means of recording any form of information, communications, or representation, including letters, works, pictures, drawings, sounds, or symbols, or any combination thereof. Contractor shall not be responsible for any unauthorized modification or use of such information for other than its intended purpose by City.

15.2 All proprietary and other information received from Contractor by City, whether received in connection with Contractor's proposal to City or in connection with Contractor's performance, will be disclosed upon receipt of a request for disclosure, in accordance with the California Public Records Act; provided, however, that, if any information is set apart and clearly marked "trade secret" when it is provided to City, City shall give notice to Contractor of any request for the disclosure of such information. The Contractor will then have five days from the date it receives notice to petition the court for a protective order to prevent the disclosure of the information. The Contractor shall have sole responsibility for defense of the actual "trade secret" designation of such information.

15.3 Contractor shall fully defend, indemnify and hold harmless City, its officers and employees, and each of them, from and against any and all claims, actions, lawsuits or other proceedings alleging that all

or any part of the information prepared, produced, or provided by Contractor under this Contract infringes upon any third party's trademark, trade name, copyright, patent or other intellectual property rights. City shall make reasonable efforts to notify Contractor not later than ten days after City is served with any such claim, action, lawsuit or other proceeding. However, City's failure to provide notice within the ten-day period does not relieve Contractor of its obligations hereunder, which survive any termination or expiration of this Contract.

15.4 The parties understand and agree that any failure by Contractor to respond to the notice provided by City and seek a protective order, in accordance with the provisions of subsection 15.2, above, constitutes a complete waiver by Contractor of any rights regarding the information designated "trade secret" by Contractor, and the information will be disclosed by City in accordance with the Public Records Act.

15.5 Contractor shall not disclose, publish, or authorize others to disclose or publish, design data, drawings, specifications, reports, or other information pertaining to the projects assigned to Contractor by the City or other information to which the Contractor has had access during the term of this Agreement without the prior written approval of the City's Designated Representative during the term of this Agreement and for a period of two (2) years after the termination of this Agreement.

15.6 Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any Confidential Information disclosed under this Agreement or for any business decisions made by Contractor in reliance on any Confidential Information disclosed under this Agreement.

16. Independent Contractor. Contractor is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Contractor or any of its employees, except as stated in this Agreement. Contractor has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Contractor. This Agreement shall not be interpreted to prevent or preclude Contractor from rendering any services for Contractor's own account or to any other person or entity as Contractor in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services the Contractor shall perform for the City. The City retains the right to provide general instructions to and observe the Contractor in the performance of all services done on behalf of the City.

Contractor and its employees and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Contractor and its employees are not employees of City. Contractor and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Contractor shall not, at any time or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City.

17. Conflict of Interest. Contractor covenants that it does not have any interest, nor shall it acquire any interest, directly or indirectly, which would conflict in any manner with the performance of Contractor's services under this Agreement. Contractor further covenants that in the performance of services under

this Agreement, no officer, employee or agent of Contractor having such interest shall be employed by it. In the event the City determines that Contractor must disclose its financial interests by completing and filing a Fair Political Practices Commission Form 700, Statement of Economic Interests, Contractor shall file such Form 700 with the City Clerk's Office pursuant to the written instructions provided by the City Clerk. Acquisition or maintenance of a conflicting interest by Contractor may result in termination of this Agreement by the City.

18. Confidentiality of City Information. During performance of this Agreement, Contractor may gain access to and use City information regarding inventions, machinery, products, prices, apparatus, costs, discounts, future plans, business affairs, governmental affairs, processes, trade secrets, technical matters, systems, facilities, customer lists, product design, copyright, data, and other vital information (hereafter collectively referred to as "City Information") that are valuable, special and unique assets of the City. Contractor agrees to protect all City Information and treat it as strictly confidential, and further agrees that Contractor shall not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party without the City's prior written consent.

In addition, Contractor must comply with all City policies governing the use of the City network and technology systems. A violation by Contractor of this section is a material violation of this Contract and shall justify legal and equitable relief.

19. Notice of Breach and Opportunity to Cure. Neither Party will be in breach of this Agreement where the breach is capable of being cured, or until written notice of the breach is received from the non-breaching Party. The Party charged with breach will have fifteen (15) calendar days from the date of receiving such notice in which to cure the breach or otherwise respond. If the circumstances leading to the charge that the Agreement was breached have not been cured or explained to the satisfaction of the other Party within fifteen (15) days from the date on which the breaching Party received notice of breach, the non-breaching Party may terminate this Agreement.

20. Default by Contractor. In case of default by the Contractor, the City reserves the right to procure the Goods or Services from other sources and deduct from any monies due, or that may thereafter become due to the Contractor, the difference between the price named in this Contract and the actual cost to the City to procure from an alternate source. Prices paid by the City will be considered the prevailing market price at the time such purchase is made.

21. Termination of Agreement. The City shall have the right to terminate this Contract upon fifteen (15) calendar day's written notice pursuant to Section 12. Such termination shall be effective on the date specified in the notice, or if no date is specified, then fifteen (15) calendar days from the date of the notice. Upon receipt of such notice, Contractor shall immediately cease performance under this Contract as specified in the notice and deliver all information prepared under this Contract to the City. The City shall pay Contractor the reasonable value of Goods or Services provided by Contractor before termination; provided, however, City shall not in any manner be liable for lost profits that might have been made by Contractor had the Contract not been terminated or had Contractor completed performance required by this Contract. Contractor shall furnish to the City any financial information requested by the City to determine the reasonable value of the Goods or Services provided by Contractor. The foregoing is cumulative and does not affect any right or remedy that City may have in law or equity.

22. Guarantee and Warranty. Contractor assumes design responsibility and warrants the articles to be free from design defect and suitable for the purposes intended by City. If it is determined by the City that the Goods and Services do not meet the minimum requirements of this Contract, the Contractor shall correct the same at Contractor's sole expense.

22.1 The Contractor agrees that the Goods and Services furnished under this Contract will be covered by the industry standard or better warranty.

22.2 Contractor further warrants that the Goods and Services furnished under this Contract will be covered by the most favorable commercial warranties the Contractor gives to any customer for the Goods and Services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the City at law or equity, or by any other clause of this Contract.

22.3 Any additional warranties provided by law, including the warranty of merchantability and warranty of fitness for a particular purpose will remain in full force and effect and inure to the City's benefit. City reserves all rights and remedies provided by law for breach of any applicable warranty related to the Goods and Services.

22.4 City's inspections, approval, acceptance, or payment for all or part of any Goods and Services will in no way affect City's warranty rights.

23. Contractor Not Agent. Except as City may specify in writing, Contractor and Contractor's personnel have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor and Contractor's personnel shall have no authority, express or implied, to bind City to any obligations whatsoever.

24. Governing Law. The terms of this Agreement shall be interpreted according to the laws of the State of California. Should litigation occur, venue shall be in the Superior Court of California, County of Ventura.

25. Severability. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect and be enforceable.

26. Entire Agreement. This Contract, including all Exhibits and documents referenced herein, contains the entire agreement between the parties and supersedes whatever oral or written understanding they may have had before the execution of this Contract. No alteration to the terms of this Contract shall be valid unless approved in writing by Contractor, and by City, in accordance with applicable provisions of the Sacramento City Code.

27. Waiver. Neither the City's acceptance of, or payment for, any Goods or Services, nor any waiver by either party of any default, breach or condition precedent, will be construed as a waiver of any provision of this Contract, nor as a waiver of any other default, breach or condition precedent or any other right hereunder. No waiver will be effective unless it is in writing and signed by the waiving party.

28. Assignment Prohibited. The expertise and experience of Contractor are material considerations for this Contract. City has a strong interest in the qualifications and capability of the persons and entities that will fulfill the obligations imposed on Contractor under this Agreement. In recognition of this interest, Contractor shall not assign any right or obligation pursuant to this Contract without the written consent of the City. Any attempted or purported assignment without City's written consent shall be void and of no effect.

29. Authority to Execute. Each Party hereto expressly warrants and represents that through its Designated Representative it has the authority to execute this Agreement on behalf of its corporation, partnership, business entity, or governmental entity, and warrants and represents that the Designated Representative has the authority to bind each Party to the performance of its obligations hereunder.

30. Execution – Counterparts. This Agreement may be executed in any number of counterparts and each such duplicate counterpart shall constitute an original, but they shall not be effective nor enforceable unless and until it is executed with the handwritten signature or electronic signature of an authorized representative of each of the relevant Parties. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterpart executed by the other Party to this Agreement is in the physical possession of the Party seeking enforcement thereof.

31. Acknowledgement. By signing below, Contractor acknowledges that it has reviewed the CITY's Goods & Services Agreement terms and conditions and insurance requirements and that Contractor hereby agrees to full compliance.

[Signatures on next page]

In witness whereof, the Parties have entered into this Agreement on the date as written in section 3 and upon signature of all Parties.

CITY OF OXNARD

Jennifer Harkey 6/11/25

☐ Luis A. Mc Arthur, Mayor[1] Date

☒ Jennifer ~~Yates~~, Harkey
Purchasing Manager

[CONTRACTOR]

06/16/25

Aldo Cecena Date

ATTEST:

Lourdes A. López, City Clerk Date
(only if Mayor signs)

APPROVED AS TO FORM:

M. Saleh FOR 6/17/25

Stephen M. Fischer, Date
City Attorney (always required)

1

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EXHIBIT A
SCOPE OF SERVICES

Overview of Services
The City has engaged Contractor to provide the following services, which are more specifically described in the Services section below:

Provide Congregate and/or Home-Delivered meals for seniors aged 60 years and older as defined in Title III C1 and C2 of the Older Americans Act. No minimum or maximum number of transactions can be guaranteed by the City for this program.

Scope of Services
Contractor shall perform the following services:

The Senior Nutrition Program is intended to provide nutrition meal services as described in the Older American Act (OAA) of 1965, as amended, and to assist older individuals in California to live independently, by promoting better health through improved nutrition and reduced isolation through programs coordinated with nutrition-related supportive services, fostering aging in place and promoting choice and quality of life.

Contractor shall procure and furnish food, and non-food items, including meals and packaging, and safely and efficiently store, transport, and deliver food and non-food items to the Wilson Senior Center, 350 N. C Street, Oxnard, using temperature-controlled equipment. Deliveries to Wilson Senior Center shall be weekly, according to placed orders. Food procurement procedures shall comply with Title 22, CRFC standards and HACCP best practices guidelines. All food shall be of good quality and shall be obtained from sources that conform to Federal, State and local regulatory standards for quality, sanitation and safety. The delivery of food and nonfood supplies to Wilson Senior Center also includes the use of transport equipment and food service containers. Due to the essential function of supplying food and non-food supplies for the Oxnard Senior Nutrition Program each week, local storage and delivery of these items are required.

Delivery driver(s) is required to notify the Oxnard Senior Nutrition Program Coordinator in a timely manner if the delivery will not be made within the scheduled time frame. Delivery driver will not drop off order at Wilson Senior Center and leave without first notifying the Program Coordinator or person responsible for meal site staff. In the event that a delivery is attempted and no responsible staff is on hand to accept and sign for delivery, the driver is to return to the warehouse with the food and invoice the City for the attempted delivery only.

EXHIBIT B
SCHEDULE OF COMPENSATION

Azul Foundation Senior Nutrition Price List
January 1, 2025 - June 30, 2025

ENTRÉE	COST PER SERVINGS	SINGLE SERVE SERVE COST	APPROVED RECIPE
5 BEAN VEGETARIAN CHILI	7.90	8.50	YES
ASIAN STIR FRY	8.30	8.50	YES
BAMBOO CHICKEN STIRFRY	7.80	8.50	YES
BREADED CHICKEN & ZUCHINNI	8.25	8.95	YES
B.R.C. BEANS, RICE & CHEESE BURRITO	8.10	8.95	Yes
CHICKEN & BELL PEPPER PIZZA	7.45	8.95	YES
CHICKEN & BELL PEPPER HOT WRAP	7.65	8.95	YES
CHICKEN & SPINACH PIZZA	7.45	8.95	YES
CHICKEN ALFREDO PASTA & BROCCOLI	7.95	8.95	YES
CHICKEN FAJITAS	8.25	8.95	YES
FUSCION CHICKEN FRIED RICE	7.10	8.75	YES
CHICKEN LASAGNA TRAY	7.85	8.50	YES
CHICKEN MAC N CHEESE	7.25	8.90	YES
CHICKEN MEATBALL MARINARA	7.55	8.95	YES
CHICKEN VEGETABLE MEDLEY	7.45	8.95	YES

Azul Foundation Senior Nutrition Price List
January 1, 2025 - June 30, 2025

CHICKEN WITH ORANGE SAUCE	7.75	8.95	YES
CHICKEN PARMESAN	8.75	8.95	YES
FIESTA PIZZA	7.45	8.95	YES
GREEN BEAN CHICKEN & MUSHROOM	8.75	8.95	YES
GREEN CHICKEN ENCHILADA	7.75	8.50	YES
GROUND BEEF HOT WRAP	7.75	8.95	YES
Ground Chicken Marinara Pasta	7.65	8.95	YES
HARVEST CHICKEN & LENTIL STEW	8.65	8.95	YES
HERB CHICKEN BREAST/VEG	7.65	8.80	YES
MAPLE CHICKEN & PEAR	7.85	8.50	YES
MEATLOAF & MASHED POTATOES	7.85	8.95	YES
PHILLY CHEESE STEAK CASSEROLE	8.25	8.95	YES
PINEAPPLE HAWAIIAN CHICKEN	7.75	8.80	YES
POBLANO CHICKEN CREAM	7.85	8.95	YES
RED LENTIL SOUP	7.25	8.50	YES
SOUTHWEST BLACK BEAN & CORN ENCHILADA	8.25	8.95	YES
SPINACH CORDON BLEU	8.95	8.95	YES

Azul Foundation Senior Nutrition Price List
January 1, 2025 - June 30, 2025

STEAK VEGETABLE MEDLEY	8.95	8.95	YES
STUFFED BELL PEPPERS	8.25	8.95	YES
STUFFED CABBAGE CASSEROLE	7.45	8.95	YES
TOFU ALFREDO BROCCOLI PASTA	7.45	8.95	YES
TRI TIP & ROASTED POTATOES	8.90	8.95	YES
TURKEY LASAGNA	8.25	8.95	YES
TURKEY MEATBALL PASTA	8.15	8.95	YES
TURKEY STROGANOFF	8.90	8.95	YES
VEGETARIAN LASAGNA	8.75	8.95	YES

Azul Foundation Senior Nutrition Price List
July 1, 2025 - June 30, 2026

ENTRÉE	COST PER SERVINGS	SINGLE SERVE COST
5 BEAN VEGETARIAN CHILI	7.90	8.95
ASIAN STIR FRY	8.30	8.95
BAMBOO CHICKEN STIRFRY	7.80	8.95
BIRRIA (TRADITIONAL)	8.50	8.95
BREADED CHICKEN & ZUCHINNI	8.25	8.95
B.R.C. BEANS, RICE & CHEESE BURRITO	8.10	8.95
CHICKEN & BELL PEPPER HOT WRAP	7.95	8.95
CHICKEN & EGG BREAKFAST BURRITO	8.50	8.95
CHICKEN ALFREDO PASTA & BROCCOLI	7.95	8.95
CHICKEN FAJITAS	8.25	8.95
CHICKEN FRIED RICE	7.75	8.95
CHICKEN LASAGNA TRAY	7.85	8.95
CHICKEN MAC N CHEESE	7.95	8.95
CHICKEN MEATBALL MARINARA	7.95	8.95
CHICKEN VEGETABLE MEDLEY	7.95	8.95

CHICKEN WITH ORANGE SAUCE	8.25	8.95
CHICKEN PARMESAN	8.75	8.95
GREEN BEAN CHICKEN & MUSHROOM	8.75	8.95
GREEN CHICKEN ENCHILADA	7.95	8.95
GROUND BEEF HOT WRAP	7.95	8.95
GROUND BEEF LASAGNA	8.25	8.95
Ground Chicken Marinara Pasta	7.95	8.95
HARVEST TURKEY & LENTIL STEW	8.65	8.95
HERB CHICKEN BREAST/VEG	7.95	8.95
MAPLE CHICKEN & PEAR	7.85	8.95
MEATLOAF & MASHED POTATOES	8.25	8.95
PHILLY CHEESE STEAK CASSEROLE	8.25	8.95
PINEAPPLE HAWAIIAN CHICKEN	8.25	8.95
POBLANO CHICKEN CREAM	8.00	8.95
RED LENTIL SOUP	7.25	8.95
SHRIMP MARINARA PASTA	8.50	8.95
SOUTHWEST BLACK BEAN & CORN ENCHILADA	8.25	8.95

Azul Foundation Senior Nutrition Price List
July 1, 2025 - June 30, 2026

SPINACH CORDON BLEU	8.95	8.95
STEAK VEGETABLE MEDLEY	8.95	8.95
STUFFED BELL PEPPER CASSEROLE	8.25	8.95
STUFFED CABBAGE CASSEROLE	7.95	8.95
TAMALE DUO	8.50	8.95
CHICKEN ALFREDO PASTA & BROCCOLI	8.25	8.95
TRADITIONAL BIRRIA	8.50	8.95
TRI TIP & ROASTED POTATOES	8.90	8.95
TURKEY LASAGNA	8.25	8.95
TURKEY MEATBALL PASTA	8.25	8.95
TURKEY MUSHROOM LASAGNA	8.90	8.95
VEGETARIAN LASAGNA	8.75	8.95

EXHIBIT C
TECHNICAL SPECIFICATION

Nutritional Requirements of Meals: Contractor will work with the Ventura County Area Agency on Aging Registered Dietician to ensure that each meal complies with the Dietary Guidelines for Americans (DGA) and provides ⅓ of the Dietary Reference Intakes. The DGA is jointly published by the US Department of Health and Human Services and the US Department of Agriculture. The Dietary Reference Intakes are reference values determined by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences.

Each meal shall provide the following:
(a) A weekly average caloric range of >550-750 calories per meal; and
(b) Three (3) ounces of cooked, edible protein in the form of meat, fish, poultry, eggs, cheese or the protein equivalent; and
(c) At least one-half (½) cup serving of different cooked vegetables and/or one (1) cup of raw leafy vegetables; and
(d) One-half (½) cup serving of fruit; and
(e) At least one (1) serving of whole grain; and
(f) Eight (8) ounces of fortified fat-free or low-fat milk, yogurt, cheese or soy beverages; and
(g) Target 500-750 milligrams of Sodium; and
(h) Foods containing a minimum of 25 milligrams of Vitamin C; and
(i) Food(s) containing a minimum of 233 micrograms of Vitamin A shall be served at least three (3) times per week.

These meals and any other Senior Nutrition Program meals served by Contractor shall constitute the menu provided to participants of the Senior Nutrition Program. All menus, meals and recipes must be reviewed and approved by the VCAAA RD. Any and all supplemental foods and/or enhancements must be reviewed and approved by the VCAAA RD prior to service.

EXHIBIT D
INSURANCE FORM I
INSURANCE REQUIREMENTS FOR VENDORS (WHO DELIVER, INSTALL OR MAINTAIN PRODUCTS)

1. Vendor shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the sale and delivery, installation or maintenance of products by vendor, its agents, representatives, or employees.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business Automobile Liability Insurance in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office Automobile Liability Coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Workers' Compensation Insurance in compliance with the laws of the State of California, and Employer's Liability Insurance in an amount not less than $1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Vendor shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-I. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before work commences. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email. If you have not received your request or are having difficulty with electronic upload, contact insurance@oxnard.org

3. Vendor agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled by either party, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Vendor agrees that the Commercial General Liability and Business Automobile Liability Insurance policies shall be endorsed to name City, its City Council, officers, employees and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of vendor; products and completed operations of vendor; premises owned, occupied or used by vendor; or automobiles owned, leased, hired or borrowed by vendor. The coverage shall contain no special limitations on the scope of

protection afforded to City, its City Council, officers, employees and volunteers. The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-I or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance coverages (this must be endorsed). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Any deductibles or self-insured retentions must be declared to and approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the vendor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Agreement No. 32500510

FIRST AMENDMENT TO THE GOODS AND SERVICE AGREEMENT BETWEEN THE CITY OF OXNARD AND AZUL FOUNDATION

This First Amendment ("First Amendment") to the Good & Services Agreement ("Agreement") is made and entered into in the County of Ventura, State of California, this _____ day of March, 2026, by and between the City of Oxnard, a municipal corporation ("City"), and Azul Foundation ("Contractor"). This First Amendment amends the Agreement entered into on June 30, 2025, by City and Contractor.

RECITALS

WHEREAS, City entered into an agreement on June 30, 2025 with Azul Foundation for an initial amount of $220,000 for the purchase of meals for the Senior Nutrition Program; and

WHEREAS, the Senior Nutrition Program is required to provide seniors with meals that meet certain nutritional standards and must be purchased through a Ventura County Area Agency on Aging approved vendor whose menu has been vetted and determined to meet the requirements of the SNP; and

WHEREAS, the Azul Foundation is currently the only vendor that is both approved and able to meet the needs of the Oxnard program; and

WHEREAS, Fiscal Year 2026 is the first year the city is managing the direct purchase of meals and materials under this program; and

WHEREAS, City found the need to increase the agreement amount with the county's designated vendor to provide the meals for the remainder of this program year; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the parties agree to amend the Original Agreement as set forth in this Amendment.

City and Contractor agree as follows:

1. Under Section 3 titled "Agreement Amount Not to Exceed" the phrase "$220,000" is deleted and replaced with "$350,000."

2. As so amended, the Agreement remains in full force and effect.

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereto have executed the Amendment on the date first written above.

CITY OF OXNARD **[SERVICE PROVIDER]**

_____ _____ _____ 2/4/26

☐Luis A. Mc Arthur, Mayor[1] Date Aldo Cecena Date

☐Jennifer Hiraoka, Purchasing Agent

_____ _____

,[2] Date

ATTEST:

_____ _____

Lourdes A. López, City Clerk Date
(only if Mayor signs)

APPROVED AS TO FORM:

_____ 2/5/26

Stephen M. Fischer, Date
City Attorney (always required)

[1] The City Council must authorize and the Mayor must execute any agreement over $220,000.

[2] The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.6

DATE: March 17, 2026

TO: City Council

FROM: Javier Chagoyen-Lazaro, Chief Financial Officer, (805) 200-5400, javier.chagoyenlazaro@oxnard.org

SUBJECT: Monthly Report of Accounting of All Receipts, Disbursements and Fund Balances & List of City Manager-approved contracts.

RECOMMENDATION

That the City Council:

1. Receive and file the report and accounting of all receipts, disbursements and fund balances for the month of January 2026; and
2. Receive and file the list of City Manager-approved contracts for the month of January 2026.

(This item did not originate in Committee.)

BACKGROUND

California Government Code Section 41004 requires that a written report and accounting of all receipts, disbursements and fund balances be submitted to the City Clerk and filed with the City's legislative body on a monthly basis. City Finance staff have developed these reports and staff is presenting it to comply with the requirements of California Government Code Section 41004.

Oxnard City Code Section 4-3 allows the City Manager or their designee to award any contract or purchase order up to an aggregate value of $220,000. This authority includes contracts involving real property, lease and license agreements that do not exceed three years in term. Additionally, the City Manager or their designee may approve any amendment that, collectively with the original purchase order or contract and all amendments thereto, does not exceed $220,000. Pursuant to the City's Purchasing Manual, approval authority for contracts up to $100,000 have been delegated to Department Directors.

The attached list of contracts, purchase orders, and amendments meets the criteria of amounts being between $100,001 and $220,000 annually (including all prior amendments) for the month of January 2026 that have been approved by the City Manager.

DISCUSSION

The Chief Financial Officer and Finance Department currently post reports to the City's public website showing a detailed accounting of all receipts (revenues), disbursements (expenses) and fund balances on a monthly basis. In addition, the Chief Financial Officer and Finance Staff maintain on the City's public website a link to an interactive financial reporting tool containing a variety of detailed reports as well as a customizable, searchable and downloadable database containing current and historical records of all revenue, expenditures, cash balances and accounts payable transactions. These reports and tools will continue to be made available to the City Council and members of the public. However, this report and accounting is also being submitted to comply with California Government Code section 41004.

The percentage of the current fiscal year elapsed is 58.3% for January of 2026. Please note that due to seasonal factors and fluctuations in the timing of inflows and outflows, cash and fund balances can change significantly from month to month. Expenditures related to uncontrollable events, such as damage to City property from a traffic collision, do not follow a traditional percentage by months elapsed. Specifically, revenues are not received and expenditures are not paid uniformly throughout the fiscal year. The data provided in these reports and in the online financial reporting tool are unaudited as of the time the reports were created. For audited financial reports, Council and the public should refer to the City's audited Annual Comprehensive Financial Report (ACFR).

The attached Revenue Report lists by fund, and by account within each fund, the fiscal year to date and monthly revenues for January of 2026. The report includes the original fiscal year budget appropriation and the current revised budget as well as the amount of budget remaining and the percent of budget recognized to date. The "Encumbrances" column does not apply to revenues. This report is generated by the City's ERP financial system which recognizes revenue entries as a credit per accounting standards, which is why they appear on the report preceded by a "minus" symbol.

The attached Expense Report lists by fund, and by object code (i.e., expense category) within each fund, the monthly and fiscal year to date expenditures for January of 2026. A list of the City's object codes can be found in the Online Financial Reporting Tool on the City's website at the following link: Chart of Accounts. As with the Revenue Report, this report also includes the current year's adopted budget and current revised budget as well as amounts that have been encumbered (committed) against a particular expense object, the amount of budget remaining for the year, and the percent of budget used to date.

The attached Balance Sheet Report lists by fund, and where applicable, by sub-fund, the total assets, liabilities (if any) and fund balance as of the end of each month once all accounting entries for that month have been posted. This report includes the current balance for each account type (asset, liability, fund balance) as well as the change from the prior month. Following the accounting standard of assets = liabilities + equity (equity = fund balance for a city), the normal account balance dictates the sign of the entry: assets are debits (+), liabilities are credits (-), and fund balance either debit or credit with (-) indicating a positive fund balance and (+) indicating a negative fund balance.

The monthly unaudited financial reports can be found in the City's website scrolling down to the Monthly Financial Report section after opening the following link: Financial Data. Finance Department staff has also prepared the attached summary of the year to date data as of January, 2026 for the All Funds, General Fund, and Enterprise Funds.

Notable areas of interest include:

- Revised Budget
    - *The Revised Budget for FY 2025-26 includes the adopted budget, adjusted by changes in appropriation approved by City Council, and the carryover of prior fiscal year unspent project budget. The estimated revenues from approved grants and debt proceeds are also carried over to the current fiscal year.*

- Property Taxes & Sales Tax
    - *The City received the first property tax installment for the current fiscal year in December of 2025. The City historically receives two (2) additional installments in the second half of the fiscal year which contributes to the listed actual % of 35.5%. Sales tax proceeds reflect the amount received up to the month of November 2025 (42% of the fiscal year).*

- Investment Income
    - *Interest income of pooled investments is recorded initially in the General Fund and allocated quarterly to all the other funds based on the daily average cash balance for each fund as recorded in the City's accounting system. Actual figures displayed in the individual reports reflect the timing related to when interest reporting information becomes available and are not indicative of a considerable downturn in interest income derived from investments.*

- Capital Expenditures
    - *While Capital Improvement Program (CIP) projects are reported on by fiscal year, they are not confined nor defined by one single fiscal year. A CIP project is a multi-year expenditure process; some less complex projects may start and finish in about 12 months, but more complex projects can take several fiscal years to complete. A project builds up with low expenditures in the beginning for such activities as planning, environmental, design, and bidding, then culminates with the bulk of the expenditures during the last phase, construction. Also, the pre-construction work on a CIP project is time intensive.*
    - *Furthermore, appropriations for CIP projects include the full estimated project amount to ensure funding is defined and available when an award of construction contract is presented to the City Council. Accounting for CIP expenditures this way also provides a means to avoid "double booking" funds. Because of these factors, it is not unusual to see low expenditures in any one fiscal year compared to a percentage of elapsed time.*

- Services/Supplies/Maintenance
    - *Similar to Capital Expenditures, these three (3) categories span multiple reports and represent multiple projects in various funds. Many of these line items reflect an "actual %" that is lower than the straight line extrapolation of the revised budget due to delayed project timelines.*

All Funds-By Nature

- Revenues-License and Permits/Fees and Charges
    - *As previously mentioned, due to seasonal factors and fluctuations in the timing of inflows and outflows, there are significant changes on a month-to-month basis and with the same month of prior fiscal year. For example, licensing and permits include traffic impact fees received in the current fiscal year in the amount of $3.9 million and fees & charges include asset seizure funds received in the amount of $1.7 million.*

- Revenues-Grant Revenue
    - *The grant revenue amount is mainly driven by the Rice and 5th Avenue overpass project (C1301). This project is 100% funded from reimbursable grants from the State of California. The actual amount in the report reflects the timing difference between project expenses and the actual billing to the State for the cost incurred up to date.*

- Revenues-Debt Proceeds
    - *The figure displayed representing 12.1% of the budgeted amount is related to the timing of posting and not a change in forecast from what was originally budgeted. Debt proceeds are related to a Wastewater State Revolving Fund ("SRF") loan. SRF loans are reimbursable, and the City has to request the loan disbursement based on project execution. The process requires the detailed review of expenses to ensure that the submission only includes eligible expenses to be funded by the SRF loan agreement.*

- Expenditures-Financing
    - *The figure displayed representing 26.6% of the budgeted amount is related to the timing of posting and not a change in forecast from what was originally budgeted. A majority of financing includes two payments of interest and one payment of principal each fiscal year. The principal payment takes place in the last quarter of the fiscal year.*

General Fund-By Department

- Expenditures-Non Departmental
    - *The variance from 01/31/2025 to 01/31/2026 is a result of a legal settlement with an elected official that was disbursed in November-2024.*

General Fund-By Nature

- Revenues-Franchise Tax
    - *The figure displayed representing 6.2% of the budgeted amount is related to the timing of posting and not a change in forecast from what was originally budgeted. Most franchise tax revenue is collected in the last quarter of the fiscal year.*

- Revenues-Miscellaneous
    - *The figure displayed representing 116.2% of the budgeted amount includes GenOn contributions for Ormond Beach. Those revenues are not budgeted because they are restricted General Fund revenues for future beach access improvements. The January 31, 2025 figure included over $2 million in mutual aid reimbursements. Mutual aid reimbursement was down considerably in FY 2025-2026.*

- Expenditures-Financing
    - *The figure displayed representing 21.5% of the budgeted amount is related to the timing of posting and not a change in forecast from what was originally budgeted. This line item includes vehicle and equipment leasing.*

Water Funds-By Nature

- Revenues-Miscellaneous
    - *The figure displayed representing 0.5% of the budgeted amount is related to the timing of the posting of the Build America Bond subsidy (approx $0.9M) that has been delayed due to October 2025 Government shutdown.*

Wastewater Funds-By Nature

- Revenues-Debt Proceeds
    - *The figure displayed representing 12.1% of the budgeted amount is related to the timing of posting and not a change in forecast from what was originally budgeted. Debt proceeds are related to a Wastewater State Revolving Fund ("SRF") loan. SRF loans are reimbursable, and the City has to request the loan disbursement based on project execution. The process requires the detailed review of expenses to ensure that the submission only includes eligible expenses to be funded by the SRF loan agreement.*

- Expenditures-Financing
    - *The figure displayed representing 9.5% of the budgeted amount is related to the timing of posting and not a change in forecast from what was originally budgeted. A majority of financing includes two payments of interest and one payment of principal each fiscal year. The principal payment takes place in the last quarter of the fiscal year.*

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Javier Chagoyen-Lazaro, Chief Financial Officer, Eric Sonstegard, Assistant City Manager

ATTACHMENTS

1. Monthly Financial Reports January 2026
2. City Manager Contract List January 2026
3. FY2025-26 January Revenue
4. FY2025-26 January Expense
5. FY 2025-26 January Balance Sheet

City of Oxnard

Monthly Financial Reports

January - 2026

City of Oxnard
All Funds - Revenues Expenditures by Nature
As of 01/31/2026 - 58.3% of Fiscal Year Elapsed

Report as to **January 31, 2026**
Fund **All Funds**
Current Year Elapsed

Unaudited Financial Report

58.3%

	2025-26 Revised Budget	FY 2025-26 up to January 31, 2026	Actual vs Budget %	January 31 2025
Revenues				
Taxes				
Property Taxes	96,498,832	53,105,810	55.0%	48,661,287
Sales Tax	136,268,644	57,603,693	42.3%	57,795,199
Transient Occupancy Tax	6,167,875	3,076,388	49.9%	2,618,176
Franchise Tax	5,160,000	361,385	7.0%	445,516
Business License Tax	7,138,371	4,542,322	63.6%	4,743,367
Other Taxes	1,500,000	699,840	46.7%	485,151
License and Permits	5,925,169	8,058,781	136.0%	3,937,576
Special Revenues	15,267,675	6,903,590	45.2%	7,461,414
Fees and Charges	10,069,530	7,136,991	70.9%	5,481,596
Recreation Revenues	6,768,712	3,492,096	51.6%	4,366,157
Utilities	177,792,387	100,356,950	56.4%	95,066,047
Special Assessments	13,252,413	6,708,492	50.6%	7,350,288
Grant Revenue	162,411,337	(3,511,487)	-2.2%	10,097,932
Investment Income	16,718,641	5,976,630	35.7%	5,561,008
Debt Proceeds	52,901,815	6,387,639	12.1%	-20,566
Miscellaneous	4,794,196	6,797,710	141.8%	6,623,008
Total Revenues	**718,635,598**	**267,696,830**	**37.3%**	**260,673,156**
Expenditures				
Employment	274,015,875	146,136,318	53.3%	139,469,334
Supplies	22,788,534	7,832,568	34.4%	8,674,072
Services	418,152,433	70,950,382	17.0%	63,349,731
Utilities and Energy	63,491,902	31,860,851	50.2%	30,641,197
Maintenance	4,270,257	921,165	21.6%	893,199
Capital Expenditures	125,108,203	4,392,810	3.5%	3,080,267
Financing	65,686,634	17,443,443	26.6%	15,563,892
Insurance	20,158,127	12,164,369	60.3%	11,052,632
Total Expenditures	**993,671,965**	**291,701,907**	29.4%	**272,724,324**
Excess of Revenue Over/(Under) Expenditures	**(275,036,368)**	**(24,005,077)**	8.7%	**(12,051,168)**
Other Financing Sources				
Transfers In	535,373,785	83,476,729	15.6%	49,677,162
Transfers Out	(535,431,049)	(74,320,908)	13.9%	(44,362,368)
Net Transfers	**(57,264)**	**9,155,822**	-15988.7%	**5,314,794**
Total Other Financing Sources	(57,264)	9,155,822	-15988.7%	5,314,794
Net Change in Fund Balance	**(275,093,632)**	**(14,849,255)**	5.4%	**(6,736,374)**

City of Oxnard
General Fund - Revenues Expenditures by Department
As of 01/31/2026 - 58.3% of Fiscal Year Elapsed

Report as to	**January 31, 2026**	**Unaudited Financial Report**			
Fund	**General Fund**				
Current Year Elapsed				**58.3%**	
		2025-26 Revised Budget	**FY 2025-26 up to January 31, 2026**	**Actual vs Budget %**	**January 31 2025**
Revenues					
Taxes					
	Property Taxes	75,907,248	40,567,133	53.4%	38,363,050
	Sales Tax	117,077,698	49,690,619	42.4%	50,169,308
	Transient Occupancy Tax	6,167,875	3,076,388	49.9%	2,618,176
	Franchise Tax	4,850,000	301,154	6.2%	372,658
	Business License Tax	7,100,000	4,520,362	63.7%	4,718,952
	Other Taxes	1,500,000	699,840	46.7%	485,151
License and Permits		2,608,648	1,592,335	61.0%	1,711,711
Special Revenues		2,778,990	1,450,467	52.2%	1,630,744
Fees and Charges		7,550,227	3,867,214	51.2%	3,925,643
Recreation Revenues		268,712	120,603	44.9%	119,330
Investment Income		3,876,646	2,414,869	62.3%	2,834,328
Miscellaneous		3,655,751	4,247,713	116.2%	5,505,041
Total Revenues		**233,341,795**	**112,548,698**	**48.2%**	**112,454,092**
Expenditures					
General Government					
	City Council	618,884	315,468	51.0%	342,132
	City Clerk	651,395	268,749	41.3%	265,979
	City Manager	3,549,053	1,914,025	53.9%	1,870,326
	City Attorney	3,072,747	1,385,908	45.1%	1,307,688
	Finance	7,906,557	3,721,132	47.1%	3,994,988
	Human Resources	3,545,960	1,823,888	51.4%	1,754,964
	City Treasurer	482,000	87,995	18.3%	
Police		76,198,399	40,847,069	53.6%	41,917,744
Fire		35,424,699	19,867,492	56.1%	20,184,349
Public Works		30,235,380	12,652,840	41.8%	11,985,630
Community Development		15,250,685	6,484,626	42.5%	6,282,920
Culture, Leisure and Library Services		13,827,697	7,043,045	50.9%	6,594,080
Housing		5,139,931	2,646,958	51.5%	2,934,806
Non Departmental		4,905,864	815,216	16.6%	1,278,419
Total Expenditures		**200,809,252**	**99,874,411**	**49.7%**	**100,714,025**
Excess of Revenue Over/(Under) Expenditures		**32,532,544**	**12,674,287**	**39.0%**	**11,740,067**
Other Financing Sources					
	Transfers In	10,525,225	5,320,439	50.5%	6,605,945
	Transfers Out	(78,647,532)	(22,364,728)	28.4%	(18,069,559)
Net Transfers		**(68,122,307)**	**(17,044,289)**	25.0%	(11,463,614)
Total Other Financing Sources		(68,122,307)	(17,044,289)	25.0%	(11,463,614)
Net Change in Fund Balance		**(35,589,763)**	**(4,370,001)**	12.3%	**276,453**

City of Oxnard
Water Funds - Revenues Expenditures by Nature
As of 01/31/2026 - 58.3% of Fiscal Year Elapsed

Report as to **January 31, 2026**
Fund **Water Funds**
Current Year Elapsed

Unaudited Financial Report

58.33%

	2025-26 Revised Budget	FY 2025-26 up to January 31, 2026	Actual vs Budget %	January 31 2025
Revenues				
Fees and Charges	781,450	393,558	50.4%	407,121
Utilities	68,376,678	39,585,361	57.9%	38,023,563
Investment Income	2,334,114	755,749	32.4%	545,485
Miscellaneous	1,819,639	8,549	0.5%	933,416
Total Revenues	**73,311,881**	**40,743,217**	**55.6%**	**39,909,585**
Expenditures				
Employment	11,974,304	5,841,155	48.8%	6,031,678
Supplies	3,279,740	978,196	29.8%	1,396,407
Services	23,813,915	4,491,863	18.9%	8,574,277
Utilities and Energy	29,701,000	17,126,490	57.7%	15,002,289
Maintenance	225,000	0	0.0%	0
Capital Expenditures	18,432,057	125,091	0.7%	13,205
Financing	15,712,342	4,013,025	25.5%	4,091,939
Total Expenditures	**103,138,357**	**32,575,820**	31.6%	**35,109,795**
Excess of Revenue Over/(Under) Expenditures	**(29,826,476)**	**8,167,397**	-27.4%	**4,799,790**
Other Financing Sources				
Transfers In	37,929,364	1,880,252	5.0%	6,728,743
Transfers Out	(41,875,963)	(4,475,636)	10.7%	(9,706,896)
Net Transfers	**(3,946,600)**	**(2,595,384)**	65.8%	**(2,978,154)**
Total Other Financing Sources	(3,946,600)	(2,595,384)	65.8%	(2,978,154)
Net Change in Fund Balance	**(33,773,076)**	**5,572,013**	-16.5%	**1,821,636**

City of Oxnard
Wastewater Funds - Revenues Expenditures by Nature
As of 01/31/2026 - 58.3% of Fiscal Year Elapsed

Report as to **January 31, 2026**
Fund **Wastewater Funds**
Current Year Elapsed

Unaudited Financial Report

	2025-26 Revised Budget	FY 2025-26 up to January 31, 2026	Actual vs Budget %	January 31 2025
			58.33%	
Revenues				
Fees and Charges	425,000	273,867	64.4%	290,381
Utilities	41,660,000	24,716,060	59.3%	23,737,603
Investment Income	2,912,759	753,235	25.9%	442,057
Debt Proceeds	52,901,815	6,387,639	12.1%	0
Miscellaneous	10,000	21,006	210.1%	21,879
Total Revenues	**97,909,574**	**32,151,807**	**32.8%**	**24,491,919**
Expenditures				
Employment	13,849,763	6,299,996	45.5%	6,662,109
Supplies	4,091,500	1,573,226	38.5%	1,729,818
Services	93,960,682	11,793,572	12.6%	9,837,725
Utilities and Energy	4,500,000	2,153,215	47.8%	1,769,713
Maintenance	111,000	41,011	36.9%	54,051
Capital Expenditures	41,722,330	992,760	2.4%	1,269,325
Financing	11,198,798	1,062,634	9.5%	1,963,661
Total Expenditures	**169,434,073**	**23,916,414**	14.1%	**23,286,402**
Excess of Revenue Over/(Under) Expenditures	**(71,524,499)**	**8,235,393**	-11.5%	**1,205,517**
Other Financing Sources				
Transfers In	132,928,237	8,013,329	6.0%	8,497,258
Transfers Out	(140,360,479)	(10,251,250)	7.3%	(10,580,515)
Net Transfers	**(7,432,242)**	**(2,237,921)**	30.1%	**(2,083,257)**
Total Other Financing Sources	(7,432,242)	(2,237,921)	30.1%	(2,083,257)
Net Change in Fund Balance	**(78,956,741)**	**5,997,472**	-7.6%	**(877,740)**

City of Oxnard
Environmental Resources Funds - Revenues Expenditures by Nature
As of 01/31/2026 - 58.3% of Fiscal Year Elapsed

Report as to **January 31, 2026**
Fund **Environmental Resources Funds**
Current Year Elapsed

Unaudited Financial Report

	2025-26 Revised Budget	FY 2025-26 up to January 31, 2026	Actual vs Budget %	January 31 2025
			58.33%	
Revenues				
Fees and Charges	265,000	283,124	106.8%	253,327
Utilities	67,755,709	36,055,528	53.2%	33,304,882
Investment Income	619,875	243,620	39.3%	59,666
Miscellaneous	42,065	145,413	345.7%	0
Total Revenues	**68,682,649**	**36,727,685**	**53.5%**	**33,617,875**
Expenditures				
Employment	26,336,592	14,386,545	54.6%	14,823,969
Supplies	2,011,440	977,452	48.6%	968,541
Services	11,144,510	724,786	6.5%	741,492
Utilities and Energy	15,313,100	5,500,695	35.9%	6,905,346
Maintenance	400,000	102,937	25.7%	94,480
Capital Expenditures	4,866,144	0	0.0%	0
Financing	4,087,491	1,674,525	41.0%	1,780,756
Total Expenditures	**64,159,277**	**23,366,940**	36.4%	**25,314,584**
Excess of Revenue Over/(Under) Expenditures	**4,523,372**	**13,360,745**	295.4%	**8,303,291**
Other Financing Sources				
Transfers In	10,184,149	22,641	0.2%	79,525
Transfers Out	(23,148,639)	(5,831,988)	25.2%	(5,439,650)
Net Transfers	**(12,964,490)**	**(5,809,347)**	44.8%	**(5,360,125)**
Total Other Financing Sources	(12,964,490)	(5,809,347)	44.8%	(5,360,125)
Net Change in Fund Balance	**(8,441,117)**	**7,551,398**	-89.5%	**2,943,166**

City of Oxnard
Golf Course Funds - Revenues Expenditures by Nature
As of 01/31/2026 - 58.3% of Fiscal Year Elapsed

Report as to **January 31, 2026**
Fund **Golf Course Funds**
Current Year Elapsed

Unaudited Financial Report

	2025-26 Revised Budget	FY 2025-26 up to January 31, 2026	58.33% Actual vs Budget %	January 31 2025
Revenues				
Recreation Revenues	6,500,000	3,371,492	51.9%	4,246,827
Investment Income	225,621	48,595	21.5%	45,758
Miscellaneous	265,200	0	0.0%	0
Total Revenues	**6,990,821**	**3,420,087**	**48.9%**	**4,292,585**
Expenditures				
Employment	40,026	17,712	44.3%	21,197
Supplies	347,800	140,459	40.4%	205,102
Services	5,398,023	1,763,856	32.7%	2,435,578
Utilities and Energy	700,694	287,016	41.0%	346,745
Maintenance	35,052	0	0.0%	27,163
Capital Expenditures	1,710,000	613,382	35.9%	0
Financing	183,843	159,340	86.7%	159,340
Insurance	126,000	33,176	26.3%	26,035
Total Expenditures	**8,541,438**	**3,014,941**	35.3%	**3,221,159**
Excess of Revenue Over/(Under) Expenditures	**(1,550,617)**	**405,146**	-26.1%	**1,071,426**
Other Financing Sources				
Transfers In	2,225,475	466,196	20.9%	32,304
Transfers Out	(1,766,408)	(523,974)	29.7%	(153,449)
Net Transfers	**459,067**	**(57,778)**	-12.6%	**(121,145)**
Total Other Financing Sources	459,067	(57,778)	-12.6%	(121,145)
Net Change in Fund Balance	**(1,091,550)**	**347,368**	-31.8%	**950,281**

City Manager Contract & Purchase Order Approvals - January 2026

Contracts & Purchase Orders from $101,000 to $220,000 Annually

No.	Purchasing Method	City Council Approval	Date CM approved	Contract No.	Purchase Order No.	Vendor	Description	Value of Item approved	Total Value	Term of Agreement - Start date	Term of Agreement - End Date
1	Emergency Order PW 26-60	Yes	1/6/2026	32600281	N/A	Toro Enterprises Inc	PW 26-60 Emergency Repair at Water Main (Oxnard Blvd and Date Street)	$130,000.00	$113,324.49	10/29/2025	11/26/2025
2	Single Source	N/A	1/6/2026	32600255	N/A	Gold Coast Transit District	CNG Fueling for Refuse Truck Fleet	$110,000.00	$110,000.00	1/1/2026	6/30/2026
3	RFB 26-12	N/A	1/6/2026	32600245	N/A	Graphix LLC	Vehicle Decal & Wrap Services	$220,000.00	$220,000.00	12/20/2025	12/19/2026
4	Cooperative Procurement - Sourcewell 121223-LFT	N/A	1/22/2026	32600217	N/A	Liftnow Automotive Equipment Corp	Annual Inspection Certification and Service	$120,000.00	$120,000.00	12/15/2025	2/12/2028
5	Single Source	N/A	1/27/2026	32600315	N/A	Selectron Technologies Inc	Utilities IVR and Munis Database Conversion	$210,056.19	$210,056.19	3/1/2026	2/28/2029
6	RFB 26-23	N/A	1/29/2026	32600318	N/A	Rincon Inspection Group	On-Call Fire Alarm System Maintenance and Minor Repair	$220,000.00	$220,000.00	1/1/2026	12/31/2028
7	RFB 26-27	N/A	1/29/2026	32600301	N/A	Northhills Recycling, Inc	Delivery and Install of Eng, Fiber, Mulch & Bark	$220,000.00	$220,000.00	1/1/2026	12/31/2027
8	Single Source	N/A	1/29/2026	32600313	N/A	Adobe Inc	Adobe Licenses for City	$105,660.80	$105,660.80	2/4/2026	2/3/2027

YEAR-TO-DATE BUDGET REPORT

REVENUE - JANUARY 2026

FOR 2026 07

		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 GENERAL FUND								
1011001 40100	PROPERTY-CURRENT SEC	-40,622,366	-40,622,366	-22,438,444.35	.00	.00	-18,183,921.65	55.2%
1011001 40120	PROPERTY-CURRENT UNS	-1,393,532	-1,393,532	-800,517.26	-341,125.71	.00	-593,014.74	57.4%
1011001 40130	PROPERTY-DELINQ UNSE	-53,500	-53,500	-63,367.63	-63,367.63	.00	9,867.63	118.4%
1011001 40140	SUPPLEMENTAL ROLL TA	-785,840	-785,840	-132,549.50	-132,549.50	.00	-653,290.50	16.9%
1011001 40170	RESIDUAL DISTRIB TO	-6,095,800	-6,095,800	-3,574,760.05	-3,574,760.05	.00	-2,521,039.95	58.6%
1011001 40180	INTEREST, PENALTIES	-262,900	-262,900	-138,546.88	-14,139.20	.00	-124,353.12	52.7%
1011001 40190	PROP TAX-IN LIEU OF	-26,127,610	-26,127,610	-13,172,415.99	-13,172,415.99	.00	-12,955,194.01	50.4%
1011001 40195	PROPERTY TRANSFER TA	-565,700	-565,700	-246,530.99	.00	.00	-319,169.01	43.6%
1011001 40200	SALES TAX REVENUE	-59,536,283	-59,536,283	-25,870,010.41	-4,685,489.53	.00	-33,666,272.59	43.5%
1011001 40210	SALES TAX - MEASURE	-57,541,415	-57,541,415	-23,820,608.88	-4,377,718.29	.00	-33,720,806.12	41.4%
1011001 40300	TRANSIENT OCCUPANCY	-6,167,875	-6,167,875	-3,076,388.44	-472,855.36	.00	-3,091,486.56	49.9%
1011001 40400	FRANCHISE FEES	-4,850,000	-4,850,000	-301,154.02	.00	.00	-4,548,845.98	6.2%
1011001 40500	BUSINESS LICENSE FEE	-7,100,000	-7,100,000	-4,520,361.62	-394,463.82	.00	-2,579,638.38	63.7%
1011001 40600	CANNABIS TAX REVENUE	-1,500,000	-1,500,000	-699,840.44	-204,608.89	.00	-800,159.56	46.7%
1011001 41400	CANNABIS PERMIT FEES	-6,250	-6,250	-6,780.00	-405.00	.00	530.00	108.5%
1011001 41500	OTHER LICENSE & PERM	-320,000	-320,000	-153,984.19	-20,668.40	.00	-166,015.81	48.1%
1011001 42400	HOMEOWNER PROP TAX R	-230,400	-230,400	-110,892.58	-110,892.58	.00	-119,507.42	48.1%
1011001 42410	STATE MANDATE COST R	-165,280	-165,280	-287,690.00	.00	.00	122,410.00	174.1%
1011001 42430	PUBLIC SAFETY AUGMEN	-1,965,300	-1,965,300	-993,543.66	.00	.00	-971,756.34	50.6%
1011001 42440	PAYMENT IN LIEU OF P	-23,190	-23,190	-23,189.70	-23,189.70	.00	-.30	100.0%
1011001 42450	VEHICLE LICENSE FEES	-318,020	-318,020	.00	.00	.00	-318,020.00	.0%
1011001 43060	MISC PLANNING FEES	-3,960	-3,960	-2,392.77	-1,854.71	.00	-1,567.23	60.4%
1011001 43230	COURT FINES - NON-TR	-254,820	-254,820	-70,732.07	-4,242.88	.00	-184,087.93	27.8%
1011001 43264	WITNESS FEE	0	0	-3,575.00	.00	.00	3,575.00	100.0%
1011001 43300	RENTAL REVENUE (SHOR	-66,900	-66,900	-16,128.58	-8,740.00	.00	-50,771.42	24.1%
1011001 43310	LEASE REVENUE (LONG	0	0	-25,520.81	-3,645.83	.00	25,520.81	100.0%
1011001 43400	DAMAGE REIMBURSEMENT	-5,800	-5,800	-17,105.05	17,679.00	.00	11,305.05	294.9%
1011001 47000	MISCELLANEOUS REVENU	-120,000	-120,000	449.92	.00	.00	-120,449.92	-.4%
1011001 47000 T0022	MISCELLANEOUS R	0	0	-124,876.05	.00	.00	124,876.05	100.0%
1011001 47000 T0190	MISCELLANEOUS R	0	0	-1,944,444.46	-277,777.78	.00	1,944,444.46	100.0%
1011001 47100	INTEREST INC- INVEST	-3,873,413	-3,873,413	-1,735,730.73	-1,416,139.95	.00	-2,137,682.27	44.8%
1011001 47100 T0190	INTEREST INC- I	0	0	-98,758.16	.00	.00	98,758.16	100.0%
1011001 47101	INTEREST INC-VCIP	0	0	-276,965.68	-276,965.68	.00	276,965.68	100.0%
1011001 47102	INTEREST INC-CAMP	0	0	-302,436.26	-302,436.26	.00	302,436.26	100.0%
1011001 47110	OTHER INTEREST INCOM	-1,000	-1,000	67.53	25.78	.00	-1,067.53	-6.8%
1011001 47120	GAIN/LOSS ON SALE OF	-8,000	-8,000	.00	.00	.00	-8,000.00	.0%
1011001 47300 T0162	DONATIONS AND C	0	0	-287,222.39	-61,324.24	.00	287,222.39	100.0%
1011001 47700	OTHER REIMBURSEMENTS	-1,000	-1,000	.00	.00	.00	-1,000.00	.0%
1011001 47800	SALES OF ASSETS	-150,000	-150,000	-13,876.00	.00	.00	-136,124.00	9.3%
1011001 49200	INDIRECT COST REIMB	-7,354,564	-7,354,564	-4,290,162.17	-612,880.31	.00	-3,064,401.83	58.3%

YEAR-TO-DATE BUDGET REPORT

REVENUE - JANUARY 2026

FOR 2026 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1011302 47000 T0152 MISCELLANEOUS R	0	0	900.00	.00	.00	-900.00	100.0%
1011401 47000 MISCELLANEOUS REVENU	-5,500	-5,500	-5,700.00	-200.00	.00	200.00	103.6%
1011501 47110 OTHER INTEREST INCOM	-1,433	-1,433	-1,045.37	.00	.00	-387.63	72.9%
1011501 47700 OTHER REIMBURSEMENTS	-1,020	-1,020	-71,461.04	-21.75	.00	70,441.04	7006.0%
1011501 49000 TRANSFERS IN (LABOR)	-10,404	-10,404	.00	.00	.00	-10,404.00	.0%
1011601 47000 MISCELLANEOUS REVENU	-20,000	-20,000	-14,971.21	-1,395.08	.00	-5,028.79	74.9%
1011611 47000 MISCELLANEOUS REVENU	0	0	-29,981.42	-12,741.66	.00	29,981.42	100.0%
1011621 43260 MISCELLANEOUS FEES	-14,000	-14,000	-26,165.00	-3,850.00	.00	12,165.00	186.9%
1011621 47910 REVENUES IN SUSPENSE	0	0	-46,703.89	-40,047.10	.00	46,703.89	100.0%
1012111 41500 OTHER LICENSE & PERM	-145,654	-145,654	-118,535.00	-84,000.00	.00	-27,119.00	81.4%
1012111 42420 B2302 POST POLICE OFF	-76,800	-76,800	-35,151.30	.00	.00	-41,648.70	45.8%
1012111 43000 FALSE ALARM FINE	-289,912	-289,912	-82,005.00	.00	.00	-207,907.00	28.3%
1012111 43210 PARKING FINES	-1,780,006	-1,780,006	-674,516.04	.00	.00	-1,105,489.96	37.9%
1012111 47000 MISCELLANEOUS REVENU	-5,100	-5,100	.00	.00	.00	-5,100.00	.0%
1012111 47700 OTHER REIMBURSEMENTS	-1,473,956	-1,473,956	-262,551.24	-55,643.11	.00	-1,211,404.76	17.8%
1012113 43250 MISCELLANEOUS FINES	-51,400	-51,400	-38,305.55	.00	.00	-13,094.45	74.5%
1012113 49000 C2559 TRANSFERS IN (L	0	0	-16,415.78	.00	.00	16,415.78	100.0%
1012121 47700 OTHER REIMBURSEMENTS	-128,256	-128,256	-765,611.35	-761,103.35	.00	637,355.35	596.9%
1012121 47800 SALES OF ASSETS	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%
1012131 43260 MISCELLANEOUS FEES	-384,749	-384,749	-308,593.76	-49,723.25	.00	-76,155.24	80.2%
1012131 47000 MISCELLANEOUS REVENU	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%
1012501 47700 OTHER REIMBURSEMENTS	-1,345,000	-1,345,000	-7,377.04	.00	.00	-1,337,622.96	.5%
1012501 47700 B2501 OTHER REIMBURSE	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%
1012501 47700 F2601 OTHER REIMBURSE	0	0	-93,270.66	.00	.00	93,270.66	100.0%
1012501 47700 F2602 OTHER REIMBURSE	0	0	-185,623.75	.00	.00	185,623.75	100.0%
1012501 47700 F2603 OTHER REIMBURSE	0	0	-49,983.74	-49,983.74	.00	49,983.74	100.0%
1012501 47700 F2604 OTHER REIMBURSE	0	0	-122,344.56	-122,344.56	.00	122,344.56	100.0%
1012501 47700 F2605 OTHER REIMBURSE	0	0	-22,993.05	.00	.00	22,993.05	100.0%
1012501 47700 F2606 OTHER REIMBURSE	0	0	-21,143.59	.00	.00	21,143.59	100.0%
1012501 47700 F2607 OTHER REIMBURSE	0	0	-4,084.90	.00	.00	4,084.90	100.0%
1012501 47700 F2608 OTHER REIMBURSE	0	0	-31,360.20	.00	.00	31,360.20	100.0%
1012501 47700 F2609 OTHER REIMBURSE	0	0	-24,613.01	.00	.00	24,613.01	100.0%
1012501 47700 F2610 OTHER REIMBURSE	0	0	-55,492.82	.00	.00	55,492.82	100.0%
1012501 49025 TRANSFERS IN - INTER	-364,509	-364,509	.00	.00	.00	-364,509.00	.0%
1012511 41100 FIRE INSPECTION FEES	-300,000	-300,000	-271,427.13	-42,300.00	.00	-28,572.87	90.5%
1012511 41500 OTHER LICENSE & PERM	-200,000	-200,000	-27,608.32	-300.00	.00	-172,391.68	13.8%
1012511 43000 FALSE ALARM FINE	0	0	-16,495.67	.00	.00	16,495.67	100.0%
1013101 49000 TRANSFERS IN (LABOR)	-1,144,328	-1,144,328	.00	.00	.00	-1,144,328.00	.0%
1013101 49000 C1702 TRANSFERS IN (L	0	0	-20,285.70	.00	.00	20,285.70	100.0%
1013101 49000 C1809 TRANSFERS IN (L	0	0	-21,393.44	.00	.00	21,393.44	100.0%
1013101 49000 C2020 TRANSFERS IN (L	0	0	-6,836.42	.00	.00	6,836.42	100.0%
1013101 49000 C2021 TRANSFERS IN (L	0	0	-582.10	.00	.00	582.10	100.0%
1013101 49000 C2040 TRANSFERS IN (L	0	0	-7,568.05	.00	.00	7,568.05	100.0%
1013101 49000 C2102 TRANSFERS IN (L	0	0	-80,757.72	.00	.00	80,757.72	100.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1013101 49000 C2104 TRANSFERS IN (L	0	0	-39,773.22	.00	.00	39,773.22	100.0%
1013101 49000 C2105 TRANSFERS IN (L	0	0	-9,069.97	.00	.00	9,069.97	100.0%
1013101 49000 C2124 TRANSFERS IN (L	0	0	-2,897.33	.00	.00	2,897.33	100.0%
1013101 49000 C2234 TRANSFERS IN (L	0	0	-3,589.08	.00	.00	3,589.08	100.0%
1013101 49000 C2255 TRANSFERS IN (L	0	0	-19,850.62	.00	.00	19,850.62	100.0%
1013101 49000 C2313 TRANSFERS IN (L	0	0	-12,936.91	.00	.00	12,936.91	100.0%
1013101 49000 M1901 TRANSFERS IN (L	0	0	-4,314.19	.00	.00	4,314.19	100.0%
1013101 49000 M2210 TRANSFERS IN (L	0	0	-342.25	.00	.00	342.25	100.0%
1013101 49000 M2212 TRANSFERS IN (L	0	0	-6,927.41	.00	.00	6,927.41	100.0%
1013102 43050 PLAN CHECK FEES	-60,000	-60,000	-26,675.00	-3,395.00	.00	-33,325.00	44.5%
1013102 43400 DAMAGE REIMBURSEMENT	-35,000	-35,000	-23,712.63	.00	.00	-11,287.37	67.8%
1013102 47700 OTHER REIMBURSEMENTS	-4,500	-4,500	.00	.00	.00	-4,500.00	.0%
1013102 49000 TRANSFERS IN (LABOR)	-55,749	-55,749	.00	.00	.00	-55,749.00	.0%
1013102 49000 C2416 TRANSFERS IN (L	0	0	-1,000.00	.00	.00	1,000.00	100.0%
1013201 47000 T0019 MISCELLANEOUS R	0	0	-1,545.89	-568.37	.00	1,545.89	100.0%
1013301 43120 OTHER CONCESSIONS	-135,000	-135,000	-111,955.32	-3,325.88	.00	-23,044.68	82.9%
1013301 43130 LEASED SPACE - CELLU	-140,000	-140,000	-109,008.93	-15,522.10	.00	-30,991.07	77.9%
1013301 43400 C2327 DAMAGE REIMBURS	0	-210,955	-141,070.51	.00	.00	-69,884.66	66.9%
1013301 47000 MISCELLANEOUS REVENU	-13,089	-13,089	-1,037.00	.00	.00	-12,052.00	7.9%
1013301 49025 TRANSFERS IN - INTER	-5,000	-5,000	-5,000.00	.00	.00	.00	100.0%
1013302 43400 DAMAGE REIMBURSEMENT	-30,000	-30,000	-12,963.88	-6,797.00	.00	-17,036.12	43.2%
1013302 47000 MISCELLANEOUS REVENU	-15,000	-15,000	-648.96	.00	.00	-14,351.04	4.3%
1013303 47000 MISCELLANEOUS REVENU	-15,000	-15,000	-2,559.45	-232.10	.00	-12,440.55	17.1%
1013401 43400 DAMAGE REIMBURSEMENT	-40,000	-40,000	-16,999.69	-8,956.89	.00	-23,000.31	42.5%
1013401 47000 MISCELLANEOUS REVENU	0	0	-5,366.01	-3,000.00	.00	5,366.01	100.0%
1014101 41450 CANNABIS PERMIT RENE	-129,940	-129,940	-98,411.00	.00	.00	-31,529.00	75.7%
1014101 41500 OTHER LICENSE & PERM	-43,887	-43,887	-25,827.01	-2,290.47	.00	-18,059.99	58.8%
1014101 43030 GENERAL PLAN MAINTEN	-215,156	-215,156	.00	.00	.00	-215,156.00	.0%
1014101 43030 M1404 GENERAL PLAN MA	0	0	-228,673.69	-16,214.16	.00	228,673.69	100.0%
1014101 43040 ZONING-SUB FEES STAN	-339,163	-339,163	-198,827.78	-24,885.79	.00	-140,335.22	58.6%
1014101 43050 PLAN CHECK FEES	0	0	-297.50	.00	.00	297.50	100.0%
1014101 43060 MISC PLANNING FEES	-10,165	-10,165	-6,815.00	-725.00	.00	-3,350.00	67.0%
1014101 43260 MISCELLANEOUS FEES	-5,434	-5,434	-1,948.14	.00	.00	-3,485.86	35.9%
1014101 47700 OTHER REIMBURSEMENTS	-200,000	-200,000	-22,101.29	-2,242.50	.00	-177,898.71	11.1%
1014102 41000 BUILDING PERMIT FEES	-950,213	-950,213	-600,683.49	-67,645.85	.00	-349,529.51	63.2%
1014102 41001 PLUMBING PERMIT FEES	-104,546	-104,546	-62,519.25	-6,561.92	.00	-42,026.75	59.8%
1014102 41002 ELECTRICAL PERMIT FE	-183,877	-183,877	-87,578.18	-8,540.26	.00	-96,298.82	47.6%
1014102 41003 HEATING/VENT PERMIT	-54,825	-54,825	-38,854.18	-4,039.43	.00	-15,970.82	70.9%
1014102 41500 OTHER LICENSE & PERM	-169,456	-169,456	-100,127.16	-13,710.00	.00	-69,328.84	59.1%
1014102 43010 INSPECTION FEES	0	0	620.00	.00	.00	-620.00	100.0%
1014102 43011 INSPECTION FEES/TRAC	-850,000	-850,000	-55,890.57	-55,580.57	.00	-794,109.43	6.6%
1014102 43012 INSPECTION FEES/ENCR	-250,000	-250,000	-146,850.94	-10,483.30	.00	-103,149.06	58.7%
1014102 43013 INSPECTOR OT REIMBUR	-100,000	-100,000	-119,893.75	-11,160.00	.00	19,893.75	119.9%
1014102 43014 INSPECTION FEES/ENER	-23,896	-23,896	-54,358.92	-1,952.21	.00	30,462.92	227.5%

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1014102 43051 PLAN CHECK FEES/BLDG	-1,011,473	-1,011,473	-739,239.56	-55,421.19	.00	-272,233.44	73.1%
1014102 43052 PLAN CHECK FEES/ENGI	-600,000	-600,000	-143,063.21	-30,283.63	.00	-456,936.79	23.8%
1014102 43053 PLAN CHECK FEES/ENER	-17,669	-17,669	-15,625.85	-1,699.64	.00	-2,043.15	88.4%
1014102 43054 PLAN CHECK FEES/ELEC	-68,826	-68,826	-40,436.92	-2,569.46	.00	-28,389.08	58.8%
1014102 43055 PLAN CHECK FEES/MECH	-12,794	-12,794	-15,009.43	-680.98	.00	2,215.43	117.3%
1014102 43056 PLAN CHECK FEES/PLUM	-22,109	-22,109	-25,588.33	-1,010.55	.00	3,479.33	115.7%
1014102 43060 MISC PLANNING FEES	-480	-480	-960.54	-320.18	.00	480.54	200.1%
1014102 43260 MISCELLANEOUS FEES	-141,552	-141,552	-66,026.56	-8,493.80	.00	-75,525.44	46.6%
1014102 43261 STATE STRONG MOTION	0	0	35.12	.00	.00	-35.12	100.0%
1014102 43263 STATE GREEN BLDG COD	0	0	5.94	.00	.00	-5.94	100.0%
1014103 43010 INSPECTION FEES	-1,669	-1,669	.00	.00	.00	-1,669.00	.0%
1014103 43250 MISCELLANEOUS FINES	-103,724	-103,724	-40,220.00	.00	.00	-63,504.00	38.8%
1015401 43300 RENTAL REVENUE (SHOR	-2,000	-2,000	-3,415.50	-531.00	.00	1,415.50	170.8%
1015402 43250 MISCELLANEOUS FINES	-200	-200	-30,888.40	-30,095.51	.00	30,688.40	********%
1015402 47700 OTHER REIMBURSEMENTS	-1,200	-1,200	-773.70	-93.90	.00	-426.30	64.5%
1015403 47000 MISCELLANEOUS REVENU	-2,500	-2,500	-2,887.37	-320.21	.00	387.37	115.5%
1015405 43250 MISCELLANEOUS FINES	0	0	-107.75	.00	.00	107.75	100.0%
1015405 47000 MISCELLANEOUS REVENU	-1,830	-1,830	-1,763.93	-136.90	.00	-66.07	96.4%
1015405 47300 DONATIONS AND CONTRI	0	0	-2.70	.00	.00	2.70	100.0%
1015405 47700 OTHER REIMBURSEMENTS	-15,600	-15,600	-9,900.45	-1,379.90	.00	-5,699.55	63.5%
1015501 43120 T0073 OTHER CONCESSIO	0	0	-1,170.00	.00	.00	1,170.00	100.0%
1015501 43300 RENTAL REVENUE (SHOR	-90,000	-90,000	-9,816.75	-200.25	.00	-80,183.25	10.9%
1015501 43300 T0061 RENTAL REVENUE	0	0	-54,444.79	-7,839.79	.00	54,444.79	100.0%
1015501 43300 T0062 RENTAL REVENUE	0	0	-16,429.50	-927.00	.00	16,429.50	100.0%
1015501 43300 T0083 RENTAL REVENUE	0	0	-10,160.00	-4,735.92	.00	10,160.00	100.0%
1015501 43300 T0092 RENTAL REVENUE	0	0	-4,860.00	.00	.00	4,860.00	100.0%
1015501 43310 LEASE REVENUE (LONG	-108,602	-108,602	.00	.00	.00	-108,602.00	.0%
1015501 43310 T0078 LEASE REVENUE (	0	0	-63,351.33	-9,050.19	.00	63,351.33	100.0%
1015501 44000 YOUTH ADULT SPORTS	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
1015501 44000 T0073 YOUTH ADULT SPO	0	0	-7,684.41	-895.59	.00	7,684.41	100.0%
1015501 44010 RECREATION CLASS FEE	-16,800	-16,800	.00	.00	.00	-16,800.00	.0%
1015501 44010 T0075 RECREATION CLAS	0	0	-13,918.47	-2,466.16	.00	13,918.47	100.0%
1015501 44010 T0076 RECREATION CLAS	0	0	-1,049.45	-205.94	.00	1,049.45	100.0%
1015501 44020 SPECIAL EVENTS	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%
1015501 44020 T0067 SPECIAL EVENTS	0	0	-18,044.76	-250.00	.00	18,044.76	100.0%
1015501 44030 SEASONAL DAY CAMP	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%
1015501 44030 T0080 SEASONAL DAY CA	0	0	-20,726.15	.00	.00	20,726.15	100.0%
1015501 49940 M1910 TRANSFER IN - M	-85,735	-85,735	.00	.00	.00	-85,735.00	.0%
1015502 44000 YOUTH ADULT SPORTS	-22,000	-22,000	.00	.00	.00	-22,000.00	.0%
1015502 44000 T0090 YOUTH ADULT SPO	0	0	-37,935.53	-10,750.00	.00	37,935.53	100.0%
1015502 44020 SPECIAL EVENTS	-167,912	-167,912	.00	.00	.00	-167,912.00	.0%
1015502 44020 T0068 SPECIAL EVENTS	0	0	-16,900.71	-15,151.87	.00	16,900.71	100.0%
1015502 49940 M1911 TRANSFER IN - M	-107,673	-107,673	.00	.00	.00	-107,673.00	.0%
1015503 43300 RENTAL REVENUE (SHOR	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1015503 44020 SPECIAL EVENTS	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%
1015503 44020 T0063 SPECIAL EVENTS	0	0	-1,373.78	-228.35	.00	1,373.78	100.0%
1015503 44020 T0065 SPECIAL EVENTS	0	0	-2,970.00	-1,605.00	.00	2,970.00	100.0%
1015503 47000 MISCELLANEOUS REVENU	-14,000	-14,000	-6,852.00	-1,083.00	.00	-7,148.00	48.9%
1015503 47300 DONATIONS AND CONTRI	0	0	-125.00	.00	.00	125.00	100.0%
1015511 44020 SPECIAL EVENTS	-7,000	-7,000	.00	.00	.00	-7,000.00	.0%
1015511 47000 MISCELLANEOUS REVENU	-6,000	-6,000	-7,813.35	-3,613.35	.00	1,813.35	130.2%
1015511 49000 TRANSFERS IN (LABOR)	-76,000	-76,000	.00	.00	.00	-76,000.00	.0%
1015511 49940 M1103 TRANSFER IN - M	-1,321,263	-1,321,263	-770,736.75	-110,105.25	.00	-550,526.25	58.3%
1018104 43260 MISCELLANEOUS FEES	-67,813	-67,813	-44,383.47	-7,085.82	.00	-23,429.53	65.4%
1018106 43250 MISCELLANEOUS FINES	0	0	-5,200.00	.00	.00	5,200.00	100.0%
TOTAL GENERAL FUND	-243,656,065	-243,867,020	-117,869,137.58	-32,337,665.24	.00	-125,997,882.59	48.3%
TOTAL REVENUES	-243,656,065	-243,867,020	-117,869,137.58	-32,337,665.24	.00	-125,997,882.59	
104 HALF CENT SALES TAX - MEAS O							
1041001 40200 SALES TAX REVENUE	-19,190,946	-19,190,946	-7,913,073.32	-1,460,581.01	.00	-11,277,872.68	41.2%
1041001 47100 INTEREST INC- INVEST	-721,578	-721,578	-313,023.43	.00	.00	-408,554.57	43.4%
1041001 47110 OTHER INTEREST INCOM	0	0	-1,613.43	.00	.00	1,613.43	100.0%
TOTAL HALF CENT SALES TAX - MEAS	-19,912,524	-19,912,524	-8,227,710.18	-1,460,581.01	.00	-11,684,813.82	41.3%
TOTAL REVENUES	-19,912,524	-19,912,524	-8,227,710.18	-1,460,581.01	.00	-11,684,813.82	
105 STREET MAINTENANCE (IUF) FUND							
1051001 49160 INFRASTRUCTURE USE F	-2,048,468	-2,048,468	.00	.00	.00	-2,048,468.00	.0%
TOTAL STREET MAINTENANCE (IUF) FU	-2,048,468	-2,048,468	.00	.00	.00	-2,048,468.00	.0%
TOTAL REVENUES	-2,048,468	-2,048,468	.00	.00	.00	-2,048,468.00	
114 STORM WATER MANAGEMENT FUND							
1141001 49910 TRANSFER IN - STORM	-1,785,840	-1,785,840	-772,135.15	.00	.00	-1,013,704.85	43.2%
1143501 46200 SPECIAL ASSMNT REV-O	-323,603	-323,603	.00	.00	.00	-323,603.00	.0%
1143501 47700 OTHER REIMBURSEMENTS	0	0	-89,771.09	.00	.00	89,771.09	100.0%
TOTAL STORM WATER MANAGEMENT FUND	-2,109,443	-2,109,443	-861,906.24	.00	.00	-1,247,536.76	40.9%
TOTAL REVENUES	-2,109,443	-2,109,443	-861,906.24	.00	.00	-1,247,536.76	

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119 PUBLIC SAFETY RETIREMENT FUND		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
119 PUBLIC SAFETY RETIREMENT FUND								
1191001 40160	PUBLIC SAFETY PROPER	-20,591,584	-20,591,584	-12,538,677.82	-1,538,825.40	.00	-8,052,906.18	60.9%
TOTAL PUBLIC SAFETY RETIREMENT FU		-20,591,584	-20,591,584	-12,538,677.82	-1,538,825.40	.00	-8,052,906.18	60.9%
TOTAL REVENUES		-20,591,584	-20,591,584	-12,538,677.82	-1,538,825.40	.00	-8,052,906.18	
120 MAINT ASSMNT DIST								
20003801 47100	INTEREST INC- INVES	4,525	4,525	-2,184.91	.00	.00	6,709.91	-48.3%
20003801 49020	TRANSFER IN - INTRA	-2,995,921	-2,995,921	-596,891.72	.00	.00	-2,399,029.28	19.9%
20003801 49025	TRANSFERS IN - INTE	-57,556	-57,556	-14,390.00	.00	.00	-43,166.00	25.0%
20303801 46100	SPECIAL ASSMNT REV-	-41,982	-41,982	-24,001.20	.00	.00	-17,980.80	57.2%
20303801 47100	INTEREST INC- INVES	-4,341	-4,341	-667.16	.00	.00	-3,673.84	15.4%
20303801 49920	INTERFND TRNSFRS IN	-1,752	-1,752	-464.38	.00	.00	-1,287.62	26.5%
21003801 46100	SPECIAL ASSMNT REV-	-11,842	-11,842	-6,308.10	.00	.00	-5,533.90	53.3%
21003801 47100	INTEREST INC- INVES	-928	-928	-117.70	.00	.00	-810.30	12.7%
21003801 49920	INTERFND TRNSFRS IN	-547	-547	-125.15	.00	.00	-421.85	22.9%
21103801 46100	SPECIAL ASSMNT REV-	-6,990	-6,990	-3,537.24	.00	.00	-3,452.76	50.6%
21103801 47100	INTEREST INC- INVES	20	20	6.44	.00	.00	13.56	32.2%
21103801 49920	INTERFND TRNSFRS IN	-1,543	-1,543	-429.17	.00	.00	-1,113.83	27.8%
21203801 46100	SPECIAL ASSMNT REV-	-15,473	-15,473	-8,889.62	.00	.00	-6,583.38	57.5%
21203801 47100	INTEREST INC- INVES	-1,145	-1,145	-190.38	.00	.00	-954.62	16.6%
21203801 49920	INTERFND TRNSFRS IN	-604	-604	-251.30	.00	.00	-352.70	41.6%
21303801 46100	SPECIAL ASSMNT REV-	-12,416	-12,416	-6,712.40	.00	.00	-5,703.60	54.1%
21303801 47100	INTEREST INC- INVES	-957	-957	-164.09	.00	.00	-792.91	17.1%
21303801 49920	INTERFND TRNSFRS IN	-3,116	-3,116	-1,171.49	.00	.00	-1,944.51	37.6%
21403801 46100	SPECIAL ASSMNT REV-	-36,693	-36,693	-20,018.51	.00	.00	-16,674.49	54.6%
21403801 47100	INTEREST INC- INVES	-1,507	-1,507	-233.54	.00	.00	-1,273.46	15.5%
21403801 49920	INTERFND TRNSFRS IN	-4,832	-4,832	-886.51	.00	.00	-3,945.49	18.3%
21603801 46100	SPECIAL ASSMNT REV-	-19,552	-19,552	-10,782.19	.00	.00	-8,769.81	55.1%
21603801 47100	INTEREST INC- INVES	-931	-931	-29.08	.00	.00	-901.92	3.1%
21603801 49920	INTERFND TRNSFRS IN	-9,290	-9,290	-2,134.73	.00	.00	-7,155.27	23.0%
22303801 46100	SPECIAL ASSMNT REV-	-5,588	-5,588	-3,068.60	.00	.00	-2,519.40	54.9%
22303801 47100	INTEREST INC- INVES	-300	-300	-48.23	.00	.00	-251.77	16.1%
22303801 49920	INTERFND TRNSFRS IN	-5,283	-5,283	-1,142.01	.00	.00	-4,140.99	21.6%
22403801 46100	SPECIAL ASSMNT REV-	-18,300	-18,300	-9,516.00	.00	.00	-8,784.00	52.0%
22403801 47100	INTEREST INC- INVES	-935	-935	-188.13	.00	.00	-746.87	20.1%
22403801 49920	INTERFND TRNSFRS IN	-6,869	-6,869	-1,073.58	.00	.00	-5,795.42	15.6%
22503801 46100	SPECIAL ASSMNT REV-	-23,799	-23,799	-13,227.20	.00	.00	-10,571.80	55.6%

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22503801 47100	INTEREST INC- INVES	-1,017	-1,017	-99.48	.00	.00	-917.52	9.8%
22503801 49920	INTERFND TRNSFRS IN	-795	-795	-146.45	.00	.00	-648.55	18.4%
22703801 46100	SPECIAL ASSMNT REV-	-18,649	-18,649	-8,951.52	.00	.00	-9,697.48	48.0%
22703801 47100	INTEREST INC- INVES	-1,031	-1,031	-97.46	.00	.00	-933.54	9.5%
22703801 49920	INTERFND TRNSFRS IN	-14,049	-14,049	-3,684.37	.00	.00	-10,364.63	26.2%
22803801 46100	SPECIAL ASSMNT REV-	-59,867	-59,867	-32,914.43	.00	.00	-26,952.57	55.0%
22803801 47100	INTEREST INC- INVES	-3,633	-3,633	-429.14	.00	.00	-3,203.86	11.8%
22803801 49920	INTERFND TRNSFRS IN	-1,822	-1,822	-319.19	.00	.00	-1,502.81	17.5%
23003801 46100	SPECIAL ASSMNT REV-	-31,276	-31,276	-15,638.15	.00	.00	-15,637.85	50.0%
23003801 47100	INTEREST INC- INVES	-3,237	-3,237	-428.77	.00	.00	-2,808.23	13.2%
23003801 49920	INTERFND TRNSFRS IN	-1,439	-1,439	-267.42	.00	.00	-1,171.58	18.6%
23103801 46100	SPECIAL ASSMNT REV-	-105,502	-105,502	-55,920.80	.00	.00	-49,581.20	53.0%
23103801 47100	INTEREST INC- INVES	-1,610	-1,610	-139.68	.00	.00	-1,470.32	8.7%
23103801 49920	INTERFND TRNSFRS IN	-5,814	-5,814	-1,755.42	.00	.00	-4,058.58	30.2%
23203801 46100	SPECIAL ASSMNT REV-	-18,212	-18,212	-9,780.54	.00	.00	-8,431.46	53.7%
23203801 47100	INTEREST INC- INVES	-2,113	-2,113	-165.58	.00	.00	-1,947.42	7.8%
23203801 49920	INTERFND TRNSFRS IN	-2,200	-2,200	-480.66	.00	.00	-1,719.34	21.8%
23303801 46100	SPECIAL ASSMNT REV-	-78,421	-78,421	-43,131.33	.00	.00	-35,289.67	55.0%
23303801 47100	INTEREST INC- INVES	-2,143	-2,143	-382.47	.00	.00	-1,760.53	17.8%
23303801 49920	INTERFND TRNSFRS IN	-1,955	-1,955	-236.81	.00	.00	-1,718.19	12.1%
23403801 46100	SPECIAL ASSMNT REV-	-81,469	-81,469	-43,270.90	.00	.00	-38,198.10	53.1%
23403801 47100	INTEREST INC- INVES	-3,168	-3,168	-509.92	.00	.00	-2,658.08	16.1%
23403801 49920	INTERFND TRNSFRS IN	-6,278	-6,278	-401.48	.00	.00	-5,876.52	6.4%
23603801 46100	SPECIAL ASSMNT REV-	-165,350	-165,350	-88,938.15	.00	.00	-76,411.85	53.8%
23603801 47100	INTEREST INC- INVES	-4,072	-4,072	-1,025.25	.00	.00	-3,046.75	25.2%
23603801 49920	INTERFND TRNSFRS IN	-47,636	-47,636	-6,619.50	.00	.00	-41,016.50	13.9%
23703801 46100	SPECIAL ASSMNT REV-	-233	-233	-125.44	.00	.00	-107.56	53.8%
23703801 47100	INTEREST INC- INVES	-5,256	-5,256	-887.44	.00	.00	-4,368.56	16.9%
23703801 49920	INTERFND TRNSFRS IN	-30,084	-30,084	-2,780.78	.00	.00	-27,303.22	9.2%
23803801 46100	SPECIAL ASSMNT REV-	-93,951	-93,951	-49,895.68	.00	.00	-44,055.32	53.1%
23803801 47100	INTEREST INC- INVES	-3,090	-3,090	-426.73	.00	.00	-2,663.27	13.8%
23803801 49920	INTERFND TRNSFRS IN	-4,361	-4,361	-633.07	.00	.00	-3,727.93	14.5%
23903801 46100	SPECIAL ASSMNT REV-	-110,343	-110,343	-81,142.00	.00	.00	-29,201.00	73.5%
23903801 47100	INTEREST INC- INVES	-6,062	-6,062	-820.49	.00	.00	-5,241.51	13.5%
23903801 49920	INTERFND TRNSFRS IN	-46,225	-46,225	-1,706.23	.00	.00	-44,518.77	3.7%
23913801 46100	SPECIAL ASSMNT REV-	-47,999	-47,999	.00	.00	.00	-47,999.00	.0%
23913801 47100	INTEREST INC- INVES	-1,667	-1,667	-604.19	.00	.00	-1,062.81	36.2%
23913801 49920	INTERFND TRNSFRS IN	-12,391	-12,391	-692.60	.00	.00	-11,698.40	5.6%
24003801 46100	SPECIAL ASSMNT REV-	-29,488	-29,488	-16,179.52	.00	.00	-13,308.48	54.9%
24003801 47100	INTEREST INC- INVES	-5,259	-5,259	-636.56	.00	.00	-4,622.44	12.1%
24003801 49920	INTERFND TRNSFRS IN	-1,642	-1,642	-332.48	.00	.00	-1,309.52	20.2%
24103801 46100	SPECIAL ASSMNT REV-	-28,795	-28,795	-15,599.27	.00	.00	-13,195.73	54.2%
24103801 47100	INTEREST INC- INVES	-2,062	-2,062	-259.90	.00	.00	-1,802.10	12.6%
24103801 49920	INTERFND TRNSFRS IN	-893	-893	-115.79	.00	.00	-777.21	13.0%

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24203801 46100	SPECIAL ASSMNT REV-	-121,439	-121,439	-63,801.54	.00	.00	-57,637.46	52.5%
24203801 47100	INTEREST INC- INVES	-11,116	-11,116	-1,206.83	.00	.00	-9,909.17	10.9%
24203801 49920	INTERFND TRNSFRS IN	-26,316	-26,316	-2,863.52	.00	.00	-23,452.48	10.9%
24303801 46100	SPECIAL ASSMNT REV-	-135,457	-135,457	-69,711.14	.00	.00	-65,745.86	51.5%
24303801 47100	INTEREST INC- INVES	-8,339	-8,339	-1,026.90	.00	.00	-7,312.10	12.3%
24303801 49920	INTERFND TRNSFRS IN	-5,500	-5,500	-728.05	.00	.00	-4,771.95	13.2%
24603801 46100	SPECIAL ASSMNT REV-	-211,404	-211,404	-108,218.78	.00	.00	-103,185.22	51.2%
24603801 47100	INTEREST INC- INVES	-6,894	-6,894	204.88	.00	.00	-7,098.88	-3.0%
24603801 49920	INTERFND TRNSFRS IN	-15,075	-15,075	-1,780.41	.00	.00	-13,294.59	11.8%
24703801 46100	SPECIAL ASSMNT REV-	-26,074	-26,074	-13,976.55	.00	.00	-12,097.45	53.6%
24703801 47100	INTEREST INC- INVES	-4,317	-4,317	68.66	.00	.00	-4,385.66	-1.6%
24703801 49920	INTERFND TRNSFRS IN	-1,497	-1,497	-240.43	.00	.00	-1,256.57	16.1%
24903801 46100	SPECIAL ASSMNT REV-	-23,385	-23,385	-12,026.52	.00	.00	-11,358.48	51.4%
24903801 47100	INTEREST INC- INVES	2,158	2,158	25.39	.00	.00	2,132.61	1.2%
24903801 49920	INTERFND TRNSFRS IN	-55,167	-55,167	-1,547.13	-1,456.97	.00	-53,619.87	2.8%
25003801 46100	SPECIAL ASSMNT REV-	-5,550	-5,550	-3,283.75	.00	.00	-2,266.25	59.2%
25003801 47100	INTEREST INC- INVES	-1,181	-1,181	-339.45	.00	.00	-841.55	28.7%
25003801 49920	INTERFND TRNSFRS IN	-21,635	-21,635	-2,754.27	.00	.00	-18,880.73	12.7%
25103801 46100	SPECIAL ASSMNT REV-	-84,162	-84,162	-45,731.70	.00	.00	-38,430.30	54.3%
25103801 47100	INTEREST INC- INVES	-10,466	-10,466	-1,293.13	.00	.00	-9,172.87	12.4%
25103801 49920	INTERFND TRNSFRS IN	-24,206	-24,206	-2,051.20	.00	.00	-22,154.80	8.5%
25203801 46100	SPECIAL ASSMNT REV-	-18,853	-18,853	-9,947.70	.00	.00	-8,905.30	52.8%
25203801 47100	INTEREST INC- INVES	-9,142	-9,142	-1,409.31	.00	.00	-7,732.69	15.4%
25203801 49920	INTERFND TRNSFRS IN	-2,489	-2,489	-216.10	.00	.00	-2,272.90	8.7%
25303801 46100	SPECIAL ASSMNT REV-	-4,519	-4,519	-2,541.69	.00	.00	-1,977.31	56.2%
25303801 47100	INTEREST INC- INVES	-299	-299	18.79	.00	.00	-317.79	-6.3%
25303801 49920	INTERFND TRNSFRS IN	-172	-172	-46.90	.00	.00	-125.10	27.3%
25403801 46100	SPECIAL ASSMNT REV-	31,361	31,361	-12.75	.00	.00	31,373.75	.0%
25403801 47100	INTEREST INC- INVES	-2,675	-2,675	-641.41	.00	.00	-2,033.59	24.0%
25403801 49920	INTERFND TRNSFRS IN	-19,619	-19,619	-2,420.98	.00	.00	-17,198.02	12.3%
25503801 46100	SPECIAL ASSMNT REV-	-34,388	-34,388	-17,613.54	.00	.00	-16,774.46	51.2%
25503801 47100	INTEREST INC- INVES	-1,560	-1,560	-237.30	.00	.00	-1,322.70	15.2%
25503801 49920	INTERFND TRNSFRS IN	-982	-982	-206.01	.00	.00	-775.99	21.0%
25803801 46100	SPECIAL ASSMNT REV-	-3,694	-3,694	-2,063.76	.00	.00	-1,630.24	55.9%
25803801 47100	INTEREST INC- INVES	-5,001	-5,001	-240.06	.00	.00	-4,760.94	4.8%
25803801 49920	INTERFND TRNSFRS IN	-10,746	-10,746	-1,433.43	.00	.00	-9,312.57	13.3%
26003801 46100	SPECIAL ASSMNT REV-	-35,543	-35,543	-17,771.27	.00	.00	-17,771.73	50.0%
26003801 47100	INTEREST INC- INVES	-1,175	-1,175	-570.38	.00	.00	-604.62	48.5%
26003801 49920	INTERFND TRNSFRS IN	-997	-997	-162.49	.00	.00	-834.51	16.3%
30403801 46100	SPECIAL ASSMNT REV-	-39,446	-39,446	-21,733.78	.00	.00	-17,712.22	55.1%
30403801 47100	INTEREST INC- INVES	-1,580	-1,580	-360.64	.00	.00	-1,219.36	22.8%
30403801 49920	INTERFND TRNSFRS IN	-12,037	-12,037	.00	.00	.00	-12,037.00	.0%
40103801 46100	SPECIAL ASSMNT REV-	-444,258	-444,258	-282,863.85	.00	.00	-161,394.15	63.7%
40103801 47100	INTEREST INC- INVES	-1,564	-1,564	-1,721.07	.00	.00	157.07	110.0%

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40203801 46100 SPECIAL ASSMNT REV-	-47,949	-47,949	.00	.00	.00	-47,949.00	.0%
40203801 47100 INTEREST INC- INVES	-540	-540	330.53	.00	.00	-870.53	-61.2%
40203801 47300 DONATIONS AND CONTR	-15,452	-17,400	-17,400.00	.00	.00	.00	100.0%
60203801 46400 SP.ASSMNT MELLO-ROO	-588,000	-588,000	-326,511.01	.00	.00	-261,488.99	55.5%
60203801 47100 INTEREST INC- INVES	-46,895	-46,895	-8,582.31	.00	.00	-38,312.69	18.3%
60403801 46400 SP.ASSMNT MELLO-ROO	-945,158	-945,158	-512,402.97	.00	.00	-432,755.03	54.2%
60403801 47100 INTEREST INC- INVES	-111,480	-111,480	-29,418.85	.00	.00	-82,061.15	26.4%
60503304 47000 MISCELLANEOUS REVEN	0	0	-3,852.00	.00	.00	3,852.00	100.0%
60503801 46400 SP.ASSMNT MELLO-ROO	-4,194,177	-4,194,177	-2,167,602.85	.00	.00	-2,026,574.15	51.7%
60503801 47100 INTEREST INC- INVES	-81,086	-81,086	-18,541.26	.00	.00	-62,544.74	22.9%
60703801 46400 SP.ASSMNT MELLO-ROO	-357,454	-357,454	.00	.00	.00	-357,454.00	.0%
60703801 47100 INTEREST INC- INVES	-7,139	-7,139	140.98	.00	.00	-7,279.98	-2.0%
60803801 46100 SPECIAL ASSMNT REV-	-30,000	-30,000	.00	.00	.00	-30,000.00	.0%
60803801 46400 SP.ASSMNT MELLO-ROO	-463,664	-463,664	-175,332.19	.00	.00	-288,331.81	37.8%
60803801 47100 INTEREST INC- INVES	-4,032	-4,032	-3,785.03	.00	.00	-246.97	93.9%
60903801 46000 SPECIAL ASSMNT REV-	0	0	-74.79	.00	.00	74.79	100.0%
60903801 46400 SP.ASSMNT MELLO-ROO	-151	-151	.00	.00	.00	-151.00	.0%
60903801 47100 INTEREST INC- INVES	-16,648	-16,648	-4,302.05	.00	.00	-12,345.95	25.8%
TOTAL MAINT ASSMNT DIST	-12,705,231	-12,707,179	-5,181,222.72	-1,456.97	.00	-7,525,956.28	40.8%
TOTAL REVENUES	-12,705,231	-12,707,179	-5,181,222.72	-1,456.97	.00	-7,525,956.28	
181 STATE GAS TAX FUND							
1811001 42100 GAS TAX - HUTA SEC 2	-1,888,932	-1,888,932	-1,010,112.05	-116,448.98	.00	-878,819.95	53.5%
1811001 42110 GAS TAX - HUTA SEC 2	-1,303,700	-1,303,700	-618,224.05	-94,568.01	.00	-685,475.95	47.4%
1811001 42120 GAS TAX - HUTA SEC 2	-828,835	-828,835	-398,799.02	-55,736.97	.00	-430,035.98	48.1%
1811001 42130 GAS TAX - HUTA SEC 2	-1,777,502	-1,777,502	-830,773.14	-132,190.75	.00	-946,728.86	46.7%
1811001 42140 GAS TAX - HUTA SEC 2	-10,000	-10,000	-10,000.00	.00	.00	.00	100.0%
1811001 47100 INTEREST INC- INVEST	-5,750	-5,750	-3,785.84	.00	.00	-1,964.16	65.8%
1811001 47110 OTHER INTEREST INCOM	0	0	-681.31	.00	.00	681.31	100.0%
1813102 49000 M2001 TRANSFERS IN (L	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%
1813401 47700 OTHER REIMBURSEMENTS	0	0	-17,136.37	-17,136.37	.00	17,136.37	100.0%
1813401 49000 M2001 TRANSFERS IN (L	0	-29,845	-62,363.73	.00	.00	32,518.75	209.0%
TOTAL STATE GAS TAX FUND	-5,864,719	-5,894,564	-2,951,875.51	-416,081.08	.00	-2,942,688.47	50.1%
TOTAL REVENUES	-5,864,719	-5,894,564	-2,951,875.51	-416,081.08	.00	-2,942,688.47	
182 TRAFFIC SAFETY FUND							
1821001 49930 TRANSFER IN - TRAFFI	-330,000	-330,000	-207,464.17	.00	.00	-122,535.83	62.9%

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1823103 43220 VEHICLE CODE FINES	-210,000	-210,000	-70,732.05	-4,242.88	.00	-139,267.95	33.7%
1823103 47100 INTEREST INC- INVEST	-4,485	-4,485	345.42	.00	.00	-4,830.42	-7.7%
TOTAL TRAFFIC SAFETY FUND	-544,485	-544,485	-277,850.80	-4,242.88	.00	-266,634.20	51.0%
TOTAL REVENUES	-544,485	-544,485	-277,850.80	-4,242.88	.00	-266,634.20	
185 ROAD MAINT & REHAB ACT FUND							
1851001 42200 RMRA (SB-1) - ROAD M	-5,462,695	-5,462,695	-2,294,230.17	-440,738.08	.00	-3,168,464.83	42.0%
1851001 47100 INTEREST INC- INVEST	-140,258	-140,258	-75,187.67	.00	.00	-65,070.33	53.6%
TOTAL ROAD MAINT & REHAB ACT FUND	-5,602,953	-5,602,953	-2,369,417.84	-440,738.08	.00	-3,233,535.16	42.3%
TOTAL REVENUES	-5,602,953	-5,602,953	-2,369,417.84	-440,738.08	.00	-3,233,535.16	
191 ASSET SEIZURE FUND - FED							
1912111 47100 INTEREST INC- INVEST	-5,866	-5,866	-27,511.53	.00	.00	21,645.53	469.0%
1912131 43240 ASSET SEIZURE	0	0	-1,717,378.67	.00	.00	1,717,378.67	100.0%
1912132 43240 ASSET SEIZURE	0	0	-661.84	.00	.00	661.84	100.0%
TOTAL ASSET SEIZURE FUND - FED	-5,866	-5,866	-1,745,552.04	.00	.00	1,739,686.04	*******%
TOTAL REVENUES	-5,866	-5,866	-1,745,552.04	.00	.00	1,739,686.04	
192 ASSET SEIZURE FUND - STATE							
1922131 43240 ASSET SEIZURE	0	0	-2,767.94	.00	.00	2,767.94	100.0%
1922131 47100 INTEREST INC- INVEST	-4,599	-4,599	-1,478.84	.00	.00	-3,120.16	32.2%
TOTAL ASSET SEIZURE FUND - STATE	-4,599	-4,599	-4,246.78	.00	.00	-352.22	92.3%
TOTAL REVENUES	-4,599	-4,599	-4,246.78	.00	.00	-352.22	
200 FEDERAL GRANTS FUND							
2002131 48000 C2036 FEDERAL GRANTS	0	-298,367	-252,177.65	-252,177.65	.00	-46,188.90	84.5%
2002131 48000 C2319 FEDERAL GRANTS	0	-869	98,742.25	.00	.00	-99,611.00	*******%
2002131 48000 C2417 FEDERAL GRANTS	0	-101,522	5,766.07	.00	.00	-107,288.00	-5.7%

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200 FEDERAL GRANTS FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2002131 48000 G2426 FEDERAL GRANTS	0	-190,489	.00	.00	.00	-190,489.00	.0%
2002131 48000 G2514 FEDERAL GRANTS	0	-41,646	35,268.21	.00	.00	-76,914.00	-84.7%
2002501 48000 G2331 FEDERAL GRANTS	0	-567,859	-460,782.69	-460,782.69	.00	-107,076.53	81.1%
2002501 48000 G2413 FEDERAL GRANTS	0	-24,288	-23,995.43	.00	.00	-292.08	98.8%
2002501 48000 G2414 FEDERAL GRANTS	0	-109,416	.00	.00	.00	-109,415.65	.0%
2002501 48000 G2415 FEDERAL GRANTS	0	-53,334	-52,173.46	-193,899.94	.00	-1,160.06	97.8%
2002501 48000 G2501 FEDERAL GRANTS	0	-39,783	1,549.38	.00	.00	-41,332.80	-3.9%
2002501 48000 G2503 FEDERAL GRANTS	0	-225,459	71,220.55	.00	.00	-296,679.35	-31.6%
2002501 48000 G2504 FEDERAL GRANTS	0	-136,966	1,840.72	.00	.00	-138,806.26	-1.3%
2002501 48000 G2510 FEDERAL GRANTS	0	-484	-483.98	.00	.00	.45	100.1%
2002501 48030 G2007 STATE GRANTS	0	-27,578	.00	.00	.00	-27,577.77	.0%
2002501 48100 G2503 FEDERAL GRANTS-	0	-10,240	.00	.00	.00	-10,240.06	.0%
2002501 48100 G2504 FEDERAL GRANTS-	0	-6,848	.00	.00	.00	-6,848.28	.0%
2002501 48100 G2510 FEDERAL GRANTS-	0	-14,321	-48.40	.00	.00	-14,273.00	.3%
2002501 49310 G2007 FEDERAL GRANTS-	0	-1,379	.00	.00	.00	-1,379.05	.0%
2002501 49310 G2413 FEDERAL GRANTS-	0	-2,429	-2,399.54	.00	.00	-29.22	98.8%
2002501 49310 G2414 FEDERAL GRANTS-	0	-10,942	.00	.00	.00	-10,941.58	.0%
2002501 49310 G2415 FEDERAL GRANTS-	0	-505	.00	.00	.00	-504.78	.0%
2002531 48000 G2502 FEDERAL GRANTS	0	-4,984	16.38	.00	.00	-5,000.00	-.3%
2003101 48000 C1306 FEDERAL GRANTS	0	0	45,259.88	45,259.88	.00	-45,259.88	100.0%
2003101 48000 C1307 FEDERAL GRANTS	0	-132,008	72,986.05	72,986.43	.00	-204,993.56	-55.3%
2003101 48000 C2531 FEDERAL GRANTS	-774,000	-860,000	.00	.00	.00	-860,000.00	.0%
2003102 48000 C1302 FEDERAL GRANTS	0	-716,818	-296,835.79	-296,835.79	.00	-419,982.34	41.4%
2003102 48000 C1703 FEDERAL GRANTS	0	0	124,600.00	124,600.00	.00	-124,600.00	100.0%
2003102 48000 C1801 FEDERAL GRANTS	0	-1,762,074	.00	.00	.00	-1,762,074.00	.0%
2003102 48000 C1808 FEDERAL GRANTS	0	-33,189	.00	.00	.00	-33,188.61	.0%
2003102 48000 C2416 FEDERAL GRANTS	0	-864,380	79.86	79.86	.00	-864,460.00	.0%
2003102 48000 C2504 FEDERAL GRANTS	-298,449	-3,795,503	.00	.00	.00	-3,795,503.40	.0%
2003301 48000 C2555 FEDERAL GRANTS	0	-326,152	.00	.00	.00	-326,151.71	.0%
2003301 48200 G2509 FEDERAL PASS-TH	0	-984,925	.00	.00	.00	-984,925.00	.0%
2003600 48000 C2226 FEDERAL GRANTS	0	0	.00	63,934.66	.00	.00	.0%
2003600 48000 C2228 FEDERAL GRANTS	0	-3,806,152	.00	.00	.00	-3,806,152.00	.0%
2003610 48000 C2029 FEDERAL GRANTS	0	-30,979	13,825.64	13,825.64	.00	-44,804.75	-44.6%
2003610 48000 C2201 FEDERAL GRANTS	0	-212,587	339,294.41	339,294.41	.00	-551,881.41	-159.6%
2005501 47300 G2401 DONATIONS AND C	0	-3,500	-2,910.88	-407.89	.00	-589.12	83.2%
2005502 48200 G2546 FEDERAL PASS-TH	0	-60,000	-2,514.18	-2,514.18	.00	-57,485.82	4.2%
2005503 48200 G2401 FEDERAL PASS-TH	0	-420,000	-167,631.00	-17,600.00	.00	-252,369.00	39.9%
TOTAL FEDERAL GRANTS FUND	-1,072,449	-15,877,971	-451,503.60	-564,237.26	.00	-15,426,467.52	2.8%
TOTAL REVENUES	-1,072,449	-15,877,971	-451,503.60	-564,237.26	.00	-15,426,467.52	
201 CDBG FUND							
2018101 48010 FED GRANT PROGRAM IN	-100,000	-100,000	-64,779.59	.00	.00	-35,220.41	64.8%

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201 CDBG FUND		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2018101 48020	CDBG REVENUE	-1,888,317	-7,504,392	-.12	.00	.00	-7,504,391.80	.0%
2018105 47000	MISCELLANEOUS REVENU	0	0	-1,208.50	.00	.00	1,208.50	100.0%
TOTAL CDBG FUND		-1,988,317	-7,604,392	-65,988.21	.00	.00	-7,538,403.71	.9%
	TOTAL REVENUES	-1,988,317	-7,604,392	-65,988.21	.00	.00	-7,538,403.71	
202 HOME FUND								
2028101 48000	FEDERAL GRANTS	-535,916	-5,482,096	.00	32,608.42	.00	-5,482,096.36	.0%
2028101 48010	FED GRANT PROGRAM IN	0	0	-32,585.26	.00	.00	32,585.26	100.0%
2028105 47000	MISCELLANEOUS REVENU	0	0	-584.00	.00	.00	584.00	100.0%
2028105 48010	FED GRANT PROGRAM IN	-150,000	-193,973	-7,957.24	.00	.00	-186,015.96	4.1%
TOTAL HOME FUND		-685,916	-5,676,070	-41,126.50	32,608.42	.00	-5,634,943.06	.7%
	TOTAL REVENUES	-685,916	-5,676,070	-41,126.50	32,608.42	.00	-5,634,943.06	
203 EMERGENCY SHELTER FUND								
2038101 48000	FEDERAL GRANTS	-175,122	-290,275	.00	.00	.00	-290,274.86	.0%
TOTAL EMERGENCY SHELTER FUND		-175,122	-290,275	.00	.00	.00	-290,274.86	.0%
	TOTAL REVENUES	-175,122	-290,275	.00	.00	.00	-290,274.86	
204 ARPA								
2041001 48000	FEDERAL GRANTS	0	0	-2,027,947.65	.00	.00	2,027,947.65	100.0%
TOTAL ARPA		0	0	-2,027,947.65	.00	.00	2,027,947.65	100.0%
	TOTAL REVENUES	0	0	-2,027,947.65	.00	.00	2,027,947.65	
210 STATE & LOCAL GRANTS FUND								
2101401 48030 G2511	STATE GRANTS	0	-1,000,000	-1,000,000.00	.00	.00	.00	100.0%
2102131 48030 C2269	STATE GRANTS	0	-1,603	-1,603.13	.00	.00	-.17	100.0%
2102131 48030 C2324	STATE GRANTS	0	-99,575	-99,575.30	.00	.00	-.06	100.0%
2102131 48030 C2418	STATE GRANTS	0	-71,430	-71,429.98	.00	.00	.00	100.0%

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210 STATE & LOCAL GRANTS FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2102131 48030 C2422 STATE GRANTS	0	-1,439	-1,439.19	.00	.00	.00	100.0%
2102131 48030 C2505 STATE GRANTS	0	0	102,606.51	.00	.00	-102,606.51	100.0%
2102131 48030 C2558 STATE GRANTS	0	-597,694	.00	.00	.00	-597,694.24	.0%
2102131 48030 C2559 STATE GRANTS	0	-239,867	107,356.35	.00	.00	-347,223.62	-44.8%
2102131 48030 C2560 STATE GRANTS	0	-104,500	.00	.00	.00	-104,500.00	.0%
2102131 48030 C2610 STATE GRANTS	0	-449,684	.00	.00	.00	-449,684.02	.0%
2102131 48030 G1301 STATE GRANTS	0	-577,788	-416,154.87	-50,264.01	.00	-161,633.07	72.0%
2102131 48030 G2319 STATE GRANTS	0	-60,211	-60,210.57	.00	.00	.00	100.0%
2102131 48030 G2427 STATE GRANTS	0	-332,436	.00	.00	.00	-332,436.48	.0%
2102131 48030 G2605 STATE GRANTS	0	-50,000	.00	.00	.00	-50,000.00	.0%
2102501 48030 C2421 STATE GRANTS	0	-76,694	-76,694.32	.00	.00	.00	100.0%
2102501 48030 G2507 STATE GRANTS	0	-1,144,934	-12,597.87	.00	.00	-1,132,335.79	1.1%
2102501 48030 G2512 STATE GRANTS	0	-487,944	-97,863.16	.00	.00	-390,080.96	20.1%
2103001 48030 G2333 STATE GRANTS	0	-6,430	-2,413.54	.00	.00	-4,016.34	37.5%
2103001 48030 G2515 STATE GRANTS	0	-276,064	-9,858.44	-9,858.44	.00	-266,205.56	3.6%
2103102 48030 C1301 STATE GRANTS	0	-88,741,569	10,055,733.21	10,055,733.21	.00	-98,797,302.68	-11.3%
2103102 48030 C1801 STATE GRANTS	0	-40,755	.00	.00	.00	-40,755.00	.0%
2103102 48030 C2005 STATE GRANTS	0	0	40,000.00	40,000.00	.00	-40,000.00	100.0%
2103102 48030 C2204 STATE GRANTS	0	-196,511	.00	.00	.00	-196,511.37	.0%
2103102 48030 C2206 STATE GRANTS	0	-237,820	74,515.00	74,515.00	.00	-312,335.00	-31.3%
2103102 48030 C2211 STATE GRANTS	0	-211,092	5,578.56	5,578.56	.00	-216,671.00	-2.6%
2103102 48030 C2212 STATE GRANTS	0	0	1,555,919.71	1,555,919.71	.00	-1,555,919.71	100.0%
2103102 48030 C2501 STATE GRANTS	0	-16,215	849,785.22	849,785.22	.00	-866,000.00	-5240.8%
2103102 48030 C2502 STATE GRANTS	0	-670,665	27,464.80	27,464.80	.00	-698,130.00	-4.1%
2103102 48030 C2503 STATE GRANTS	-581,500	-738,990	.00	.00	.00	-738,990.00	.0%
2103102 48030 G2101 STATE GRANTS	0	-79	.00	.00	.00	-79.11	.0%
2103301 48030 C2104 STATE GRANTS	0	-6,681,487	21,256.09	143,886.09	.00	-6,702,743.28	-.3%
2103301 48030 C2220 STATE GRANTS	0	-177,952	.00	.00	.00	-177,952.00	.0%
2103301 48030 C2317 STATE GRANTS	0	-2,708,490	-3,112.26	-3,112.26	.00	-2,705,377.88	.1%
2103301 48030 C2328 STATE GRANTS	0	-3,524,076	5,555.52	5,555.52	.00	-3,529,632.00	-.2%
2103301 48030 C2333 STATE GRANTS	0	-6,606,031	-74,106.25	-56,222.25	.00	-6,531,924.36	1.1%
2103301 48030 C2563 STATE GRANTS	0	-3,534,000	.00	.00	.00	-3,534,000.00	.0%
2103301 48030 C2615 STATE GRANTS	0	-136,744	.00	.00	.00	-136,744.00	.0%
2103302 48030 G2251 STATE GRANTS	0	-15,461	-15,460.80	.00	.00	.00	100.0%
2103302 48030 M1803 STATE GRANTS	0	-76,717	-6,450.80	.00	.00	-70,266.20	8.4%
2103401 48030 C2205 STATE GRANTS	0	-90,989	.00	.00	.00	-90,989.18	.0%
2103401 48030 C2209 STATE GRANTS	0	-159,009	.00	.00	.00	-159,008.82	.0%
2103600 48030 G2242 STATE GRANTS	0	-1,145	-1,145.37	.00	.00	.00	100.0%
2103610 48030 C2201 STATE GRANTS	0	-703,750	348,375.00	1,047,813.00	.00	-1,052,125.00	-49.5%
2103610 48030 G2254 STATE GRANTS	0	0	-3,908.12	.00	.00	3,908.12	100.0%
2103631 48030 G2425 STATE GRANTS	0	-49,663	-49,663.00	.00	.00	.00	100.0%
2103631 48030 G2544 STATE GRANTS	0	-27,539	.00	.00	.00	-27,539.00	.0%
2103631 48030 G2545 STATE GRANTS	0	-49,430	.00	.00	.00	-49,430.00	.0%
2103801 48030 G2232 STATE GRANTS	0	-217,664	-217,663.95	.00	.00	.00	100.0%

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210 STATE & LOCAL GRANTS FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2104104 48030 G2110 STATE GRANTS	0	-162,438	.00	.00	.00	-162,438.00	.0%
2104104 48030 G2516 STATE GRANTS	0	-645,270	-151,387.33	-111,480.38	.00	-493,882.67	23.5%
2105501 48030 C2216 STATE GRANTS	0	-1,935,118	-13,768.97	-13,768.97	.00	-1,921,349.23	.7%
2105502 48000 G2422 FEDERAL GRANTS	-4,470,000	-4,470,000	-1,577,349.67	-287,451.13	.00	-2,892,650.33	35.3%
2105503 48000 G2419 FEDERAL GRANTS	-215,000	0	.00	.00	.00	.00	.0%
2105503 48000 G2606 FEDERAL GRANTS	0	-215,000	-6,218.78	.00	.00	-208,781.22	2.9%
2105503 49310 G2420 FEDERAL GRANTS-	-23,896	0	.00	.00	.00	.00	.0%
2105503 49310 G2607 FEDERAL GRANTS-	0	-23,896	.00	.00	.00	-23,896.00	.0%
2105511 48000 G1601 FEDERAL GRANTS	-2,351,425	-2,351,425	-1,025,066.38	-196,208.69	.00	-1,326,358.62	43.6%
2108101 47700 G1502 OTHER REIMBURSE	0	0	-71,942.32	-71,942.32	.00	71,942.32	100.0%
2108101 47700 G1504 OTHER REIMBURSE	-60,000	-200,831	-1,152,247.40	-31,050.00	.00	951,416.44	573.7%
2108101 48010 G1502 FED GRANT PROGR	-60,000	-300,000	-1,015,939.10	.00	.00	715,939.10	338.6%
2108101 48030 G1502 STATE GRANTS	0	0	.00	71,942.32	.00	.00	.0%
2108101 48030 G1504 STATE GRANTS	0	0	.00	31,050.00	.00	.00	.0%
2108103 48030 G2416 STATE GRANTS	0	-305,120	-305,120.14	.00	.00	.00	100.0%
TOTAL STATE & LOCAL GRANTS FUND	-7,761,821	-131,801,238	5,653,754.96	13,077,884.98	.00	-137,454,992.50	-4.3%
TOTAL REVENUES	-7,761,821	-131,801,238	5,653,754.96	13,077,884.98	.00	-137,454,992.50	
212 TRANSPORT DEV ACT (TDA) FUND							
90303001 42300 TRANSPORT. TAX TDA	-15,000	-15,000	-14,588.00	.00	.00	-412.00	97.3%
90303001 47100 INTEREST INC- INVES	-4,671	-4,671	-1,196.59	.00	.00	-3,474.41	25.6%
90303102 42300 C2504 TRANSPORT. TAX	-500,000	-500,000	.00	.00	.00	-500,000.00	.0%
90403001 47100 INTEREST INC- INVES	0	0	-10,972.79	.00	.00	10,972.79	100.0%
90403102 47000 C1809 MISCELLANEOUS	0	-15,000	.00	.00	.00	-15,000.00	.0%
90403201 42310 TRANSPORT. TAX TDA	-702,021	-702,021	-276,396.00	-46,066.00	.00	-425,625.00	39.4%
90403201 43310 LEASE REVENUE (LONG	-251,089	-251,089	-117,868.30	-16,981.06	.00	-133,220.70	46.9%
90403201 47100 INTEREST INC- INVES	-65,846	-65,846	.00	.00	.00	-65,846.00	.0%
90803001 47100 INTEREST INC- INVES	-2,406	-2,406	-42.39	.00	.00	-2,363.61	1.8%
TOTAL TRANSPORT DEV ACT (TDA) FUN	-1,541,033	-1,556,033	-421,064.07	-63,047.06	.00	-1,134,968.93	27.1%
TOTAL REVENUES	-1,541,033	-1,556,033	-421,064.07	-63,047.06	.00	-1,134,968.93	
220 STATE HOUSING (LHTFP) GRANT							
2208101 47100 INTEREST INC- INVEST	-24,661	-24,661	-8,252.12	.00	.00	-16,408.88	33.5%
2208101 47110 OTHER INTEREST INCOM	0	0	-7,549.65	.00	.00	7,549.65	100.0%
2208101 48030 G2102 STATE GRANTS	-305,106	-634,082	-328,975.94	.00	.00	-305,106.00	51.9%
2208101 48030 G2244 STATE GRANTS	-50,851	-122,353	-71,502.49	.00	.00	-50,851.00	58.4%

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220 STATE HOUSING (LHTFP) GRANT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2208101 48030 M2102 STATE GRANTS	0	-648,438	-393,422.25	.00	.00	-255,015.80	60.7%
TOTAL STATE HOUSING (LHTFP) GRANT	-380,618	-1,429,534	-809,702.45	.00	.00	-619,832.03	56.6%
TOTAL REVENUES	-380,618	-1,429,534	-809,702.45	.00	.00	-619,832.03	
230 STATE TRAFFIC CONG RELIEF FUND							
2303103 47100 INTEREST INC- INVEST	-24,229	-24,229	-1,554.48	.00	.00	-22,674.52	6.4%
TOTAL STATE TRAFFIC CONG RELIEF F	-24,229	-24,229	-1,554.48	.00	.00	-22,674.52	6.4%
TOTAL REVENUES	-24,229	-24,229	-1,554.48	.00	.00	-22,674.52	
301 CAPITAL OUTLAY FUND							
3011401 49300 C2557 TRANSFERS IN -	0	-57,685	-22,059.28	.00	.00	-35,625.53	38.2%
3011405 49300 C2101 TRANSFERS IN -	0	-301,111	.00	.00	.00	-301,111.15	.0%
3011621 49300 C2258 TRANSFERS IN -	0	-112,000	.00	.00	.00	-112,000.00	.0%
3011621 49300 C2261 TRANSFERS IN -	0	-112,000	.00	.00	.00	-112,000.00	.0%
3011801 49300 C2253 TRANSFERS IN -	0	-629,700	.00	.00	.00	-629,699.89	.0%
3011801 49300 C2322 TRANSFERS IN -	0	-2,000,000	.00	.00	.00	-2,000,000.00	.0%
3011804 49300 C2034 TRANSFERS IN -	-2,250,000	-2,615,750	-1,335,901.59	.00	.00	-1,279,847.98	51.1%
3012131 49300 C2036 TRANSFERS IN -	0	-1,031,028	-226,867.06	.00	.00	-804,161.22	22.0%
3012131 49300 C2257 TRANSFERS IN -	0	-942,926	-106,887.26	.00	.00	-836,038.89	11.3%
3012131 49300 C2269 TRANSFERS IN -	0	-1,603	.00	.00	.00	-1,603.30	.0%
3012131 49300 C2319 TRANSFERS IN -	0	-869	.00	.00	.00	-868.75	.0%
3012131 49300 C2324 TRANSFERS IN -	0	-99,575	-91,391.72	.00	.00	-8,183.64	91.8%
3012131 49300 C2417 TRANSFERS IN -	0	-101,522	.00	.00	.00	-101,521.93	.0%
3012131 49300 C2418 TRANSFERS IN -	0	-71,430	-37,054.02	.00	.00	-34,375.96	51.9%
3012131 49300 C2422 TRANSFERS IN -	0	-1,439	.00	.00	.00	-1,439.19	.0%
3012131 49300 C2550 TRANSFERS IN -	0	-300,000	.00	.00	.00	-300,000.00	.0%
3012131 49300 C2558 TRANSFERS IN -	0	-597,694	.00	.00	.00	-597,694.24	.0%
3012131 49300 C2559 TRANSFERS IN -	0	-239,867	-50,381.46	.00	.00	-189,485.81	21.0%
3012131 49300 C2560 TRANSFERS IN -	0	-104,500	-93,403.59	.00	.00	-11,096.41	89.4%
3012131 49300 C2610 TRANSFERS IN -	0	-449,684	-168,744.07	.00	.00	-280,939.95	37.5%
3012501 49000 C2040 TRANSFERS IN (L	0	0	.00	-3,783.45	.00	.00	.0%
3012501 49300 C1702 TRANSFERS IN -	0	-2,795,806	-67,637.13	.00	.00	-2,728,169.12	2.4%
3012501 49300 C2040 TRANSFERS IN -	0	-473,428	-190,008.30	.00	.00	-283,419.70	40.1%
3012501 49300 C2128 TRANSFERS IN -	0	-1,680	.00	.00	.00	-1,680.00	.0%
3012501 49300 C2203 TRANSFERS IN -	0	-262,572	-262,571.48	.00	.00	-.02	100.0%
3012501 49300 C2255 TRANSFERS IN -	0	-2,639,820	-110,103.39	.00	.00	-2,529,716.78	4.2%

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3012501 49300 C2256 TRANSFERS IN -	0	-213,000	-82,974.28	.00	.00	-130,025.72	39.0%
3012501 49300 C2302 TRANSFERS IN -	-400,000	-350,000	.00	.00	.00	-350,000.00	.0%
3012501 49300 C2303 TRANSFERS IN -	-400,000	-350,000	.00	.00	.00	-350,000.00	.0%
3012501 49300 C2421 TRANSFERS IN -	0	-76,694	.00	.00	.00	-76,694.32	.0%
3012501 49300 C2635 TRANSFERS IN -	-129,000	0	.00	.00	.00	.00	.0%
3012512 49300 C2636 TRANSFERS IN -	-45,000	-45,000	.00	.00	.00	-45,000.00	.0%
3013001 49300 C0101 TRANSFERS IN -	0	-278,856	.00	.00	.00	-278,856.00	.0%
3013001 49300 C1308 TRANSFERS IN -	0	-66,600	.00	.00	.00	-66,600.00	.0%
3013001 49300 C1309 TRANSFERS IN -	0	-143,444	.00	.00	.00	-143,444.00	.0%
3013001 49300 C1310 TRANSFERS IN -	0	-28,521	.00	.00	.00	-28,521.00	.0%
3013001 49300 C1311 TRANSFERS IN -	0	-1,969,109	.00	.00	.00	-1,969,108.97	.0%
3013001 49300 C1401 TRANSFERS IN -	0	-195,327	.00	.00	.00	-195,327.00	.0%
3013001 49300 C1403 TRANSFERS IN -	0	-377,299	.00	.00	.00	-377,299.00	.0%
3013001 49300 C2601 TRANSFERS IN -	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%
3013001 49300 C8801 TRANSFERS IN -	0	-32,653	.00	.00	.00	-32,653.00	.0%
3013001 49300 C9001 TRANSFERS IN -	0	-161,045	.00	.00	.00	-161,045.00	.0%
3013001 49300 C9401 TRANSFERS IN -	0	-277,421	.00	.00	.00	-277,421.00	.0%
3013101 49300 C1704 TRANSFERS IN -	0	-106,276	.00	.00	.00	-106,276.30	.0%
3013101 49300 C1801 TRANSFERS IN -	0	-17,405	.00	.00	.00	-17,404.53	.0%
3013101 49300 C1901 TRANSFERS IN -	0	-3,854,986	-35,846.10	.00	.00	-3,819,140.35	.9%
3013101 49300 C2019 TRANSFERS IN -	0	-7,224	.00	.00	.00	-7,224.36	.0%
3013101 49300 C2218 TRANSFERS IN -	0	-165,561	-2,120.63	.00	.00	-163,440.20	1.3%
3013101 49300 C2306 TRANSFERS IN -	0	-1,426,196	-90,528.27	.00	.00	-1,335,667.36	6.3%
3013101 49300 C2531 TRANSFERS IN -	-774,000	-860,000	.00	.00	.00	-860,000.00	.0%
3013102 49300 C1301 TRANSFERS IN -	0	-89,646,260	-13,202,693.91	.00	.00	-76,443,566.55	14.7%
3013102 49300 C1302 TRANSFERS IN -	0	-1,351,432	-415,714.71	.00	.00	-935,717.50	30.8%
3013102 49300 C1306 TRANSFERS IN -	0	-37,765	.00	.00	.00	-37,765.02	.0%
3013102 49300 C1307 TRANSFERS IN -	0	-156,315	.00	.00	.00	-156,314.67	.0%
3013102 49300 C1601 TRANSFERS IN -	0	-305,911	-5,465.00	.00	.00	-300,445.92	1.8%
3013102 49300 C1602 TRANSFERS IN -	0	-60,410	-60,410.16	.00	.00	.00	100.0%
3013102 49300 C1703 TRANSFERS IN -	0	-124,136	.00	.00	.00	-124,135.97	.0%
3013102 49300 C1801 TRANSFERS IN -	0	-2,420,652	.00	.00	.00	-2,420,652.00	.0%
3013102 49300 C1808 TRANSFERS IN -	0	-33,189	.00	.00	.00	-33,188.61	.0%
3013102 49300 C1809 TRANSFERS IN -	-2,000,000	-3,188,196	-38,907.52	.00	.00	-3,149,288.70	1.2%
3013102 49300 C2003 TRANSFERS IN -	0	-636,147	.00	.00	.00	-636,146.97	.0%
3013102 49300 C2005 TRANSFERS IN -	0	-345,401	-142,945.26	.00	.00	-202,455.27	41.4%
3013102 49300 C2006 TRANSFERS IN -	-1,560,000	-5,235,335	-465,532.86	.00	.00	-4,769,802.32	8.9%
3013102 49300 C2204 TRANSFERS IN -	0	-270,663	.00	.00	.00	-270,663.37	.0%
3013102 49300 C2206 TRANSFERS IN -	-4,200,000	-4,437,820	.00	.00	.00	-4,437,820.00	.0%
3013102 49300 C2207 TRANSFERS IN -	0	-125,000	.00	.00	.00	-125,000.00	.0%
3013102 49300 C2208 TRANSFERS IN -	0	-262,675	.00	.00	.00	-262,675.00	.0%
3013102 49300 C2211 TRANSFERS IN -	0	-580,789	-579,500.00	.00	.00	-1,288.91	99.8%
3013102 49300 C2212 TRANSFERS IN -	0	-525,587	.00	.00	.00	-525,586.55	.0%
3013102 49300 C2213 TRANSFERS IN -	0	-250,000	.00	.00	.00	-250,000.00	.0%

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3013102 49300 C2415 TRANSFERS IN -	0	-17,521	.00	.00	.00	-17,520.50	.0%
3013102 49300 C2416 TRANSFERS IN -	0	-864,380	-1,000.00	.00	.00	-863,380.14	.1%
3013102 49300 C2501 TRANSFERS IN -	0	-16,215	.00	.00	.00	-16,214.78	.0%
3013102 49300 C2502 TRANSFERS IN -	-77,570	-748,235	.00	.00	.00	-748,235.20	.0%
3013102 49300 C2503 TRANSFERS IN -	-663,610	-821,100	-29,428.50	.00	.00	-791,671.50	3.6%
3013102 49300 C2504 TRANSFERS IN -	-798,449	-4,295,503	.00	.00	.00	-4,295,503.40	.0%
3013301 49300 C0501 TRANSFERS IN -	0	-13,320	.00	.00	.00	-13,320.00	.0%
3013301 49300 C1312 TRANSFERS IN -	0	-20,548	.00	.00	.00	-20,548.00	.0%
3013301 49300 C1810 TRANSFERS IN -	0	-60,399	.00	.00	.00	-60,399.06	.0%
3013301 49300 C1811 TRANSFERS IN -	0	-150,482	.00	.00	.00	-150,482.00	.0%
3013301 49300 C2012 TRANSFERS IN -	0	-572,814	-13,676.99	.00	.00	-559,137.09	2.4%
3013301 49300 C2104 TRANSFERS IN -	0	-6,681,487	-45,123.20	.00	.00	-6,636,363.99	.7%
3013301 49300 C2105 TRANSFERS IN -	0	-74,637	-5,300.58	.00	.00	-69,336.42	7.1%
3013301 49300 C2217 TRANSFERS IN -	0	-994,946	-3,842.79	.00	.00	-991,102.93	.4%
3013301 49300 C2220 TRANSFERS IN -	0	-387,767	-218,540.00	.00	.00	-169,227.36	56.4%
3013301 49300 C2239 TRANSFERS IN -	0	-2,891,747	-1,171,744.26	.00	.00	-1,720,002.49	40.5%
3013301 49300 C2241 TRANSFERS IN -	0	-37,395	-1,149.65	.00	.00	-36,245.08	3.1%
3013301 49300 C2249 TRANSFERS IN -	0	-4,336,110	-107,496.00	.00	.00	-4,228,614.06	2.5%
3013301 49300 C2305 TRANSFERS IN -	0	-2,123,908	-55,544.72	.00	.00	-2,068,363.45	2.6%
3013301 49300 C2317 TRANSFERS IN -	0	-5,383,068	-558,649.71	.00	.00	-4,824,418.43	10.4%
3013301 49300 C2327 TRANSFERS IN -	0	-71,731	.00	.00	.00	-71,731.44	.0%
3013301 49300 C2328 TRANSFERS IN -	-500,000	-4,024,076	.00	.00	.00	-4,024,076.48	.0%
3013301 49300 C2330 TRANSFERS IN -	0	-7,415	.00	.00	.00	-7,415.00	.0%
3013301 49300 C2333 TRANSFERS IN -	0	-6,606,031	-55,170.00	.00	.00	-6,550,860.61	.8%
3013301 49300 C2334 TRANSFERS IN -	0	-1,205,179	.00	.00	.00	-1,205,178.94	.0%
3013301 49300 C2404 TRANSFERS IN -	0	-288,872	.00	.00	.00	-288,872.35	.0%
3013301 49300 C2542 TRANSFERS IN -	-1,080,000	-1,200,000	.00	.00	.00	-1,200,000.00	.0%
3013301 49300 C2546 TRANSFERS IN -	0	-100,859	.00	.00	.00	-100,859.02	.0%
3013301 49300 C2555 TRANSFERS IN -	0	-326,152	-14,378.37	.00	.00	-311,773.34	4.4%
3013301 49300 C2563 TRANSFERS IN -	0	-3,534,000	.00	.00	.00	-3,534,000.00	.0%
3013301 49300 C2607 TRANSFERS IN -	-424,000	-424,000	-25,051.18	.00	.00	-398,948.82	5.9%
3013301 49300 C2608 TRANSFERS IN -	-454,000	-454,000	.00	.00	.00	-454,000.00	.0%
3013301 49300 C2609 TRANSFERS IN -	-1,300,000	-1,300,000	.00	.00	.00	-1,300,000.00	.0%
3013301 49300 C2615 TRANSFERS IN -	0	-136,744	.00	.00	.00	-136,744.00	.0%
3013401 49300 C1804 TRANSFERS IN -	0	-470,857	-14,498.56	.00	.00	-456,358.71	3.1%
3013401 49300 C2102 TRANSFERS IN -	-4,200,000	-8,642,332	-146,030.62	.00	.00	-8,496,301.54	1.7%
3013401 49300 C2205 TRANSFERS IN -	-8,400,000	-20,213,152	-81,902.60	.00	.00	-20,131,249.03	.4%
3013401 49300 C2209 TRANSFERS IN -	-11,069,637	-26,147,163	-6,039,561.56	.00	.00	-20,107,601.67	23.1%
3013401 49300 C2547 TRANSFERS IN -	0	-300,000	-236,246.71	.00	.00	-63,753.29	78.7%
3013401 49300 C2553 TRANSFERS IN -	0	-45,720	.00	.00	.00	-45,720.15	.0%
3013401 49300 C2564 TRANSFERS IN -	0	-1,000,000	.00	.00	.00	-1,000,000.00	.0%
3013401 49300 C2603 TRANSFERS IN -	-2,000,000	-2,000,000	.00	.00	.00	-2,000,000.00	.0%
3013502 49300 C2215 TRANSFERS IN -	0	-724,522	.00	.00	.00	-724,522.46	.0%
3013502 49300 C2267 TRANSFERS IN -	0	-47,710	-605.87	.00	.00	-47,103.83	1.3%

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3013502 49300 C2406 TRANSFERS IN -	0	-1,150,000	.00	.00	.00	-1,150,000.00	.0%
3013750 49300 C2613 TRANSFERS IN -	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%
3013801 49300 C1901 TRANSFERS IN -	0	-120,477	.00	.00	.00	-120,477.00	.0%
3013801 49300 C2017 TRANSFERS IN -	0	-469,661	.00	.00	.00	-469,661.00	.0%
3013801 49300 C2407 TRANSFERS IN -	0	-43,723	.00	.00	.00	-43,723.38	.0%
3013801 49300 C2525 TRANSFERS IN -	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%
3013801 49300 C2529 TRANSFERS IN -	-80,000	-80,000	.00	.00	.00	-80,000.00	.0%
3015401 49300 C2602 TRANSFERS IN -	0	-1,251,375	.00	.00	.00	-1,251,375.00	.0%
3015404 49300 C2250 TRANSFERS IN -	0	-1,071,500	.00	.00	.00	-1,071,500.00	.0%
3015404 49300 C2314 TRANSFERS IN -	0	-450,000	.00	.00	.00	-450,000.00	.0%
3015405 49300 C1603 TRANSFERS IN -	0	-2,318,484	.00	.00	.00	-2,318,484.00	.0%
3015405 49300 C2507 TRANSFERS IN -	-1,350,000	-1,550,000	.00	.00	.00	-1,550,000.00	.0%
3015501 49300 C2216 TRANSFERS IN -	0	-1,935,118	-11,467.87	.00	.00	-1,923,650.33	.6%
3015501 49300 C2247 TRANSFERS IN -	0	-134	.00	.00	.00	-133.72	.0%
3015501 49300 C2251 TRANSFERS IN -	0	-1,429,845	-1,334.77	.00	.00	-1,428,510.14	.1%
3015501 49300 C2262 TRANSFERS IN -	0	-142,605	.00	.00	.00	-142,604.79	.0%
3015501 49300 C2549 TRANSFERS IN -	0	-559,556	-13,416.00	.00	.00	-546,139.57	2.4%
3015503 49300 C2612 TRANSFERS IN -	-1,000,000	-1,000,000	.00	.00	.00	-1,000,000.00	.0%
3018101 49300 C2405 TRANSFERS IN -	0	-128,786	.00	.00	.00	-128,786.00	.0%
3018105 49300 C2238 TRANSFERS IN -	0	-700,000	.00	.00	.00	-700,000.00	.0%
3018110 49300 C2007 TRANSFERS IN -	0	-48,934	.00	.00	.00	-48,934.00	.0%
3018110 49300 C2331 TRANSFERS IN -	0	-111,621	.00	.00	.00	-111,621.00	.0%
3018110 49300 C2508 TRANSFERS IN -	-1,800,000	-1,986,426	.00	.00	.00	-1,986,425.76	.0%
TOTAL CAPITAL OUTLAY FUND	-47,605,266	-263,900,333	-26,736,809.56	-3,783.45	.00	-237,163,523.15	10.1%
TOTAL REVENUES	-47,605,266	-263,900,333	-26,736,809.56	-3,783.45	.00	-237,163,523.15	
311 PEG FEES FUND							
3111405 40400 FRANCHISE FEES	-310,000	-310,000	-60,230.81	.00	.00	-249,769.19	19.4%
3111405 47100 INTEREST INC- INVEST	-163,732	-163,732	-49,852.01	.00	.00	-113,879.99	30.4%
TOTAL PEG FEES FUND	-473,732	-473,732	-110,082.82	.00	.00	-363,649.18	23.2%
TOTAL REVENUES	-473,732	-473,732	-110,082.82	.00	.00	-363,649.18	
313 2022 LEASE PURCH EQUIP FUND							
3131001 47110 OTHER INTEREST INCOM	0	0	-4,115.24	.00	.00	4,115.24	100.0%
TOTAL 2022 LEASE PURCH EQUIP FUND	0	0	-4,115.24	.00	.00	4,115.24	100.0%
TOTAL REVENUES	0	0	-4,115.24	.00	.00	4,115.24	

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314 2014 LEASE REV BOND FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
314 2014 LEASE REV BOND FUND							
3141001 47110 OTHER INTEREST INCOM	0	0	-38,345.12	.00	.00	38,345.12	100.0%
TOTAL 2014 LEASE REV BOND FUND	0	0	-38,345.12	.00	.00	38,345.12	100.0%
TOTAL REVENUES	0	0	-38,345.12	.00	.00	38,345.12	
315 2006 TAB HERO/SW/ORMOND FUND							
3151001 47110 OTHER INTEREST INCOM	0	0	-8,367.95	.00	.00	8,367.95	100.0%
TOTAL 2006 TAB HERO/SW/ORMOND FUN	0	0	-8,367.95	.00	.00	8,367.95	100.0%
TOTAL REVENUES	0	0	-8,367.95	.00	.00	8,367.95	
350 DEVELOPMENT IMPACT FEES FUND							
80201001 41040 PARK ACQUISITION DE	-267,390	-267,390	-52,469.25	-5,442.25	.00	-214,920.75	19.6%
80201001 47100 INTEREST INC- INVES	-51,153	-51,153	-19,109.40	.00	.00	-32,043.60	37.4%
80301001 47100 INTEREST INC- INVES	-346,939	-346,939	-98,073.24	.00	.00	-248,865.76	28.3%
80304102 41010 STORM DRAIN FACIL F	-185,000	-185,000	-51,229.50	-51,229.50	.00	-133,770.50	27.7%
80401001 47100 INTEREST INC- INVES	-631,862	-631,862	-249,660.96	.00	.00	-382,201.04	39.5%
80404102 41300 TRAFFIC IMPACT FEES	-1,133,820	-1,133,820	-4,526,640.64	-561,124.17	.00	3,392,820.64	399.2%
80501001 41020 GROWTH CAPITAL FEES	-255,876	-255,876	-43,184.52	-4,654.86	.00	-212,691.48	16.9%
80501001 47100 INTEREST INC- INVES	-67,185	-67,185	-13,338.61	.00	.00	-53,846.39	19.9%
80551001 47100 INTEREST INC- INVES	-37,779	-37,779	-6,797.35	.00	.00	-30,981.65	18.0%
80553201 43060 MISC PLANNING FEES	-239,715	-239,715	-245,734.35	-32,217.07	.00	6,019.35	102.5%
80601001 41020 GROWTH CAPITAL FEES	-246,670	-246,670	-624,494.20	-52,114.81	.00	377,824.20	253.2%
80601001 47100 INTEREST INC- INVES	-85,417	-85,417	-31,945.03	.00	.00	-53,471.97	37.4%
80701001 41050 UTILITY UNDERGROUND	-37,765	-37,765	-7,167.12	-518.40	.00	-30,597.88	19.0%
80701001 47100 INTEREST INC- INVES	-58,506	-58,506	-16,932.53	.00	.00	-41,573.47	28.9%
80801001 47100 INTEREST INC- INVES	-39,897	-39,897	.00	.00	.00	-39,897.00	.0%
80805905 47300 DONATIONS AND CONTR	0	0	-232,640.60	-21,734.40	.00	232,640.60	100.0%
TOTAL DEVELOPMENT IMPACT FEES FUN	-3,684,974	-3,684,974	-6,219,417.30	-729,035.46	.00	2,534,443.30	168.8%
TOTAL REVENUES	-3,684,974	-3,684,974	-6,219,417.30	-729,035.46	.00	2,534,443.30	
351 QUIMBY FUND							
81114101 47100 INTEREST INCOME - I	-42,845	-42,845	-12,071.44	.00	.00	-30,773.56	28.2%

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351 QUIMBY FUND			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
81124101	47100	INTEREST INCOME - I	-158	-158	-44.62	.00	.00	-113.38	28.2%
81134101	47100	INTEREST INCOME - I	-5,138	-5,138	-1,447.54	.00	.00	-3,690.46	28.2%
81144101	47100	INTEREST INCOME - I	-37	-37	-10.56	.00	.00	-26.44	28.5%
81154101	47100	INTEREST INCOME - I	-13,618	-13,618	-3,716.22	.00	.00	-9,901.78	27.3%
81164101	47100	INTEREST INCOME - I	-1,289	-1,289	-363.26	.00	.00	-925.74	28.2%
81174101	47100	INTEREST INCOME - I	-22,518	-22,518	-6,344.29	.00	.00	-16,173.71	28.2%
81184101	47100	INTEREST INCOME - I	-475	-475	-133.70	.00	.00	-341.30	28.1%
81194101	47100	INTEREST INCOME - I	-9,935	-9,935	-2,799.13	.00	.00	-7,135.87	28.2%
81204101	47100	INTEREST INCOME - I	-8,192	-8,192	-2,308.16	.00	.00	-5,883.84	28.2%
81214101	47100	INTEREST INCOME - I	-14,599	-14,599	-4,113.36	.00	.00	-10,485.64	28.2%
81224101	47100	INTEREST INCOME - I	-2,585	-2,585	-502.11	.00	.00	-2,082.89	19.4%
81234101	47100	INTEREST INCOME - I	-16,798	-16,798	-4,732.86	.00	.00	-12,065.14	28.2%
81244101	47100	INTEREST INCOME - I	-4,237	-4,237	986.27	.00	.00	-5,223.27	-23.3%
81254101	47100	INTEREST INCOME - I	-6,961	-6,961	-1,961.28	.00	.00	-4,999.72	28.2%
81264101	47100	INTEREST INCOME - I	-21,844	-21,844	-6,154.39	.00	.00	-15,689.61	28.2%
81274101	47100	INTEREST INCOME - I	-3,029	-3,029	-853.54	.00	.00	-2,175.46	28.2%
81284101	47100	INTEREST INCOME - I	-11,489	-11,489	-3,237.13	.00	.00	-8,251.87	28.2%
81294101	47100	INTEREST INCOME - I	-5,111	-5,111	-1,439.88	.00	.00	-3,671.12	28.2%
81304101	47100	INTEREST INCOME - I	-51	-51	-14.48	.00	.00	-36.52	28.4%
81314101	47100	INTEREST INCOME - I	-70,889	-70,889	-19,972.72	.00	.00	-50,916.28	28.2%
81324101	47100	INTEREST INCOME - I	-1,778	-1,778	-500.93	.00	.00	-1,277.07	28.2%
81334101	47100	INTEREST INCOME - I	-5,220	-5,220	-1,470.84	.00	.00	-3,749.16	28.2%
81344101	47100	INTEREST INCOME - I	-50,085	-50,085	-13,943.72	.00	.00	-36,141.28	27.8%
81354101	47100	INTEREST INCOME - I	-24,007	-24,007	-6,763.80	.00	.00	-17,243.20	28.2%
81364101	47100	INTEREST INCOME - I	-1,163	-1,163	-327.76	.00	.00	-835.24	28.2%
TOTAL QUIMBY FUND			-344,051	-344,051	-94,241.45	.00	.00	-249,809.55	27.4%
TOTAL REVENUES			-344,051	-344,051	-94,241.45	.00	.00	-249,809.55	
360 OTH. DEVPT FEES FUND									
70101001	47100	INTEREST INC- INVES	-57,067	-57,067	-1,543.86	.00	.00	-55,523.14	2.7%
70101001	47600	PL OFFSITE AIR QUAL	0	0	-139,441.68	.00	.00	139,441.68	100.0%
70202512	41060	CUPA PERM & PLAN CH	-1,190,000	-1,190,000	-1,161,261.20	-2,268.50	.00	-28,738.80	97.6%
70202512	43260	MISCELLANEOUS FEES	-11,000	-11,000	.00	.00	.00	-11,000.00	.0%
70202512	43260	T0155 MISCELLANEOUS	0	0	-15,164.00	-42.00	.00	15,164.00	100.0%
70202512	47000	MISCELLANEOUS REVEN	0	0	-7,104.00	-94.00	.00	7,104.00	100.0%
70202512	47100	INTEREST INC- INVES	-62,384	-62,384	-24,262.43	.00	.00	-38,121.57	38.9%
70202512	48300	MISC INTERGOV REVEN	0	0	6,906.00	3,854.00	.00	-6,906.00	100.0%
70302512	43250	MISCELLANEOUS FINES	-10,000	-10,000	.00	.00	.00	-10,000.00	.0%
70302512	47100	INTEREST INC- INVES	-10,763	-10,763	-4,047.43	.00	.00	-6,715.57	37.6%
70408105	47100	INTEREST INC- INVES	-3,850	-3,850	-1,156.59	.00	.00	-2,693.41	30.0%

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360 OTH. DEVPT FEES FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
70408105 47110 OTHER INTEREST INCO	0	0	-9,227.35	.00	.00	9,227.35	100.0%
70508105 47100 INTEREST INC- INVES	-208,264	-208,264	-29,027.63	.00	.00	-179,236.37	13.9%
70508105 47110 OTHER INTEREST INCO	0	0	-37,655.31	.00	.00	37,655.31	100.0%
70608105 47100 INTEREST INC- INVES	-14,628	-14,628	-4,067.43	.00	.00	-10,560.57	27.8%
TOTAL OTH. DEVPT FEES FUND	-1,567,956	-1,567,956	-1,427,052.91	1,449.50	.00	-140,903.09	91.0%
TOTAL REVENUES	-1,567,956	-1,567,956	-1,427,052.91	1,449.50	.00	-140,903.09	
420 HOUSING SUC AGCY FUND							
4208101 47100 INTEREST INC- INVEST	-120,780	-120,780	-23,257.57	.00	.00	-97,522.43	19.3%
4208101 47110 OTHER INTEREST INCOM	0	0	-2,812.01	.00	.00	2,812.01	100.0%
4208105 49500 PRINCIPAL PAYMENTS R	0	0	-2,999.44	.00	.00	2,999.44	100.0%
TOTAL HOUSING SUC AGCY FUND	-120,780	-120,780	-29,069.02	.00	.00	-91,710.98	24.1%
TOTAL REVENUES	-120,780	-120,780	-29,069.02	.00	.00	-91,710.98	
429 CDC SUCCESSOR AGENCY FUND							
4291421 40150 TAX INCREMENT	0	0	-5,432,158.00	-5,432,158.00	.00	5,432,158.00	100.0%
4291421 47110 OTHER INTEREST INCOM	0	0	-137,068.50	.00	.00	137,068.50	100.0%
TOTAL CDC SUCCESSOR AGENCY FUND	0	0	-5,569,226.50	-5,432,158.00	.00	5,569,226.50	100.0%
TOTAL REVENUES	0	0	-5,569,226.50	-5,432,158.00	.00	5,569,226.50	
481 DOWNTOWN IMPROVEMENT DISTRICT							
4811001 47100 INTEREST INC- INVEST	-144,474	-144,474	-39,940.03	.00	.00	-104,533.97	27.6%
TOTAL DOWNTOWN IMPROVEMENT DISTRI	-144,474	-144,474	-39,940.03	.00	.00	-104,533.97	27.6%
TOTAL REVENUES	-144,474	-144,474	-39,940.03	.00	.00	-104,533.97	
500 BOND ASSESSMENT DISTRICTS							
50003801 46000 SPECIAL ASSMNT REV-	-524,397	-524,397	-283,414.12	.00	.00	-240,982.88	54.0%
50003801 47110 OTHER INTEREST INCO	0	0	-41,741.00	.00	.00	41,741.00	100.0%

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500 BOND ASSESSMENT DISTRICTS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50503801 46000 SPECIAL ASSMNT REV-	-168,573	-168,573	-209.15	.00	.00	-168,363.85	.1%
50503801 47110 OTHER INTEREST INCO	0	0	-8,416.14	.00	.00	8,416.14	100.0%
50603801 46000 SPECIAL ASSMNT REV-	-833,855	-833,855	-384,194.26	.00	.00	-449,660.74	46.1%
50603801 47110 OTHER INTEREST INCO	0	0	-8,078.46	.00	.00	8,078.46	100.0%
50703801 46000 SPECIAL ASSMNT REV-	-1,915,842	-1,915,842	-1,041,734.11	.00	.00	-874,107.89	54.4%
50703801 47110 OTHER INTEREST INCO	0	0	-1,033.83	.00	.00	1,033.83	100.0%
50703801 49920 INTERFND TRNSFRS IN	-11,511	-11,511	.00	.00	.00	-11,511.00	.0%
51003801 46400 SP.ASSMNT MELLO-ROO	-640,589	-640,589	-355,432.49	.00	.00	-285,156.51	55.5%
51003801 47110 OTHER INTEREST INCO	0	0	-10,349.93	.00	.00	10,349.93	100.0%
TOTAL BOND ASSESSMENT DISTRICTS	-4,094,767	-4,094,767	-2,134,603.49	.00	.00	-1,960,163.51	52.1%
TOTAL REVENUES	-4,094,767	-4,094,767	-2,134,603.49	.00	.00	-1,960,163.51	
541 DEVELOPER/OTHER DEPOSITS FUND							
5411001 47300 T0019 DONATIONS AND C	0	0	-35,955.00	-23,970.00	.00	35,955.00	100.0%
5411401 47700 D0104 OTHER REIMBURSE	0	-10,000	-10,000.00	.00	.00	.00	100.0%
5411401 47700 D2601 OTHER REIMBURSE	0	-10,000	-10,000.00	.00	.00	.00	100.0%
5411701 47000 D0102 MISCELLANEOUS R	0	0	-2,463.65	.00	.00	2,463.65	100.0%
5414101 47500 T0135 DEVELOPMENT DEP	0	-81,138	.00	.00	.00	-81,138.09	.0%
5414101 47500 T0139 DEVELOPMENT DEP	0	-47,036	.00	.00	.00	-47,036.00	.0%
5414101 47500 T0299 DEVELOPMENT DEP	0	-63,706	.00	.00	.00	-63,706.25	.0%
5414102 47500 D0057 DEVELOPMENT DEP	0	-63,000	.00	.00	.00	-63,000.00	.0%
5418105 47000 MISCELLANEOUS REVENU	0	0	-1,750.00	.00	.00	1,750.00	100.0%
TOTAL DEVELOPER/OTHER DEPOSITS FU	0	-274,880	-60,168.65	-23,970.00	.00	-214,711.69	21.9%
TOTAL REVENUES	0	-274,880	-60,168.65	-23,970.00	.00	-214,711.69	
545 HOUSING AUTHORITY PAYROLL FUND							
5451001 49400 HOUSING PAYROLL REIM	0	0	-3,032,456.90	-345,799.23	.00	3,032,456.90	100.0%
TOTAL HOUSING AUTHORITY PAYROLL F	0	0	-3,032,456.90	-345,799.23	.00	3,032,456.90	100.0%
TOTAL REVENUES	0	0	-3,032,456.90	-345,799.23	.00	3,032,456.90	
561 OXNARD DOWNTOWN MGT DIST FUND							
5618110 46100 SPECIAL ASSMNT REV-M	0	0	-222,737.37	.00	.00	222,737.37	100.0%

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561 OXNARD DOWNTOWN MGT DIST FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5618110 47100 INTEREST INC- INVEST	-7,329	-7,329	-1,271.30	.00	.00	-6,057.70	17.3%
TOTAL OXNARD DOWNTOWN MGT DIST FU	-7,329	-7,329	-224,008.67	.00	.00	216,679.67	3056.5%
TOTAL REVENUES	-7,329	-7,329	-224,008.67	.00	.00	216,679.67	
571 CONTRIBUTIONS TRUST FUND							
5711001 47300 DONATIONS AND CONTRI	0	0	800.00	100.00	.00	-800.00	100.0%
5711401 47300 T0022 DONATIONS AND C	0	0	-25,000.00	.00	.00	25,000.00	100.0%
5711405 47300 M2558 DONATIONS AND C	0	-15,185	-15,185.00	.00	.00	.00	100.0%
5711622 40510 D0002 BUSINESS LICENS	-38,371	-38,371	-21,960.40	-3,152.00	.00	-16,410.60	57.2%
5712131 47300 T0015 DONATIONS AND C	0	0	3,704.00	1,218.00	.00	-3,704.00	100.0%
5713101 47300 M2201 DONATIONS AND C	0	-200,000	-200,000.00	-200,000.00	.00	.00	100.0%
5713101 47300 M2219 DONATIONS AND C	0	0	-50,000.00	-50,000.00	.00	50,000.00	100.0%
5715401 47000 M2601 MISCELLANEOUS R	0	-30,000	.00	.00	.00	-30,000.00	.0%
5715401 47300 T0130 DONATIONS AND C	0	0	-251.50	147.78	.00	251.50	100.0%
5715401 47300 T0131 DONATIONS AND C	0	0	-11,959.96	-54.50	.00	11,959.96	100.0%
5715501 47300 T0133 DONATIONS AND C	0	0	8,925.89	.00	.00	-8,925.89	100.0%
5715503 47300 M2557 DONATIONS AND C	0	-2,500	-2,700.00	-2,500.00	.00	200.00	108.0%
TOTAL CONTRIBUTIONS TRUST FUND	-38,371	-286,056	-313,626.97	-254,240.72	.00	27,570.97	109.6%
TOTAL REVENUES	-38,371	-286,056	-313,626.97	-254,240.72	.00	27,570.97	
601 WATER OPERATING FUND							
6013600 43270 PENALTIES & FORFEITU	-688,450	-688,450	-358,207.25	-52,776.22	.00	-330,242.75	52.0%
6013600 43400 DAMAGE REIMBURSEMENT	-93,000	-93,000	-35,350.54	.00	.00	-57,649.46	38.0%
6013600 45100 WATER CHARGES - RES	-37,566,570	-37,566,570	-22,552,654.36	-3,488,617.35	.00	-15,013,915.64	60.0%
6013600 45110 WATER CHARGES - COMM	-26,573,841	-26,573,841	-14,986,624.90	-1,985,886.71	.00	-11,587,216.10	56.4%
6013600 45120 WATER CHARGES - FIRE	-852,795	-852,795	-419,558.96	-64,569.88	.00	-433,236.04	49.2%
6013600 45140 WATER - PHWA SVC AGM	-982,380	-982,380	-609,170.24	-7,438.28	.00	-373,209.76	62.0%
6013600 45150 WATER - MISC SERVICE	-664,320	-664,320	-332,146.21	-60,917.93	.00	-332,173.79	50.0%
6013600 45190 WATER - OTHER REVENU	-200,209	-200,209	-112,135.40	-20,815.00	.00	-88,073.60	56.0%
6013600 47000 MISCELLANEOUS REVENU	-49,000	-49,000	.00	.00	.00	-49,000.00	.0%
6013600 47100 INTEREST INC- INVEST	-841,701	-841,701	-226,103.12	.00	.00	-615,597.88	26.9%
6013600 47110 OTHER INTEREST INCOM	-677,566	-677,566	-212,884.19	.00	.00	-464,681.81	31.4%
6013600 47200 BETTER AMERICA BOND	-1,770,639	-1,770,639	.00	.00	.00	-1,770,639.00	.0%
6013600 47800 SALES OF ASSETS	0	0	-1,549.00	.00	.00	1,549.00	100.0%
6013600 49000 TRANSFERS IN (LABOR)	-80,000	-80,000	.00	.00	.00	-80,000.00	.0%
6013600 49000 C1302 TRANSFERS IN (L	0	0	-14,602.90	.00	.00	14,602.90	100.0%

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601 WATER OPERATING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6013600 49000 C2036 TRANSFERS IN (L	0	0	-2,659.23	.00	.00	2,659.23	100.0%
6013600 49000 C2040 TRANSFERS IN (L	0	0	-341.35	.00	.00	341.35	100.0%
6013600 49000 C2124 TRANSFERS IN (L	0	0	-397.41	.00	.00	397.41	100.0%
6013600 49000 C2201 TRANSFERS IN (L	0	0	-17,144.57	.00	.00	17,144.57	100.0%
6013600 49000 C2203 TRANSFERS IN (L	0	0	239.94	.00	.00	-239.94	100.0%
6013600 49000 C2209 TRANSFERS IN (L	0	0	-1,338.82	.00	.00	1,338.82	100.0%
6013600 49000 C2217 TRANSFERS IN (L	0	0	-659.15	.00	.00	659.15	100.0%
6013600 49000 C2232 TRANSFERS IN (L	0	0	-885.20	.00	.00	885.20	100.0%
6013600 49000 C2234 TRANSFERS IN (L	0	0	-5,242.50	.00	.00	5,242.50	100.0%
6013600 49000 C2239 TRANSFERS IN (L	0	0	-3,858.74	.00	.00	3,858.74	100.0%
6013600 49000 C2249 TRANSFERS IN (L	0	0	-587.19	.00	.00	587.19	100.0%
6013600 49000 C2251 TRANSFERS IN (L	0	0	-740.34	.00	.00	740.34	100.0%
6013600 49000 C2305 TRANSFERS IN (L	0	0	-1,466.79	.00	.00	1,466.79	100.0%
6013600 49000 C2306 TRANSFERS IN (L	0	0	-656.08	.00	.00	656.08	100.0%
6013600 49000 C2313 TRANSFERS IN (L	0	0	-360.55	.00	.00	360.55	100.0%
6013600 49000 M2210 TRANSFERS IN (L	0	0	-261.41	.00	.00	261.41	100.0%
6013600 49500 PRINCIPAL PAYMENTS R	-153,456	-153,456	-153,455.50	.00	.00	-.50	100.0%
6013600 49510 INTEREST PAYMENTS -	-5,885	-5,885	-5,884.53	.00	.00	-.47	100.0%
6013602 47000 MISCELLANEOUS REVENU	0	0	-7,000.00	.00	.00	7,000.00	100.0%
6013605 45130 WATER - RECYCLED WAT	-371,163	-371,163	-5,196.12	.00	.00	-365,966.88	1.4%
6013607 45150 MISC SERVICES	-7,946	-7,946	-40,686.25	.00	.00	32,740.25	512.0%
6013607 45160 WATER-CROSS CONTAM P	-523,454	-523,454	-34,942.00	.00	.00	-488,512.00	6.7%
6013607 47100 INTEREST INC- INVEST	-40,900	-40,900	.00	.00	.00	-40,900.00	.0%
TOTAL WATER OPERATING FUND	-72,143,275	-72,143,275	-40,144,510.86	-5,681,021.37	.00	-31,998,764.14	55.6%
TOTAL REVENUES	-72,143,275	-72,143,275	-40,144,510.86	-5,681,021.37	.00	-31,998,764.14	
602 WATER CIP FUND							
6023600 49300 C1001 TRANSFERS IN -	0	-10,504,815	.00	.00	.00	-10,504,814.55	.0%
6023600 49300 C1101 TRANSFERS IN -	0	-12,133	.00	.00	.00	-12,132.72	.0%
6023600 49300 C2021 TRANSFERS IN -	0	-6,808,411	-143,412.71	.00	.00	-6,664,998.40	2.1%
6023600 49300 C2022 TRANSFERS IN -	0	-3,385,573	-1,047,141.40	.00	.00	-2,338,432.01	30.9%
6023600 49300 C2023 TRANSFERS IN -	-750,000	-3,975,089	-227,044.21	.00	.00	-3,748,044.84	5.7%
6023600 49300 C2026 TRANSFERS IN -	0	-1,284,811	-71,410.00	.00	.00	-1,213,400.75	5.6%
6023600 49300 C2113 TRANSFERS IN -	0	-400,000	.00	.00	.00	-400,000.00	.0%
6023600 49300 C2115 TRANSFERS IN -	0	-484,559	.00	.00	.00	-484,558.54	.0%
6023600 49300 C2226 TRANSFERS IN -	-500,000	-2,092,930	-173,785.95	.00	.00	-1,919,143.58	8.3%
6023600 49300 C2227 TRANSFERS IN -	0	-525,551	.00	.00	.00	-525,550.79	.0%
6023600 49300 C2228 TRANSFERS IN -	0	-4,541,934	-7,155.56	.00	.00	-4,534,778.81	.2%
6023600 49300 C2229 TRANSFERS IN -	0	-57,534	.00	.00	.00	-57,533.64	.0%
6023600 49300 C2231 TRANSFERS IN -	0	-544,726	.00	.00	.00	-544,725.98	.0%

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602 WATER CIP FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6023600 49300 C2401 TRANSFERS IN -	-1,500,000	-1,562,565	.00	.00	.00	-1,562,565.16	.0%
6023600 49300 C2551 TRANSFERS IN -	0	-1,500,000	.00	.00	.00	-1,500,000.00	.0%
6023607 49300 C2022 TRANSFERS IN -	0	-9,393	.00	.00	.00	-9,393.00	.0%
TOTAL WATER CIP FUND	-2,750,000	-37,690,023	-1,669,949.83	.00	.00	-36,020,072.77	4.4%
TOTAL REVENUES	-2,750,000	-37,690,023	-1,669,949.83	.00	.00	-36,020,072.77	
603 WATER DEVLPMT IMPACT FEES FUND							
6033600 45180 WATER-RESOURCE DEV F	-550,000	-550,000	-251,264.00	-103,293.00	.00	-298,736.00	45.7%
6033600 47100 INTEREST INC- INVEST	-650,487	-650,487	-186,041.37	.00	.00	-464,445.63	28.6%
TOTAL WATER DEVLPMT IMPACT FEES F	-1,200,487	-1,200,487	-437,305.37	-103,293.00	.00	-763,181.63	36.4%
TOTAL REVENUES	-1,200,487	-1,200,487	-437,305.37	-103,293.00	.00	-763,181.63	
605 WATER CAP FACILITY FUND							
6053600 45170 WATER-CAPITAL FAC CH	-84,000	-84,000	-30,352.00	-12,620.00	.00	-53,648.00	36.1%
6053600 47100 INTEREST INC- INVEST	-56,684	-56,684	-16,757.42	.00	.00	-39,926.58	29.6%
TOTAL WATER CAP FACILITY FUND	-140,684	-140,684	-47,109.42	-12,620.00	.00	-93,574.58	33.5%
TOTAL REVENUES	-140,684	-140,684	-47,109.42	-12,620.00	.00	-93,574.58	
606 WATER RESOURCE FEE FUND							
6063600 47100 INTEREST INC- INVEST	-66,776	-66,776	-18,439.47	.00	.00	-48,336.53	27.6%
TOTAL WATER RESOURCE FEE FUND	-66,776	-66,776	-18,439.47	.00	.00	-48,336.53	27.6%
TOTAL REVENUES	-66,776	-66,776	-18,439.47	.00	.00	-48,336.53	
608 WATER SECURITY-CONT PREV FUND							
6083607 45150 WATER - MISC SERVICE	0	0	-5,416.41	-106.09	.00	5,416.41	100.0%
6083607 45160 WATER-CROSS CONTAM P	0	0	-205,214.00	-33,410.00	.00	205,214.00	100.0%
6083607 47100 INTEREST INC- INVEST	0	0	484.52	.00	.00	-484.52	100.0%
TOTAL WATER SECURITY-CONT PREV FU	0	0	-210,145.89	-33,516.09	.00	210,145.89	100.0%
TOTAL REVENUES	0	0	-210,145.89	-33,516.09	.00	210,145.89	

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609 WATER BOND 2021A REV BOND FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
609 WATER BOND 2021A REV BOND FUND							
6093600 47110 OTHER INTEREST INCOM	0	0	-96,007.53	.00	.00	96,007.53	100.0%
TOTAL WATER BOND 2021A REV BOND F	0	0	-96,007.53	.00	.00	96,007.53	100.0%
TOTAL REVENUES	0	0	-96,007.53	.00	.00	96,007.53	
611 WASTEWATER OPERATING FUND							
6113610 43270 PENALTIES & FORFEITU	-425,000	-425,000	-273,867.27	-41,242.48	.00	-151,132.73	64.4%
6113610 45200 SEWER CHARGES - RES	-21,300,000	-21,300,000	-12,228,544.76	-1,841,568.11	.00	-9,071,455.24	57.4%
6113610 45210 SEWER CHARGES - RES	-7,150,000	-7,150,000	-4,258,054.11	-663,810.25	.00	-2,891,945.89	59.6%
6113610 45220 SEWER CHARGES - COMM	-4,975,000	-4,975,000	-3,072,549.54	-428,124.78	.00	-1,902,450.46	61.8%
6113610 45230 SEWER CHARGES - INDU	-4,625,000	-4,625,000	-2,762,273.48	-395,456.09	.00	-1,862,726.52	59.7%
6113610 45240 SEWER CHARGES-OUTSID	-525,000	-525,000	-520,338.75	-238,406.60	.00	-4,661.25	99.1%
6113610 45250 SEWER CODE ENFORCEME	0	0	-38,446.89	-600.00	.00	38,446.89	100.0%
6113610 47000 MISCELLANEOUS REVENU	-10,000	-10,000	-325.87	.00	.00	-9,674.13	3.3%
6113610 47100 INTEREST INC- INVEST	-2,400,681	-2,400,681	-581,067.80	.00	.00	-1,819,613.20	24.2%
6113610 47110 OTHER INTEREST INCOM	-10,000	-10,000	-1,265.93	.00	.00	-8,734.07	12.7%
6113610 47800 SALES OF ASSETS	0	0	-19,473.00	.00	.00	19,473.00	100.0%
6113610 49000 C2201 TRANSFERS IN (L	0	0	-42,977.32	.00	.00	42,977.32	100.0%
6113610 49000 C2228 TRANSFERS IN (L	0	0	-7,155.56	.00	.00	7,155.56	100.0%
6113612 45250 SEWER CODE ENFORCEME	-200,000	-200,000	-64,204.22	-30,231.94	.00	-135,795.78	32.1%
6113612 45260 DISCHARGE PERMIT-WW	-120,000	-120,000	-3,904.71	.00	.00	-116,095.29	3.3%
6113613 49000 C1302 TRANSFERS IN (L	0	0	-15,567.66	.00	.00	15,567.66	100.0%
6113613 49000 C2036 TRANSFERS IN (L	0	0	-2,581.11	.00	.00	2,581.11	100.0%
6113613 49000 C2209 TRANSFERS IN (L	0	0	-1,308.24	.00	.00	1,308.24	100.0%
6113613 49000 C2239 TRANSFERS IN (L	0	0	-3,512.37	.00	.00	3,512.37	100.0%
6113613 49000 C2251 TRANSFERS IN (L	0	0	-718.53	.00	.00	718.53	100.0%
6113613 49000 C2305 TRANSFERS IN (L	0	0	-665.57	.00	.00	665.57	100.0%
6113614 45240 SEWER CHARGES-OUTSID	-2,000,000	-2,000,000	-959,395.59	.00	.00	-1,040,604.41	48.0%
6113614 45270 WW LABORATORY SERVIC	-15,000	-15,000	976.77	.00	.00	-15,976.77	-6.5%
6113614 47000 MISCELLANEOUS REVENU	0	0	-1,206.63	.00	.00	1,206.63	100.0%
6113614 49000 C2203 TRANSFERS IN (L	0	0	232.89	.00	.00	-232.89	100.0%
6113614 49000 C2239 TRANSFERS IN (L	0	0	-232.89	.00	.00	232.89	100.0%
TOTAL WASTEWATER OPERATING FUND	-43,755,681	-43,755,681	-24,858,428.14	-3,639,440.25	.00	-18,897,252.86	56.8%
TOTAL REVENUES	-43,755,681	-43,755,681	-24,858,428.14	-3,639,440.25	.00	-18,897,252.86	
612 WASTEWATER CIP FUND							
6123610 49300 C1814 TRANSFERS IN -	-20,174,145	-42,033,591	-162.13	.00	.00	-42,033,429.32	.0%

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612 WASTEWATER CIP FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6123610 49300 C1815 TRANSFERS IN -	0	-142,101	.00	.00	.00	-142,101.00	.0%
6123610 49300 C2029 TRANSFERS IN -	-3,000,000	-5,507,554	-6,110.00	.00	.00	-5,501,444.48	.1%
6123610 49300 C2116 TRANSFERS IN -	0	-909,527	.00	.00	.00	-909,527.00	.0%
6123610 49300 C2117 TRANSFERS IN -	0	-244,737	.00	.00	.00	-244,736.84	.0%
6123610 49300 C2118 TRANSFERS IN -	0	-3,329,672	-229,756.00	.00	.00	-3,099,916.37	6.9%
6123610 49300 C2119 TRANSFERS IN -	0	-400,000	.00	.00	.00	-400,000.00	.0%
6123610 49300 C2201 TRANSFERS IN -	0	-28,939,016	-5,020,503.94	.00	.00	-23,918,512.36	17.3%
6123610 49300 C2218 TRANSFERS IN -	0	-278,599	.00	.00	.00	-278,599.29	.0%
6123610 49300 C2232 TRANSFERS IN -	0	-3,938,950	-1,731,061.08	.00	.00	-2,207,889.28	43.9%
6123610 49300 C2234 TRANSFERS IN -	-500,000	-4,243,577	-644,459.29	.00	.00	-3,599,117.82	15.2%
6123610 49300 C2235 TRANSFERS IN -	0	-7,246,985	-1,444.44	.00	.00	-7,245,541.00	.0%
6123610 49300 C2236 TRANSFERS IN -	-14,150,000	-16,735,590	1,252.55	.00	.00	-16,736,842.55	.0%
6123610 49300 C2309 TRANSFERS IN -	0	-6,465,237	-147,959.79	.00	.00	-6,317,276.97	2.3%
6123610 49300 C2310 TRANSFERS IN -	0	-1,393,153	.00	.00	.00	-1,393,152.57	.0%
6123610 49300 C2402 TRANSFERS IN -	-3,800,000	-4,787,152	-456.25	.00	.00	-4,786,696.12	.0%
6123610 49300 C2408 TRANSFERS IN -	-1,000,000	-3,004,812	-158,181.80	.00	.00	-2,846,630.19	5.3%
6123610 49300 C2544 TRANSFERS IN -	-1,000,000	-1,140,000	.00	.00	.00	-1,140,000.00	.0%
6123615 49300 C2552 TRANSFERS IN -	0	-295,683	.00	.00	.00	-295,682.58	.0%
6123616 49300 C2201 TRANSFERS IN -	0	-1,892,299	.00	.00	.00	-1,892,299.00	.0%
TOTAL WASTEWATER CIP FUND	-43,624,145	-132,928,237	-7,938,842.17	.00	.00	-124,989,394.74	6.0%
TOTAL REVENUES	-43,624,145	-132,928,237	-7,938,842.17	.00	.00	-124,989,394.74	
613 WASTEWATER CONNECTION FEE FUND							
6133610 45280 SEWER CONNECTION FEE	-750,000	-750,000	-809,325.18	-344,425.06	.00	59,325.18	107.9%
6133610 47100 INTEREST INC- INVEST	-496,336	-496,336	-161,793.01	.00	.00	-334,542.99	32.6%
TOTAL WASTEWATER CONNECTION FEE F	-1,246,336	-1,246,336	-971,118.19	-344,425.06	.00	-275,217.81	77.9%
TOTAL REVENUES	-1,246,336	-1,246,336	-971,118.19	-344,425.06	.00	-275,217.81	
617 WASTEWATER BONDS/SRF LOANS							
6171001 47900 PROCEEDS FROM SALE O	0	-52,901,815	.00	.00	.00	-52,901,815.30	.0%
6171001 47905 C2201 PROCEEDS FROM L	0	0	-6,387,639.00	.00	.00	6,387,639.00	100.0%
TOTAL WASTEWATER BONDS/SRF LOANS	0	-52,901,815	-6,387,639.00	.00	.00	-46,514,176.30	12.1%
TOTAL REVENUES	0	-52,901,815	-6,387,639.00	.00	.00	-46,514,176.30	
628 WASTEWATER SEC-CONT PREV FUND							
6283616 47100 INTEREST INC- INVEST	-5,742	-5,742	-9,108.65	.00	.00	3,366.65	158.6%

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628 WASTEWATER SEC-CONT PREV FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL WASTEWATER SEC-CONT PREV FU	-5,742	-5,742	-9,108.65	.00	.00	3,366.65	158.6%
TOTAL REVENUES	-5,742	-5,742	-9,108.65	.00	.00	3,366.65	
631 SOLID WASTE OPERATING FUND							
6313630 47000 MISCELLANEOUS REVENU	-12,025	-12,025	-142,864.99	.00	.00	130,839.99	1188.1%
6313630 47100 INTEREST INC- INVEST	-557,360	-557,360	-228,386.55	.00	.00	-328,973.45	41.0%
6313630 49000 C2036 TRANSFERS IN (L	0	0	-2,581.04	.00	.00	2,581.04	100.0%
6313630 49000 C2203 TRANSFERS IN (L	0	0	232.89	.00	.00	-232.89	100.0%
6313630 49000 C2209 TRANSFERS IN (L	0	0	-1,011.15	.00	.00	1,011.15	100.0%
6313630 49000 C2232 TRANSFERS IN (L	0	0	-859.17	.00	.00	859.17	100.0%
6313630 49000 C2234 TRANSFERS IN (L	0	0	-5,088.42	.00	.00	5,088.42	100.0%
6313630 49000 C2239 TRANSFERS IN (L	0	0	-3,745.26	.00	.00	3,745.26	100.0%
6313630 49000 C2251 TRANSFERS IN (L	0	0	-718.53	.00	.00	718.53	100.0%
6313630 49000 C2305 TRANSFERS IN (L	0	0	-665.57	.00	.00	665.57	100.0%
6313630 49000 M2217 TRANSFERS IN (L	0	0	-897.68	.00	.00	897.68	100.0%
6313631 47000 MISCELLANEOUS REVENU	0	0	-60.00	.00	.00	60.00	100.0%
6313632 43270 PENALTIES & FORFEITU	-265,000	-265,000	-275,405.13	-50,178.65	.00	10,405.13	103.9%
6313632 43400 DAMAGE REIMBURSEMENT	0	0	-7,744.25	.00	.00	7,744.25	100.0%
6313632 45300 RESIDENTIAL STANDARD	-18,814,014	-18,814,014	-11,159,620.47	-1,646,285.65	.00	-7,654,393.53	59.3%
6313632 45301 RESIDENTIAL SPECIAL	-138,065	-138,065	-85,054.67	-11,319.82	.00	-53,010.33	61.6%
6313632 45310 RESIDENTIAL EXTRA CA	-989,568	-989,568	-552,391.93	-79,802.05	.00	-437,176.07	55.8%
6313632 47000 MISCELLANEOUS REVENU	-2,040	-2,040	-1,701.15	-170.00	.00	-338.85	83.4%
6313632 47800 SALES OF ASSETS	0	0	-436.50	.00	.00	436.50	100.0%
6313633 43270 PENALTIES & FORFEITU	0	0	25.00	.00	.00	-25.00	100.0%
6313633 45310 COMMERCIAL FEL 4-CUB	-16,384,633	-16,384,633	-8,795,822.72	-1,347,945.86	.00	-7,588,810.28	53.7%
6313633 45311 COMMERCIAL FEL 2-CUB	-5,977,175	-5,977,175	-2,700,209.46	-384,737.72	.00	-3,276,965.54	45.2%
6313633 45312 COMMERCIAL CARTS SER	-240,208	-240,208	-123,555.65	-16,787.08	.00	-116,652.35	51.4%
6313633 45313 COMMERCIAL SPECIAL P	-22,972	-22,972	-11,395.15	-1,454.02	.00	-11,576.85	49.6%
6313633 45314 COMMERCIAL FOOD WAST	-61,420	-61,420	-148,198.63	-21,530.86	.00	86,778.63	241.3%
6313634 45320 INDUSTRIAL 30-CUBIC	-1,966,581	-1,966,581	-1,248,991.95	-207,466.00	.00	-717,589.05	63.5%
6313634 45321 INDUSTRIAL 13.4-CUBI	-1,525,742	-1,525,742	-874,241.15	-118,331.00	.00	-651,500.85	57.3%
6313634 45322 INDUSTRIAL 30YD PASS	-2,519,980	-2,519,980	-1,751,889.51	-271,653.59	.00	-768,090.49	69.5%
6313634 45323 INDUSTRIAL 13.4YD PA	-324,478	-324,478	-206,570.71	-35,814.04	.00	-117,907.29	63.7%
6313634 45324 INDUSTRIAL SPECIAL P	-378,410	-378,410	-240,310.84	-17,994.26	.00	-138,099.16	63.5%
6313634 45325 INDUST SPEC P/U PASS	-602,811	-602,811	-334,495.44	-34,077.29	.00	-268,315.56	55.5%
6313634 45326 INDUSTRIAL RENTAL CH	-151,610	-151,610	-53,133.03	-7,824.99	.00	-98,476.97	35.0%
6313634 45327 WALKING FLOOR TRAILE	-604,499	-604,499	-172,032.42	-28,864.50	.00	-432,466.58	28.5%
6313634 45328 WALK FL TRAILER PASS	-1,045,523	-1,045,523	-289,321.65	-50,999.78	.00	-756,201.35	27.7%
6313634 47000 MISCELLANEOUS REVENU	0	0	-350.00	-30.00	.00	350.00	100.0%
6313635 45340 DEL NORTE WASTE GATE	-12,379,331	-12,379,331	-5,994,774.05	-930,964.93	.00	-6,384,556.95	48.4%

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631 SOLID WASTE OPERATING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6313635 45341 DEL NORTE HOST FEE	-27,718	-27,718	.00	.00	.00	-27,718.00	.0%
6313635 45342 DEL NORTE CONST-DEMO	-172,971	-172,971	.00	.00	.00	-172,971.00	.0%
6313635 47000 MISCELLANEOUS REVENU	-15,000	-15,000	.00	.00	.00	-15,000.00	.0%
6313635 47700 OTHER REIMBURSEMENTS	-13,000	-13,000	.00	.00	.00	-13,000.00	.0%
6313636 45330 DEL NORTE MRF RECYCL	-3,335,000	-3,335,000	-1,233,077.32	-58,498.18	.00	-2,101,922.68	37.0%
6313636 45331 DEL NORTE MRF E-WAST	-15,000	-15,000	-137.57	.00	.00	-14,862.43	.9%
6313636 45332 DEL NORTE MRF MATTRE	-50,000	-50,000	-55,407.75	.00	.00	5,407.75	110.8%
TOTAL SOLID WASTE OPERATING FUND	-68,592,134	-68,592,134	-36,702,889.57	-5,322,730.27	.00	-31,889,244.43	53.5%
TOTAL REVENUES	-68,592,134	-68,592,134	-36,702,889.57	-5,322,730.27	.00	-31,889,244.43	
632 SOLID WASTE CIP FUND							
6323630 49300 C2032 TRANSFERS IN -	0	-1,272,541	.00	.00	.00	-1,272,541.00	.0%
6323630 49300 C2122 TRANSFERS IN -	0	-1,267,041	.00	.00	.00	-1,267,041.27	.0%
6323630 49300 C2124 TRANSFERS IN -	0	-1,379,611	-2,671.10	.00	.00	-1,376,939.88	.2%
6323630 49300 C2125 TRANSFERS IN -	0	-9,312	.00	.00	.00	-9,311.95	.0%
6323630 49300 C2218 TRANSFERS IN -	0	-300,000	.00	.00	.00	-300,000.00	.0%
6323630 49300 C2237 TRANSFERS IN -	-750,000	-750,000	.00	.00	.00	-750,000.00	.0%
6323630 49300 C2530 TRANSFERS IN -	-60,000	-60,000	.00	.00	.00	-60,000.00	.0%
6323630 49300 C2536 TRANSFERS IN -	-3,000,000	-3,000,000	.00	.00	.00	-3,000,000.00	.0%
6323630 49300 C2537 TRANSFERS IN -	-1,320,000	-1,320,000	.00	.00	.00	-1,320,000.00	.0%
6323630 49300 C2538 TRANSFERS IN -	0	-200,000	.00	.00	.00	-200,000.00	.0%
6323630 49300 C2539 TRANSFERS IN -	-330,000	-330,000	.00	.00	.00	-330,000.00	.0%
6323639 49300 C2020 TRANSFERS IN -	0	-295,644	-4,636.29	.00	.00	-291,007.25	1.6%
TOTAL SOLID WASTE CIP FUND	-5,460,000	-10,184,149	-7,307.39	.00	.00	-10,176,841.35	.1%
TOTAL REVENUES	-5,460,000	-10,184,149	-7,307.39	.00	.00	-10,176,841.35	
634 SOLID WASTE DEVELOPER FEE FUND							
6343632 45302 SOLID WASTE - RESID	-9,000	-9,000	-2,574.00	-514.80	.00	-6,426.00	28.6%
6343632 45303 SOLID WASTE - RESID	0	0	-1,100.25	-219.85	.00	1,100.25	100.0%
6343632 45304 SOLID WASTE - RESID	0	0	-1,409.00	-281.80	.00	1,409.00	100.0%
6343632 45305 SOLID WASTE - RESID	0	0	-1,177.25	-235.45	.00	1,177.25	100.0%
6343632 47100 INTEREST INC- INVEST	-28,780	-28,780	-8,901.68	.00	.00	-19,878.32	30.9%
6343633 45315 SOLID WASTE- COMM 2C	0	0	-1,592.00	.00	.00	1,592.00	100.0%
6343633 45316 SOLID WASTE- COMM 4C	-18,000	-18,000	-12,275.00	.00	.00	-5,725.00	68.2%
6343633 45317 SOLID WASTE - FRONT-	0	0	-4,760.32	.00	.00	4,760.32	100.0%
TOTAL SOLID WASTE DEVELOPER FEE F	-55,780	-55,780	-33,789.50	-1,251.90	.00	-21,990.50	60.6%
TOTAL REVENUES	-55,780	-55,780	-33,789.50	-1,251.90	.00	-21,990.50	

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638 SOLID WASTE SEC - CONT PREV FU	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
638 SOLID WASTE SEC - CONT PREV FU							
6383639 45150 SOLID WASTE COMTAM P	-1,000	-1,000	-8.40	-1.20	.00	-991.60	.8%
6383639 47100 INTEREST INC- INVEST	-33,735	-33,735	-6,332.15	.00	.00	-27,402.85	18.8%
TOTAL SOLID WASTE SEC - CONT PREV	-34,735	-34,735	-6,340.55	-1.20	.00	-28,394.45	18.3%
TOTAL REVENUES	-34,735	-34,735	-6,340.55	-1.20	.00	-28,394.45	
641 PERFORMING ARTS CENTER FUND							
6415601 43100 PACC VENDOR FACILITY	-239,990	-239,990	-104,497.00	.00	.00	-135,493.00	43.5%
6415601 43110 PACC VENDOR CONCESSI	-15,450	-15,450	.00	.00	.00	-15,450.00	.0%
TOTAL PERFORMING ARTS CENTER FUND	-255,440	-255,440	-104,497.00	.00	.00	-150,943.00	40.9%
TOTAL REVENUES	-255,440	-255,440	-104,497.00	.00	.00	-150,943.00	
651 GOLF COURSE OPERATING FUND							
6513640 44100 GOLF COURSE - OPERAT	-6,500,000	-6,500,000	-3,371,492.41	-409,189.84	.00	-3,128,507.59	51.9%
6513640 47000 MISCELLANEOUS REVENU	-265,200	-265,200	.00	.00	.00	-265,200.00	.0%
6513640 47100 INTEREST INC- INVEST	-225,621	-225,621	-48,594.59	.00	.00	-177,026.41	21.5%
TOTAL GOLF COURSE OPERATING FUND	-6,990,821	-6,990,821	-3,420,087.00	-409,189.84	.00	-3,570,734.00	48.9%
TOTAL REVENUES	-6,990,821	-6,990,821	-3,420,087.00	-409,189.84	.00	-3,570,734.00	
652 GOLF COURSE CIP FUND							
6523640 49300 C2242 TRANSFERS IN -	0	-600,000	.00	.00	.00	-600,000.00	.0%
6523640 49300 C2313 TRANSFERS IN -	0	-1,625,475	-466,195.84	.00	.00	-1,159,279.23	28.7%
TOTAL GOLF COURSE CIP FUND	0	-2,225,475	-466,195.84	.00	.00	-1,759,279.23	20.9%
TOTAL REVENUES	0	-2,225,475	-466,195.84	.00	.00	-1,759,279.23	
701 PUBLIC LIAB & PROP INSUR ISF							
7011704 47100 INTEREST INC- INVEST	-76,517	-76,517	37,439.95	.00	.00	-113,956.95	-48.9%

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701 PUBLIC LIAB & PROP INSUR ISF	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7011704 47700 OTHER REIMBURSEMENTS	0	0	-265,418.83	-258,571.83	.00	265,418.83	100.0%
7011704 49100 LIABILITY INSURANCE	-12,536,913	-12,536,913	-7,313,246.29	-1,044,749.47	.00	-5,223,666.71	58.3%
TOTAL PUBLIC LIAB & PROP INSUR IS	-12,613,430	-12,613,430	-7,541,225.17	-1,303,321.30	.00	-5,072,204.83	59.8%
TOTAL REVENUES	-12,613,430	-12,613,430	-7,541,225.17	-1,303,321.30	.00	-5,072,204.83	
702 WORKERS COMP INSUR ISF							
7021702 47100 INTEREST INC- INVEST	-594,479	-594,479	-215,152.65	.00	.00	-379,326.35	36.2%
7021702 49110 WORKERS COMP INSURAN	-9,384,704	-9,384,704	-5,474,410.83	-782,058.69	.00	-3,910,293.17	58.3%
TOTAL WORKERS COMP INSUR ISF	-9,979,183	-9,979,183	-5,689,563.48	-782,058.69	.00	-4,289,619.52	57.0%
TOTAL REVENUES	-9,979,183	-9,979,183	-5,689,563.48	-782,058.69	.00	-4,289,619.52	
725 CUSTOMER BILLING OPS ISF							
7251623 47100 INTEREST INC- INVEST	-55,270	-55,270	-20,285.94	.00	.00	-34,984.06	36.7%
7251623 49120 INTERNAL UTILITY BIL	-3,189,535	-3,189,535	-1,860,562.06	-265,794.58	.00	-1,328,972.94	58.3%
TOTAL CUSTOMER BILLING OPS ISF	-3,244,805	-3,244,805	-1,880,848.00	-265,794.58	.00	-1,363,957.00	58.0%
TOTAL REVENUES	-3,244,805	-3,244,805	-1,880,848.00	-265,794.58	.00	-1,363,957.00	
731 INFORMATION TECHNOLOGY ISF							
7311801 47100 INTEREST INC- INVEST	-271,188	-271,188	-100,864.86	.00	.00	-170,323.14	37.2%
7311801 49130 IT INTERNAL SERVICE	-15,456,407	-15,456,407	-9,016,237.37	-1,288,033.91	.00	-6,440,169.63	58.3%
7311805 49130 IT INTERNAL SERVICE	-1,201,458	-1,201,458	-700,850.22	-100,121.46	.00	-500,607.78	58.3%
TOTAL INFORMATION TECHNOLOGY ISF	-16,929,053	-16,929,053	-9,817,952.45	-1,388,155.37	.00	-7,111,100.55	58.0%
TOTAL REVENUES	-16,929,053	-16,929,053	-9,817,952.45	-1,388,155.37	.00	-7,111,100.55	
732 IT CAPITAL							
7321801 49300 C1404 TRANSFERS IN -	0	-289,103	.00	.00	.00	-289,103.36	.0%
TOTAL IT CAPITAL	0	-289,103	.00	.00	.00	-289,103.36	.0%
TOTAL REVENUES	0	-289,103	.00	.00	.00	-289,103.36	

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735 FACILITIES MAINTENANCE ISF	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
735 FACILITIES MAINTENANCE ISF							
7353740 43130 LEASED SPACE - CELLU	0	0	-15,229.30	-3,863.59	.00	15,229.30	100.0%
7353740 43300 RENTAL REVENUE (SHOR	-39,609	-39,609	-7,502.12	.00	.00	-32,106.88	18.9%
7353740 47100 INTEREST INC- INVEST	-70,594	-70,594	-27,875.63	.00	.00	-42,718.37	39.5%
7353740 49140 FACILITIES INTERNAL	-8,844,071	-8,844,071	-5,159,041.51	-737,005.93	.00	-3,685,029.49	58.3%
TOTAL FACILITIES MAINTENANCE ISF	-8,954,274	-8,954,274	-5,209,648.56	-740,869.52	.00	-3,744,625.44	58.2%
TOTAL REVENUES	-8,954,274	-8,954,274	-5,209,648.56	-740,869.52	.00	-3,744,625.44	
736 FACILITIES CAPITAL							
7363740 49300 C2604 TRANSFERS IN -	-1,100,000	-1,100,000	-27,765.89	.00	.00	-1,072,234.11	2.5%
7363740 49300 C2605 TRANSFERS IN -	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%
TOTAL FACILITIES CAPITAL	-1,200,000	-1,200,000	-27,765.89	.00	.00	-1,172,234.11	2.3%
TOTAL REVENUES	-1,200,000	-1,200,000	-27,765.89	.00	.00	-1,172,234.11	
741 FLEET SERVICES ISF							
7413750 43400 DAMAGE REIMBURSEMENT	-31,000	-31,000	-21,691.32	.00	.00	-9,308.68	70.0%
7413750 47000 MISCELLANEOUS REVENU	-18,000	-18,000	-20,893.86	-2,929.62	.00	2,893.86	116.1%
7413750 47100 INTEREST INC- INVEST	-2,968	-2,968	-4,528.58	.00	.00	1,560.58	152.6%
7413750 47700 OTHER REIMBURSEMENTS	0	0	-23.43	-3.20	.00	23.43	100.0%
7413750 47800 SALES OF ASSETS	-2,083	-2,083	-619.34	.00	.00	-1,463.66	29.7%
7413750 49150 FLEET-EQUIPMENT MAIN	-10,489,711	-10,489,711	-5,213,067.94	-735,132.89	.00	-5,276,643.06	49.7%
TOTAL FLEET SERVICES ISF	-10,543,762	-10,543,762	-5,260,824.47	-738,065.71	.00	-5,282,937.53	49.9%
TOTAL REVENUES	-10,543,762	-10,543,762	-5,260,824.47	-738,065.71	.00	-5,282,937.53	
742 FLEET REPLACEMENT FUND							
7423750 47100 INTEREST INC- INVEST	-25,554	-25,554	-4,885.59	.00	.00	-20,668.41	19.1%
TOTAL FLEET REPLACEMENT FUND	-25,554	-25,554	-4,885.59	.00	.00	-20,668.41	19.1%
TOTAL REVENUES	-25,554	-25,554	-4,885.59	.00	.00	-20,668.41	
801 COFA DEBT SERVICE FUND							

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801 COFA DEBT SERVICE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
8011001 47110 OTHER INTEREST INCOM	0	0	-2,270.15	.00	.00	2,270.15	100.0%
8011001 49900 TRANSFER IN - DEBT	-5,667,701	-5,667,701	-1,388,853.65	.00	.00	-4,278,847.35	24.5%
8013101 49900 M1805 TRANSFER IN - D	-1,665,250	-1,665,250	-147,625.00	.00	.00	-1,517,625.00	8.9%
TOTAL COFA DEBT SERVICE FUND	-7,332,951	-7,332,951	-1,538,748.80	.00	.00	-5,794,202.20	21.0%
TOTAL REVENUES	-7,332,951	-7,332,951	-1,538,748.80	.00	.00	-5,794,202.20	
850 RIVERPARK JPA FUND							
8501001 47100 INTEREST INC- INVEST	-31,918	-31,918	-7,350.77	.00	.00	-24,567.23	23.0%
TOTAL RIVERPARK JPA FUND	-31,918	-31,918	-7,350.77	.00	.00	-24,567.23	23.0%
TOTAL REVENUES	-31,918	-31,918	-7,350.77	.00	.00	-24,567.23	
GRAND TOTAL	-701,934,108	**********	-356,742,786.64	-51,269,673.09	.00	-897,266,595.02	28.4%

** END OF REPORT - Generated by James Costello **

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 GENERAL FUND							
50000 SALARIES - REGULAR	97,674,682	97,518,218	47,105,811.25	6,581,277.37	.00	50,412,406.75	48.3%
50100 SALARIES - TEMPORARY	2,194,121	2,223,912	1,112,152.78	122,002.27	.00	1,111,758.97	50.0%
50168 LEAVE BANK CASH OUT	0	-984	.00	.00	.00	-984.00	.0%
50200 OVERTIME WAGES	4,408,305	4,434,305	4,065,791.66	559,397.58	.00	368,513.34	91.7%
50210 OVERTIME-FLSA PUBLIC SAFETY	175,000	175,000	224,690.43	51,031.29	.00	-49,690.43	128.4%
50220 STATION COVERAGE OT	5,702,460	5,702,460	3,565,702.38	498,143.83	.00	2,136,757.62	62.5%
50230 CALLBACK	1,060,000	1,060,000	497,222.31	72,820.40	.00	562,777.69	46.9%
50400 VAC SICK COMP BUYBACK	0	0	-16.45	.00	.00	16.45	100.0%
50410 WORKERS COMP SALARY CONTINUE	0	0	682,574.80	87,495.03	.00	-682,574.80	100.0%
50900 VACANCY SAVINGS	-10,985,104	-10,985,104	.00	.00	.00	-10,985,104.00	.0%
51000 CALPERS PENSION NORMAL COST	9,621,723	9,583,541	4,572,698.61	1,923,288.83	.00	5,010,842.39	47.7%
51005 CALPERS PENS CARMAN NORMAL CO	0	0	11,504.57	-16,598.01	.00	-11,504.57	100.0%
51010 CALPERS PENSION UAL	6,315,862	6,315,862	3,684,252.81	526,321.83	.00	2,631,609.19	58.3%
51020 CALPERS UAL - PUBLIC SAFETY	3,999,490	3,999,490	2,333,035.81	333,290.83	.00	1,666,454.19	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	431,171	432,244	784,248.15	109,575.18	.00	-352,003.94	181.4%
51040 EARLY RETIREMENT INCENTIVE	38,450	38,450	38,450.06	.00	.00	-.06	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	21,017,677	20,953,937	9,756,979.15	1,435,038.42	.00	11,196,958.28	46.6%
51161 VAC/SICK ACCRUAL	2,092,537	2,085,597	1,070,010.89	152,300.62	.00	1,015,586.11	51.3%
51168 SURVIVOR BENEFITS	0	0	450.00	225.00	.00	-450.00	100.0%
51200 OPOA RETIREE MEDICAL PLAN	1,955,871	1,955,871	1,008,665.12	4,302.20	.00	947,205.88	51.6%
51210 RETIREE HEALTH INS PLAN	622,309	622,309	391,791.21	57,950.91	.00	230,517.79	63.0%
51300 WORKERS COMPENSATION	7,207,537	7,207,537	4,204,396.49	600,628.07	.00	3,003,140.51	58.3%
51400 AUTO ALLOWANCE	49,470	49,470	26,122.45	3,436.16	.00	23,347.55	52.8%
51410 UNIFORM ALLOWANCE	52,549	52,549	46,999.57	632.62	.00	5,549.43	89.4%
52000 POSTAGE	67,206	83,806	47,567.55	6,388.95	12,623.18	23,615.27	71.8%
52100 CHEMICALS	140,873	405,873	51,898.28	.00	12,901.58	341,073.14	16.0%
52200 BROCHURES & PUBLICATIONS	63,757	64,257	12,417.24	162.98	21,204.88	30,634.88	52.3%
52300 UNIFORMS	372,626	372,626	186,706.21	25,230.55	162,903.43	23,016.36	93.8%
52310 TRAINING-WORKSHOP-MTGS	625,444	631,944	222,794.18	41,426.36	58,513.62	350,636.20	44.5%
52320 MILEAGE REIMBURSEMENTS	2,829	3,329	1,111.04	388.50	.00	2,217.96	33.4%
52330 EDUCATION REIMBURSEMENT	34,714	34,714	25,865.79	2,275.50	.00	8,848.21	74.5%
52340 MEMBERSHIPS	375,481	395,148	362,681.49	44,887.12	155.00	32,311.51	91.8%
52350 OTHER EXPENSE REIMB	71,776	98,026	20,727.49	1,809.70	.00	77,298.51	21.1%
52400 MINOR EQUIPMENT	991,161	1,254,161	436,088.46	65,949.11	340,545.51	477,527.03	61.9%
52500 COMMUNITY ACTIVITIES EXP	219,366	203,744	63,158.80	.00	.00	140,585.00	31.0%
52600 SUPPLIES CUSTODIAL	154,500	154,500	35,964.03	2,608.22	33,971.88	84,564.09	45.3%
52610 SUPPLIES SAFETY	307,117	323,117	48,621.83	3,665.45	66,465.01	208,030.16	35.6%
52620 SUPPLIES OTHER	504,923	471,763	177,041.03	19,463.01	147,663.95	147,058.02	68.8%
52900 MISC SUPPLIES	1,426,492	1,425,092	364,301.16	128,038.69	559,611.36	501,179.48	64.8%
53000 SOFTWARE EXPENSE	38,038	38,038	16,563.33	.00	460.67	21,014.00	44.8%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53001 SOFTWARE SUBSCRIPTION	19,500	9,500	31,220.50	8,634.50	3,093.00	-24,813.50	361.2%
53010 SERVICES PRINTING BINDING	113,628	100,128	22,852.81	3,565.70	26,939.64	50,335.55	49.7%
53020 INTERNAL PHOTOCOPING COSTS	96,981	103,561	17,654.95	507.29	1,028.77	84,877.28	18.0%
53110 SERVICES MEDICAL	31,957	31,957	6,210.00	.00	38.60	25,708.40	19.6%
53200 PROF SERVICES - OTHER	18,005,263	21,182,569	6,666,766.50	1,216,696.61	7,651,005.16	6,864,797.14	67.6%
53210 SERVICES AUDIT	285,000	285,000	160,899.75	340.00	96,105.25	27,995.00	90.2%
53220 SERVICES LEGAL SERVICES	824,142	864,142	276,957.91	43,881.05	369,368.83	217,815.26	74.8%
53230 ANIMAL SHELTER	2,732,634	2,732,634	.00	.00	.00	2,732,634.00	.0%
53250 ADVERTISING	47,111	46,411	8,240.00	875.00	7,760.00	30,411.00	34.5%
53260 LEGAL ADVOCACY	82,416	82,416	43,876.00	9,536.00	38,540.00	.00	100.0%
53300 CONTRACT ELECTIONS EXPNS	100,000	100,000	.00	.00	.00	100,000.00	.0%
53310 COUNTY PROP TAX ADMIN CHG	545,500	545,500	94,145.15	94,145.15	.00	451,354.85	17.3%
53400 PROFESSIONAL SERVICES - HR	80,000	80,000	20,961.08	1,579.58	8,542.00	50,496.92	36.9%
53410 BACKGROUND CHECKING	261,557	261,557	116,308.00	.00	88,692.00	56,557.00	78.4%
53500 BANK CHARGES	224,810	224,810	14,923.00	1,257.00	36,034.43	173,852.57	22.7%
53510 SERVICE FINES & FEES	0	0	770.00	.00	.00	-770.00	100.0%
53710 PRIOR YEAR REFUNDS	0	900	.00	.00	.00	900.00	.0%
54010 UTILITY EXPENSE-ELECTRIC	2,811,881	2,811,881	1,344,989.31	201,331.64	.00	1,466,891.69	47.8%
54020 UTILITY EXPENSE - GAS	66,625	66,625	30,331.93	6,722.49	.00	36,293.07	45.5%
54030 UTILITY EXPENSE- WASTEWATER	115,532	115,532	53,539.17	3,129.03	.00	61,992.83	46.3%
54040 UTILITY EXPENSE WATER	1,678,757	1,678,757	1,068,211.57	51,799.23	.00	610,545.43	63.6%
54050 UTIL EXP REFUSE AND DISPOSE	479,760	481,760	287,696.71	57,019.85	.00	194,063.29	59.7%
54070 INTERNET CHARGES	3,606	3,606	584.16	162.96	.00	3,021.84	16.2%
54080 TELEPHONE CHGS	618,463	620,683	271,973.56	79,071.79	18,221.54	330,487.90	46.8%
55010 BUILDING MAINT & REPAIR	189,570	155,570	26,389.23	2,083.25	15,937.90	113,242.87	27.2%
55020 EQUIPMENT MAINTENANCE	119,284	119,284	34,179.90	4,678.71	80,451.08	4,653.02	96.1%
55030 VEHICLE MAINTENANCE	62,209	62,209	40,289.75	4,135.75	27,000.00	-5,080.75	108.2%
56010 CAPEX - BUILDINGS	0	39,000	.00	-5,000.00	.00	39,000.00	.0%
56030 CAPEX - VEHICLES	180,000	961,868	320,517.06	18,019.91	4,269.89	637,080.93	33.8%
56040 CAPEX - MACHINERY/EQUIP	10,000	229,529	68,829.10	.00	89,728.31	70,971.61	69.1%
57000 RENTALS & LEASES	2,924,270	2,975,347	1,226,653.50	171,026.00	1,761,203.02	-12,509.52	100.4%
57110 TAXES AND FILING FEES	9,000	9,000	9,785.00	.00	.00	-785.00	108.7%
57300 LEASE PMT CAP GROWTH FEES	973,883	973,883	174,685.70	.00	.00	799,197.30	17.9%
57400 CONTRIBUTION TO OTHER FND	95,000	95,000	95,000.00	.00	.00	.00	100.0%
57410 CONTRIBUTION TO OTHER GOV AGC	163,856	163,856	81,927.71	.00	81,927.71	.58	100.0%
57800 FOR CONTINGENCIES	2,092,873	3,178,273	.00	.00	.00	3,178,272.61	.0%
59000 TRANSFERS OUT (LABOR)	0	0	897.68	.00	.00	-897.68	100.0%
59200 IT & DATA PROCESSING CHGS	9,916,201	9,916,201	5,784,450.56	826,350.08	.00	4,131,750.44	58.3%
59300 LIABILITY INSURANCE CHGS	8,684,390	8,684,390	5,066,701.01	723,814.43	.00	3,617,688.99	58.3%
59400 TELEPHONE CHGS HIPC	822,238	822,238	479,638.67	68,519.81	.00	342,599.33	58.3%
59500 FLEET EQUIP MAINT ISF CHG	5,220,048	5,220,048	2,605,586.80	352,286.93	.00	2,614,461.20	49.9%
59700 FACILITY CHG MAINTENANCE	7,300,692	7,300,692	4,258,737.07	608,391.01	.00	3,041,954.93	58.3%
59800 TRANSFERS OUT - CIP	10,079,000	40,155,101	2,067,578.14	.00	.00	38,087,522.81	5.1%
59810 TRANSFERS OUT - CITY MATCH	49,624	72,173	48.40	.00	.00	72,124.52	.1%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59900 TRANSFERS OUT - DEBT	3,973,182	3,973,182	1,077,188.65	.00	.00	2,895,993.35	27.1%
59910 TRANSFERS OUT - STORM WATER	1,785,840	1,785,840	772,135.15	.00	.00	1,013,704.85	43.2%
59920 INTERFND TRNSFRS OUT- SP. DIS	419,369	419,369	44,301.49	1,456.97	.00	375,067.51	10.6%
59930 TRANSFERS OUT - TRAFFIC SAFET	330,000	330,000	207,464.17	.00	.00	122,535.83	62.9%
TOTAL GENERAL FUND	243,656,065	279,456,783	122,239,138.76	18,000,872.29	11,822,907.20	145,394,737.41	48.0%
104 HALF CENT SALES TAX - MEAS O							
50000 SALARIES - REGULAR	390,992	390,992	196,275.77	24,936.92	.00	194,716.23	50.2%
50100 SALARIES - TEMPORARY	266,928	309,552	200,960.93	7,257.75	.00	108,591.07	64.9%
50200 OVERTIME WAGES	0	0	1,363.12	.00	.00	-1,363.12	100.0%
50400 VAC SICK COMP BUYBACK	0	0	311.78	.00	.00	-311.78	100.0%
51000 CALPERS PENSION NORMAL COST	32,237	32,237	19,280.28	3,029.58	.00	12,956.72	59.8%
51010 CALPERS PENSION UAL	52,143	52,143	30,416.75	4,345.25	.00	21,726.25	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	1,536	1,536	11,013.03	845.85	.00	-9,477.03	717.0%
51160 CITY PAID EMPLOYEE BENEFITS	113,989	116,312	54,216.25	7,198.66	.00	62,095.75	46.6%
51161 VAC/SICK ACCRUAL	7,000	7,000	4,273.34	587.13	.00	2,726.66	61.0%
51210 RETIREE HEALTH INS PLAN	0	0	521.07	60.41	.00	-521.07	100.0%
51300 WORKERS COMPENSATION	19,626	19,626	11,448.43	1,635.49	.00	8,177.57	58.3%
52000 POSTAGE	3,000	3,000	.00	.00	.00	3,000.00	.0%
52300 UNIFORMS	4,500	4,500	465.57	.00	1,324.98	2,709.45	39.8%
52400 MINOR EQUIPMENT	279,081	318,721	242,900.80	24,979.95	220,371.49	-144,551.22	145.4%
52600 SUPPLIES CUSTODIAL	11,000	11,000	.00	.00	.00	11,000.00	.0%
52620 SUPPLIES OTHER	20,125	20,125	6,943.35	.00	2,500.00	10,681.65	46.9%
52900 MISC SUPPLIES	4,000	4,000	340.72	.00	1,659.28	2,000.00	50.0%
53010 SERVICES PRINTING BINDING	28,000	28,000	17,268.11	17,268.11	10,067.57	664.32	97.6%
53200 PROF SERVICES - OTHER	768,430	820,706	186,341.36	64,992.85	132,465.97	501,898.24	38.8%
53210 SERVICES AUDIT	5,400	5,400	.00	.00	.00	5,400.00	.0%
53600 HOUSING ASSIST LOAN GRANT	0	119,214	36,455.70	.00	.00	82,758.00	30.6%
54010 UTILITY EXPENSE-ELECTRIC	4,209	4,209	1,071.16	199.70	.00	3,137.84	25.4%
54080 TELEPHONE CHGS	500	500	2,092.30	1,098.40	.00	-1,592.30	418.5%
56040 CAPEX - MACHINERY/EQUIP	2,000	2,000	.00	.00	.00	2,000.00	.0%
57400 CONTRIBUTION TO OTHER FND	3,838	3,838	.00	.00	.00	3,838.00	.0%
57500 PRINCIPAL PAYMENTS	1,005,000	1,005,000	1,005,000.00	.00	.00	.00	100.0%
57510 INTEREST EXPENSE	346,341	346,341	183,534.38	.00	.00	162,806.62	53.0%
59200 IT & DATA PROCESSING CHGS	40,264	40,264	23,487.31	3,355.33	.00	16,776.69	58.3%
59300 LIABILITY INSURANCE CHGS	35,395	35,395	20,647.06	2,949.58	.00	14,747.94	58.3%
59500 FLEET EQUIP MAINT ISF CHG	2,861	2,861	7,876.06	997.98	.00	-5,015.06	275.3%
59600 INDIRECT PRORATED CST CHG	67,727	67,727	39,507.37	5,643.91	.00	28,219.63	58.3%
59800 TRANSFERS OUT - CIP	22,530,000	40,466,500	473,668.15	.00	.00	39,992,831.58	1.2%
59810 TRANSFERS OUT - CITY MATCH	0	24,115	2,399.54	.00	.00	21,715.64	10.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59900 TRANSFERS OUT - DEBT	1,665,250	1,665,250	147,625.00	.00	.00	1,517,625.00	8.9%
59940 TRANSFERS OUT - MEASURE O	1,514,671	1,514,671	770,736.75	110,105.25	.00	743,934.25	50.9%
TOTAL HALF CENT SALES TAX - MEAS	29,226,043	47,442,734	3,698,441.44	281,488.10	368,389.29	43,375,903.52	8.6%
105 STREET MAINTENANCE (IUF) FUND							
59800 TRANSFERS OUT - CIP	0	15,823	14,498.57	.00	.00	1,324.31	91.6%
TOTAL STREET MAINTENANCE (IUF) FU	0	15,823	14,498.57	.00	.00	1,324.31	91.6%
114 STORM WATER MANAGEMENT FUND							
50000 SALARIES - REGULAR	433,351	433,351	158,739.69	12,739.27	.00	274,611.31	36.6%
50100 SALARIES - TEMPORARY	0	0	2,056.22	.00	.00	-2,056.22	100.0%
50200 OVERTIME WAGES	50,000	50,000	59,405.74	30,179.69	.00	-9,405.74	118.8%
51000 CALPERS PENSION NORMAL COST	43,206	43,206	17,769.27	2,942.89	.00	25,436.73	41.1%
51010 CALPERS PENSION UAL	61,846	61,846	36,076.81	5,153.83	.00	25,769.19	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	1,727	1,727	2,556.42	373.88	.00	-829.42	148.0%
51160 CITY PAID EMPLOYEE BENEFITS	117,655	117,655	28,809.58	4,911.45	.00	88,845.42	24.5%
51161 VAC/SICK ACCRUAL	9,383	9,383	3,830.69	452.88	.00	5,552.31	40.8%
51210 RETIREE HEALTH INS PLAN	0	0	337.83	18.20	.00	-337.83	100.0%
51300 WORKERS COMPENSATION	28,112	28,112	16,398.62	2,342.66	.00	11,713.38	58.3%
52100 CHEMICALS	40,000	40,000	21,110.17	.00	2,109.54	16,780.29	58.0%
52310 TRAINING-WORKSHOP-MTGS	1,500	1,500	.00	.00	.00	1,500.00	.0%
52400 MINOR EQUIPMENT	20,000	20,000	2,490.02	.00	4,500.00	13,009.98	35.0%
53200 PROF SERVICES - OTHER	700,000	700,000	254,905.68	50,584.15	295,378.11	149,716.21	78.6%
54010 UTILITY EXPENSE-ELECTRIC	2,500	2,500	4,403.40	2,288.23	.00	-1,903.40	176.1%
54050 UTIL EXP REFUSE AND DISPOSE	294,000	294,000	283,962.30	75,228.46	.00	10,037.70	96.6%
54090 UNLEADED FUEL	5,000	5,000	.00	.00	10,000.00	-5,000.00	200.0%
55030 VEHICLE MAINTENANCE	0	0	594.95	.00	.00	-594.95	100.0%
57000 RENTALS & LEASES	75,000	75,000	42,156.71	1,657.24	20,950.56	11,892.73	84.1%
57110 TAXES AND FILING FEES	60,000	60,000	54,953.00	.00	.00	5,047.00	91.6%
59200 IT & DATA PROCESSING CHGS	58,670	58,670	34,224.12	4,889.16	.00	24,445.88	58.3%
59300 LIABILITY INSURANCE CHGS	51,420	51,420	29,995.00	4,285.00	.00	21,425.00	58.3%
59500 FLEET EQUIP MAINT ISF CHG	2,854	2,854	237.78	18.50	.00	2,616.22	8.3%
59600 INDIRECT PRORATED CST CHG	53,219	53,219	31,044.44	4,434.92	.00	22,174.56	58.3%
TOTAL STORM WATER MANAGEMENT FUND	2,109,443	2,109,443	1,086,058.44	202,500.41	332,938.21	690,446.35	67.3%
119 PUBLIC SAFETY RETIREMENT FUND							

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119 PUBLIC SAFETY RETIREMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51005 CALPERS PENS CARMAN NORMAL CO	9,371,270	9,371,270	4,559,801.59	2,648,667.79	.00	4,811,468.41	48.7%
51020 CALPERS UAL - PUBLIC SAFETY	13,015,527	13,015,527	7,592,390.75	1,084,627.25	.00	5,423,136.25	58.3%
53310 COUNTY PROP TAX ADMIN CHG	167,363	167,363	25,689.85	25,689.85	.00	141,673.15	15.3%
TOTAL PUBLIC SAFETY RETIREMENT FU	22,554,160	22,554,160	12,177,882.19	3,758,984.89	.00	10,376,277.81	54.0%
120 MAINT ASSMNT DIST							
50000 SALARIES - REGULAR	1,400,574	1,400,574	691,373.13	101,142.09	.00	709,200.87	49.4%
50100 SALARIES - TEMPORARY	20,000	20,000	56.25	56.25	.00	19,943.75	.3%
50200 OVERTIME WAGES	383,000	383,000	109,092.21	20,936.71	.00	273,907.79	28.5%
51000 CALPERS PENSION NORMAL COST	139,637	139,637	69,235.56	15,504.30	.00	70,401.44	49.6%
51005 CALPERS PENS CARMAN NORMAL CO	0	0	.00	-3,296.41	.00	.00	.0%
51010 CALPERS PENSION UAL	189,530	189,530	110,559.19	15,794.17	.00	78,970.81	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	6,884.50	1,081.20	.00	-6,884.50	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	357,501	357,501	162,681.15	26,597.25	.00	194,819.85	45.5%
51161 VAC/SICK ACCRUAL	30,322	30,322	15,858.21	2,476.38	.00	14,463.79	52.3%
51210 RETIREE HEALTH INS PLAN	0	0	4,282.62	618.25	.00	-4,282.62	100.0%
51300 WORKERS COMPENSATION	82,926	82,926	48,373.50	6,910.50	.00	34,552.50	58.3%
52000 POSTAGE	0	0	11.71	5.67	.00	-11.71	100.0%
52200 BROCHURES & PUBLICATIONS	5,000	4,100	1,093.36	.00	6,956.64	-3,950.00	196.3%
52300 UNIFORMS	7,500	7,500	1,819.13	1,210.54	11,880.87	-6,200.00	182.7%
52310 TRAINING-WORKSHOP-MTGS	25,000	25,000	6,042.04	.00	22,325.96	-3,368.00	113.5%
52340 MEMBERSHIPS	0	0	4,470.68	4,041.00	.00	-4,470.68	100.0%
52400 MINOR EQUIPMENT	96,500	96,500	60,820.66	51,767.90	99,687.63	-64,008.29	166.3%
52600 SUPPLIES CUSTODIAL	38,000	38,000	9,387.09	439.67	37,612.91	-9,000.00	123.7%
52610 SUPPLIES SAFETY	500	500	.00	.00	247.70	252.30	49.5%
52900 MISC SUPPLIES	188,500	188,500	25,876.94	7,291.07	88,320.69	74,302.37	60.6%
53001 SOFTWARE SUBSCRIPTION	0	900	.00	.00	.00	900.00	.0%
53200 PROF SERVICES - OTHER	6,591,301	6,593,619	2,873,991.01	637,794.06	2,661,251.85	1,058,376.14	83.9%
53310 COUNTY PROP TAX ADMIN CHG	21,407	21,407	11,051.91	.00	.00	10,355.09	51.6%
54010 UTILITY EXPENSE-ELECTRIC	242,385	242,385	105,584.43	16,422.22	.00	136,800.57	43.6%
54030 UTILITY EXPENSE- WASTEWATER	7,300	7,300	4,706.29	258.91	.00	2,593.71	64.5%
54040 UTILITY EXPENSE WATER	981,819	981,819	583,079.16	37,240.67	.00	398,739.84	59.4%
54050 UTIL EXP REFUSE AND DISPOSE	22,100	22,100	12,385.22	1,772.64	.00	9,714.78	56.0%
54080 TELEPHONE CHGS	20,400	20,400	8,314.36	2,559.69	.00	12,085.64	40.8%
57000 RENTALS & LEASES	125,000	125,000	26,202.02	.00	5,149.66	93,648.32	25.1%
59020 TRANSFERS OUT - INTRAFUND	2,995,920	2,995,920	596,891.72	.00	.00	2,399,028.28	19.9%
59025 TRANSFERS OUT - INTERFUND	369,509	369,509	5,000.00	.00	.00	364,509.00	1.4%
59200 IT & DATA PROCESSING CHGS	179,841	179,841	104,907.25	14,986.75	.00	74,933.75	58.3%
59300 LIABILITY INSURANCE CHGS	144,153	144,153	84,089.25	12,012.75	.00	60,063.75	58.3%
59400 TELEPHONE CHGS HIPC	4,922	4,922	2,871.12	410.16	.00	2,050.88	58.3%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59500 FLEET EQUIP MAINT ISF CHG	62,672	62,672	34,706.03	8,629.53	.00	27,965.97	55.4%
59600 INDIRECT PRORATED CST CHG	206,671	206,671	120,558.06	17,222.58	.00	86,112.94	58.3%
59700 FACILITY CHG MAINTENANCE	28,445	28,445	16,592.94	2,370.42	.00	11,852.06	58.3%
59800 TRANSFERS OUT - CIP	330,000	1,547,546	13,676.99	.00	.00	1,533,869.20	.9%
TOTAL MAINT ASSMNT DIST	15,298,335	16,518,199	5,932,525.69	1,004,256.92	2,933,433.91	7,652,239.59	53.7%
181 STATE GAS TAX FUND							
50000 SALARIES - REGULAR	1,358,559	1,358,559	657,731.07	89,206.73	.00	700,827.93	48.4%
50100 SALARIES - TEMPORARY	0	0	19,268.98	1,760.32	.00	-19,268.98	100.0%
50200 OVERTIME WAGES	60,000	60,000	23,618.15	2,832.63	.00	36,381.85	39.4%
50410 WORKERS COMP SALARY CONTINUE	0	0	698.39	698.39	.00	-698.39	100.0%
51000 CALPERS PENSION NORMAL COST	135,448	135,448	61,180.46	9,631.43	.00	74,267.54	45.2%
51010 CALPERS PENSION UAL	219,793	219,793	128,212.56	18,316.08	.00	91,580.44	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	7,774	7,774	11,966.10	1,649.65	.00	-4,192.10	153.9%
51160 CITY PAID EMPLOYEE BENEFITS	391,222	391,222	188,392.44	26,597.52	.00	202,829.56	48.2%
51161 VAC/SICK ACCRUAL	29,412	29,412	14,197.47	2,022.24	.00	15,214.53	48.3%
51210 RETIREE HEALTH INS PLAN	23,960	23,960	12,480.23	1,832.74	.00	11,479.77	52.1%
51300 WORKERS COMPENSATION	89,297	89,297	52,089.94	7,441.42	.00	37,207.06	58.3%
51400 AUTO ALLOWANCE	420	420	230.71	32.30	.00	189.29	54.9%
52310 TRAINING-WORKSHOP-MTGS	2,500	2,500	828.00	.00	.00	1,672.00	33.1%
52400 MINOR EQUIPMENT	163,860	163,860	93,134.01	17,617.15	56,185.74	14,540.25	91.1%
52900 MISC SUPPLIES	1,473	1,473	1,293.00	.00	.00	180.00	87.8%
53020 INTERNAL PHOTOCOPING COSTS	1,200	1,200	78.95	.00	.00	1,121.05	6.6%
53200 PROF SERVICES - OTHER	506,000	506,000	180,062.26	50,152.31	160,933.51	165,004.23	67.4%
54010 UTILITY EXPENSE-ELECTRIC	221,683	221,683	135,373.81	21,424.70	.00	86,309.19	61.1%
54080 TELEPHONE CHGS	10,000	10,000	10,195.75	3,224.11	.00	-195.75	102.0%
57000 RENTALS & LEASES	50,000	50,000	4,443.52	.00	21,556.48	24,000.00	52.0%
57500 PRINCIPAL PAYMENTS	805,000	805,000	805,000.00	.00	.00	.00	100.0%
57510 INTEREST EXPENSE	509,275	509,275	260,675.00	.00	.00	248,600.00	51.2%
59200 IT & DATA PROCESSING CHGS	208,509	208,509	121,630.25	17,375.75	.00	86,878.75	58.3%
59300 LIABILITY INSURANCE CHGS	163,346	163,346	95,285.19	13,612.17	.00	68,060.81	58.3%
59400 TELEPHONE CHGS HIPC	12,003	12,003	7,001.75	1,000.25	.00	5,001.25	58.3%
59500 FLEET EQUIP MAINT ISF CHG	358,617	358,617	216,617.20	29,533.80	.00	141,999.80	60.4%
59600 INDIRECT PRORATED CST CHG	185,029	185,029	107,933.56	15,419.08	.00	77,095.44	58.3%
59700 FACILITY CHG MAINTENANCE	353,897	353,897	206,439.87	29,491.41	.00	147,457.13	58.3%
59800 TRANSFERS OUT - CIP	0	106,276	.00	.00	.00	106,276.30	.0%
TOTAL STATE GAS TAX FUND	5,868,277	5,974,553	3,416,058.62	360,872.18	238,675.73	2,319,818.95	61.2%
182 TRAFFIC SAFETY FUND							

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182 TRAFFIC SAFETY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50000 SALARIES - REGULAR	287,737	287,737	103,385.83	11,571.06	.00	184,351.17	35.9%
50100 SALARIES - TEMPORARY	0	0	2,239.97	.00	.00	-2,239.97	100.0%
50410 WORKERS COMP SALARY CONTINUE	0	0	3,237.60	.00	.00	-3,237.60	100.0%
51000 CALPERS PENSION NORMAL COST	28,687	28,687	9,355.73	1,153.65	.00	19,331.27	32.6%
51010 CALPERS PENSION UAL	72,756	72,756	42,441.00	6,063.00	.00	30,315.00	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	2,360	2,360	2,020.48	225.38	.00	339.52	85.6%
51160 CITY PAID EMPLOYEE BENEFITS	70,898	70,898	28,087.07	4,553.18	.00	42,810.93	39.6%
51161 VAC/SICK ACCRUAL	6,230	6,230	2,188.77	259.19	.00	4,041.23	35.1%
51300 WORKERS COMPENSATION	24,276	24,276	14,161.00	2,023.00	.00	10,115.00	58.3%
53200 PROF SERVICES - OTHER	0	3,782	.00	.00	.00	3,782.00	.0%
59200 IT & DATA PROCESSING CHGS	69,024	69,024	40,264.00	5,752.00	.00	28,760.00	58.3%
59300 LIABILITY INSURANCE CHGS	22,995	22,995	13,413.75	1,916.25	.00	9,581.25	58.3%
59600 INDIRECT PRORATED CST CHG	9,448	9,448	5,511.31	787.33	.00	3,936.69	58.3%
59800 TRANSFERS OUT - CIP	0	84,046	41,549.16	.00	.00	42,497.04	49.4%
TOTAL TRAFFIC SAFETY FUND	594,411	682,239	307,855.67	34,304.04	.00	374,383.53	45.1%
185 ROAD MAINT & REHAB ACT FUND							
53200 PROF SERVICES - OTHER	0	292,155	62,882.50	61,242.50	51,138.75	178,133.69	39.0%
59000 TRANSFERS OUT (LABOR)	0	2,363,122	66,677.92	.00	.00	2,296,444.26	2.8%
59800 TRANSFERS OUT - CIP	4,000,000	6,549,370	3,379,549.56	.00	.00	3,169,820.87	51.6%
TOTAL ROAD MAINT & REHAB ACT FUND	4,000,000	9,204,648	3,509,109.98	61,242.50	51,138.75	5,644,398.82	38.7%
191 ASSET SEIZURE FUND - FED							
52310 TRAINING-WORKSHOP-MTGS	0	55,915	24,738.87	12,111.04	.00	31,176.53	44.2%
52400 MINOR EQUIPMENT	0	39,812	4,522.69	4,522.69	.00	35,289.35	11.4%
53200 PROF SERVICES - OTHER	0	26,813	.00	.00	.00	26,813.00	.0%
56040 CAPEX - MACHINERY/EQUIP	0	26,102	.00	.00	.00	26,102.00	.0%
TOTAL ASSET SEIZURE FUND - FED	0	148,642	29,261.56	16,633.73	.00	119,380.88	19.7%
192 ASSET SEIZURE FUND - STATE							
52310 TRAINING-WORKSHOP-MTGS	0	6,375	1,029.32	.00	.00	5,345.37	16.1%
52400 MINOR EQUIPMENT	0	52,702	.00	.00	.00	52,702.15	.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53200 PROF SERVICES - OTHER	0	250	.00	.00	.00	250.00	.0%
TOTAL ASSET SEIZURE FUND - STATE	0	59,327	1,029.32	.00	.00	58,297.52	1.7%
200 FEDERAL GRANTS FUND							
50000 SALARIES - REGULAR	0	532,777	211,046.75	29,906.89	.00	321,730.13	39.6%
50100 SALARIES - TEMPORARY	0	36,620	3,123.75	739.50	.00	33,496.25	8.5%
50200 OVERTIME WAGES	0	89,141	48,206.62	10,571.44	.00	40,933.92	54.1%
50210 OVERTIME-FLSA PUBLIC SAFETY	0	0	7,368.25	1,682.59	.00	-7,368.25	100.0%
50220 STATION COVERAGE OT	0	114,017	38,139.72	6,039.41	.00	75,877.59	33.5%
50410 WORKERS COMP SALARY CONTINUE	0	0	2,818.46	1,410.80	.00	-2,818.46	100.0%
51000 CALPERS PENSION NORMAL COST	0	83,552	845.09	155.02	.00	82,706.42	1.0%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	2,026.84	306.01	.00	-2,026.84	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	-59,270	79,093	46,205.14	7,833.19	.00	32,887.64	58.4%
51161 VAC/SICK ACCRUAL	0	0	4,672.65	675.43	.00	-4,672.65	100.0%
51300 WORKERS COMPENSATION	31,592	48,567	18,428.69	2,632.67	.00	30,138.54	37.9%
51410 UNIFORM ALLOWANCE	0	0	1,700.00	.00	.00	-1,700.00	100.0%
52300 UNIFORMS	0	0	532.38	.00	.00	-532.38	100.0%
52310 TRAINING-WORKSHOP-MTGS	0	62,597	4,036.15	1,004.06	3,704.98	54,855.76	12.4%
52400 MINOR EQUIPMENT	0	186,510	25,233.60	.00	.00	161,275.99	13.5%
52620 SUPPLIES OTHER	0	15,617	.00	.00	.00	15,617.00	.0%
52900 MISC SUPPLIES	0	18,984	2,880.43	.00	.00	16,103.19	15.2%
53200 PROF SERVICES - OTHER	0	1,071,000	202,791.58	52,760.43	104,513.60	763,694.75	28.7%
53270 CONSTRUCTION SERVICES	0	542,750	.00	.00	.00	542,750.00	.0%
59300 LIABILITY INSURANCE CHGS	27,678	56,149	16,145.50	2,306.50	.00	40,003.50	28.8%
59800 TRANSFERS OUT - CIP	1,072,449	12,940,599	248,355.43	.00	.00	12,692,243.41	1.9%
TOTAL FEDERAL GRANTS FUND	1,072,449	15,877,971	884,557.03	118,023.94	108,218.58	14,885,195.51	6.3%
201 CDBG FUND							
50000 SALARIES - REGULAR	244,709	280,776	116,764.41	16,972.94	.00	164,011.20	41.6%
50100 SALARIES - TEMPORARY	106,639	233,665	5,681.60	2,176.12	.00	227,983.58	2.4%
51000 CALPERS PENSION NORMAL COST	24,397	-56,634	10,847.84	1,696.43	.00	-67,481.83	-19.2%
51010 CALPERS PENSION UAL	26,955	28,163	15,723.75	2,246.25	.00	12,439.00	55.8%
51030 RETIREMENT ENHANCEMENT PLAN	822	822	1,306.23	250.32	.00	-484.23	158.9%
51160 CITY PAID EMPLOYEE BENEFITS	61,338	83,109	26,957.30	4,114.72	.00	56,151.31	32.4%
51161 VAC/SICK ACCRUAL	5,298	5,544	2,549.49	399.43	.00	2,994.12	46.0%
51210 RETIREE HEALTH INS PLAN	0	0	1,085.26	170.12	.00	-1,085.26	100.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
51300 WORKERS COMPENSATION	10,795	11,294	6,297.06	899.58	.00	4,996.49	55.8%
52000 POSTAGE	1,500	1,575	209.96	19.04	.00	1,364.74	13.3%
52310 TRAINING-WORKSHOP-MTGS	2,000	8,741	.00	.00	.00	8,740.60	.0%
52320 MILEAGE REIMBURSEMENTS	172	181	.00	.00	.00	180.57	.0%
52400 MINOR EQUIPMENT	1,933	2,029	.00	.00	.00	2,029.26	.0%
52900 MISC SUPPLIES	6,271	6,583	19.27	.00	980.73	5,583.30	15.2%
53020 INTERNAL PHOTOCOPING COSTS	1,933	2,029	6.77	.00	.00	2,022.49	.3%
53200 PROF SERVICES - OTHER	511,911	1,339,469	280,861.96	8,550.39	377,861.54	680,745.14	49.2%
53220 SERVICES LEGAL SERVICES	687	721	.00	.00	.00	721.21	.0%
53250 ADVERTISING	6,874	7,216	3,507.50	.00	3,366.50	342.33	95.3%
53600 HOUSING ASSIST LOAN GRANT	871,648	1,247,817	1,087,089.23	294,090.23	442,149.08	-281,421.20	122.6%
54020 UTILITY EXPENSE - GAS	0	12,000	.00	.00	.00	12,000.00	.0%
54030 UTILITY EXPENSE- WASTEWATER	0	371	.00	.00	.00	371.00	.0%
54040 UTILITY EXPENSE WATER	0	4,052	.00	.00	.00	4,052.00	.0%
54050 UTIL EXP REFUSE AND DISPOSE	0	11,029	.00	.00	.00	11,029.00	.0%
54080 TELEPHONE CHGS	516	1,559	558.26	159.55	.00	1,000.35	35.8%
57000 RENTALS & LEASES	0	21,697	.00	.00	.00	21,697.00	.0%
57400 CONTRIBUTION TO OTHER FND	0	49,025	.00	.00	.00	49,025.00	.0%
57410 CONTRIBUTION TO OTHER GOV AGC	100,536	320,000	31,168.21	10,015.73	178,831.79	110,000.00	65.6%
57800 FOR CONTINGENCIES	0	194,620	.00	.00	.00	194,620.05	.0%
59300 LIABILITY INSURANCE CHGS	1,383	0	.00	.00	.00	.00	.0%
59800 TRANSFERS OUT - CIP	0	3,196,409	1,000,000.00	.00	.00	2,196,409.42	31.3%
TOTAL CDBG FUND	1,988,317	7,013,860	2,590,634.10	341,760.85	1,003,189.64	3,420,036.64	51.2%
202 HOME FUND							
50000 SALARIES - REGULAR	0	119,166	.00	.00	.00	119,166.20	.0%
51160 CITY PAID EMPLOYEE BENEFITS	0	20,000	.00	.00	.00	20,000.00	.0%
52000 POSTAGE	439	862	16.77	10.16	.00	845.50	1.9%
52310 TRAINING-WORKSHOP-MTGS	1,537	3,609	.00	.00	.00	3,609.44	.0%
52320 MILEAGE REIMBURSEMENTS	88	208	.00	.00	.00	208.00	.0%
52400 MINOR EQUIPMENT	1,647	2,912	.00	.00	.00	2,911.94	.0%
52900 MISC SUPPLIES	183	433	6.42	.00	993.58	-567.00	230.9%
53020 INTERNAL PHOTOCOPING COSTS	366	866	.00	.00	.00	866.00	.0%
53200 PROF SERVICES - OTHER	42,377	207,240	56,973.03	1,161.25	159,377.40	-9,110.00	104.4%
53220 SERVICES LEGAL SERVICES	18,295	120,818	.00	-2,450.00	10,631.92	110,186.00	8.8%
53250 ADVERTISING	3,659	12,167	4,037.50	2,450.00	2,071.50	6,058.00	50.2%
53600 HOUSING ASSIST LOAN GRANT	536,938	4,723,094	.00	.00	160,000.00	4,563,094.36	3.4%
57800 FOR CONTINGENCIES	80,387	464,693	.00	.00	.00	464,693.00	.0%
TOTAL HOME FUND	685,916	5,676,070	61,033.72	1,171.41	333,074.40	5,281,961.44	6.9%
203 EMERGENCY SHELTER FUND							

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203 EMERGENCY SHELTER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50000 SALARIES - REGULAR	6,762	17,652	3,812.88	510.70	.00	13,839.19	21.6%
51000 CALPERS PENSION NORMAL COST	674	2,031	354.43	50.92	.00	1,676.46	17.5%
51010 CALPERS PENSION UAL	970	1,372	565.81	80.83	.00	806.13	41.2%
51030 RETIREMENT ENHANCEMENT PLAN	0	43	35.51	5.11	.00	7.36	82.8%
51160 CITY PAID EMPLOYEE BENEFITS	1,346	4,949	738.97	168.95	.00	4,209.88	14.9%
51161 VAC/SICK ACCRUAL	146	131	77.00	11.05	.00	53.60	59.0%
51210 RETIREE HEALTH INS PLAN	0	57	35.51	5.11	.00	21.04	62.8%
53200 PROF SERVICES - OTHER	95,058	58,835	.00	.00	.00	58,835.00	.0%
57410 CONTRIBUTION TO OTHER GOV AGC	70,166	205,206	36,393.46	.00	112,026.63	56,786.00	72.3%
TOTAL EMERGENCY SHELTER FUND	175,122	290,275	42,013.57	832.67	112,026.63	136,234.66	53.1%
204 ARPA							
52400 MINOR EQUIPMENT	0	4,761	.00	.00	.00	4,761.01	.0%
52620 SUPPLIES OTHER	0	325	.00	.00	.00	325.48	.0%
52900 MISC SUPPLIES	0	1,908	.00	.00	.00	1,907.79	.0%
53200 PROF SERVICES - OTHER	0	433,426	311,239.56	13,931.72	120,370.69	1,815.96	99.6%
53270 CONSTRUCTION SERVICES	0	214,697	216,454.20	.00	.00	-1,757.24	100.8%
59800 TRANSFERS OUT - CIP	0	1,373,831	1,334.77	.00	.00	1,372,495.80	.1%
TOTAL ARPA	0	2,028,948	529,028.53	13,931.72	120,370.69	1,379,548.80	32.0%
210 STATE & LOCAL GRANTS FUND							
50000 SALARIES - REGULAR	2,204,754	2,719,184	1,186,581.08	149,362.26	.00	1,532,603.00	43.6%
50100 SALARIES - TEMPORARY	2,788,059	2,817,287	972,149.15	58,416.31	.00	1,845,137.66	34.5%
50200 OVERTIME WAGES	35,000	543,216	221,429.38	35,573.97	.00	321,786.46	40.8%
51000 CALPERS PENSION NORMAL COST	219,814	219,814	120,895.54	19,399.52	.00	98,918.46	55.0%
51010 CALPERS PENSION UAL	467,216	467,216	272,543.04	38,934.72	.00	194,672.96	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	2,655	2,655	46,969.35	3,876.21	.00	-44,314.35	1769.1%
51160 CITY PAID EMPLOYEE BENEFITS	701,768	744,107	378,652.11	54,823.60	.00	365,454.98	50.9%
51161 VAC/SICK ACCRUAL	47,732	47,732	27,133.99	3,723.87	.00	20,598.01	56.8%
51210 RETIREE HEALTH INS PLAN	0	0	2,489.55	398.51	.00	-2,489.55	100.0%
51300 WORKERS COMPENSATION	107,319	139,541	62,603.03	8,943.29	.00	76,937.81	44.9%
52000 POSTAGE	0	0	12,027.85	.00	.00	-12,027.85	100.0%
52300 UNIFORMS	51,540	100,808	41,611.40	13,180.37	11,743.56	47,453.09	52.9%
52310 TRAINING-WORKSHOP-MTGS	39,500	129,199	19,483.55	9,993.13	.00	109,715.49	15.1%
52320 MILEAGE REIMBURSEMENTS	1,460	2,304	.00	.00	.00	2,304.00	.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52340 MEMBERSHIPS	1,040	1,040	1,020.00	.00	.00	20.00	98.1%
52400 MINOR EQUIPMENT	20,180	280,074	27,227.62	1,010.45	.00	252,846.72	9.7%
52610 SUPPLIES SAFETY	0	0	2,472.65	748.70	1,527.35	-4,000.00	100.0%
52620 SUPPLIES OTHER	94,866	310,038	25,123.01	3,274.93	96,889.71	188,025.28	39.4%
52900 MISC SUPPLIES	17,300	171,823	42,724.70	7,017.00	42,375.99	86,722.06	49.5%
53010 SERVICES PRINTING BINDING	5,350	10,817	.00	.00	.00	10,817.00	.0%
53020 INTERNAL PHOTOCOPING COSTS	5,000	5,000	6,211.50	.00	.00	-1,211.50	124.2%
53110 SERVICES MEDICAL	0	0	3,865.00	1,170.00	11,135.00	-15,000.00	100.0%
53200 PROF SERVICES - OTHER	55,330	2,437,837	484,958.93	77,767.87	815,105.63	1,137,772.13	53.3%
53250 ADVERTISING	0	89,653	.00	.00	.00	89,653.00	.0%
53600 HOUSING ASSIST LOAN GRANT	0	751,473	.00	.00	.00	751,473.00	.0%
54050 UTIL EXP REFUSE AND DISPOSE	0	12,791	1,383.53	.00	.00	11,407.48	10.8%
54080 TELEPHONE CHGS	28,100	28,100	12,284.33	3,280.10	.00	15,815.67	43.7%
57410 CONTRIBUTION TO OTHER GOV AGC	0	1,030,801	.00	.00	.00	1,030,801.00	.0%
58100 GENERAL LIABILITY INSURANCE	2,000	2,000	2,055.78	.00	.00	-55.78	102.8%
59000 TRANSFERS OUT (LABOR)	0	103,060	.00	.00	.00	103,060.44	.0%
59300 LIABILITY INSURANCE CHGS	174,338	174,338	101,696.77	14,528.11	.00	72,641.23	58.3%
59500 FLEET EQUIP MAINT ISF CHG	0	0	2,505.78	404.76	.00	-2,505.78	100.0%
59800 TRANSFERS OUT - CIP	581,500	118,753,753	14,194,872.79	.00	.00	104,558,879.77	12.0%
TOTAL STATE & LOCAL GRANTS FUND	7,651,821	132,095,661	18,272,971.41	505,827.68	978,777.24	112,843,911.89	14.6%
212 TRANSPORT DEV ACT (TDA) FUND							
50000 SALARIES - REGULAR	52,287	52,287	30,098.90	4,381.70	.00	22,188.10	57.6%
51000 CALPERS PENSION NORMAL COST	5,213	5,213	2,835.11	436.84	.00	2,377.89	54.4%
51010 CALPERS PENSION UAL	7,276	7,276	4,244.31	606.33	.00	3,031.69	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	321.38	43.31	.00	-321.38	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	6,483	6,483	5,497.40	2,284.73	.00	985.60	84.8%
51161 VAC/SICK ACCRUAL	1,132	1,132	665.18	97.35	.00	466.82	58.8%
51210 RETIREE HEALTH INS PLAN	0	0	117.38	16.64	.00	-117.38	100.0%
51300 WORKERS COMPENSATION	3,024	3,024	1,764.00	252.00	.00	1,260.00	58.3%
52620 SUPPLIES OTHER	2,500	2,500	.00	.00	2,500.00	.00	100.0%
53200 PROF SERVICES - OTHER	794,294	794,405	324,655.11	50,046.79	438,659.38	31,090.77	96.1%
53270 CONSTRUCTION SERVICES	57,221	64,118	.00	.00	6,896.80	57,221.00	10.8%
54010 UTILITY EXPENSE-ELECTRIC	50,000	50,000	31,956.84	3,994.27	.00	18,043.16	63.9%
54030 UTILITY EXPENSE- WASTEWATER	5,000	5,000	3,341.88	497.23	.00	1,658.12	66.8%
54040 UTILITY EXPENSE WATER	15,000	15,000	7,896.35	1,148.35	.00	7,103.65	52.6%
54050 UTIL EXP REFUSE AND DISPOSE	8,000	8,000	6,098.27	878.97	.00	1,901.73	76.2%
54080 TELEPHONE CHGS	5,000	5,000	1,956.46	528.20	.00	3,043.54	39.1%
55010 BUILDING MAINT & REPAIR	0	35,477	.00	.00	.00	35,477.00	.0%
59000 TRANSFERS OUT (LABOR)	0	812	.00	.00	.00	812.34	.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59200 IT & DATA PROCESSING CHGS	6,902	6,902	4,026.19	575.17	.00	2,875.81	58.3%
59300 LIABILITY INSURANCE CHGS	5,531	5,531	3,226.44	460.92	.00	2,304.56	58.3%
59400 TELEPHONE CHGS HIPC	7,105	7,105	4,144.56	592.08	.00	2,960.44	58.3%
59600 INDIRECT PRORATED CST CHG	30,464	30,464	17,770.69	2,538.67	.00	12,693.31	58.3%
59800 TRANSFERS OUT - CIP	500,000	1,722,435	63,233.52	.00	.00	1,659,201.13	3.7%
TOTAL TRANSPORT DEV ACT (TDA) FUN	1,562,432	2,828,164	513,849.97	69,379.55	448,056.18	1,866,257.90	34.0%
220 STATE HOUSING (LHTFP) GRANT							
50000 SALARIES - REGULAR	0	5,701	.00	.00	.00	5,700.77	.0%
53200 PROF SERVICES - OTHER	355,957	759,061	49,560.00	405.00	766.25	708,734.66	6.6%
53600 HOUSING ASSIST LOAN GRANT	0	640,112	.00	.00	385,095.00	255,016.80	60.2%
TOTAL STATE HOUSING (LHTFP) GRANT	355,957	1,404,873	49,560.00	405.00	385,861.25	969,452.23	31.0%
230 STATE TRAFFIC CONG RELIEF FUND							
59800 TRANSFERS OUT - CIP	769,637	769,637	769,637.00	.00	.00	.00	100.0%
TOTAL STATE TRAFFIC CONG RELIEF F	769,637	769,637	769,637.00	.00	.00	.00	100.0%
301 CAPITAL OUTLAY FUND							
50000 SALARIES - REGULAR	0	323,871	413,543.64	.00	.00	-89,673.06	127.7%
50200 OVERTIME WAGES	0	437,781	130,297.11	17,764.65	.00	307,483.87	29.8%
51000 CALPERS PENSION NORMAL COST	0	7,780	42,038.88	5,259.35	.00	-34,258.81	540.3%
51010 CALPERS PENSION UAL	0	17,135	.00	.00	.00	17,135.12	.0%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	7,190.62	110.50	.00	-7,190.42	*******%
51160 CITY PAID EMPLOYEE BENEFITS	0	55,522	48,796.05	1,312.11	.00	6,726.06	87.9%
51161 VAC/SICK ACCRUAL	0	0	9,770.33	265.80	.00	-9,770.33	100.0%
51210 RETIREE HEALTH INS PLAN	0	0	1,670.33	.00	.00	-1,670.33	100.0%
51300 WORKERS COMPENSATION	0	41,207	.00	.00	.00	41,206.50	.0%
52310 TRAINING-WORKSHOP-MTGS	0	62,680	32,079.46	357.58	.00	30,600.17	51.2%
52400 MINOR EQUIPMENT	0	231,061	10,903.59	.00	26,712.59	193,445.30	16.3%
52600 SUPPLIES CUSTODIAL	0	7,051	.00	.00	.00	7,050.50	.0%
52900 MISC SUPPLIES	0	104,210	8,904.27	25.12	6,793.03	88,512.59	15.1%
53000 SOFTWARE EXPENSE	0	23,521	.00	.00	.01	23,521.46	.0%

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53200 PROF SERVICES - OTHER	8,661,180	41,446,438	4,335,737.22	608,626.41	18,830,912.67	18,279,788.04	55.9%
53220 SERVICES LEGAL SERVICES	0	6,032	.00	.00	.00	6,032.00	.0%
53250 ADVERTISING	0	100,564	20,180.00	18,080.00	79,820.00	564.11	99.4%
53270 CONSTRUCTION SERVICES	34,397,637	155,404,595	27,899,934.62	7,422,152.65	65,980,439.25	61,524,221.18	60.4%
55020 EQUIPMENT MAINTENANCE	0	95,575	.00	.00	.00	95,575.00	.0%
56000 CAPEX - LAND EASEMENTS	0	115,789	.00	.00	.00	115,788.80	.0%
56010 CAPEX - BUILDINGS	0	5,484,417	21,852.50	.00	.00	5,462,564.17	.4%
56020 CAPEX - IMPRV OTH. THN BLDGS	2,000,000	14,788,023	86,199.70	15,183.35	1,655,500.28	13,046,323.28	11.8%
56030 CAPEX - VEHICLES	974,000	864,000	52,079.66	52,079.66	34,289.37	777,630.97	10.0%
56040 CAPEX - MACHINERY/EQUIP	774,000	11,141,763	1,682,077.76	214,978.30	1,280,655.18	8,179,030.10	26.6%
56050 CAPEX - INFRASTRUCTURE	798,449	21,218,557	383,496.50	.00	3,056,692.77	17,778,368.02	16.2%
57800 FOR CONTINGENCIES	0	8,593,427	.00	-5,029.23	.00	8,593,426.56	.0%
59000 TRANSFERS OUT (LABOR)	0	3,290,227	275,627.29	3,783.45	.00	3,014,600.18	8.4%
59300 LIABILITY INSURANCE CHGS	0	39,107	.00	.00	.00	39,107.00	.0%
TOTAL CAPITAL OUTLAY FUND	47,605,266	263,900,333	35,462,379.53	8,354,949.70	90,951,815.15	137,486,138.03	47.9%
311 PEG FEES FUND							
56040 CAPEX - MACHINERY/EQUIP	0	13,000	.00	.00	.00	13,000.00	.0%
59800 TRANSFERS OUT - CIP	0	301,111	.00	.00	.00	301,111.15	.0%
TOTAL PEG FEES FUND	0	314,111	.00	.00	.00	314,111.15	.0%
313 2022 LEASE PURCH EQUIP FUND							
59800 TRANSFERS OUT - CIP	0	262,572	262,571.48	.00	.00	.02	100.0%
TOTAL 2022 LEASE PURCH EQUIP FUND	0	262,572	262,571.48	.00	.00	.02	100.0%
314 2014 LEASE REV BOND FUND							
59600 INDIRECT PRORATED CST CHG	0	0	.00	.00	.00	.00	.0%
59800 TRANSFERS OUT - CIP	0	953,256	947,207.58	.00	.00	6,047.96	99.4%
TOTAL 2014 LEASE REV BOND FUND	0	953,256	947,207.58	.00	.00	6,047.96	99.4%
315 2006 TAB HERO/SW/ORMOND FUND							

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315 2006 TAB HERO/SW/ORMOND FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59800 TRANSFERS OUT - CIP	0	211,993	204,578.00	.00	.00	7,415.00	96.5%
TOTAL 2006 TAB HERO/SW/ORMOND FUN	0	211,993	204,578.00	.00	.00	7,415.00	96.5%
320 LOST PUBLIC SECTOR REV FUND							
50000 SALARIES - REGULAR	0	141,178	.00	.00	.00	141,178.14	.0%
50500 MISC PAYROLL EXPENSE	0	300	.00	.00	.00	300.00	.0%
51000 CALPERS PENSION NORMAL COST	0	5,824	.00	.00	.00	5,824.36	.0%
51160 CITY PAID EMPLOYEE BENEFITS	0	38,098	.00	.00	.00	38,097.55	.0%
52400 MINOR EQUIPMENT	0	1,407	299.00	299.00	21,356.63	-20,249.11	1539.7%
52600 SUPPLIES CUSTODIAL	0	21,081	.00	.00	.00	21,080.85	.0%
52620 SUPPLIES OTHER	0	4,827	1,962.79	163.34	4,657.87	-1,793.46	137.2%
52900 MISC SUPPLIES	0	36,903	5,909.15	381.49	1,823.98	29,169.66	21.0%
53200 PROF SERVICES - OTHER	0	6,882,750	107,641.54	31,029.32	275,921.46	6,499,187.44	5.6%
53250 ADVERTISING	0	11,954	.00	.00	.00	11,953.76	.0%
53270 CONSTRUCTION SERVICES	0	3,253,986	.00	.00	.00	3,253,986.32	.0%
56030 CAPEX - VEHICLES	0	23,723	.00	.00	.00	23,723.34	.0%
56040 CAPEX - MACHINERY/EQUIP	0	744,385	18,759.54	18,759.54	17,651.43	707,974.26	4.9%
57000 RENTALS & LEASES	0	0	.00	.00	4,337.86	-4,337.86	100.0%
59000 TRANSFERS OUT (LABOR)	0	298,602	7,973.06	.00	.00	290,628.49	2.7%
59800 TRANSFERS OUT - CIP	0	15,112,620	1,929,963.42	.00	.00	13,182,656.28	12.8%
TOTAL LOST PUBLIC SECTOR REV FUND	0	26,577,638	2,072,508.50	50,632.69	325,749.23	24,179,380.02	9.0%
350 DEVELOPMENT IMPACT FEES FUND							
53200 PROF SERVICES - OTHER	0	302	.00	.00	.00	302.00	.0%
53700 DEVELOPER REIMBURSEMENTS	2,645,000	2,645,000	.00	.00	.00	2,645,000.00	.0%
59600 INDIRECT PRORATED CST CHG	33,994	33,994	19,829.88	2,832.84	.00	14,164.12	58.3%
59800 TRANSFERS OUT - CIP	4,919,680	14,954,394	948,530.58	.00	.00	14,005,863.25	6.3%
59900 TRANSFERS OUT - DEBT	527,991	527,991	94,705.96	.00	.00	433,285.04	17.9%
TOTAL DEVELOPMENT IMPACT FEES FUN	8,126,665	18,161,681	1,063,066.42	2,832.84	.00	17,098,614.41	5.9%
351 QUIMBY FUND							
59800 TRANSFERS OUT - CIP	2,178,000	6,878,183	30,351.76	.00	43,129.19	6,804,701.96	1.1%

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351 QUIMBY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL QUIMBY FUND	2,178,000	6,878,183	30,351.76	.00	43,129.19	6,804,701.96	1.1%
360 OTH. DEVPT FEES FUND							
50000 SALARIES - REGULAR	801,369	745,669	362,338.20	50,539.82	.00	383,330.80	48.6%
50100 SALARIES - TEMPORARY	38,000	38,000	13,308.88	.00	.00	24,691.12	35.0%
50200 OVERTIME WAGES	10,000	10,000	1,061.11	.00	.00	8,938.89	10.6%
51000 CALPERS PENSION NORMAL COST	95,300	89,800	44,259.23	12,095.71	.00	45,540.77	49.3%
51005 CALPERS PENS CARMAN NORMAL CO	0	0	.00	-37,124.27	.00	.00	.0%
51010 CALPERS PENSION UAL	16,372	16,372	9,550.38	1,364.34	.00	6,821.62	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	3,464.66	421.10	.00	-3,464.66	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	138,373	133,073	59,832.34	8,964.92	.00	73,240.66	45.0%
51161 VAC/SICK ACCRUAL	17,350	16,150	8,218.47	1,158.10	.00	7,931.53	50.9%
51210 RETIREE HEALTH INS PLAN	0	0	773.78	109.09	.00	-773.78	100.0%
51300 WORKERS COMPENSATION	62,394	62,394	36,396.50	5,199.50	.00	25,997.50	58.3%
51410 UNIFORM ALLOWANCE	1,600	1,600	1,600.00	.00	.00	.00	100.0%
52000 POSTAGE	3,600	3,600	1,181.75	57.95	.00	2,418.25	32.8%
52200 BROCHURES & PUBLICATIONS	1,500	1,500	.00	.00	.00	1,500.00	.0%
52300 UNIFORMS	5,000	5,000	1,668.06	89.78	3,331.94	.00	100.0%
52310 TRAINING-WORKSHOP-MTGS	19,000	19,000	128.27	.00	.00	18,871.73	.7%
52320 MILEAGE REIMBURSEMENTS	500	500	.00	.00	.00	500.00	.0%
52340 MEMBERSHIPS	500	500	377.00	.00	.00	123.00	75.4%
52400 MINOR EQUIPMENT	27,000	27,000	41.82	.00	2,000.00	24,958.18	7.6%
52610 SUPPLIES SAFETY	3,000	3,000	.00	.00	.00	3,000.00	.0%
52900 MISC SUPPLIES	15,450	15,450	2,924.87	69.40	7,807.04	4,718.09	69.5%
53010 SERVICES PRINTING BINDING	2,000	2,000	.00	.00	.00	2,000.00	.0%
53020 INTERNAL PHOTOCOPING COSTS	4,100	4,100	114.13	29.04	3,000.00	985.87	76.0%
53110 SERVICES MEDICAL	5,500	5,500	.00	.00	1,000.00	4,500.00	18.2%
53200 PROF SERVICES - OTHER	193,000	290,399	12,496.35	1,069.26	128,371.65	149,530.81	48.5%
53220 SERVICES LEGAL SERVICES	75,000	55,000	8,789.45	.00	15,510.55	30,700.00	44.2%
53250 ADVERTISING	2,500	2,500	.00	.00	1,250.00	1,250.00	50.0%
53600 HOUSING ASSIST LOAN GRANT	0	631,900	568,710.00	.00	63,190.00	.00	100.0%
54080 TELEPHONE CHGS	11,800	11,800	1,988.14	420.51	.00	9,811.86	16.8%
55030 VEHICLE MAINTENANCE	10,000	10,000	.00	.00	.00	10,000.00	.0%
56040 CAPEX - MACHINERY/EQUIP	10,000	10,000	.00	.00	.00	10,000.00	.0%
57300 LEASE PMT CAP GROWTH FEES	22,651	22,651	4,062.89	.00	.00	18,588.11	17.9%
59200 IT & DATA PROCESSING CHGS	73,050	73,050	42,612.50	6,087.50	.00	30,437.50	58.3%
59300 LIABILITY INSURANCE CHGS	57,710	57,710	33,664.19	4,809.17	.00	24,045.81	58.3%
59400 TELEPHONE CHGS HIPC	2,961	2,961	1,727.25	246.75	.00	1,233.75	58.3%
59500 FLEET EQUIP MAINT ISF CHG	40,951	40,951	5,922.30	823.32	.00	35,028.70	14.5%
59600 INDIRECT PRORATED CST CHG	60,649	60,649	35,378.56	5,054.08	.00	25,270.44	58.3%
59700 FACILITY CHG MAINTENANCE	18,375	18,375	10,718.75	1,531.25	.00	7,656.25	58.3%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59800 TRANSFERS OUT - CIP	45,000	390,755	143,299.38	.00	.00	247,455.27	36.7%
TOTAL OTH. DEVPT FEES FUND	1,891,555	2,878,908	1,416,609.21	63,016.32	225,461.18	1,236,838.07	57.0%
420 HOUSING SUC AGCY FUND							
50000 SALARIES - REGULAR	6,742	6,742	807.93	.00	.00	5,934.07	12.0%
51000 CALPERS PENSION NORMAL COST	672	672	80.65	.00	.00	591.35	12.0%
51010 CALPERS PENSION UAL	1,213	1,213	707.56	101.08	.00	505.44	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	7.69	.00	.00	-7.69	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	2,366	2,366	288.38	.00	.00	2,077.62	12.2%
51161 VAC/SICK ACCRUAL	146	146	22.70	.00	.00	123.30	15.5%
51300 WORKERS COMPENSATION	345	345	201.25	28.75	.00	143.75	58.3%
52320 MILEAGE REIMBURSEMENTS	500	500	.00	.00	.00	500.00	.0%
52400 MINOR EQUIPMENT	300	300	.00	.00	.00	300.00	.0%
52900 MISC SUPPLIES	1,000	1,000	.00	.00	.00	1,000.00	.0%
53020 INTERNAL PHOTOCOPING COSTS	1,000	1,000	.00	.00	.00	1,000.00	.0%
53200 PROF SERVICES - OTHER	57,675	247,628	10,460.00	540.00	13,006.50	224,161.98	9.5%
53220 SERVICES LEGAL SERVICES	31,000	31,000	.00	.00	.33	30,999.67	.0%
53600 HOUSING ASSIST LOAN GRANT	25,000	450,000	225,000.00	.00	150,000.00	75,000.00	83.3%
59300 LIABILITY INSURANCE CHGS	541	541	315.56	45.08	.00	225.44	58.3%
TOTAL HOUSING SUC AGCY FUND	128,500	743,453	237,891.72	714.91	163,006.83	342,554.93	53.9%
429 CDC SUCCESSOR AGENCY FUND							
53200 PROF SERVICES - OTHER	20,000	22,600	6,643.70	2,143.75	23,611.24	-7,654.94	133.9%
53210 SERVICES AUDIT	0	10,000	.00	.00	.00	10,000.00	.0%
53220 SERVICES LEGAL SERVICES	0	0	1,500.00	450.00	44,864.80	-46,364.80	100.0%
53700 DEVELOPER REIMBURSEMENTS	0	2,405,970	2,268,797.00	.00	.00	137,173.00	94.3%
57500 PRINCIPAL PAYMENTS	2,190,000	2,190,000	2,190,000.00	.00	.00	.00	100.0%
57501 LOAN TO PRIVATE OPERATOR	0	1,822,800	1,215,200.00	151,900.00	.00	607,600.00	66.7%
57510 INTEREST EXPENSE	1,013,301	1,013,301	531,913.25	.00	.00	481,387.75	52.5%
59025 TRANSFERS OUT - INTERFUND	120,000	97,400	.00	.00	.00	97,400.00	.0%
60500 DEBT OFFSET	0	0	-2,190,000.00	.00	.00	2,190,000.00	100.0%
TOTAL CDC SUCCESSOR AGENCY FUND	3,343,301	7,562,071	4,024,053.95	154,493.75	68,476.04	3,469,541.01	54.1%
481 DOWNTOWN IMPROVEMENT DISTRICT							

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481 DOWNTOWN IMPROVEMENT DISTRICT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53200 PROF SERVICES - OTHER	0	59,573	.00	.00	.00	59,573.00	.0%
59600 INDIRECT PRORATED CST CHG	5,040	5,040	2,940.00	420.00	.00	2,100.00	58.3%
59800 TRANSFERS OUT - CIP	0	48,934	.00	.00	.00	48,934.00	.0%
TOTAL DOWNTOWN IMPROVEMENT DISTRI	5,040	113,547	2,940.00	420.00	.00	110,607.00	2.6%
500 BOND ASSESSMENT DISTRICTS							
52900 MISC SUPPLIES	4,500	4,500	.00	.00	.00	4,500.00	.0%
53200 PROF SERVICES - OTHER	119,300	119,300	46,193.00	3,180.50	27,379.83	45,727.17	61.7%
53310 COUNTY PROP TAX ADMIN CHG	11,242	11,242	5,162.47	.00	.00	6,079.53	45.9%
57500 PRINCIPAL PAYMENTS	3,715,000	3,715,000	3,715,000.00	.00	.00	.00	100.0%
57510 INTEREST EXPENSE	1,427,029	1,427,029	756,755.64	.00	.00	670,273.36	53.0%
59025 TRANSFERS OUT - INTERFUND	57,555	57,555	14,390.00	.00	.00	43,165.00	25.0%
59600 INDIRECT PRORATED CST CHG	22,735	22,735	13,262.13	1,894.59	.00	9,472.87	58.3%
TOTAL BOND ASSESSMENT DISTRICTS	5,357,361	5,357,361	4,550,763.24	5,075.09	27,379.83	779,217.93	85.5%
541 DEVELOPER/OTHER DEPOSITS FUND							
52310 TRAINING-WORKSHOP-MTGS	0	20,688	8,618.36	.00	348.86	11,720.81	43.3%
53200 PROF SERVICES - OTHER	0	6,950,168	86,627.74	6,135.80	133,303.35	6,730,236.65	3.2%
53220 SERVICES LEGAL SERVICES	0	20,000	14,475.00	4,475.00	-4,475.00	10,000.00	50.0%
TOTAL DEVELOPER/OTHER DEPOSITS FU	0	6,990,856	109,721.10	10,610.80	129,177.21	6,751,957.46	3.4%
542 PAYROLL CLEARING FUND							
50400 VAC SICK COMP BUYBACK	3,254,963	3,254,963	2,508,464.34	359,606.23	.00	746,498.66	77.1%
51160 CITY PAID EMPLOYEE BENEFITS	0	0	13,723.69	-17,179.18	.00	-13,723.69	100.0%
TOTAL PAYROLL CLEARING FUND	3,254,963	3,254,963	2,522,188.03	342,427.05	.00	732,774.97	77.5%
545 HOUSING AUTHORITY PAYROLL FUND							
50000 SALARIES - REGULAR	4,095,529	4,095,529	1,826,744.79	248,423.87	.00	2,268,784.21	44.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50100 SALARIES - TEMPORARY	0	0	12,238.45	1,265.00	.00	-12,238.45	100.0%
50200 OVERTIME WAGES	0	0	41,090.05	5,269.41	.00	-41,090.05	100.0%
51000 CALPERS PENSION NORMAL COST	408,324	408,324	168,961.98	31,951.37	.00	239,362.02	41.4%
51010 CALPERS PENSION UAL	583,304	583,304	.00	.00	.00	583,304.00	.0%
51030 RETIREMENT ENHANCEMENT PLAN	49,157	49,157	50,822.43	6,839.57	.00	-1,665.43	103.4%
51040 EARLY RETIREMENT INCENTIVE	3,516	3,516	3,516.00	.00	.00	.00	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	1,105,039	1,105,039	462,048.12	69,075.93	.00	642,990.88	41.8%
51161 VAC/SICK ACCRUAL	88,668	88,668	41,640.17	5,974.42	.00	47,027.83	47.0%
51210 RETIREE HEALTH INS PLAN	42,093	42,093	26,126.18	3,821.67	.00	15,966.82	62.1%
51400 AUTO ALLOWANCE	2,520	2,520	1,259.96	193.84	.00	1,260.04	50.0%
TOTAL HOUSING AUTHORITY PAYROLL F	6,378,150	6,378,150	2,634,448.13	372,815.08	.00	3,743,701.87	41.3%
561 OXNARD DOWNTOWN MGT DIST FUND							
53310 COUNTY PROP TAX ADMIN CHG	0	0	556.85	.00	.00	-556.85	100.0%
57410 CONTRIBUTION TO OTHER GOV AGC	0	0	216,129.00	216,129.00	.00	-216,129.00	100.0%
TOTAL OXNARD DOWNTOWN MGT DIST FU	0	0	216,685.85	216,129.00	.00	-216,685.85	100.0%
571 CONTRIBUTIONS TRUST FUND							
50200 OVERTIME WAGES	0	2,756	.00	.00	.00	2,755.65	.0%
50220 STATION COVERAGE OT	0	1,965	.00	.00	.00	1,965.08	.0%
51160 CITY PAID EMPLOYEE BENEFITS	0	130	.00	.00	.00	129.79	.0%
52300 UNIFORMS	0	3,690	.00	.00	.00	3,689.95	.0%
52310 TRAINING-WORKSHOP-MTGS	19,186	239,251	930.00	.00	.00	238,320.67	.4%
52400 MINOR EQUIPMENT	0	98,931	425.79	.00	.00	98,505.23	.4%
52620 SUPPLIES OTHER	0	120,164	12,894.36	3,140.76	3,623.23	103,646.18	13.7%
52900 MISC SUPPLIES	0	2,998	1,149.32	.00	.00	1,848.57	38.3%
53010 SERVICES PRINTING BINDING	0	2,000	.00	.00	.00	2,000.00	.0%
53020 INTERNAL PHOTOCOPING COSTS	0	1,534	.00	.00	.00	1,534.43	.0%
53200 PROF SERVICES - OTHER	19,185	755,035	978.04	.00	.00	754,056.63	.1%
55010 BUILDING MAINT & REPAIR	0	1,617,560	.00	.00	.00	1,617,560.20	.0%
56040 CAPEX - MACHINERY/EQUIP	0	1,732	.00	.00	.00	1,731.72	.0%
59800 TRANSFERS OUT - CIP	0	1,680	.00	.00	.00	1,680.00	.0%
TOTAL CONTRIBUTIONS TRUST FUND	38,371	2,849,425	16,377.51	3,140.76	3,623.23	2,829,424.10	.7%
601 WATER OPERATING FUND							

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601	WATER OPERATING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50000	SALARIES - REGULAR	7,122,792	7,122,792	3,419,854.91	468,391.98	.00	3,702,937.09	48.0%
50100	SALARIES - TEMPORARY	60,000	60,000	5,036.82	1,596.00	.00	54,963.18	8.4%
50200	OVERTIME WAGES	677,500	677,500	298,705.08	39,126.14	.00	378,794.92	44.1%
51000	CALPERS PENSION NORMAL COST	710,142	710,142	317,895.17	58,960.18	.00	392,246.83	44.8%
51010	CALPERS PENSION UAL	955,366	955,366	557,296.88	79,613.84	.00	398,069.12	58.3%
51030	RETIREMENT ENHANCEMENT PLAN	59,964	59,964	72,407.36	10,027.08	.00	-12,443.36	120.8%
51040	EARLY RETIREMENT INCENTIVE	3,182	3,182	3,182.00	.00	.00	.00	100.0%
51160	CITY PAID EMPLOYEE BENEFITS	1,843,207	1,843,207	839,151.78	120,866.67	.00	1,004,055.22	45.5%
51161	VAC/SICK ACCRUAL	154,209	154,209	78,345.62	11,123.82	.00	75,863.38	50.8%
51210	RETIREE HEALTH INS PLAN	35,616	35,616	26,467.60	3,944.31	.00	9,148.40	74.3%
51300	WORKERS COMPENSATION	350,176	350,176	204,269.24	29,181.32	.00	145,906.76	58.3%
51400	AUTO ALLOWANCE	1,050	1,050	577.00	80.78	.00	473.00	55.0%
51420	TOOL AND EQUIPMENT ALLOWANCE	1,100	1,100	.00	.00	.00	1,100.00	.0%
51425	TREATMENT CERTIFICAT PAY	0	0	7,628.58	1,200.00	.00	-7,628.58	100.0%
52000	POSTAGE	10,000	10,000	36,360.11	208.70	.00	-26,360.11	363.6%
52100	CHEMICALS	745,000	745,000	71,493.36	.00	811,327.56	-137,820.92	118.5%
52110	REPAIR PARTS	300,000	270,000	222,177.71	110,428.50	.00	47,822.29	82.3%
52200	BROCHURES & PUBLICATIONS	15,000	15,000	119.40	.00	60.00	14,820.60	1.2%
52300	UNIFORMS	55,000	55,000	14,338.37	1,503.46	15,664.63	24,997.00	54.6%
52310	TRAINING-WORKSHOP-MTGS	115,000	115,000	35,430.34	2,250.00	30,902.98	48,666.68	57.7%
52330	EDUCATION REIMBURSEMENT	5,000	5,000	348.00	348.00	.00	4,652.00	7.0%
52340	MEMBERSHIPS	35,000	35,000	19,159.53	6,575.00	2,728.12	13,112.35	62.5%
52400	MINOR EQUIPMENT	2,355,250	1,707,740	528,287.86	69,274.12	866,467.78	312,984.36	81.7%
52510	PUBLIC OUTREACH	75,000	75,000	11,393.89	919.89	30,717.88	32,888.23	56.1%
52610	SUPPLIES SAFETY	45,000	45,000	5,807.59	1,103.30	22,811.76	16,380.65	63.6%
52900	MISC SUPPLIES	202,000	202,000	33,279.75	695.91	45,199.25	123,521.00	38.9%
53000	SOFTWARE EXPENSE	5,000	5,000	.00	.00	55,581.96	-50,581.96	1111.6%
53001	SOFTWARE SUBSCRIPTION	0	0	307,718.16	307,718.16	.00	-307,718.16	100.0%
53010	SERVICES PRINTING BINDING	80,000	80,000	6,907.89	.00	7,629.83	65,462.28	18.2%
53020	INTERNAL PHOTOCOPING COSTS	15,000	15,000	1,572.57	.00	.00	13,427.43	10.5%
53200	PROF SERVICES - OTHER	4,240,000	4,289,970	1,311,687.71	204,328.01	1,356,148.61	1,622,133.68	62.2%
53220	SERVICES LEGAL SERVICES	950,000	950,000	524,331.04	3,974.95	971,672.68	-546,003.72	157.5%
53250	ADVERTISING	20,000	20,000	7,332.00	492.00	5,000.00	7,668.00	61.7%
53260	LEGAL ADVOCACY	25,000	25,000	13,776.00	3,746.00	10,304.00	920.00	96.3%
53400	PROFESSIONAL SERVICES - HR	5,000	5,000	.00	.00	.00	5,000.00	.0%
53420	TEST MONITOR COMPLIANCE	350,000	350,000	100,791.20	35,615.00	230,596.00	18,612.80	94.7%
54010	UTILITY EXPENSE-ELECTRIC	500,000	1,400,000	439,650.24	43,461.93	.00	960,349.76	31.4%
54020	UTILITY EXPENSE - GAS	5,500	5,500	706.80	129.81	.00	4,793.20	12.9%
54030	UTILITY EXPENSE- WASTEWATER	1,044,500	1,044,500	190,033.35	817.96	.00	854,466.65	18.2%
54040	UTILITY EXPENSE WATER	81,000	81,000	28,317.02	1,876.10	.00	52,682.98	35.0%
54050	UTIL EXP REFUSE AND DISPOSE	19,000	19,000	5,887.17	.00	.00	13,112.83	31.0%
54080	TELEPHONE CHGS	50,000	50,000	19,819.66	5,823.77	.00	30,180.34	39.6%
54090	UNLEADED FUEL	15,000	15,000	3,117.54	3,117.54	34,382.46	-22,500.00	250.0%
54100	WATER PURCHASES	27,000,000	27,000,000	16,288,403.71	3,715,559.51	.00	10,711,596.29	60.3%

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		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
54355	UTILITY RATE ASSIST CREDIT	86,000	86,000	150,555.00	21,490.00	.00	-64,555.00	175.1%
55010	BUILDING MAINT & REPAIR	225,000	225,000	.00	.00	67,373.00	157,627.00	29.9%
56040	CAPEX - MACHINERY/EQUIP	1,175,000	1,175,000	125,090.61	.00	877,693.22	172,216.17	85.3%
57000	RENTALS & LEASES	515,000	515,000	311,751.14	44,767.32	159,374.49	43,874.37	91.5%
57110	TAXES AND FILING FEES	280,000	280,000	239,741.88	2,614.14	.00	40,258.12	85.6%
57200	BAD DEBT EXPENSE	0	0	-15,806.30	-126.07	.00	15,806.30	100.0%
57500	PRINCIPAL PAYMENTS	6,035,276	6,035,276	.00	.00	.00	6,035,276.00	.0%
57510	INTEREST EXPENSE	8,265,350	8,265,350	3,477,769.50	-654,904.64	.00	4,787,580.50	42.1%
59000	TRANSFERS OUT (LABOR)	32,000	32,000	.00	.00	.00	32,000.00	.0%
59100	CUSTOMER BILLING CHARGES	1,062,115	1,062,115	619,567.06	88,509.58	.00	442,547.94	58.3%
59200	IT & DATA PROCESSING CHGS	906,278	906,278	528,662.19	75,523.17	.00	377,615.81	58.3%
59300	LIABILITY INSURANCE CHGS	567,567	567,567	331,080.75	47,297.25	.00	236,486.25	58.3%
59400	TELEPHONE CHGS HIPC	72,500	72,500	42,291.62	6,041.66	.00	30,208.38	58.3%
59500	FLEET EQUIP MAINT ISF CHG	460,257	460,257	205,052.87	31,498.00	.00	255,204.13	44.6%
59600	INDIRECT PRORATED CST CHG	1,553,061	1,553,061	905,952.18	129,421.74	.00	647,108.82	58.3%
59700	FACILITY CHG MAINTENANCE	246,353	246,353	143,705.94	20,529.42	.00	102,647.06	58.3%
59800	TRANSFERS OUT - CIP	2,300,000	12,211,051	1,301,492.91	.00	.00	10,909,557.80	10.7%
59900	TRANSFERS OUT - DEBT	28,365	28,365	6,633.90	.00	.00	21,731.10	23.4%
60200	CAPITAL ASSET OFFSET	0	0	-29,311.69	.00	.00	29,311.69	100.0%
60300	INTERFUND ADVANCE OFFSET	0	0	153,455.53	.00	.00	-153,455.53	100.0%
	TOTAL WATER OPERATING FUND	74,146,676	84,330,187	34,556,751.10	5,156,741.31	5,601,636.21	44,171,799.40	47.6%
602	WATER CIP FUND							
50000	SALARIES - REGULAR	0	0	3,420.56	.00	.00	-3,420.56	100.0%
50200	OVERTIME WAGES	0	0	361.29	.00	.00	-361.29	100.0%
51000	CALPERS PENSION NORMAL COST	0	0	377.82	.00	.00	-377.82	100.0%
51030	RETIREMENT ENHANCEMENT PLAN	0	0	86.77	.00	.00	-86.77	100.0%
51160	CITY PAID EMPLOYEE BENEFITS	0	0	450.88	.00	.00	-450.84	********%
51161	VAC/SICK ACCRUAL	0	0	66.20	.00	.00	-66.20	100.0%
53200	PROF SERVICES - OTHER	0	6,550,691	984,018.90	292,714.09	2,508,275.53	3,058,396.35	53.3%
53270	CONSTRUCTION SERVICES	750,000	11,273,254	1,233,727.79	338,516.32	3,718,202.80	6,321,323.62	43.9%
56000	CAPEX - LAND EASEMENTS	0	74,699	.00	.00	4,938.75	69,760.00	6.6%
56020	CAPEX - IMPRV OTH. THN BLDGS	0	5,100,223	.00	.00	.00	5,100,223.00	.0%
56040	CAPEX - MACHINERY/EQUIP	0	158,879	.00	.00	.00	158,878.64	.0%
56050	CAPEX - INFRASTRUCTURE	2,000,000	11,923,256	.00	.00	.00	11,923,256.33	.0%
57800	FOR CONTINGENCIES	0	616,716	.00	.00	.00	616,715.70	.0%
59000	TRANSFERS OUT (LABOR)	0	1,992,305	7,737.66	.00	.00	1,984,567.49	.4%
	TOTAL WATER CIP FUND	2,750,000	37,690,023	2,230,247.87	631,230.41	6,231,417.08	29,228,357.65	22.5%
603	WATER DEVLPMT IMPACT FEES FUND							

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603 WATER DEVLPMT IMPACT FEES FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59600 INDIRECT PRORATED CST CHG	18,521	18,521	10,803.94	1,543.42	.00	7,717.06	58.3%
59800 TRANSFERS OUT - CIP	0	19,741,682	227,044.21	.00	.00	19,514,638.11	1.2%
TOTAL WATER DEVLPMT IMPACT FEES F	18,521	19,760,203	237,848.15	1,543.42	.00	19,522,355.17	1.2%
605 WATER CAP FACILITY FUND							
53700 DEVELOPER REIMBURSEMENTS	250,000	250,000	.00	.00	.00	250,000.00	.0%
59600 INDIRECT PRORATED CST CHG	2,211	2,211	1,289.75	184.25	.00	921.25	58.3%
59800 TRANSFERS OUT - CIP	0	400,000	.00	.00	.00	400,000.00	.0%
TOTAL WATER CAP FACILITY FUND	252,211	652,211	1,289.75	184.25	.00	650,921.25	.2%
606 WATER RESOURCE FEE FUND							
59600 INDIRECT PRORATED CST CHG	1,557	1,557	908.25	129.75	.00	648.75	58.3%
59800 TRANSFERS OUT - CIP	750,000	750,131	.00	.00	.00	750,131.00	.0%
TOTAL WATER RESOURCE FEE FUND	751,557	751,688	908.25	129.75	.00	750,779.75	.1%
608 WATER SECURITY-CONT PREV FUND							
50000 SALARIES - REGULAR	0	0	3,568.33	.00	.00	-3,568.33	100.0%
51000 CALPERS PENSION NORMAL COST	0	0	360.99	.00	.00	-360.99	100.0%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	482.79	.00	.00	-482.79	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	0	0	1,130.74	245.27	.00	-1,130.74	100.0%
51161 VAC/SICK ACCRUAL	0	0	30.36	.00	.00	-30.36	100.0%
53200 PROF SERVICES - OTHER	0	0	.00	.00	16,307.32	-16,307.32	100.0%
57200 BAD DEBT EXPENSE	0	0	-431.00	.00	.00	431.00	100.0%
TOTAL WATER SECURITY-CONT PREV FU	0	0	5,142.21	245.27	16,307.32	-21,449.53	100.0%
609 WATER BOND 2021A REV BOND FUND							
59800 TRANSFERS OUT - CIP	0	1,830,009	143,412.71	.00	.00	1,686,596.26	7.8%
TOTAL WATER BOND 2021A REV BOND F	0	1,830,009	143,412.71	.00	.00	1,686,596.26	7.8%

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611 WASTEWATER OPERATING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
611 WASTEWATER OPERATING FUND							
50000 SALARIES - REGULAR	8,347,666	8,347,666	3,618,817.92	514,606.65	.00	4,728,848.08	43.4%
50100 SALARIES - TEMPORARY	280,000	280,000	91,073.84	13,537.59	.00	188,926.16	32.5%
50200 OVERTIME WAGES	497,500	497,500	284,105.55	71,479.77	.00	213,394.45	57.1%
51000 CALPERS PENSION NORMAL COST	832,263	832,263	337,360.35	73,241.65	.00	494,902.65	40.5%
51010 CALPERS PENSION UAL	1,061,112	1,061,112	618,982.07	88,426.01	.00	442,129.93	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	95,211	95,211	76,422.75	10,667.35	.00	18,788.25	80.3%
51160 CITY PAID EMPLOYEE BENEFITS	2,094,419	2,094,419	831,663.25	125,179.23	.00	1,262,755.75	39.7%
51161 VAC/SICK ACCRUAL	180,727	180,727	82,762.97	12,129.89	.00	97,964.03	45.8%
51210 RETIREE HEALTH INS PLAN	59,575	59,575	40,430.71	5,974.82	.00	19,144.29	67.9%
51300 WORKERS COMPENSATION	400,240	400,240	233,473.38	33,353.34	.00	166,766.62	58.3%
51400 AUTO ALLOWANCE	1,050	1,050	577.00	80.78	.00	473.00	55.0%
51425 TREATMENT CERTIFICAT PAY	0	0	2,473.49	400.00	.00	-2,473.49	100.0%
52000 POSTAGE	5,500	5,500	2,614.94	114.65	.00	2,885.06	47.5%
52100 CHEMICALS	2,000,000	2,000,000	1,113,588.34	164,231.52	1,181,333.79	-294,922.13	114.7%
52110 REPAIR PARTS	22,500	22,500	.00	.00	.00	22,500.00	.0%
52200 BROCHURES & PUBLICATIONS	3,000	3,000	135.99	.00	.00	2,864.01	4.5%
52300 UNIFORMS	44,000	44,000	11,620.69	1,539.91	47,427.93	-15,048.62	134.2%
52310 TRAINING-WORKSHOP-MTGS	81,000	81,000	36,948.83	4,298.19	70,666.25	-26,615.08	132.9%
52330 EDUCATION REIMBURSEMENT	10,000	10,000	1,350.00	.00	.00	8,650.00	13.5%
52340 MEMBERSHIPS	57,000	57,000	6,557.80	399.00	.00	50,442.20	11.5%
52400 MINOR EQUIPMENT	1,717,000	1,717,000	357,042.36	52,550.58	981,318.45	378,639.19	77.9%
52610 SUPPLIES SAFETY	95,000	95,000	17,187.43	6,201.74	61,561.20	16,251.37	82.9%
52900 MISC SUPPLIES	56,500	56,500	26,179.19	6,221.33	108,038.36	-77,717.55	237.6%
53000 SOFTWARE EXPENSE	65,000	65,000	44,856.73	2,212.70	14,945.33	5,197.94	92.0%
53010 SERVICES PRINTING BINDING	6,500	6,500	660.98	.00	.32	5,838.70	10.2%
53020 INTERNAL PHOTOCOPING COSTS	10,000	10,000	605.42	.00	.00	9,394.58	6.1%
53110 SERVICES MEDICAL	4,500	4,500	95.00	.00	.00	4,405.00	2.1%
53200 PROF SERVICES - OTHER	3,783,000	3,639,622	959,068.28	117,263.33	1,115,156.20	1,565,397.52	57.0%
53220 SERVICES LEGAL SERVICES	0	0	354.00	.00	.00	-354.00	100.0%
53250 ADVERTISING	5,000	5,000	1,042.00	492.00	.00	3,958.00	20.8%
53260 LEGAL ADVOCACY	45,000	45,000	6,468.00	1,658.00	18,079.50	20,452.50	54.6%
53420 TEST MONITOR COMPLIANCE	385,000	635,000	245,308.72	4,410.00	231,526.68	158,164.60	75.1%
54010 UTILITY EXPENSE-ELECTRIC	1,840,000	1,840,000	1,156,235.44	175,370.59	.00	683,764.56	62.8%
54020 UTILITY EXPENSE - GAS	200,000	200,000	5,796.89	327.55	205,197.77	-10,994.66	105.5%
54030 UTILITY EXPENSE- WASTEWATER	15,000	15,000	7,199.71	1,180.95	.00	7,800.29	48.0%
54040 UTILITY EXPENSE WATER	160,000	160,000	124,608.00	24,024.78	.00	35,392.00	77.9%
54050 UTIL EXP REFUSE AND DISPOSE	2,000,000	2,000,000	807,723.97	139,937.47	1,509,634.54	-317,358.51	115.9%
54060 OTHER UTILITIES	0	0	146.36	74.42	.00	-146.36	100.0%
54080 TELEPHONE CHGS	70,000	70,000	32,426.09	8,348.96	.00	37,573.91	46.3%
54090 UNLEADED FUEL	140,000	140,000	19,078.88	19,078.88	120,921.12	.00	100.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
54355 UTILITY RATE ASSIST CREDIT	75,000	75,000	.00	.00	.00	75,000.00	.0%
55020 EQUIPMENT MAINTENANCE	0	0	934.25	.00	465.75	-1,400.00	100.0%
55030 VEHICLE MAINTENANCE	111,000	111,000	40,077.12	2,720.35	77,150.13	-6,227.25	105.6%
56040 CAPEX - MACHINERY/EQUIP	1,370,000	2,145,078	208,109.67	157,095.24	352,344.65	1,584,623.37	26.1%
57000 RENTALS & LEASES	510,000	510,000	160,334.05	21,480.55	160,677.76	188,988.19	62.9%
57110 TAXES AND FILING FEES	310,500	310,500	291,280.53	2,718.00	.00	19,219.47	93.8%
57200 BAD DEBT EXPENSE	50,000	50,000	-9,397.17	-65.98	.00	59,397.17	-18.8%
57500 PRINCIPAL PAYMENTS	6,120,000	6,120,000	.00	.00	.00	6,120,000.00	.0%
57510 INTEREST EXPENSE	3,311,500	3,311,500	620,416.43	-262,386.62	.00	2,691,083.57	18.7%
59100 CUSTOMER BILLING CHARGES	950,481	950,481	554,447.25	79,206.75	.00	396,033.75	58.3%
59200 IT & DATA PROCESSING CHGS	1,006,592	1,006,592	587,178.69	83,882.67	.00	419,413.31	58.3%
59300 LIABILITY INSURANCE CHGS	545,340	545,340	318,114.93	45,444.99	.00	227,225.07	58.3%
59400 TELEPHONE CHGS HIPC	48,490	48,490	28,285.81	4,040.83	.00	20,204.19	58.3%
59500 FLEET EQUIP MAINT ISF CHG	48,113	48,113	4,912.76	908.83	.00	43,200.24	10.2%
59600 INDIRECT PRORATED CST CHG	1,223,966	1,223,966	713,980.19	101,997.17	.00	509,985.81	58.3%
59700 FACILITY CHG MAINTENANCE	29,393	29,393	17,145.94	2,449.42	.00	12,247.06	58.3%
59800 TRANSFERS OUT - CIP	31,274,145	66,783,999	2,914,166.10	.00	.00	63,869,832.71	4.4%
59900 TRANSFERS OUT - DEBT	32,191	32,191	7,528.70	.00	.00	24,662.30	23.4%
60200 CAPITAL ASSET OFFSET	0	0	-37,396.33	.00	.00	37,396.33	100.0%
60500 DEBT OFFSET	0	0	6,387,639.00	.00	.00	-6,387,639.00	100.0%
TOTAL WASTEWATER OPERATING FUND	73,686,974	110,078,528	24,010,801.24	1,918,505.83	6,256,445.73	79,811,280.53	27.5%
612 WASTEWATER CIP FUND							
50000 SALARIES - REGULAR	0	0	62,136.26	.00	.00	-62,136.26	100.0%
51000 CALPERS PENSION NORMAL COST	0	0	3,852.42	.00	.00	-3,852.42	100.0%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	621.32	.00	.00	-621.32	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	0	0	13,315.74	.00	.00	-13,315.74	100.0%
51161 VAC/SICK ACCRUAL	0	0	1,347.16	.00	.00	-1,347.16	100.0%
51210 RETIREE HEALTH INS PLAN	0	0	580.21	.00	.00	-580.21	100.0%
53200 PROF SERVICES - OTHER	1,500,000	6,810,905	1,998,201.63	552,620.85	9,598,703.54	-4,785,999.88	170.3%
53270 CONSTRUCTION SERVICES	38,324,145	81,570,843	8,536,911.30	2,078,962.39	16,217,590.69	56,816,340.63	30.3%
56020 CAPEX - IMPRV OTH. THN BLDGS	0	30,498,790	.00	.00	.00	30,498,790.00	.0%
56040 CAPEX - MACHINERY/EQUIP	0	1,151,300	.00	.00	.00	1,151,300.00	.0%
56050 CAPEX - INFRASTRUCTURE	3,800,000	7,927,162	784,650.00	173,100.00	4,567,775.00	2,574,737.00	67.5%
57800 FOR CONTINGENCIES	0	844,630	.00	.00	.00	844,630.00	.0%
59000 TRANSFERS OUT (LABOR)	0	4,124,607	75,786.26	.00	.00	4,048,820.74	1.8%
TOTAL WASTEWATER CIP FUND	43,624,145	132,928,237	11,477,402.30	2,804,683.24	30,384,069.23	91,066,765.38	31.5%
613 WASTEWATER CONNECTION FEE FUND							

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613 WASTEWATER CONNECTION FEE FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53200 PROF SERVICES - OTHER	0	68,312	.00	.00	.00	68,312.00	.0%
53700 DEVELOPER REIMBURSEMENTS	1,100,000	1,100,000	.00	.00	.00	1,100,000.00	.0%
57700 LOANS TO PROP OWNERS	0	52,168	.00	.00	.00	52,168.00	.0%
59600 INDIRECT PRORATED CST CHG	15,492	15,492	9,037.00	1,291.00	.00	6,455.00	58.3%
59800 TRANSFERS OUT - CIP	12,650,000	12,650,000	.00	.00	.00	12,650,000.00	.0%
TOTAL WASTEWATER CONNECTION FEE F	13,765,492	13,885,972	9,037.00	1,291.00	.00	13,876,935.00	.1%
617 WASTEWATER BONDS/SRF LOANS							
59800 TRANSFERS OUT - CIP	0	52,901,815	5,020,666.07	.00	.00	47,881,149.23	9.5%
TOTAL WASTEWATER BONDS/SRF LOANS	0	52,901,815	5,020,666.07	.00	.00	47,881,149.23	9.5%
631 SOLID WASTE OPERATING FUND							
50000 SALARIES - REGULAR	14,049,735	14,049,735	7,209,799.00	983,728.11	.00	6,839,936.00	51.3%
50100 SALARIES - TEMPORARY	56,461	56,461	100,977.42	13,676.51	.00	-44,516.42	178.8%
50200 OVERTIME WAGES	3,203,712	3,203,712	2,277,916.59	391,669.55	.00	925,795.41	71.1%
50410 WORKERS COMP SALARY CONTINUE	0	0	5,297.23	.00	.00	-5,297.23	100.0%
51000 CALPERS PENSION NORMAL COST	1,400,758	1,400,758	679,822.97	108,472.39	.00	720,935.03	48.5%
51010 CALPERS PENSION UAL	2,290,418	2,290,418	1,336,077.19	190,868.17	.00	954,340.81	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	133,350	133,350	145,926.12	19,569.22	.00	-12,576.12	109.4%
51040 EARLY RETIREMENT INCENTIVE	24,865	24,865	24,865.05	.00	.00	-.05	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	4,329,579	4,329,579	2,114,089.16	307,570.21	.00	2,215,489.84	48.8%
51161 VAC/SICK ACCRUAL	304,178	304,178	168,074.40	23,278.61	.00	136,103.60	55.3%
51210 RETIREE HEALTH INS PLAN	60,224	60,224	38,619.87	5,464.32	.00	21,604.13	64.1%
51300 WORKERS COMPENSATION	461,362	461,362	269,127.88	38,446.84	.00	192,234.12	58.3%
51400 AUTO ALLOWANCE	1,050	1,050	577.00	80.78	.00	473.00	55.0%
51420 TOOL AND EQUIPMENT ALLOWANCE	20,900	20,900	15,375.00	.00	.00	5,525.00	73.6%
52000 POSTAGE	13,000	13,000	2,912.23	152.19	.00	10,087.77	22.4%
52110 REPAIR PARTS	190,000	190,000	101,423.77	6,675.20	45,181.12	43,395.11	77.2%
52200 BROCHURES & PUBLICATIONS	495	495	.00	.00	.00	495.00	.0%
52300 UNIFORMS	200,000	200,000	69,423.48	10,611.67	73,484.60	57,091.92	71.5%
52310 TRAINING-WORKSHOP-MTGS	30,000	30,000	13,762.67	178.00	20,000.00	-3,762.67	112.5%
52330 EDUCATION REIMBURSEMENT	6,500	6,500	.00	.00	.00	6,500.00	.0%
52340 MEMBERSHIPS	10,000	10,000	3,965.00	.00	.00	6,035.00	39.7%
52400 MINOR EQUIPMENT	1,433,445	1,433,445	737,912.92	55,672.46	506,882.01	188,650.07	86.8%
52510 PUBLIC OUTREACH	7,000	7,000	.00	.00	.00	7,000.00	.0%
52610 SUPPLIES SAFETY	84,000	84,000	34,394.44	593.66	40,267.76	9,337.80	88.9%

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		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52900	MISC SUPPLIES	37,000	37,000	13,657.16	.00	8,422.88	14,919.96	59.7%
53001	SOFTWARE SUBSCRIPTION	0	0	.00	.00	31,155.48	-31,155.48	100.0%
53020	INTERNAL PHOTOCOPING COSTS	6,691	6,691	1,225.85	.00	.00	5,465.15	18.3%
53200	PROF SERVICES - OTHER	1,797,812	1,647,812	567,482.39	58,335.17	829,953.82	250,375.79	84.8%
53250	ADVERTISING	89,500	89,500	24,938.58	400.00	22,037.24	42,524.18	52.5%
53260	LEGAL ADVOCACY	15,000	15,000	6,480.00	1,660.00	5,072.00	3,448.00	77.0%
53500	BANK CHARGES	37,180	37,180	24,588.83	4,531.95	25,411.17	-12,820.00	134.5%
54010	UTILITY EXPENSE-ELECTRIC	160,000	160,000	84,982.81	9,635.95	.00	75,017.19	53.1%
54020	UTILITY EXPENSE - GAS	2,600	2,600	1,139.35	688.16	.00	1,460.65	43.8%
54030	UTILITY EXPENSE- WASTEWATER	2,000	2,000	1,075.86	160.27	.00	924.14	53.8%
54040	UTILITY EXPENSE WATER	18,000	18,000	10,085.68	934.29	.00	7,914.32	56.0%
54050	UTIL EXP REFUSE AND DISPOSE	10,750,000	10,750,000	4,101,882.97	.00	5,904,221.66	743,895.37	93.1%
54080	TELEPHONE CHGS	55,000	55,000	23,432.10	4,773.93	.00	31,567.90	42.6%
54090	UNLEADED FUEL	245,000	245,000	82,248.87	10,833.05	315,631.04	-152,879.91	162.4%
54200	RECYCLES BUY BACK	1,100,000	1,100,000	333,494.58	34,988.80	10,000.00	756,505.42	31.2%
54300	GREENWASTE PROCESSING	1,400,000	1,400,000	356,184.11	33,215.31	1,407,105.70	-363,289.81	125.9%
54355	UTILITY RATE ASSIST CREDIT	80,500	80,500	.00	.00	.00	80,500.00	.0%
54400	SUPP WASTE HAULING	1,500,000	1,500,000	506,168.49	78,951.17	793,831.51	200,000.00	86.7%
55010	BUILDING MAINT & REPAIR	150,000	150,000	.00	.00	14,631.37	135,368.63	9.8%
55030	VEHICLE MAINTENANCE	250,000	250,000	102,936.99	22,502.20	195,397.22	-48,334.21	119.3%
56030	CAPEX - VEHICLES	1,046,815	2,068,098	.00	.00	304,686.77	1,763,411.23	14.7%
56040	CAPEX - MACHINERY/EQUIP	764,250	1,389,954	.00	.00	185,000.00	1,204,953.72	13.3%
57000	RENTALS & LEASES	1,226,541	1,376,541	626,813.23	83,125.05	815,121.94	-65,394.17	104.8%
57110	TAXES AND FILING FEES	75,000	75,000	29,038.30	2,227.66	.00	45,961.70	38.7%
57200	BAD DEBT EXPENSE	30,000	30,000	-16,439.79	-31.88	.00	46,439.79	-54.8%
57500	PRINCIPAL PAYMENTS	2,001,650	2,001,650	996,159.42	.00	.00	1,005,490.58	49.8%
57510	INTEREST EXPENSE	101,800	101,800	38,953.56	-16,611.34	.00	62,846.44	38.3%
59000	TRANSFERS OUT (LABOR)	20,000	20,000	.00	.00	.00	20,000.00	.0%
59010	INFRASTRUCTURE USE FEE	2,048,468	2,048,468	.00	.00	.00	2,048,468.00	.0%
59100	CUSTOMER BILLING CHARGES	1,176,939	1,176,939	686,547.75	98,078.25	.00	490,391.25	58.3%
59200	IT & DATA PROCESSING CHGS	2,161,241	2,161,241	1,260,723.87	180,103.41	.00	900,517.13	58.3%
59300	LIABILITY INSURANCE CHGS	889,562	889,562	518,911.26	74,130.18	.00	370,650.74	58.3%
59400	TELEPHONE CHGS HIPC	57,579	57,579	33,587.75	4,798.25	.00	23,991.25	58.3%
59500	FLEET EQUIP MAINT ISF CHG	4,246,983	4,246,983	2,059,938.12	305,531.87	.00	2,187,044.88	48.5%
59600	INDIRECT PRORATED CST CHG	1,951,914	1,951,914	1,138,616.43	162,659.49	.00	813,297.57	58.3%
59700	FACILITY CHG MAINTENANCE	166,747	166,747	97,269.13	13,895.59	.00	69,477.87	58.3%
59800	TRANSFERS OUT - CIP	5,460,000	9,888,505	2,671.10	.00	.00	9,885,834.10	.0%
59900	TRANSFERS OUT - DEBT	81,047	81,047	18,955.46	.00	.00	62,091.54	23.4%
60500	DEBT OFFSET	0	0	-1,004,347.53	-735,885.00	.00	1,004,347.53	100.0%
	TOTAL SOLID WASTE OPERATING FUND	69,513,851	75,589,343	28,079,742.07	2,590,339.67	11,553,495.29	35,956,105.56	52.4%

632 SOLID WASTE CIP FUND

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632 SOLID WASTE CIP FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53200 PROF SERVICES - OTHER	4,710,000	5,064,174	.00	.00	60,625.00	5,003,549.18	1.2%
53270 CONSTRUCTION SERVICES	750,000	4,064,153	.00	.00	1,067,693.74	2,996,459.06	26.3%
56010 CAPEX - BUILDINGS	0	200,000	.00	.00	.00	200,000.00	.0%
56040 CAPEX - MACHINERY/EQUIP	0	189,312	.00	.00	.00	189,311.95	.0%
57800 FOR CONTINGENCIES	0	502,500	.00	.00	.00	502,500.00	.0%
59000 TRANSFERS OUT (LABOR)	0	164,010	10,131.16	.00	.00	153,878.65	6.2%
TOTAL SOLID WASTE CIP FUND	5,460,000	10,184,149	10,131.16	.00	1,128,318.74	9,045,698.84	11.2%
634 SOLID WASTE DEVELOPER FEE FUND							
56030 CAPEX - VEHICLES	0	1,018,780	.00	.00	1,018,780.00	.00	100.0%
TOTAL SOLID WASTE DEVELOPER FEE F	0	1,018,780	.00	.00	1,018,780.00	.00	100.0%
638 SOLID WASTE SEC - CONT PREV FU							
53200 PROF SERVICES - OTHER	220,000	220,000	100,070.70	.00	100,008.28	19,921.02	90.9%
59800 TRANSFERS OUT - CIP	0	295,644	4,636.29	.00	.00	291,007.25	1.6%
TOTAL SOLID WASTE SEC - CONT PREV	220,000	515,644	104,706.99	.00	100,008.28	310,928.27	39.7%
641 PERFORMING ARTS CENTER FUND							
54010 UTILITY EXPENSE-ELECTRIC	74,160	74,160	93,537.94	7,483.13	.00	-19,377.94	126.1%
54020 UTILITY EXPENSE - GAS	8,000	8,000	3,507.48	1,083.24	.00	4,492.52	43.8%
54030 UTILITY EXPENSE- WASTEWATER	4,726	4,726	1,938.32	138.90	.00	2,787.68	41.0%
54040 UTILITY EXPENSE WATER	10,808	10,808	8,137.45	820.79	.00	2,670.55	75.3%
54050 UTIL EXP REFUSE AND DISPOSE	21,977	21,977	23,414.90	3,483.02	.00	-1,437.90	106.5%
54060 OTHER UTILITIES	11,969	11,969	.00	.00	.00	11,969.00	.0%
55010 BUILDING MAINT & REPAIR	123,600	123,600	35,418.77	274.86	85,350.03	2,831.20	97.7%
57110 TAXES AND FILING FEES	200	200	.00	.00	.00	200.00	.0%
59400 TELEPHONE CHGS HIPC	9,137	9,137	5,329.94	761.42	.00	3,807.06	58.3%
59600 INDIRECT PRORATED CST CHG	6,762	6,762	3,944.50	563.50	.00	2,817.50	58.3%
TOTAL PERFORMING ARTS CENTER FUND	271,339	271,339	175,229.30	14,608.86	85,350.03	10,759.67	96.0%
651 GOLF COURSE OPERATING FUND							

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651 GOLF COURSE OPERATING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50000 SALARIES - REGULAR	28,672	28,672	12,585.53	1,663.79	.00	16,086.47	43.9%
51000 CALPERS PENSION NORMAL COST	2,859	2,859	1,122.75	982.98	.00	1,736.25	39.3%
51010 CALPERS PENSION UAL	1,819	1,819	1,061.06	151.58	.00	757.94	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	0	0	117.38	16.64	.00	-117.38	100.0%
51160 CITY PAID EMPLOYEE BENEFITS	4,646	4,646	1,612.62	241.34	.00	3,033.38	34.7%
51161 VAC/SICK ACCRUAL	621	621	273.38	36.02	.00	347.62	44.0%
51210 RETIREE HEALTH INS PLAN	0	0	117.38	16.64	.00	-117.38	100.0%
51300 WORKERS COMPENSATION	1,409	1,409	821.94	117.42	.00	587.06	58.3%
52400 MINOR EQUIPMENT	347,800	347,800	140,459.15	15,785.05	.00	207,340.85	40.4%
53020 INTERNAL PHOTOCOPING COSTS	0	700	67.27	.00	.00	632.73	9.6%
53200 PROF SERVICES - OTHER	4,750,687	4,813,863	1,734,060.69	-845,814.88	131,453.86	2,948,348.45	38.8%
53210 SERVICES AUDIT	31,485	0	.00	.00	.00	.00	.0%
53500 BANK CHARGES	165,056	165,056	11,267.00	403.61	.00	153,789.00	6.8%
54010 UTILITY EXPENSE-ELECTRIC	234,000	234,000	130,304.06	30,542.33	.00	103,695.94	55.7%
54040 UTILITY EXPENSE WATER	430,000	430,000	145,300.05	35,084.70	.00	284,699.95	33.8%
54050 UTIL EXP REFUSE AND DISPOSE	15,000	15,000	6,378.61	1,211.93	.00	8,621.39	42.5%
54070 INTERNET CHARGES	12,894	12,894	5,033.42	1,429.81	.00	7,860.58	39.0%
54080 TELEPHONE CHGS	8,800	8,800	.00	.00	.00	8,800.00	.0%
55030 VEHICLE MAINTENANCE	35,052	0	.00	.00	.00	.00	.0%
57110 TAXES AND FILING FEES	24,502	27,163	.00	.00	.00	27,163.00	.0%
57500 PRINCIPAL PAYMENTS	153,456	153,456	153,455.50	.00	.00	.50	100.0%
57510 INTEREST EXPENSE	5,885	5,885	5,884.53	.00	.00	.47	100.0%
58100 GENERAL LIABILITY INSURANCE	126,000	126,000	33,175.75	8,079.06	.00	92,824.25	26.3%
59200 IT & DATA PROCESSING CHGS	1,726	1,726	1,006.81	143.83	.00	719.19	58.3%
59300 LIABILITY INSURANCE CHGS	2,123	2,123	1,238.44	176.92	.00	884.56	58.3%
59400 TELEPHONE CHGS HIPC	13,436	13,436	7,837.69	1,119.67	.00	5,598.31	58.3%
59600 INDIRECT PRORATED CST CHG	58,968	58,968	34,398.00	4,914.00	.00	24,570.00	58.3%
59800 TRANSFERS OUT - CIP	0	1,625,475	466,195.84	.00	.00	1,159,279.23	28.7%
60300 INTERFUND ADVANCE OFFSET	0	0	-153,455.50	.00	.00	153,455.50	100.0%
TOTAL GOLF COURSE OPERATING FUND	6,456,896	8,082,371	2,740,319.35	-743,697.56	131,453.86	5,210,597.86	35.5%
652 GOLF COURSE CIP FUND							
53200 PROF SERVICES - OTHER	0	117,795	18,461.53	5,312.92	42,857.87	56,475.83	52.1%
53270 CONSTRUCTION SERVICES	0	333,000	.00	.00	.00	333,000.00	.0%
56010 CAPEX - BUILDINGS	0	1,710,000	613,381.97	167,885.99	241,034.18	855,583.85	50.0%
59000 TRANSFERS OUT (LABOR)	0	64,680	13,297.46	.00	.00	51,382.38	20.6%
TOTAL GOLF COURSE CIP FUND	0	2,225,475	645,140.96	173,198.91	283,892.05	1,296,442.06	41.7%
701 PUBLIC LIAB & PROP INSUR ISF							

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701 PUBLIC LIAB & PROP INSUR ISF	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50000 SALARIES - REGULAR	186,198	186,198	79,791.12	6,455.59	.00	106,406.88	42.9%
51000 CALPERS PENSION NORMAL COST	18,564	18,564	7,386.21	2,189.76	.00	11,177.79	39.8%
51010 CALPERS PENSION UAL	18,796	18,796	10,964.31	1,566.33	.00	7,831.69	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	4,091	4,091	965.90	99.61	.00	3,125.10	23.6%
51160 CITY PAID EMPLOYEE BENEFITS	39,345	39,345	14,175.65	910.24	.00	25,169.35	36.0%
51161 VAC/SICK ACCRUAL	4,031	4,031	1,703.64	153.43	.00	2,327.36	42.3%
51210 RETIREE HEALTH INS PLAN	0	0	451.45	64.57	.00	-451.45	100.0%
51300 WORKERS COMPENSATION	6,239	6,239	3,639.44	519.92	.00	2,599.56	58.3%
51400 AUTO ALLOWANCE	210	210	115.43	16.16	.00	94.57	55.0%
52000 POSTAGE	33	33	.00	.00	.00	33.00	.0%
52200 BROCHURES & PUBLICATIONS	275	275	.00	.00	.00	275.00	.0%
52310 TRAINING-WORKSHOP-MTGS	500	500	.00	.00	.00	500.00	.0%
52320 MILEAGE REIMBURSEMENTS	300	300	.00	.00	.00	300.00	.0%
52400 MINOR EQUIPMENT	700	700	.00	.00	.00	700.00	.0%
52900 MISC SUPPLIES	325	325	.00	.00	.00	325.00	.0%
53010 SERVICES PRINTING BINDING	600	600	.00	.00	.00	600.00	.0%
53200 PROF SERVICES - OTHER	270,000	270,000	147,417.75	18,289.50	126,138.41	-3,556.16	101.3%
53220 SERVICES LEGAL SERVICES	15,113	15,113	1,755.00	.00	760.00	12,598.00	16.6%
58050 LOSS CONTROL ACTIVITIES	110,000	110,000	300.00	.00	.00	109,700.00	.3%
58200 PHYSICAL DMG INS NON AUTO	2,000,000	2,000,000	1,771,627.00	.00	.00	228,373.00	88.6%
58300 EXCESS LIABILITY INS	4,586,000	4,586,000	4,040,706.00	.00	.00	545,294.00	88.1%
58400 LIABILITY CLAIMS EXPENSE	5,135,346	5,135,346	2,594,709.31	237,301.38	.00	2,540,636.69	50.5%
58500 WORKERS COMP CLAIMS	4,324	4,324	.00	.00	.00	4,324.00	.0%
59200 IT & DATA PROCESSING CHGS	17,831	17,831	10,401.44	1,485.92	.00	7,429.56	58.3%
59300 LIABILITY INSURANCE CHGS	17,248	17,248	10,061.31	1,437.33	.00	7,186.69	58.3%
59400 TELEPHONE CHGS HIPC	1,480	1,480	863.31	123.33	.00	616.69	58.3%
59600 INDIRECT PRORATED CST CHG	175,883	175,883	102,598.44	14,656.92	.00	73,284.56	58.3%
TOTAL PUBLIC LIAB & PROP INSUR IS	12,613,432	12,613,432	8,799,632.71	285,269.99	126,898.41	3,686,900.88	70.8%
702 WORKERS COMP INSUR ISF							
50000 SALARIES - REGULAR	478,846	478,846	180,770.26	23,003.57	.00	298,075.74	37.8%
51000 CALPERS PENSION NORMAL COST	47,741	47,741	16,916.98	3,550.98	.00	30,824.02	35.4%
51010 CALPERS PENSION UAL	47,901	47,901	27,942.25	3,991.75	.00	19,958.75	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	3,273	3,273	1,922.85	264.08	.00	1,350.15	58.7%
51160 CITY PAID EMPLOYEE BENEFITS	85,348	85,348	32,369.42	4,412.79	.00	52,978.58	37.9%
51161 VAC/SICK ACCRUAL	10,367	10,367	3,788.04	509.20	.00	6,578.96	36.5%
51210 RETIREE HEALTH INS PLAN	1,944	1,944	2,601.65	363.39	.00	-657.65	133.8%
51300 WORKERS COMPENSATION	15,466	15,466	9,021.81	1,288.83	.00	6,444.19	58.3%
51400 AUTO ALLOWANCE	210	210	115.43	16.16	.00	94.57	55.0%
52400 MINOR EQUIPMENT	65	65	.00	.00	.00	65.00	.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52900 MISC SUPPLIES	950	950	.00	.00	540.02	409.98	56.8%
53020 INTERNAL PHOTOCOPING COSTS	200	200	.00	.00	.00	200.00	.0%
53200 PROF SERVICES - OTHER	360,000	360,000	149,058.70	23,576.42	165,430.74	45,510.56	87.4%
54080 TELEPHONE CHGS	0	0	645.31	184.43	.00	-645.31	100.0%
57110 TAXES AND FILING FEES	475,000	475,000	104,446.88	.00	.00	370,553.12	22.0%
58050 LOSS CONTROL ACTIVITIES	175,000	175,000	19,849.57	489.13	64,957.05	90,193.38	48.5%
58300 EXCESS LIABILITY INS	800,000	800,000	723,238.00	.00	.00	76,762.00	90.4%
58500 WORKERS COMP CLAIMS	7,219,457	7,219,457	2,978,707.54	444,158.25	26,039.60	4,214,709.86	41.6%
59200 IT & DATA PROCESSING CHGS	45,440	45,440	26,506.69	3,786.67	.00	18,933.31	58.3%
59300 LIABILITY INSURANCE CHGS	42,758	42,758	24,942.19	3,563.17	.00	17,815.81	58.3%
59400 TELEPHONE CHGS HIPC	987	987	575.75	82.25	.00	411.25	58.3%
59600 INDIRECT PRORATED CST CHG	168,226	168,226	98,131.81	14,018.83	.00	70,094.19	58.3%
TOTAL WORKERS COMP INSUR ISF	9,979,179	9,979,179	4,401,551.13	527,259.90	256,967.41	5,320,660.46	46.7%
725 CUSTOMER BILLING OPS ISF							
50000 SALARIES - REGULAR	1,104,824	1,104,824	563,867.86	76,255.11	.00	540,956.14	51.0%
50100 SALARIES - TEMPORARY	0	0	14,642.36	2,976.00	.00	-14,642.36	100.0%
50200 OVERTIME WAGES	0	0	134.45	.00	.00	-134.45	100.0%
51000 CALPERS PENSION NORMAL COST	110,151	110,151	51,932.48	12,860.46	.00	58,218.52	47.1%
51010 CALPERS PENSION UAL	168,504	168,504	98,294.00	14,042.00	.00	70,210.00	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	2,661	2,661	10,323.47	1,495.59	.00	-7,662.47	388.0%
51160 CITY PAID EMPLOYEE BENEFITS	297,235	297,235	123,078.90	16,888.38	.00	174,156.10	41.4%
51161 VAC/SICK ACCRUAL	23,920	23,920	12,381.16	1,780.82	.00	11,538.84	51.8%
51210 RETIREE HEALTH INS PLAN	7,124	7,124	5,472.43	796.48	.00	1,651.57	76.8%
51300 WORKERS COMPENSATION	38,031	38,031	22,184.75	3,169.25	.00	15,846.25	58.3%
52000 POSTAGE	328,208	328,208	147,897.20	26,779.19	185,885.20	-5,574.40	101.7%
52310 TRAINING-WORKSHOP-MTGS	1,000	1,000	.00	.00	.00	1,000.00	.0%
52330 EDUCATION REIMBURSEMENT	2,000	2,000	.00	.00	.00	2,000.00	.0%
52620 SUPPLIES OTHER	165	165	.00	.00	.00	165.00	.0%
52900 MISC SUPPLIES	6,000	6,000	1,517.39	186.25	3,902.61	580.00	90.3%
53010 SERVICES PRINTING BINDING	74,258	74,258	35,645.11	6,859.87	47,062.74	-8,449.85	111.4%
53020 INTERNAL PHOTOCOPING COSTS	4,815	4,815	884.64	121.53	.00	3,930.36	18.4%
53200 PROF SERVICES - OTHER	68,959	68,959	22,469.12	1,860.88	13,472.73	33,017.15	52.1%
53500 BANK CHARGES	462,164	462,164	60,778.19	5,596.50	203,926.31	197,459.50	57.3%
54080 TELEPHONE CHGS	551	551	506.92	298.31	.00	44.08	92.0%
55020 EQUIPMENT MAINTENANCE	2,982	2,982	.00	.00	.00	2,982.00	.0%
57300 LEASE PMT CAP GROWTH FEES	28,391	28,391	5,092.39	.00	.00	23,298.61	17.9%
59200 IT & DATA PROCESSING CHGS	159,847	159,847	93,244.13	13,320.59	.00	66,602.87	58.3%
59300 LIABILITY INSURANCE CHGS	105,138	105,138	61,330.50	8,761.50	.00	43,807.50	58.3%
59400 TELEPHONE CHGS HIPC	9,387	9,387	5,475.75	782.25	.00	3,911.25	58.3%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59600 INDIRECT PRORATED CST CHG	178,110	178,110	103,897.50	14,842.50	.00	74,212.50	58.3%
59700 FACILITY CHG MAINTENANCE	60,379	60,379	35,221.06	5,031.58	.00	25,157.94	58.3%
TOTAL CUSTOMER BILLING OPS ISF	3,244,804	3,244,804	1,476,271.76	214,705.04	454,249.59	1,314,282.65	59.5%
731 INFORMATION TECHNOLOGY ISF							
50000 SALARIES - REGULAR	5,230,441	5,230,441	2,303,855.14	299,020.16	.00	2,926,585.86	44.0%
50100 SALARIES - TEMPORARY	65,420	65,420	7,600.00	7,600.00	.00	57,820.00	11.6%
50200 OVERTIME WAGES	54,666	54,666	41,881.29	7,044.10	.00	12,784.71	76.6%
51000 CALPERS PENSION NORMAL COST	521,474	521,474	212,063.00	71,935.43	.00	309,411.00	40.7%
51010 CALPERS PENSION UAL	509,334	509,334	297,111.57	42,444.51	.00	212,222.43	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	14,403	14,403	39,097.51	5,347.48	.00	-24,694.51	271.5%
51160 CITY PAID EMPLOYEE BENEFITS	1,073,690	1,073,690	403,072.53	57,889.45	.00	670,617.47	37.5%
51161 VAC/SICK ACCRUAL	113,239	113,239	49,060.53	6,718.49	.00	64,178.47	43.3%
51210 RETIREE HEALTH INS PLAN	14,247	14,247	22,030.76	3,148.92	.00	-7,783.76	154.6%
51300 WORKERS COMPENSATION	184,702	184,702	107,742.88	15,391.84	.00	76,959.12	58.3%
51400 AUTO ALLOWANCE	4,200	4,200	2,307.71	323.08	.00	1,892.29	54.9%
52310 TRAINING-WORKSHOP-MTGS	30,000	30,000	2,388.32	.00	.00	27,611.68	8.0%
52340 MEMBERSHIPS	0	0	1,000.00	.00	.00	-1,000.00	100.0%
52400 MINOR EQUIPMENT	1,244,503	1,244,503	310,081.48	30,190.41	765,616.49	168,805.03	86.4%
52900 MISC SUPPLIES	227,000	227,000	6,789.93	3,406.97	1,843.23	218,366.84	3.8%
53000 SOFTWARE EXPENSE	0	0	.00	.00	6,415.24	-6,415.24	100.0%
53001 SOFTWARE SUBSCRIPTION	5,036,390	5,036,390	2,633,402.70	82,824.27	1,098,004.22	1,304,983.08	74.1%
53020 INTERNAL PHOTOCOPING COSTS	18,746	18,746	181.32	.00	.00	18,564.68	1.0%
53200 PROF SERVICES - OTHER	4,219,344	4,219,344	827,243.59	116,875.50	1,565,725.49	1,826,374.92	56.7%
53290 OUTSIDE SERVICES	0	0	.00	.00	347,114.92	-347,114.92	100.0%
54070 INTERNET CHARGES	123,540	123,540	79,929.77	13,801.92	7,579.20	36,031.03	70.8%
54080 TELEPHONE CHGS	637,259	637,259	229,682.28	26,268.36	11,570.96	396,005.76	37.9%
57000 RENTALS & LEASES	0	0	12,310.62	1,758.66	8,793.30	-21,103.92	100.0%
59300 LIABILITY INSURANCE CHGS	510,613	510,613	297,857.56	42,551.08	.00	212,755.44	58.3%
59500 FLEET EQUIP MAINT ISF CHG	4,774	4,774	1,678.33	244.56	.00	3,095.67	35.2%
59600 INDIRECT PRORATED CST CHG	376,136	376,136	219,412.62	31,344.66	.00	156,723.38	58.3%
59700 FACILITY CHG MAINTENANCE	193,009	193,009	112,588.56	16,084.08	.00	80,420.44	58.3%
59800 TRANSFERS OUT - CIP	0	289,103	.00	.00	.00	289,103.36	.0%
TOTAL INFORMATION TECHNOLOGY ISF	20,407,130	20,696,233	8,220,370.00	882,213.93	3,812,663.05	8,663,200.31	58.1%
732 IT CAPITAL							

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732 IT CAPITAL	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
53200 PROF SERVICES - OTHER	0	189,270	.00	.00	.00	189,270.00	.0%
56050 CAPEX - INFRASTRUCTURE	0	99,833	.00	.00	.00	99,833.36	.0%
TOTAL IT CAPITAL	0	289,103	.00	.00	.00	289,103.36	.0%
735 FACILITIES MAINTENANCE ISF							
50000 SALARIES - REGULAR	2,862,129	2,815,642	1,497,056.59	201,663.23	.00	1,318,585.70	53.2%
50100 SALARIES - TEMPORARY	32,000	32,000	16,097.91	2,393.70	.00	15,902.09	50.3%
50200 OVERTIME WAGES	80,000	80,000	32,553.18	4,533.72	.00	47,446.82	40.7%
51000 CALPERS PENSION NORMAL COST	285,354	281,024	140,901.86	27,564.31	.00	140,122.41	50.1%
51005 CALPERS PENS CARMAN NORMAL CO	0	0	166.21	.00	.00	-166.21	100.0%
51010 CALPERS PENSION UAL	434,627	434,627	253,532.44	36,218.92	.00	181,094.56	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	47,344	47,344	43,869.97	5,736.96	.00	3,474.03	92.7%
51160 CITY PAID EMPLOYEE BENEFITS	821,357	813,096	393,913.93	55,996.02	.00	419,182.09	48.4%
51161 VAC/SICK ACCRUAL	61,965	61,965	34,595.39	4,812.94	.00	27,369.61	55.8%
51210 RETIREE HEALTH INS PLAN	23,314	23,314	15,448.33	2,256.07	.00	7,865.67	66.3%
51300 WORKERS COMPENSATION	181,157	181,157	105,674.94	15,096.42	.00	75,482.06	58.3%
51400 AUTO ALLOWANCE	210	210	115.43	16.16	.00	94.57	55.0%
52300 UNIFORMS	12,000	12,000	6,285.96	.00	8,759.15	-3,045.11	125.4%
52310 TRAINING-WORKSHOP-MTGS	5,000	5,000	5,378.45	.00	6,321.55	-6,700.00	234.0%
52340 MEMBERSHIPS	0	0	1,074.20	.00	.00	-1,074.20	100.0%
52400 MINOR EQUIPMENT	0	0	-750.96	-1,468.90	4,890.60	-4,139.64	100.0%
52600 SUPPLIES CUSTODIAL	80,000	80,000	28,073.68	6,413.86	24,176.32	27,750.00	65.3%
52610 SUPPLIES SAFETY	5,800	5,800	1,555.15	237.01	4,627.30	-382.45	106.6%
52900 MISC SUPPLIES	407,116	407,116	146,462.85	29,745.78	173,026.06	87,627.09	78.5%
53020 INTERNAL PHOTOCOPING COSTS	7,200	7,200	762.98	.00	.00	6,437.02	10.6%
53200 PROF SERVICES - OTHER	1,375,549	1,225,059	535,002.18	89,514.83	480,917.85	209,139.13	82.9%
54010 UTILITY EXPENSE-ELECTRIC	770,487	770,487	437,696.86	60,466.57	.00	332,790.14	56.8%
54020 UTILITY EXPENSE - GAS	65,945	65,945	37,213.88	8,809.86	.00	28,731.12	56.4%
54030 UTILITY EXPENSE- WASTEWATER	11,851	11,851	9,263.15	731.17	.00	2,587.85	78.2%
54040 UTILITY EXPENSE WATER	31,190	31,190	29,442.29	2,985.84	.00	1,747.71	94.4%
54050 UTIL EXP REFUSE AND DISPOSE	87,000	87,000	47,433.41	5,743.96	.00	39,566.59	54.5%
54080 TELEPHONE CHGS	20,487	20,487	11,678.12	3,318.08	.00	8,808.88	57.0%
56040 CAPEX - MACHINERY/EQUIP	0	193,567	.00	.00	193,567.25	.00	100.0%
57000 RENTALS & LEASES	185,000	201,000	128,576.72	20,189.00	61,046.26	11,377.02	94.3%
57110 TAXES AND FILING FEES	6,000	6,000	1,023.00	.00	.00	4,977.00	17.1%
59200 IT & DATA PROCESSING CHGS	412,300	412,300	240,508.31	34,358.33	.00	171,791.69	58.3%
59300 LIABILITY INSURANCE CHGS	229,283	229,283	133,748.44	19,106.92	.00	95,534.56	58.3%
59400 TELEPHONE CHGS HIPC	26,701	26,701	15,575.56	2,225.08	.00	11,125.44	58.3%
59500 FLEET EQUIP MAINT ISF CHG	76,581	76,581	68,033.91	4,254.81	.00	8,547.09	88.8%
59600 INDIRECT PRORATED CST CHG	309,328	309,328	180,441.31	25,777.33	.00	128,886.69	58.3%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
59800 TRANSFERS OUT - CIP	1,200,000	2,250,000	27,765.89	.00	.00	2,222,234.11	1.2%
TOTAL FACILITIES MAINTENANCE ISF	10,154,275	11,204,275	4,626,171.52	668,697.98	957,332.34	5,620,771.13	49.8%
736 FACILITIES CAPITAL							
56050 CAPEX - INFRASTRUCTURE	1,200,000	1,200,000	27,765.89	.00	.00	1,172,234.11	2.3%
TOTAL FACILITIES CAPITAL	1,200,000	1,200,000	27,765.89	.00	.00	1,172,234.11	2.3%
741 FLEET SERVICES ISF							
50000 SALARIES - REGULAR	1,393,056	1,393,056	728,701.59	106,275.07	.00	664,354.41	52.3%
50100 SALARIES - TEMPORARY	35,000	35,000	33,175.67	2,145.00	.00	1,824.33	94.8%
50200 OVERTIME WAGES	25,000	25,000	16,329.89	741.18	.00	8,670.11	65.3%
51000 CALPERS PENSION NORMAL COST	138,888	138,888	70,470.81	11,093.53	.00	68,417.19	50.7%
51010 CALPERS PENSION UAL	190,996	190,996	111,414.31	15,916.33	.00	79,581.69	58.3%
51030 RETIREMENT ENHANCEMENT PLAN	15,198	15,198	19,366.56	2,691.30	.00	-4,168.56	127.4%
51160 CITY PAID EMPLOYEE BENEFITS	321,937	321,937	157,671.45	24,610.24	.00	164,265.55	49.0%
51161 VAC/SICK ACCRUAL	30,160	30,160	17,021.31	2,547.90	.00	13,138.69	56.4%
51210 RETIREE HEALTH INS PLAN	22,018	22,018	12,233.22	1,793.48	.00	9,784.78	55.6%
51300 WORKERS COMPENSATION	78,679	78,679	45,896.06	6,556.58	.00	32,782.94	58.3%
51400 AUTO ALLOWANCE	210	210	115.43	16.16	.00	94.57	55.0%
51420 TOOL AND EQUIPMENT ALLOWANCE	7,700	7,700	7,175.00	.00	.00	525.00	93.2%
52000 POSTAGE	120	120	24.27	5.68	.00	95.73	20.2%
52110 REPAIR PARTS	1,230,900	1,230,900	593,496.78	58,964.90	422,742.90	214,660.32	82.6%
52300 UNIFORMS	30,000	30,000	11,229.11	1,111.85	28,246.40	-9,475.51	131.6%
52310 TRAINING-WORKSHOP-MTGS	27,000	27,000	9,362.62	46.00	31,108.33	-13,470.95	149.9%
52400 MINOR EQUIPMENT	10,000	10,000	5,331.19	.00	23,163.19	-18,494.38	284.9%
52610 SUPPLIES SAFETY	0	0	215.22	.00	.00	-215.22	100.0%
52900 MISC SUPPLIES	28,000	28,000	24,536.69	4,294.92	49,003.93	-45,540.62	262.6%
53000 SOFTWARE EXPENSE	48,000	48,000	4,927.76	.00	52,728.59	-9,656.35	120.1%
53020 INTERNAL PHOTOCOPING COSTS	1,400	1,400	167.49	.00	.00	1,232.51	12.0%
53200 PROF SERVICES - OTHER	684,725	684,725	234,262.82	24,764.68	289,061.42	161,400.76	76.4%
54080 TELEPHONE CHGS	5,716	5,716	3,529.98	949.76	.00	2,186.02	61.8%
54090 UNLEADED FUEL	1,498,000	1,498,000	623,910.26	97,565.72	768,447.92	105,641.82	92.9%
54091 COMPRESSED NATURAL GAS	623,000	623,000	292,681.62	52,123.67	298,748.78	31,569.60	94.9%
54092 DIESEL FUEL	1,515,000	1,515,000	583,326.03	99,617.72	779,810.46	151,863.51	90.0%
55020 EQUIPMENT MAINTENANCE	18,000	18,000	8,662.45	2,821.50	17,927.55	-8,590.00	147.7%
55030 VEHICLE MAINTENANCE	778,000	778,000	392,507.11	26,657.63	639,224.70	-253,731.81	132.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
55040 LUBRICANT	152,000	152,000	86,315.70	13,001.22	53,894.42	11,789.88	92.2%
55050 TIRES	364,000	364,000	152,859.19	3,834.49	200,720.35	10,420.46	97.1%
56030 CAPEX - VEHICLES	102,000	102,000	.00	.00	.00	102,000.00	.0%
57000 RENTALS & LEASES	30,000	30,000	10,795.51	2,034.82	21,654.49	-2,450.00	108.2%
57110 TAXES AND FILING FEES	9,000	9,000	5,669.49	158.00	.00	3,330.51	63.0%
59200 IT & DATA PROCESSING CHGS	192,691	192,691	112,403.06	16,057.58	.00	80,287.94	58.3%
59300 LIABILITY INSURANCE CHGS	108,156	108,156	63,091.00	9,013.00	.00	45,065.00	58.3%
59400 TELEPHONE CHGS HIPC	10,331	10,331	6,026.44	860.92	.00	4,304.56	58.3%
59600 INDIRECT PRORATED CST CHG	372,099	372,099	217,057.75	31,008.25	.00	155,041.25	58.3%
59700 FACILITY CHG MAINTENANCE	446,781	446,781	260,622.25	37,231.75	.00	186,158.75	58.3%
TOTAL FLEET SERVICES ISF	10,543,761	10,543,761	4,922,583.09	656,510.83	3,676,483.43	1,944,694.48	81.6%
742 FLEET REPLACEMENT FUND							
56040 CAPEX - MACHINERY/EQUIP	0	541,382	.00	.00	.00	541,382.41	.0%
57000 RENTALS & LEASES	0	0	.00	.00	216.51	-216.51	100.0%
59800 TRANSFERS OUT - CIP	0	15,389	4,363.28	.00	.00	11,025.72	28.4%
TOTAL FLEET REPLACEMENT FUND	0	556,771	4,363.28	.00	216.51	552,191.62	.8%
801 COFA DEBT SERVICE FUND							
57500 PRINCIPAL PAYMENTS	5,107,623	5,107,623	420,442.79	.00	.00	4,687,180.21	8.2%
57510 INTEREST EXPENSE	2,225,324	2,225,324	1,116,035.86	.00	.00	1,109,288.14	50.2%
TOTAL COFA DEBT SERVICE FUND	7,332,947	7,332,947	1,536,478.65	.00	.00	5,796,468.35	21.0%
850 RIVERPARK JPA FUND							
53200 PROF SERVICES - OTHER	0	191,094	.00	.00	.00	191,094.00	.0%
56020 CAPEX - IMPRV OTH. THN BLDGS	0	577,002	.00	.00	.00	577,001.96	.0%
TOTAL RIVERPARK JPA FUND	0	768,096	.00	.00	.00	768,095.96	.0%
991 GOVERNMENTAL CAPITAL ASSETS FD							

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991 GOVERNMENTAL CAPITAL ASSETS FD	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60200 CAPITAL ASSET OFFSET	0	0	-804,122.13	.00	.00	804,122.13	100.0%
60550 LOAN OFFSET	0	0	-2,541,523.91	-2,541,523.91	.00	2,541,523.91	100.0%
TOTAL GOVERNMENTAL CAPITAL ASSETS	0	0	-3,345,646.04	-2,541,523.91	.00	3,345,646.04	100.0%
996 GOVERNMENTAL DEBT SERVICE FUND							
57510 INTEREST EXPENSE	0	0	-377,610.56	-377,610.56	.00	377,610.56	100.0%
60500 DEBT OFFSET	0	0	-2,222,254.68	-1,417,254.68	.00	2,222,254.68	100.0%
TOTAL GOVERNMENTAL DEBT SERVICE F	0	0	-2,599,865.24	-1,794,865.24	.00	2,599,865.24	100.0%
GRAND TOTAL	782,268,747**********		369,417,940.81	45,797,018.75	183,250,860.15	983,996,284.74	36.0%

** END OF REPORT - Generated by James Costello **

CITY OF OXNARD BALANCE SHEET REPORT

Jan-26

FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
'101	'GENERAL FUND	0000	NO SUBFUND	'Asset	14,428,604.90	113,982,768.81
				'Fund Balance	(14,336,792.95)	(107,310,099.13)
				'Liability	(91,811.95)	(6,672,669.68)
'104	'HALF CENT SALES TAX - MEAS O	0000	NO SUBFUND	'Asset	1,252,316.71	38,425,958.15
				'Fund Balance	(1,179,092.91)	(36,785,943.12)
				'Liability	(73,223.80)	(1,640,015.03)
'105	'STREET MAINTENANCE (IUF) FUND	0000	NO SUBFUND	'Asset	0.00	1,336.94
				'Fund Balance	0.00	(1,336.93)
				'Liability	0.00	(0.01)
'114	'STORM WATER MANAGEMENT FUND	0000	NO SUBFUND	'Asset	(223,847.90)	375,156.98
				'Fund Balance	202,500.41	(375,156.97)
				'Liability	21,347.49	(0.01)
'119	'PUBLIC SAFETY RETIREMENT FUND	0000	NO SUBFUND	'Asset	(2,220,159.49)	3,655,879.25
				'Fund Balance	2,220,159.49	(3,656,843.50)
				'Liability	0.00	964.25
'120	'MAINT ASSMNT DIST	2000	SPECIAL DISTRICTS ADMIN	'Asset	(213,111.22)	(797,540.47)
				'Fund Balance	216,881.01	804,674.17
				'Liability	(3,769.79)	(7,133.70)
		2030	LMD 03 - RIVER RIDGE	'Asset	(3,589.01)	87,284.98
				'Fund Balance	2,565.26	(86,716.91)
				'Liability	1,023.75	(568.07)
		2100	LMD 10 - COUNTRY CLUB	'Asset	(630.22)	24,903.92
				'Fund Balance	1,576.10	(23,958.04)
				'Liability	(945.88)	(945.88)
		2110	LMD 11 - ST. TROPAZ	'Asset	(1,082.27)	1,039.51
				'Fund Balance	1,082.27	(1,039.51)
		2120	LMD 12 - STANDARD PACIFIC	'Asset	(599.69)	30,120.51
				'Fund Balance	767.31	(29,638.36)
				'Liability	(167.62)	(482.15)
		2130	LMD 13 - LE VILLAGE	'Asset	(815.60)	25,980.47

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'120	'MAINT ASSMNT DIST	2130	**LMD 13 - LE VILLAGE**	'Fund Balance	910.66	(25,680.47)
				'Liability	(95.06)	(300.00)
		2140	**LMD 14 - CALIFORNIA COVE**	'Asset	(2,504.27)	43,062.75
				'Fund Balance	2,173.39	(42,622.75)
				'Liability	330.88	(440.00)
		2160	**LMD 16 - CALIFORNIA LIGHTHOUSE**	'Asset	(1,563.36)	14,269.98
				'Fund Balance	183.48	(14,269.98)
				'Liability	1,379.88	0.00
		2230	**LMD 23 - GREYSTONE**	'Asset	(338.81)	8,596.56
				'Fund Balance	1,968.37	(6,707.04)
				'Liability	(1,629.56)	(1,889.52)
		2240	**LMD 24 - VINEYARDS**	'Asset	(3,979.06)	24,849.35
				'Fund Balance	3,676.13	(24,574.35)
				'Liability	302.93	(275.00)
		2250	**LMD 25 - THE POINTE**	'Asset	(1,027.29)	27,975.95
				'Fund Balance	528.14	(27,781.25)
				'Liability	499.15	(194.70)
		2270	**LMD 27- ROSE ISLAND**	'Asset	(1,327.13)	19,210.34
				'Fund Balance	414.49	(19,210.34)
				'Liability	912.64	0.00
		2280	**LMD 28 - HARBORSIDE**	'Asset	(11,106.27)	69,282.73
				'Fund Balance	11,711.45	(66,193.87)
				'Liability	(605.18)	(3,088.86)
		2300	**LMD 30 - HAAS AUTOMATION**	'Asset	(3,905.42)	63,654.48
				'Fund Balance	8,180.63	(57,049.18)
				'Liability	(4,275.21)	(6,605.30)
		2310	**LMD 31 - RANCHO DE LA ROSA**	'Asset	(4,099.76)	62,499.45
				'Fund Balance	4,559.85	(59,711.45)
				'Liability	(460.09)	(2,788.00)
		2320	**LMD 32 - OAK PARK**	'Asset	(1,159.35)	34,296.71

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FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
'120	'MAINT ASSMNT DIST	2320	**LMD 32 - OAK PARK**	'Fund Balance	411.77	(34,296.71)
				'Liability	747.58	0.00
		2330	**LMD 33 - EL PASEO**	'Asset	(8,465.13)	80,099.38
				'Fund Balance	7,192.20	(80,099.38)
				'Liability	1,272.93	0.00
		2340	**LMD 34 - SUNRISE PT/SUNSET CV**	'Asset	(25,056.26)	64,874.02
				'Fund Balance	23,455.61	(64,732.42)
				'Liability	1,600.65	(141.60)
		2360	**LMD 36 - V ST CRUZ/V CARMEL**	'Asset	(8,500.05)	151,622.83
				'Fund Balance	22,261.80	(131,941.57)
				'Liability	(13,761.75)	(19,681.26)
		2370	**LMD 37 - PACIFIC BREEZE**	'Asset	(707.50)	111,734.36
				'Fund Balance	338.30	(111,626.47)
				'Liability	369.20	(107.89)
		2380	**LMD 38 - ALDEA DEL MAR**	'Asset	(14,359.13)	76,905.04
				'Fund Balance	11,363.64	(76,905.04)
				'Liability	2,995.49	0.00
		2390	**LMD 39 - EL SUENO PROMESA**	'Asset	(19,533.15)	183,817.93
				'Fund Balance	31,610.77	(164,462.62)
				'Liability	(12,077.62)	(19,355.31)
		2391	**LMD 39- D.R. HORTON**	'Asset	(6,363.69)	26,535.57
				'Fund Balance	9,570.73	(21,590.74)
				'Liability	(3,207.04)	(4,944.83)
		2400	**LMD 40 - CANTADA**	'Asset	(1,761.21)	97,608.66
				'Fund Balance	300.64	(97,608.66)
				'Liability	1,460.57	0.00
		2410	**LMD 41 - PACIFIC COVE**	'Asset	(5,898.06)	36,975.02
				'Fund Balance	758.85	(36,975.02)
				'Liability	5,139.21	0.00
		2420	**LMD 42 - CANTABRIA/CORONADO**	'Asset	(13,927.67)	208,714.34

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FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
'120	'MAINT ASSMNT DIST	2420	**LMD 42 - CANTABRIA/CORONADO**	'Fund Balance	3,528.28	(206,864.34)
				'Liability	10,399.39	(1,850.00)
		2430	**LMD 43 - GREENBELT**	'Asset	(3,284.98)	179,215.54
				'Fund Balance	583.15	(178,904.00)
				'Liability	2,701.83	(311.54)
		2460	**LMD 46 - DAILY RANCH**	'Asset	(17,632.58)	77,510.64
				'Fund Balance	14,209.40	(71,439.47)
				'Liability	3,423.18	(6,071.17)
		2470	**LMD 47 - SYCAMORE PLACE**	'Asset	(1,589.35)	18,361.53
				'Fund Balance	415.89	(18,238.70)
				'Liability	1,173.46	(122.83)
		2490	**LMD 49 - CAMERON RANCH**	'Asset	1,024.45	6,192.73
				'Fund Balance	(1,217.08)	(6,192.73)
				'Liability	192.63	0.00
		2500	**LMD 50 - PV SENIOR HOUSING**	'Asset	(694.70)	42,454.04
				'Fund Balance	355.14	(42,454.04)
				'Liability	339.56	0.00
		2510	**LMD 51 - PFEILER**	'Asset	(12,618.94)	180,205.79
				'Fund Balance	10,421.91	(177,626.76)
				'Liability	2,197.03	(2,579.03)
		2520	**LMD 52 - WINGFIELD**	'Asset	(573.98)	206,644.98
				'Fund Balance	4,448.59	(202,574.47)
				'Liability	(3,874.61)	(4,070.51)
		2530	**LMD 53 - HUFF COURT**	'Asset	(51.94)	1,295.49
				'Fund Balance	51.94	(1,295.49)
		2540	**LMD 54 - MEADOWCREST**	'Asset	(393.55)	82,218.51
				'Fund Balance	5,972.72	(76,501.15)
				'Liability	(5,579.17)	(5,717.36)
		2550	**LMD 55 - WINGFIELD WEST**	'Asset	(1,837.90)	41,573.45
				'Fund Balance	656.16	(41,526.86)

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'120	'MAINT ASSMNT DIST	2550	**LMD 55 - WINGFIELD WEST**	'Liability	1,181.74	(46.59)
		2580	**LMD 58 - WESTWIND**	'Asset	(1,578.40)	50,774.76
				'Fund Balance	852.26	(50,774.76)
				'Liability	726.14	0.00
		2600	**LMD 60 - ARTISAN**	'Asset	(1,156.06)	75,087.79
				'Fund Balance	150.84	(75,087.79)
				'Liability	1,005.22	0.00
		3040	**LMD 04 - MNDLY BAY/BEACH MAIN**	'Asset	(3,667.63)	64,857.14
				'Fund Balance	4,671.88	(61,777.14)
				'Liability	(1,004.25)	(3,080.00)
		4010	**WATERWAYS 01- MANDALAY BAY**	'Asset	(8,669.02)	495,202.38
				'Fund Balance	12,438.71	(491,342.80)
				'Liability	(3,769.69)	(3,859.58)
		4020	**WATERWAYS 02- HARBOR ISLAND**	'Asset	(2,814.99)	(50,544.39)
				'Fund Balance	5,601.58	53,330.98
				'Liability	(2,786.59)	(2,786.59)
		6020	**CFD 02 - WESTPORT**	'Asset	(168,612.34)	1,277,580.75
				'Fund Balance	34,353.48	(1,257,400.28)
				'Liability	134,258.86	(20,180.47)
		6040	**CFD 04 - SEABRIDGE**	'Asset	(187,203.79)	3,848,126.15
				'Fund Balance	105,256.83	(3,806,573.26)
				'Liability	81,946.96	(41,552.89)
		6050	**CFD 05 - RIVERPARK**	'Asset	(345,922.99)	3,737,661.14
				'Fund Balance	157,424.34	(3,609,718.37)
				'Liability	188,498.65	(127,942.77)
		6060	**CFD 09 - NORTHSHORE MANDALAY**	'Fund Balance	0.00	0.00
		6070	**CFD 07- WAGON WHEEL**	'Asset	(278,129.58)	(92,409.93)
				'Fund Balance	278,129.58	92,409.93
		6080	**CFD 08 - SAKIOKA FARMS**	'Asset	(11.17)	668,792.61

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'120	'MAINT ASSMNT DIST	6080	CFD 08 - SAKIOKA FARMS	'Fund Balance	11.17	(668,792.61)
		6090	CFD 09 - NSHORE AT MANDALAY	'Asset	(40.33)	521,437.76
				'Fund Balance	40.33	(521,437.76)
'181	'STATE GAS TAX FUND	0000	NO SUBFUND	'Asset	53,626.11	334,900.32
				'Fund Balance	(55,208.90)	(313,997.36)
				'Liability	1,582.79	(20,902.96)
'182	'TRAFFIC SAFETY FUND	0000	NO SUBFUND	'Asset	(47,664.16)	(14,021.46)
				'Fund Balance	30,061.16	14,021.47
				'Liability	17,603.00	(0.01)
'185	'ROAD MAINT & REHAB ACT FUND	0000	NO SUBFUND	'Asset	440,738.08	5,661,633.28
				'Fund Balance	(379,495.58)	(5,600,390.78)
				'Liability	(61,242.50)	(61,242.50)
'191	'ASSET SEIZURE FUND - FED	0000	NO SUBFUND	'Asset	(16,633.73)	1,905,739.76
				'Fund Balance	16,633.73	(1,905,739.76)
'192	'ASSET SEIZURE FUND - STATE	0000	NO SUBFUND	'Asset	0.00	204,821.08
				'Fund Balance	0.00	(204,821.08)
'200	'FEDERAL GRANTS FUND	0000	NO SUBFUND	'Asset	(2,244,855.01)	(397,472.09)
				'Fund Balance	(446,213.32)	429,785.59
				'Liability	2,691,068.33	(32,313.50)
'201	'CDBG FUND	0000	NO SUBFUND	'Asset	(424,009.94)	1,937,700.49
				'Fund Balance	341,760.85	2,428,146.30
				'Liability	82,249.09	(4,365,846.79)
'202	'HOME FUND	0000	NO SUBFUND	'Asset	(47,881.56)	8,588,088.10
				'Fund Balance	33,779.83	(25,052.75)
				'Liability	14,101.73	(8,563,035.35)
'203	'EMERGENCY SHELTER FUND	0000	NO SUBFUND	'Asset	(19,464.03)	23,615.75
				'Fund Balance	832.67	(23,615.75)
				'Liability	18,631.36	0.00
'204	'ARPA	0000	NO SUBFUND	'Asset	(6,972.72)	1,516,702.24

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'204	'ARPA	0000	NO SUBFUND	'Fund Balance	13,931.72	(1,498,920.53)
				'Liability	(6,959.00)	(17,781.71)
'210	'STATE & LOCAL GRANTS FUND	0000	NO SUBFUND	'Asset	(21,867,301.66)	(14,156,240.55)
				'Fund Balance	13,583,712.66	23,708,636.68
				'Liability	8,283,589.00	(9,552,396.13)
'212	'TRANSPORT DEV ACT (TDA) FUND	9030	TDA ARTICLE 3	'Asset	(2,173.99)	159,446.46
				'Fund Balance	67.33	(159,446.46)
				'Liability	2,106.66	0.00
		9040	TDA ARTICLE 4	'Asset	(8,262.15)	1,609,134.00
				'Fund Balance	6,265.16	(29,932.70)
				'Liability	1,996.99	(1,579,201.30)
		9080	TDA ARTICLE 8A	'Asset	0.00	13,317.40
				'Fund Balance	0.00	(13,317.40)
'220	'STATE HOUSING (LHTFP) GRANT	0000	NO SUBFUND	'Asset	(405.00)	1,377,732.72
				'Fund Balance	405.00	(877,732.72)
				'Liability	0.00	(500,000.00)
'230	'STATE TRAFFIC CONG RELIEF FUND	0000	NO SUBFUND	'Asset	0.00	17,803.48
				'Fund Balance	0.00	(17,803.48)
'301	'CAPITAL OUTLAY FUND	0000	NO SUBFUND	'Asset	(7,118,328.21)	(3,832,348.28)
				'Fund Balance	8,351,166.25	7,617,827.18
				'Liability	(1,232,838.04)	(3,785,478.90)
'311	'PEG FEES FUND	0000	NO SUBFUND	'Asset	0.00	5,818,237.17
				'Fund Balance	0.00	(5,818,237.17)
'313	'2022 LEASE PURCH EQUIP FUND	0000	NO SUBFUND	'Asset	0.00	382,760.76
				'Fund Balance	0.00	(381,120.71)
				'Liability	0.00	(1,640.05)
'314	'2014 LEASE REV BOND FUND	0000	NO SUBFUND	'Asset	0.00	1,067,944.36
				'Fund Balance	0.00	(1,067,944.36)
'315	'2006 TAB HERO/SW/ORMOND FUND	0000	NO SUBFUND	'Asset	0.00	32,103.52

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'315	'2006 TAB HERO/SW/ORMOND FUND	0000	NO SUBFUND	'Fund Balance	0.00	(32,103.52)
'316	'2019A LEASE REV BOND FUND	0000	NO SUBFUND	'Asset	0.00	0.32
				'Fund Balance	0.00	(0.32)
'320	'LOST PUBLIC SECTOR REV FUND	0000	NO SUBFUND	'Asset	(48,102.04)	24,515,719.09
				'Fund Balance	50,632.69	(24,509,118.44)
				'Liability	(2,530.65)	(6,600.65)
'350	'DEVELOPMENT IMPACT FEES FUND	8010	PARK FEES - QUIMBY RESERVE	'Fund Balance	0.00	0.01
				'Liability	0.00	(0.01)
		8020	PARKS DEVELOPMENT FEES	'Asset	5,336.33	2,209,863.51
				'Fund Balance	(5,336.33)	(2,209,863.51)
		8030	STORM DRAIN FACILITY FEE	'Asset	50,433.75	11,578,794.53
				'Fund Balance	(50,433.75)	(11,578,794.53)
		8040	CIRCULATION SYS IMPROV FEES	'Asset	559,774.84	26,310,648.94
				'Fund Balance	(559,774.84)	(26,310,519.87)
				'Liability	0.00	(129.07)
		8050	CAP GROWTH FEES-RESIDENTIAL	'Asset	4,457.94	1,750,754.64
				'Fund Balance	(4,457.94)	(1,750,754.64)
		8055	MOBILITY FEE	'Asset	32,147.74	774,496.44
				'Fund Balance	(32,147.74)	(774,496.44)
		8060	CAP GROWTH FEES-NONRESIDENTIAL	'Asset	51,911.89	3,397,170.25
				'Fund Balance	(51,911.89)	(3,397,170.25)
		8070	UTILITY UNDERGROUNDING IN LIEU	'Asset	518.40	1,986,083.77
				'Fund Balance	(518.40)	(1,986,083.77)
		8080	PUBLIC ART PROGRAM FEE	'Asset	21,621.73	1,570,028.10
				'Fund Balance	(21,621.73)	(1,570,028.09)
				'Liability	0.00	(0.01)
'351	'QUIMBY FUND	8111	QUIMBY FEE - 5 POINTS NORTH	'Asset	0.00	1,420,167.07
				'Fund Balance	0.00	(1,420,167.07)

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'351	'QUIMBY FUND					
		8112	**QUIMBY FEE - BRYCE CNYN SO**	'Asset	0.00	5,249.23
				'Fund Balance	0.00	(5,249.23)
		8113	**QUIMBY FEE - CABRILLO**	'Asset	0.00	170,299.72
				'Fund Balance	0.00	(170,299.72)
		8114	**QUIMBY FEE - CAL-GISLER**	'Asset	0.00	1,242.54
				'Fund Balance	0.00	(1,242.54)
		8115	**QUIMBY FEE - CARRIAGE SQUARE**	'Asset	0.00	426,208.47
				'Fund Balance	0.00	(426,208.47)
		8116	**QUIMBY FEE - CYPRESS**	'Asset	0.00	42,736.93
				'Fund Balance	0.00	(42,736.93)
		8117	**QUIMBY FEE - EAST VILLAGE**	'Asset	0.00	746,384.60
				'Fund Balance	0.00	(746,384.60)
		8118	**QUIMBY FEE - EL RIO**	'Asset	0.00	15,729.99
				'Fund Balance	0.00	(15,729.99)
		8119	**QUIMBY FEE - EL RIO WEST**	'Asset	0.00	329,309.74
				'Fund Balance	0.00	(329,309.74)
		8120	**QUIMBY FEE - FREMONT SOUTH**	'Asset	0.00	271,548.26
				'Fund Balance	0.00	(271,548.26)
		8121	**QUIMBY FEE - HOBSON PARK EAST**	'Asset	0.00	483,923.43
				'Fund Balance	0.00	(483,923.43)
		8122	**QUIMBY FEE - LA COLONIA**	'Asset	0.00	69,228.50
				'Fund Balance	0.00	(69,228.50)
		8123	**QUIMBY FEE - MAR VISTA**	'Asset	0.00	556,805.26
				'Fund Balance	0.00	(556,805.26)
		8124	**QUIMBY FEE - MARINA WEST**	'Asset	0.00	3,066.20
				'Fund Balance	0.00	(3,066.20)

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'351	'QUIMBY FUND	8125	QUIMBY FEE - ORCHARD	'Asset	0.00	230,737.96
				'Fund Balance	0.00	(230,737.96)
		8126	QUIMBY FEE - OXNARD DUNES	'Asset	0.00	724,044.63
				'Fund Balance	0.00	(724,044.63)
		8127	QUIMBY FEE - OXNARD SHORES	'Asset	0.00	100,416.44
				'Fund Balance	0.00	(100,416.44)
		8128	QUIMBY FEE - PACIFIC AVE CMCRL	'Asset	0.00	380,837.54
				'Fund Balance	0.00	(380,837.54)
		8129	QUIMBY FEE - RIO LINDO	'Asset	0.00	169,397.49
				'Fund Balance	0.00	(169,397.49)
		8130	QUIMBY FEE - ROSE PARK	'Asset	0.00	1,704.09
				'Fund Balance	0.00	(1,704.09)
		8131	QUIMBY FEE - SEA VIEW ESTATES	'Asset	0.00	2,349,725.96
				'Fund Balance	0.00	(2,349,725.96)
		8132	QUIMBY FEE - SOUTH BANK	'Asset	0.00	58,932.75
				'Fund Balance	0.00	(58,932.75)
		8133	QUIMBY FEE - SOUTHWIND	'Asset	0.00	173,039.59
				'Fund Balance	0.00	(173,039.59)
		8134	QUIMBY FEE - VIA MARINA	'Asset	0.00	1,649,265.17
				'Fund Balance	0.00	(1,649,265.17)
		8135	QUIMBY FEE - WILSON	'Asset	0.00	795,739.35
				'Fund Balance	0.00	(795,739.35)
		8136	QUIMBY FEE - WINDSOR NORTH	'Asset	0.00	38,560.93
				'Fund Balance	0.00	(38,560.93)
'360	'OTH. DEVPT FEES FUND	7010	AIR POLLUTION BUYDOWN FEE	'Asset	(139.08)	226,004.37
				'Fund Balance	139.08	(226,004.37)
		7020	CUPA OPERATING PROGRAM	'Asset	(64,830.88)	2,188,909.21

CITY OF OXNARD BALANCE SHEET REPORT

Jan-26

FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
'360	'OTH. DEVPT FEES FUND	7020	CUPA OPERATING PROGRAM	'Fund Balance	61,687.95	(2,187,899.20)
				'Liability	3,142.93	(1,010.01)
		7030	CUPA CAPITAL PROGRAM	'Asset	0.00	476,170.63
				'Fund Balance	0.00	(476,170.63)
		7040	AFFORDABLE RENTAL HOUSING	'Asset	0.00	1,444,076.35
				'Fund Balance	0.00	(144,076.35)
				'Liability	0.00	(1,300,000.00)
		7050	HOUSING IN LIEU - FEES	'Asset	1,439,732.82	15,938,114.33
				'Fund Balance	2,638.79	(2,291,247.04)
				'Liability	(1,442,371.61)	(13,646,867.29)
		7060	HOUSING IN LIEU - CITY	'Asset	0.00	1,128,520.56
				'Fund Balance	0.00	(478,520.56)
				'Liability	0.00	(650,000.00)
'420	'HOUSING SUC AGCY FUND	0000	NO SUBFUND	'Asset	(714.91)	36,174,267.38
				'Fund Balance	714.91	(2,741,031.32)
				'Liability	0.00	(33,433,236.06)
'429	'CDC SUCCESSOR AGENCY FUND	0000	NO SUBFUND	'Asset	5,277,563.01	11,663,613.40
				'Fund Balance	(5,277,664.25)	10,212,891.14
				'Liability	101.24	(21,876,504.54)
'481	'DOWNTOWN IMPROVEMENT DISTRICT	0000	NO SUBFUND	'Asset	(420.00)	4,700,034.87
				'Fund Balance	420.00	(4,640,034.86)
				'Liability	0.00	(60,000.01)
'500	'BOND ASSESSMENT DISTRICTS	5000	CFD 2000-3	'Asset	(449.67)	5,927,735.37
				'Fund Balance	655.67	(2,483,998.90)
				'Liability	(206.00)	(3,443,736.47)
		5050	ASSESSMENT DISTRICT 2000-1	'Asset	(2,727.67)	88,684.32
				'Fund Balance	2,727.67	(88,684.32)
		5060	RICE/101 INTER ASSESS DIST	'Asset	(523.83)	6,019,453.64
				'Fund Balance	729.83	(462,037.75)
				'Liability	(206.00)	(5,557,415.89)

CITY OF OXNARD BALANCE SHEET REPORT

Jan-26

FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
'500	'BOND ASSESSMENT DISTRICTS					
		5070	**CFD 03-SEABRIDGE BONDED**	'Asset	(416.67)	18,087,792.36
				'Fund Balance	416.67	(1,452,792.36)
				'Liability	0.00	(16,635,000.00)
		5100	**CFD-01 - WESTPORT BONDED**	'Asset	(339.25)	5,808,189.12
				'Fund Balance	545.25	(627,017.73)
				'Liability	(206.00)	(5,181,171.39)
'541	'DEVELOPER/OTHER DEPOSITS FUND	0000	**NO SUBFUND**	'Asset	14,142.32	8,691,193.96
				'Fund Balance	(13,359.20)	(7,365,542.58)
				'Liability	(783.12)	(1,325,651.38)
'542	'PAYROLL CLEARING FUND	0000	**NO SUBFUND**	'Asset	5,258,078.00	6,145,147.08
				'Fund Balance	342,427.05	2,862,420.05
				'Liability	(5,600,505.05)	(9,007,567.13)
'545	'HOUSING AUTHORITY PAYROLL FUND	0000	**NO SUBFUND**	'Asset	(714,690.66)	307,018.85
				'Fund Balance	27,015.85	(304,932.63)
				'Liability	687,674.81	(2,086.22)
'551	'OPD PROPERTY ROOM FUND	0000	**NO SUBFUND**	'Asset	0.00	365,748.19
				'Fund Balance	0.00	(279,686.23)
				'Liability	0.00	(86,061.96)
'561	'OXNARD DOWNTOWN MGT DIST FUND	0000	**NO SUBFUND**	'Asset	0.00	407,854.20
				'Fund Balance	216,129.00	(191,725.20)
				'Liability	(216,129.00)	(216,129.00)
'571	'CONTRIBUTIONS TRUST FUND	0000	**NO SUBFUND**	'Asset	253,599.96	2,989,219.94
				'Fund Balance	(251,099.96)	(2,558,321.51)
				'Liability	(2,500.00)	(430,898.43)
'586	'ENHANCED RETIREMENT PLAN FUND	0000	**NO SUBFUND**	'Asset	0.00	129,412,913.00
				'Fund Balance	0.00	(129,412,913.00)
'601	'WATER OPERATING FUND	0000	**NO SUBFUND**	'Asset	241,844.27	306,651,331.71
				'Fund Balance	(524,280.06)	(135,092,652.74)
				'Liability	282,435.79	(171,558,678.97)

CITY OF OXNARD BALANCE SHEET REPORT

Jan-26

FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
'602	'WATER CIP FUND	0000	NO SUBFUND	'Asset	(186,002.75)	147,029.38
				'Fund Balance	631,230.41	552,981.54
				'Liability	(445,227.66)	(700,010.92)
'603	'WATER DEVLPMT IMPACT FEES FUND	0000	NO SUBFUND	'Asset	101,749.58	21,811,166.73
				'Fund Balance	(101,749.58)	(21,811,166.73)
'605	'WATER CAP FACILITY FUND	0000	NO SUBFUND	'Asset	12,435.75	1,973,078.05
				'Fund Balance	(12,435.75)	(1,981,372.65)
				'Liability	0.00	8,294.60
'606	'WATER RESOURCE FEE FUND	0000	NO SUBFUND	'Asset	(129.75)	2,169,358.35
				'Fund Balance	129.75	(2,169,358.35)
'607	'WATER BONDS/WIFIA LOANS	0000	NO SUBFUND	'Asset	(149,428.25)	(149,428.25)
				'Fund Balance	0.00	149,428.25
				'Liability	149,428.25	0.00
'608	'WATER SECURITY-CONT PREV FUND	0000	NO SUBFUND	'Asset	28,468.27	386,299.94
				'Fund Balance	(33,270.82)	369,903.25
				'Liability	4,802.55	(756,203.19)
'609	'WATER BOND 2021A REV BOND FUND	0000	NO SUBFUND	'Asset	0.00	1,834,094.67
				'Fund Balance	0.00	(1,685,943.56)
				'Liability	0.00	(148,151.11)
'611	'WASTEWATER OPERATING FUND	0000	NO SUBFUND	'Asset	1,353,185.95	348,261,002.29
				'Fund Balance	(1,720,934.42)	(228,708,618.51)
				'Liability	367,748.47	(119,552,383.78)
'612	'WASTEWATER CIP FUND	0000	NO SUBFUND	'Asset	(1,598,544.40)	1,723,351.68
				'Fund Balance	2,804,683.24	3,538,560.13
				'Liability	(1,206,138.84)	(5,261,911.81)
'613	'WASTEWATER CONNECTION FEE FUND	0000	NO SUBFUND	'Asset	343,134.06	19,668,225.77
				'Fund Balance	(343,134.06)	(19,668,225.77)
'617	'WASTEWATER BONDS/SRF LOANS	0000	NO SUBFUND	'Asset	(11,181,895.22)	(9,814,922.29)
				'Fund Balance	0.00	9,814,922.29
				'Liability	11,181,895.22	0.00

CITY OF OXNARD BALANCE SHEET REPORT

Jan-26

FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
'617	'WASTEWATER BONDS/SRF LOANS					
'628	**'WASTEWATER SEC-CONT PREV FUND**	0000	**NO SUBFUND**	'Asset	0.00	1,071,602.65
				'Fund Balance	0.00	(1,071,602.65)
'631	**'SOLID WASTE OPERATING FUND**	0000	**NO SUBFUND**	'Asset	983,560.14	66,871,982.02
				'Fund Balance	(2,732,390.60)	(27,055,615.70)
				'Liability	1,748,830.46	(39,816,366.32)
'632	**'SOLID WASTE CIP FUND**	0000	**NO SUBFUND**	'Asset	0.00	(2,823.77)
				'Fund Balance	0.00	2,823.77
'634	**'SOLID WASTE DEVELOPER FEE FUND**	0000	**NO SUBFUND**	'Asset	1,251.90	1,034,654.23
				'Fund Balance	(1,251.90)	(1,034,654.23)
'638	**'SOLID WASTE SEC - CONT PREV FU**	0000	**NO SUBFUND**	'Asset	(18,402.54)	851,712.05
				'Fund Balance	(1.20)	(851,712.05)
				'Liability	18,403.74	0.00
'641	**'PERFORMING ARTS CENTER FUND**	0000	**NO SUBFUND**	'Asset	(15,196.86)	578,116.09
				'Fund Balance	14,608.86	(578,120.95)
				'Liability	588.00	4.86
'651	**'GOLF COURSE OPERATING FUND**	0000	**NO SUBFUND**	'Asset	(83,935.75)	50,133,324.23
				'Fund Balance	(1,152,887.40)	(50,038,238.88)
				'Liability	1,236,823.15	(95,085.35)
'652	**'GOLF COURSE CIP FUND**	0000	**NO SUBFUND**	'Asset	(168,079.60)	(147,551.02)
				'Fund Balance	173,198.91	178,945.12
				'Liability	(5,119.31)	(31,394.10)
'701	**'PUBLIC LIAB & PROP INSUR ISF**	0000	**NO SUBFUND**	'Asset	999,761.81	966,358.38
				'Fund Balance	(1,018,051.31)	11,000,457.25
				'Liability	18,289.50	(11,966,815.63)
'702	**'WORKERS COMP INSUR ISF**	0000	**NO SUBFUND**	'Asset	340,570.11	26,836,324.78
				'Fund Balance	(254,798.79)	17,222,928.39
				'Liability	(85,771.32)	(44,059,253.17)
'725	**'CUSTOMER BILLING OPS ISF**	0000	**NO SUBFUND**	'Asset	18,523.18	3,096,427.24
				'Fund Balance	(51,089.54)	(558,761.62)

CITY OF OXNARD BALANCE SHEET REPORT

Jan-26

FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
'725	'CUSTOMER BILLING OPS ISF	0000	NO SUBFUND	'Liability	32,566.36	(2,537,665.62)
'731	'INFORMATION TECHNOLOGY ISF	0000	NO SUBFUND	'Asset	304,470.09	16,595,016.24
				'Fund Balance	(505,941.44)	(7,227,310.41)
				'Liability	201,471.35	(9,367,705.83)
'732	'IT CAPITAL	0000	NO SUBFUND	'Fund Balance	0.00	0.00
'735	'FACILITIES MAINTENANCE ISF	0000	NO SUBFUND	'Asset	88,839.48	6,014,039.40
				'Fund Balance	(72,171.54)	1,783,668.79
				'Liability	(16,667.94)	(7,797,708.19)
'736	'FACILITIES CAPITAL	0000	NO SUBFUND	'Fund Balance	0.00	0.00
'741	'FLEET SERVICES ISF	0000	NO SUBFUND	'Asset	134,309.08	2,311,655.29
				'Fund Balance	(81,554.88)	2,721,245.05
				'Liability	(52,754.20)	(5,032,900.34)
'742	'FLEET REPLACEMENT FUND	0000	NO SUBFUND	'Asset	0.00	581,275.80
				'Fund Balance	0.00	(581,275.80)
'801	'COFA DEBT SERVICE FUND	0000	NO SUBFUND	'Asset	0.00	8,112.39
				'Fund Balance	0.00	(8,112.39)
'850	'RIVERPARK JPA FUND	0000	NO SUBFUND	'Asset	0.00	869,741.06
				'Fund Balance	0.00	(869,741.06)
'991	'GOVERNMENTAL CAPITAL ASSETS FD	0000	NO SUBFUND	'Asset	0.00	2,154,485,754.80
				'Fund Balance	(2,541,523.91)	(1,867,940,348.19)
				'Liability	2,541,523.91	(286,545,406.61)
'996	'GOVERNMENTAL DEBT SERVICE FUND	0000	NO SUBFUND	'Asset	0.00	19,395,072.74
				'Fund Balance	(1,794,865.24)	60,584,763.57
				'Liability	1,794,865.24	(79,979,836.31)
'999	'TREASURY FUND	0000	NO SUBFUND	'Asset	21,325,758.84	500,561,991.92
				'Liability	(21,325,758.84)	(500,561,991.92)
(blank)	(blank)	(blank)	(blank)	(blank)		

CITY OF OXNARD BALANCE SHEET REPORT

Jan-26

FUND	FUND DESCRIPTION	SUBFUND	SUBFUND DESCRIPTION	ACCOUNT TYPE	NET CHANGE	ACCOUNT BALANCE
(blank)	**(blank)**		**#N/A**	(blank)		
Grand Total					**0.00**	**(0.00)**

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.7

DATE: March 17, 2026

TO: City Council

FROM: Brenda Lopez, Housing Director, (805) 385-8092, brenda.lopez@oxnard.org

SUBJECT: Resolution Commending Cynthia Daniels.

RECOMMENDATION

That the City Council adopt a resolution commending Cynthia Daniels for over six years of dedicated service to the Mobile Home Rent Review Board.

(This item did not originate in Committee.)

BACKGROUND

In 1998, the Mobile Home Park Rent Review Board was created, and is composed of five members tasked with investigating issues and holding hearings on issues related to the City's Mobile Home Park Rent Stabilization Program. Members also are tasked with adjusting maximum rents either upward or downward upon completion of hearings and investigations. The work performed by the residents who serve as volunteers on this committee is a vital part of our City government and community. Cynthia Daniels was first appointed on January 23, 2018, and provided over six years of outstanding volunteer service.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promote safe neighborhoods, encourage community engagement, and support our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Brenda Lopez, Housing Director

ATTACHMENTS

1. Attachment - Resolution Certificate for Cynthia Daniels

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD COMMENDING CYNTHIA DANIELS FOR OVER SIX OF YEARS OF VOLUNTEER SERVICE TO THE CITY OF OXNARD

WHEREAS, Cynthia Daniels has provided over six years of outstanding volunteer service to the City of Oxnard as a member of the Mobile Home Rent Review Board for the Mobile Home Rent Stabilization Program; and

WHEREAS, Cynthia Daniels served six years on the Mobile Home Rent Review Board, with focus area of the City of Oxnard's Mobile Home Community, which ensures that the Owner's and Park Management collaborate and continue to ensure compliance with the City's Ordinance and Resolutions. The Mobile Home Rent Review Board analyzes, defines, and addresses all mobile home community issues and needs in the City and advises the City Council on matters pertaining to local rent increases, and reviews Mobile Home Parks Rent Increase petitions, addressing issues of tension between Park Owners and Mobile Home Park Communities, and improving community relations in the City; and

WHEREAS, throughout her time on the Board, Cynthia Daniels, provided perfect attendance, and was active in resolving and addressing community issues; and

WHEREAS, Cynthia Daniel resides in the City of Oxnard and has developed countless positive relationships and partnerships with members of the community while volunteering in this position; and

NOW, THEREFORE, the City Council of the City of Oxnard resolves to commend, recognize, and extend its gratitude to Cynthia Daniels for over six years of dedicated volunteer service on the Mobile Home Rent Review Board of the City of Oxnard. We extend our best wishes for continued success in all endeavors.

PASSED AND ADOPTED THIS 17th day of March 2026, by the following vote:

AYES:

NOES:
ABSENT:
ABSTAIN:

_____
Luis A. Mc Arthur, Mayor

ATTEST:

_____
Lourdes A. López, City Clerk

APPROVED AS TO FORM:

_____
Stephen M. Fischer, City Attorney

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.8

DATE: March 17, 2026

TO: City Council

FROM: Brenda Lopez, Housing Director, (805) 385-8092, brenda.lopez@oxnard.org

SUBJECT: Resolution Commending Martin Lee Remmen.

RECOMMENDATION

That the City Council adopt a resolution commending Martin Lee Remmen for over six years of dedicated volunteer service on the Mobile Home Rent Review Board.

(This item did not originate in Committee.)

BACKGROUND

In 1998, the Mobile Home Park Rent Review Board was created, and is composed of five members tasked with investigating issues and holding hearings on issues related to the City's Mobile Home Park Rent Stabilization Program. Members also are tasked with adjusting maximum rents either upward or downward upon completion of hearings and investigations. The work performed by the residents who serve as volunteers on this committee is a vital part of our City government and community. Martin Lee Remmen was first appointed on January 23, 2018, and provided over six years of outstanding volunteer service.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promote safe neighborhoods, encourage community engagement, and support our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

There is no financial impact.

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Brenda Lopez, Housing Director

ATTACHMENTS

1. Attachment - Resolution Certificate for Martin Lee Remmen

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD COMMENDING MARTIN LEE REMMEN FOR OVER SIX OF YEARS OF VOLUNTEER SERVICE TO THE CITY OF OXNARD

WHEREAS, Martin Lee Remmen has provided over six years of outstanding volunteer service to the City of Oxnard as a member of the Mobile Home Rent Review Board for the Mobile Home Rent Stabilization Program; and

WHEREAS, Martin Lee Remmen served six years on the Mobile Home Rent Review Board, with focus area of the City of Oxnard's Mobile Home Community, which ensures that the Owner's and Park Management collaborate and continue to ensure compliance of the City's Ordinance and Resolutions. The Mobile Home Rent Review Board analyzes, defines, and addresses all mobile home community issues and needs in the City and advises the City Council on matters pertaining to local rent increases, and reviews Mobile Home Parks Rent Increase petitions, addressing issues of tension between Park Owners and Mobile Home Park Communities, and improving community relations in the City; and

WHEREAS, throughout his time on the Board, Martin Lee Remmen, provided perfect attendance, and was active in resolving and addressing community issues; and

WHEREAS, Martin Lee Remmen resides in the City of Oxnard and has developed countless positive relationships and partnerships with members of the community while volunteering in this position; and

NOW, THEREFORE, the City Council of the City of Oxnard resolves to commend, recognize, and extend its gratitude to Martin Lee Remmen for over six years of dedicated service on the Mobile Home Rent Review Board of the City of Oxnard. We extend our best wishes for continued success in all endeavors.

PASSED AND ADOPTED THIS 17th day of March 2026, by the following vote:

AYES:

NOES:
ABSENT:
ABSTAIN:

_____
Luis A. Mc Arthur, Mayor

ATTEST:

_____
Lourdes A. López, City Clerk

APPROVED AS TO FORM:

_____
Stephen M. Fischer, City Attorney

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.9

DATE: March 17, 2026

TO: City Council

FROM: Robert Ruben, Chief Information Officer, (805) 385-7554, robert.ruben@oxnard.org

SUBJECT: IT Position Reclassification

RECOMMENDATION

That the City Council adopt a resolution to amend Resolution No. 15,885 to reclassify six existing full time equivalent positions in City service effective March 17, 2026 in accordance with the operating and capital budget for the 2025-2026 fiscal year.

(This item did not originate in Committee.)

BACKGROUND

As the City has worked to centralize information technology services and modernize legacy systems, the IT Department has at times identified strong candidates at classification levels below what was originally budgeted. Hiring these individuals at lower classifications provided an opportunity for internal growth and generated immediate cost savings during a period focused on stabilizing core systems and processes.

As the IT Department continues to mature, the growing complexity of the City's digital infrastructure demands a higher caliber of specialized and senior technical talent — one capable of strengthening governance, driving consistent service delivery, and establishing modern, enterprise-wide technology standards. Investing in the right expertise not only fortifies the department's capacity to manage and evolve critical systems, but also positions the City to attract skilled professionals who can lead innovation and deliver meaningful improvements across all areas of technology operations.

The IT Department is requesting the reclassification of six existing positions to better align the City's workforce with modern technical demands, particularly in the areas of data analytics, enterprise architecture, and other specialized technologies. Given the competitive nature of today's technology labor market, professionals with these advanced skill sets are increasingly difficult to recruit and command higher compensation. By strategically leveraging savings from currently underfilled roles, these reclassifications can be achieved while generating a net budgetary savings of approximately $4,000 annually.

The requested reclassifications are essential to advancing the department's next phase of digital transformation, addressing three key areas:

- Meeting complex technical needs: The City requires advanced expertise in data analytics and systems architecture to continue building and implementing effective solutions for residents and businesses. These are high-demand skill sets that require competitive classifications to successfully attract and retain qualified talent.
- Strategic mentorship and staff development: Recruiting specialized expertise not only strengthens the department's technical capabilities, but also creates opportunities to mentor and develop existing staff — fostering a more skilled and resilient workforce over time.

- Fiscal responsibility: By leveraging existing salary savings, the City can achieve these meaningful improvements without requesting any new General Fund allocations, ensuring a cost-neutral approach to modernization.

Current Position Title	Proposed Reclassified Title	Annual Budget Impact
Principal Systems Analyst (x2)	Business Systems Analyst	($46,000) Savings
IT Supervisor	Business Systems Analyst	($28,000) Savings
IT Supervisor	IT Officer II	+$36,000
IT Officer I	IT Officer II	+$24,000
IT Analyst Senior	Business Systems Analyst	+$10,000
		($4,000) NET SAVINGS

This realignment ensures the IT Department is equipped to meet both the current and future technological needs of the City. By optimizing the existing workforce structure and strategically utilizing salary savings, the department can secure the high-level expertise required for modern, efficient operations — all with no additional impact to the City's budget.

STRATEGIC PRIORITIES

This agenda item supports the Organizational Effectiveness strategy. The purpose of the Organizational Effectiveness strategy is to reinforce, stabilize, improve, and strengthen the organizational foundation of the City in order to build a modern, high-functioning City government that effectively and efficiently supports the operating departments in providing high-quality services and programs for our residents and businesses.

FINANCIAL IMPACT

The proposed changes result in a modest decrease in annual expenditures, making this realignment fully budget-neutral and requiring no additional appropriations.

COMMITTEE OUTCOME

This item did not originate in Committee.

Prepared by: Gary Krumian, Programmer Analyst

ATTACHMENTS

1. Resolution
2. Presentation

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AMENDING RESOLUTION NO. 15,885 TO RECLASSIFY SIX EXISTING FULL-TIME EQUIVALENT POSITIONS IN CITY SERVICE EFFECTIVE MARCH 17, 2026 IN ACCORDANCE WITH THE OPERATING AND CAPITAL BUDGET FOR THE 2025-2026 FISCAL YEAR

WHEREAS, the Information Technology Department has requested that City Council approve the reclassification of six existing positions to better align staffing with current technical requirements. There will be no changes to the department's FTE count and no new fiscal appropriation is required.

WHEREAS, the City Council has reviewed the revisions and finds that they are desirable and in the interest of maintaining an efficient municipal organization.

NOW, THEREFORE. the City Council of the City of Oxnard resolves to amend Resolution No. 15,885 with the following changes to the adopted FY 25/26 position allocations as specified:

Current Position Title	Proposed Reclassified Title	Annual Budget Impact
Principal Systems Analyst (x2)	Business Systems Analyst	($46,000) Savings
IT Supervisor	Business Systems Analyst	($28,000) Savings
IT Supervisor	IT Officer II	+$36,000
IT Officer I	IT Officer II	+$24,000
IT Analyst Senior	Business Systems Analyst	+$10,000
		($4,000) NET SAVINGS

PASSED AND ADOPTED THIS 17th day of March, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Luis A. Mc Arthur, Mayor

ATTEST:

Lourdes A. López, City Clerk

APPROVED AS TO FORM:

Stephen M. Fischer, City Attorney

IT Position Reclassification

City Council

March 17, 2026

Rob Ruben, CIO

CITY OF OXNARD CALIFORNIA

RECOMMENDATION

That the City Council adopt a resolution to amend Resolution No. 15,885 to reclassify six existing full time equivalent positions in City service effective March 17, 2026 in accordance with the operating and capital budget for the 2025-2026 fiscal year.

Centralization & Legacy Systems

- The City has been working to centralize IT services and modernize legacy systems
- During this process, strong candidates were identified at classification levels below what was originally budgeted
- These individuals were hired at lower classifications to support internal growth
- This approach generated immediate cost savings while the department stabilized core systems and processes

Departmental Maturity & Growing Complexity

- The IT Department has continued to mature and evolve
- The City's digital infrastructure has grown increasingly complex
- This complexity now requires a higher caliber of specialized and senior technical talent
- Stronger expertise is needed to improve governance and ensure consistent service delivery
- Modern, enterprise-wide technology standards must be established and maintained

Benefits of Investing in the Right Expertise

- The right talent will strengthen the department's ability to manage and evolve critical systems
- It positions the City to attract skilled professionals who can lead innovation
- It will drive meaningful improvements across all areas of technology operations

The requested reclassifications are essential to advancing the department's next phase of digital transformation, addressing three key areas:

Meeting Complex Technical Needs:

- Advanced expertise in data analytics and systems architecture is required
- High-demand skills need competitive classifications to attract and retain talent

Strategic Mentorship and Staff Development:

- Specialized hires strengthen the department's technical capabilities
- Creates opportunities to mentor and develop existing staff
- Builds a more skilled and resilient workforce over time

Fiscal Responsibility:

- Leverages existing salary savings — no new General Fund allocations required
- Ensures a cost-neutral approach to modernization

PROPOSED RECLASSIFICATIONS

Current Position Title	Proposed Reclassified Title	Annual Budget Impact
Principal Systems Analyst (x2)	Business Systems Analyst	($46,000) Savings
IT Supervisor	Business Systems Analyst	($28,000) Savings
IT Supervisor	IT Officer II	+$36,000
IT Officer I	IT Officer II	+$24,000
IT Analyst Senior	Business Systems Analyst	+$10,000
		($4,000) NET SAVINGS

The proposed changes result in a modest decrease in annual expenditures, making this realignment fully budget-neutral and requiring no additional appropriations.

RECOMMENDATION

That the City Council adopt a resolution to amend Resolution No. 15,885 to reclassify six existing full time equivalent positions in City service effective March 17, 2026 in accordance with the operating and capital budget for the 2025-2026 fiscal year.

CITY OF OXNARD CALIFORNIA

QUESTIONS

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.10

DATE: March 17, 2026

TO: City Council

FROM: Michael Wolfe, Public Works Director, (805) 385-8055, michael.wolfe@oxnard.org

SUBJECT: Agreement 32600325 with Auto Body International, Inc. for Light and Medium Duty Paint and Body.

RECOMMENDATION

That the City Council approve and authorize an Agreement with Auto Body International, Inc. in an amount not to exceed $1,500,000 for an initial term of one year from March 23, 2026, to March 22, 2027, with the option for four consecutive one-year period extensions ending March 22, 2031, for light and medium duty paint and body work.

(Public Works and Transportation Committee approved 3-0 on February 24, 2026.)

BACKGROUND

The Fleet Services Division (Fleet) of the Public Works Department is responsible for maintaining and repairing the City's fleet, which includes 983 vehicles and pieces of equipment valued at more than $60 million as of January 5, 2026. To support ongoing fleet operations, Fleet requires an on-call contractor to perform automotive body repairs for City vehicles and equipment as needed. The Fleet shop lacks specialized equipment, such as a frame rack and a permitted spray booth, necessary to complete these repairs. In addition, Fleet staff do not possess the specialized training required for automotive body and paint work, which is not performed on a routine basis.

During normal operations, vehicles and equipment may sustain body, paint, and frame damage due to collisions, traffic incidents, or other unforeseen events. These damages require professional repairs, including paint, body, and frame work, which are performed by an external vendor under Fleet's oversight. These services are essential to maintaining the safety, reliability, and functionality of the City's vehicles and equipment.

Fleet averages approximately 53 light and medium-duty body shop repairs annually and has relied on a third-party vendor to provide these specialized repair services for the past 28 years. Auto Body International, Inc. is our current vendor for light and medium-duty paint and body repair services and has provided services over the past three years.

The City's current agreement for auto body repair services is with Auto Body International, Inc., approved by City Council on March 21, 2023, for an initial one-year term with two consecutive one-year extension options, for a total potential term of three years ending March 22, 2026, and a not-to-exceed (NTE) amount of $375,000. On March 4, 2025, the City Council approved an amendment increasing the NTE amount to $825,000. As of January 29, 2026, total expenditures under the agreement are $524,152.93.

The proposed new agreement includes revisions to the scope of work related to the inclusion of repairs to electronic safety technology equipment, parts, and towing services.

DISCUSSION

On November 26, 2025, the Purchasing Division released Request for Bid (RFB) 26-46 with a closing date of January 5, 2026. A total of seven potential vendors were directly notified of the RFB and published on www.PublicPurchase.com

and the City's Purchasing website. The City received the following four bids:

Auto Body International, Inc.	$4,266.00
Commercial Auto Body and Paint	$5,775.00
National Auto Body and Paint	$5,914.44
A-1 Truck and Equipment	$7,641.00

Each bid is an aggregate total of the hourly rate for a single service across all vehicle types. As a result of the RFB, the City determined Auto Body International, Inc. to be the lowest responsive bidder.

Auto Body International, Inc. is located in Oxnard and meets all required City contractual provisions, including possession of a City business tax certificate, insurance certificates, and corporate filing with the California Secretary of State. Furthermore, Auto Body International, Inc. has consistently provided effective and dependable service to the City; therefore, the staff recommends that the City Council award this Agreement to Auto Body International, Inc.

STRATEGIC PRIORITIES

This agenda item is a routine operational item or does not relate to the five strategic priorities adopted by City Council on March 16, 2021.

FINANCIAL IMPACT

The total cost for this agreement with Auto Body International, Inc. shall not exceed $1,500,000 through March 22, 2031, if extended for all years. There are sufficient funds in the Fleet Services Fund (741) for Fiscal Year 2025-26. Subsequent fiscal year funding will be requested in the annual budget process. The estimated spending plan per year is as follows:

Estimated Spending Plan							
Account Number	**FY 2025-26 (3 months)**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2028-29**	**FY 2030-31 (9 months)**	**TOTAL**
7413750-55030	$ 60,000	$ 255,000	$ 275,000	$ 305,000	$ 335,000	$ 270,000	$1,500,000

COMMITTEE OUTCOME

The Public Works and Transportation Committee approved 3-0 on February 24, 2026 to approve the staff recommendation and to forward the item for Council approval.

Please click here to view the Measure M pre-recorded presentation video.

Please click here to view the February 24, 2026 Public Works and Transportation Committee Meeting recording.

Prepared by: Brian Yanez, Assistant Public Works Director, Jose Arreola, Fleet Services Manager

ATTACHMENTS

1. Agreement 32600325
2. Bid Tabulation
3. Prior Agreement: Schedule of Compensation
4. Prior Agreement: Scope of Services

GENERAL SERVICE AGREEMENT
BETWEEN
THE CITY OF OXNARD AND AUTO BODY INTERNATIONAL, INC.

By This General Services Agreement ("Agreement"), the CITY of Oxnard ("City") agrees to engage the services of Auto Body International, Inc. ("Service Provider"), and Service Provider agrees to perform the services for City as herein described, for the compensation, during the term, and otherwise subject to the covenants and conditions herein set forth. City and Service Provider may be individually referred to as "Party" or collectively as the "Parties."

1. [INTENTIONALLY OMITTED].

2. SUMMARY DESCRIPTION OF SERVICES.

This agreement provides auto body repair and painting services for the City of Oxnard's fleet vehicles and equipment on an as-needed basis. Services include collision and body repair, component replacement, frame and alignment work, glass replacement, diagnostics, painting, and decal removal and installation, using new OEM parts unless otherwise approved. All work will be performed at the contractor's shop in accordance with industry standards and City-approved written estimates. The contractor will provide warranties on parts and workmanship, maintain custody of City vehicles, and include pickup and delivery at no additional cost. Compensation will be based on the bid pricing set forth in Exhibit B.

The Services to be performed pursuant to this agreement are described in the Scope of Services, attached hereto as Exhibit A. Service Provider may not be the exclusive provider of services to the City. The City does not guarantee a specified amount of work under this agreement.

3. PARTIES.

City of Oxnard, a general law and municipal corporation of the State of California, located at 300 West Third Street, Oxnard California 93030

Auto Body International, Inc., a corporation of the State of California, located at 932 East 5th St., Oxnard, CA 93030.

4. TERM OF AGREEMENT: From: March 23, 2026 To: March 22, 2027

A. Time is of the essence in this Agreement.
B. The City shall have the option for (4) four consecutive (1) one-year extensions, in accordance with the scope of work and general terms and conditions of the General Services Agreement.

C. This Agreement shall not exceed a total of five (5) years (including the initial term and any options to extend). The City in its sole discretion may exercise the option terms upon sixty (60) days written notice to the Consultant (or any other time if the parties so agree) in accordance with Section 12 of this Agreement. The option term shall be commenced by an amendment to this agreement.
D. All services required of Service Provider under this Agreement shall be completed on or before the end of the term of the Agreement.

5. AGREEMENT AMOUNT NOT TO EXCEED: $1,500,000.00 [1]

6. AGREEMENT EXHIBITS: The following documents memorialized below are the only exhibits to this agreement and are incorporated by reference as though fully set forth herein. In the event of a conflict between the Exhibits and this Agreement, the Agreement controls.

Exhibit A: Scope of Services and Task Order Template
Exhibit B: Schedule of Compensation
Exhibit C: Insurance Requirements: City Insurance Exhibit INS-V
Exhibit D: [RESERVED]
Exhibit E: Living Wage Policy
Exhibit F: Prevailing Wage Policy
Exhibit G: Iran Contracting Certification

7. DESIGNATED REPRESENTATIVES. The Designated Representatives listed below shall be authorized to act on behalf of the named Party, be responsible for negotiations and contractual matters, and coordinate with each other to perform the services under this Agreement. Additionally, Service Provider's services shall be performed or immediately supervised by the Service Provider's Representative:

City Designated Representative	Service Provider Designated Representative
Name: Jose Arreola Title: Maint & Ops Superintendent Phone: (805) 385-8011 Email: jose.arreola@oxnard.org Address: 1060 Pacific Ave., Building 2, Oxnard, CA 93030	Name: Heriberto Saucedo Title: President/CEO Phone: (805) 486-7811 Email: abicollision@yahoo.com Address: 932 E. Fifth St., Oxnard, CA 93030

[1] This is not a guaranteed dollar amount. No services or work performed pursuant to a Task Order shall exceed the "Not to Exceed" Amount of the Contract or the agreed upon amount stated in the Task Order.

8. **CONTRACTUAL PREREQUISITES.** This Agreement must first be executed by the Service Provider, after which the Agreement shall be approved as to form by the City Attorney, then executed by the Mayor, or an authorized person on behalf of the City, and if executed by the Mayor shall also be executed by the City Clerk.

    A. Service Provider is advised that any recommendation for Agreement award is not binding on the City until the Agreement is fully executed and approved by the City.
    B. All proof of business license, insurance, and W-9 forms is required prior to execution of this Agreement.
    C. Service Provider shall not perform any work under this Agreement until a proof of insurance has been provided to the City as required under Section 26 of this Agreement.

9. **SERVICE PROVIDER'S SERVICES.**

    A. Service Provider shall perform only the type or category of services as set forth in the "Scope of Services," attached to and incorporated into this Agreement as "Exhibit A." Once this Agreement is executed, the Scope of Services may only be modified by written Amendment pursuant to Section 13 of this Agreement.
    B. The Services shall be coordinated with the designated City Project Manager set forth in Exhibit A and are subject to the direction of the City Manager or Department Director. Service Provider hereby designates its Project Manager, as set forth in "Exhibit A" as the person responsible for the Services who shall coordinate with City's Project Manager in executing the scope of services under this Agreement.

10. **COMPENSATION.** City shall pay Service Provider for the services performed pursuant to the terms of this Agreement and based on the hourly rates and fees set forth in the "Schedule of Compensation," attached to and incorporated into this Agreement as "Exhibit B." Under no circumstances shall the Service Provider perform work in excess of the amount stated in the not to exceed amount listed in Section 5 of this Agreement. Once this Agreement is executed, the Schedule of Compensation may only be modified by written Amendment pursuant to Section 13 of this Agreement, and may be subject to approval by the City Council.
    A. No price increases will be permitted during the term of this Agreement.
    B. The City will consider a price increase request based on the imposition of or increase in tariffs applicable to this Agreement. All requests pertaining to tariffs must be accompanied by supporting documentation substantiating the imposition of or increase to any tariff amount.

11. PAYMENT & INVOICES. City shall pay all undisputed portions of any applicable invoice within thirty (30) days after receipt of an invoice. In the event the City disputes one or more items in an invoice, the City shall, within thirty (30) days after receipt of such invoice, notify the Service Provider of the item(s) being disputed and the reason(s) therefore. The City may withhold payment for such disputed items until resolution of the dispute.

A. Payment Request. Service Provider shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Invoices may be emailed to: **PWFleetAP@oxnard.org**.

B. Non-Appropriation of Funds. Payments to be made to Service Provider by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

C. Service Provider's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Service Provider for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Service Provider for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Service Provider and its employees, agents and Subcontracted Service Providers.

D. Service Provider shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Service Provider or materials or products provided to City by Service Provider, Service Provider shall pay the sales tax. City shall not reimburse Service Provider for sales taxes paid by Service Provider

12. OPTION TO EXTEND AGREEMENT. When in the City's best interest, this Agreement may only be extended, if the City, in its discretion, exercises an option term in accordance with Section 4 subparagraphs (B) and (C) of this Agreement. The initial term, plus any option to extend shall not exceed a total of five (5) years. **If no option to extend the Agreement appears in section 4(B), then this Agreement shall not be extended.**

13. **MODIFICATION OF AGREEMENT.** This Agreement may be amended, modified, or otherwise altered, or its provisions waived, only upon mutual consent of the Parties by written amendment. The City may request that the Service Provider perform Extra Services. As used herein, "Extra Services" means any services, which are determined by the City to be necessary for the proper completion of the project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement or any Task Order issued under this Agreement. A written amendment signed by both Parties shall be required to authorize performance of and payment for Extra Services under this Agreement or Task Order.

14. **TERMINATION OF AGREEMENT.** City may terminate this Agreement at any time, with or without cause and without penalty, upon fifteen (15) calendar days' prior written notice pursuant to Section 22 of this agreement. Such termination shall be effective on the date specified in the notice, or if no date is specified, then fifteen (15) calendar days from the date of the notice. City shall be liable to Service Provider only for work done by Service Provider up to and including the date of termination of this Agreement unless the termination is for cause, in which event Service Provider need be compensated only to the extent required by law. Service Provider may terminate this Agreement at any time during the term of the Agreement by giving the City sixty (60) calendar days' written notice.

15. **[RESERVED].**

16. **INDEPENDENT CONTRACTOR.** Service Provider is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Service Provider or any of its employees, except as stated in this Agreement. Service Provider has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Service Provider. This Agreement shall not be interpreted to prevent or preclude Service Provider from rendering any services for Service Provider's own account or to any other person or entity as Service Provider in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services the Service Provider shall perform for the City. The City retains the right to provide general instructions to and observe the Service Provider in the performance of all services done on behalf of the City.

    Service Provider and its employees, subcontractors, and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Service Provider and its employees are not employees of City. Service Provider and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave,

holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Service Provider shall not, at any time or in any manner, represent that it or any of its agents, subcontractors, or employees are in any manner agents, subcontractors, or employees of City.

17. **LAWFUL PERFORMANCE.** Service Provider shall abide by all Federal, State, and Local Laws and Regulations as may be related to the performance of duties under this Agreement. Service Provider, at its sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

18. **SAFETY REQUIREMENTS.** Service Provider shall not perform any services for the City when the Service Provider is impaired by alcohol or a controlled substance. When there is reasonable cause to believe that any person has violated this provision, that person shall be immediately removed from the premises and be subject to any applicable civil and/or criminal penalties under the City's Code and/or under state law. All work performed under this Agreement shall be performed in such a manner as to provide safety to the public. The City reserves the right to issue restraining or cease and desist orders to Service Provider when unsafe or harmful acts are observed or reported relative to the performance of the work under this Agreement. The acceptance of Service Provider 's work by City shall not operate as a release of the Service Provider from such standard of care and workmanship.

19. **OWNERSHIP OF SERVICE PROVIDER'S WORK PRODUCT, CONFIDENTIALITY & DISCLOSURE.** City shall be the owner of any and all technical documents and records, including, computations, plans, correspondence, and/or other pertinent data and information, both hard copy and electronic, gathered or prepared by Service Provider in performance of this Agreement and shall be entitled to immediate possession of the same upon completion of the work under this Agreement, or at any earlier or later time when the same may be requested by City.

    A. Ownership of Documents. Every report, draft, work product, map, record, and other document reproduced, prepared, or caused to be prepared by the Service Provider pursuant to or in connection with this Agreement shall be the exclusive property of the City.
    B. Records and Inspections. The Service Provider shall maintain full and accurate records, with respect to all services and matters covered under this Agreement. The City shall have free access at all reasonable times to such records, both hard copy and electronic, and the right to examine and audit the

same and to make transcripts therefrom, and to inspect all program data, documents, proceedings, and activities.

C. Deliverables. Service Provider shall deliver to the City the studies, plans, specifications, or other documents as are identified in the Scope of Services or Task Order; and Service Provider shall, upon completion of all work, submit to the City all information developed in the course of the Service Provider 's services. Service Provider shall, in such time and in such form as the City may require, furnish reports concerning the status of services required under this Agreement. Service Provider shall, upon request by City and upon completion or termination of this Agreement, deliver to the City all material furnished to Service Provider by the City.

D. Confidentiality. Information that is exempt from disclosure to the public is confidential. This includes information relating to the past, present, or future affairs of the City or information belonging to a third party whose information is in the City's possession or control under obligations of confidentiality. Service Provider may be granted access to information that is exempt from disclosure to the public (Government Code Section 7920.505) and may contain "trade secrets" (see Government Code Section 7924.510(f)) when it is necessary for Service Provider to perform its obligations pursuant to this Agreement. If Service Provider is granted such access to confidential information, Service Provider shall not be considered to be a member of the public as that term is used in Government Code Section 7920.515.

E. Disclosure of Information. Service Provider shall not disclose, publish, or authorize others to disclose or publish, design data, drawings, specifications, reports, or other information pertaining to the projects assigned to Service Provider by the City or other information to which the Service Provider has had access during the term of this Agreement without the prior written approval of the City's Designated Representative during the term of this Agreement and for a period of two (2) years after the termination of this Agreement.

F. No Warranty. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any Confidential Information disclosed under this Agreement or for any business decisions made by Service Provider in reliance on any Confidential Information disclosed under this Agreement.

20. ASSIGNMENT. This Agreement is for the non-professional services of Service Provider. Any attempt by Service Provider to assign the benefits or burdens of this Agreement without the prior written approval of City shall be prohibited and shall be null and void. Service Provider 's services pursuant to this Agreement shall be provided by the Service Provider's Designated Representative or directly under his/her supervision, and Service Provider shall not assign another to supervise the Service Provider 's

performance of this Agreement without the prior written approval of City, by and through the City's Designated Representative.

21. NOTICE OF BREACH AND OPPORTUNITY TO CURE. Neither Party will be in breach of this Agreement where the breach is capable of being cured, or until written notice of the breach is received from the non-breaching Party. The Party charged with breach will have fifteen (15) calendar days from the date of receiving such notice in which to cure the breach or otherwise respond. If the circumstances leading to the charge that the Agreement was breached have not been cured or explained to the satisfaction of the other Party within fifteen (15) days from the date on which the breaching Party received notice of breach, the non-breaching Party may terminate this Agreement. Notice shall be given in the manner set forth in section 22.

22. NOTICES. All notices given or required to be given pursuant to this Agreement shall be in writing and may be given by personal delivery or by first-class mail. Notice sent by mail shall be addressed to each Party's Designated Representative as set forth above in Section 7. When addressed in accordance with this Section, such notice shall be deemed given upon deposit in the United States mail, postage prepaid. In all other instances, notices shall be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this Section.

23. COVENANTS AND CONDITIONS. Each term and each provision of this Agreement to be performed by Service Provider shall be construed to be both a covenant and a condition.

24. WAIVER. City's review or acceptance of, or payment for, work product prepared by Service Provider under this Agreement will not be construed to operate as a waiver of any rights City may have under this Agreement or of any cause of action arising from Service Provider's performance. A waiver by City of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

25. INDEMNIFICATION, HOLD HARMLESS & DEFENSE.

A. As a separate and independent covenant from Service Provider's obligations under this section, Service Provider shall to the fullest extent permitted by law, immediately defend, indemnify, and hold harmless City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (the "Indemnitees") from and against all liabilities regardless of nature,

type, or cause, arising out of or resulting from Service Provider's negligence or willful misconduct in the performance of the services described in this Agreement or failure to comply with any of its obligations contained in this Agreement, Service Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Service Provider's obligation to indemnify and defend applies unless it is proven such liabilities covered by this Section are the result of negligence or willful misconduct of any of the Indemnitees.

B. The duty to defend is a separate and distinct obligation from Service Provider's duty to indemnify. Service Provider shall be obligated to defend in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Service Provider of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation negligence or willful misconduct by any of the Indemnitees shall not relieve Service Provider from its separate and distinct obligation to defend the Indemnitees. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes the obligation to provide independent defense counsel if Service Provider asserts that liability is caused in whole or in part by the negligence or willful misconduct of the Indemnitees. If it is finally adjudicated that liability was caused by the negligence or willful misconduct of any of the Indemnitees, Service Provider may submit a claim to City for reimbursement of reasonable attorneys' fees and defense costs.

C. The review, acceptance or approval of Service Provider's work or work product by any of the Indemnitees shall not affect, relieve or reduce Service Provider's indemnification or defense obligations. Service Provider waives any right of contribution against City or any of City's officers, employees, agents, or volunteers arising out of such failure to inspect, review, monitor, or supervise the work performed by Service Provider pursuant to this Agreement. The provisions of this Section shall not be restricted by and do not affect the provisions of this Agreement relating to Section 26. The Service Provider's obligations under this Section of the Agreement shall survive the termination of the Agreement.

D. Service Provider agrees to pay all required taxes on amounts paid to Service Provider under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Service Provider shall be solely responsible for, and shall save City harmless

from, all matters relating to the payment of Service Provider's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Service Provider under this Agreement any amount due to City from Service Provider as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

26. INSURANCE. Service Provider shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within "Exhibit C", which is attached hereto and incorporated herein by this reference, unless the Risk Manager waives, in writing, the requirement that Service Provider obtain and maintain such insurance coverages. Such insurance must be issued by a company satisfactory to the Risk Manager. Service Provider shall, before performance of any Services pursuant to this Agreement, file with the Risk Manager evidence of insurance coverage as specified in "Exhibit C". Maintenance of insurance coverages by Service Provider is a material element of this Agreement. Service Provider's failure to maintain or renew insurance coverages or to provide renewal evidence shall be considered a material breach of this Agreement.

27. LIVING WAGE REQUIREMENTS. During the term of this Agreement, Service Provider understands and agrees that if Living Wages are applicable subject to the 2002 Oxnard City Council Living Wage Policy, attached as "Exhibit E" to this Agreement. Service Provider will pay and/or provide the wages and/or benefits required therein to all of its employees engaged in whole or in part in performing the services provided for by this Agreement. The duty to pay the correct wage is the responsibility of the Service Provider.

28. PREVAILING WAGE REQUIREMENTS. The payment of State prevailing wages as designated for Ventura County shall apply to public works projects. However, this section shall not apply to work performed on a public works project of twenty-five thousand dollars ($25,000) or less when the project is for construction, alteration, demolition, installation, or repair work; or to work performed on a public works project of fifteen thousand dollars ($15,000) or less when the project is for maintenance work. Prevailing wages are required to be paid to all workers, including subcontracted employees. For further information regarding Prevailing Wage Requirements please refer to Exhibit "F" attached to this Agreement.

A. To determine if this Agreement is subject to compliance monitoring and enforcement, go to: https://www.dir.ca.gov/Public-Works/PublicWorksSB854FAQ.html

B. It is unlawful to split, or separate into small portions, work orders, projects, purchases, or public works projects for the purpose of evading these prevailing wage requirements.
C. In the event that there is a difference between the amount of wages to be paid under the City of Oxnard's local Living Wage requirements and the requirements of this provision, the wage rate that is the higher of the two shall be applicable to this Agreement. The duty to pay the correct wage is the responsibility of the Service Provider.

29. **CONFLICT OF INTEREST.** Service Provider covenants that it does not have any interest, nor shall it acquire any interest, directly or indirectly, which would conflict in any manner with the performance of Service Provider's services under this Agreement. Service Provider further covenants that in the performance of services under this Agreement, no officer, employee or agent of Service Provider having such interest shall be employed by it. In the event the City determines that Service Provider must disclose its financial interests by completing and filing a Fair Political Practices Commission Form 700, Statement of Economic Interests, Service Provider shall file such Form 700 with the City Clerk's Office pursuant to the written instructions provided by the City Clerk. Acquisition or maintenance of a conflicting interest by Service Provider may result in termination of this Agreement by the City.

30. **IRAN CONTRACTING ACT.** In accordance with the Iran Contract Act of 2010 (Public Contract Code sections 2200-2208) the City requires that any Consultant that submits a proposal or otherwise proposes to enter into or renew a contract with the City with respect to goods or Services of one million dollars ($1,000,000) or more, must certify, that the Consultant is not identified on a list created pursuant to subdivision (b) of Public Contract Code Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Public Contract Code Section 2202.5, or as a person described in subdivision (b) of Public Contract Code Section 2202.5, as applicable.

A Consultant is ineligible to enter into any contract with the City for goods or Services of one million dollars ($1,000,000) or more if the Consultant engages in investment activities in Iran. Consultant must certify that it is not on the list of ineligible vendors prohibited from doing business with the State of California and shall complete the Iran Contract Act Certification attached as Exhibit G.

31. **SUBCONTRACTING.** If Service Provider requires the assistance of a subcontractor to render any services under this agreement, Consultant shall obtain prior written consent from the City before a subcontractor performs any service pursuant to this Agreement. All subcontractors shall be identified in the Scope of Work or Task Order attached to this Agreement as Exhibit A. Service Provider is fully responsible for satisfactory completion

of all its subcontractors' work. All subcontractors shall be properly licensed and insured; and bonded, if applicable. Service Provider shall be responsible for all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with subcontractors performance pursuant to this Agreement or subcontractors failure to comply with any of its obligations in connection with this Agreement.

32. DISPUTES. Except as otherwise provided in these provisions, any dispute concerning a question of fact arising under this Agreement, shall be decided by the City's Designated Representative, who shall reduce this decision to writing and mail a copy to the Service Provider. The decision of the City's Designated Representative shall be final and conclusive unless Service Provider requests mediation within ten (10) calendar days. Pending final decision of a dispute, the Service Provider shall proceed diligently with the performance of the Agreement and in accordance with the decision of the City's Designated Representative.

33. DISPUTE RESOLUTION. Should an unresolved dispute arise out of this Agreement, any Party may request that it be submitted to mediation. The Parties shall meet in mediation within a reasonable time not to exceed forty-five (45) days of a request. The mediator shall be agreed to by the mediating Parties. In the absence of an agreement on a mediator, the Parties shall each submit one name from mediators listed by the American Arbitration Association, the California State Board of Mediation and Conciliation, or other agreed-upon service. The mediator shall be selected by a "blindfold" process. The cost of mediation shall be borne equally by both Parties. Neither Party shall be deemed the prevailing Party. No Party shall be permitted to file a legal action without first meeting in mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until agreement is reached by the Parties but not more than sixty (60) calendar days, unless the maximum time is extended in writing by both Parties.

34. AUDIT. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Service Provider in preparing its billings to CITY as a condition precedent to any payment to Service Provider; or for other purposes relating to the Agreement. Service Provider will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of $10,000, the State Auditor may examine and audit Service Provider for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Service Provider shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Service Provider shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging,

meals and overhead. Service Provider shall include a copy of this Section in all contracts with its subcontractors, and Service Provider shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

35. **ADVERTISING AND PUBLICITY.** Service Provider shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

36. **NONDISCRIMINATORY EMPLOYMENT.** Service Provider shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language, physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Service Provider understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Service Provider shall be responsible for such subcontractor's compliance with this Section.

37. **FORCE MAJEURE.** Neither the Service Provider nor the City shall be responsible for any delay caused by any contingency beyond their control, including, but not limited to, war or insurrection, walkouts by the Party's own employees, fires, natural calamities, riots, or demands or requirements of governmental agencies other than the City.

38. **GOVERNING LAW.** The terms of this Agreement shall be interpreted according to the laws of the State of California. Should litigation occur, venue shall be in the Superior Court of California, County of Ventura.

39. **SEVERABILITY.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect and be enforceable.

40. **INTEGRATED AGREEMENT.** This Agreement and the attached exhibits referenced herein to this Agreement represent the entire understanding between the Parties. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. This Agreement shall bind and inure to the benefit of the Parties to this Agreement and any subsequent successors and assigns.

41. **NO THIRD-PARTY BENEFICIARY.** This Agreement shall not be construed to be an agreement for the benefit of any third-party or parties, and no third party or parties shall have any claim or right of action under this Agreement.

42. **AUTHORITY TO EXECUTE.** Each Party hereto expressly warrants and represents that through its Designated Representative it has the authority to execute this Agreement on behalf of its corporation, partnership, business entity, or governmental entity, and warrants and represents that the Designated Representative has the authority to bind each Party to the performance of its obligations hereunder.

43. **EXECUTION – COUNTERPARTS.** This Agreement may be executed in any number of counterparts and each such duplicate counterpart shall constitute an original, but they shall not be effective nor enforceable unless and until it is executed with the handwritten signature or electronic signature of an authorized representative of each of the relevant Parties. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterpart executed by the other Party to this Agreement is in the physical possession of the Party seeking enforcement thereof.

44. **INCONSISTENT OR CONFLICTING TERMS.** In the event of any contradictions or inconsistencies between any attached documents or exhibits incorporated by reference herein and the provisions of the Agreement itself, the terms of the Agreement shall control. Any exhibit that is attached and incorporated by reference shall be limited to the purposes for which it is attached, as specified in this Agreement. Any contractual terms or conditions contained in such exhibit imposing additional obligations on the City are not binding upon the City's Designated Representative unless specifically agreed to in writing, and initiated by City's Designated Representative, as to each additional contractual term or condition.

45. **ACKNOWLEDGEMENT.** By signing below, Service Provider acknowledges that it has reviewed the City's General Services Agreement terms and conditions and insurance requirements and that Service Provider hereby agrees to full compliance.

[Signatures on next page]

In witness whereof, the Parties have entered into this Agreement effective on the date as written in section 4 and upon signature of all Parties.

CITY OF OXNARD		**AUTO BODY INTERNATIONAL, INC.**	
☐Luis A. Mc Arthur, Mayor[2]	Date	Heriberto Saucedo, CEO/President	Date
☐Libertad Macias,[3] Purchasing Manager			
		Heriberto Saucedo, CEO[4]	Date

ATTEST:

Lourdes A. López, CITY Clerk Date
(only if Mayor signs)

APPROVED AS TO FORM:

Stephen M. Fischer, CITY Attorney (always required) Date

[2] The City Council must authorize and the Mayor must execute any agreement over $220,000.

[3] The Purchasing Agent may execute any authorized agreement up to $220,000.

[4] The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

EXHIBIT A

GENERAL SERVICE AGREEMENT
(City of Oxnard and Auto Body International, Inc.)

SCOPE OF SERVICES

PROJECT MANAGER
Jose Arreola
805-385-8011
jose.arreola@oxnard.org

The selected proposer will provide body repair and painting to the City of Oxnard on an as needed basis. The proposer must have a minimum of five (5) years recent experience performing similar work/services. The work shall be performed at the proposer's shop unless otherwise agreed to in writing City of Oxnard. Compensation will be based on the bid pricing set forth in Exhibit B.

Body Repair and Painting:

The proposer will provide auto body repair and painting services for fleet vehicles and equipment, to include but not be limited to general body repair, dent repair, component replacement for exterior/interior body components, collision damage repair, ADAS calibration and repair, ABS system diagnosis and repair, engine electronics diagnosis and repair, glass repair/replacement including windshields, painting all or portions of vehicle bodies, and other repair services. Bent parts are to be straightened and reinforced or replaced if necessary including aluminum body parts. In the event that vehicle decals are damaged, the proposer will obtain new decals from the City of Oxnard or a designated decal provider and apply new decals to the repaired vehicle. Decal removal and installation are to be included in the repair estimate. All bodywork will receive at least three coats of primer: two (2) during bodywork repair, and a minimum of one (1) during the painting process.

General Shop Requirements:

The proposer's body shop will meet the following minimum requirements:

a) Be able to perform complete body repairs, as well as paint vehicles and equipment.
b) Maintain a paint booth that is in legal compliance with all applicable laws.
c) Maintain a secure storage area for all City of Oxnard owned vehicles.
d) Possess a MIG and TIG welder or other electric spot-welding equipment for body welding including aluminum body repairs. The proposer shall ensure that the vehicle computer systems are disconnected from the vehicle before any welding is done. The proposer is to replace, at his/her expense, any vehicle on board computers damaged by not disconnecting the computers before any welding operations.

e) Be available during normal business hours Monday through Friday, 8:00 a.m. to 5:00 p.m.

Estimate Process Requirements:

The proposer will provide estimates for body repair and painting on an as needed basis as requested by City of Oxnard. Estimates will include:

a) Make, model and mileage of vehicle
b) License plate number, VIN number and City of Oxnard unit number
c) BOLDLY state if the estimate is in relation to an incident and note the incident report number (MVIR) and date, if any
d) Itemized list of description of work to be performed
e) Estimated number of labor hours of task
f) Itemized list of parts and paint materials costs
g) All incidentals or miscellaneous shop supplies and charges shall be included and priced accordingly
h) Total repair estimate is to include sales tax
i) Approximate schedule to complete the repairs after receiving a notice to proceed
j) If applicable, any recommendations for future repairs
k) All estimates shall be from an applicable industry standard Collision and Estimating Reference Guide used by insurance appraisers. Proposers shall provide the name and version of the guide or software used

Prior to any repair, the proposer and City of Oxnard Fleet Service Writer or Fleet Supervisor will review the estimate and confirm that the estimate includes an accurate description of the vehicle condition. All repair estimates must be approved by the City of Oxnard in writing in advance of work being performed. Repair work will not start until a notice to proceed is received. If City of Oxnard and the proposer cannot agree on an estimate, City of Oxnard reserves the unilateral right to solicit for bids and award to another service provider. Repeated failure to agree on estimates may result in contract termination. The Proposer will assume full liability and responsibility for all vehicles and contents (including radios, aftermarket lighting and other standard or installed equipment) placed in its custody by the City of Oxnard under this contract.

Parts:

All parts used to provide automotive body repair will be new Original Equipment Manufacturer (OEM). Any and all incidental charges shall be included in the proposer's hourly rate. Proposers shall furnish new unused O.E.M., remanufactured O.E.M., vehicle body parts, materials and labor as required in accordance with the provisions and specifications contained herein. If OEM parts are not available or obsolete, notification to the City of Oxnard is required for approval. The City reserves the right to provide donor vehicles to have parts removed and used for repairs. The proposer will charge the contracted labor rate to remove and install any donor parts.

Alignment:

Proposer agrees to perform realignment of all vehicles when needed. This shall be a thrust alignment for frame vehicles and four-wheel alignment for unibody vehicles. A printout of the readings after the alignment will be included in each repair order. Proposer will ensure personnel or sub-contractor is qualified to perform alignment work.

Frame Work:

Proposer agrees to perform frame straightening of all vehicles when needed. Proposer will ensure personnel or sub-contractor is qualified to perform all framework.

Airbag Components:

All airbag components shall be replaced with NEW O.E.M. parts when the decision has been made to replace the components.

Major Repairs:

If metal body or plastic components are damaged beyond repair, the damaged area will be cut out and replaced with new metal or plastic that is equal to or greater than the original thickness of the component.

Painting Process Requirements:

The paint process will consist of the following in the order listed, utilizing the latest state-of the-art painting and paint matching systems, mixing tools, California compliant water based or solvent based paints and clear coats and spraying tools:

- Primer
- Base Coat
- Clear Coat

Acceptable Paint Manufacturers:

All paints used will be from a qualified and reputable paint manufacturer, such as, but not limited to: Diamont, Dupont, PPG, Akzonobel Sikkens etc. Proposers shall provide the name of the paint manufacturer used and warranty in each estimate. No single stage paints shall be used. All Paints shall be CARB compliant.

Warranty:

All parts and supplies provided shall be warranted for a minimum period of twelve (12) months or twelve thousand (12,000) miles, or for any manufacturer warranty period, whichever is greater. Warranted parts shall be replaced with new parts. All warranty information will be made available to the City of Oxnard. Unsatisfactory repairs include, but are not limited to, paint swirls, fish eye blemishes, mismatched paint color, buffer burns, as well as any other defects and/or imperfection in body work or paint finish.

Pickup and Delivery:

The proposer will provide free pickup and delivery of vehicles. The City will tow vehicles as necessary when collision repairs are required. The repaired vehicles will be returned to the City of Oxnard by personnel with the knowledge necessary to review and discuss the quality of completeness of the repairs and review the vehicle condition report with the City of Oxnard representative. If it is determined that the vehicle is not properly repaired, the vehicle will be returned to the proposer's shop for repair and delivery at no additional charge. All vehicles shall be returned to the City of Oxnard within 24 hours of completion of repairs.

Time for Performance:

Time is of the essence in returning City of Oxnard vehicles to service. The successful proposer agrees that work assigned under contract shall receive priority over the other work in its shop, unless specific prior approval has been obtained from the City of Oxnard. If City of Oxnard determines that the workload of the proposer is such that timeliness is not possible in a given situation, City of Oxnard reserves the unilateral right to solicit for bids and award to a backup service provider. Repeated assignments to a backup service provider may result in contract termination.

EXHIBIT B

GENERAL SERVICE AGREEMENT
(City of Oxnard and Auto Body International, Inc.)

SCHEDULE OF COMPENSATION

Year 1 - Labor Costs (Responses Required)					
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 60.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 74.00
3	Light Duty	Frame Repair	1	Per Hour	$ 72.00
4	Light Duty	Glass Repair	1	Per Hour	$ 60.00
5	Light Duty	Mechanical Repair	1	Per Hour	$ 74.00
6	Light Duty	Paint Technician	1	Per Hour	$ 60.00
7	Light Duty	Paint Supplies	1	Per Hour	$ 42.00
8	Medium Duty	Body Repair	1	Per Hour	$ 62.00
9	Medium Duty	Frame Repair	1	Per Hour	$ 74.00
10	Medium Duty	Glass Repair	1	Per Hour	$ 62.00
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 76.00
12	Medium Duty	Paint Technician	1	Per Hour	$ 62.00
13	Medium Duty	Paint Supplies	1	Per Hour	$ 44.00

Year 1 - Parts and Supplies (Responses Required)			
Line Item	**Product**	**Specifications**	**Percent Discount Off Manufacturer's Suggested Retail Price**
14	OEM Replacement Parts	Domestic	% Off 5%
15	OEM Replacement Parts	Import	% Off 5 %
16	Aftermarket/ Used Replacement Parts	Replacement parts for vehicles no longer under warranty	% Off 5 %

Year 2 - Labor Costs (Responses Required)					
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 60
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 74
3	Light Duty	Frame Repair	1	Per Hour	$ 72
4	Light Duty	Glass Repair	1	Per Hour	$ 60
5	Light Duty	Mechanical Repair	1	Per Hour	$ 74
6	Light Duty	Paint Technician	1	Per Hour	$ 60
7	Light Duty	Paint Supplies	1	Per Hour	$ 42
8	Medium Duty	Body Repair	1	Per Hour	$ 62
9	Medium Duty	Frame Repair	1	Per Hour	$ 74
10	Medium Duty	Glass Repair	1	Per Hour	$ 62
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 76
12	Medium Duty	Paint Technician	1	Per Hour	$ 62
13	Medium Duty	Paint Supplies	1	Per Hour	$ 44

Year 2 - Parts and Supplies (Responses Required)				
Line Item	**Product**	**Specifications**	**Percent Discount Off Manufacturer's Suggested Retail Price**	
14	OEM Replacement Parts	Domestic	% Off	5%
15	OEM Replacement Parts	Import	% Off	5%
16	Aftermarket/ Used Replacement Parts	Replacement parts for vehicles no longer under warranty	% Off	5%

Year 3 - Labor Costs (Responses Required)					
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 63
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 77
3	Light Duty	Frame Repair	1	Per Hour	$ 75
4	Light Duty	Glass Repair	1	Per Hour	$ 63
5	Light Duty	Mechanical Repair	1	Per Hour	$ 77
6	Light Duty	Paint Technician	1	Per Hour	$ 63
7	Light Duty	Paint Supplies	1	Per Hour	$ 45
8	Medium Duty	Body Repair	1	Per Hour	$ 65
9	Medium Duty	Frame Repair	1	Per Hour	$ 77
10	Medium Duty	Glass Repair	1	Per Hour	$ 65
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 79
12	Medium Duty	Paint Technician	1	Per Hour	$ 65
13	Medium Duty	Paint Supplies	1	Per Hour	$ 47

Year 3 - Parts and Supplies (Responses Required)			
Line Item	**Product**	**Specifications**	**Percent Discount Off Manufacturer's Suggested Retail Price**
14	OEM Replacement Parts	Domestic	% Off 5%
15	OEM Replacement Parts	Import	% Off 5%
16	Aftermarket/ Used Replacement Parts	Replacement parts for vehicles no longer under warranty	% Off 5%

Year 4 - Labor Costs (Responses Required)					
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 63.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 77.00
3	Light Duty	Frame Repair	1	Per Hour	$ 75.00
4	Light Duty	Glass Repair	1	Per Hour	$ 63.00
5	Light Duty	Mechanical Repair	1	Per Hour	$ 77.00
6	Light Duty	Paint Technician	1	Per Hour	$ 63.00
7	Light Duty	Paint Supplies	1	Per Hour	$ 45.00
8	Medium Duty	Body Repair	1	Per Hour	$ 65.00
9	Medium Duty	Frame Repair	1	Per Hour	$ 77.00
10	Medium Duty	Glass Repair	1	Per Hour	$ 65.00
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 79.00
12	Medium Duty	Paint Technician	1	Per Hour	$ 65.00
13	Medium Duty	Paint Supplies	1	Per Hour	$ 47.00

Year 4 - Parts and Supplies (Responses Required)			
Line Item	**Product**	**Specifications**	**Percent Discount Off Manufacturer's Suggested Retail Price**
14	OEM Replacement Parts	Domestic	% Off 5%
15	OEM Replacement Parts	Import	% Off 5%
16	Aftermarket/ Used Replacement Parts	Replacement parts for vehicles no longer under warranty	% Off 5%

Year 5 - Labor Costs (Responses Required)					
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 66 00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 80 00
3	Light Duty	Frame Repair	1	Per Hour	$ 78 00
4	Light Duty	Glass Repair	1	Per Hour	$ 66 00
5	Light Duty	Mechanical Repair	1	Per Hour	$ 80 00
6	Light Duty	Paint Technician	1	Per Hour	$ 66 00
7	Light Duty	Paint Supplies	1	Per Hour	$ 48 00
8	Medium Duty	Body Repair	1	Per Hour	$ 68 00
9	Medium Duty	Frame Repair	1	Per Hour	$ 80 00
10	Medium Duty	Glass Repair	1	Per Hour	$ 68 00
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 82 00
12	Medium Duty	Paint Technician	1	Per Hour	$ 68 00
13	Medium Duty	Paint Supplies	1	Per Hour	$ 50 00

Year 5 -Parts and Supplies (Responses Required)			
Line Item	**Product**	**Specifications**	**Percent Discount Off Manufacturer's Suggested Retail Price**
14	OEM Replacement Parts	Domestic	% Off 5%
15	OEM Replacement Parts	Import	% Off 5%
16	Aftermarket/ Used Replacement Parts	Replacement parts for vehicles no longer under warranty	% Off 5%

EXHIBIT C

GENERAL SERVICES AGREEMENT
(City of Oxnard and Auto Body International, Inc.)

INSURANCE REQUIREMENTS

Prior to contract approval, CONSULTANT/SERVICE PROVIDER/SELLER/BIDDER (hereafter referred to as "SERVICE PROVIDER") must procure, agree to maintain and supply evidence of insurance at the levels listed and in accordance with the other provisions listed in this document.

[SEE NEXT PAGES]

Exhibit INS-V

INSURANCE REQUIREMENTS FOR VENDORS/CONTRACTORS
(WHO REPAIR, INSTALL OR MAINTAIN VEHICLES AND EQUIPMENTS IN VENDORS/CONTRACTORS CARE, CUSTODY AND CONTROL)

City of Oxnard's Fleet Services Department cannot process any transactions until the following insurance documents have been submitted.

1. Contractor shall obtain and maintain during the performance of any services under this Contract the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Contractor, its agents, representatives, employees or subcontractors.

a. Commercial General Liability Insurance, including Contractual Liability in an amount not less than $1,000,000 Occurrence/$2,000,000 Aggregate for bodily injury and property damage for each claimant for General Liability with coverage equivalent to Insurance Services Office Garage Insurance Coverage form. Contractor is required to provide Additional Insured Endorsement naming City of Oxnard as additional insured.

b. Business Automobile Liability Insurance in an amount of $1,000,000 combined single limit for bodily injury and property damage which may arise from or in connection with the performance of services hereunder by Vendor/Contractor, its agents, representatives, employees or subcontractors. Contractor is required to provide Additional Insured Endorsement naming City of Oxnard as additional insured.

c. When City vehicles are in the care, custody and control of the Contractor, Garagekeepers Legal Liability in an amount not less than $500,000 per claimant must be provided.

d. Workers' Compensation Insurance in compliance with the laws of the State of California, and Employer's Liability Insurance in an amount not less than $1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

1. Contractor shall, prior to performance of any services, file with the Risk Manager, certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-T. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before work commences. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email. If you have not received your request or are having difficulty with electronic upload, contact insurance@oxnard.org

2. Contractor agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better. Contractor is responsible to provide immediate notification to Risk Manager in the event coverage is suspended, voided, canceled or reduced in coverage.

3. Contractor agrees that the Commercial General Liability Insurance and Garagekeepers Legal Liability Insurance policies shall be endorsed to name City, its City Council, officers, employees and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Contractor; products and completed operations of Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees and volunteers. **Required forms for Commercial General Liability Insurance and Garagekeepers Legal Liability Endorsements are ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037, or equivalent.**

4. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages **(this must be endorsed)**. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5. Any deductibles or self-insured retentions must be declared to and approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

6. All insurance standards applicable to Contractor shall also be applicable to Contractor's subcontractors. Contractor agrees to maintain appropriate agreements with subcontractors and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

1/23

INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS

Certificates of Insurance

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

Endorsement Forms

Original endorsements are required for general liability and automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that you use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the attached.

INS-V.doc

ACORD CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
CODE SUB-CODE	**COMPANIES AFFORDING INSURANCE COVERAGE**
INSURED	COMPANY LETTER A — SPECIFY COMPANY NAMES IN THIS SPACE
	COMPANY LETTER B

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	**GENERAL LIABILITY** [x] COMMERCIAL GENERAL LIABILITY [x] CLAIMS MADE [x] OCCUR. [x] OWNER'S & CONTRACTOR'S PROT.				GENERAL AGGREGATE $1,000,000 PRODUCTS COMP/OP AGG. $1,000,000 PERSONAL & ADV. INJURY $1,000,000 EACH OCCURRENCE $1,000,000 FIRE DAMAGE (Any one fire) $ MED. EXPENSE (Any one person) $
A	**AUTOMOBILE LIABILITY** [x] ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS GARAGE LIABILITY				COMBINED SINGLE LIMIT $1,000,000 BODILY INJURY (Per person) $ BODILY INJURY (Per accident) $ PROPERTY DAMAGE $
A	**EXCESS LIABILITY** UMBRELLA FORM OTHER THAN UMBRELLA FORM				EACH OCCURRENCE $ AGGREGATE $
A	**WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY**				STATUTORY LIMITS EACH ACCIDENT $1,000,000 DISEASE-POLICY LIMIT $1,000,000 DISEASE-EACH EMPLOYEE $1,000,000
A	**OTHER** Errors and omissions insurance or malpractice insurance available for the insured's profession; if architectural, engineering or electrical work will be performed under the Agreement				Minimum coverage $1,000,000 Each consultant/ & listed sub-consultant $500,000

SAMPLE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

CERTIFICATE HOLDER	CANCELLATION
CITY OF OXNARD % Evident ID, Inc. 8520 Allison Pointe Blvd. Ste 223 PMB 5210 Indianapolis, Indiana 462500-4299 US	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ~~ENDEAVOR TO~~ MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, ~~BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.~~ AUTHORIZED REPRESENTATIVE

GENERAL LIABILITY SPECIAL ENDORSEMENT
FOR THE CITY OF OXNARD (the "City")

SUBMIT IN DUPLICATE

ENDORSEMENT NO.	ISSUE DATE (MM/DD/YY)

PRODUCER

Telephone:

NAMED INSURED

POLICY INFORMATION:
Insurance Company:
Policy No.:
Policy Period: (from) (to)
LOSS ADJUSTMENT EXPENSE ☐ Included in Limits ☐ In Addition to Limits

☐ Deductible ☐ Self-Insured Retention (check which) of $ _____
with an Aggregate of $ _____ applies to _____
coverage. ☐ Per Occurrence ☐ Per Claim (which)

APPLICABILITY This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here ☐ in which case only the following specific agreements and permits with the City are covered:

CITY AGREEMENTS/PERMITS

TYPE OF INSURANCE

GENERAL LIABILITY
☐ COMMERCIAL GENERAL LIABILITY ☐ Claims Made
☐ COMPREHENSIVE GENERAL LIABILITY Retroactive Date _____
☐ OWNERS & CONTRACTORS PROTECTIVE ☐ Occurrence

OTHER PROVISIONS

COVERAGES	LIABILITY LIMITS IN THOUSANDS $	
	EACH OCCURRENCE	AGGREGATE
☐ GENERAL		
☐ PRODUCTS/COMPLETED OPERATIONS		
☐ PERSONAL & ADVERTISING INJURY		
☐ FIRE DAMAGE		
☐ _____		
☐ _____		

CLAIMS:
Underwriter's representative for claims pursuant to this insurance.
Name: _____
Address: _____
_____
Telephone: (___) _____

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:

1. **INSURED.** The City, its officers, agents, employees and volunteers are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.
2. **CONTRIBUTION NOT REQUIRED.** As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.
3. **SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.
4. **CANCELLATION NOTICE.** With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.
5. **PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.
6. **SCOPE OF COVERAGE.** This policy, if primary, affords coverage at least as broad as:
   a. Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG 0001; or
   b. If excess, affords coverage which is at least as broad as the primary insurance form CG 0001.

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

ENDORSEMENT HOLDER

CITY OF OXNARD % Evident ID, Inc.
8520 Allison Pointe Blvd. Ste 223
PMB 5210
Indianapolis, Indiana 462500-4299 US

AUTHORIZED REPRESENTATIVE
☐ Broker/Agent ☐ Underwriter ☐ _____

I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature _____
(original signature required)

Telephone: (___) _____ Date Signed _____

Rev. 1/23 INS-T.doc

AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT
FOR THE CITY OF OXNARD (the "City")

SUBMIT IN DUPLICATE

ENDORSEMENT NO.	ISSUE DATE (MM/DD/YY)

PRODUCER

Telephone:

NAMED INSURED

POLICY INFORMATION:
Insurance Company:
Policy No.:
Policy Period: (from) (to)
LOSS ADJUSTMENT EXPENSE ☐ Included in Limits ☐ In Addition to Limits

☐ Deductible ☐ Self-Insured Retention (check which) of $ _____
with an Aggregate of $_____ applies to _____
coverage. ☐ Per Occurrence ☐ Per Claim (which)

APPLICABILITY. This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here ☐ in which case only the following specific agreements and permits with the City are covered:

CITY AGREEMENTS/PERMITS

TYPE OF INSURANCE

☐ COMMERCIAL AUTO POLICY
☐ BUSINESS AUTO POLICY
☐ OTHER

OTHER PROVISIONS

LIMIT OF LIABILITY

$ _____ per accident, for bodily injury and property damage.

CLAIMS: Underwriter's representative for claims pursuant to this insurance.

Name: _____
Address: _____
_____
Telephone: (____) _____

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:

1. **INSURED.** The City, its officers, agents, volunteers and employees are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.
2. **CONTRIBUTION NOT REQUIRED.** As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.
3. **SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.
4. **CANCELLATION NOTICE.** With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.
5. **PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.
6. **SCOPE OF COVERAGE.** This policy, if primary, affords coverage at least as broad as:
   a. Insurance Services Office Automobile Liability Coverage, "occurrence" form CA0001, code ("any auto"); or
   b. If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1).

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

ENDORSEMENT HOLDER

CITY OF OXNARD % Evident ID, Inc.
8520 Allison Pointe Blvd. Ste 223
PMB 5210
Indianapolis, Indiana 462500-4299 US

AUTHORIZED REPRESENTATIVE

☐ Broker/Agent ☐ Underwriter ☐ _____

I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature _____
(original signature required)

Telephone: (____) _____ Date Signed _____

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EXHIBIT D

GENERAL SERVICES AGREEMENT
(City of Oxnard and Auto Body International, Inc.)

[RESERVED]

EXHIBIT E

GENERAL SERVICES AGREEMENT
(City of Oxnard and Auto Body International, Inc.)

LIVING WAGE POLICY

Pursuant to the Living Wage Policy adopted July 9, 2002 by the City Council and effective October 1, 2002, the City Manager and City Attorney are directed to include the following language in all standard trade services contracts and all unique trade services contracts governed by the Living Wage Policy.

A. Service Provider shall compensate any employee of Service Provider who provides services under this Agreement in accordance with the Living Wage Policy, attached hereto and incorporated herein by reference as the Living Wage Policy Exhibit. While this Agreement is in effect, Service Provider shall pay such employee no less than $20.06 per hour for each hour that such employee provides services under this Agreement. In addition, while this Agreement is in effect, Service Provider shall provide to such employee no less than 96 hours of paid leave per calendar year.
B. Service Provider agrees to post, at a location readily accessible to those employees providing services to the City, a copy of the Living Wage Policy adopted by City Council on July 9, 2002 and effective October 1, 2002.
C. If Service Provider fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Service Provider, effective immediately.
D. In addition, if Service Provider fails to comply with the Living Wage Policy in any manner, Service Provider shall pay to City a fine of $500 and shall pay to any employee providing services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Service Provider shall pay such fine and penalty within fifteen (15) calendar days after the City Manager or designee provides written notice to Service Provider of the amount owed.

CITY OF OXNARD LIVING WAGE REQUIREMENTS
EFFECTIVE JULY 1, 2025

Service Provider shall compensate any employee of Service Provider who provides Services under this Agreement in accordance with the Living Wage Policy, attached hereto and incorporated herein by reference as Exhibit E. While this Agreement is in effect, Service Provider shall pay such employee no less than $20.06 per hour for each hour that such employee provides Services under this Agreement. This hourly rate shall be adjusted on July 1, 2026, and each July 1 thereafter, according to the percentage change in the Consumer Price Index, all items, prepared by the Bureau of Labor Statistics for the Los Angeles area relating to all urban consumers (CPI-U), index base 1982-84=100, comparing May of the previous year to May of the current year. In addition, while this Agreement is in effect, Service Provider shall provide to such employee no less than 96 hours of paid leave per calendar year.

a. Service Provider agrees to post, at a location readily accessible to those employees providing Services to the City, a copy of the Living Wage Policy adopted by the Oxnard City Council on July 9, 2002 and effective October 1, 2002.

b. If Service Provider fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Service Provider, effective immediately.

c. In addition, if Service Provider fails to comply with the Living Wage Policy in any manner, Service Provider shall pay to City a fine of $500 and shall pay to any employee providing Services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Service Provider shall pay such fine and penalty within fifteen (15) calendar days after the City Manager or designee provides written notice to Service Provider of the amount owed.

EXHIBIT F

GENERALSERVICES AGREEMENT
(City of Oxnard and Auto Body International, Inc.)

PREVAILING WAGE

---

1. Service Provider acknowledges that the Project defined in the Agreement between Service Provider and CITY is a "public work" as defined in Division 2, Part 7, Chapter 1 of the California Labor Code ("Chapter 1"), and that this Agreement is subject to Chapter 1 and the rules and regulations established by the Director of Industrial Relations ("DIR") implementing such statutes. Service Provider shall perform the Project as a public work. Service Provider shall comply with and be bound by all the terms, rules and regulations described in Chapter 1 and the DIR's rules and regulations as though set forth in full herein.

2. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Service Provider acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Service Provider shall post such rates at each job site covered by this Agreement.

3. Service Provider is required to post job site notices, as prescribed by regulation. See Labor Code Section 1771.4(a)(2).

4. Service Provider shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. Service Provider shall, as a penalty to City, forfeit not more than $200 for each calendar day or portion thereof for each worker paid less than the DIR's determined prevailing rates for the work or craft in which the worker is employed pursuant to this Agreement by Service Provider or any subcontractor. The Labor Commissioner shall determine the amount of the penalty as described in Section 1775.

5. Service Provider shall comply with Labor Code Section 1776, which requires Service Provider and each subcontractor to (1) keep accurate payroll records and verify such records in writing under penalty of perjury, (2) certify and make such payroll records available for inspection, and (3) inform CITY of the location of the records.

6. Service Provider shall comply with Labor Code Sections 1777.5, 1777.6 and 1777.7 and California Administrative Code Title 8, Section 200 et seq. concerning the employment of apprentices on public works projects for all apprenticeable occupations. Before commencing work under this Agreement, Service Provider shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days

after concluding the Project, Service Provider and each of its subcontractors shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

7. Service Provider may not be debarred or suspended throughout the Agreement Term pursuant to Labor Code Section 1777.1 or 1777.7. If he, she or it becomes debarred or suspended in the Agreement Term, Service Provider must immediately notify City.

8. Service Provider is not qualified to bid on, be listed in a Bid proposal, or engage in the performance of any contract for public work, as defined in Labor Code Sections 1720 through 1861, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. Service Provider shall continue without interruption to stay registered and qualified to perform public work pursuant to Section 1725.5 for the duration of the term of this Agreement. This provision does not apply to construction, alteration, demolition, installation or repair work of $25,000 or less or to maintenance work of $15,000 or less.

9. Service Provider acknowledges that 8 hours labor constitutes a legal day's work. Service Provider shall comply with and be bound by Labor Code Section 1810.

10. Service Provider shall comply with and be bound by Labor Code Section 1813 concerning penalties for workers who work excess hours. Service Provider shall, as a penalty to City, forfeit $25 for each worker employed in the performance of this Agreement by Service Provider or by any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code Section 1815, work performed by Service Provider's employees in excess of 8 hours per day and 40 hours per week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than 1 ½ times the basic rate of pay.

11. The Project listed in the Agreement is subject to compliance monitoring and enforcement by the DIR.

12. Service Provider shall be responsible for each and every one of its subcontractors' compliance with Chapter 1, the DIR's rules and regulations, and Labor Code Sections 1860 and 3700. Service Provider shall include in the written contract between it and each subcontractor a copy of, and a requirement that each subcontractor shall comply with, those statutory provisions. Service Provider shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractors' compliance, including without limitation, conducting a periodic review of the certified payroll records of each subcontractor, and upon becoming aware of the failure of the subcontractor to pay its workers the specified prevailing rate of wages, Service Provider shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent, Service Provider shall hold harmless, defend (with counsel approved by the City Attorney) and indemnify City, its legislative bodies, and its officials,

officers, employees and agents from any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Service Provider, its subcontractors, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all attorneys' fees and other related costs. All duties of Service Provider under this Section shall survive Agreement termination.

EXHIBIT G

GENERAL SERVICES AGREEMENT
(City of Oxnard and Auto Body International, Inc.)

IRAN CONTRACTING ACT CERTIFICATION

IRAN CONTRACTING ACT CERTIFICATION
(TO BE EXECUTED AND SUBMITTED WITH THE AGREEMENT)
Public Contract Code Sections 2202-2208

Pursuant to Public Contract Code 2204.(a) A public entity shall require a person that is submits a bid or proposal to,or otherwise proposes to enter into or renew a contract with, a public entity with respect to a contract for goods or services of one million dollars ($1,000,000) or more to certify, at the time an Agreement is signed or renewed, that the person is not identified on a list created pursuant to subdivision (b) of Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Section 2202.5 or as a person described in subdivision 9b) of Section 2202.5, as applicable.

To comply with this requirement, please insert your company/entity and Federal ID number (if available) and complete **one** of the options below. Please note, California law established penalties for providing false certifications, including civil penalties equal to the greater of $250,000 or twice the amount of the contract for which the false certification was made, contract termination and three-year ineligibility to bid on contract in accordance with Public Contract Code section 2205.

OPTION No.1 – CERTIFICATION
I, the official named below, certify I am duly authorized to execute this certification on behalf of the company/entityidentified below, and the company/entity identified below is not on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars ($20,000,000) or more in credit to another person or entity, for 45 days or more, if that other person or company/entity will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engagedin investment activities in Iran created by DGS in accordance with subdivision (b) of Public Contract Code 2203.

Company Name/Financial Institution (printed): _____ Federal ID Number (or n/a): _____

By (Authorized Signature): _____

Printed Name & Title of Person Signing: _____ Date Executed _____

Executed in the County of _____ in the State of _____

OPTION No.2 – EXEMPTION
Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institutionengaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services. If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below and attach documentation demonstrating the exemption approval.

Company Name/Financial Institution (printed): _____ Federal ID Number (or n/a): _____

By (Authorized Signature): _____

Printed Name & Title of Person Signing: _____ Date Executed _____

Executed in the County of _____ in the State of _____

Year 1 -Labor Costs (Responses Required)					Auto Body International	Commercial Auto Body and Paint	National Auto Body & Paint	A-1 Truck & Equipment
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**	**Price**	**Price**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 60.00	$ 60.00	$ 70.00	$ 116.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 74.00	$ 100.00	$ 80.00	$ 116.00
3	Light Duty	Frame Repair	1	Per Hour	$ 72.00	$ 90.00	$ 80.00	$ 150.00
4	Light Duty	Glass Repair	1	Per Hour	$ 60.00	$ 60.00	$ 80.00	**$ 116.00**
5	Light Duty	Mechanical Repair	1	Per Hour	$ 74.00	$ 110.00	$ 125.00	$ 150.00
6	Light Duty	Paint Technician	1	Per Hour	$ 60.00	$ 60.00	$ 70.00	$ 116.00
7	Light Duty	Paint Supplies	1	Per Hour	$ 42.00	$ 50.00	$ 65.00	$ 50.00
8	Medium Duty	Body Repair	1	Per Hour	$ 62.00	$ 70.00	$ 70.00	$ 116.00
9	Medium Duty	Frame Repair	1	Per Hour	$ 74.00	$ 70.00	$ 80.00	$ 150.00
10	Medium Duty	Glass Repair	1	Per Hour	$ 62.00	$ 100.00	$ 80.00	**$ 116.00**
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 76.00	$ 120.00	$ 125.00	$ 150.00
12	Medium Duty	Paint Technician	1	Per Hour	$ 62.00	$ 70.00	$ 70.00	$ 116.00
13	Medium Duty	Paint Supplies	1	Per Hour	$ 44.00	$ 65.00	$ 65.00	$ 50.00
Year 2 -Labor Costs (Responses Required)					**Auto Body International**	**Commercial Auto Body**	**National Auto Body &**	**A-1 Truck & Equipment**
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**	**Price**	**Price**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 60.00	$ 65.00	$ 75.60	$ 116.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 74.00	$ 105.00	$ 86.40	$ 116.00
3	Light Duty	Frame Repair	1	Per Hour	$ 72.00	$ 95.00	$ 86.40	$ 150.00
4	Light Duty	Glass Repair	1	Per Hour	$ 60.00	$ 65.00	$ 86.40	**$ 116.00**
5	Light Duty	Mechanical Repair	1	Per Hour	$ 74.00	$ 115.00	$ 125.00	$ 150.00
6	Light Duty	Paint Technician	1	Per Hour	$ 60.00	$ 65.00	$ 75.60	$ 116.00
7	Light Duty	Paint Supplies	1	Per Hour	$ 42.00	$ 55.00	$ 65.00	$ 50.00
8	Medium Duty	Body Repair	1	Per Hour	$ 62.00	$ 75.00	$ 75.60	$ 116.00
9	Medium Duty	Frame Repair	1	Per Hour	$ 74.00	$ 75.00	$ 86.40	$ 150.00
10	Medium Duty	Glass Repair	1	Per Hour	$ 62.00	$ 105.00	$ 86.40	**$ 116.00**
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 76.00	$ 125.00	$ 125.00	$ 150.00
12	Medium Duty	Paint Technician	1	Per Hour	$ 62.00	$ 75.00	$ 75.60	$ 116.00
13	Medium Duty	Paint Supplies	1	Per Hour	$ 44.00	$ 70.00	$ 65.00	$ 50.00
Year 3 -Labor Costs (Responses Required)					**Auto Body International**	**Commercial Auto Body and Paint**	**National Auto Body & Paint**	**A-1 Truck & Equipment**
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**	**Price**	**Price**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 63.00	$ 70.00	$ 81.65	$ 116.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 77.00	$ 110.00	$ 93.31	$ 120.00
3	Light Duty	Frame Repair	1	Per Hour	$ 75.00	$ 100.00	$ 93.31	$ 150.00
4	Light Duty	Glass Repair	1	Per Hour	$ 63.00	$ 70.00	$ 93.31	**$ 116.00**
5	Light Duty	Mechanical Repair	1	Per Hour	$ 77.00	$ 120.00	$ 125.00	$ 150.00
6	Light Duty	Paint Technician	1	Per Hour	$ 63.00	$ 70.00	$ 81.65	$ 116.00
7	Light Duty	Paint Supplies	1	Per Hour	$ 45.00	$ 60.00	$ 65.00	$ 50.00
8	Medium Duty	Body Repair	1	Per Hour	$ 65.00	$ 80.00	$ 81.65	$ 120.00
9	Medium Duty	Frame Repair	1	Per Hour	$ 77.00	$ 80.00	$ 93.31	$ 150.00
10	Medium Duty	Glass Repair	1	Per Hour	$ 65.00	$ 110.00	$ 93.31	**$ 120.00**
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 79.00	$ 130.00	$ 125.00	$ 150.00
12	Medium Duty	Paint Technician	1	Per Hour	$ 65.00	$ 80.00	$ 81.65	$ 120.00
13	Medium Duty	Paint Supplies	1	Per Hour	$ 47.00	$ 75.00	$ 65.00	$ 50.00
Year 4 -Labor Costs (Responses Required)					**Auto Body International**	**Commercial Auto Body and Paint**	**National Auto Body & Paint**	**A-1 Truck & Equipment**
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**	**Price**	**Price**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 63.00	$ 75.00	$ 89.00	$ 116.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 77.00	$ 115.00	$ 101.71	$ 124.00
3	Light Duty	Frame Repair	1	Per Hour	$ 75.00	$ 105.00	$ 101.71	$ 150.00
4	Light Duty	Glass Repair	1	Per Hour	$ 63.00	$ 75.00	$ 101.71	**$ 116.00**
5	Light Duty	Mechanical Repair	1	Per Hour	$ 77.00	$ 125.00	$ 125.00	$ 150.00
6	Light Duty	Paint Technician	1	Per Hour	$ 63.00	$ 75.00	$ 89.00	$ 116.00
7	Light Duty	Paint Supplies	1	Per Hour	$ 45.00	$ 65.00	$ 65.00	$ 50.00
8	Medium Duty	Body Repair	1	Per Hour	$ 65.00	$ 85.00	$ 89.00	$ 124.00
9	Medium Duty	Frame Repair	1	Per Hour	$ 77.00	$ 85.00	$ 101.71	$ 150.00
10	Medium Duty	Glass Repair	1	Per Hour	$ 65.00	$ 115.00	$ 101.71	**$ 124.00**
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 79.00	$ 135.00	$ 125.00	$ 150.00
12	Medium Duty	Paint Technician	1	Per Hour	$ 65.00	$ 85.00	$ 89.00	$ 124.00
13	Medium Duty	Paint Supplies	1	Per Hour	$ 47.00	$ 80.00	$ 65.00	$ 50.00
Year 5 -Labor Costs (Responses Required)					**Auto Body International**	**Commercial Auto Body and Paint**	**National Auto Body & Paint**	**A-1 Truck & Equipment**
Line Item	**Vehicle Type**	**Type of Labor**	**Quantity**	**Unit of Measure**	**Price**	**Price**	**Price**	**Price**
1	Light Duty	Body Repair	1	Per Hour	$ 66.00	$ 80.00	$ 97.01	$ 116.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$ 80.00	$ 120.00	$ 110.86	$ 127.00
3	Light Duty	Frame Repair	1	Per Hour	$ 78.00	$ 110.00	$ 110.86	$ 150.00
4	Light Duty	Glass Repair	1	Per Hour	$ 66.00	$ 80.00	$ 110.86	**$ 116.00**
5	Light Duty	Mechanical Repair	1	Per Hour	$ 80.00	$ 130.00	$ 125.00	$ 150.00
6	Light Duty	Paint Technician	1	Per Hour	$ 66.00	$ 80.00	$ 97.01	$ 116.00
7	Light Duty	Paint Supplies	1	Per Hour	$ 48.00	$ 70.00	$ 65.00	$ 50.00
8	Medium Duty	Body Repair	1	Per Hour	$ 68.00	$ 90.00	$ 97.01	$ 127.00
9	Medium Duty	Frame Repair	1	Per Hour	$ 80.00	$ 90.00	$ 110.86	$ 150.00
10	Medium Duty	Glass Repair	1	Per Hour	$ 68.00	$ 120.00	$ 110.86	**$ 116.00**
11	Medium Duty	Mechanical Repair	1	Per Hour	$ 82.00	$ 140.00	$ 125.00	$ 150.00
12	Medium Duty	Paint Technician	1	Per Hour	$ 68.00	$ 90.00	$ 97.01	$ 127.00
13	Medium Duty	Paint Supplies	1	Per Hour	$ 50.00	$ 85.00	$ 65.00	$ 50.00
Replacement Parts Percent Discount					5%	5%	20%	0%
					$ 4,266.00	**$ 5,775.00**	**$ 5,914.44**	**$ 7,641.00**

SCHEDULE OF COMPENSATION EXHIBIT B-1

LABOR COSTS

Line Item	Vehicle Type	Type of Labor	Quantity	Unit of Measure	Price
1	Light Duty	Body Repair	1	Per Hour	$60.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$74.00
3	Light Duty	Frame Repair	1	Per Hour	$72.00
4	Light Duty	Glass Repair	1	Per Hour	$60.00
5	Light Duty	Mechanical Repair	1	Per Hour	$74.00
6	Light Duty	Paint	1	Per Hour	$60.00
7	Light Duty	Paint Supplies	1	Per Hour	$42.00
8	Medium Duty	Body Repair	1	Per Hour	$62.00
9	Medium Duty	Frame Repair	1	Per Hour	$74.00
10	Medium Duty	Glass Repair	1	Per Hour	$62.00
11	Medium Duty	Mechanical Repair	1	Per Hour	$76.00
12	Medium Duty	Paint	1	Per Hour	$62.00
13	Medium Duty	Paint Supplies	1	Per Hour	$44.00

PARTS AND SUPPLIES

Line Item	Product	Specifications	Discount off Manufacturer's Suggested Retail Price
14	OEM Replacement Parts	Domestic, Light Duty	5% Off
15	OEM Replacement Parts	Import, Light Duty	5% Off
16	Aftermarket/Used Replacement Parts	Light Duty	5% Off
17	OEM Replacement Parts	Medium Duty	5% Off
18	Aftermarket / Used Replacement Parts	Medium Duty	5% Off

EXHIBIT B

TRADE SERVICE AGREEMENT
(CITY of Oxnard and AUTO BODY INTERNATIONAL, INC.)

SCHEDULE OF COMPENSATION

Labor Costs

Line Item	Vehicle Type	Type of Labor	Quantity	Unit of Measure	Price
1	Light Duty	Body Repair	1	Per Hour	$56.00
2	Light Duty	Aluminum Body Repair	1	Per Hour	$70.00
3	Light Duty	Frame Repair	1	Per Hour	$68.00
4	Light Duty	Glass Repair	1	Per Hour	$56.00
5	Light Duty	Mechanical Repair	1	Per Hour	$70.00
6	Light Duty	Paint	1	Per Hour	$56.00
7	Light Duty	Paint Supplies	1	Per Hour	$38.00
8	Medium Duty	Body Repair	1	Per Hour	$56.00
9	Medium Duty	Frame Repair	1	Per Hour	$68.00
10	Medium Duty	Glass Repair	1	Per Hour	$56.00
11	Medium Duty	Mechanical Repair	1	Per Hour	$70.00
12	Medium Duty	Paint	1	Per Hour	$56.00
13	Medium Duty	Paint Supplies	1	Per Hour	$38.00
				Bid Total	**$695.00**

Parts and Supplies

Line Item	Product	Specifications	Discount Off Manufacturer's Suggested Retail Price
14	OEM Replacement Parts	Domestic, Light Duty	5% Off
15	OEM Replacement Parts	Import, Light Duty	5% Off
16	Aftermarket/ Used Replacement Parts	Light Duty	5% Off
17	OEM Replacement Parts	Medium Duty	5% Off
18	Aftermarket/ Used Replacement Parts	Medium Duty	5% Off

EXHIBIT A

TRADE SERVICE AGREEMENT
(CITY of Oxnard and AUTO BODY INTERNATIONAL, INC.)

SCOPE OF SERVICES

SCOPE OF WORK
AUTO BODY LIGHT/ MEDIUM DUTY

The selected proposer will provide body repair and painting to the City of Oxnard on an as needed basis. The proposer must have a minimum of five (5) years recent experience performing similar work/services. The work shall be performed at the proposer's shop unless otherwise agreed to in writing City of Oxnard. Compensation will be based on the prices proposed on the bid form attached as Attachment A.

Body Repair and Painting:

The proposer will provide auto body repair and painting services for fleet vehicles and equipment, to include but not be limited to general body repair, dent repair, component replacement for exterior/interior body components, collision damage repair, glass repair/replacement including windshields, painting all or portions of vehicle bodies, and other repair services. Bent parts are to be straightened and reinforced or replaced if necessary including aluminum body parts. In the event that vehicle decals are damaged, the proposer will obtain new decals from the City of Oxnard or a designated decal provider and apply new decals to the repaired vehicle. Decal removal and installation are to be included in the repair estimate. All bodywork will receive at least three coats of primer: two (2) during bodywork repair, and a minimum of one (1) during the painting process.

General Shop Requirements:

The proposer's body shop will meet the following minimum requirements:

a) Be able to perform complete body repairs, as well as paint vehicles and equipment
b) Maintain a paint booth that is in legal compliance with all applicable laws
c) Maintain a secure storage area for all City of Oxnard owned vehicles
d) Possess a MIG and TIG welder or other electric spot welding equipment for body welding including aluminum body repairs
e) The proposer shall ensure that the vehicle computer systems are disconnected from the vehicle before any welding is done. The proposer is to replace, at his/her expense, any vehicle on board computers damaged by not disconnecting the computers before any welding operations

f) Be available during normal business hours Monday through Friday, 8:00 a.m. to 5:00 p.m.

Estimate Process Requirements:

The proposer will provide estimates for body repair and painting on an as needed basis as requested by City of Oxnard. Estimates will include:

a) Make, model and mileage of vehicle
b) License plate number, VIN number and City of Oxnard unit number
c) BOLDLY state if the estimate is in relation to an incident and note the incident report number (MVIR) and date, if any
d) Itemized list of description of work to be performed
e) Estimated number of labor hours of task
f) Itemized list of parts and paint materials costs
g) All incidentals or miscellaneous shop supplies and charges shall be included and priced accordingly
h) Total repair estimate is to include sales tax
i) Approximate schedule to complete the repairs after receiving a notice to proceed
j) If applicable, any recommendations for future repairs
k) All estimates shall be from an applicable industry standard Collision and Estimating Reference Guide used by insurance appraisers. Proposers shall provide the name and version of the guide or software used

Prior to any repair, the proposer and City of Oxnard Fleet Service Writer or Fleet Supervisor will review the estimate and confirm that the estimate includes an accurate description of the vehicle condition. All repair estimates must be approved by the City of Oxnard in writing in advance of work being performed. Repair work will not start until a notice to proceed is received. The Proposer will assume full liability and responsibility for all vehicles and contents (including radios, aftermarket lighting and other standard or installed equipment) placed in its custody by the City of Oxnard under this contract.

Parts:

All parts used to provide automotive body repair will be new Original Equipment Manufacturer (OEM). Any and all incidental charges shall be included in the proposer's hourly rate. Proposers shall furnish new unused O.E.M., remanufactured O.E.M., vehicle body parts, materials and labor as required in accordance with the provisions and specifications contained herein. If OEM parts are not available or obsolete, notification to the City of Oxnard is required for approval.

Alignment:

Proposer agrees to perform realignment of all vehicles when needed. This shall be a thrust alignment for frame vehicles and four wheel alignment for unibody vehicles. A printout of the readings after the alignment will be included in each repair order. Proposer will ensure personnel or sub-contractor is qualified to perform alignment work.

Frame Work:

Proposer agrees to perform frame straightening of all vehicles when needed. Proposer will ensure personnel or sub-contractor is qualified to perform all framework.

Airbag Components:

All airbag components shall be replaced with NEW O.E.M. parts when the decision has been made to replace the components.

Major Repairs:

If metal body or plastic components are damaged beyond repair, the damaged area will be cut out and replaced with new metal or plastic that is equal to or greater than the original thickness of the component.

Painting Process Requirements:

The paint process will consist of the following in the order listed, utilizing the latest state-of the-art painting and paint matching systems, mixing tools, California compliant water based or solvent based paints and clear coats and spraying tools:

- Primer
- Base Coat
- Clear Coat

Acceptable Paint Manufacturers:

All paints used will be from a qualified and reputable paint manufacturer, such as Diamont, Dupont, PPG, Akzonobel Sikkens or equivalent. Proposers shall provide the name of the paint manufacturer used and warranty in each estimate. No single stage paints shall be used. All Paints shall be CARB compliant.

Warranty:

All parts and supplies provided shall be warranted for a minimum period of six (6) months or twelve thousand (12,000) miles, or for any manufacturer warranty period, whichever is greater. Warranted parts shall be replaced with new parts. All warranty information will be made available to the City of Oxnard. Unsatisfactory repairs include, but are not limited to, paint swirls, fish eye

blemishes, mismatched paint color, buffer burns, as well as any other defects and/or imperfection in body work or paint finish.

Pickup and Delivery:

The proposer will provide free pickup and delivery of vehicles, including vehicle tow as necessary, when repairs or painting is required. The repaired vehicles will be returned to the City of Oxnard by personnel with the knowledge necessary to review and discuss the quality of completeness of the repairs and review the vehicle condition report with the City of Oxnard representative. If it is determined that the vehicle is not properly repaired, the vehicle will be returned to the proposer's shop for repair and delivery at no additional charge. All vehicles shall be returned to the City of Oxnard within 24 hours of completion of repairs.

Time for Performance:

Time is of the essence in returning City of Oxnard vehicles to service. The successful proposer agrees that work assigned under contract shall receive priority over the other work in its shop, unless specific prior approval has been obtained from the City of Oxnard.

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

INFORMATION/CONSENT AGENDA
AGENDA ITEM NO. L.11

DATE: March 17, 2026

TO: City Council

FROM: Michael Wolfe, Public Works Director, (805) 385-8055, michael.wolfe@oxnard.org

SUBJECT: Agreement 32600348 with Downstream Services, Inc. for Stormwater Filter Replacement and Maintenance Services, Specification No. PW 26-59.

RECOMMENDATION

That the City Council approve and authorize an Agreement with Downstream Services, Inc. in the amount not to exceed $1,250,000 for an initial term of one year from March 20, 2026 to March 19, 2027, with the option for four consecutive one-year period extensions ending March 19, 2031, for stormwater filter replacement and maintenance services.

(Public Works and Transportation Committee approved 3-0 on February 24, 2026.)

BACKGROUND

The creation of Community Facilities Districts (CFDs) in the City of Oxnard (City) provides the funding mechanism, in perpetuity, for the maintenance obligations that are specified in each CFD's respective formation documents. The three CFDs that have maintenance obligations for the stormwater systems are CFD 2 - Westport, CFD 4 - Seabridge, and CFD 5- Riverpark. These systems include cartridge-style filters for the filtration of stormwater runoff from roadways, parking lots, and other hard surfaces within the CFDs.

In 2025, all CFD 2, 4, and 5 stormwater vaults were inspected and cleaned, and all filter cartridges were replaced under a one-year agreement with Downstream Services, Inc. (Agreement No. 32500236). The agreement, which had a not-to-exceed amount of $1,250,000, concluded on January 21, 2026, and did not include an option to extend. A total of $665,932 was spent against this previous agreement.

DISCUSSION

A Request for Bids (RFB) PW 26-59 was published on December 10, 2025, and all bids were due January 14, 2026. Several potential vendors were directly notified of the RFB and published on www.PublicPurchase.com and the City's Purchasing website. The City received the following five bids:

Downstream Services, Inc.:	$65,781.00
Storm Water Innovative Solutions:	$105,138.60
Suttles Plumbing & Mechanical Group	$110,073.35
United Storm Water, Inc.:	$111,540.00
Storm Water Inspection & Maintenance Services, LLC:	$260,692.50

Each bid is an aggregate total of a single inspection cost for all vaults within each district, an hourly rate (including all equipment) for cleaning a vault, an hourly rate (including all equipment) for cleaning a vault and replacing the cartridges, and material rates for new cartridges, recycled cartridges, and the cost to replace a single cartridge in the event that an entire vault's cartridges do not need to be replaced. Large variations in the bid totals are primarily due to the difference in the bid costs for annual vault inspections.

The low bidder is Downstream Services, Inc. and its bid is responsive to the City's RFB. Following this determination, procurement staff reviewed all documentation received from Downstream and based upon the available information and previous work performed to date; staff believes that the contractor is capable of satisfactorily completing the service. Thus, staff recommends that the City Council award the contract for this service to Downstream Services, Inc.

The proposed Agreement is required to comply with the Federal Water Pollution Control Act through California's Municipal Separate Storm Sewer System (MS4) Permit. Under the MS4 Permit, the City is responsible for verifying proper maintenance and operation of post-construction BMPs previously approved for new development and redevelopment and operated by the City and to notify privately owned and operated BMP's to document maintenance and operations required as part of a development agreement.

This Agreement provides for annual inspections of each stormwater vault within the three districts. The inspections will result in written recommendations for cleaning and maintenance. Any cleaning or maintenance work will be performed only at the direction of the City's Project Manager.

The Agreement also includes all required traffic control, permits, labor, materials, equipment, and incidental work necessary to perform the services. In addition, the Contractor will document the condition of stormwater vaults and filter systems and identify any structural repairs needed to the vaults.

Currently, there are 821 filter cartridges located in 64 vaults within the Seabridge and Westport Community Facilities Districts, and an additional 2,274 filter cartridges located in 278 vaults within Riverpark. Special Districts staff anticipate replacing approximately 20 percent of the filter cartridges each year; however, the actual number replaced will be based on inspection results and may be higher if conditions warrant.

Staff will work closely with each CFD HOA and Neighborhood Council to keep residents informed of the maintenance schedule. Prior to the contractor performing any work, door hangers will be posted to provide notices to the residences and businesses at least four working days in advance of the services that will be performed.

STRATEGIC PRIORITIES

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to preserve and improve our roads, utilities, parks, trees, water supply and natural resources through effective planning, prioritization, and an equitable and efficient use of available funding.

FINANCIAL IMPACT

The total cost for this Agreement with Downstream Services, Inc. shall not exceed $1,250,000 through March 17, 2031, if extended for all years for stormwater filter replacement and maintenance services.

Costs for these services are included in the FY 2025-26 Adopted Budget. Funding shall be provided by available budget allocations in CFD 2 - Westport, CFD 4 - Seabridge, and CFD 5 - Riverpark. Project manager will confirm adequate funding exists prior to approving work. There is no guaranteed spending amount and the Division shall only pay for the services that are approved and rendered. Funding for subsequent fiscal years will be requested through the annual budget process.

The new agreement with Downstream reflects lower labor rates across most stormwater filter maintenance services compared to the previous agreement, including annual inspections, vault cleaning, and combined cleaning and cartridge replacement. While some unit costs increased, particularly for single cartridge replacement, the overall rate structure suggests potential cost savings depending on the mix and frequency of services performed. Additional details on the costs for services in the new agreement and the previous service costs are provided in the attachments "Bid Tabulation RFB 26-59" and "Prior Agreement: Schedule of Compensation."

COMMITTEE OUTCOME

The Public Works and Transportation Committee approved 3-0 on February 24, 2026 to approve the staff recommendation and to forward the item for Council approval.

Please click here to view the Measure M pre-recorded presentation video.

Please click here to view the February 24, 2026 Public Works and Transportation Committee Meeting recording.

Prepared by: Steve Howlett, Assistant Public Works Director, Anthony Miller, Special Districts Manager

ATTACHMENTS

1. Agreement 32600348
2. Bid Tabulation RFB 26-59
3. Prior Agreement: Schedule of Compensation
4. Prior Agreement: Scope of Services
5. City of Oxnard Assessment Districts Map

GENERAL SERVICE AGREEMENT
BETWEEN
THE CITY OF OXNARD AND DOWNSTREAM SERVICES, INC.

By This General Services Agreement ("Agreement"), the CITY of Oxnard ("City") agrees to engage the services of Downstream Services, Inc. ("Service Provider"), and Service Provider agrees to perform the services for City as herein described, for the compensation, during the term, and otherwise subject to the covenants and conditions herein set forth. City and Service Provider may be individually referred to as "Party" or collectively as the "Parties."

1. [INTENTIONALLY OMITTED].

2. SUMMARY DESCRIPTION OF SERVICES.

This scope of work includes the inspection, cleaning, and maintenance of stormwater vaults and replacement of filter cartridges at City-owned locations within the CFD 2 (Westport), CFD 4 (Seabridge), and CFD 5 (Riverpark) communities of Oxnard. The service provider shall provide all labor, materials, equipment, traffic control, and safety measures necessary to perform the work in compliance with applicable EPA TMDL and MS4 permit guidelines. Services include annual inspections, documentation with photographs, sediment and debris removal, and cartridge cleaning or replacement using manufacturer-approved filters. Waste shall be handled in accordance with all federal, state and local regulations. All inspection and maintenance activities shall be documented and uploaded to a shared GIS database. Structural repairs to vaults are generally excluded but must be documented and reported if observed.

The Services to be performed pursuant to this agreement are described in the Scope of Services, attached hereto as Exhibit A. Service Provider may not be the exclusive provider of services to the City. The City does not guarantee a specified amount of work under this agreement.

3. PARTIES.

City of Oxnard, a general law and municipal corporation of the State of California, located at 300 West Third Street, Oxnard California 93030

Downstream Services, Inc., a corporation of the State of California, located at 2855 Progress Place, Escondido, CA 92029.

4. TERM OF AGREEMENT: From: March 20, 2026 To: March 19, 2027

A. Time is of the essence in this Agreement.
B. The City shall have the option for (4) four consecutive (1) one-year extensions, in accordance with the scope of work and general terms and conditions of the General Services Agreement.
C. This Agreement shall not exceed a total of five (5) years (including the initial term and any options to extend). The City in its sole discretion may exercise the option terms upon sixty (60) days written notice to the Consultant (or any other time if the parties so agree) in accordance with Section 12 of this Agreement. The option term shall be commenced by an amendment to this agreement.
D. All services required of Service Provider under this Agreement shall be completed on or before the end of the term of the Agreement.

5. AGREEMENT AMOUNT NOT TO EXCEED: $1,250,000.00.[1]

6. AGREEMENT EXHIBITS: The following documents memorialized below are the only exhibits to this agreement and are incorporated by reference as though fully set forth herein. In the event of a conflict between the Exhibits and this Agreement, the Agreement controls.

Exhibit A:	Scope of Services
Exhibit B:	Schedule of Compensation
Exhibit C:	Insurance Requirements: City Insurance Exhibit INS- I
Exhibit D:	[RESERVED]
Exhibit E:	Living Wage Policy
Exhibit F:	Prevailing Wage Policy
Exhibit G:	Iran Contracting Certification
Exhibit H:	CFD Exhibit Maps - Harbor
Exhibit I:	CFD Exhibit Maps - Riverpark
Exhibit J:	Stormwater Management StormFilter® Vault Installation Guide
Exhibit K:	StormFilter® Maintenance Guide
Exhibit L:	Industrial Wastewater Discharge Permit Application
Exhibit M:	Oxnard GIS Data Use Agreement

7. DESIGNATED REPRESENTATIVES. The Designated Representatives listed below shall be authorized to act on behalf of the named Party, be responsible for negotiations and contractual matters, and coordinate with each other to perform the services under this Agreement. Additionally, Service Provider's services shall be performed or immediately supervised by the Service Provider's Representative:

[1] This is not a guaranteed dollar amount. No services or work performed pursuant to a Task Order shall exceed the "Not to Exceed" Amount of the Contract or the agreed upon amount stated in the Task Order.

City Designated Representative:	Service Provider Designated Representative:
Name: Patrick Fleming Title: Sr. Administrative Services Analyst Phone: (805) 200-5344 Email: patrick.fleming@oxnard.org Address: 1060 Pacific Avenue, Building #1, Oxnard, CA 93030	Name: Loren Wynne Title: President Phone: (760) 746-2544 Email: LorenW@downstreamservices.com Address: 2855 Progress Place, Escondido, CA 92029

8. **CONTRACTUAL PREREQUISITES.** This Agreement must first be executed by the Service Provider, after which the Agreement shall be approved as to form by the City Attorney, then executed by the Mayor, or an authorized person on behalf of the City, and if executed by the Mayor shall also be executed by the City Clerk.

    A. Service Provider is advised that any recommendation for Agreement award is not binding on the City until the Agreement is fully executed and approved by the City.
    B. All proof of business license, insurance, and W-9 forms is required prior to execution of this Agreement.
    C. Service Provider shall not perform any work under this Agreement until a proof of insurance has been provided to the City as required under Section 26 of this Agreement.

9. **SERVICE PROVIDER'S SERVICES.**

    A. Service Provider shall perform only the type or category of services as set forth in the "Scope of Services," attached to and incorporated into this Agreement as "Exhibit A." Once this Agreement is executed, the Scope of Services may only be modified by written Amendment pursuant to Section 13 of this Agreement.
    B. The Services shall be coordinated with the designated City Project Manager set forth in Exhibit A and are subject to the direction of the City Manager or Department Director. Service Provider hereby designates its Project Manager, as set forth in "Exhibit A" as the person responsible for the Services who shall coordinate with City's Project Manager in executing the scope of services under this Agreement.

10. **COMPENSATION.** City shall pay Service Provider for the services performed pursuant to the terms of this Agreement and based on the hourly rates and fees set forth in the "Schedule of Compensation," attached to and incorporated into this Agreement as "Exhibit B." Under no circumstances shall the Service Provider perform work in excess

of the amount stated in the not to exceed amount listed in Section 5 of this Agreement. Once this Agreement is executed, the Schedule of Compensation may only be modified by written Amendment pursuant to Section 13 of this Agreement, and may be subject to approval by the City Council.

A. No price increases will be permitted during the term of this Agreement.
B. The City will consider a price increase request based on the imposition of or increase in tariffs applicable to this Agreement. All requests pertaining to tariffs must be accompanied by supporting documentation substantiating the imposition of or increase to any tariff amount.

11. PAYMENT & INVOICES. City shall pay all undisputed portions of any applicable invoice within thirty (30) days after receipt of an invoice. In the event the City disputes one or more items in an invoice, the City shall, within thirty (30) days after receipt of such invoice, notify the Service Provider of the item(s) being disputed and the reason(s) therefore. The City may withhold payment for such disputed items until resolution of the dispute.

A. Payment Request. Service Provider shall submit a payment request to City by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Invoices may be emailed to: **SDinvoices@oxnard.org**.
B. Non-Appropriation of Funds. Payments to be made to Service Provider by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.
C. Service Provider's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Service Provider for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Service Provider for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Service Provider and its employees, agents and Subcontracted Service Providers.
D. Service Provider shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue

Service. If any sales tax is due for the Services performed by Service Provider or materials or products provided to City by Service Provider, Service Provider shall pay the sales tax. City shall not reimburse Service Provider for sales taxes paid by Service Provider

12. OPTION TO EXTEND AGREEMENT. When in the City's best interest, this Agreement may only be extended, if the City, in its discretion, exercises an option term in accordance with Section 4 subparagraphs (B) and (C) of this Agreement. The initial term, plus any option to extend shall not exceed a total of five (5) years. **If no option to extend the Agreement appears in section 4(B), then this Agreement shall not be extended.**

13. MODIFICATION OF AGREEMENT. This Agreement may be amended, modified, or otherwise altered, or its provisions waived, only upon mutual consent of the Parties by written amendment. The City may request that the Service Provider perform Extra Services. As used herein, "Extra Services" means any services, which are determined by the City to be necessary for the proper completion of the project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement or any Task Order issued under this Agreement. A written amendment signed by both Parties shall be required to authorize performance of and payment for Extra Services under this Agreement or Task Order.

14. TERMINATION OF AGREEMENT. City may terminate this Agreement at any time, with or without cause and without penalty, upon fifteen (15) calendar days' prior written notice pursuant to Section 22 of this agreement. Such termination shall be effective on the date specified in the notice, or if no date is specified, then fifteen (15) calendar days from the date of the notice. City shall be liable to Service Provider only for work done by Service Provider up to and including the date of termination of this Agreement unless the termination is for cause, in which event Service Provider need be compensated only to the extent required by law. Service Provider may terminate this Agreement at any time during the term of the Agreement by giving the City sixty (60) calendar days' written notice.

15. [INTENTIONALLY OMITTED].

16. INDEPENDENT CONTRACTOR. Service Provider is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Service Provider or any of its employees, except as stated in this Agreement. Service Provider has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Service Provider. This Agreement

shall not be interpreted to prevent or preclude Service Provider from rendering any services for Service Provider's own account or to any other person or entity as Service Provider in its sole discretion shall determine; provided, however, that performing such services shall not materially interfere with the Services the Service Provider shall perform for the City. The City retains the right to provide general instructions to and observe the Service Provider in the performance of all services done on behalf of the City.

Service Provider and its employees, subcontractors, and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Service Provider and its employees are not employees of City. Service Provider and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Service Provider shall not, at any time or in any manner, represent that it or any of its agents, subcontractors, or employees are in any manner agents, subcontractors, or employees of City.

17. LAWFUL PERFORMANCE. Service Provider shall abide by all Federal, State, and Local Laws and Regulations as may be related to the performance of duties under this Agreement. Service Provider, at its sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

18. SAFETY REQUIREMENTS. Service Provider shall not perform any services for the City when the Service Provider is impaired by alcohol or a controlled substance. When there is reasonable cause to believe that any person has violated this provision, that person shall be immediately removed from the premises and be subject to any applicable civil and/or criminal penalties under the City's Code and/or under state law. All work performed under this Agreement shall be performed in such a manner as to provide safety to the public. The City reserves the right to issue restraining or cease and desist orders to Service Provider when unsafe or harmful acts are observed or reported relative to the performance of the work under this Agreement. The acceptance of Service Provider 's work by City shall not operate as a release of the Service Provider from such standard of care and workmanship.

19. OWNERSHIP OF SERVICE PROVIDER'S WORK PRODUCT, CONFIDENTIALITY & DISCLOSURE. City shall be the owner of any and all technical documents and records, including, computations, plans, correspondence, and/or other pertinent data and

information, both hard copy and electronic, gathered or prepared by Service Provider in performance of this Agreement and shall be entitled to immediate possession of the same upon completion of the work under this Agreement, or at any earlier or later time when the same may be requested by City.

A. Ownership of Documents. Every report, draft, work product, map, record, and other document reproduced, prepared, or caused to be prepared by the Service Provider pursuant to or in connection with this Agreement shall be the exclusive property of the City.
B. Records and Inspections. The Service Provider shall maintain full and accurate records, with respect to all services and matters covered under this Agreement. The City shall have free access at all reasonable times to such records, both hard copy and electronic, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings, and activities.
C. Deliverables. Service Provider shall deliver to the City the studies, plans, specifications, or other documents as are identified in the Scope of Services or Task Order; and Service Provider shall, upon completion of all work, submit to the City all information developed in the course of the Service Provider 's services. Service Provider shall, in such time and in such form as the City may require, furnish reports concerning the status of services required under this Agreement. Service Provider shall, upon request by City and upon completion or termination of this Agreement, deliver to the City all material furnished to Service Provider by the City.
D. Confidentiality. Information that is exempt from disclosure to the public is confidential. This includes information relating to the past, present, or future affairs of the City or information belonging to a third party whose information is in the City’s possession or control under obligations of confidentiality. Service Provider may be granted access to information that is exempt from disclosure to the public (Government Code Section 7920.505) and may contain “trade secrets” (see Government Code Section 7924.510(f)) when it is necessary for Service Provider to perform its obligations pursuant to this Agreement. If Service Provider is granted such access to confidential information, Service Provider shall not be considered to be a member of the public as that term is used in Government Code Section 7920.515.
E. Disclosure of Information. Service Provider shall not disclose, publish, or authorize others to disclose or publish, design data, drawings, specifications, reports, or other information pertaining to the projects assigned to Service Provider by the City or other information to which the Service Provider has had access during the term of this Agreement without the prior written approval of the City’s Designated Representative during the term of this

Agreement and for a period of two (2) years after the termination of this Agreement.

F. No Warranty. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any Confidential Information disclosed under this Agreement or for any business decisions made by Service Provider in reliance on any Confidential Information disclosed under this Agreement.

20. ASSIGNMENT. This Agreement is for the non-professional services of Service Provider. Any attempt by Service Provider to assign the benefits or burdens of this Agreement without the prior written approval of City shall be prohibited and shall be null and void. Service Provider 's services pursuant to this Agreement shall be provided by the Service Provider's Designated Representative or directly under his/her supervision, and Service Provider shall not assign another to supervise the Service Provider 's performance of this Agreement without the prior written approval of City, by and through the City's Designated Representative.

21. NOTICE OF BREACH AND OPPORTUNITY TO CURE. Neither Party will be in breach of this Agreement where the breach is capable of being cured, or until written notice of the breach is received from the non-breaching Party. The Party charged with breach will have fifteen (15) calendar days from the date of receiving such notice in which to cure the breach or otherwise respond. If the circumstances leading to the charge that the Agreement was breached have not been cured or explained to the satisfaction of the other Party within fifteen (15) days from the date on which the breaching Party received notice of breach, the non-breaching Party may terminate this Agreement. Notice shall be given in the manner set forth in section 22.

22. NOTICES. All notices given or required to be given pursuant to this Agreement shall be in writing and may be given by personal delivery or by first-class mail. Notice sent by mail shall be addressed to each Party's Designated Representative as set forth above in Section 7. When addressed in accordance with this Section, such notice shall be deemed given upon deposit in the United States mail, postage prepaid. In all other instances, notices shall be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this Section.

23. COVENANTS AND CONDITIONS. Each term and each provision of this Agreement to be performed by Service Provider shall be construed to be both a covenant and a condition.

24. WAIVER. City's review or acceptance of, or payment for, work product prepared by Service Provider under this Agreement will not be construed to operate as a waiver of any rights City may have under this Agreement or of any cause of action arising from Service Provider's performance. A waiver by City of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

25. INDEMNIFICATION, HOLD HARMLESS & DEFENSE.

A. As a separate and independent covenant from Service Provider's obligations under this section, Service Provider shall to the fullest extent permitted by law, immediately defend, indemnify, and hold harmless City, its legislative and advisory bodies, and the City's officials, directors, officers, employees, and agents (the "Indemnitees") from and against all liabilities regardless of nature, type, or cause, arising out of or resulting from Service Provider's negligence or willful misconduct in the performance of the services described in this Agreement or failure to comply with any of its obligations contained in this Agreement, Service Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Service Provider's obligation to indemnify and defend applies unless it is proven such liabilities covered by this Section are the result of negligence or willful misconduct of any of the Indemnitees.

B. The duty to defend is a separate and distinct obligation from Service Provider's duty to indemnify. Service Provider shall be obligated to defend in all legal, equitable, administrative, or special proceedings, with counsel approved by the City Attorney, immediately upon tender to Service Provider of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation negligence or willful misconduct by any of the Indemnitees shall not relieve Service Provider from its separate and distinct obligation to defend the Indemnitees. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes the obligation to provide independent defense counsel if Service Provider asserts that liability is caused in whole or in part by the negligence or willful misconduct of the Indemnitees. If it is finally adjudicated that liability was caused by the negligence or willful misconduct of any of the Indemnitees, Service Provider may submit a claim to City for reimbursement of reasonable attorneys' fees and defense costs.

C. The review, acceptance or approval of Service Provider's work or work product by any of the Indemnitees shall not affect, relieve or reduce Service Provider's indemnification or defense obligations. Service Provider waives any right of contribution against City or any of City's officers, employees, agents, or volunteers arising out of such failure to inspect, review, monitor, or supervise the work performed by Service Provider pursuant to this Agreement. The provisions of this Section shall not be restricted by and do not affect the provisions of this Agreement relating to Section 26. The Service Provider's obligations under this Section of the Agreement shall survive the termination of the Agreement.

D. Service Provider agrees to pay all required taxes on amounts paid to Service Provider under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Service Provider shall be solely responsible for, and shall save City harmless from, all matters relating to the payment of Service Provider's subcontractors, material suppliers, directors, officers, employees, agents and representatives, including compliance with social security requirements, federal and State income tax withholding, and all other regulations governing employer-employee relations, as applicable. City shall have the right to offset against the amount of any compensation due to Service Provider under this Agreement any amount due to City from Service Provider as a result of its failure to promptly pay to City any reimbursement or indemnification arising under this Section.

26. INSURANCE. Service Provider shall obtain and maintain during the performance of any services under this Agreement the insurance coverages listed within "Exhibit C", which is attached hereto and incorporated herein by this reference, unless the Risk Manager waives, in writing, the requirement that Service Provider obtain and maintain such insurance coverages. Such insurance must be issued by a company satisfactory to the Risk Manager. Service Provider shall, before performance of any Services pursuant to this Agreement, file with the Risk Manager evidence of insurance coverage as specified in "Exhibit C". Maintenance of insurance coverages by Service Provider is a material element of this Agreement. Service Provider's failure to maintain or renew insurance coverages or to provide renewal evidence shall be considered a material breach of this Agreement.

27. LIVING WAGE REQUIREMENTS. During the term of this Agreement, Service Provider understands and agrees that if Living Wages are applicable subject to the 2002 Oxnard City Council Living Wage Policy, attached as "Exhibit E" to this Agreement. Service Provider will pay and/or provide the wages and/or benefits required therein to all of its

employees engaged in whole or in part in performing the services provided for by this Agreement. The duty to pay the correct wage is the responsibility of the Service Provider.

28. PREVAILING WAGE REQUIREMENTS. The payment of State prevailing wages as designated for Ventura County shall apply to public works projects. However, this section shall not apply to work performed on a public works project of twenty-five thousand dollars ($25,000) or less when the project is for construction, alteration, demolition, installation, or repair work; or to work performed on a public works project of fifteen thousand dollars ($15,000) or less when the project is for maintenance work. Prevailing wages are required to be paid to all workers, including subcontracted employees. For further information regarding Prevailing Wage Requirements please refer to Exhibit "F" attached to this Agreement.

A. To determine if this Agreement is subject to compliance monitoring and enforcement, go to: https://www.dir.ca.gov/Public-Works/PublicWorksSB854FAQ.html
B. It is unlawful to split, or separate into small portions, work orders, projects, purchases, or public works projects for the purpose of evading these prevailing wage requirements.
C. In the event that there is a difference between the amount of wages to be paid under the City of Oxnard's local Living Wage requirements and the requirements of this provision, the wage rate that is the higher of the two shall be applicable to this Agreement. The duty to pay the correct wage is the responsibility of the Service Provider.

29. CONFLICT OF INTEREST. Service Provider covenants that it does not have any interest, nor shall it acquire any interest, directly or indirectly, which would conflict in any manner with the performance of Service Provider's services under this Agreement. Service Provider further covenants that in the performance of services under this Agreement, no officer, employee or agent of Service Provider having such interest shall be employed by it. In the event the City determines that Service Provider must disclose its financial interests by completing and filing a Fair Political Practices Commission Form 700, Statement of Economic Interests, Service Provider shall file such Form 700 with the City Clerk's Office pursuant to the written instructions provided by the City Clerk. Acquisition or maintenance of a conflicting interest by Service Provider may result in termination of this Agreement by the City.

30. IRAN CONTRACTING ACT. In accordance with the Iran Contract Act of 2010 (Public Contract Code sections 2200-2208) the City requires that any Consultant that submits a proposal or otherwise proposes to enter into or renew a contract with the City with

respect to goods or Services of one million dollars ($1,000,000) or more, must certify, that the Consultant is not identified on a list created pursuant to subdivision (b) of Public Contract Code Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Public Contract Code Section 2202.5, or as a person described in subdivision (b) of Public Contract Code Section 2202.5, as applicable.

A Consultant is ineligible to enter into any contract with the City for goods or Services of one million dollars ($1,000,000) or more if the Consultant engages in investment activities in Iran. Consultant must certify that it is not on the list of ineligible vendors prohibited from doing business with the State of California and shall complete the Iran Contract Act Certification attached as Exhibit G.

31. SUBCONTRACTING. If Service Provider requires the assistance of a subcontractor to render any services under this agreement, Consultant shall obtain prior written consent from the City before a subcontractor performs any service pursuant to this Agreement. All subcontractors shall be identified in the Scope of Work or Task Order attached to this Agreement as Exhibit A. Service Provider is fully responsible for satisfactory completion of all its subcontractors' work. All subcontractors shall be properly licensed and insured; and bonded, if applicable. Service Provider shall be responsible for all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with subcontractors performance pursuant to this Agreement or subcontractors failure to comply with any of its obligations in connection with this Agreement.

32. DISPUTES. Except as otherwise provided in these provisions, any dispute concerning a question of fact arising under this Agreement, shall be decided by the City's Designated Representative, who shall reduce this decision to writing and mail a copy to the Service Provider. The decision of the City's Designated Representative shall be final and conclusive unless Service Provider requests mediation within ten (10) calendar days. Pending final decision of a dispute, the Service Provider shall proceed diligently with the performance of the Agreement and in accordance with the decision of the City's Designated Representative.

33. DISPUTE RESOLUTION. Should an unresolved dispute arise out of this Agreement, any Party may request that it be submitted to mediation. The Parties shall meet in mediation within a reasonable time not to exceed forty-five (45) days of a request. The mediator shall be agreed to by the mediating Parties. In the absence of an agreement on a mediator, the Parties shall each submit one name from mediators listed by the American Arbitration Association, the California State Board of Mediation and Conciliation, or other agreed-upon service. The mediator shall be selected by a "blindfold" process. The cost of mediation shall be borne equally by both

Parties. Neither Party shall be deemed the prevailing Party. No Party shall be permitted to file a legal action without first meeting in mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until agreement is reached by the Parties but not more than sixty (60) calendar days, unless the maximum time is extended in writing by both Parties.

34. AUDIT. City shall have the option of inspecting, auditing and/or reproducing all records and other written materials: used by Service Provider in preparing its billings to CITY as a condition precedent to any payment to Service Provider; or for other purposes relating to the Agreement. Service Provider will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of $10,000, the State Auditor may examine and audit Service Provider for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Service Provider shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Service Provider shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Service Provider shall include a copy of this Section in all contracts with its subcontractors, and Service Provider shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

35. ADVERTISING AND PUBLICITY. Service Provider shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

36. NONDISCRIMINATORY EMPLOYMENT. Service Provider shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language, physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Service Provider understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Service Provider shall be responsible for such subcontractor’s compliance with this Section.

37. FORCE MAJEURE. Neither the Service Provider nor the City shall be responsible for any delay caused by any contingency beyond their control, including, but not limited to,

war or insurrection, walkouts by the Party's own employees, fires, natural calamities, riots, or demands or requirements of governmental agencies other than the City.

38. GOVERNING LAW. The terms of this Agreement shall be interpreted according to the laws of the State of California. Should litigation occur, venue shall be in the Superior Court of California, County of Ventura.

39. SEVERABILITY. If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect and be enforceable.

40. INTEGRATED AGREEMENT. This Agreement and the attached exhibits referenced herein to this Agreement represent the entire understanding between the Parties. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. This Agreement shall bind and inure to the benefit of the Parties to this Agreement and any subsequent successors and assigns.

41. NO THIRD-PARTY BENEFICIARY. This Agreement shall not be construed to be an agreement for the benefit of any third-party or parties, and no third party or parties shall have any claim or right of action under this Agreement.

42. AUTHORITY TO EXECUTE. Each Party hereto expressly warrants and represents that through its Designated Representative it has the authority to execute this Agreement on behalf of its corporation, partnership, business entity, or governmental entity, and warrants and represents that the Designated Representative has the authority to bind each Party to the performance of its obligations hereunder.

43. EXECUTION – COUNTERPARTS. This Agreement may be executed in any number of counterparts and each such duplicate counterpart shall constitute an original, but they shall not be effective nor enforceable unless and until it is executed with the handwritten signature or electronic signature of an authorized representative of each of the relevant Parties. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterpart executed by the other Party to this Agreement is in the physical possession of the Party seeking enforcement thereof.

44. INCONSISTENT OR CONFLICTING TERMS. In the event of any contradictions or inconsistencies between any attached documents or exhibits incorporated by reference herein and the provisions of the Agreement itself, the terms of the Agreement shall control. Any exhibit that is attached and incorporated by reference shall be limited to

the purposes for which it is attached, as specified in this Agreement. Any contractual terms or conditions contained in such exhibit imposing additional obligations on the City are not binding upon the City's Designated Representative unless specifically agreed to in writing, and initiated by City's Designated Representative, as to each additional contractual term or condition.

45. ACKNOWLEDGEMENT. By signing below, Service Provider acknowledges that it has reviewed the City's General Services Agreement terms and conditions and insurance requirements and that Service Provider hereby agrees to full compliance.

[Signatures on next page]

In witness whereof, the Parties have entered into this Agreement effective on the date as written in section 4 and upon signature of all Parties.

CITY OF OXNARD		**DOWNSTREAM SERVICES, INC.**	
☐Luis A. Mc Arthur, Mayor[2]	Date	Loren V. Wynne, President	Date
☐Libertad Macias,[3] Purchasing Manager			
		Loren V. Wynne, CFO[4]	Date

ATTEST:

Lourdes A. López, CITY Clerk Date
(only if Mayor signs)

APPROVED AS TO FORM:

Stephen M. Fischer, CITY Attorney (always required) Date

[2] The City Council must authorize and the Mayor must execute any agreement over $220,000.

[3] The Purchasing Agent may execute any authorized agreement up to $220,000.

[4] The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

EXHIBIT A

GENERAL SERVICE AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

SCOPE OF SERVICES

PROJECT MANAGER:
Anthony Miller
anthony.miller@oxnard.org
(805) 200-5334

SECTION 1 LICENSING, ATTACHMENTS, AND ABBREVIATIONS

1-1 Licensing

A. Successful service provider will be required to be a Contech Certified Maintenance Provider and will be required to maintain this certification throughout the duration of this Agreement.

B. Successful service provider will be required to hold an ArcGIS Online account with at least one license type which is compatible with field editing data ("Creator" type or "Mobile Worker" type) or may provide their own GIS database and live map system, provided it is shareable with the City and includes all underlying data and shapefiles. Detailed information on purchasing an account can be found here: (https://www.esri.com/en-us/arcgis/products/arcgis-online/buy). This account will allow the City to share its ArcGIS Stormwater Vault Map and provide permissions for the service provider to add maintenance reports and comments to each location. Functional training on the map and how to submit the data will be provided by the Project Manager in coordination with the City's GIS Division. service provider will be required to input data for any inspection or maintenance performed at the site including photo uploads. At the time of bid award, service provider will be required to complete and sign a “GIS Data Use Agreement.”

1-2 Attachments

The Special Districts Storm Vault Scheduled Maintenance Services, (Solicitation No. 26-59) includes the following documents:

- Attachment 1 – CFD_Exhibit Maps - Harbor
- Attachment 2 – CFD_Exhibit Maps - Riverpark
- Attachment 3 – Stormwater Management StormFilter® Vault Installation Guide
- Attachment 4 – StormFilter® Maintenance Guide
- Attachment 5 – Industrial Wastewater Discharge Permit Application
- Attachment 6 – Oxnard GIS Data Use Agreement

1-3 Abbreviations

Abbreviation	Word or Words
SSS	State of California Standard Specifications, latest edition, Department of Transportation
SSP	State of California Standard Plans, latest edition, Department of Transportation
MUTCD	California Manual of Uniform Traffic Control Devices, latest edition

SECTION 2 – GENERAL NOTES

2-1 Location and General Description of Work

A. The scope of work shall consist of furnishing all necessary labor, materials, equipment, tools, traffic control, public convenience, safety, and other incidental and appurtenant work to service, inspect, and clean stormwater vaults and filter cartridges located within the CFD 2 - Westport, CFD 4 - Seabridge, and CFD 5 - Riverpark communities of Oxnard. Work areas in residential sections of the City may require careful planning on the Service provider's part. This Stormwater Filter Replacement and Maintenance Agreement will encompass all services necessary at City-owned locations including, but not limited to, those identified in the tables within section 3.

B. The Work area consists of CFD 2 – Westport, located off of Wooley Road between Tradewinds Drive and Chesapeake Drive and bordered by the Channel Islands waterways, CFD 4 – Seabridge, located off of Wooley Road, Seabridge Lane, Victoria Ave and Harbour Island Lane, and CFD 5 - Riverpark, located north of the Oxnard Blvd, Highway 101 Interchange, between Ventura Rd. and Victoria Ave. Attachment 1 depicts the overall District and specific locations within each District where storm vaults are located. Tables within Section 3 include a list of all storm vault locations and the number of filter cartridges needed for each storm vault.

C. Tables within Section 3 include filter cartridge counts for each storm vault as they are believed by the City to exist. The City does not warrant the completeness or accuracy of such information. It is the Bidder's responsibility to ascertain the existence of any conditions affecting the cost of work. Bidders are required to conduct their own investigations as to the existing conditions affecting the work to be accomplished under these specifications. If the Bidder chooses not to visit the site or conduct investigations, the Bidder will nevertheless be charged with the knowledge of conditions which reasonable inspection and investigation would have disclosed.

2-2 Standards and Requirements

A. Operation and Maintenance

1. Operation and maintenance of the storm filter management systems shall be in accordance with the EPA's Total Maximum Daily Load (TMDL) and MS4 Permit guidelines. All waste associated with these services shall be handled in accordance with all federal, state and local regulations.

B. Data Collection and Mapping

1. Service provider will be required to maintain a GIS database and live map system for inputting all maintenance and repair information, including "before and after" photographs for each location of work performed. This may be done using the City's ArcGIS Online account or through the service provider's own GIS system, provided it is shareable with the City and includes all underlying data and shapefiles. At the time of Contract Award, the Service provider will be required to complete and sign a "GIS Data Use Agreement."

C. Hours of Operation

1. All Work shall occur Monday through Friday between the hours of 7:00 a.m. and 5:00 p.m. unless otherwise agreed to by the Project Manager in writing.

D. Worksite Maintenance

1. Service provider shall keep the worksite clean and free of debris at all times. Service provider will not be allowed to store materials outside of the specified lay-down areas within this contract without prior written approval of the Project Manager and Property Owner of the areas in question.

E. Public Safety

1. Foresight - It is part of the service required of the Service provider to make whatever provisions are necessary to protect the public. The Service provider shall use foresight and shall take such steps and precautions as the Service provider's operations warrant to protect the public from danger in the form of loss of life, injury or loss of property, which would result from interruption or contamination of public water supply, interruption of other public service, or from the failure of partly completed work or partially removed facilities. Unusual conditions may arise on the work that will require that immediate and unusual provisions be made to protect the public from danger or loss, or damage to life and property, due directly or indirectly to prosecution of Work under this Contract.

2. Trenching/Excavation - The requirements of the State Division of Industrial Safety for trenches, excavations and shoring shall apply to all aspects of this Project. Safety is stressed, trenches, excavations and other openings, if any, shall be covered at the end of each working day. Any operations or situation that threatens the safety of workers or the public, including traffic control not in compliance with the approved traffic control plan and the MUTCD, shall cause the suspension of Work until corrections are made.

F. Traffic Control and Public Notification

1. Notification - Service provider shall notify adjacent businesses and residents at least four (4) Working Days in advance of beginning Work. Public notices shall be provided in the form of door hangers, flyers or both, which will include the Service provider‘s name, the Service provider’s phone number, a general description of the Work, and the Calendar Days and times when traffic will be restricted and parking will not be allowed along the Street scheduled for the Work. Service provider must get notice approved by the Project Manager before distribution. The Service provider must hand-deliver all notices to adjacent residents, business, and other areas directed by the Project Manager. If work is expected to require the use of private parking lots for longer than a single working day, the Service provider must receive written permission from the property owner for use of the specified areas prior to commencing work within the affected locations.

2. Residents’ Complaints - It is critical that residents’ complaints be resolved expeditiously. To achieve this, the Project Manager will inform the Service provider of the complaint verbally or in writing. The Service provider, in turn, shall contact the resident, inform the Project Manager within twenty-four (24) hours of the action to be taken, or both, at the Project Manager’s discretion.

3. Project Identification Signage - The Service provider must furnish portable changeable message signs if required by the City’s Traffic Engineer. The Service provider shall program messages and place in location as directed, including periodic relocations as required. The Service provider must keep such signs clean and in good repair.

4. Access - All Work and traffic control shall be scheduled to provide for a minimum of inconvenience and a maximum of safety to the public vehicular and pedestrian traffic. The Service provider shall be responsible for the protection of vehicular and pedestrian traffic until the work called for in this scope as directed by the Project Manager is complete.

   Access to street intersections, public and private parking lots, commercial businesses, residences and other public and private properties must be maintained

at all times. The Service provider shall notify occupants of all affected properties with written notice at least seventy-two (72) hours before any temporary obstruction of access. Vehicular access to property line shall be maintained at all times, except as required for work that cannot otherwise be accomplished and for a reasonable period of time. No overnight closure of any driveway will be allowed, except as permitted by the Project Manager.

The Service provider's work schedule shall allow affected people ample on-street parking within a reasonable distance from their homes and businesses. Requests for changes in the schedule shall be submitted by the Service provider to the Project Manager for approval at least forty-eight (48) hours before the scheduled operations on the Streets affected.

5. Traffic - "TEMPORARY NO PARKING" signs shall be posted at least forty-eight (48) hours, but not more than seventy-two (72) hours, in advance of commencing the work. When determined necessary by the Project Manager, the signs shall be placed no more than one hundred fifty (150) feet apart and at shorter intervals if conditions warrant. Service provider shall furnish and place barricades, if necessary, for posting of signs. The Service provider shall provide the signs and will be responsible for adding the dates and hours of closure to the signs. The Service provider shall report the time of posting to the Oxnard Police Department for the purpose of towing. The Service provider shall remove all signs within forty-eight (48) hours after the portion of the work affecting parking is accepted by the City.

6. Traffic Control Plan (TCP) - All work shall require maintenance and control of traffic during the work period. The Service provider shall provide a detailed Traffic Control Plan (TCP) for all phases of work for review and shall conform to the MUTCD, SSS and the SSP and must be approved by the Project Manager before work commences. If required by the nature and location of the work, the TCP shall be prepared under the supervision of and signed and stamped by a registered professional civil engineer or a traffic engineer licensed to practice in the State of California. The TCP shall cover signing, flagging, detour geometric, delineation and channelization, barriers and barricades, separation of opposing traffic streams, and hours of flash operation at signalized intersection(s). The Service provider shall not commence Work before receiving an approved TCP.

   During any period when two-way traffic is not provided, the Service provider shall employ properly trained flaggers to control traffic through the work zone.

   For work in the vicinity of a school, the Service provider shall contact that school's district, obtain a school schedule and school circulation plan, and incorporate information into the Project's schedule and traffic control, such that within one thousand (1,000) feet of the school on routes serving the school for student arrivals and departures are not impacted between one (1) hour before and one half (1/2)

hour after the school-day start time and one (1) hour before or one half (1/2) hour after school-day end time. Service provider shall notify the School District of any impacts.

The Service provider shall provide and maintain steel traffic plates recessed into the pavement securely over the trench whenever required or at the end of the working day.

7. Street Closures, Detours, and Barricades - Street closures will not be allowed, except as specifically permitted by the City's Traffic Engineer.

   Traffic signals shall not be placed in flash operation during the hours that traffic lanes must be kept open as defined in this section. Under no circumstances shall traffic signals be placed under flash operation without prior approval of the City. The Service provider shall contact the City Inspector at least five (5) working days in advance to coordinate signal service, unless a different time frame is required by the Project Manager.

   All traffic control barricades, signs and devices used by the Service provider shall, as a minimum, conform to the MUTCD. Should the Service provider fail to provide adequate traffic control or safety barricades, and in the event a responsible individual cannot be located or refuses to perform, the City will, at its option, place needed devices or engage a private firm to place and maintain said traffic control devices.

2-3 Staffing and Supervision

The Service provider shall supervise and direct all Work, in accordance with industry standards and any applicable manufacturer's instructions, to not in any way void a manufacturer's warranty. The Service provider shall be responsible for all means, methods, techniques, sequences and procedures and for all portions of the services. Service provider shall provide an adequate number of skilled workers who are thoroughly trained and experienced in providing the services that are requested under this Contract.

2-4 Expected Conditions and Service provider Practices

A. Recycling of Contech Cartridges - Service provider is expected to use Contech recycling programs to minimize cost wherever possible.

B. Laydown/Cartridge Storage Area - City shall provide a laydown area for Service provider use.

C. Permits and Permit Fees - Obtaining all permits required for the performance of the work described in this scope and the payment of all permit fees is the responsibility of the Service provider.

D. Metered Water - A water meter will be provided by the City at the written request by the Service provider for the performance of the work throughout the duration of this agreement.

E. Transportation & Disposal of Waste - Service provider will be responsible for all transportation and disposal of all waste streams generated from the performance of the Work for the duration of this agreement.

F. Hazardous Waste - Service provider is to assume all filter media, sediment, and debris may contain hazardous materials.

G. Confined Space - When entering vault spaces, all OSHA rules for confined space entry must be followed.

SECTION 3 – MAINTENANCE AND INSPECTION PROGRAM

3-1 Annual Inspection Scope

A. The Annual Inspection shall include the following items:

1. Prior to any maintenance work occurring, a physical inspection of the filter vault structure and all its components, including vault doors and all inlet and outlet structures shall be performed for every vault each year. This inspection will include photographs of the vault structure before and after and cleaning work. Service provider shall note what type of cartridge connection base is in use within each vault and whether or not there is a need to remove and exchange said base when cartridges are replaced. All photos and inspection data shall be provided to the Project Manager upon completion of the inspection. The inspection is expected to produce an estimated number of cartridges requiring replacement. Cartridges may not be replaced prior to the annual inspection being completed.

2. At each storm vault, Service provider shall also inspect vault doors and grate inlets for proper operation and submit a report to the Project Manager detailing any needing replacement including photographs depicting damages and recommendations for replacements.

3. Inspection work must be recorded on the Contech Inspection Report form provided

on page 6 of the Contech StormFilter® Inspection and Maintenance Procedures (or a digital form equivalent), provided to the Project Manager after each inspection and its data uploaded to the City's GIS stormwater vault database.

3-2 Annual Maintenance Scope

A. Annual Maintenance shall include the following items:

Maintain system in accordance with the specification provided by "The Stormwater Management StormFilter® Vault Installation Guide" attached (attachment 3), and "StormFilter® Inspection and Maintenance Procedures" attached (attachment 4).

Maintenance includes:

- Removal and disposal of accumulated sediment, debris, and spent filters
- Cleaning of each cartridge exterior
- Replacement of spent ZPG filters with OEM manufacturer-supplied filters
- Power washing and treatment for minor vectors (mosquitoes) as necessary with larvicide dunks
- Provision of a written maintenance log, digital photos of cleanout and all maintenance activities

1. Vault Cleaning - Service provider shall furnish all necessary labor, materials, equipment, tools, traffic control, public convenience, safety, and other incidental and appurtenant work to remove all debris, excess siltation, sediment and pollutant discharge from each storm vault where necessary as determined by the annual inspection and in accordance with the specification provided by "StormFilter® Inspection and Maintenance Procedures" attached (attachment 4). Prior to work commencing, the Service provider shall provide a written statement to the Project Manager detailing which sites are to be cleaned and whether or not any cartridges (and how many) are to be replaced at each site.

Vault Cleaning may be considered if any one of the below statements are true:

- >4" of accumulated sediment on the vault floor
- >1/4" of accumulated sediment loading on top of the cartridge
- >4" of static water above cartridge bottom for more than 24 hours after end of rain event
- Additional requirements listed in "StormFilter® Inspection and Maintenance Procedures" (attachment 4).

2. Cartridge Maintenance/Replacement - Service provider shall furnish all necessary labor, materials, equipment, tools, traffic control, public convenience, safety, and

other incidental and appurtenant work to remove and clean or replace all filter cartridges using approved Contech ZPG™ filtration cartridges in accordance with the specification provided by “The Stormwater Management StormFilter® Vault Installation Guide'' attached (attachment 3), and “StormFilter® Inspection and Maintenance Procedures” attached (attachment 4). **Cartridges may not be replaced unless approved by the Project Manager, are noted during the inspection that the cartridge is due for replacement, and must be recycled through the Contech Filter Exchange Program.**

3. Objective Replacement Criteria
   Cartridge replacement is not expected at every service. A cartridge is considered eligible for replacement only when at least one of the following objective conditions is met and documented:

   - Sediment loading: Sediment depth in the vault exceeds the manufacturer’s recommended maximum, or bypass flow around cartridges is observed.
   - Performance: Flow-rate testing (as described in Attachment 4) indicates that the cartridge is clogged or exhibits breakthrough.
   - Physical condition: Cartridges are cracked, deformed, missing gaskets or otherwise damaged.
   - Service life: Cartridge age exceeds the service life specified by the manufacturer (typically five years depending on loading).

4. Replacement Schedule

   - Special Districts manages StormFilter® cartridges on a five-year refresh cycle. Roughly one-fifth (20%) of the total inventory is expected to be scheduled for replacement each year. Cartridges installed within the last twelve months are considered new and are not expected to be included in the following year’s 20 percent allocation. If inspections show that a recently installed cartridge has failed or that more than 20 percent of the older cartridges meet the objective replacement criteria, additional replacements may be considered. All cartridge replacements, whether part of the planned cycle or driven by inspection findings, must be submitted in writing and approved by the Project Manager prior to the commencement of any replacement work.

   - Contech filter exchange programs **must** be utilized as a cost saving measure. Where prior cartridge stock was installed and what type of connector was used during installation shall be noted on the StormFilter® Maintenance Report form (page 7 of the “StormFilter® Inspection and Maintenance Procedures”). Service provider must provide receipts confirming the use of Contech filters.

   - Where necessary, ¼ turn connectors will be installed to standardize all cartridge

connectors to the ¼ type. All maintenance and replacement work is to be recorded on the StormFilter® Maintenance Report form, provided to the Project Manager after the work is performed and its data uploaded to the City's GIS stormwater vault database.

5. Vault Maintenance

- Maintenance of the structure of the vault itself is generally considered outside of the scope of this agreement. However, if damaged vaults are encountered during inspection, conditions must be recorded on the appropriate inspection form and reported to the Project Manager in writing.

3-3 Vault Locations and Filter Quantities

The tables included below indicate the location of each vault and the total number of filters installed within each vault.

CFD 2 - Westport

General Vault Locations and Cartridge Quantities

Unit Number	Storm Vault Location	Filter Cartridges	Last Cartridge Replacement Date
1	Chesapeake Dr.	30	2025
2	Chesapeake Dr.	35	2025
3	Twin Tides Pl.	10	2025
4	Twin Tides Pl.	34	2025
5	Chesapeake Dr.	25	2025
6	Viewpoint Dr.	11	2025
7	Tradewinds Dr.	2	2025
8	Tradewinds Dr.	23	2025
9	Tradewinds Dr.	22	2025
10	Viewpoint Dr.	32	2025
11	Admiral Way	30	2025
16	Viewpoint Dr.	3	2025
	Total	**257**	
	20% Annual Replacement	**51**	

CFD 4 - Seabridge

General Vault Locations and Cartridge Quantities

Unit Number	Storm Vault Location	Filter Cartridges	Last Cartridge Replacement Date
12	Seabridge Ln.	83	2025
13	Windshore Way/Pedestrian Bridge	101	2025
14	Victoria Ave Near Yolanda's	51	2025
15	Harbour Island Ln.	56	2025
17	Seabridge Ln/Pedestrian Bridge	15	2025
18	Adriatic St. & Estuary Way	5	2021
19	Farralon Way	4	2021
20	Estuary Way	8	2021
21	Seabridge Ln.	5	2021
22	Crete Ln.	2	2021
23	Adriatic St.	3	2021
24	Harbour Island Ln.	4	2021
25	Caribbean St.	6	2021
26	Harbour Island Ln.	6	2021
27	Seabridge Ln.	8	2021
28	Aleutian Way	4	2021
29	Baltic St at Estuary Way	8	2021
30	Farralon Way at Aleutian Way	8	2021
31	Estuary Way	2	2021
32	Adriatic St. between Caspian Way and Seabridge Ln.	4	2021
33	Crete Ln. at Galapagos Way	7	2021
34	Adriatic St. at Caspian Way	5	2021
35	Harbour Island Ln. at Aleutian Way	4	2021
36	Caribbean St at Estuary Way	8	2021
37	Aleutian Way at Galapagos Way	5	2021
38	Caspian Way at Baltic St.	7	2021
39	Crete Ln. at Farralon Way	7	2021
40	Estuary Way at Baltic St.	7	2021

41	Seabridge Ln. at Adriatic St.	2	2021
42	Crete Ln. at Harbour Island Ln.	6	2021
43	Adriatic St. at Caspian Way	3	2021
44	Crete Ln at Galapagos Way	5	2021
45	Estuary Way at Caribbean St.	3	2021
46	Harbour Island Ln. at Aleutian Way	7	2021
47	Baltic St. at Seabridge Ln.	4	2021
48	Galapagos Way at Aleutian Way	4	2021
49	Seabridge Ln at Caribbean St.	12	2025
50	Estuary Way at Adriatic St.	9	2021
51	Donegal Way at Baltic St.	8	2021
52	Harbour Island Ln. at Parking Lot	9	2021
53	Caspian Way at Adriatic St.	12	2025
54	Donegal Way at Adriatic St.	12	2025
55	Seabridge Ln. at Caribbean St.	14	2025
56	Crete Ln. at alley between Galapagos Way & Farralon Way	2	2021
57	Crete Ln. in the alley between Harbour Island Ln. & Galapagos Way	2	2021
58	Wooley Rd. NW of Seabridge Ln.	2	2021
59	Wooley Rd. SW of Seabridge Ln.	2	2021
60	Wooley Rd. NE of Seabridge Ln	2	2021
61	Wooley Rd. SE of Seabridge Ln.	2	2021
62	Wooley Rd. NW of Victoria Ave	2	2021
63	Wooley Rd. SW of Victoria Ave	2	2021
64	Victoria Ave. at Harbour Island Ln.	5	2021
	Total	**564**	
	20% Annual Replacement	**113**	

CFD 5 - Riverpark

General Vault Locations and Cartridge Quantities

Unit Number	Storm Vault Location	Filter Cartridges	Last Cartridge Replacement Date
1	Danvers River at Moonlight Park	36	2025
2	Seaglass at Danvers River	56	2025
3	Kiawah Rivers alley between Lison Ln. & Ventura Rd.	10	2025
4	Ventura Rd & Garonne St. NE alley	26	2025
5	Moss Landing and Garonne St. NW alley	12	2025
6	Garonne St. & London Ln. NW alley	11	2025
7	Kiawah River alley between Nimes Ln. & Moss Landing Blvd.	8	2021
8	NE corner alley at Orleans Dr. & Kiawah River	6	2021
9	Greenbelt at Rocky Mountain Dr. and Feather River Pl.	11	2025
10	Riverpark Blvd. inside Paseo Santa Clara Apts.SE corner near green belt	34	2025
11	Ventura Rd. & Clyde River	11	2025
12	Clyde River & Oxnard Blvd.	15	2021
13	Riverpark Blvd at Collection/24 Fitness Entrance	6	2021
14	Oxnard Blvd. & Clyde River SE corner	24	2021
15	Town Center Dr. & Riverpark Blvd. SW corner	32	2025
16	Collection Marketplace adjacent to 101 Freeway & Lazy Dog Restaurant	76	2025
17	Collection Marketplace adjacent to the Oxnard Blvd Northbound off ramp near Whole Foods	67	2025
18	Town Center Dr. at Portico near Bank of American	66	2025
19	Town Center Dr. in parkway between Oxnard Blvd. and Portico	67	2025
20	Danvers River between Moonlight Park Ave & Riverpark Blvd (Tempo at Riverpark)	30	2021

21	Riverpark Blvd. north of Danvers River St.	18	2025
22	Danvers River St. west of Moonlight Park Ave. Behind Target	27	2021
23	Danvers River and Oxnard Blvd. west Target parking lot	31	2021
24	Riverpark Blvd. NW of Danvers River St. (RHF Sonata Apts)	3	2021
25	Ventura Rd. W of Albion	10	2021
26	Ventura Rd. NW of Albion	3	2021
27	Albion Way at Ventura Rd. SW mow strip before alley	18	2021
28	Lison Dr. North of Kiawah River	10	2021
29	Nile River West of Oxnard Blvd.	15	2021
30	Albion Way North of Nile River	21	2021
31	Owens River Dr. East of Albion	14	2021
32	Owens River Dr. West of Albion	6	2021
33	Moss Landing SE of N. Oxnard Blvd.	5	2021
34	Moss Landing NE of N. Oxnard Blvd.	7	2021
35	Ventura Rd. NW of Oxnard Blvd. traffic circle	7	2021
36	Ventura Rd. SW of Oxnard Blvd. traffic circle	4	2021
37	Oxnard Blvd SE of London Rd	5	2021
38	Oxnard Blvd NE of London Rd	5	2021
39	Oxnard Blvd NW of Lisbon Rd	3	2021
40	Danvers River at Moonlight Park, NE corner	3	2021
41	Danvers River NE of Oxnard Blvd.	3	2021
42	Danvers River South of Oxnard Blvd.	3	2021
43	Riverpark Blvd at Colonia Rd, Krispy Kreme parkway	6	2021
44	Riverpark Blvd at Colonia Rd, Krispy Kreme planter bed	10	2021
45	Riverpark Blvd at Colonia Rd, Krispy Kreme drive through	6	2021
46	Riverpark Blvd. parkway in front of Paseo Del Rio Apartments	7	2021
47	Oxnard Blvd. in parkway by South of Red Robin	4	2021

48	Oxnard Blvd. in parkway by North of Red Robin	21	2025
49	Oxnard Blvd. in park way NW of Red Robin next to vacant field	10	2025
50	NE corner of Oxnard Blvd & Clyde River	4	2021
51	NW corner of Riverpark Blvd and Town Center Dr.	4	2021
52	Riverpark Blvd adjacent to lift station	4	2021
53	Riverpark Blvd. NW of the lift station	14	2025
54	North corner of Forest Park Blvd. at Ventura Rd.	10	2025
55	Ventura Rd. NW of Forest Park Blvd.	4	2021
56	Ventura Rd. NW side of street at Green River	2	2021
57	SW corner of Garonne at Ventura Rd.	8	2021
58	NE corner of Garonne at Ventura Rd.	16	2025
59	West side of Ventura Rd. at Garonne	3	2021
60	Oxnard Blvd. NE corner at Danvers River	7	2021
61	Oxnard Blvd. NW corner at Danvers River	6	2021
62	Oxnard Blvd. NE of Green River	3	2021
63	Oxnard Blvd. NW of Green River	3	2021
64	Oxnard Blvd North of Green River at Central Park	10	2025
65	Moss Landing Dr. NE of Garonne	8	2021
66	Moss Landing Dr. NW of Garonne	10	2025
67	Moon Light Park NW side of the street between Forest Park and Flathead River	2	2021
68	Moss Landing SW of Green River	4	2021
69	Green River Dr. at Moss Landing	3	2021
70	Moss Landing Dr. SE of Garonne St.	4	2021
71	Moss Landing Dr. SW of Garonne St.	7	2021
72	Orleans Ln.NE corner at Garonne St.	5	2021
73	Orleans Ln. NW corner at Garonne St.	4	2021
74	Garonne St. at Nimes Ln. SW side of St.	5	2021
75	Orleans Ln. NE of Indus Pl.	13	2025
76	Kiawah River Blvd. between Moss Landing and alley, SW side of the St.	8	2021
77	Kiawah River N side of the street between	7	2021

	Moss Landing and the alley		
78	Riverpark Blvd. SE of Danvers River	9	2021
79	Riverpark Blvd. NE of Danvers River	9	2021
80	Thames River NW of Forest Park Blvd.	5	2021
81	Thames River Dr. NE of Indus Pl.	2	2021
82	Thames River Dr. NE of Java Pl.	3	2021
83	Thames River Dr. NW of Java Pl.	7	2021
84	Thames River Dr. parkway of Rio Del Mar School	7	2021
85	Thames River Dr. parkway across the street from Rio Del Mar School and W of Lakeview Ct.	10	2025
86	Thames River Dr. East of Rio Del Mar School driveway on the South S	4	2021
87	Thames River Dr. East of Rio Del Mar School driveway on the North side of the street	6	2021
88	Forrest Park Blvd. between Riverpark Blvd. and Moonlight Park Ave. N side of the street	9	2021
89	NW corner of Forest Park Dr. at Moonlight Park Ave.	7	2021
90	SW corner of Forest Park Blvd. at Moonlight Park Ave.	6	2021
91	NE corner of Forest Park Blvd. at Oxnard Blvd.	8	2021
92	SE corner of Forest Park Blvd. at Oxnard Blvd.	5	2021
93	N side of Forest Park Blvd. between Ventura Rd and Oxnard Blvd.	8	2021
94	S side of Forest Park Blvd. between Ventura Rd and Oxnard Blvd.	5	2021
95	SW side of Forest Park Blvd at Ventura Rd	4	2021
96	W side of Ventura Rd between Forest Park Blvd and Clyde River Pl.	4	2021
97	E side of Ventura Rd between Forest Park Blvd. and Clyde River Pl.	9	2021
98	NW corner of Forest Park Blvd at Vineyard Ave.	14	2025
99	S side of Forest Park Blvd between Vineyard Ave. and Thames River Dr.	11	2025
100	N side of Forest Park Blvd between Vineyard	5	2021

	Ave. and Thames River Dr. adjacent to Rio Vista School		
101	SE side of Forest Park Blvd. at Thames River Dr.	16	2025
102	NE side of Thames River Dr.	5	2021
103	S side of Forest Park Blvd between Garonne St and Moonlight Park Ave.	5	2021
104	N side of Forest Park Blvd between Garonne St and Moonlight Park Ave.	3	2021
105	SE side of Ventura Rd. between Owens River Dr. and Kiawah River Dr.	4	2021
106	NW side of Ventura Rd. between Owens River Dr. and Kiawah River Dr.	3	2021
107	Owens River Blvd, between Ventura Rd. and Nile River at the Alley	7	2021
108	Owens River Blvd. where Nile River intersects with Windrow Park	4	2021
109	N corner of Owens River Dr. and Nile River	15	2025
110	Alley between Owens River Dr. and Nile River	7	2021
111	SW side of Kiawah River Dr. between Lisbon Ln. and the alley	3	2021
112	NW side of Kiawah River Dr. between Lisbon Ln. and the alley	6	2021
113	NW side of Kiawah River Dr. at the alley between Lisbon Ln. and Ventura Rd.	4	2021
114	SW side of Kiawah River Dr. between Ventura Rd and the alley	7	2021
115	NW side of Kiawah River Dr. between Ventura Rd and the alley	14	2025
116	NW side of Kiawah River Dr. West of Ventura Rd and the alley	7	2021
117	SW side of Kiawah River Dr. West of Ventura Rd and the alley	4	2021
118	SW side of Kiawah River Dr. between Nile River and Ventura Rd at alley	4	2021
119	NW side of Kiawah River Dr. between Nile River and alley	11	2025
120	NW side of Kiawah River Dr. between Nile River and Owens River at alley	6	2021

121	West side of Moss Landing between Kings Canyon and Lakeview Ct.	7	2021
122	West side of Moss Landing between Kings Canyon and Lakeview Ct. next to detention basin	5	2021
123	West side of Oxnard Blvd. between London Ln and Oxnard Blvd. Traffic Circle at alley	4	2021
124	West side of Moss Landing at the alley SE of Oxnard Blvd Traffic Circle	7	2021
125	West side of Kiawah River at Moss Landing	7	2021
126	NW side of Kiawah River at Moss Landing	9	2021
127	West side of Kiawah River at the alley between Moss Landing and London Ln.	3	2021
128	NW Kiawah River between Moss Landing and London Ln at alley	13	2025
129	SW corner of Kiawah River at London Ln	3	2021
130	NW corner of Kiawah River at London Ln	8	2021
131	SW alley off Kiawah River between Oxnard Blvd.and London Ln	5	2021
132	Oxnard Blvd SE of Kiawah River	3	2021
133	Kiawah River at the North alley between Oxnard Blvd and London Ln.	6	2021
134	Oxnard Blvd NE of Kiawah River	4	2021
135	Oxnard Blvd SW of Kiawah River	5	2021
136	Oxnard Blvd NE of Kiawah River	6	2021
137	Kiawah River at the SW alley between Lisbon Ln and Oxnard Blvd.	7	2021
138	Kiawah River at the NW alley between Lisbon Ln and Oxnard Blvd.	6	2021
139	NE corner of London Ln at Garonne	7	2021
140	NW corner of Garonne at London Ln.	9	2021
141	NW corner of London Ln at Garonne	7	2021
142	West corner of Oxnard Blvd at Owens River	10	2025
143	West side of Albion Dr. at the road bend between Owens River and Platte Way	4	2021
144	West side of Albion Dr. between Platte Way and Rio Grande Way	3	2021

145	West side of Albion Dr. between Rio Grande and Seine River	3	2021
146	West side of Albion Dr. between Seine River and Tiber River	4	2021
147	West side of Albion Dr. between Tiber River and Whalen Way	15	2021
148	West side of Albion Dr. between Whalen Way and Xanadu Way	20	2021
149	Platte Way east of Albion Dr.	24	2021
150	Rio Grande west of Oxnard Blvd.	16	2021
151	Rio Grande east of Albion Dr.	3	2021
152	Seine River east of Albion Dr.	23	2021
153	East side of Kings Canyon between Platte Way and Rio Grande Way	3	2021
154	West side of Kings Canyon between Platte Way and Rio Grande Way	2	2021
155	East side of Kings Canyon between Rio Grande Way and Seine River	3	2021
156	West side of Kings Canyon between Rio Grande Way and Seine River	2	2021
157	East side of Kings Canyon between Tiber River and Whalen Way	3	2021
158	East side of Kings Canyon between Whalen Way and Xanadu Way	2	2021
159	West side of Kings Canyon between Whalen Way and Xanadu Way	1	2021
160	North side of Xanadu Way between Kings Canyon and Oxnard Blvd.	17	2021
161	SW side of Platte Way at Kings Canyon	5	2021
162	NW side of Platte Way at Kings Canyon	7	2021
163	SW side of Platte Way between Oxnard Blvd and alley	11	2021
164	SW side of Rio Grande between Kings Canyon and alley	4	2021
165	NW side of Rio Grande between Kings Canyon and alley	5	2021
166	NW side of Rio Grande between Oxnard Blvd. and alley	7	2021
167	SW side of Rio Grande between Oxnard Blvd. and alley	7	2021

168	SW side of Seine River between Kings Canyon and alley	5	2021
169	NW side of Seine River between Kings Canyon and alley	21	2021
170	NW side of Seine River between Oxnard Blvd and alley	6	2021
171	SW side of Tiber River at Kings Canyon	3	2021
172	NW side of Tiber River at Kings Canyon	5	2021
173	SW side of Tiber River between Oxnard Blvd. and Kings Canyon	9	2021
174	SW side of Whalen Way between Oxnard Blvd. and Kings Canyon	21	2021
175	South side of Kings Canyon between Nile River and alley along detention basin	2	2021
176	Alley at Kings Canyon between Nile River and Moss Landing	5	2021
177	North side of Kings Canyon between Nile River and alley	2	2021
178	West side of Kings Canyon at Owens River along detention basin	2	2021
179	NE side of Kings Canyon at Owens River	5	2021
180	SW alley off Owens River east of Oxnard Blvd	1	2021
181	SW side of Owens River east of Oxnard Blvd.	3	2021
182	NW side of Owens River east of Oxnard Blvd.	6	2021
183	NW corner of Owens River at Kings Canyon	5	2021
184	SW alley off Nile River east of Oxnard Blvd.	3	2021
185	NW alley off Nile River east of Oxnard Blvd.	5	2021
186	SW corner of Nile River at Oxnard Blvd.	5	2021
187	NW corner of Nile River at Oxnard Blvd.	6	2021
188	NW corner of Nile River at Kings Canyon	1	2021
189	SW corner of Nile River at Kings Canyon	2	2021
190	Alley on Nile River NW of Kings canyon	5	2021
191	NW corner of Flathead River at Ventura Rd.	6	2021
192	SW corner of Flathead River at Ventura Rd.	5	2021
193	NW alley off Flathead River south of Ventura Rd.	6	2021
194	NW alley off Flathead River south of Oxnard Blvd.	7	2021

195	NW corner of Flathead River at Oxnard Blvd.	9	2021
196	SW corner of Flathead River at Oxnard Blvd.	5	2021
197	NW corner of Green River at Ventura Rd.	6	2021
198	SW corner of Green River at Ventura Rd.	2	2021
199	NW alley off Green River south of Ventura Rd.	7	2021
200	NE alley off Green River south of Ventura Rd.	5	2021
201	NW corner of Flathead River at Oxnard Blvd.	3	2021
202	SW corner of Flathead River at Oxnard Blvd.	3	2021
203	Alley South of Ventura Rd between Flathead River and Green River	0	2021
204	Alley between Garonne and Green River between Ventura Rd and Oxnard Blvd.	0	2021
205	Alley SE of Oxnard Blvd off Green River	6	2021
206	NW alley off Green River SE of Oxnard Blvd.	2	2021
207	NW corner of Green River at Oxnard Blvd.	7	2021
208	SW corner of Green River at Oxnard Blvd.	5	2021
209	Alley off Green River west of Garonne	6	2021
210	South corner of Green River at Garonne St	6	2021
211	North corner of Green River at Garonne St	3	2021
212	Alley off Green River SE of Moonlight Park	4	2021
213	Alley at the SE intersection of Flathead River	6	2021
214	Alley at SW side of Flathead River East of Moonlight Park	3	2021
215	SW corner of Flathead River at Moonlight Park	2	2021
216	NW corner of Flathead River at Moonlight Park	4	2021
217	NW alley off Moss Landing between Green River and Garonne	5	2021
218	SE alley off Moss Landing between Green River and Garonne	7	2021
219	NW alley off Flathead River NW of Moonlight Park	3	2021
220	SW corner of Green River at Oxnard Blvd	3	2021
221	NW corner of Green River at Oxnard Blvd	3	2021
222	NW alley off Kiawah River between Thames River and Roia Ln	7	2021

223	NW alley off Indus Place between Roia Ln and Shenandoah Dr.	3	2021
224	NW corner of Nimes at Kiawah River	3	2021
225	SW corner of Nimes at Kiawah River	5	2021
226	West corner of Java Pl at Moss Landing	3	2021
227	NW corner of alley at Nimes NE of Garonne	5	2021
228	NW corner of Nimes at Garonne	7	2021
229	NW corner of Orleans at Kiawah River	2	2021
230	SW corner of Orleans at Kiawah River	15	2025
231	SW side of Lakeview at Moss Landing	5	2021
232	NW side of Lakeview at Moss Landing	3	2021
233	NW corner of alley on Moss Landing between Garonne and Java Place	5	2021
234	SW corner of Java Pl at Thames River	7	2021
235	NW alley off Java Pl. west of Thames River	6	2021
236	NW alley off Java Pl west of Thames River	7	2021
237	Lakeview Court end of Cul de Sac	13	2025
238	Lakeview Court at Orleans at walking path	9	2021
239	NW Kiawah River at the alley between Nimes and Orleans	3	2021
240	Alley between Java Pl and Kiawah River east of Roia Ln	3	2021
241	NW alley off Kiawah River between Moss Landing and Nimes	7	2021
242	SW corner of Smokey Mountain at American River	6	2021
243	NE corner of American River and Riverpark Dr.	8	2021
244	NE corner of Smokey Mountain at Big Sur River	1	2021
245	NE alley off Smokey Mountain between American River and Big Sur River	4	2021
246	NW alley off Smokey Mountain between American River and Big Sur River	7	2021
247	NW corner of Big Sur River at Smokey Mountain (corner of Vineyards Park)	2	2021
248	NW side of Indus Pl east of Palisades Park	9	2021

249	NW corner of Roia Ln at Indus Pl adjacent to the tennis courts	1	2021
250	NW side of Indus Pl south of Orleans and prior to the alley	6	2021
251	NW corner of Indus Pl at Orleans at East Park	7	2021
252	Alley off Indus Pl between Palisades Park and Roia	2	2021
253	Alley off Indus Place between Orleans and Palisades Park	3	2021
254	Danvers River east of Rocky Mountain	3	2021
255	Alley off Rocky Mountain between Danvers River and Elk River	3	2021
256	NW Alley off Rocky Mountain between Danvers River and Elk River Pl	2	2021
257	NW corner of Elk River at Rocky Mountain	4	2021
258	NW side of Rocky Mountain at Elk River between two alleys	3	2021
259	NE Alley off Rocky Mountain between Elk River and Feather River Pl	2	2021
260	NW Alley off Rocky Mountain between Elk River and Feather River Pl	2	2021
261	Alley off Smokey Mountain SW of Danvers River	7	2021
262	NW corner of Smokey Mountain between alley and Danvers River	2	2021
263	NE side of Smokey Mountain between alley and Danvers River	7	2021
264	NW corner of Indus Pl at Thames River	5	2021
265	SW corner of Indus Pl at Thames River	6	2021
266	SW alley at Indus Pl between Shenandoah and Thames River	5	2021
267	NW corner of Indus Pl between the alley and Shenandoah	5	2021
268	SW alley off Indus Pl between Roia and Shenandoah	7	2021
269	SW corner of Olive St at the entrance of Paseo Del Rio Apts.	18	2025
270	NW corner of Olive St at the entrance of Paseo Del Rio Apts.	18	2025
271	SW Danvers River west of Moonlight Park	6	2021

	Ave. at driveway entrance to backside of Target adjacent to the Park at the Collection		
272	NW Danvers River east of driveway entrance to Mosaic Apts. and west of Moonlight Park Ave.	5	2021
273	Danvers River next to Targe across the street from Mosaic Apts. Pool	1	2021
274	SW corner of Danvers River at Riverpark Blvd next to parking lot	7	2021
275	NW corner of Danvers River at Riverpark Blvd next to parking lot	8	2021
276	NW corner of Colonia at Riverpark Blvd.	10	2025
277	SW of Elk River Pl at the alley	2	2021
278	NW side of alley south of Elk River Pl	1	2021
	Total	**2274**	
	20% Annual Replacement	**455**	

EXHIBIT B

GENERAL SERVICE AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

SCHEDULE OF COMPENSATION

COMPENSATION SCHEDULE BASE YEAR: MARCH 20, 2026 – MARCH 19, 2027			
Bid Item	**Description (Labor Only)**	**Unit**	**Price**
1	Inspection Scope Section 3-1 - CFD 2 (Westport) - all 12 vaults annually	Annual	$ 1,764.00
2	Inspection Scope Section 3-1 - CFD 4 (Seabridge) - all 52 vaults annually	Annual	$ 7,644.00
3	Inspection Scope Section 3-1 - CFD 5 (Riverpark) - all 278 vaults annually	Annual	$ 40,866.00
	Vault Maintenance-Cleaning Only		
4	Cleaning Only (Vault w/ 0 Cartridges)	Per Hour	$ 589.00
5	Cleaning Only (Vault w/ 1-10 Cartridges)	Per Hour	$ 589.00
6	Cleaning Only (Vault w/ 11-15 Cartridges)	Per Hour	$ 589.00
7	Cleaning Only (Vault w/ 16-20 Cartridges)	Per Hour	$ 589.00
8	Cleaning Only (Vault w/ 21-25 Cartridges)	Per Hour	$ 589.00
9	Cleaning Only (Vault w/ 26-30 Cartridges)	Per Hour	$ 589.00
10	Cleaning Only (Vault w/ 31+ Cartridges)	Per Hour	$ 589.00
	Vault Maintenance - Cleaning and Cartridge Replacement		
11	Cleaning and Cartridge Replacement (Vault w/ 1-10 Cartridges)	Per Hour	$ 1,508.00
12	Cleaning and Cartridge Replacement (Vault w/ 11-15 Cartridges)	Per Hour	$ 1,508.00
13	Cleaning and Cartridge Replacement (Vault w/ 16-20 Cartridges)	Per Hour	$ 1,508.00
14	Cleaning and Cartridge Replacement (Vault w/ 21-25 Cartridges)	Per Hour	$ 1,508.00
15	Cleaning and Cartridge Replacement (Vault w/ 26-30 Cartridges)	Per Hour	$ 1,712.00
16	Cleaning and Cartridge Replacement (Vault w/ 31+ Cartridges)	Per Hour	$ 1,712.00
17	Single Cartridge Replacement	Per Unit Replaced	$ 1,228.00
18	Extra Sediment/Debris Removal beyond 1 CY per vault	Per Cubic Yard	$ 257.00
	Materials		
19	18-inch Contech ZPG™ filtration cartridge (New)	Per Cartridge	$ 218.00
20	18-inch Contech ZPG™ filtration cartridge (Recycled)	Per Cartridge	$ 218.00
21	1/4 Turn Connector	Per Cartridge	$ 7.00
		Total Bid Price	$ 65,781.00

COMPENSATION SCHEDULE OPTION YEAR 1: MARCH 20, 2027 – MARCH 19, 2028			
Bid Item	**Description (Labor Only)**	**Unit**	**Price**
1	Inspection Scope Section 3-1 - CFD 2 (Westport) - all 12 vaults annually	Annual	$ 1,808.10
2	Inspection Scope Section 3-1 - CFD 4 (Seabridge) - all 52 vaults annually	Annual	$ 7,835.10
3	Inspection Scope Section 3-1 - CFD 5 (Riverpark) - all 278 vaults annually	Annual	$ 41,887.65
	Vault Maintenance-Cleaning Only		
4	Cleaning Only (Vault w/ 0 Cartridges)	Per Hour	$ 603.73
5	Cleaning Only (Vault w/ 1-10 Cartridges)	Per Hour	$ 603.73
6	Cleaning Only (Vault w/ 11-15 Cartridges)	Per Hour	$ 603.73
7	Cleaning Only (Vault w/ 16-20 Cartridges)	Per Hour	$ 603.73
8	Cleaning Only (Vault w/ 21-25 Cartridges)	Per Hour	$ 603.73
9	Cleaning Only (Vault w/ 26-30 Cartridges)	Per Hour	$ 603.73
10	Cleaning Only (Vault w/ 31+ Cartridges)	Per Hour	$ 603.73
	Vault Maintenance - Cleaning and Cartridge Replacement		
11	Cleaning and Cartridge Replacement (Vault w/ 1-10 Cartridges)	Per Hour	$ 1,545.70
12	Cleaning and Cartridge Replacement (Vault w/ 11-15 Cartridges)	Per Hour	$ 1,545.70
13	Cleaning and Cartridge Replacement (Vault w/ 16-20 Cartridges)	Per Hour	$ 1,545.70
14	Cleaning and Cartridge Replacement (Vault w/ 21-25 Cartridges)	Per Hour	$ 1,545.70
15	Cleaning and Cartridge Replacement (Vault w/ 26-30 Cartridges)	Per Hour	$ 1,754.80
16	Cleaning and Cartridge Replacement (Vault w/ 31+ Cartridges)	Per Hour	$ 1,754.80
17	Single Cartridge Replacement	Per Unit Replaced	$ 1,258.70
18	Extra Sediment/Debris Removal beyond 1 CY per vault	Per Cubic Yard	$ 263.43
	Materials		
19	18-inch Contech ZPG™ filtration cartridge (New)	Per Cartridge	$ 223.45
20	18-inch Contech ZPG™ filtration cartridge (Recycled)	Per Cartridge	$ 223.45
21	1/4 Turn Connector	Per Cartridge	$ 7.18
		Total Bid Price	$ 67,425.53

COMPENSATION SCHEDULE OPTION YEAR 2: MARCH 20, 2028 – MARCH 19, 2029			
Bid Item	**Description (Labor Only)**	**Unit**	**Price**
1	Inspection Scope Section 3-1 - CFD 2 (Westport) - all 12 vaults annually	Annual	$ 1,862.34
2	Inspection Scope Section 3-1 - CFD 4 (Seabridge) - all 52 vaults annually	Annual	$ 8,070.15
3	Inspection Scope Section 3-1 - CFD 5 (Riverpark) - all 278 vaults annually	Annual	$ 43,144.28
	Vault Maintenance-Cleaning Only		
4	Cleaning Only (Vault w/ 0 Cartridges)	Per Hour	$ 621.84
5	Cleaning Only (Vault w/ 1-10 Cartridges)	Per Hour	$ 621.84
6	Cleaning Only (Vault w/ 11-15 Cartridges)	Per Hour	$ 621.84
7	Cleaning Only (Vault w/ 16-20 Cartridges)	Per Hour	$ 621.84
8	Cleaning Only (Vault w/ 21-25 Cartridges)	Per Hour	$ 621.84
9	Cleaning Only (Vault w/ 26-30 Cartridges)	Per Hour	$ 621.84
10	Cleaning Only (Vault w/ 31+ Cartridges)	Per Hour	$ 621.84
	Vault Maintenance - Cleaning and Cartridge Replacement		
11	Cleaning and Cartridge Replacement (Vault w/ 1-10 Cartridges)	Per Hour	$1,592.07
12	Cleaning and Cartridge Replacement (Vault w/ 11-15 Cartridges)	Per Hour	$ 1,592.07
13	Cleaning and Cartridge Replacement (Vault w/ 16-20 Cartridges)	Per Hour	$ 1,592.07
14	Cleaning and Cartridge Replacement (Vault w/ 21-25 Cartridges)	Per Hour	$ 1,592.07
15	Cleaning and Cartridge Replacement (Vault w/ 26-30 Cartridges)	Per Hour	$ 1,807.44
16	Cleaning and Cartridge Replacement (Vault w/ 31+ Cartridges)	Per Hour	$1,807.44
17	Single Cartridge Replacement	Per Unit Replaced	$ 1,296.46
18	Extra Sediment/Debris Removal beyond 1 CY per vault	Per Cubic Yard	$ 271.33
	Materials		
19	18-inch Contech ZPG™ filtration cartridge (New)	Per Cartridge	$ 230.15
20	18-inch Contech ZPG™ filtration cartridge (Recycled)	Per Cartridge	$ 230.15
21	1/4 Turn Connector	Per Cartridge	$ 7.39
		Total Bid Price	$69,448.29

COMPENSATION SCHEDULE OPTION YEAR 3: MARCH 20, 2029 – MARCH 19, 2030			
Bid Item	**Description (Labor Only)**	**Unit**	**Price**
1	Inspection Scope Section 3-1 - CFD 2 (Westport) - all 12 vaults annually	Annual	$ 1,918.21
2	Inspection Scope Section 3-1 - CFD 4 (Seabridge) - all 52 vaults annually	Annual	$ 8,312.26
3	Inspection Scope Section 3-1 - CFD 5 (Riverpark) - all 278 vaults annually	Annual	$ 44,438.61
	Vault Maintenance-Cleaning Only		
4	Cleaning Only (Vault w/ 0 Cartridges)	Per Hour	$ 640.49
5	Cleaning Only (Vault w/ 1-10 Cartridges)	Per Hour	$ 640.49
6	Cleaning Only (Vault w/ 11-15 Cartridges)	Per Hour	$ 640.49
7	Cleaning Only (Vault w/ 16-20 Cartridges)	Per Hour	$ 640.49
8	Cleaning Only (Vault w/ 21-25 Cartridges)	Per Hour	$ 640.49
9	Cleaning Only (Vault w/ 26-30 Cartridges)	Per Hour	$ 640.49
10	Cleaning Only (Vault w/ 31+ Cartridges)	Per Hour	$ 640.49
	Vault Maintenance - Cleaning and Cartridge Replacement		
11	Cleaning and Cartridge Replacement (Vault w/ 1-10 Cartridges)	Per Hour	$ 1,639.83
12	Cleaning and Cartridge Replacement (Vault w/ 11-15 Cartridges)	Per Hour	$ 1,639.83
13	Cleaning and Cartridge Replacement (Vault w/ 16-20 Cartridges)	Per Hour	$ 1,639.83
14	Cleaning and Cartridge Replacement (Vault w/ 21-25 Cartridges)	Per Hour	$ 1,639.83
15	Cleaning and Cartridge Replacement (Vault w/ 26-30 Cartridges)	Per Hour	$ 1,861.67
16	Cleaning and Cartridge Replacement (Vault w/ 31+ Cartridges)	Per Hour	$1,861.67
17	Single Cartridge Replacement	Per Unit Replaced	$ 1,335.35
18	Extra Sediment/Debris Removal beyond 1 CY per vault	Per Cubic Yard	$279.47
	Materials		
19	18-inch Contech ZPG™ filtration cartridge (New)	Per Cartridge	$ 237.06
20	18-inch Contech ZPG™ filtration cartridge (Recycled)	Per Cartridge	$ 237.06
21	1/4 Turn Connector	Per Cartridge	$ 7.61
		Total Bid Price	$ 71,531.74

COMPENSATION SCHEDULE OPTION YEAR 4: MARCH 20, 2030 – MARCH 19, 2031			
Bid Item	**Description (Labor Only)**	**Unit**	**Price**
1	Inspection Scope Section 3-1 - CFD 2 (Westport) - all 12 vaults annually	Annual	$1,975.76
2	Inspection Scope Section 3-1 - CFD 4 (Seabridge) - all 52 vaults annually	Annual	$8,561.63
3	Inspection Scope Section 3-1 - CFD 5 (Riverpark) - all 278 vaults annually	Annual	$45,771.77
	Vault Maintenance-Cleaning Only		
4	Cleaning Only (Vault w/ 0 Cartridges)	Per Hour	$659.71
5	Cleaning Only (Vault w/ 1-10 Cartridges)	Per Hour	$659.71
6	Cleaning Only (Vault w/ 11-15 Cartridges)	Per Hour	$659.71
7	Cleaning Only (Vault w/ 16-20 Cartridges)	Per Hour	$659.71
8	Cleaning Only (Vault w/ 21-25 Cartridges)	Per Hour	$659.71
9	Cleaning Only (Vault w/ 26-30 Cartridges)	Per Hour	$ 659.71
10	Cleaning Only (Vault w/ 31+ Cartridges)	Per Hour	$ 659.71
	Vault Maintenance - Cleaning and Cartridge Replacement		
11	Cleaning and Cartridge Replacement (Vault w/ 1-10 Cartridges)	Per Hour	$ 1,689.03
12	Cleaning and Cartridge Replacement (Vault w/ 11-15 Cartridges)	Per Hour	$1,689.03
13	Cleaning and Cartridge Replacement (Vault w/ 16-20 Cartridges)	Per Hour	$ 1,689.03
14	Cleaning and Cartridge Replacement (Vault w/ 21-25 Cartridges)	Per Hour	$ 1,689.03
15	Cleaning and Cartridge Replacement (Vault w/ 26-30 Cartridges)	Per Hour	$ 1,917.52
16	Cleaning and Cartridge Replacement (Vault w/ 31+ Cartridges)	Per Hour	$1,917.52
17	Single Cartridge Replacement	Per Unit Replaced	$ 1,375.42
18	Extra Sediment/Debris Removal beyond 1 CY per vault	Per Cubic Yard	$ 287.85
	Materials		
19	18-inch Contech ZPG™ filtration cartridge (New)	Per Cartridge	$ 244.17
20	18-inch Contech ZPG™ filtration cartridge (Recycled)	Per Cartridge	$ 244.17
21	1/4 Turn Connector	Per Cartridge	$ 7.84
		Total Bid Price	$ 73,677.69

EXHIBIT C

GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

INSURANCE REQUIREMENTS

Prior to contract approval, CONSULTANT/SERVICE PROVIDER/SELLER/BIDDER (hereafter referred to as "SERVICE PROVIDER") must procure, agree to maintain and supply evidence of insurance at the levels listed and in accordance with the other provisions listed in this document.

[SEE NEXT PAGES]

Exhibit INS-I

INSURANCE REQUIREMENTS FOR VENDORS
(WHO DELIVER, INSTALL OR MAINTAIN PRODUCTS)

1. Vendor shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the sale and delivery, installation or maintenance of products by vendor, its agents, representatives, or employees.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business Automobile Liability Insurance in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office Automobile Liability Coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Workers' Compensation Insurance in compliance with the laws of the State of California, and Employer's Liability Insurance in an amount not less than $1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Vendor shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-I. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before work commences. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email. If you have not received your request or are having difficulty with electronic upload, contact insurance@oxnard.org

3. Vendor agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled by either party, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Vendor agrees that the Commercial General Liability and Business Automobile Liability Insurance policies shall be endorsed to name City, its City Council, officers, employees and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of vendor; products and completed operations of vendor; premises owned, occupied or used by vendor; or automobiles owned, leased, hired or borrowed by vendor. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-I or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. Any deductibles or self-insured retentions must be declared to and approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the vendor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

1/23

INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS

Certificates of Insurance

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

Endorsement Forms

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that you use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the attached.

INS-I.doc

Exhibit INS-I
Page 3

ACORD CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
CODE SUB-CODE	**COMPANIES AFFORDING INSURANCE COVERAGE**
INSURED	COMPANY LETTER A — SPECIFY COMPANY NAMES IN THIS SPACE
	COMPANY LETTER B

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** [x] COMMERCIAL GENERAL LIABILITY [x] CLAIMS MADE [x] OCCUR [x] OWNER'S & CONTRACTOR'S PROT.				GENERAL AGGREGATE PRODUCTS COMP/OP AGG. PERSONAL & ADV. INJURY EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED. EXPENSE (Any one person)	$1,000,000 $1,000,000 $1,000,000 $1,000,000 $ $
A	**AUTOMOBILE LIABILITY** [x] ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS GARAGE LIABILITY				COMBINED SINGLE LIMIT BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE	$1,000,000 $ $ $
A	**EXCESS LIABILITY** UMBRELLA FORM OTHER THAN UMBRELLA FORM				EACH OCCURRENCE AGGREGATE	$ $
A	**WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY**				STATUTORY LIMITS EACH ACCIDENT DISEASE-POLICY LIMIT DISEASE-EACH EMPLOYEE	 $1,000,000 $1,000,000 $1,000,000
A	**OTHER**					

SAMPLE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

CERTIFICATE HOLDER	CANCELLATION
CITY OF OXNARD % Evident ID, Inc. 8520 Allison Pointe Blvd. Ste 223 PMB 5210 Indianapolis, Indiana 462500-4299 US	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ~~ENDEAVOR~~ TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, ~~BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.~~ AUTHORIZED REPRESENTATIVE

GENERAL LIABILITY SPECIAL ENDORSEMENT
FOR THE CITY OF OXNARD (the "City")

SUBMIT IN DUPLICATE

ENDORSEMENT NO.	ISSUE DATE (MM/DD/YY)

PRODUCER

Telephone:

NAMED INSURED

POLICY INFORMATION:
Insurance Company:
Policy No.:
Policy Period: (from) (to)
LOSS ADJUSTMENT EXPENSE ☐ Included In Limits ☐ In Addition to Limits

☐ Deductible ☐ Self-Insured Retention (check which) of $_____
with an Aggregate of $_____ applies to _____
coverage. ☐ Per Occurrence ☐ Per Claim (which)

APPLICABILITY This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here ☐ in which case only the following specific agreements and permits with the City are covered:

CITY AGREEMENTS/PERMITS

TYPE OF INSURANCE

GENERAL LIABILITY
☐ COMMERCIAL GENERAL LIABILITY ☐ Claims Made
☐ COMPREHENSIVE GENERAL LIABILITY Retroactive Date _____
☐ OWNERS & CONTRACTORS PROTECTIVE ☐ Occurrence

OTHER PROVISIONS

COVERAGES	LIABILITY LIMITS IN THOUSANDS $ EACH OCCURRENCE	AGGREGATE
☐ GENERAL		
☐ PRODUCTS/COMPLETED OPERATIONS		
☐ PERSONAL & ADVERTISING INJURY		
☐ FIRE DAMAGE		
☐ _____		
☐ _____		

Underwriter's representative for claims pursuant to this insurance.

CLAIMS:
Name: _____
Address: _____
_____
Telephone: (___) _____

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:

1. **INSURED.** The City, its officers, agents, employees and volunteers are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.
2. **CONTRIBUTION NOT REQUIRED.** As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.
3. **SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.
4. **CANCELLATION NOTICE.** With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.
5. **PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.
6. **SCOPE OF COVERAGE.** This policy, if primary, affords coverage at least as broad as:
   a. Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG0001; or
   b. If excess, affords coverage which is at least as broad as the primary insurance form CG0001.

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

ENDORSEMENT HOLDER

CITY OF OXNARD % Evident ID, Inc.
8520 Allison Pointe Blvd. Ste 223
PMB 5210
Indianapolis, Indiana 462500-4299 US

AUTHORIZED REPRESENTATIVE

☐ Broker/Agent ☐ Underwriter ☐ _____

I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature _____
(original signature required)

Telephone: ( ) Date Signed _____

Rev. 1/23 INS-I.doc

AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT
FOR THE CITY OF OXNARD (the "City")

SUBMIT IN DUPLICATE

ENDORSEMENT NO.	ISSUE DATE (MM/DD/YY)

PRODUCER

Telephone:

NAMED INSURED

POLICY INFORMATION:
Insurance Company:
Policy No.:
Policy Period: (from) (to)
LOSS ADJUSTMENT EXPENSE ☐ Included in Limits ☐ In Addition to Limits

☐ Deductible ☐ Self-Insured Retention (check which) of $ _____
with an Aggregate of $_____ applies to _____
coverage. ☐ Per Occurrence ☐ Per Claim (which)

APPLICABILITY. This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here ☐ in which case only the following specific agreements and permits with the City are covered:

CITY AGREEMENTS/PERMITS

TYPE OF INSURANCE

☐ COMMERCIAL AUTO POLICY
☐ BUSINESS AUTO POLICY
☐ OTHER

OTHER PROVISIONS

LIMIT OF LIABILITY

$ _____ per accident, for bodily injury and property damage.

CLAIMS: Underwriter's representative for claims pursuant to this insurance.
Name: _____
Address: _____
Telephone: (____) _____

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:

1. **INSURED.** The City, its officers, agents, volunteers and employees are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.
2. **CONTRIBUTION NOT REQUIRED.** As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.
3. **SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.
4. **CANCELLATION NOTICE.** With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.
5. **PROVISIONS REGARDING THE INSURED'S DUTIES. Any** failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.
6. **SCOPE OF COVERAGE.** This policy, if primary, affords coverage at least as broad as:
   a. Insurance Services Office Automobile Liability Coverage, "occurrence" form CA0001, code ("any auto"); or
   b. If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1).

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

ENDORSEMENT HOLDER

CITY OF OXNARD % Evident ID, Inc.
8520 Allison Pointe Blvd. Ste 223
PMB 5210
Indianapolis, Indiana 462500-4299 US

AUTHORIZED REPRESENTATIVE

☐ Broker/Agent ☐ Underwriter ☐ _____

I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature _____
(original signature required)

Telephone: ( ) Date Signed _____

Rev. 1/23 INS-I.doc

EXHIBIT D

GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

[RESERVED]

EXHIBIT E

GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

LIVING WAGE POLICY

Pursuant to the Living Wage Policy adopted July 9, 2002 by the City Council and effective October 1, 2002, the City Manager and City Attorney are directed to include the following language in all standard trade services contracts and all unique trade services contracts governed by the Living Wage Policy.

A. Service Provider shall compensate any employee of Service Provider who provides services under this Agreement in accordance with the Living Wage Policy, attached hereto and incorporated herein by reference as the Living Wage Policy Exhibit. While this Agreement is in effect, Service Provider shall pay such employee no less than $20.06 per hour for each hour that such employee provides services under this Agreement. In addition, while this Agreement is in effect, Service Provider shall provide to such employee no less than 96 hours of paid leave per calendar year.
B. Service Provider agrees to post, at a location readily accessible to those employees providing services to the City, a copy of the Living Wage Policy adopted by City Council on July 9, 2002 and effective October 1, 2002.
C. If Service Provider fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Service Provider, effective immediately.
D. In addition, if Service Provider fails to comply with the Living Wage Policy in any manner, Service Provider shall pay to City a fine of $500 and shall pay to any employee providing services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Service Provider shall pay such fine and penalty within fifteen (15) calendar days after the City Manager or designee provides written notice to Service Provider of the amount owed.

CITY OF OXNARD LIVING WAGE REQUIREMENTS
EFFECTIVE JULY 1, 2025

Service Provider shall compensate any employee of Service Provider who provides Services under this Agreement in accordance with the Living Wage Policy, attached hereto and incorporated herein by reference as Exhibit E. While this Agreement is in effect, Service Provider shall pay such employee no less than $20.06 per hour for each hour that such employee provides Services under this Agreement. This hourly rate shall be adjusted on July 1, 2026, and each July 1 thereafter, according to the percentage change in the Consumer Price Index, all items, prepared by the Bureau of Labor Statistics for the Los Angeles area relating to all urban consumers (CPI-U), index base 1982-84=100, comparing May of the previous year to May of the current year. In addition, while this Agreement is in effect, Service Provider shall provide to such employee no less than 96 hours of paid leave per calendar year.

a. Service Provider agrees to post, at a location readily accessible to those employees providing Services to the City, a copy of the Living Wage Policy adopted by the Oxnard City Council on July 9, 2002 and effective October 1, 2002.

b. If Service Provider fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Service Provider, effective immediately.

c. In addition, if Service Provider fails to comply with the Living Wage Policy in any manner, Service Provider shall pay to City a fine of $500 and shall pay to any employee providing Services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Service Provider shall pay such fine and penalty within fifteen (15) calendar days after the City Manager or designee provides written notice to Service Provider of the amount owed.

EXHIBIT F

GENERALSERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

PREVAILING WAGE

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1. Service Provider acknowledges that the Project defined in the Agreement between Service Provider and CITY is a "public work" as defined in Division 2, Part 7, Chapter 1 of the California Labor Code ("Chapter 1"), and that this Agreement is subject to Chapter 1 and the rules and regulations established by the Director of Industrial Relations ("DIR") implementing such statutes. Service Provider shall perform the Project as a public work. Service Provider shall comply with and be bound by all the terms, rules and regulations described in Chapter 1 and the DIR's rules and regulations as though set forth in full herein.

2. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Service Provider acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Service Provider shall post such rates at each job site covered by this Agreement.

3. Service Provider is required to post job site notices, as prescribed by regulation. See Labor Code Section 1771.4(a)(2).

4. Service Provider shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. Service Provider shall, as a penalty to City, forfeit not more than $200 for each calendar day or portion thereof for each worker paid less than the DIR's determined prevailing rates for the work or craft in which the worker is employed pursuant to this Agreement by Service Provider or any subcontractor. The Labor Commissioner shall determine the amount of the penalty as described in Section 1775.

5. Service Provider shall comply with Labor Code Section 1776, which requires Service Provider and each subcontractor to (1) keep accurate payroll records and verify such records in writing under penalty of perjury, (2) certify and make such payroll records available for inspection, and (3) inform CITY of the location of the records.

6. Service Provider shall comply with Labor Code Sections 1777.5, 1777.6 and 1777.7 and California Administrative Code Title 8, Section 200 et seq. concerning the employment of apprentices on public works projects for all apprenticeable occupations. Before commencing work under this Agreement, Service Provider shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within

60 days after concluding the Project, Service Provider and each of its subcontractors shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

7. Service Provider may not be debarred or suspended throughout the Agreement Term pursuant to Labor Code Section 1777.1 or 1777.7. If he, she or it becomes debarred or suspended in the Agreement Term, Service Provider must immediately notify City.

8. Service Provider is not qualified to bid on, be listed in a Bid proposal, or engage in the performance of any contract for public work, as defined in Labor Code Sections 1720 through 1861, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. Service Provider shall continue without interruption to stay registered and qualified to perform public work pursuant to Section 1725.5 for the duration of the term of this Agreement. This provision does not apply to construction, alteration, demolition, installation or repair work of $25,000 or less or to maintenance work of $15,000 or less.

9. Service Provider acknowledges that 8 hours labor constitutes a legal day's work. Service Provider shall comply with and be bound by Labor Code Section 1810.

10. Service Provider shall comply with and be bound by Labor Code Section 1813 concerning penalties for workers who work excess hours. Service Provider shall, as a penalty to City, forfeit $25 for each worker employed in the performance of this Agreement by Service Provider or by any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code Section 1815, work performed by Service Provider's employees in excess of 8 hours per day and 40 hours per week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than 1 ½ times the basic rate of pay.

11. The Project listed in the Agreement is subject to compliance monitoring and enforcement by the DIR.

12. Service Provider shall be responsible for each and every one of its subcontractors' compliance with Chapter 1, the DIR's rules and regulations, and Labor Code Sections 1860 and 3700. Service Provider shall include in the written contract between it and each subcontractor a copy of, and a requirement that each subcontractor shall comply with, those statutory provisions. Service Provider shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractors' compliance, including without limitation, conducting a periodic review of the certified payroll records of each subcontractor, and upon becoming aware of the failure of the subcontractor to pay its workers the specified prevailing rate of wages, Service Provider shall diligently take corrective action to halt or rectify any failure.
13. To the maximum extent, Service Provider shall hold harmless, defend (with counsel approved by the City Attorney) and indemnify City, its legislative bodies, and its officials, officers, employees and agents from any demand or claim for damages, compensation,

fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Service Provider, its subcontractors, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all attorneys' fees and other related costs. All duties of Service Provider under this Section shall survive Agreement termination.

EXHIBIT G

GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

IRAN CONTRACTING ACT CERTIFICATION

IRAN CONTRACTING ACT CERTIFICATION
(TO BE EXECUTED AND SUBMITTED WITH THE AGREEMENT)
Public Contract Code Sections 2202-2208

Pursuant to Public Contract Code 2204.(a) A public entity shall require a person that is submits a bid or proposal to,or otherwise proposes to enter into or renew a contract with, a public entity with respect to a contract for goods or services of one million dollars ($1,000,000) or more to certify, at the time an Agreement is signed or renewed, that the person is not identified on a list created pursuant to subdivision (b) of Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Section 2202.5 or as a person described in subdivision 9b) of Section 2202.5, as applicable.

To comply with this requirement, please insert your company/entity and Federal ID number (if available) and complete **one** of the options below. Please note, California law established penalties for providing false certifications, including civil penalties equal to the greater of $250,000 or twice the amount of the contract for which the false certification was made, contract termination and three-year ineligibility to bid on contract in accordance with Public Contract Code section 2205.

OPTION No.1 – CERTIFICATION
I, the official named below, certify I am duly authorized to execute this certification on behalf of the company/entityidentified below, and the company/entity identified below is not on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars ($20,000,000) or more in credit to another person or entity, for 45 days or more, if that other person or company/entity will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engagedin investment activities in Iran created by DGS in accordance with subdivision (b) of Public Contract Code 2203.

Company Name/Financial Institution (printed): _____ Federal ID Number (or n/a): _____

By (Authorized Signature): _____

Printed Name & Title of Person Signing: _____ Date Executed _____

Executed in the County of _____ in the State of _____

OPTION No.2 – EXEMPTION
Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institutionengaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services. If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below and attach documentation demonstrating the exemption approval.

Company Name/Financial Institution (printed): _____ Federal ID Number (or n/a): _____

By (Authorized Signature): _____

Printed Name & Title of Person Signing: _____ Date Executed _____

Executed in the County of _____ in the State of _____

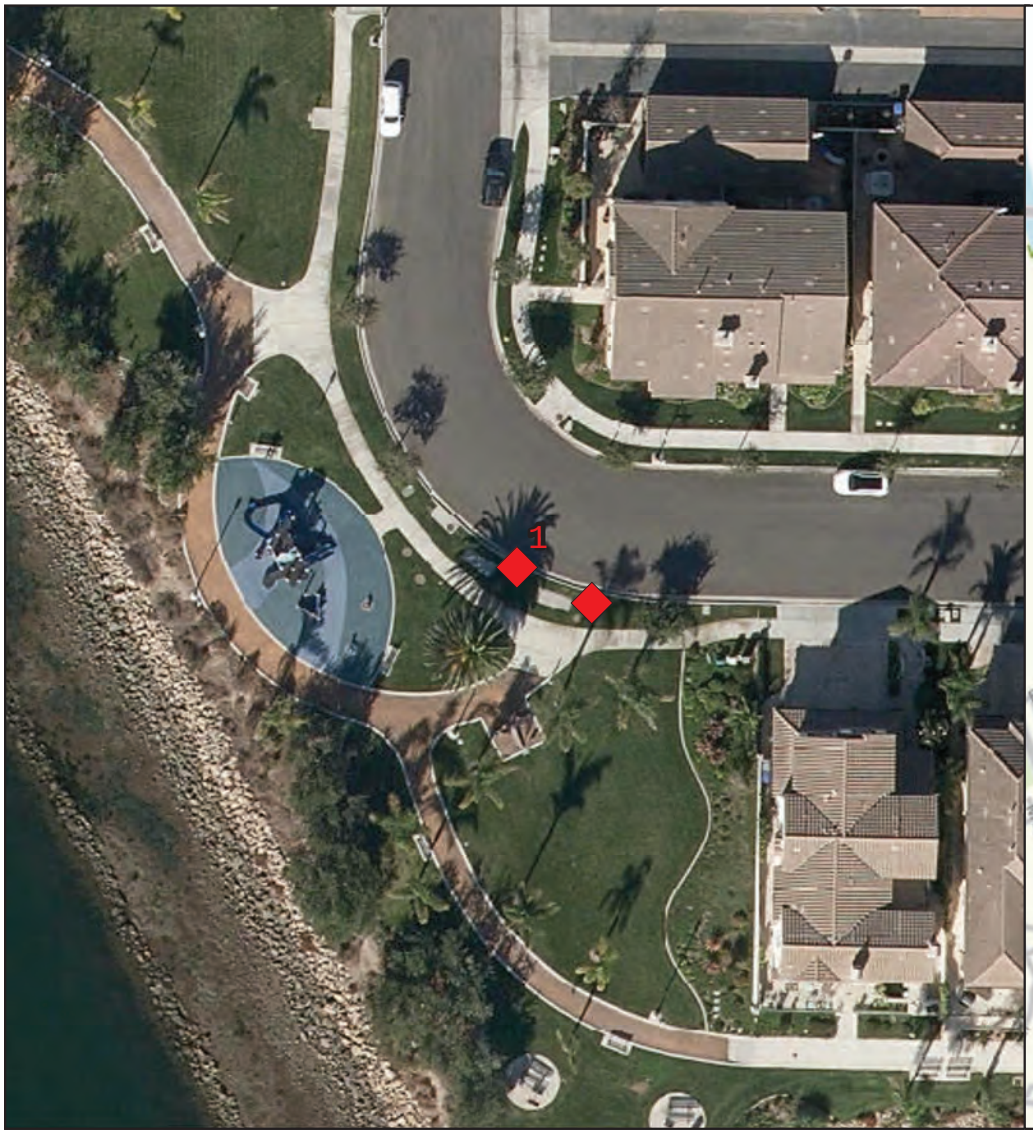
EXHIBIT H

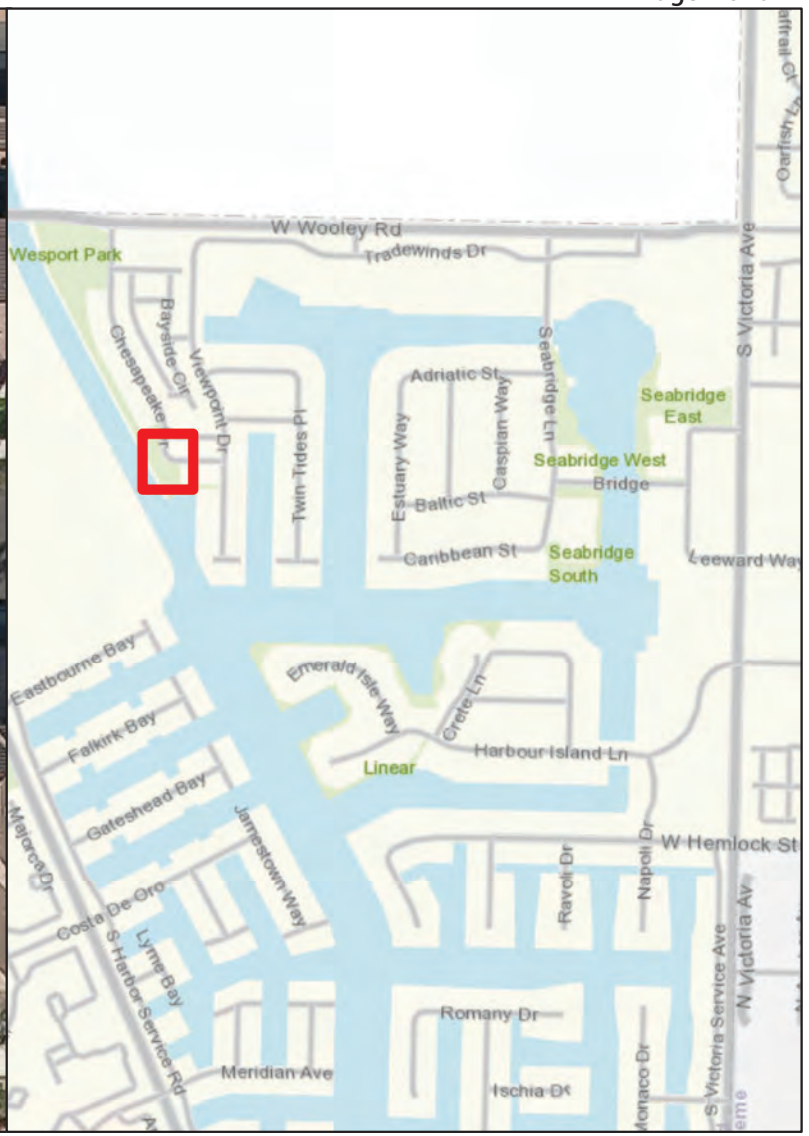
GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

CFD EXHIBIT MAPS - HARBOR

[SEE NEXT PAGES]

Filtration Unit No. 1





STORMFILTER TREATMENT UNIT

Number of Cartridges is 30

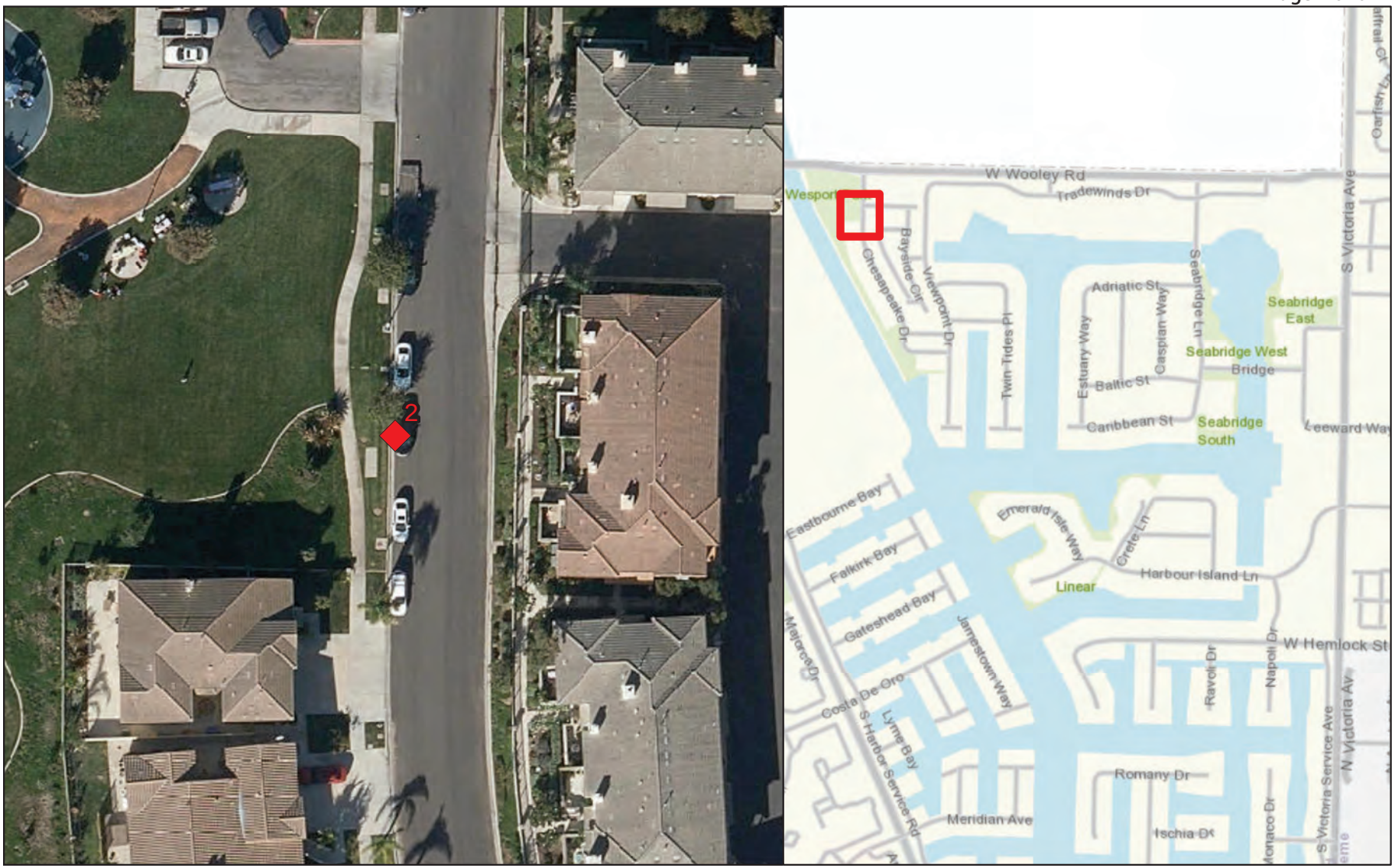
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 2



STORMFILTER TREATMENT UNIT

Number of Cartridges is 35

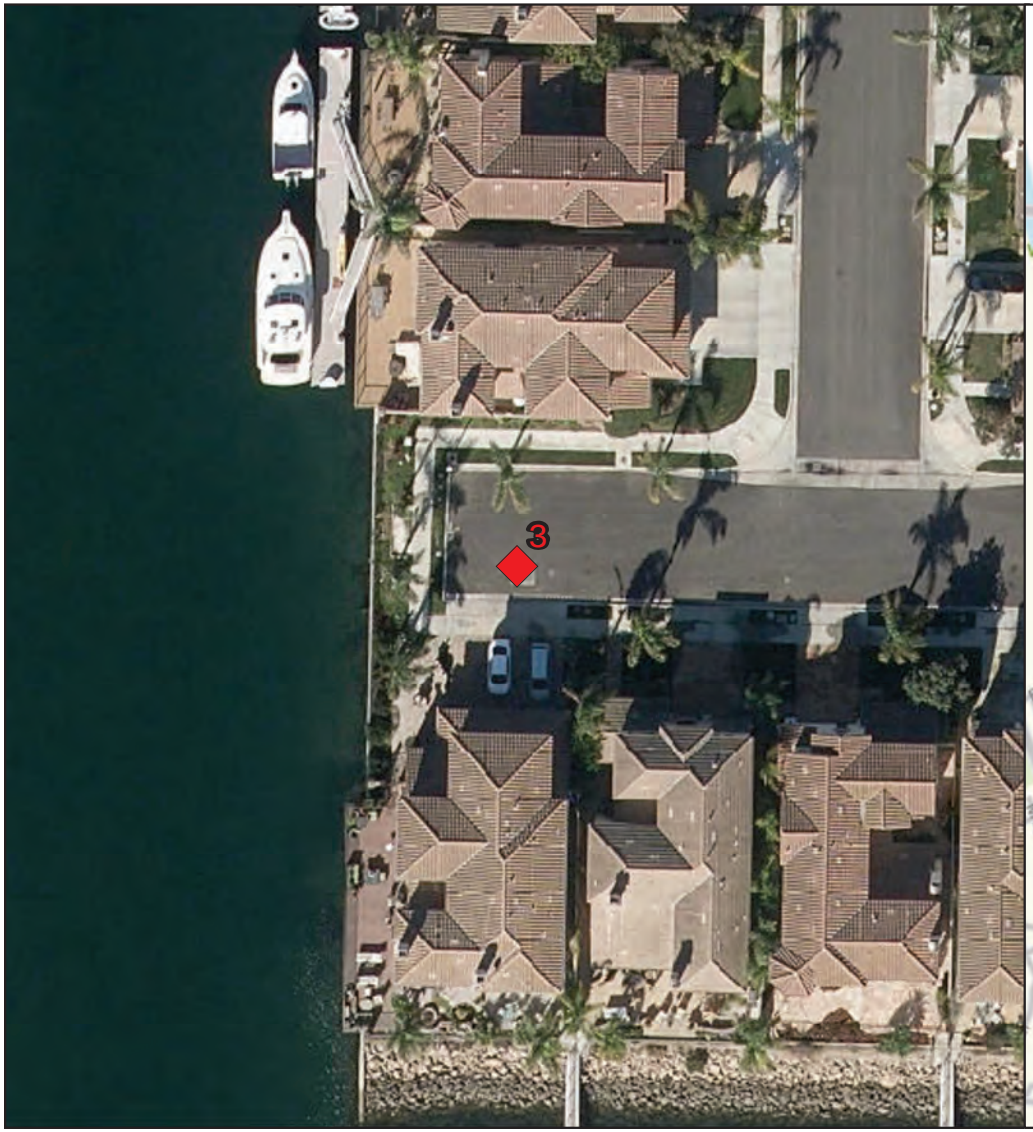
Legend

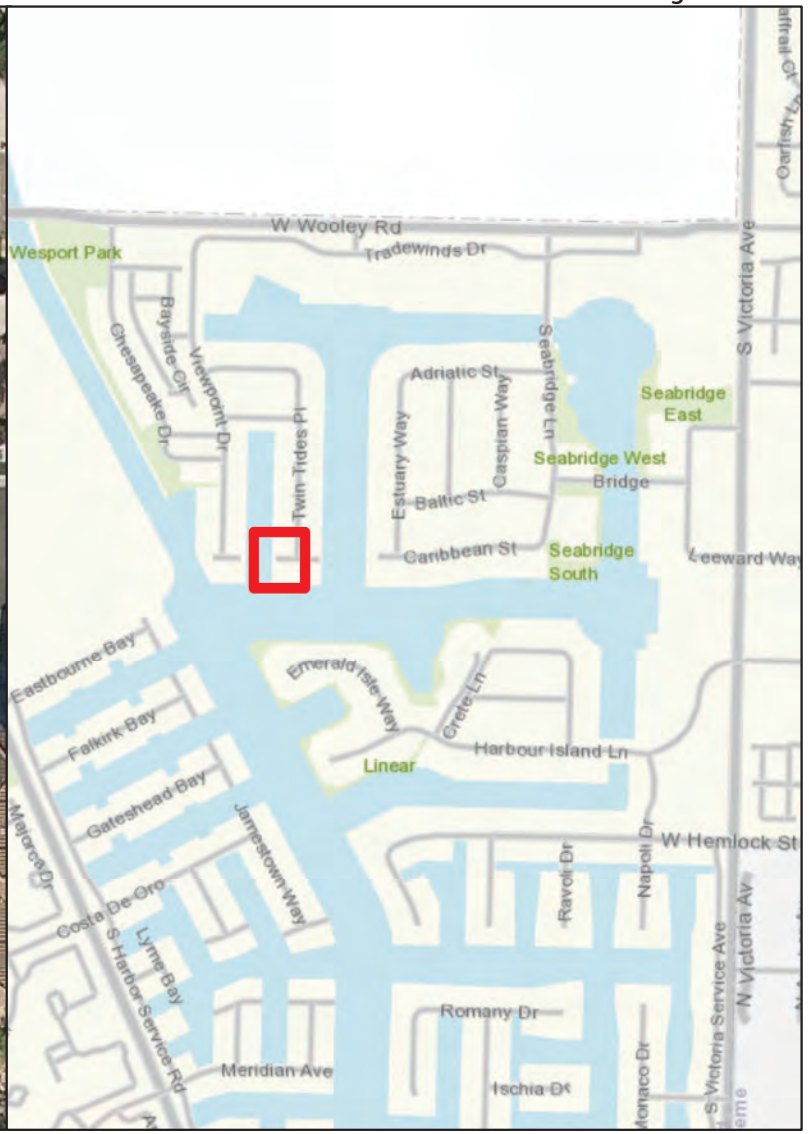
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 3





STORMFILTER TREATMENT UNIT

Number of Cartridges is 10

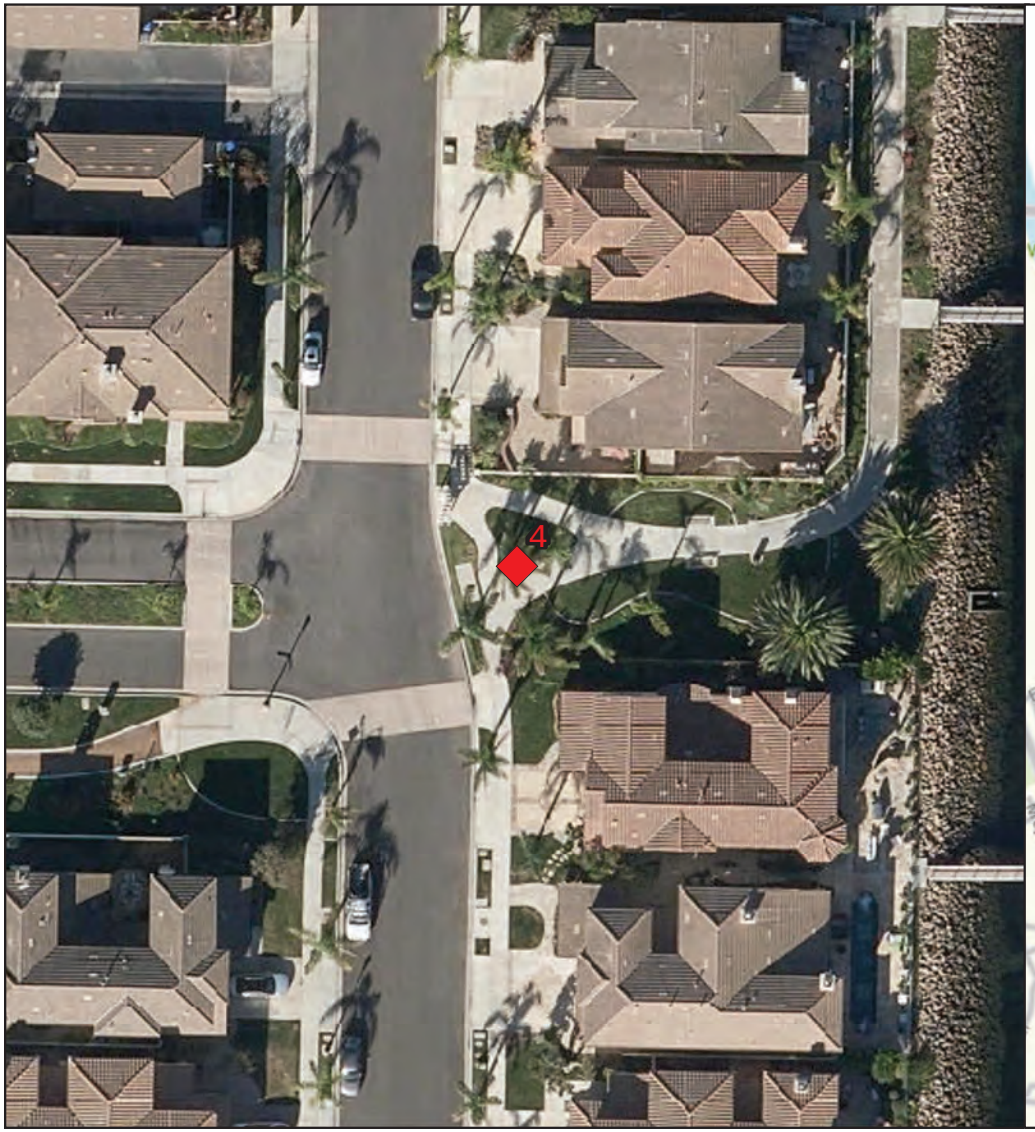
Legend

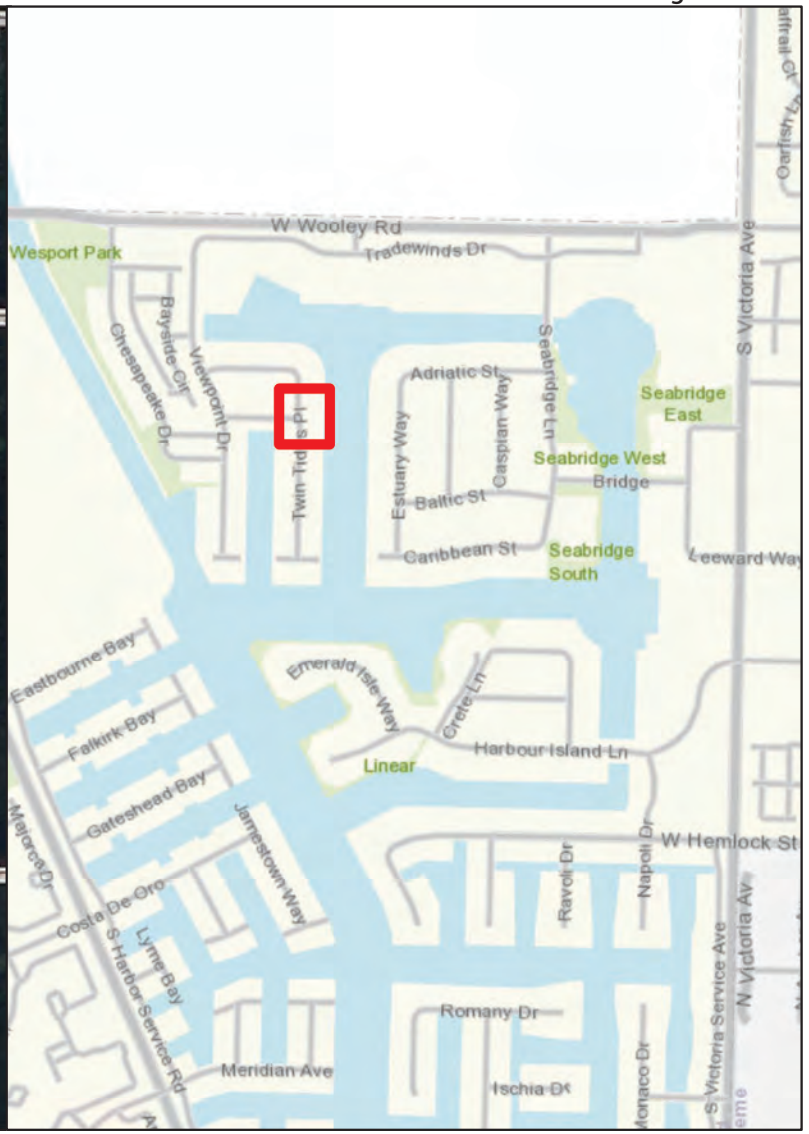
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 4





STORMFILTER TREATMENT UNIT

Number of Cartridges is 34

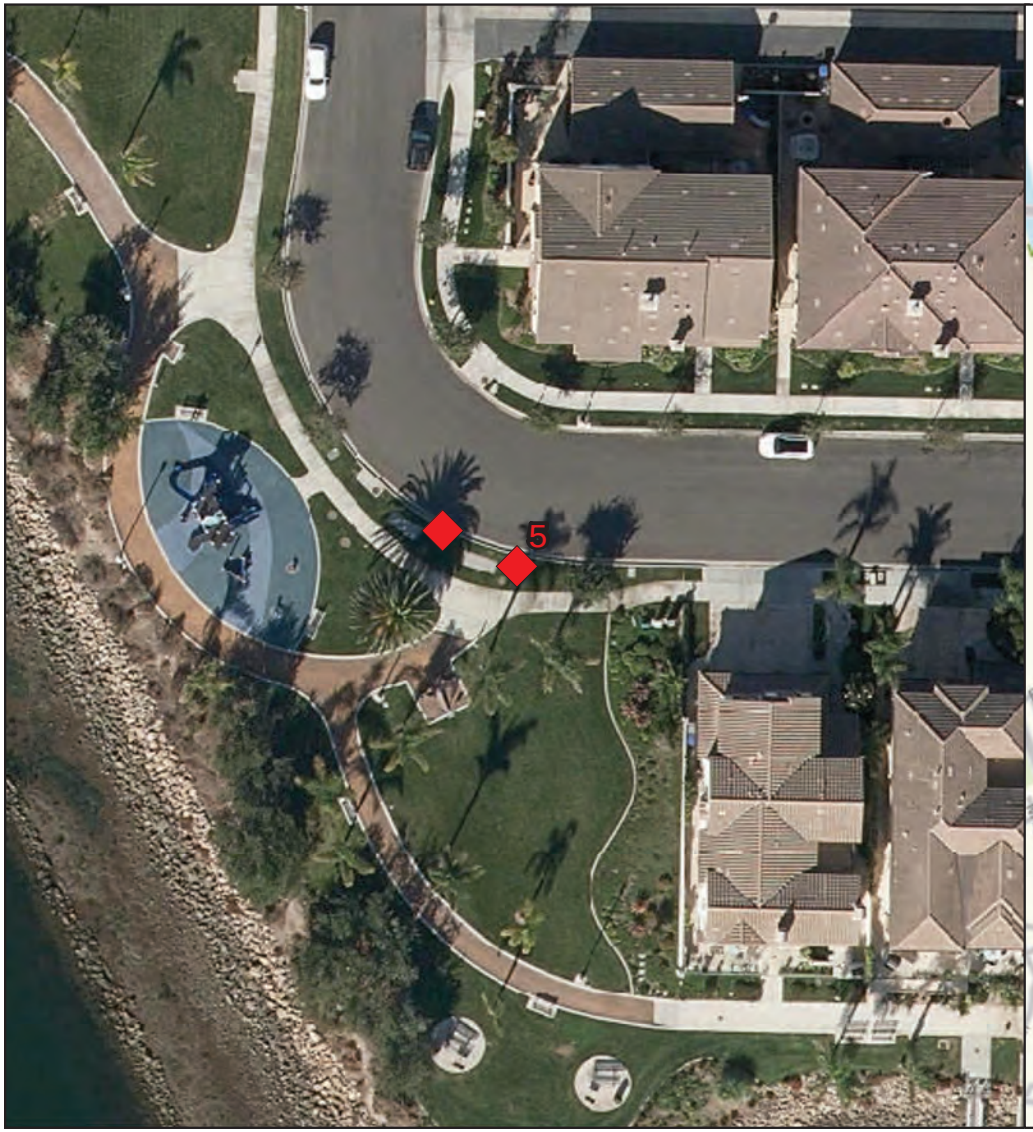
Legend

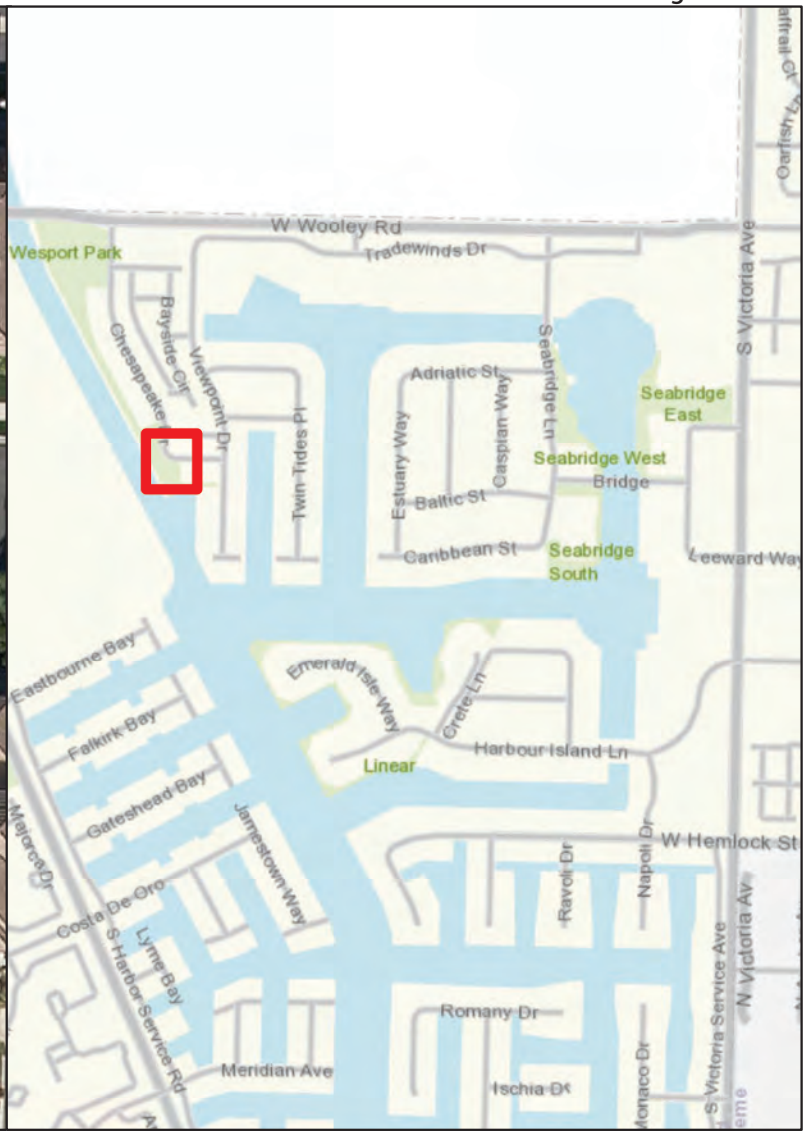
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 5





STORMFILTER TREATMENT UNIT

Number of Cartridges is 25

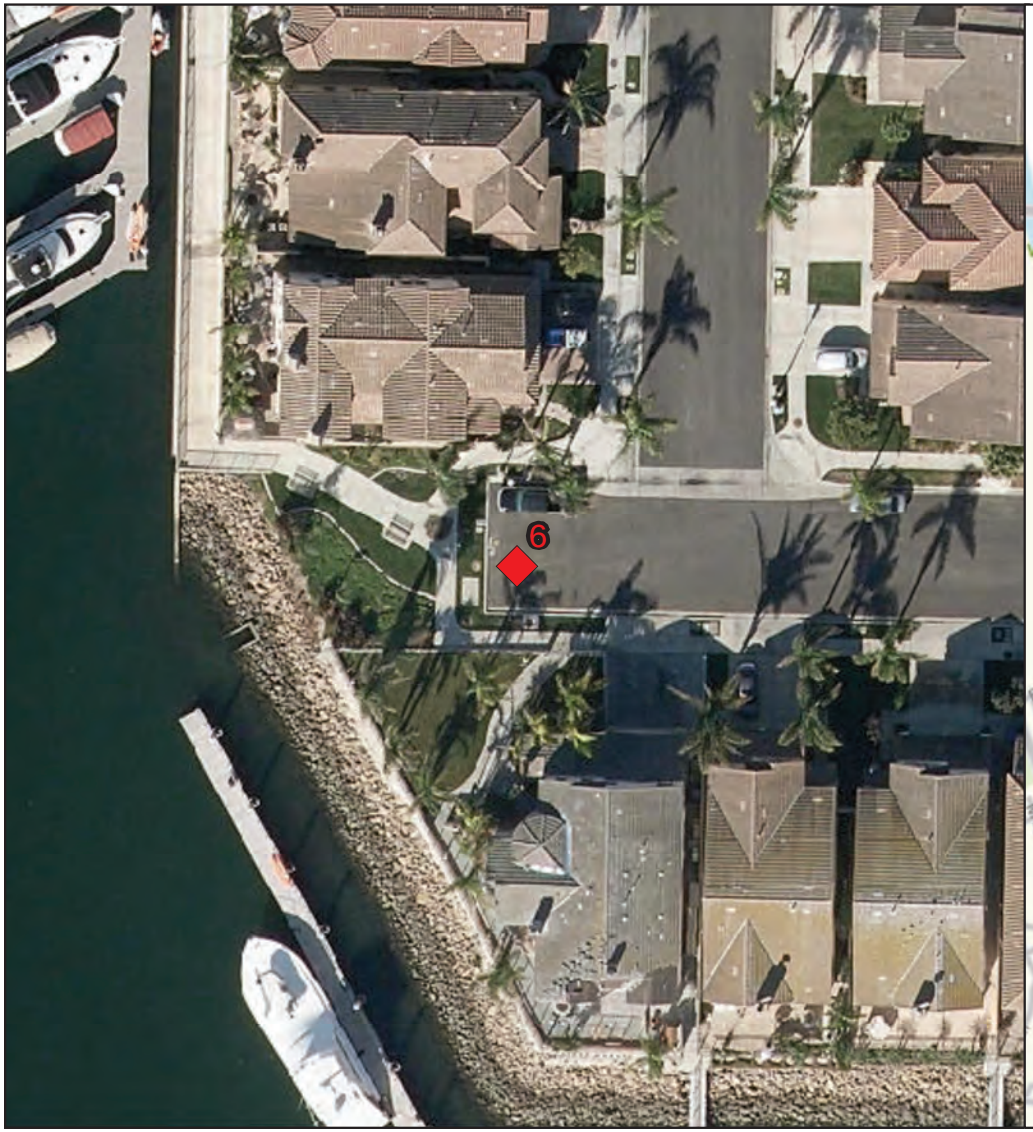
Legend

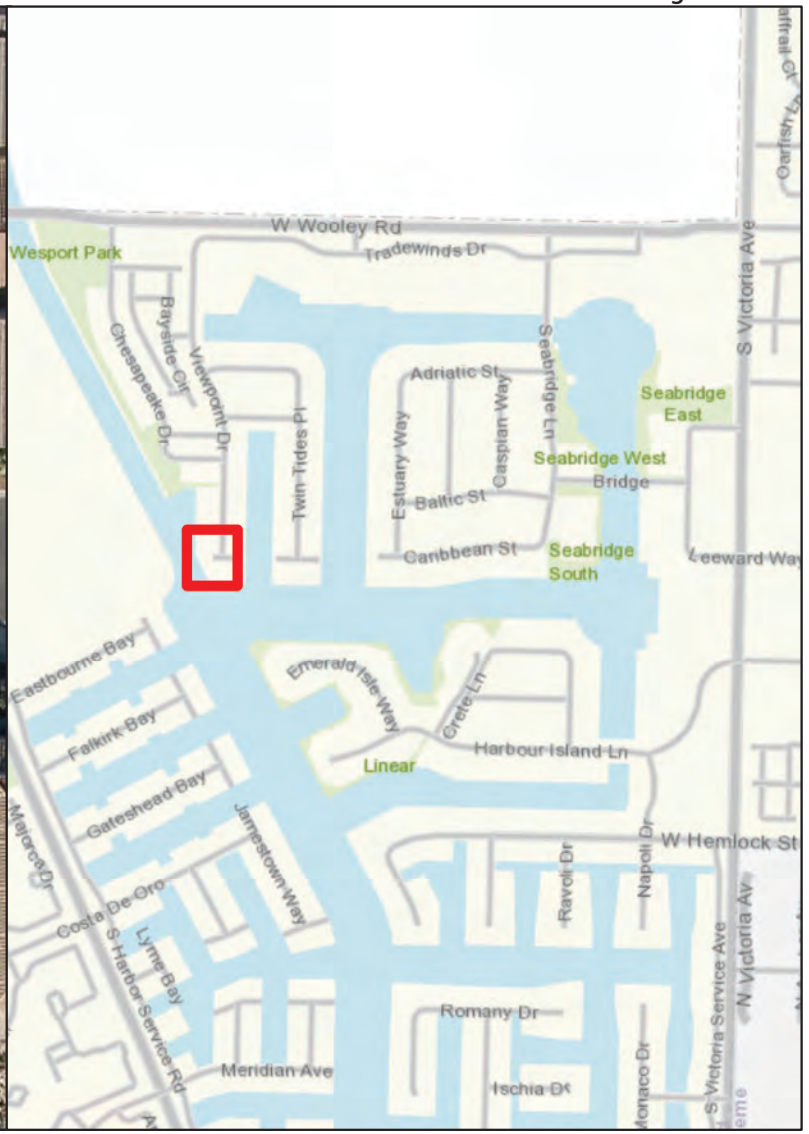
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 6





STORMFILTER TREATMENT UNIT

Number of Cartridges is 11

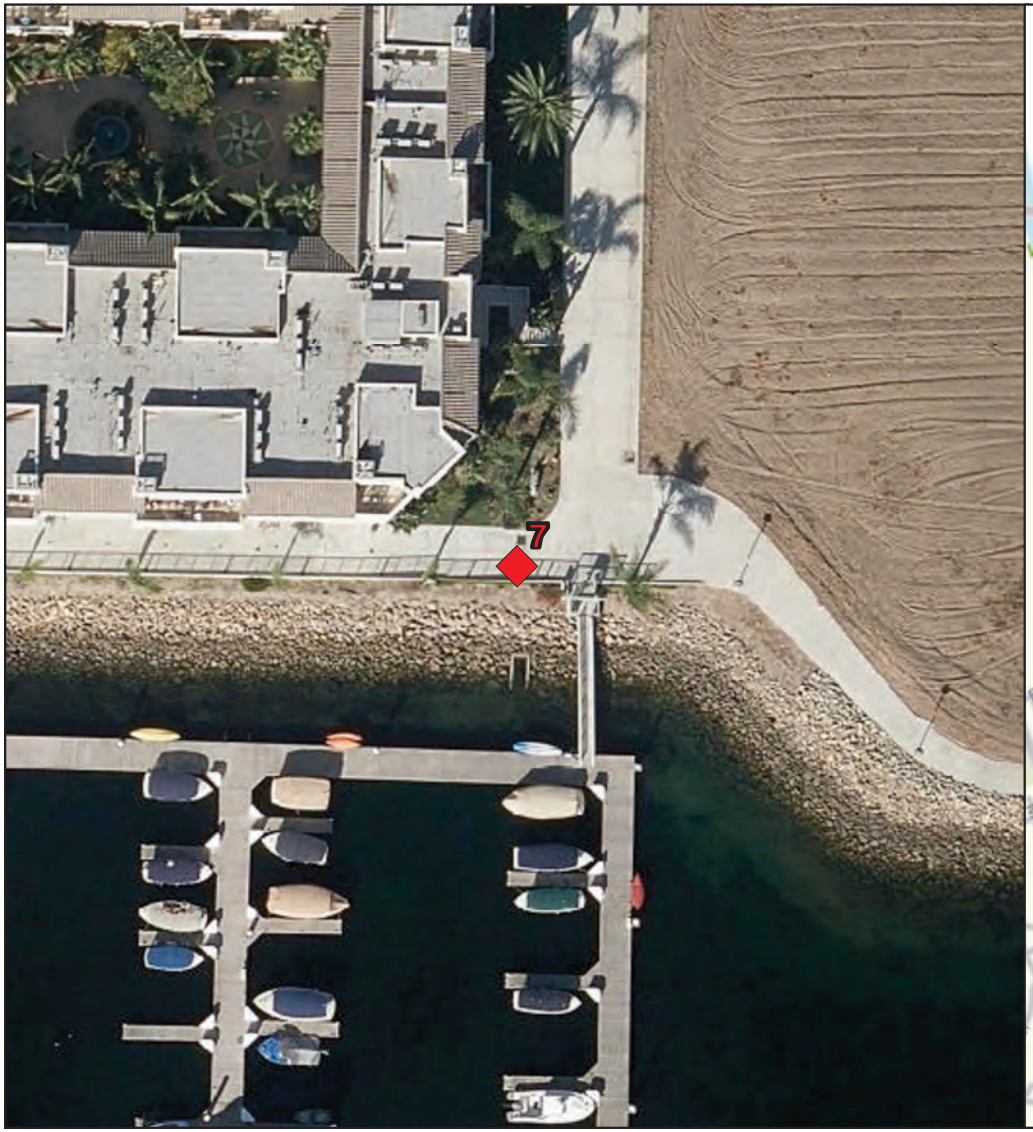
Legend

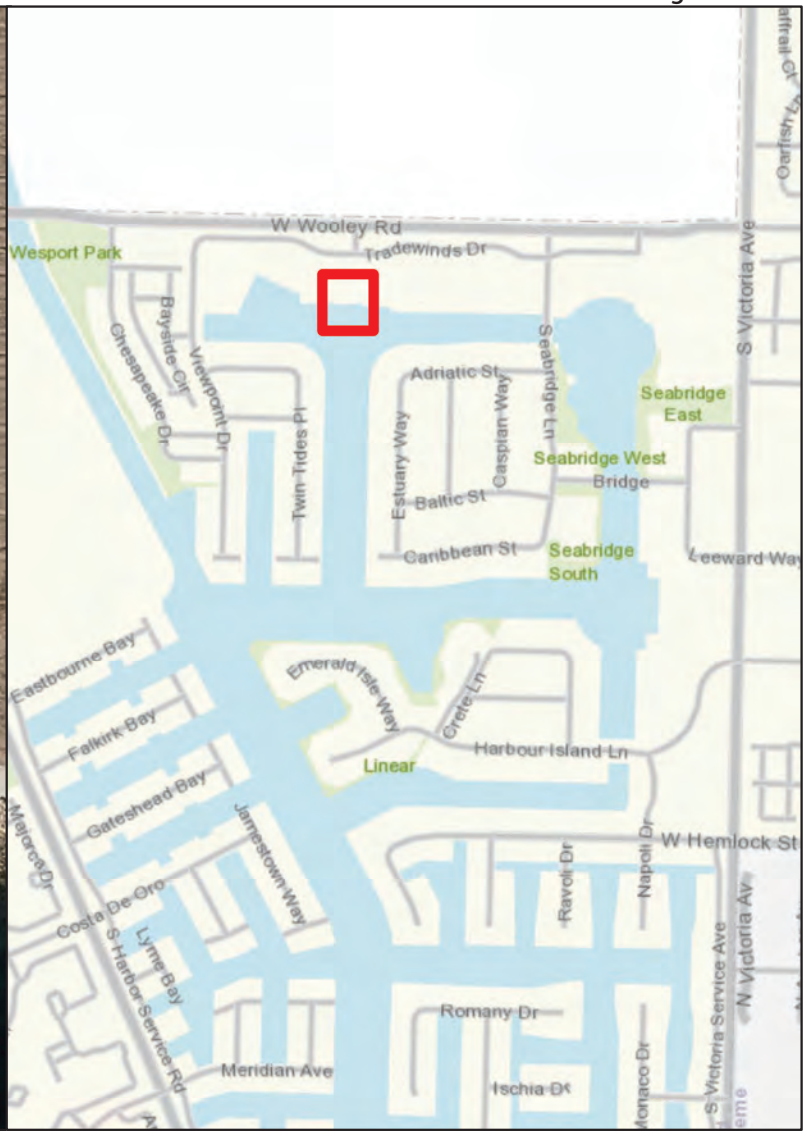
Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 7





STORMFILTER TREATMENT UNIT

Number of Cartridges is 2

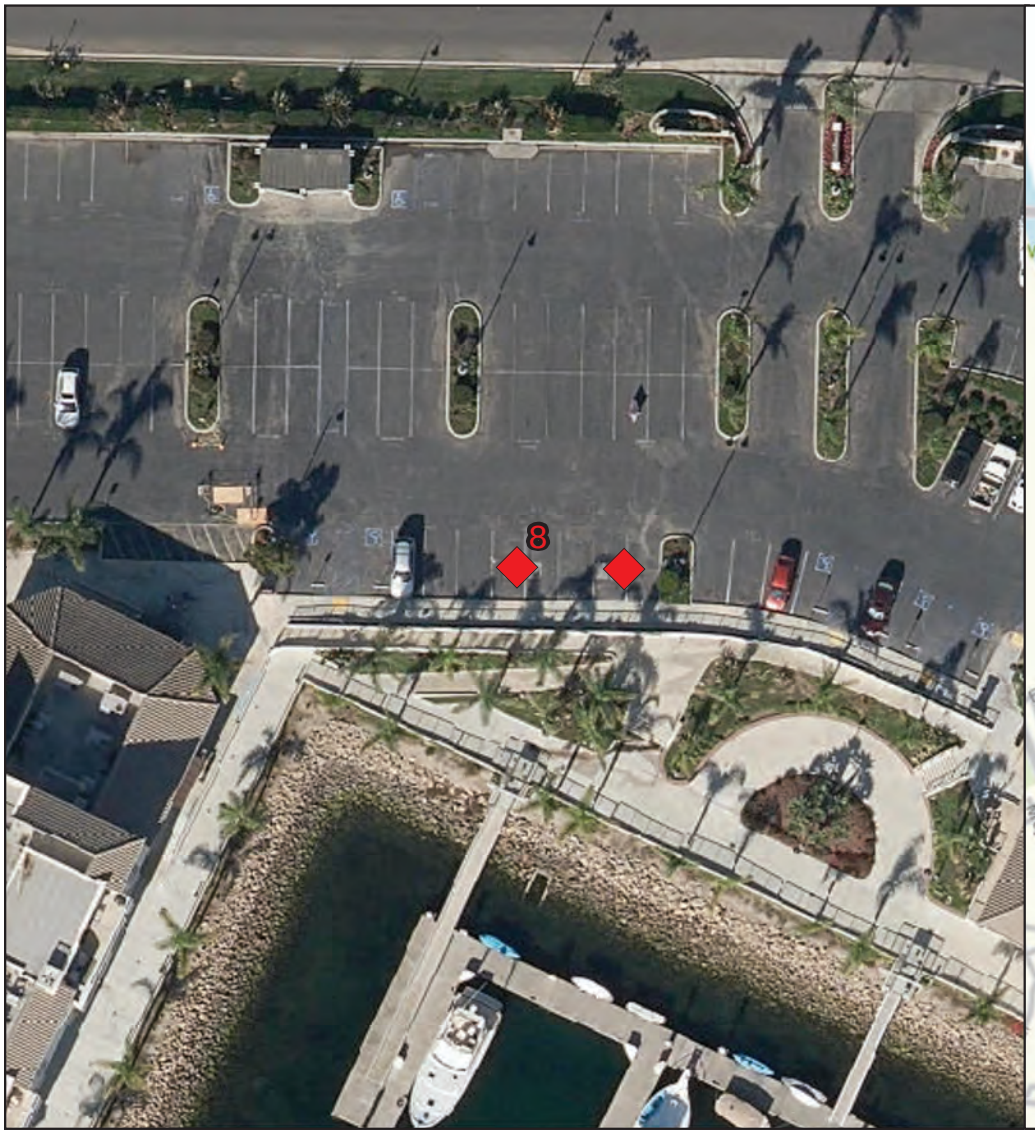
Legend

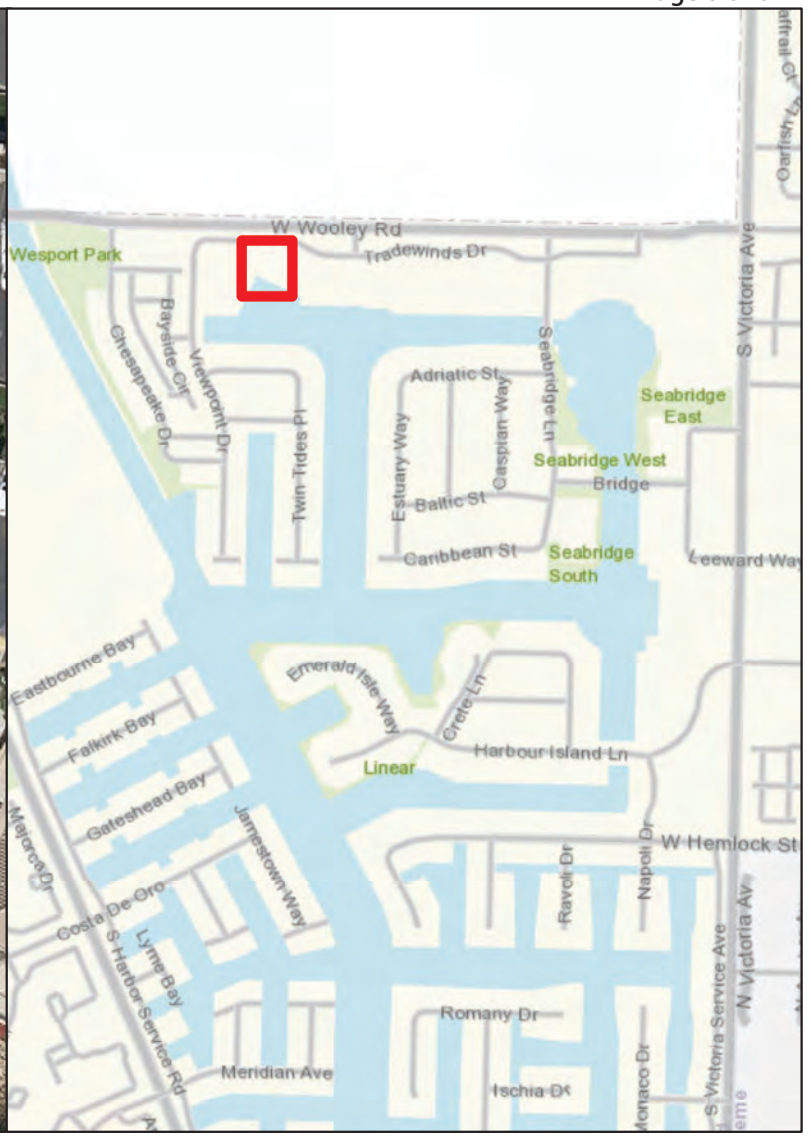
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 8





STORMFILTER TREATMENT UNIT

Number of Cartridges is 23

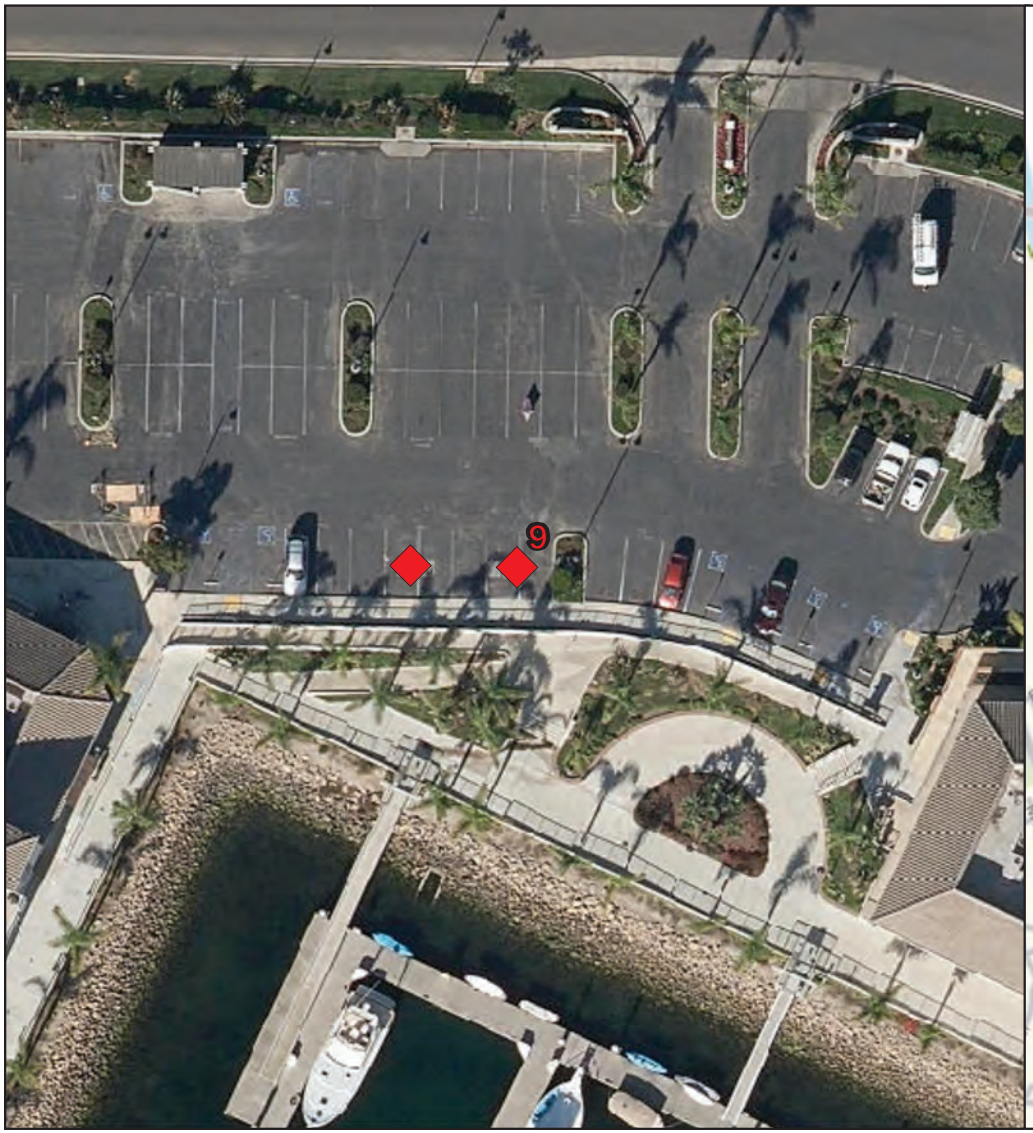
Legend

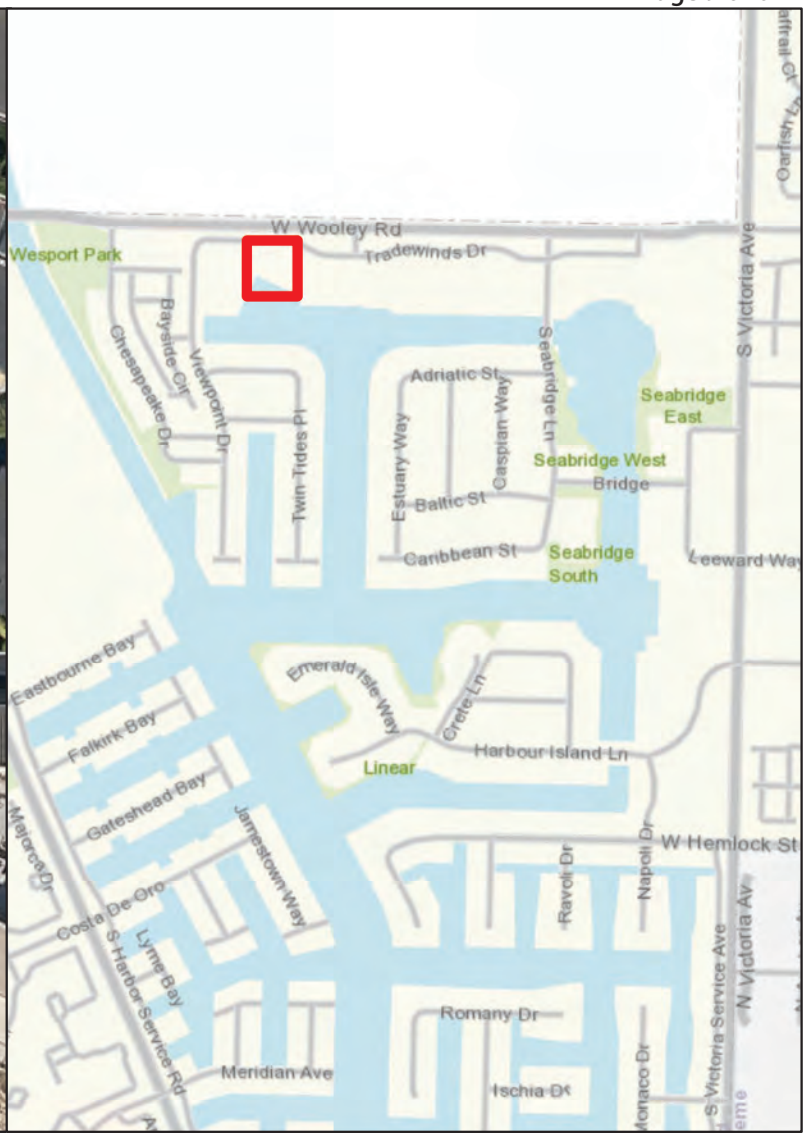
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 9





STORMFILTER TREATMENT UNIT

Number of Cartridges is 22

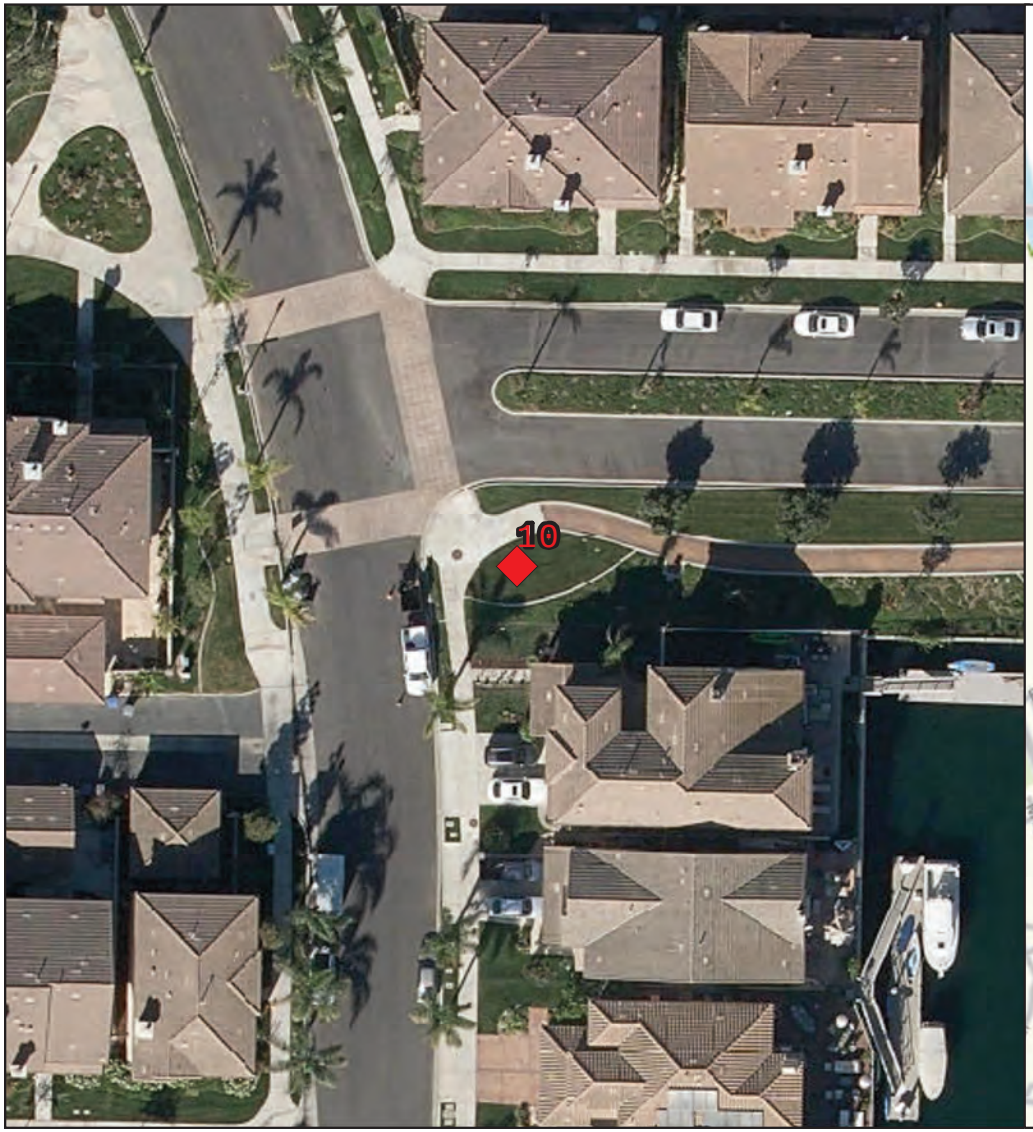
Legend

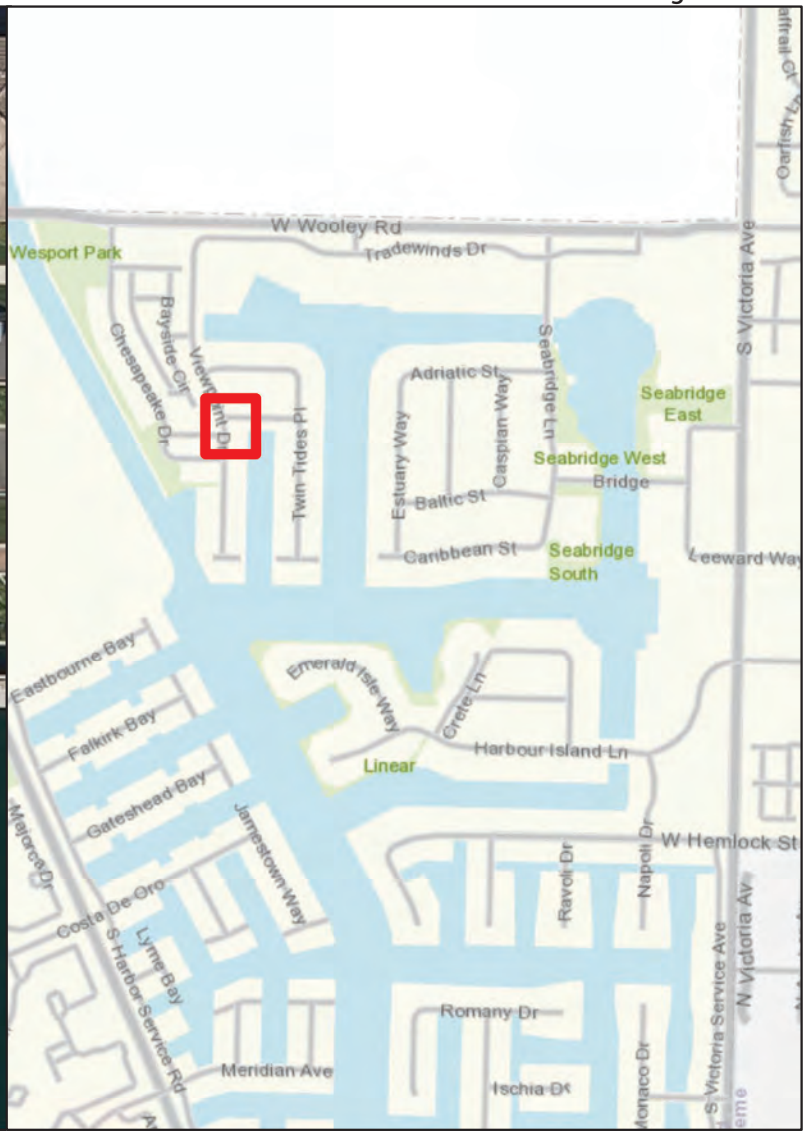
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 10





STORMFILTER TREATMENT UNIT

Number of Cartridges is 32

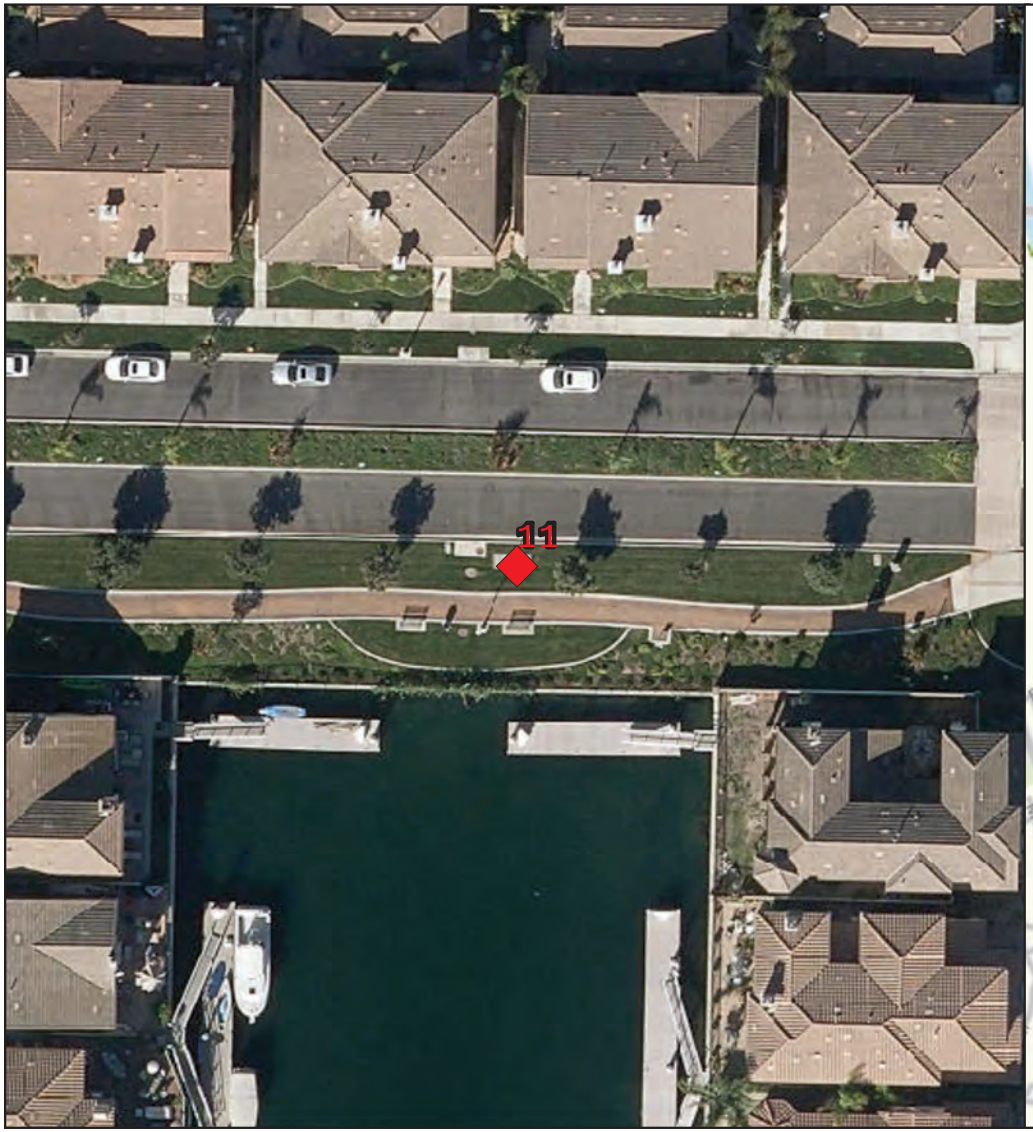
Legend

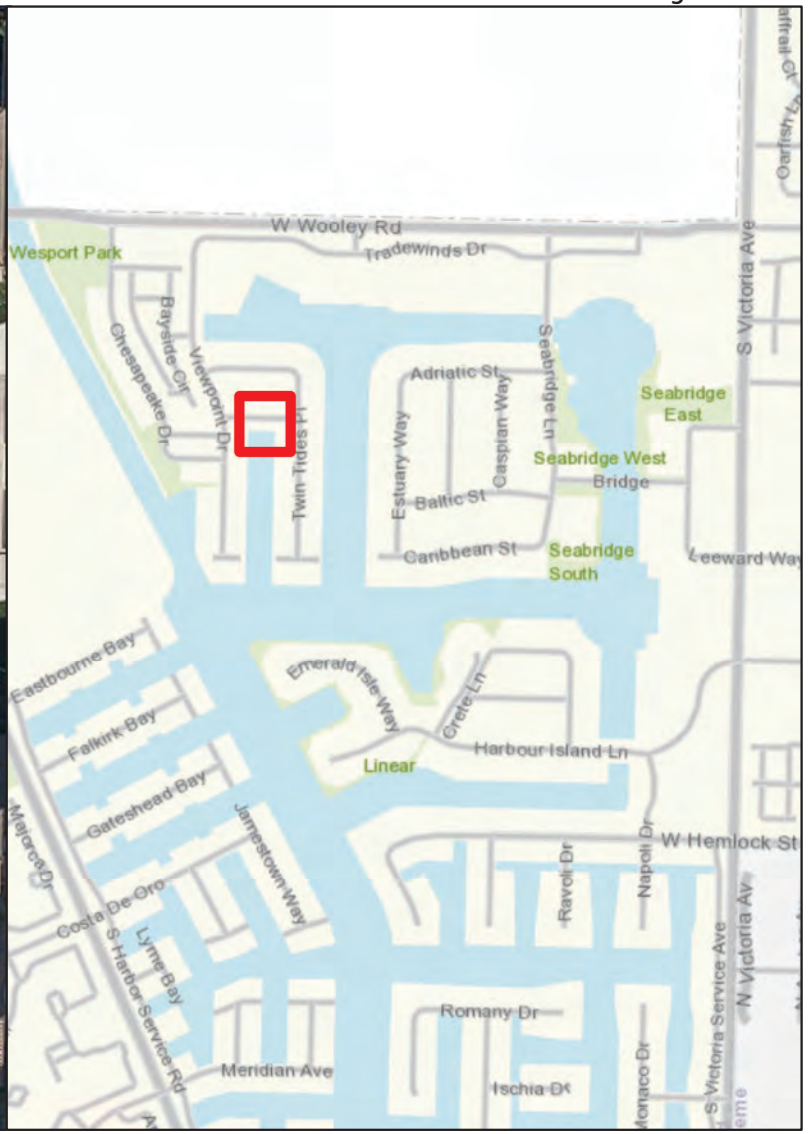
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 11





STORMFILTER TREATMENT UNIT

Number of Cartridges is 30

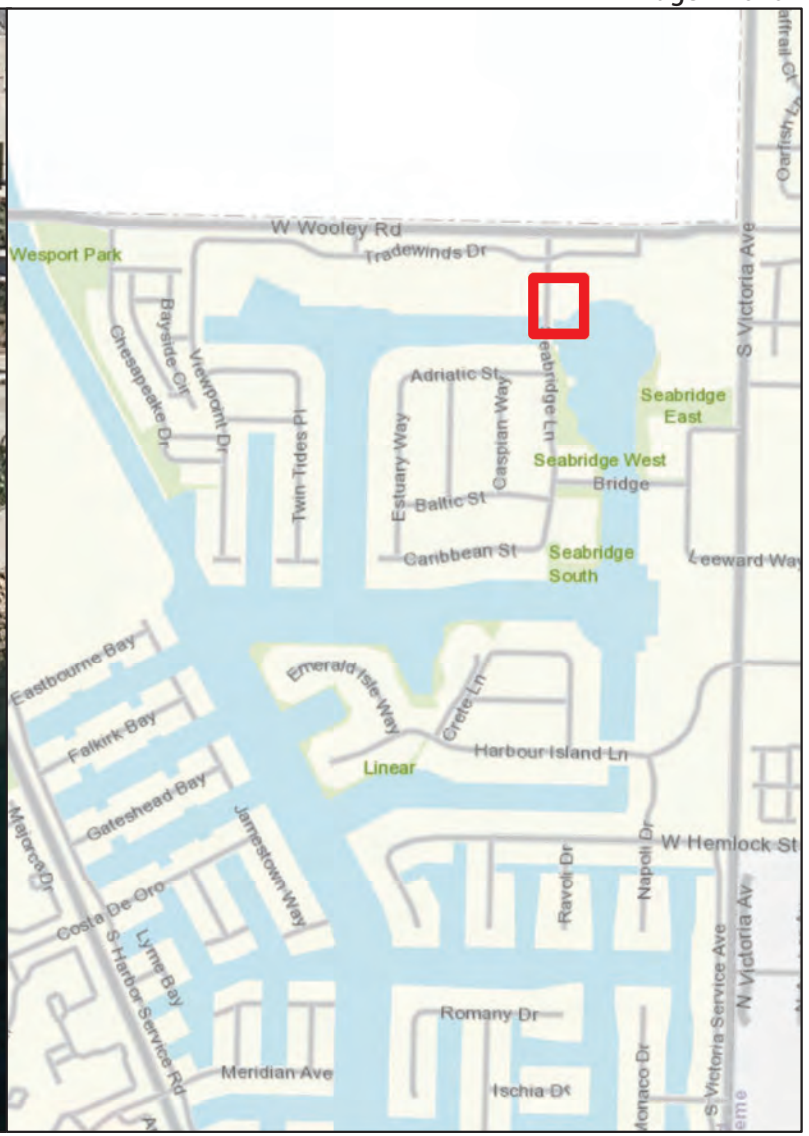
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 12



STORMWATER MANAGEMENT FILTER UNIT

Number of Cartridges is 83

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 13

STORMWATER MANAGEMENT FILTER UNIT

Number of Cartridges is 101

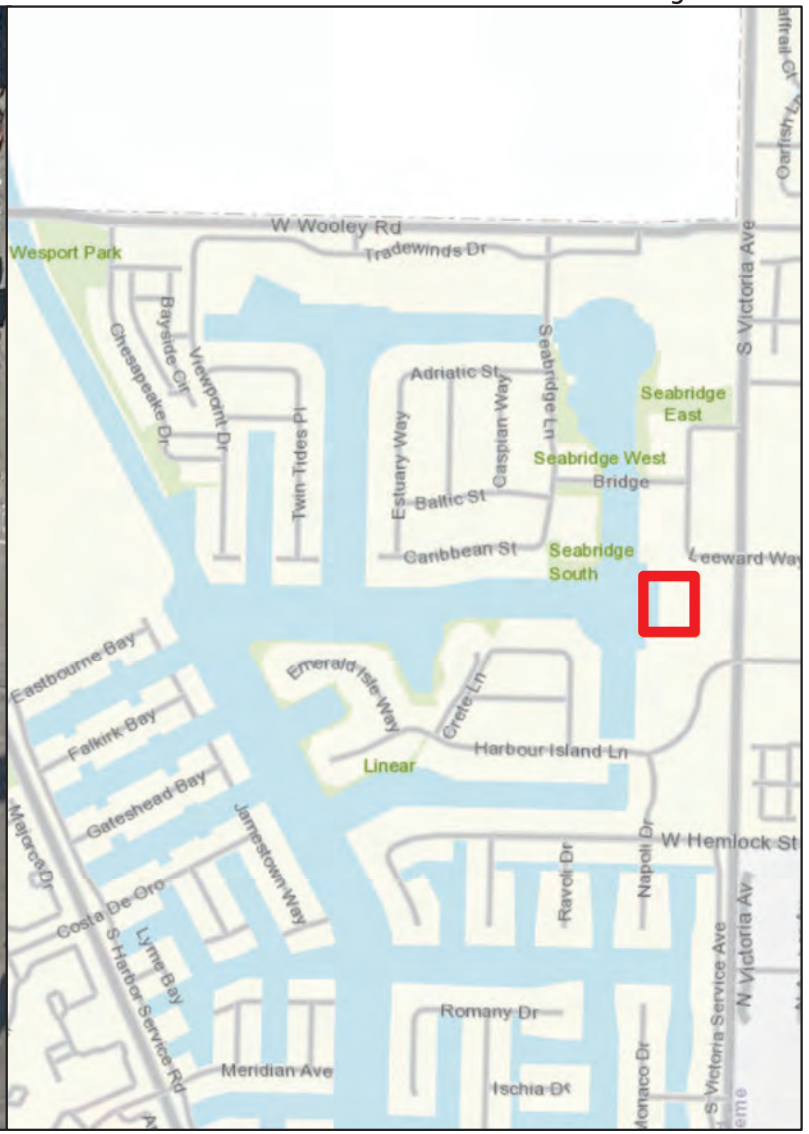
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 14



STORMWATER MANAGEMENT FILTER UNIT

Number of Cartridges is 51

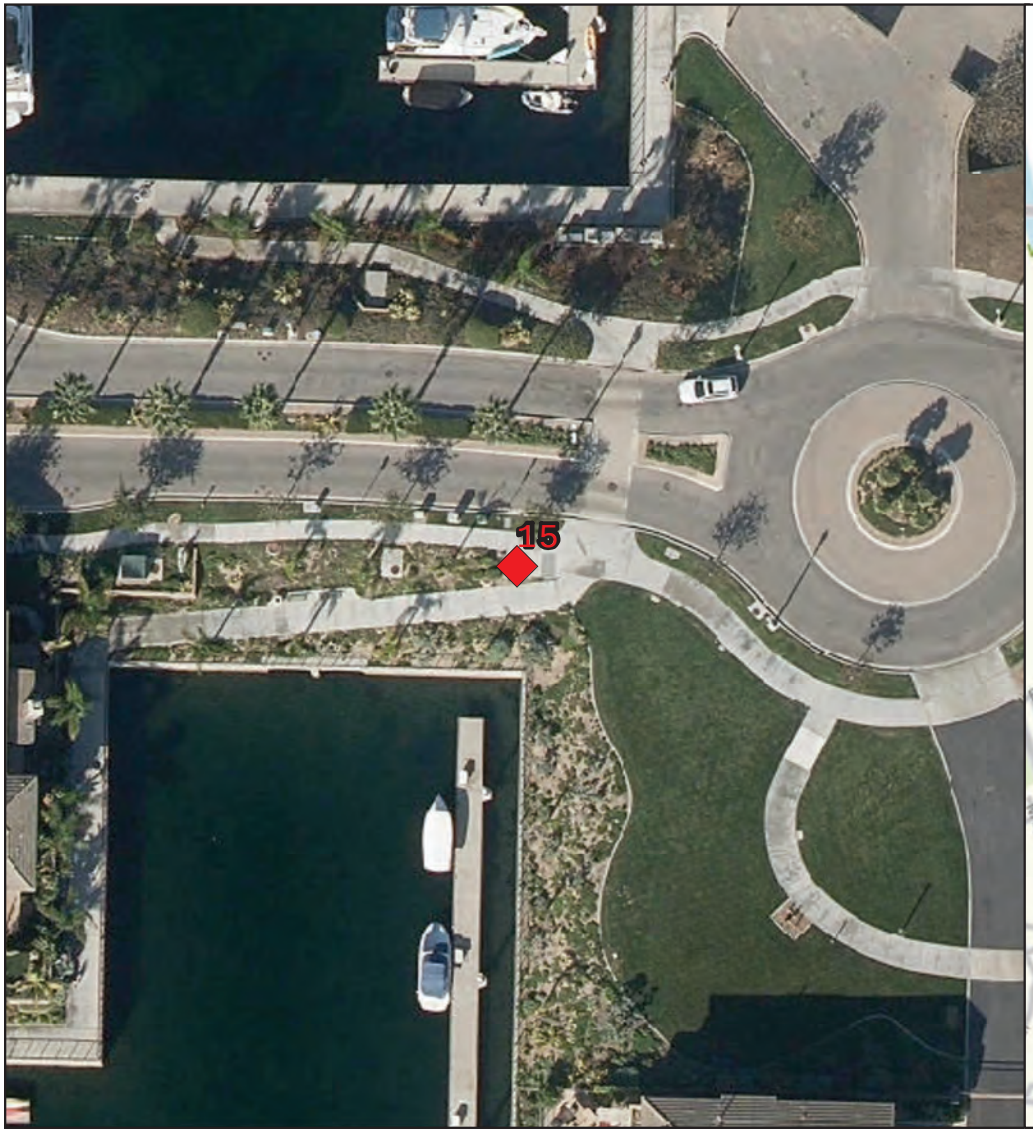
Legend

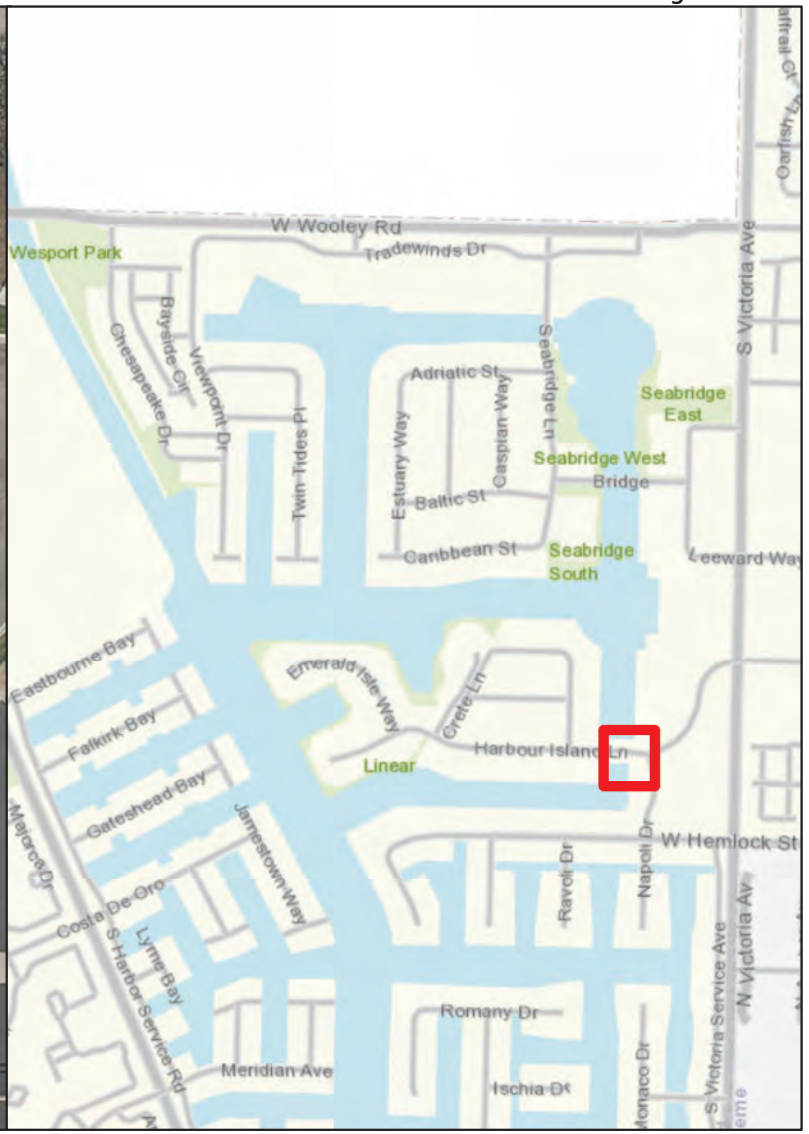
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 15





STORMGATE FILTRATION UNIT

Number of Cartridges is 56

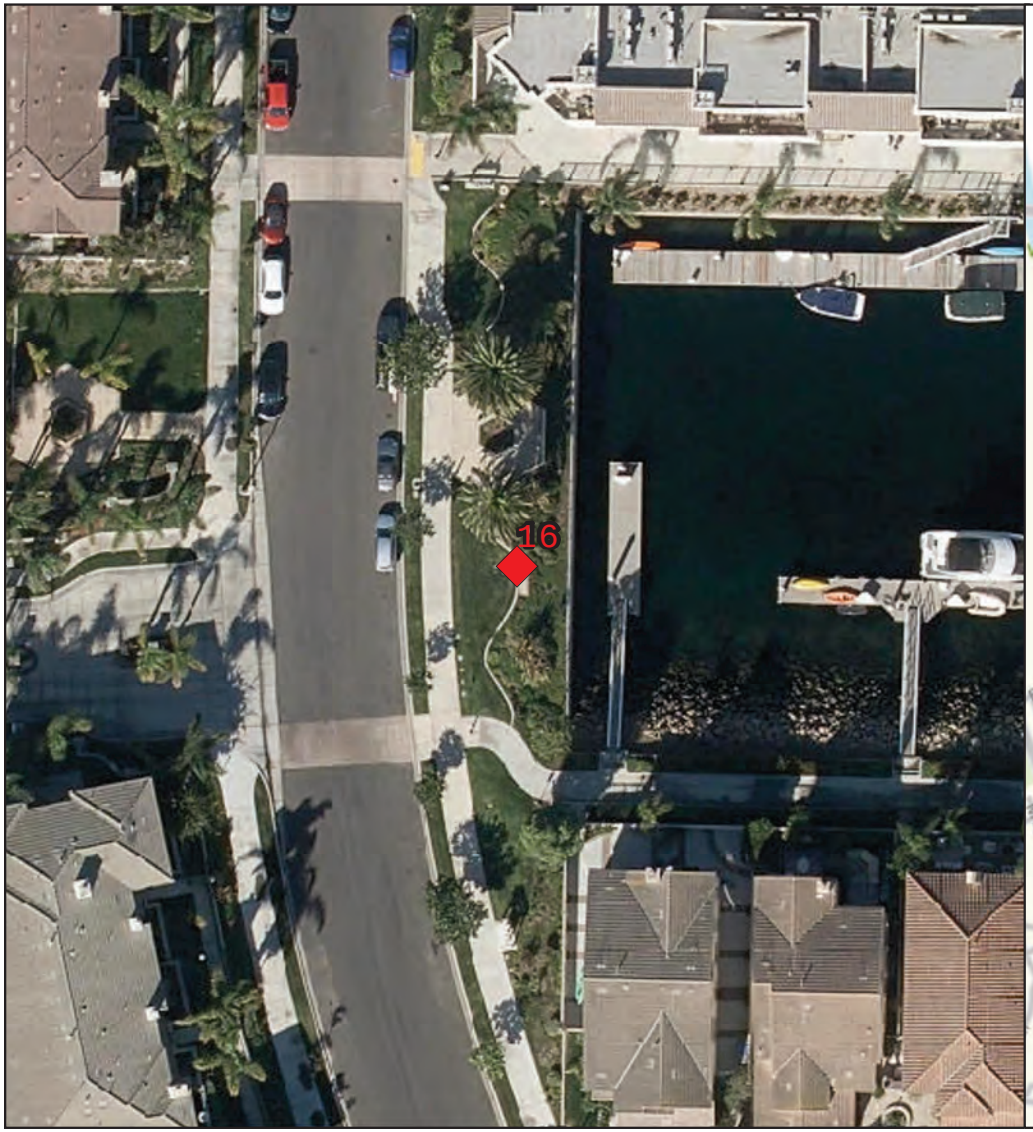
Legend

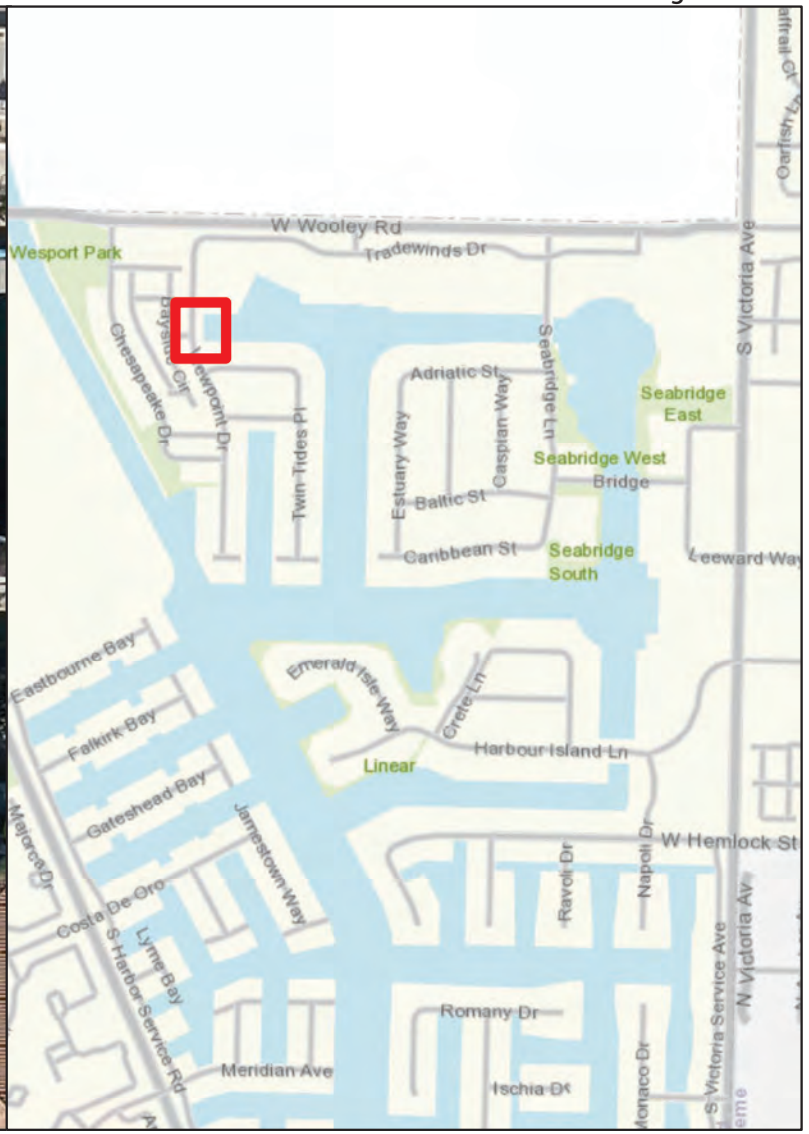
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 16





STORMFILTER TREATMENT UNIT

Number of Cartridges is 3

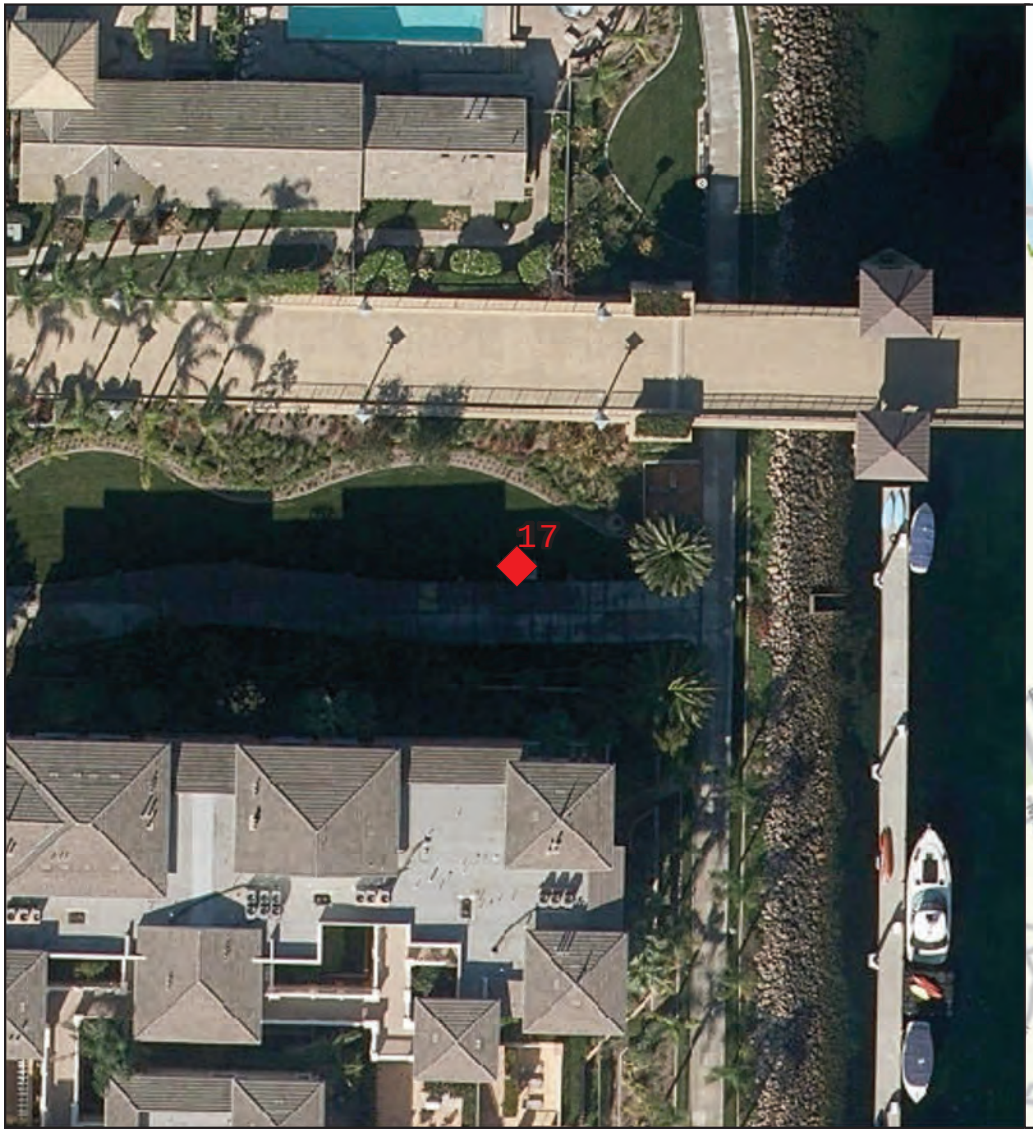
Legend

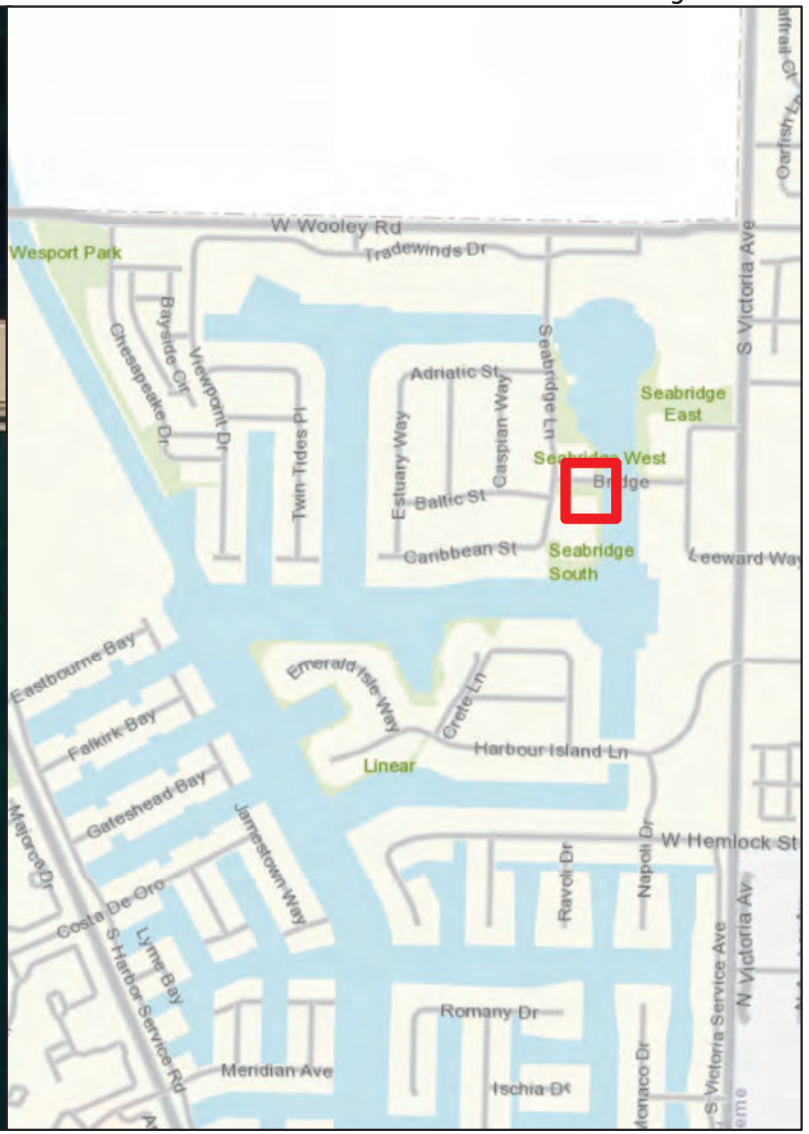
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 17





STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 15

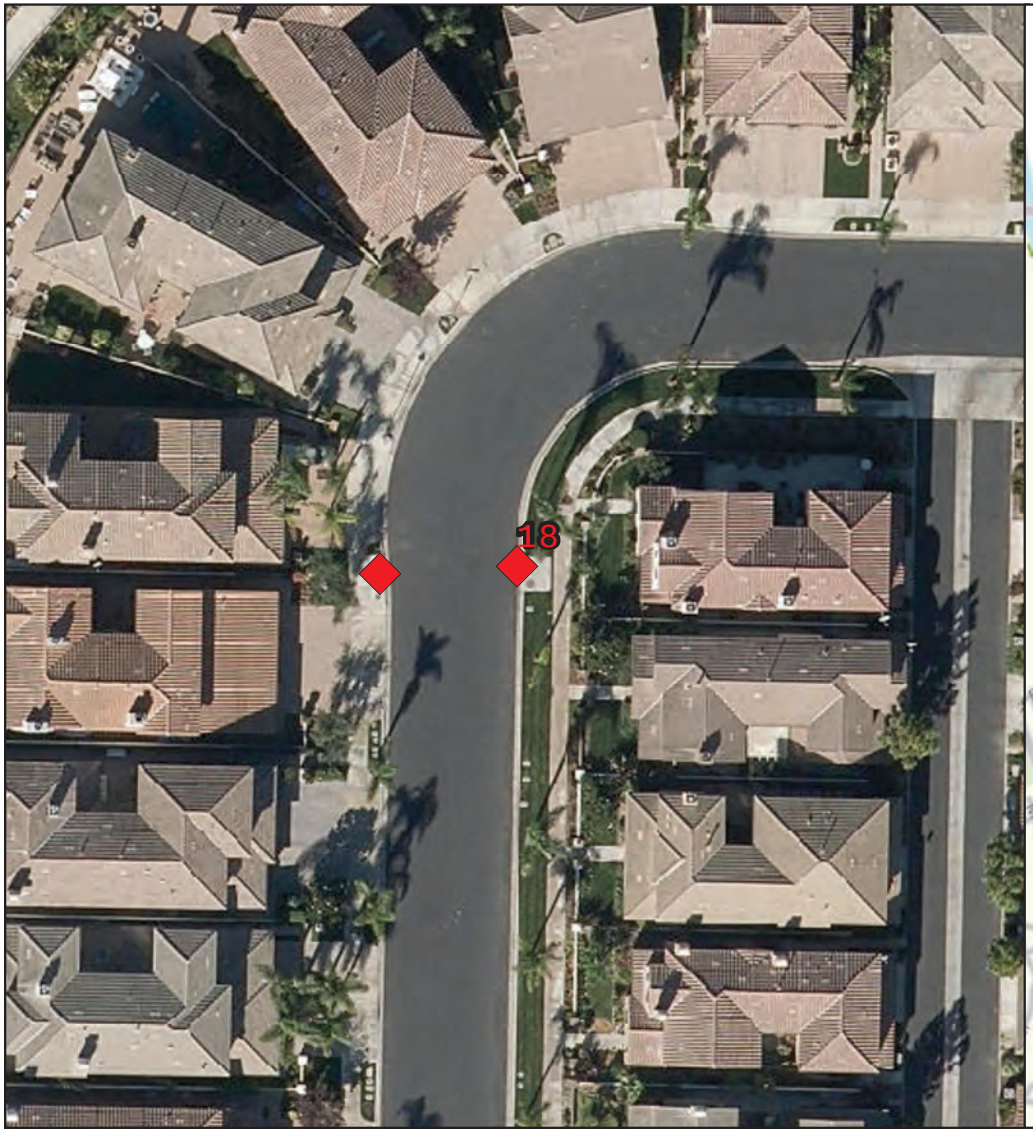
Legend

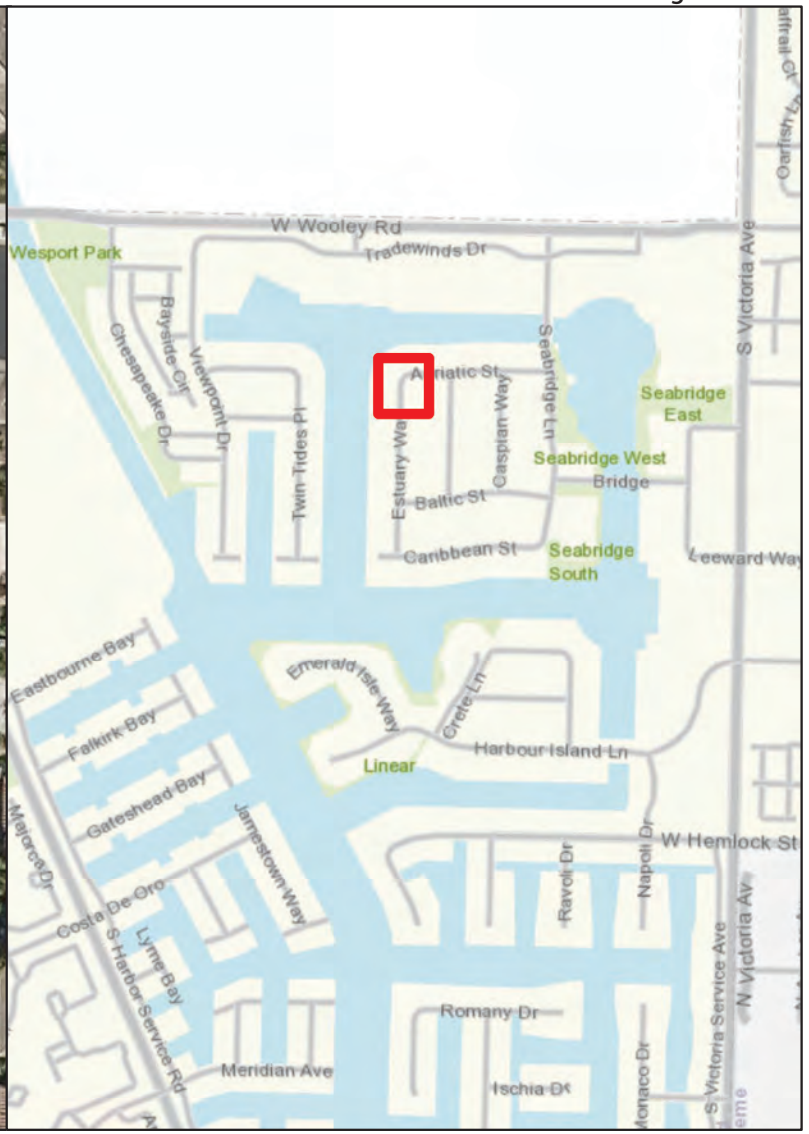
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 18





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

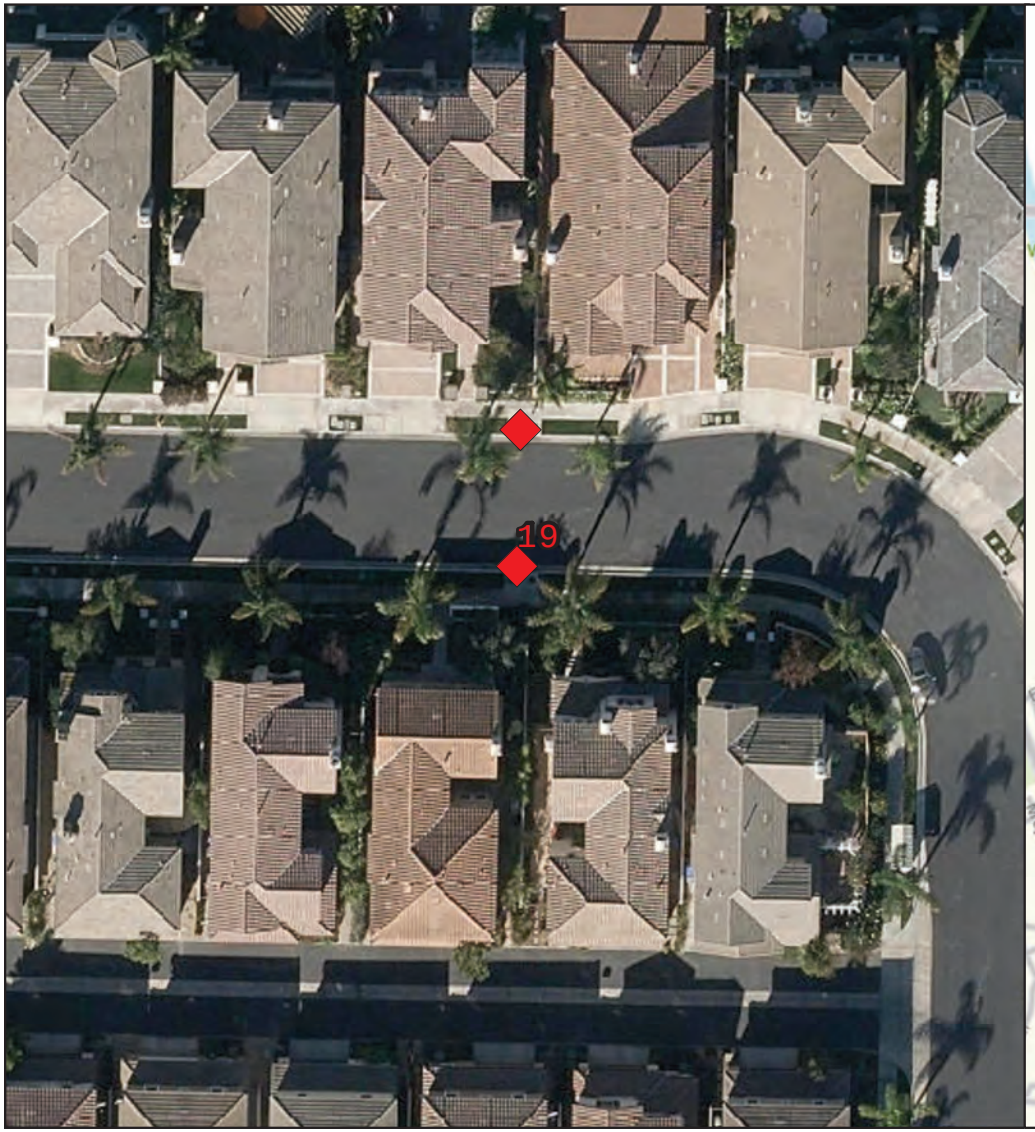
Legend

Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 19



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

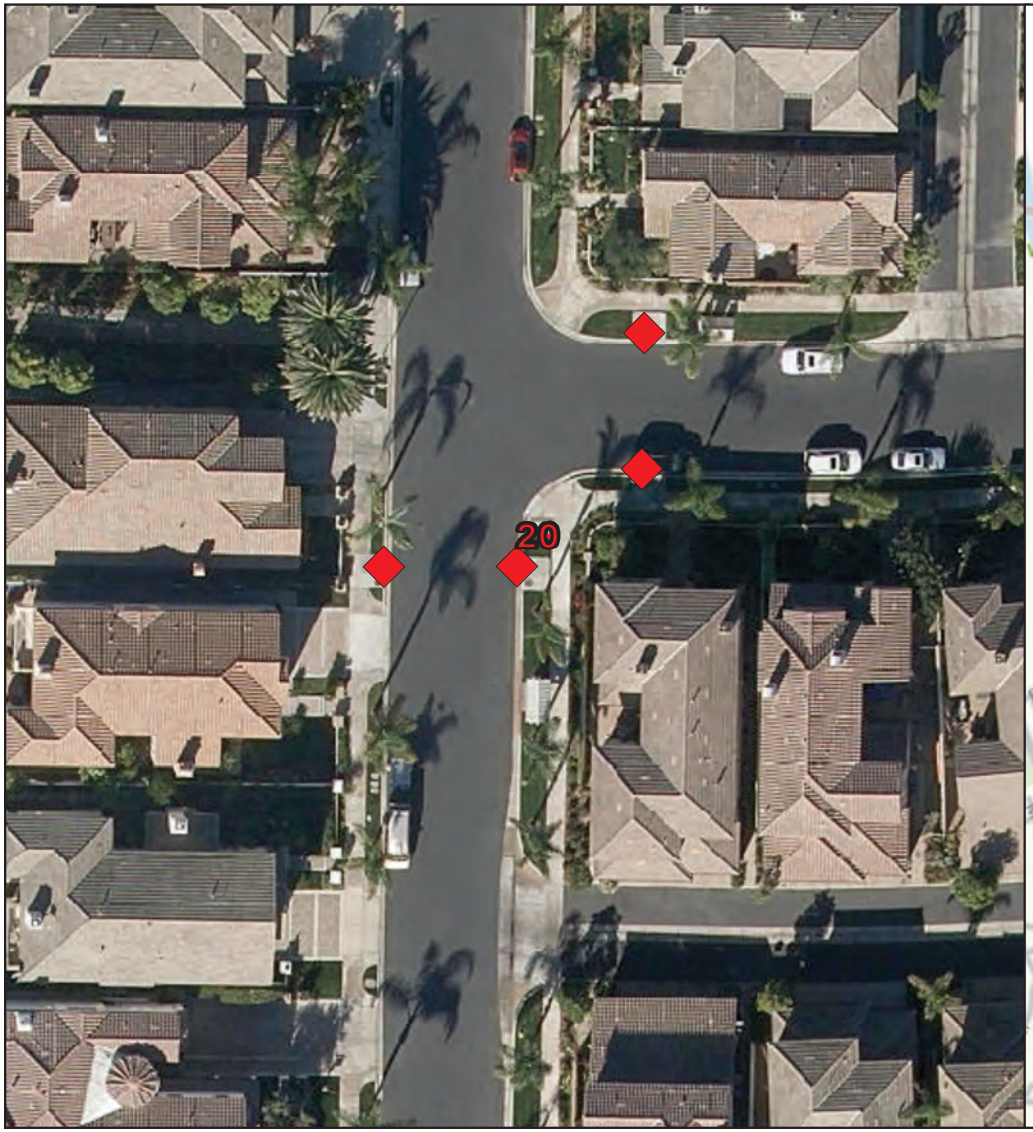
Legend

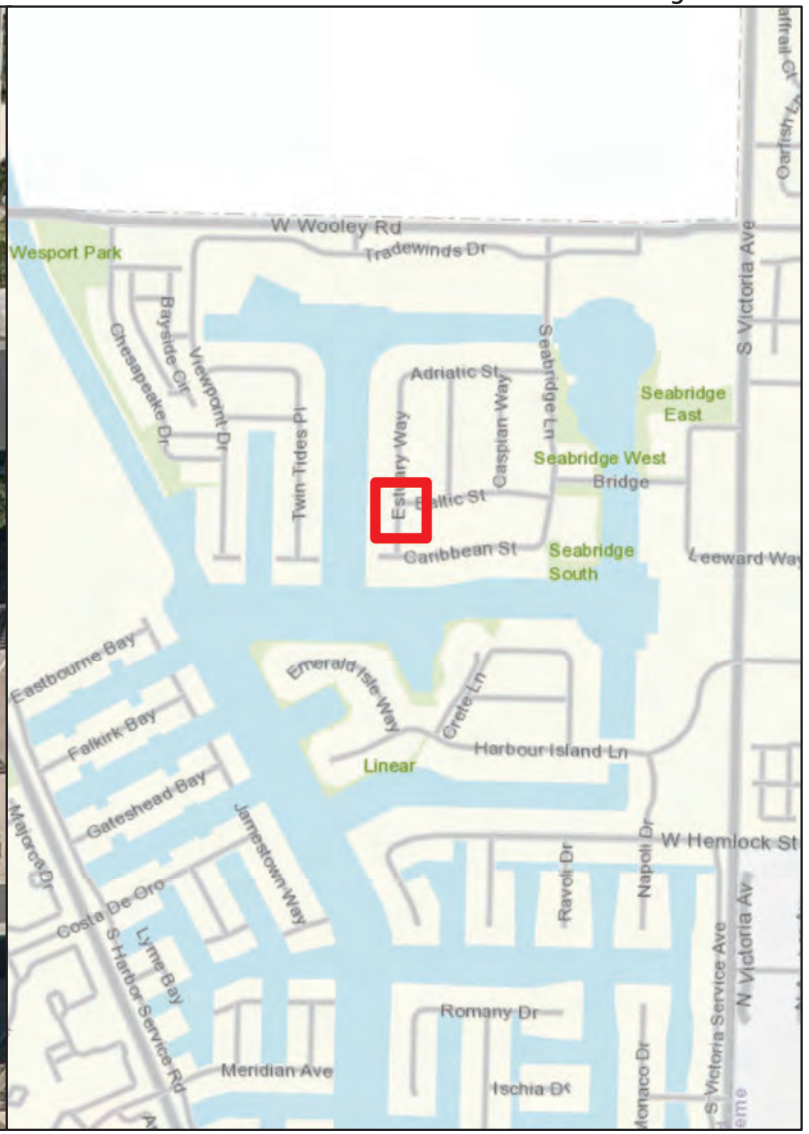
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 20





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 8

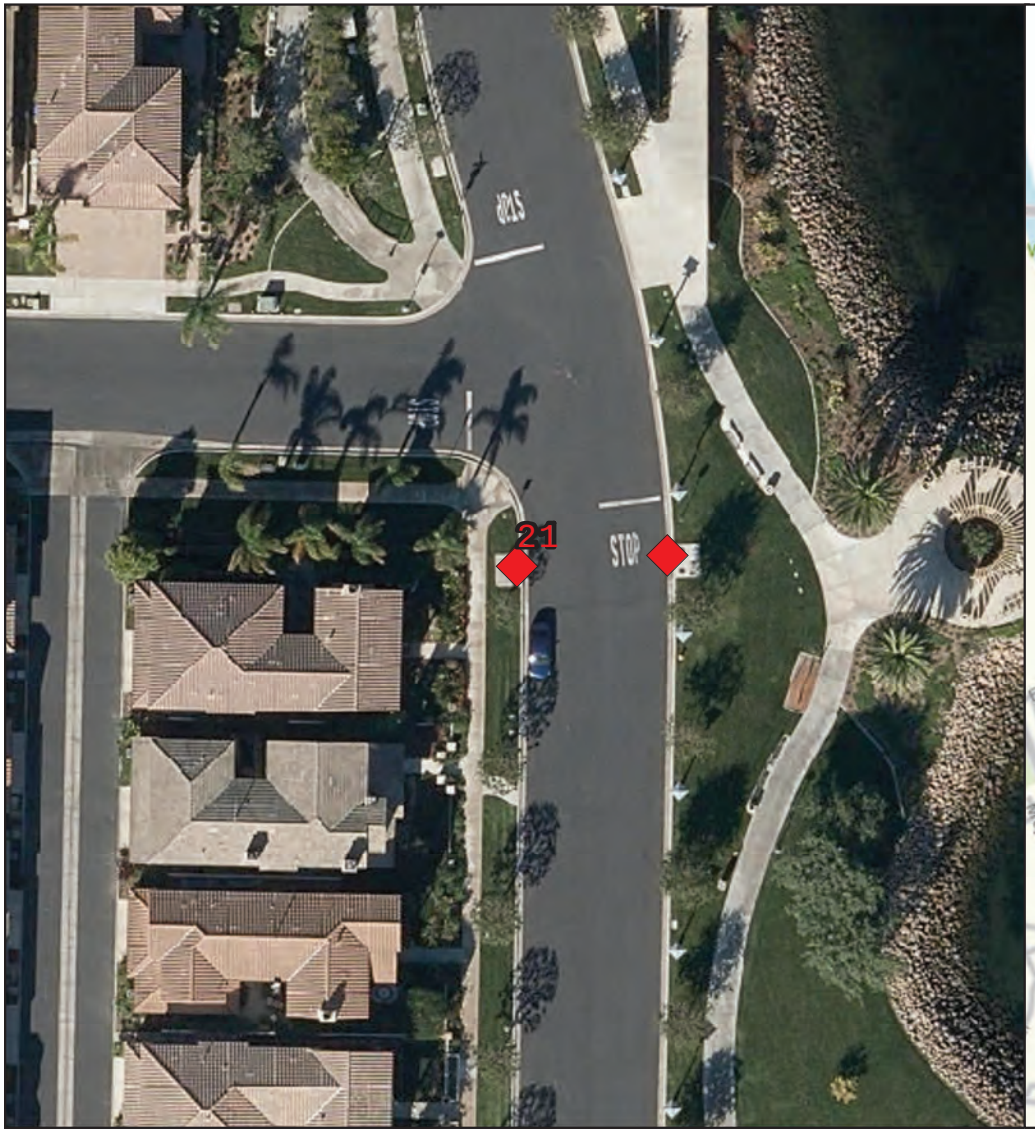
Legend

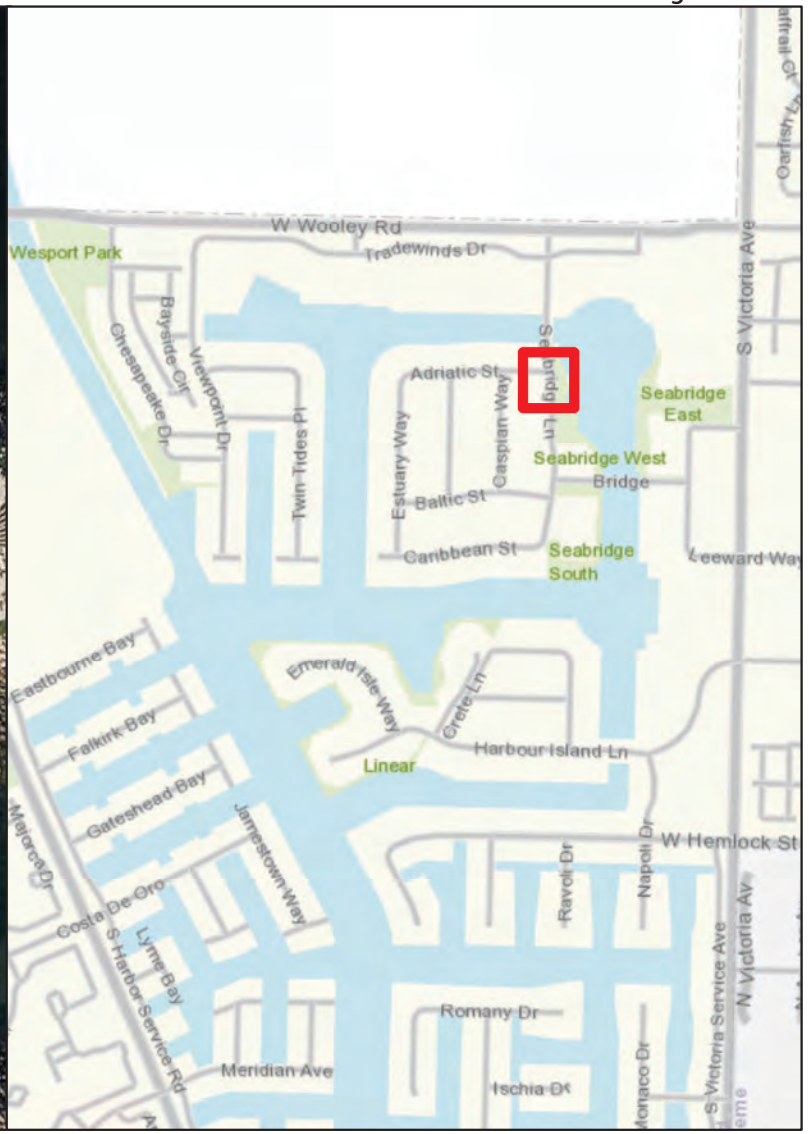
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 21





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

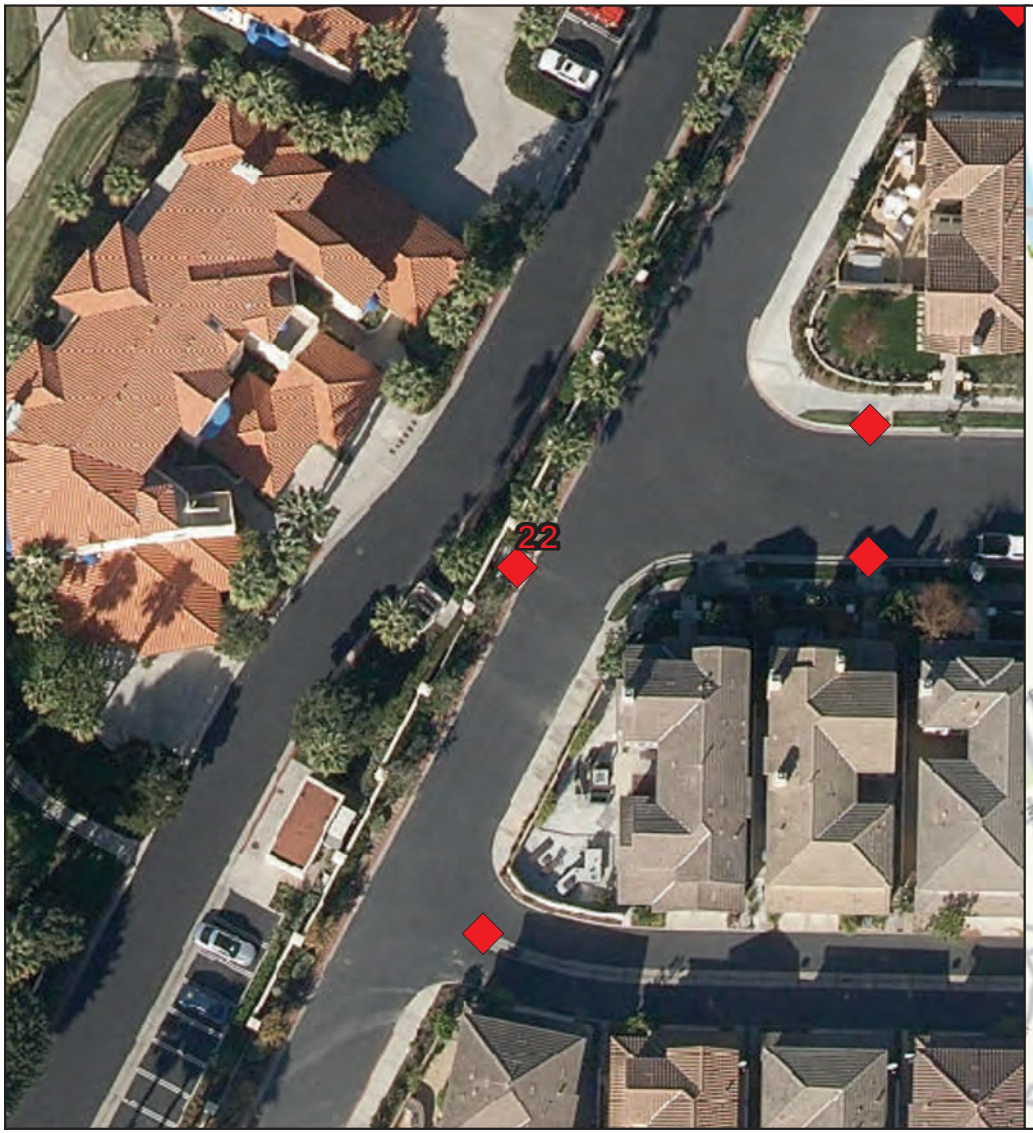
Legend

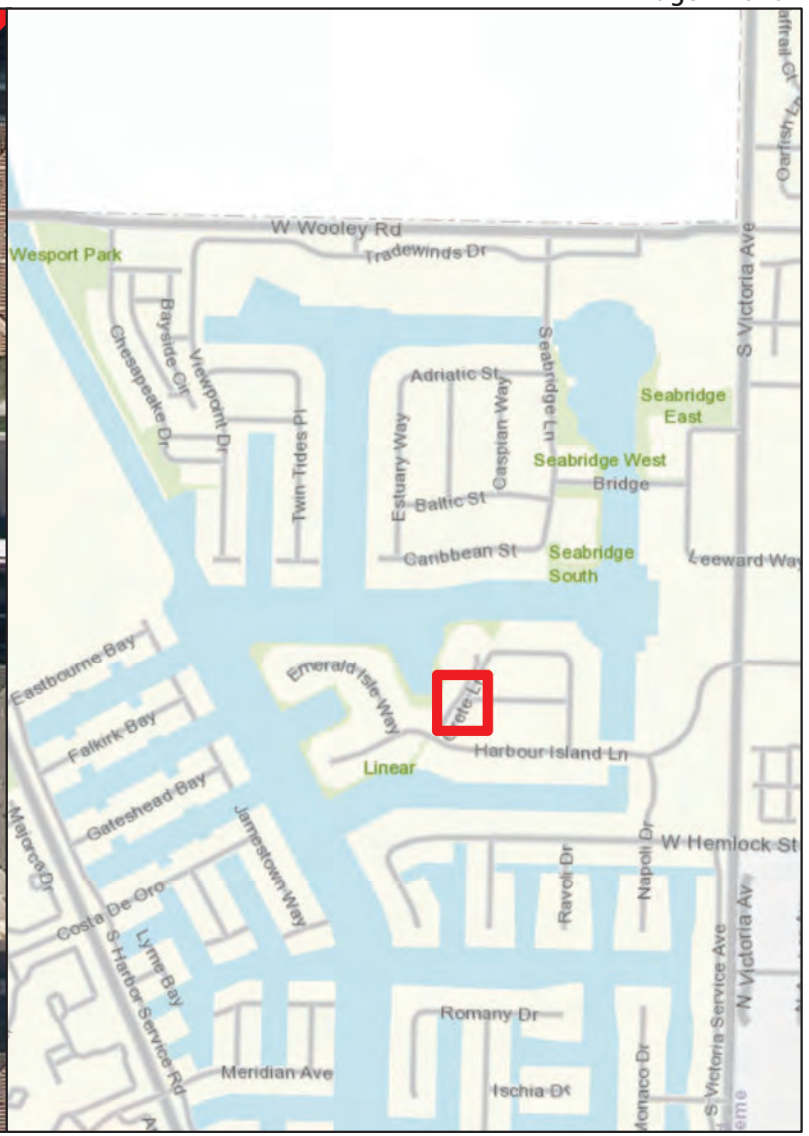
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 22





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

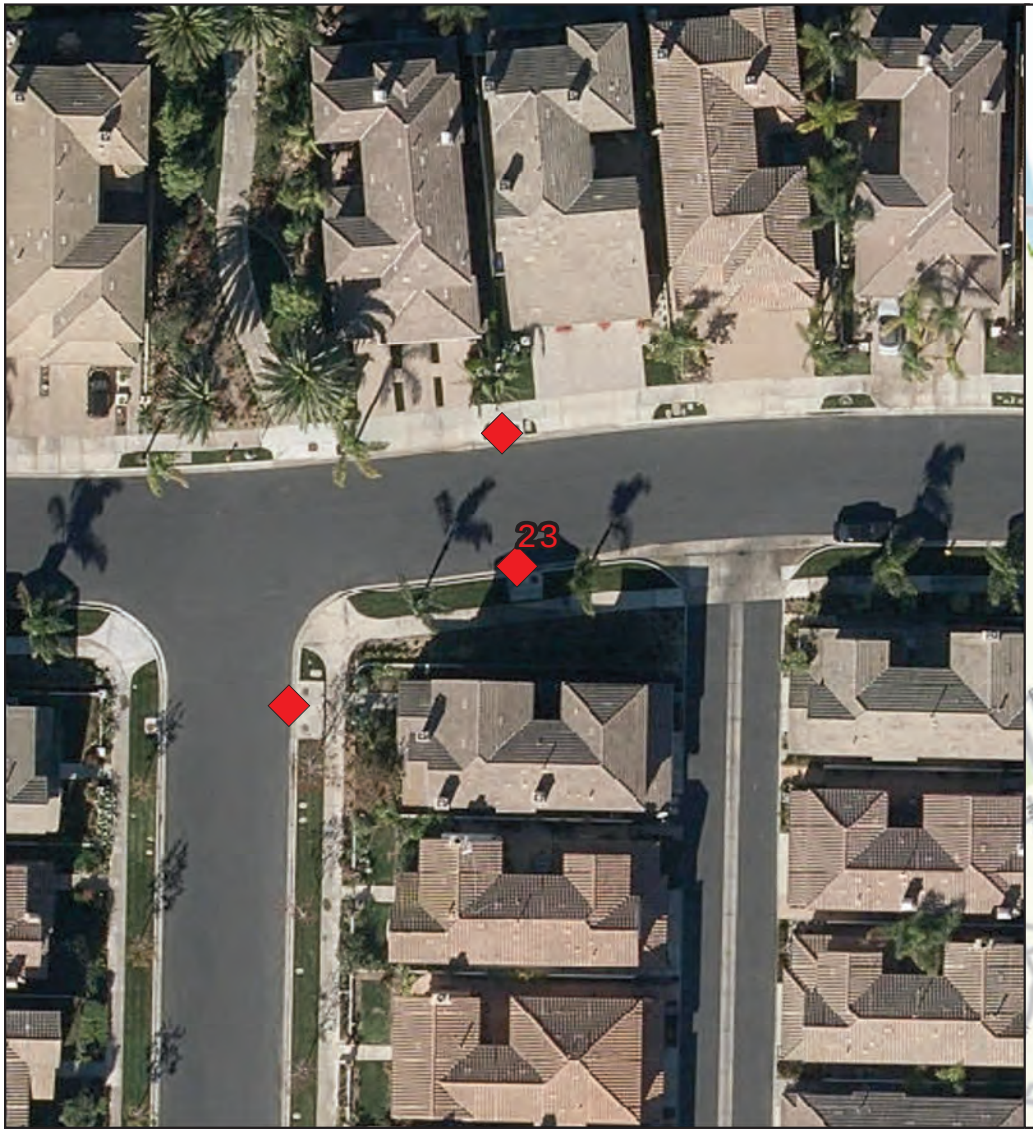
Legend

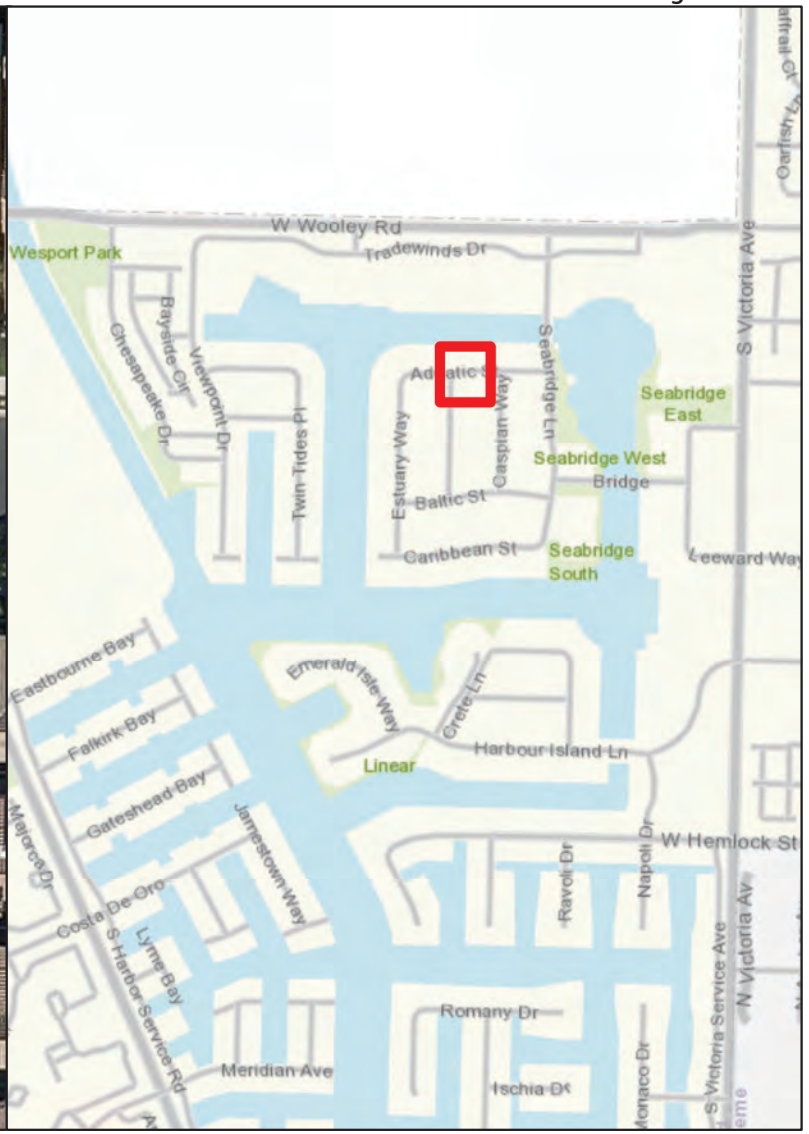
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 23





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 24

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

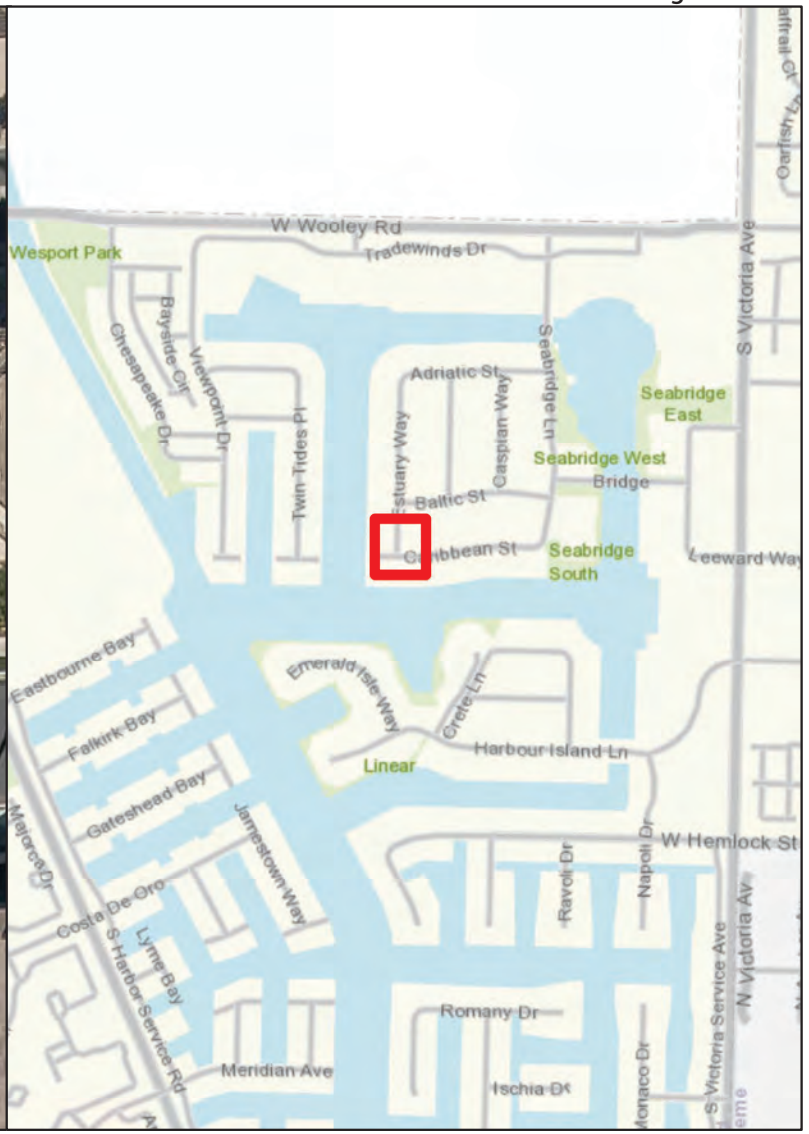
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 25



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 26

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

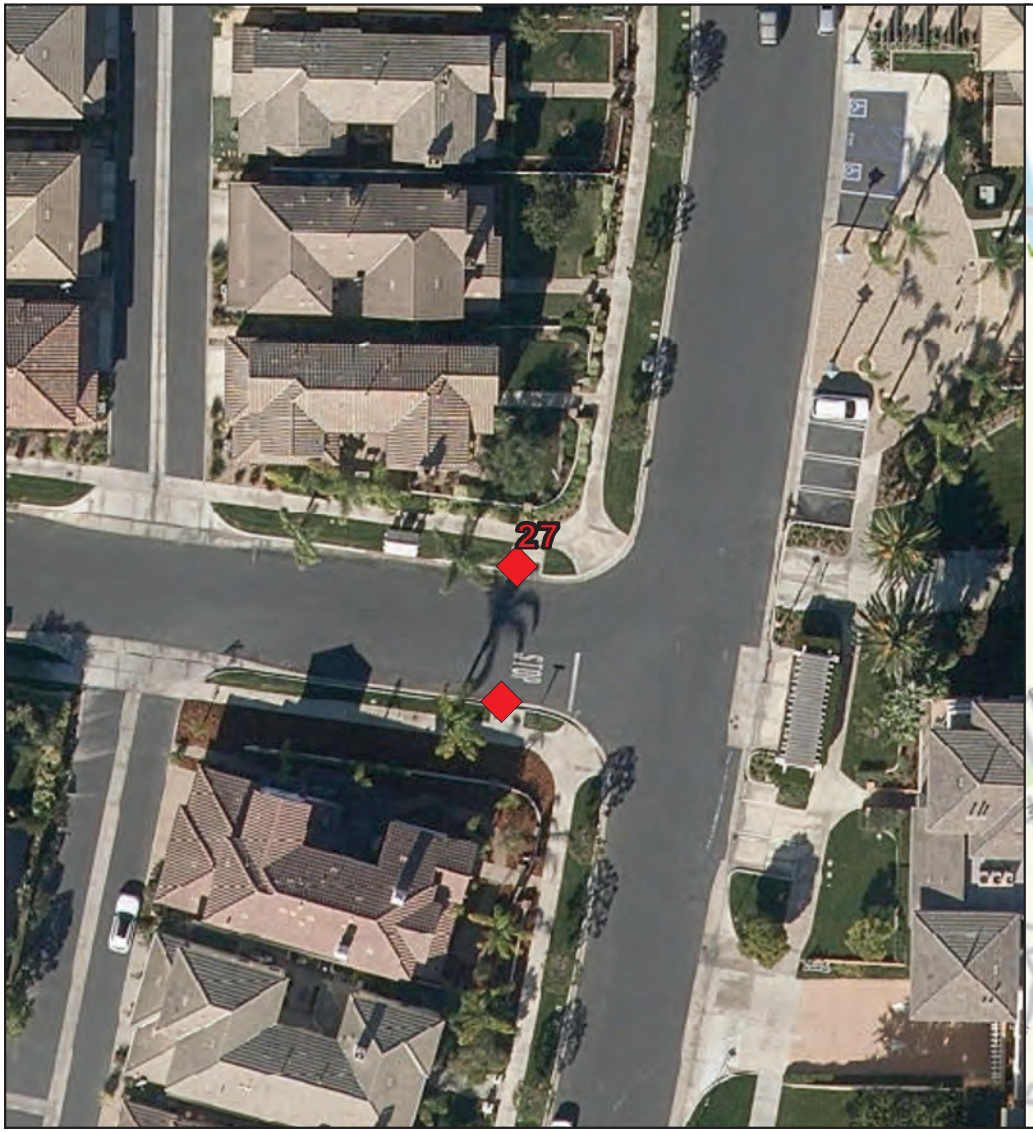
Legend

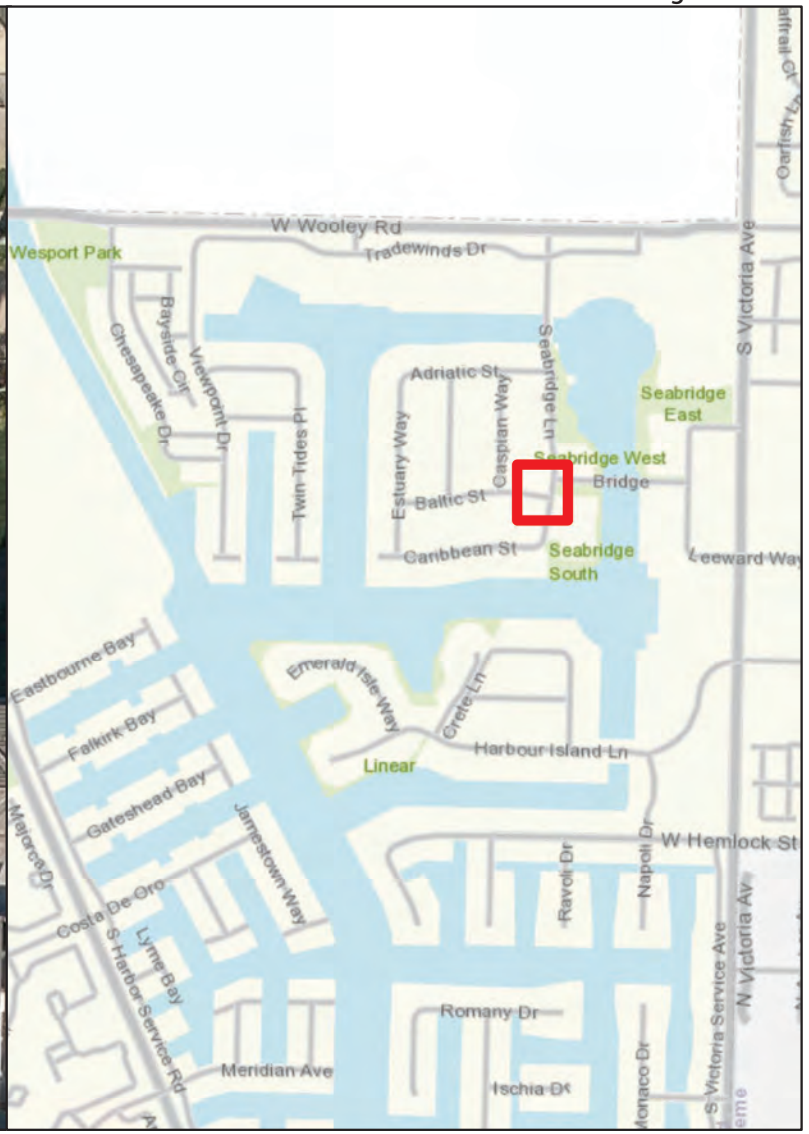
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 27





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 8

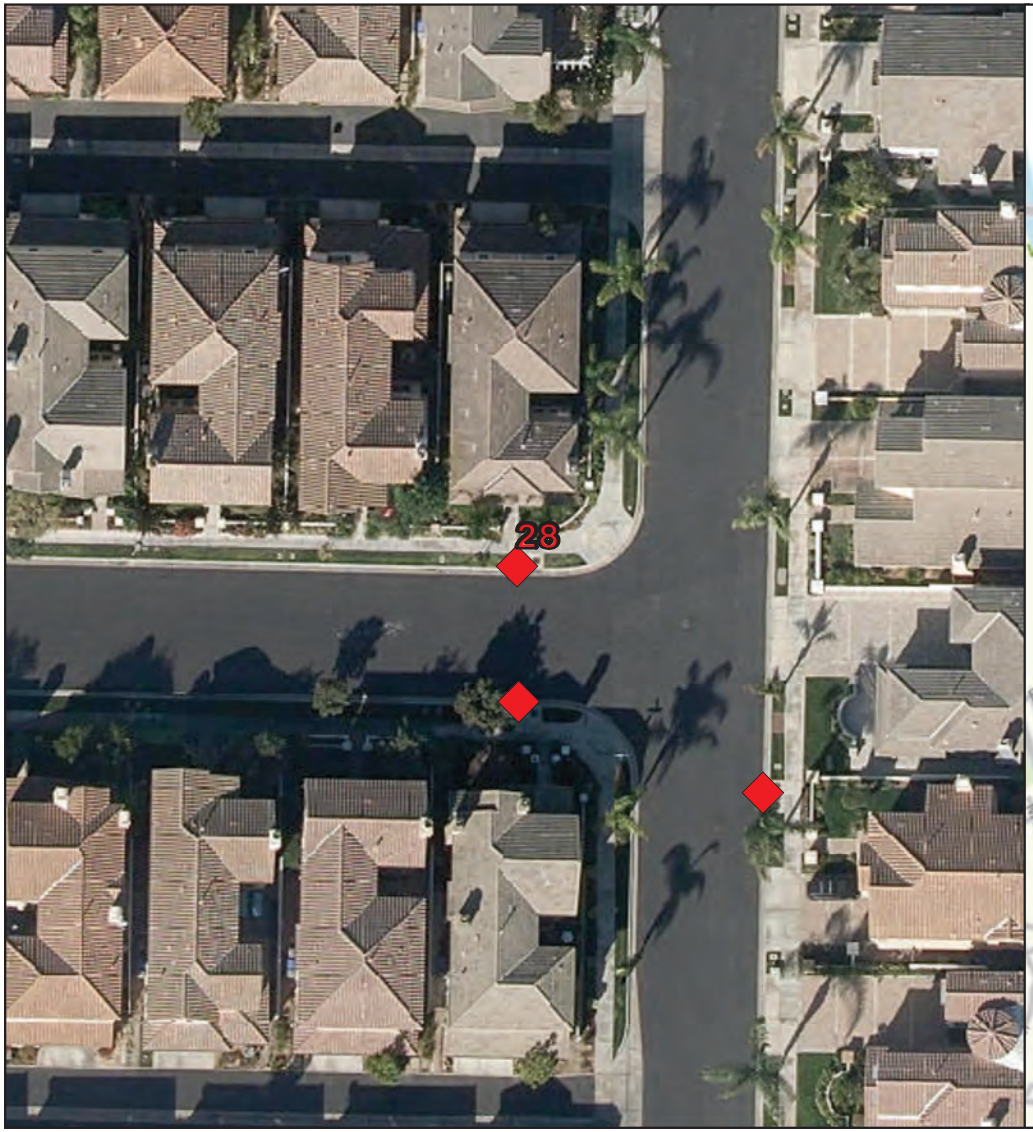
Legend

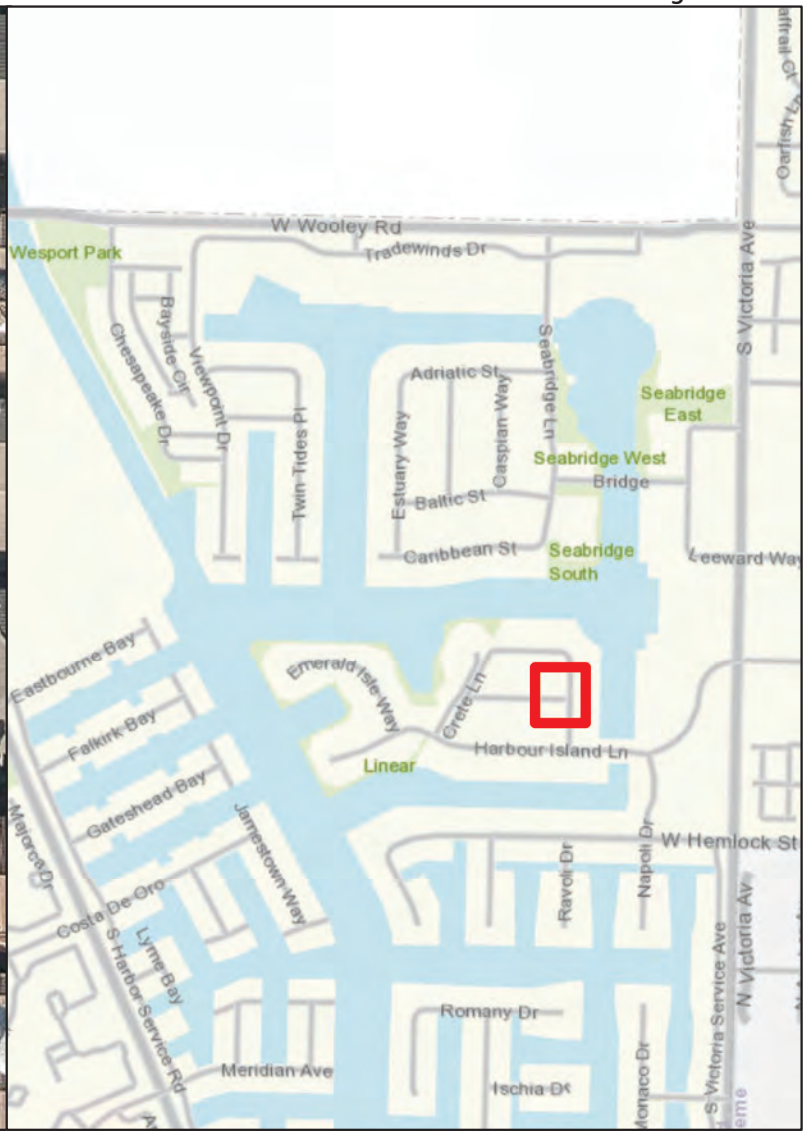
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 28





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

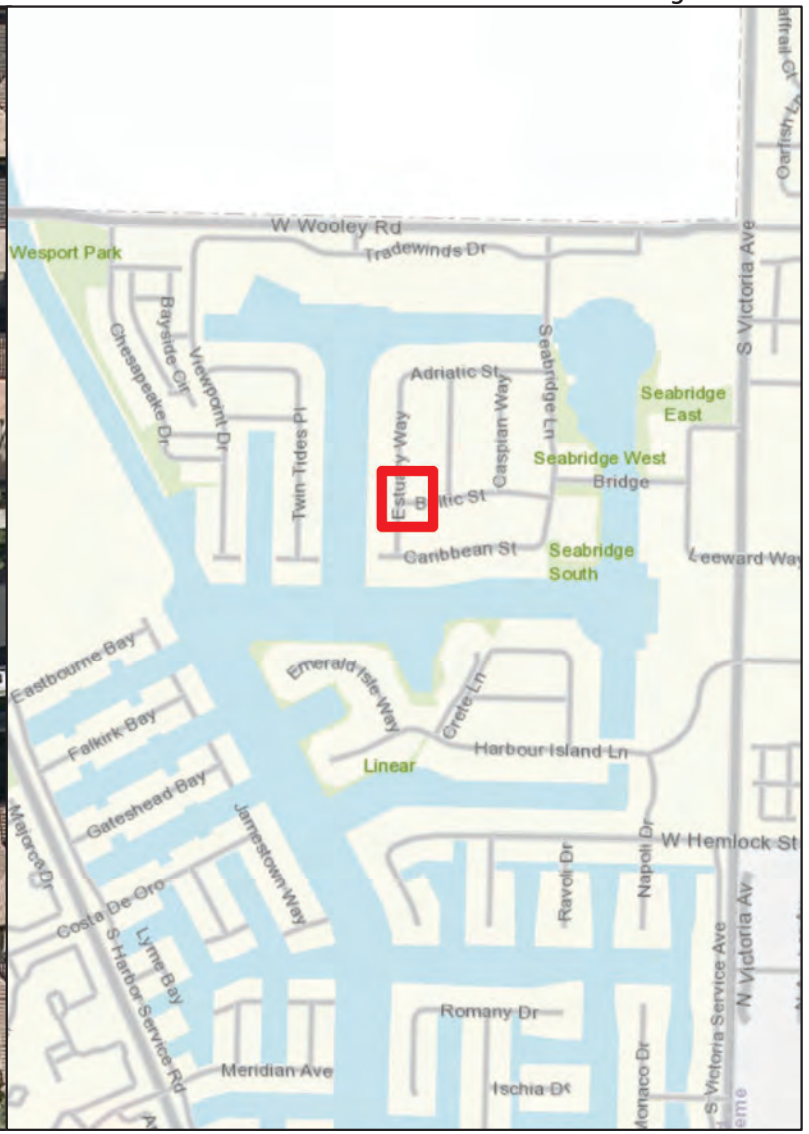
Legend

Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 29



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 8

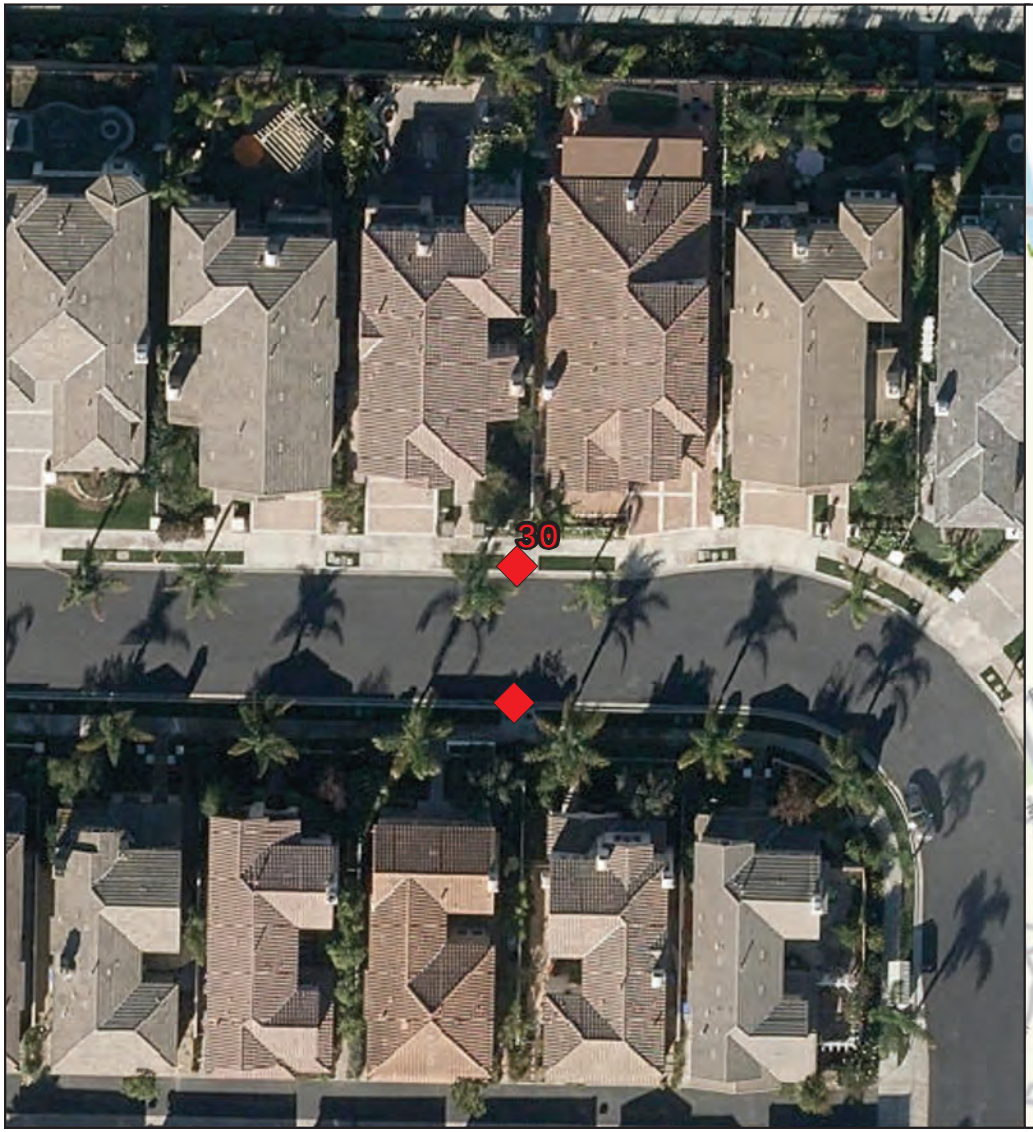
Legend

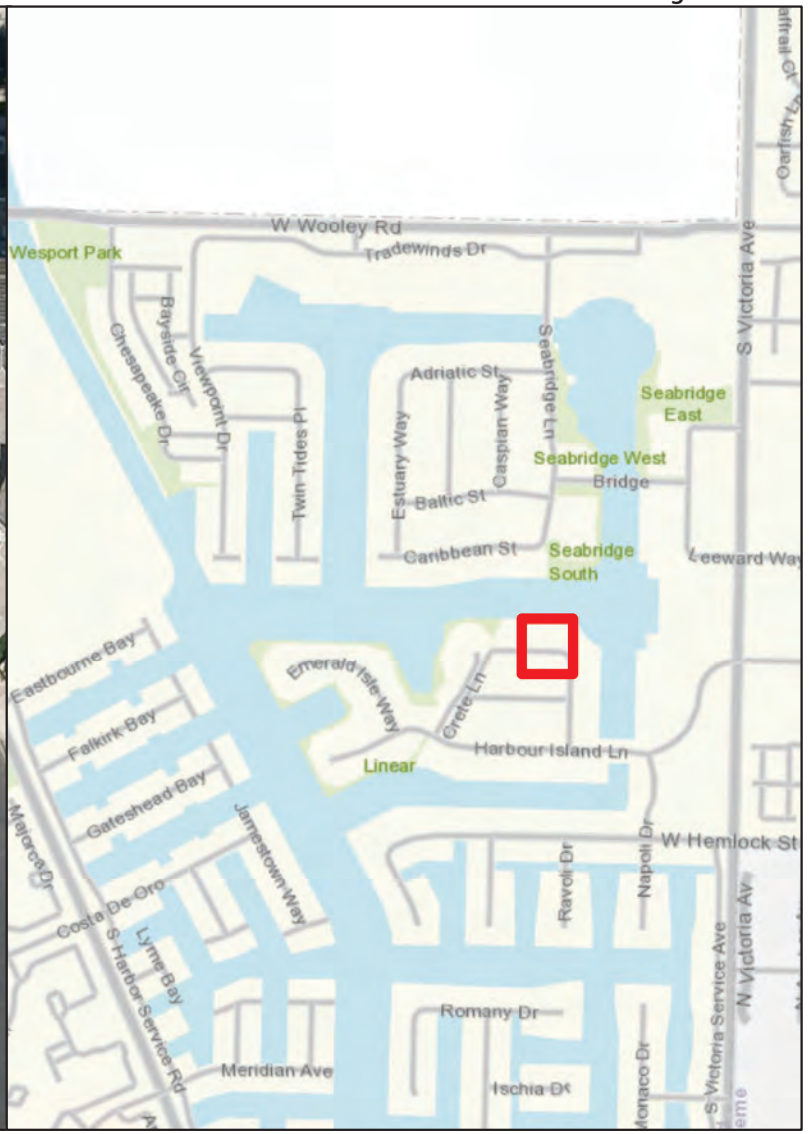
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 30





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 8

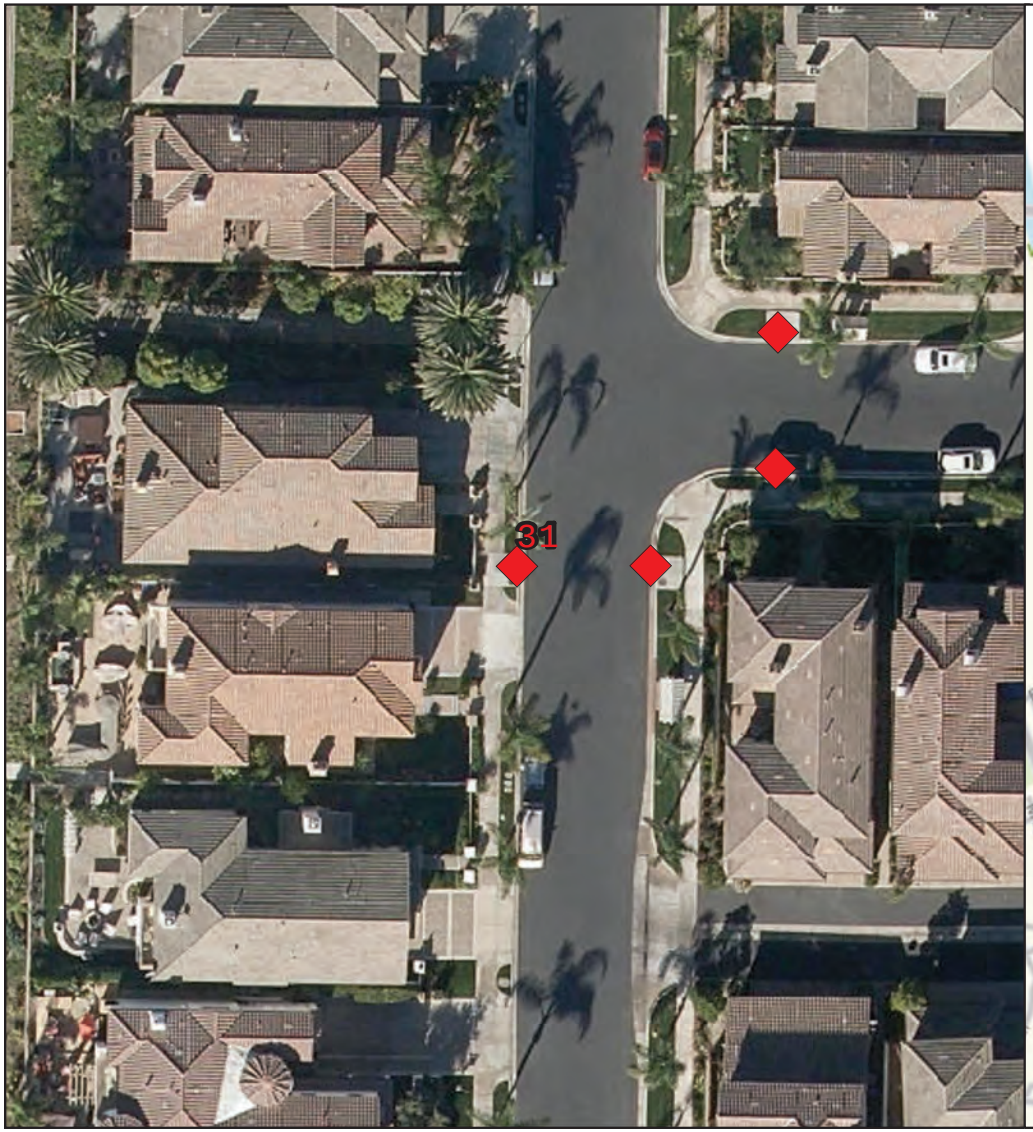
Legend

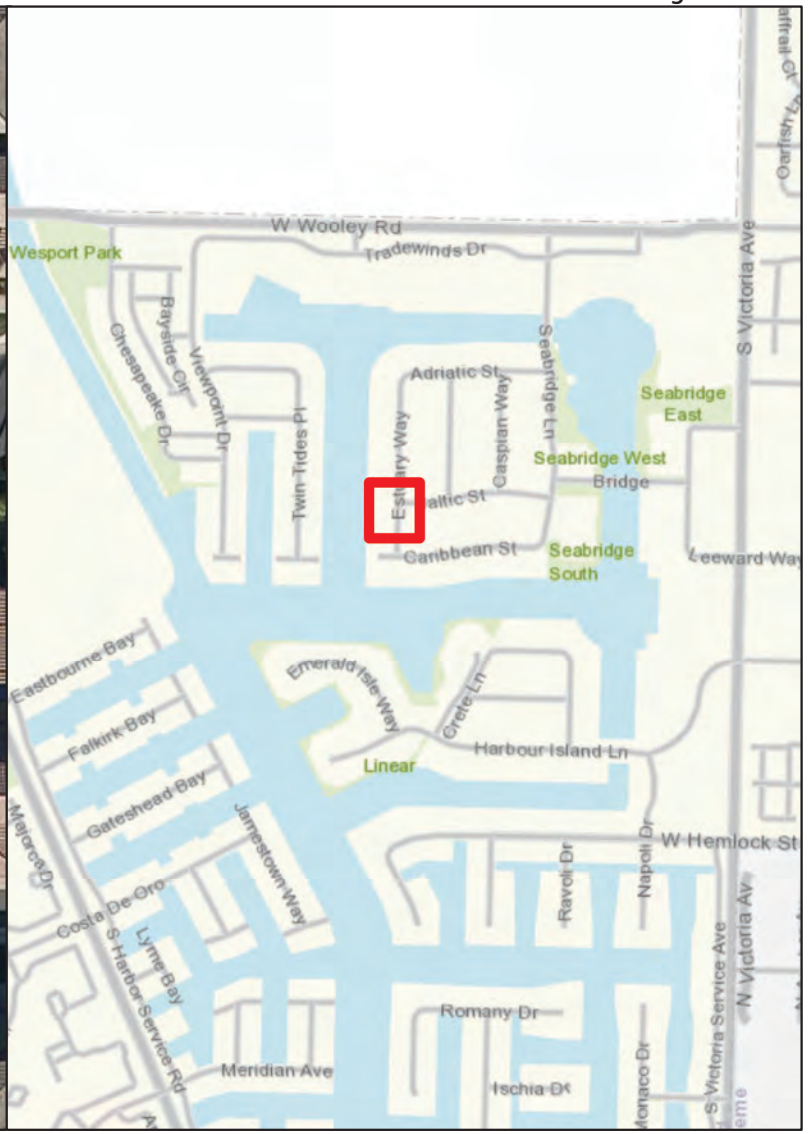
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 31





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

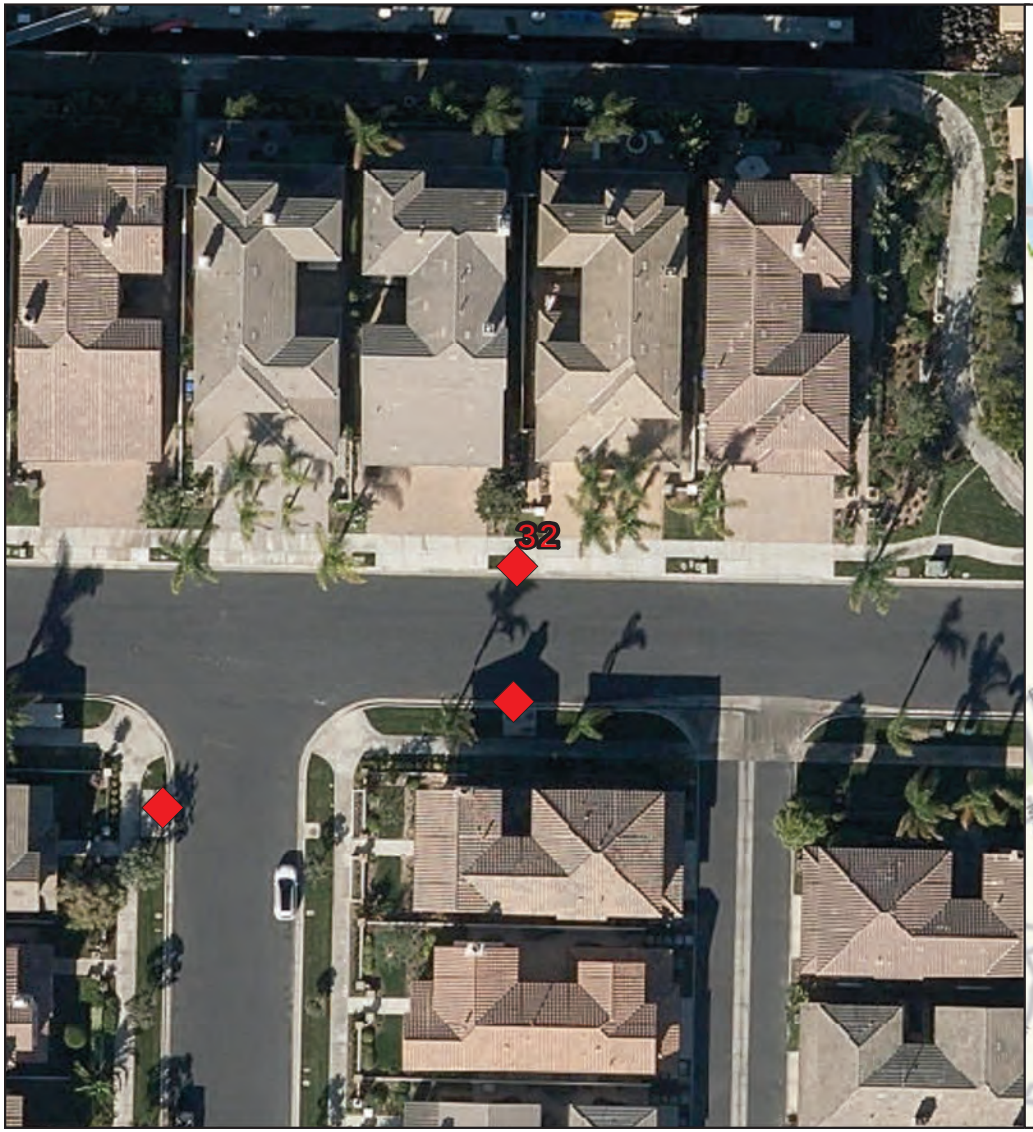
Legend

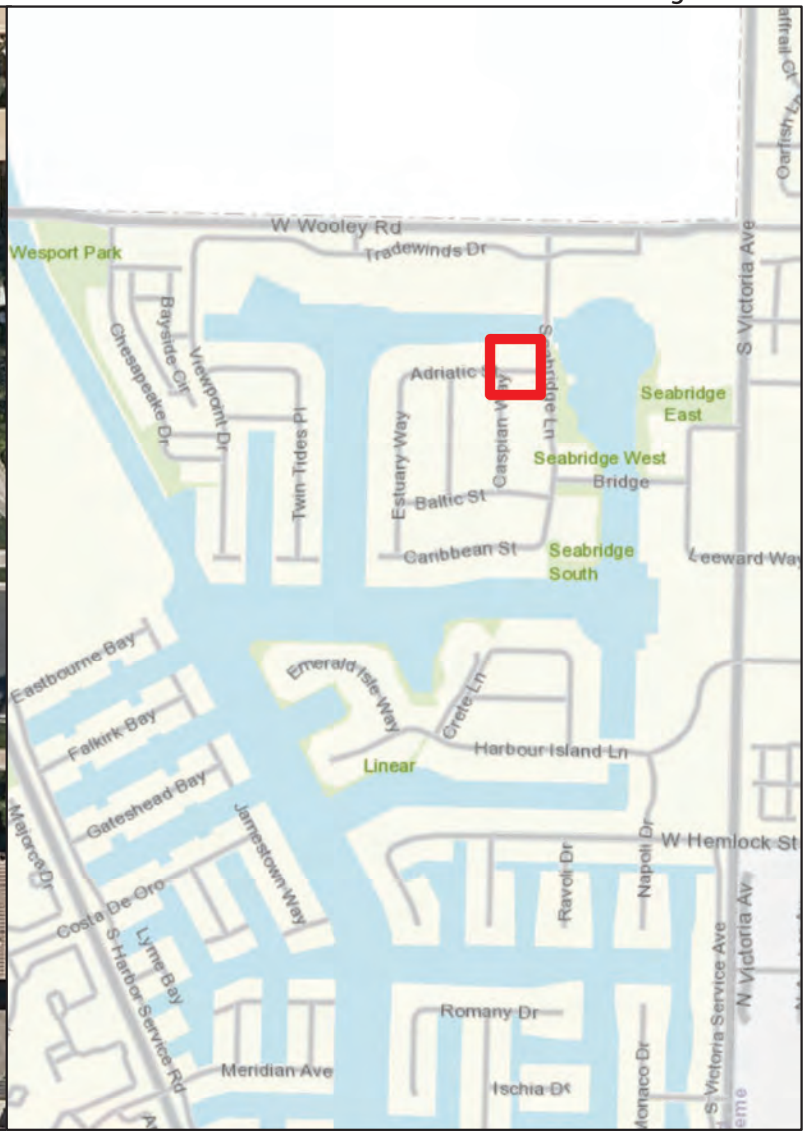
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 32





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

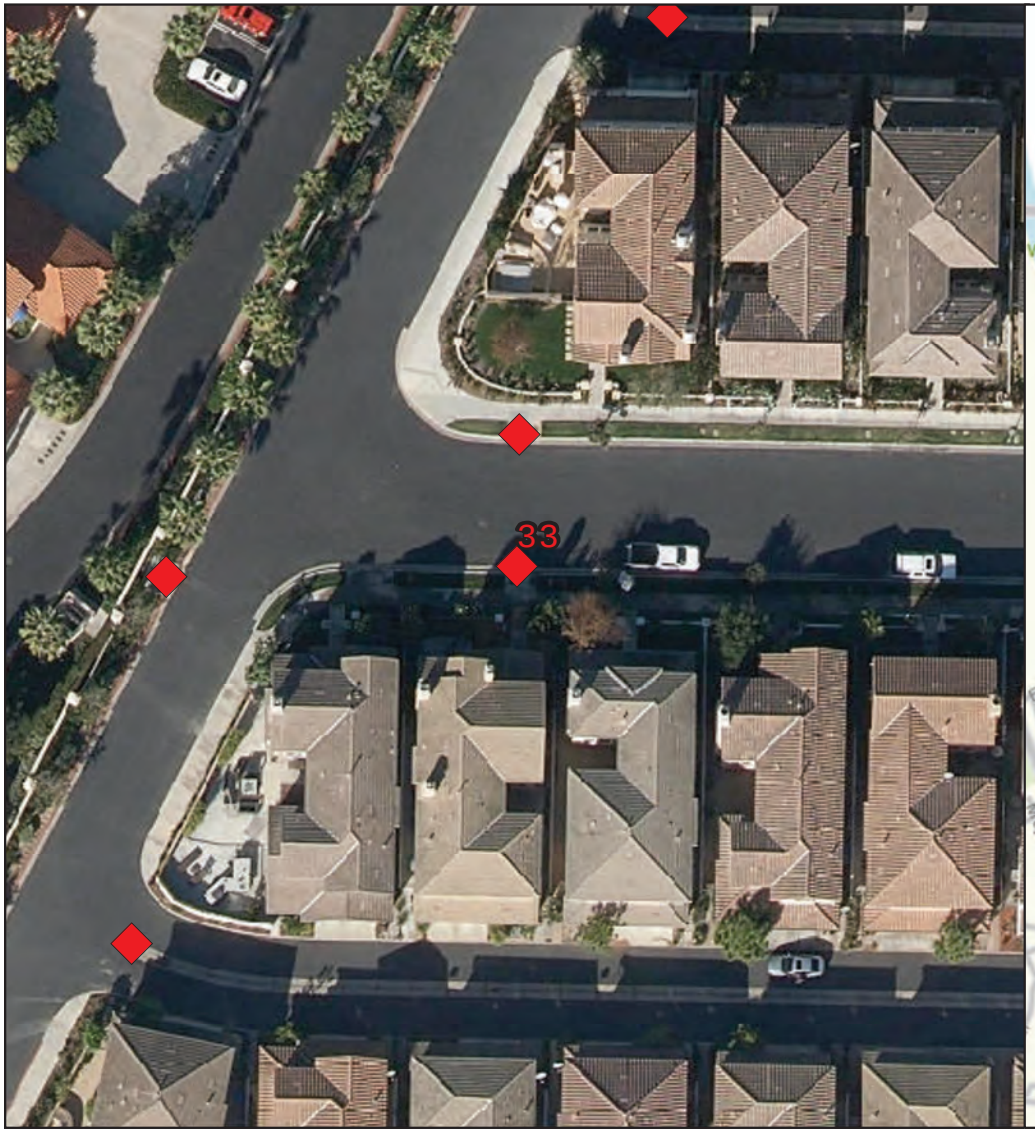
Legend

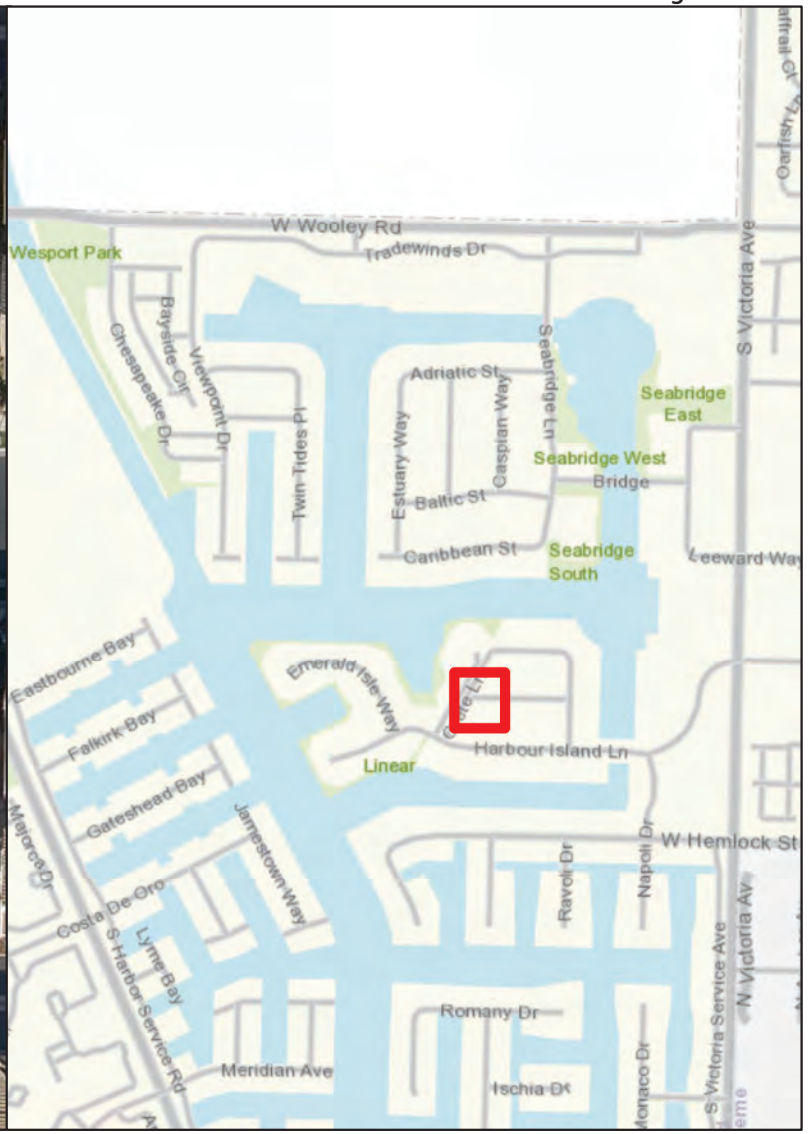
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 33





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

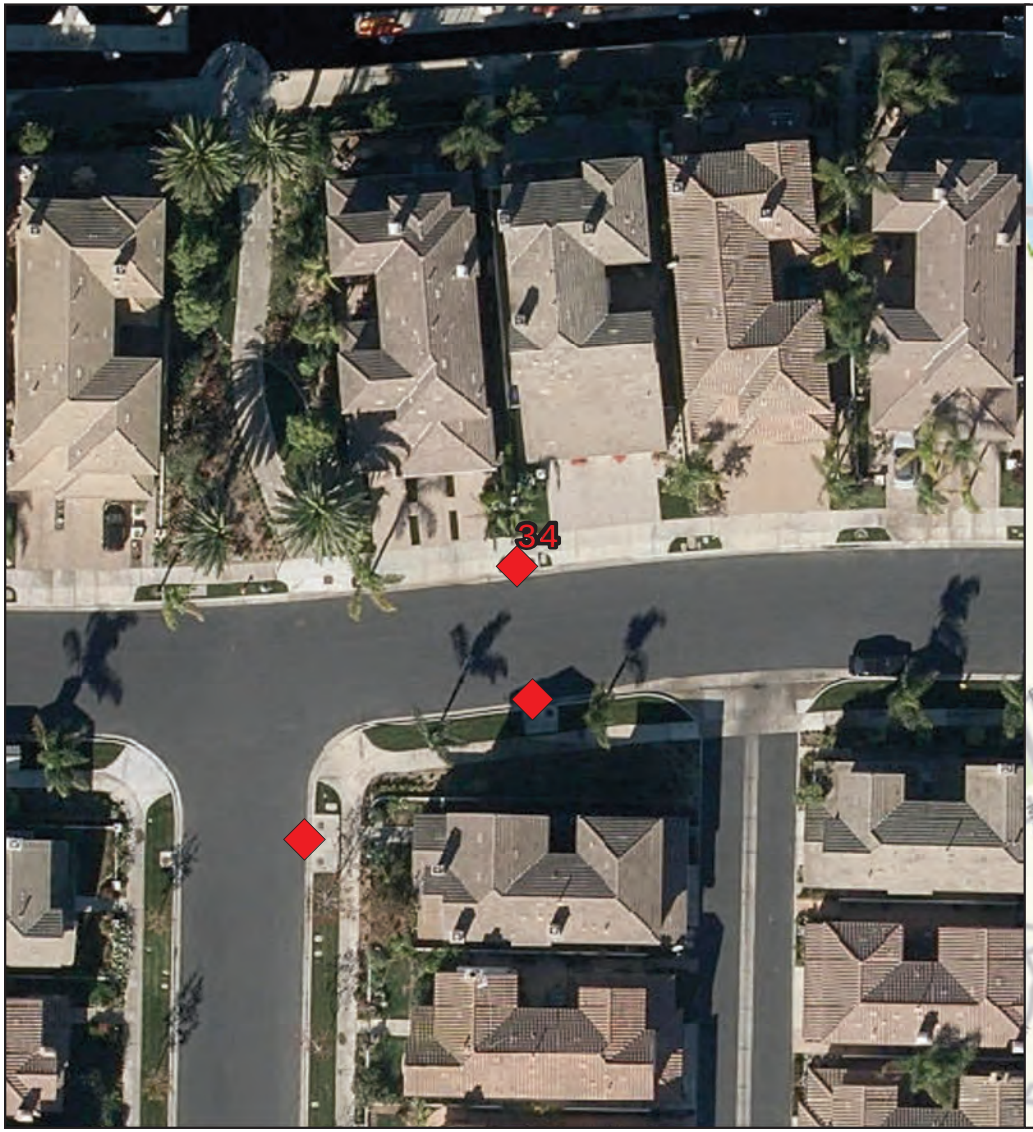
Legend

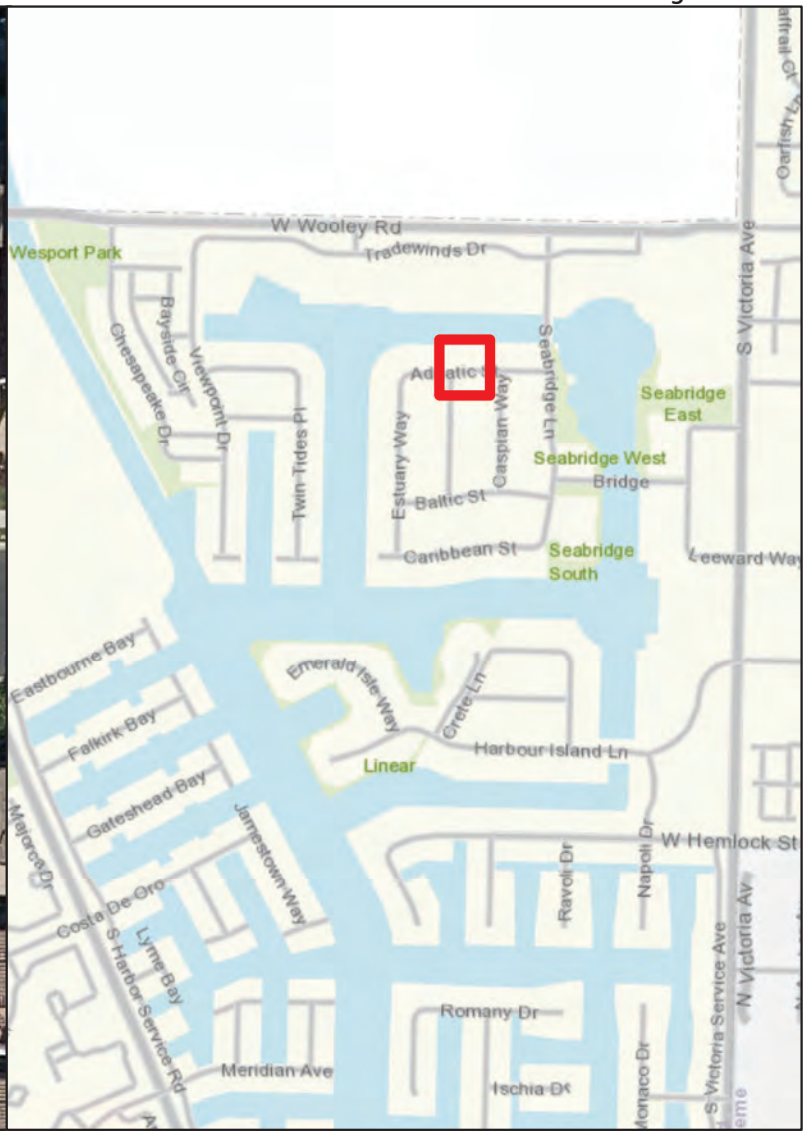
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 34





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

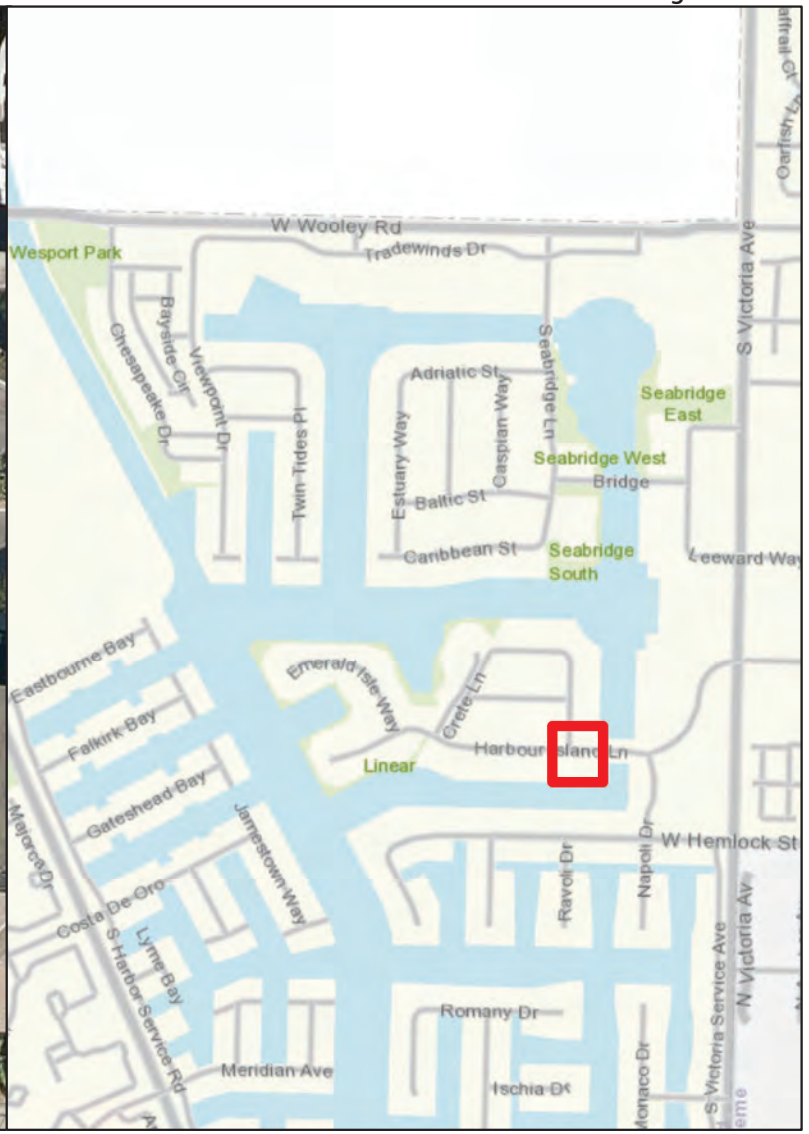
Legend

Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 35



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

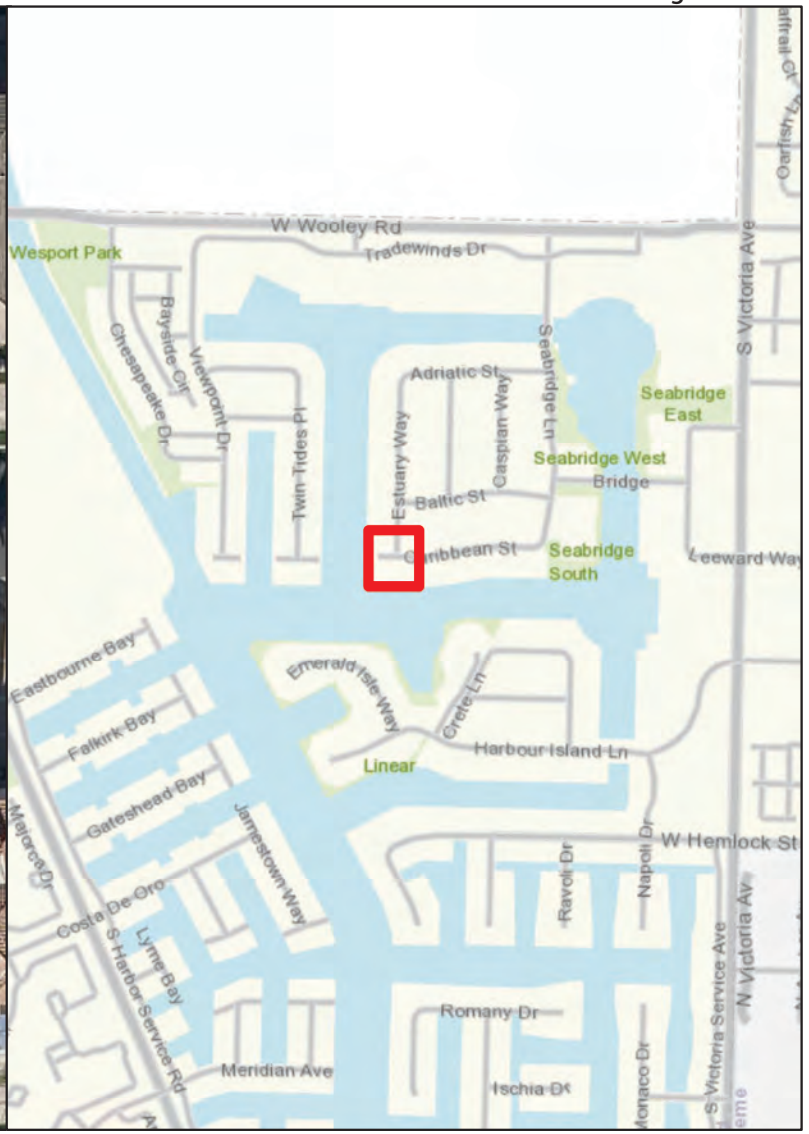
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 36



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 8

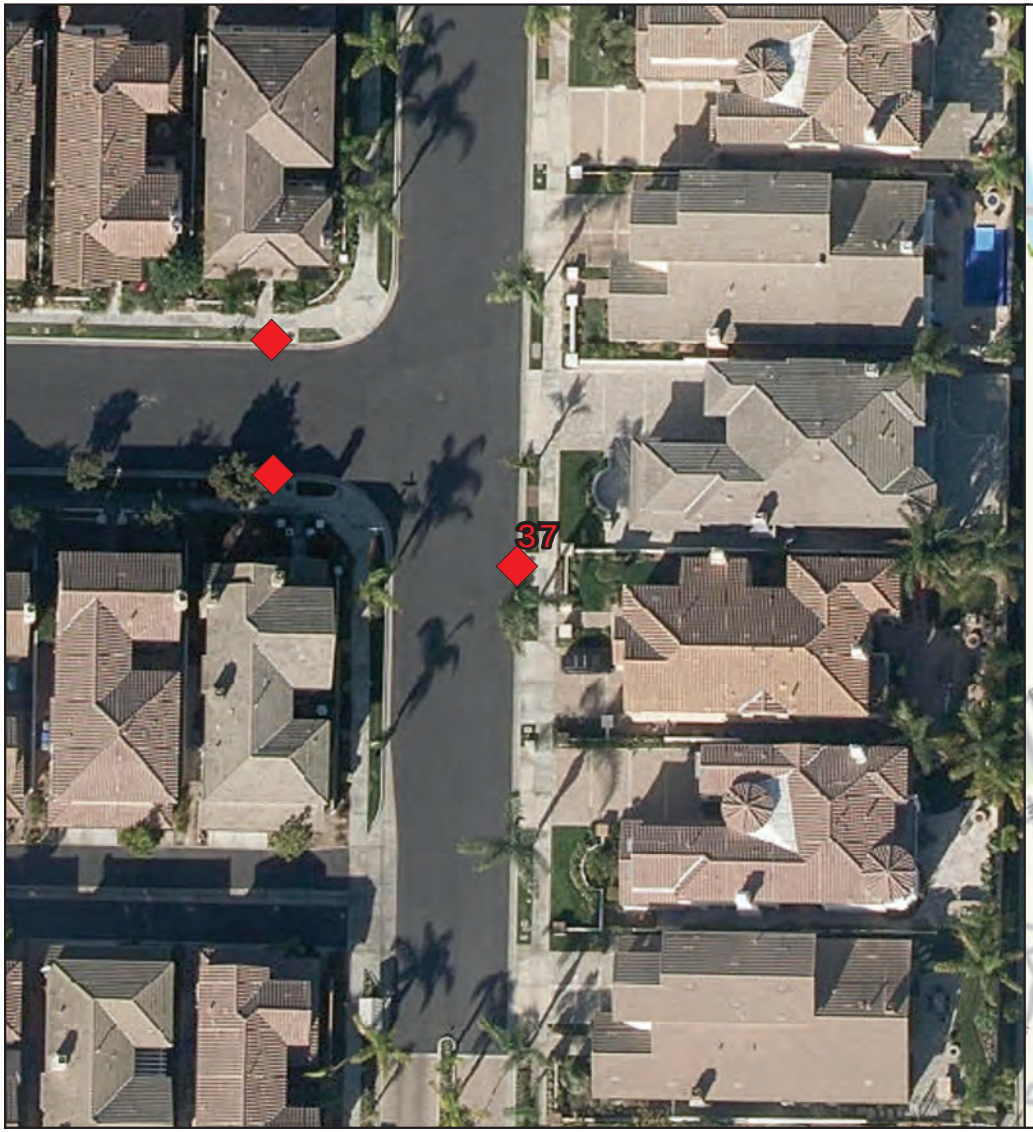
Legend

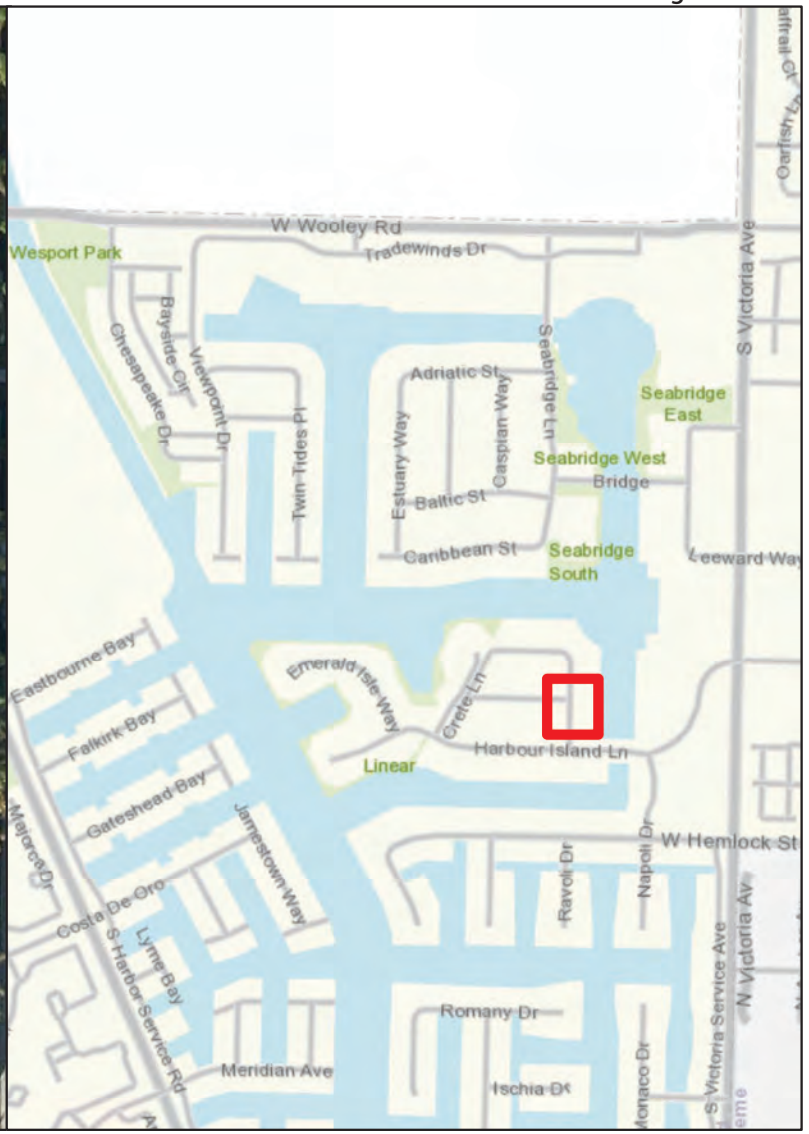
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 37





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

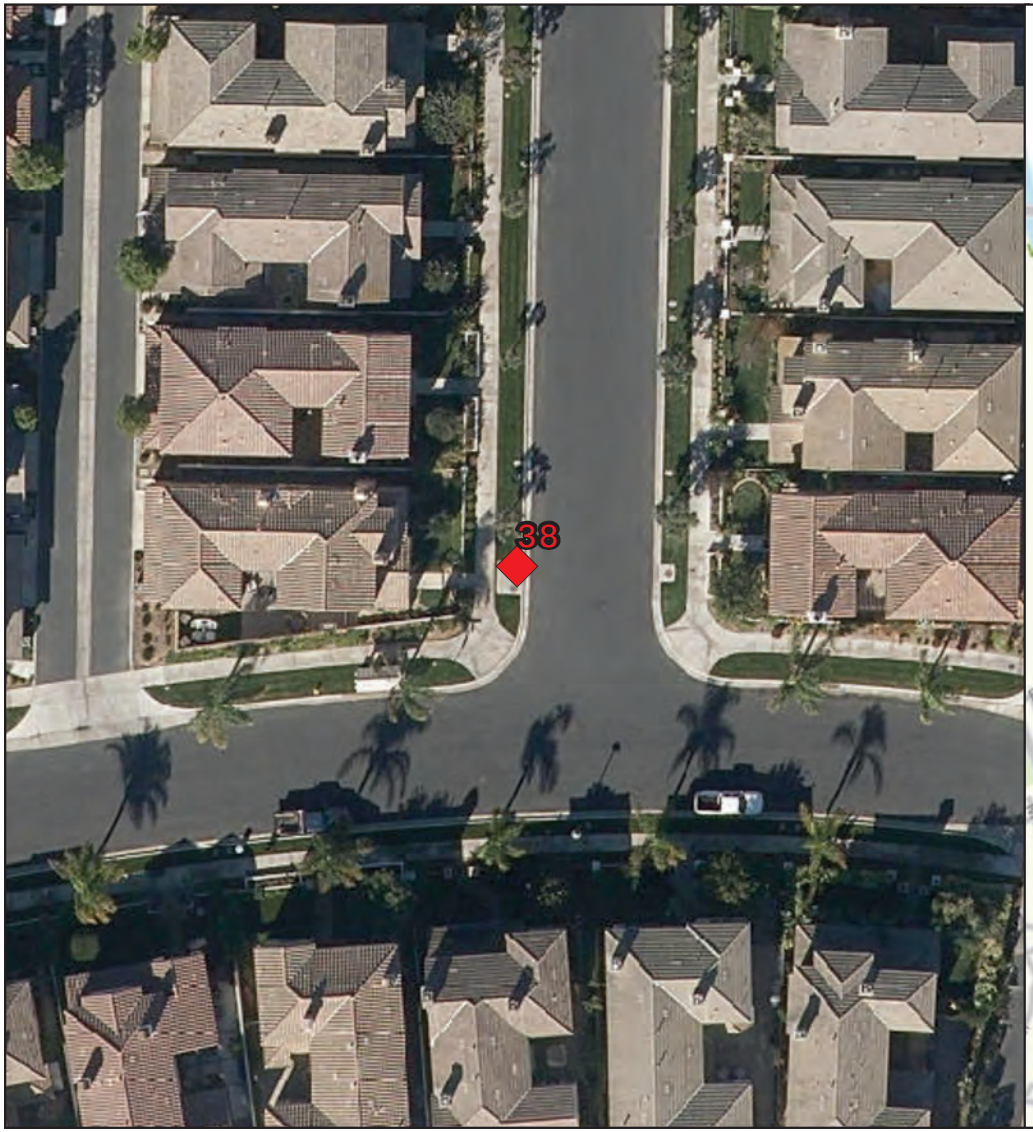
Legend

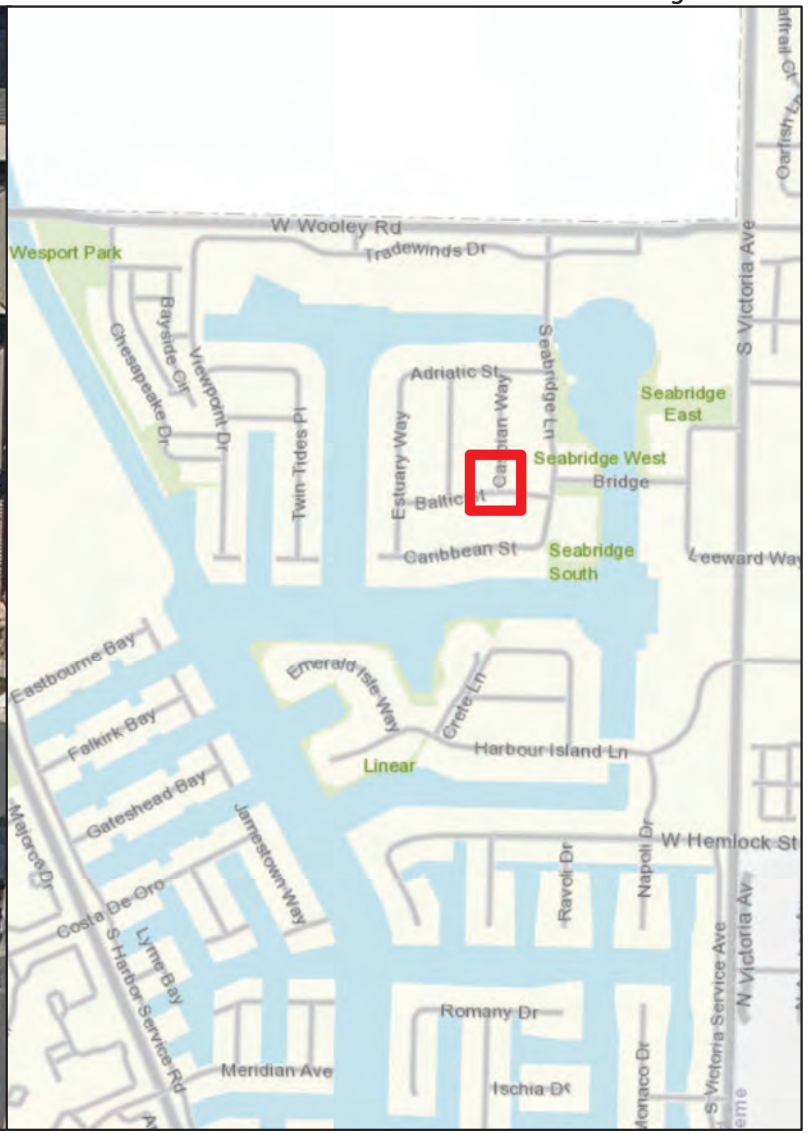
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 38





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

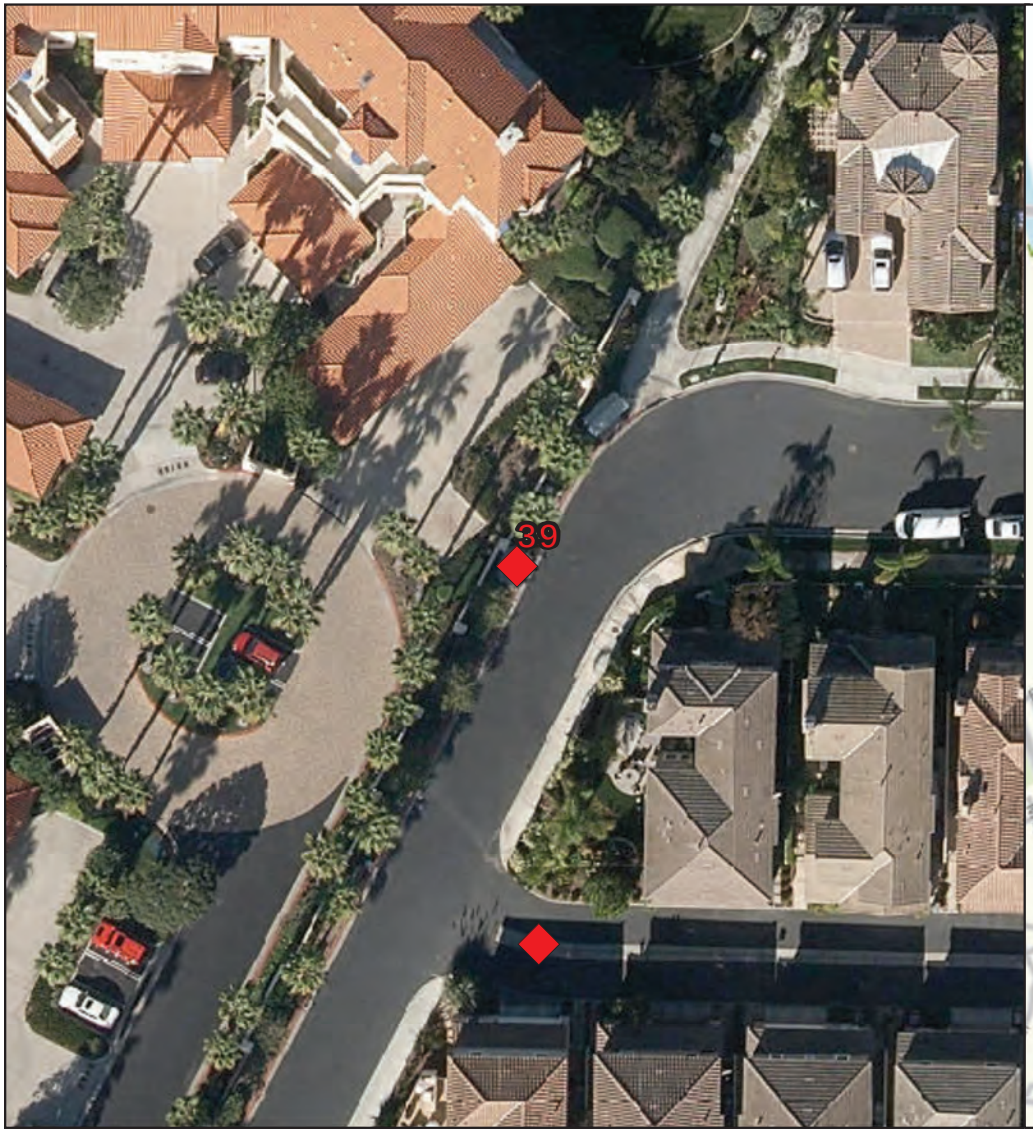
Legend

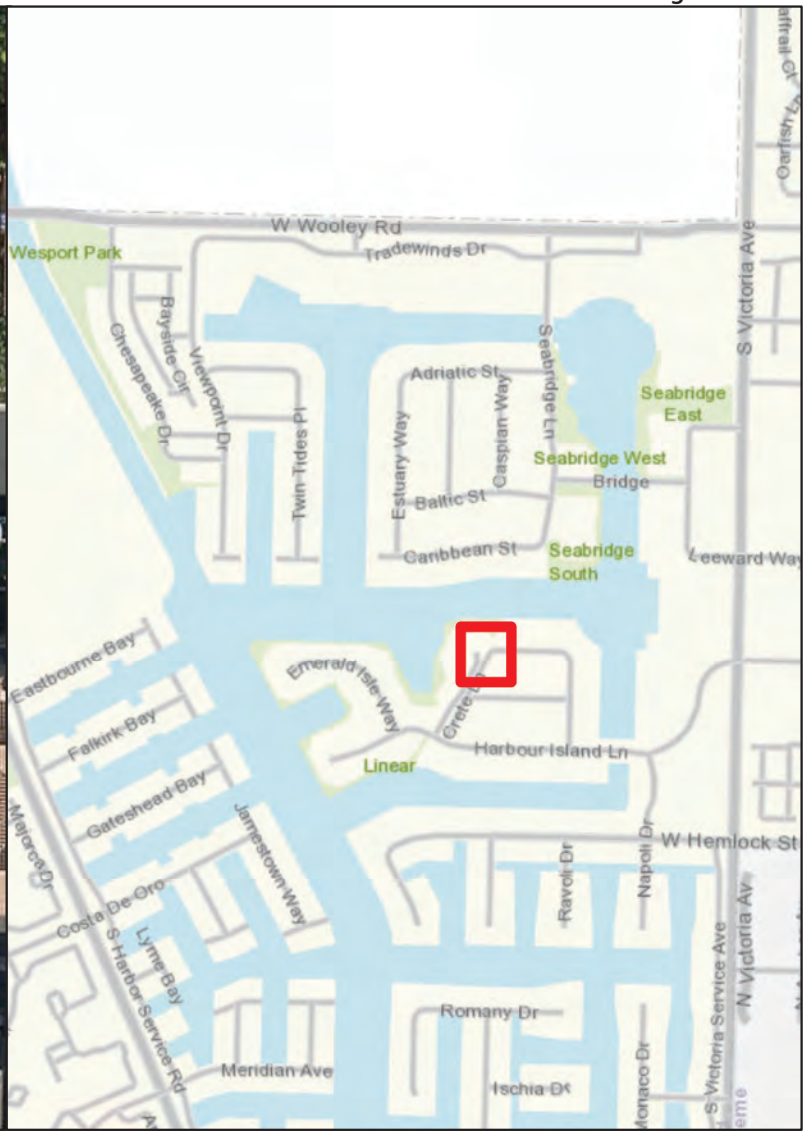
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 39





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

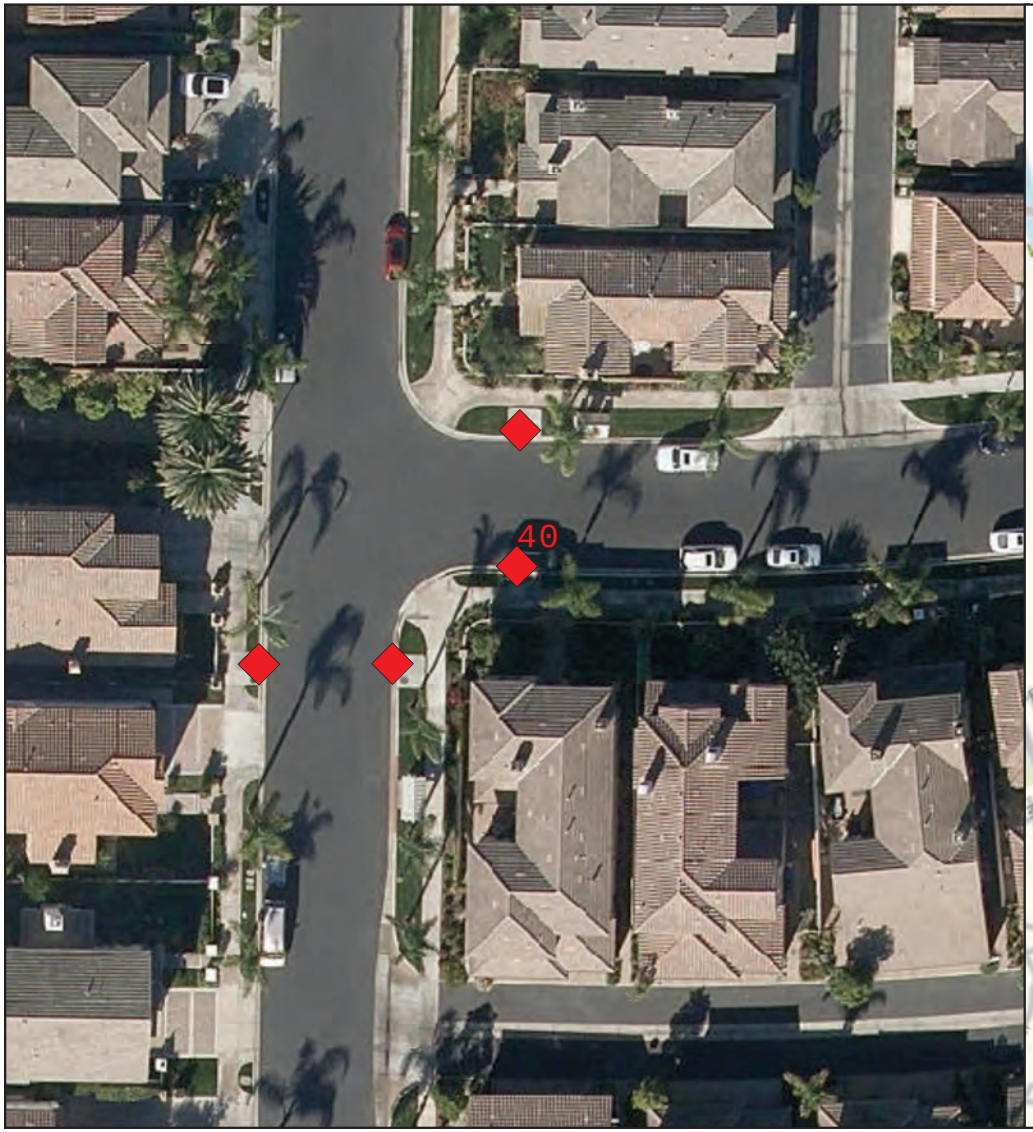
Legend

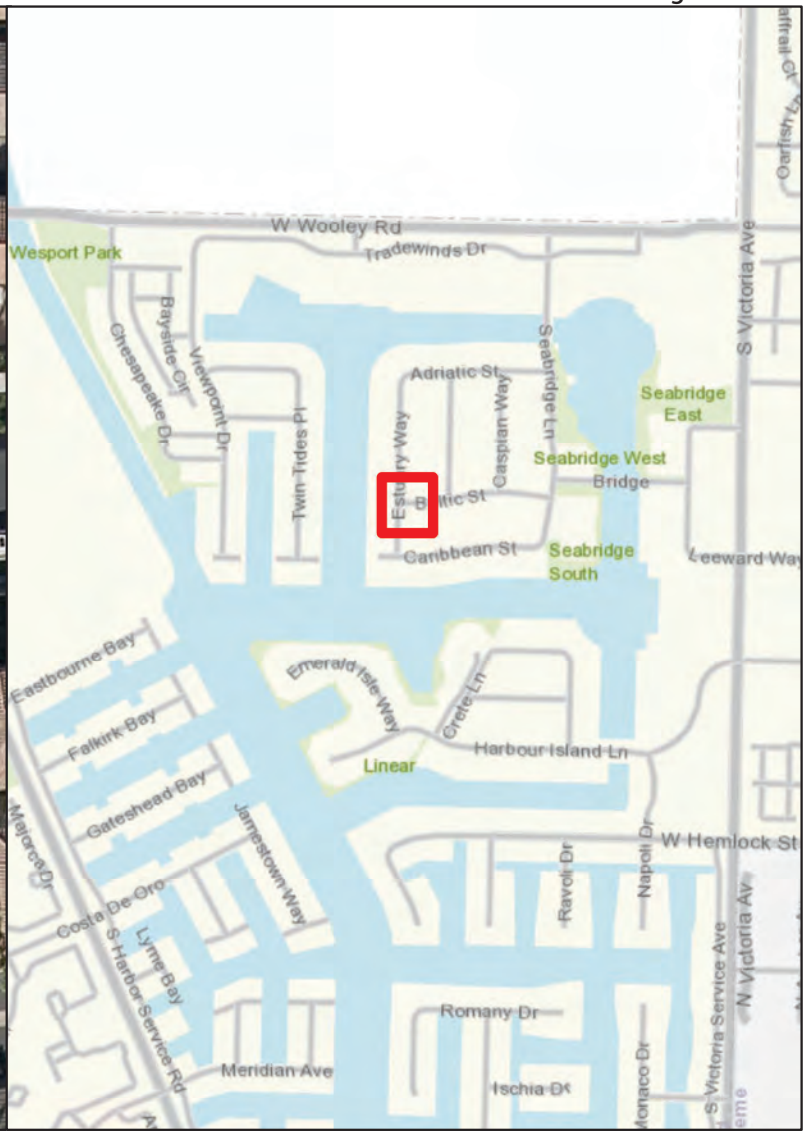
Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 40





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

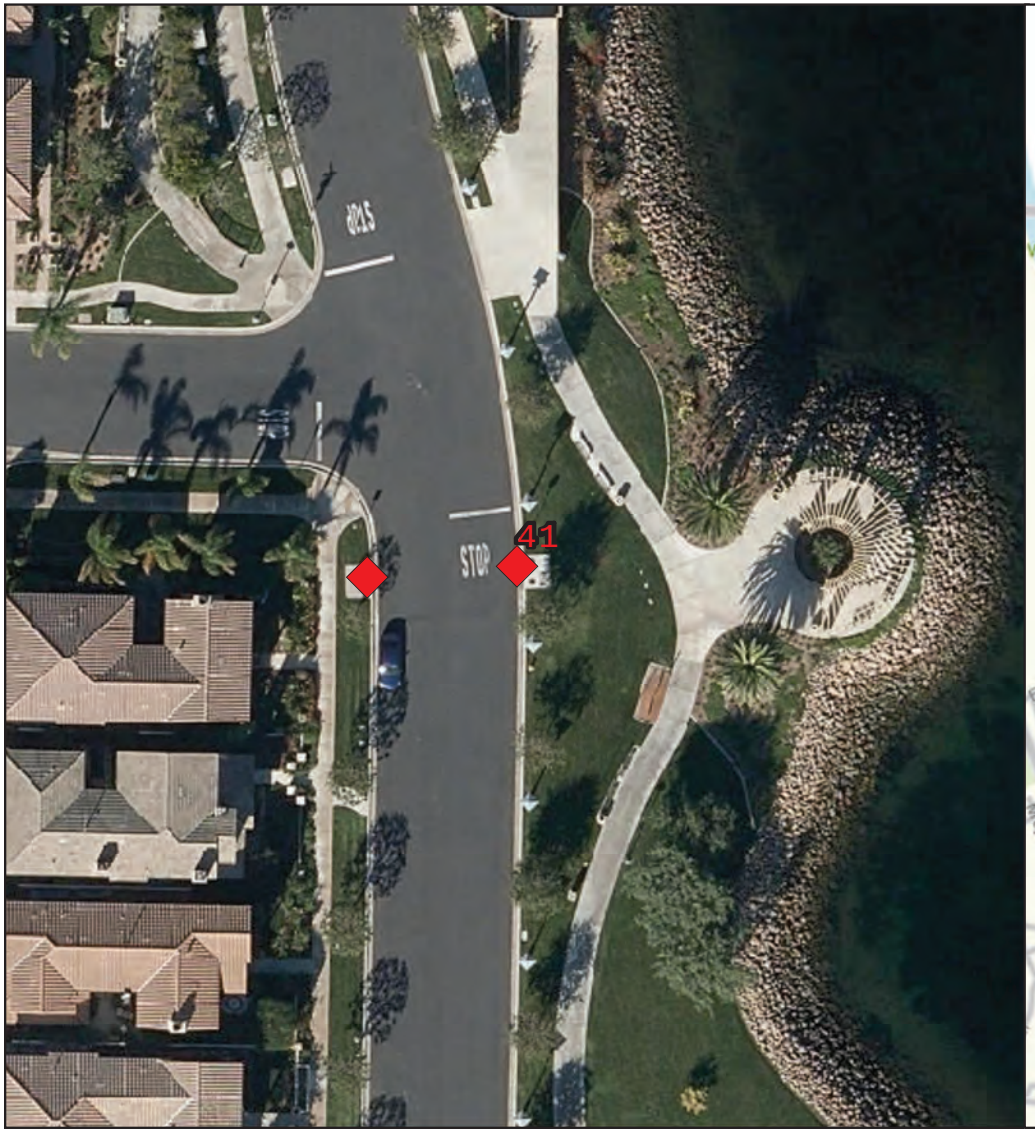
Legend

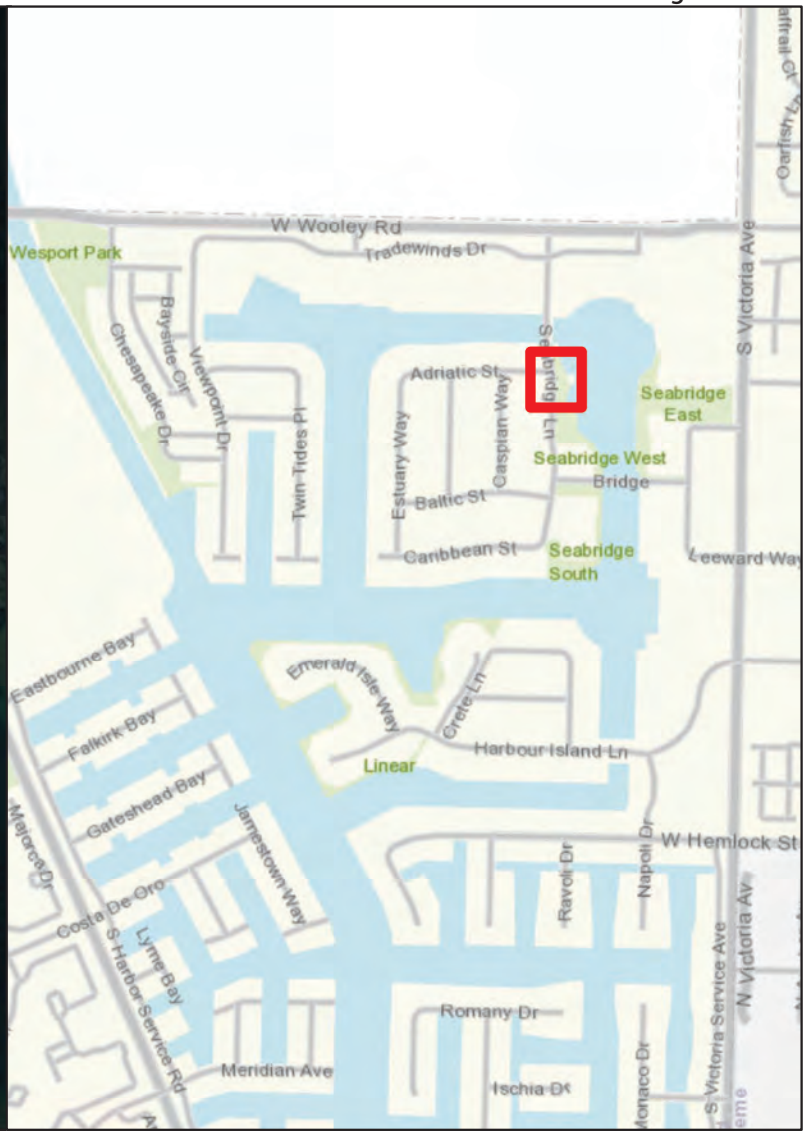
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 41





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

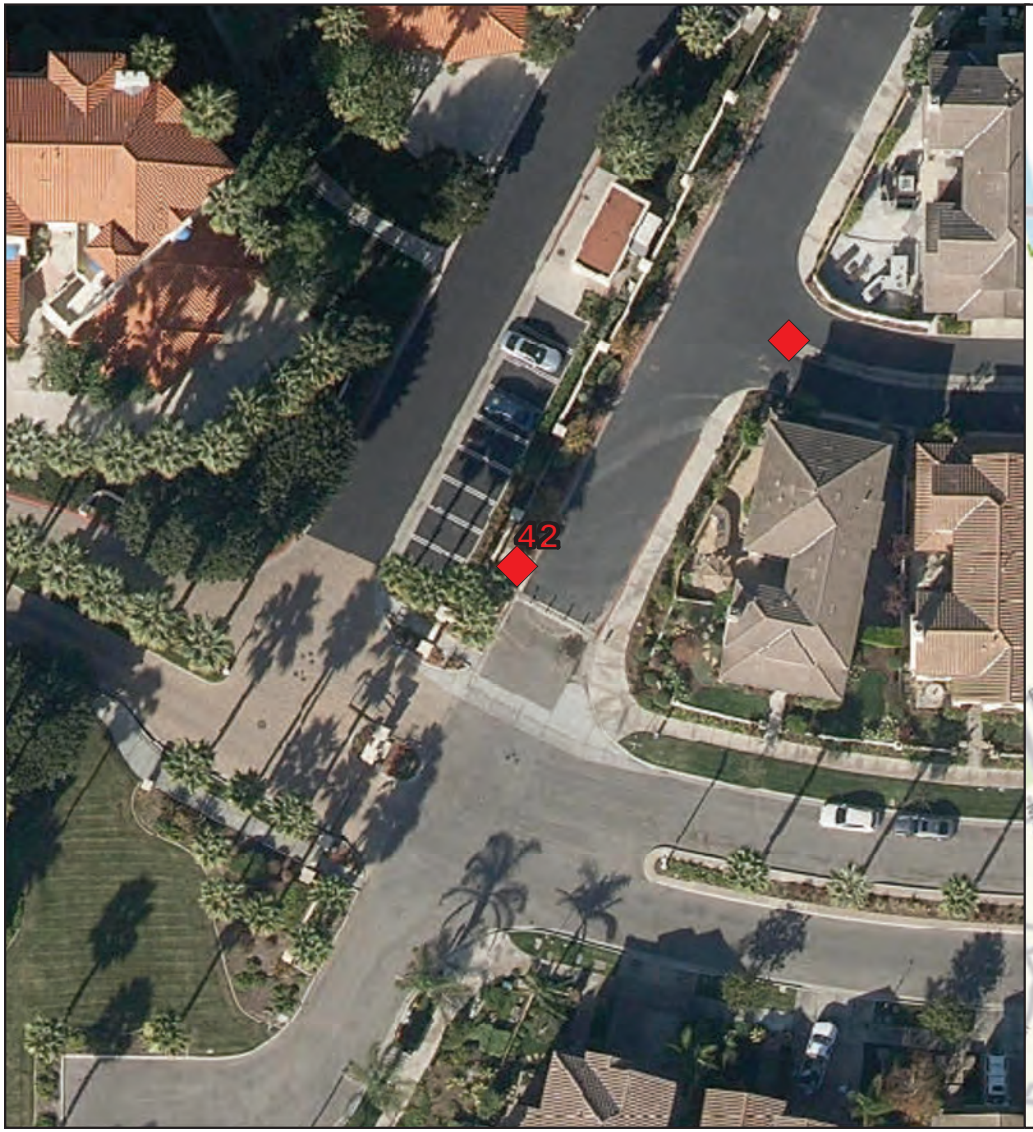
Legend

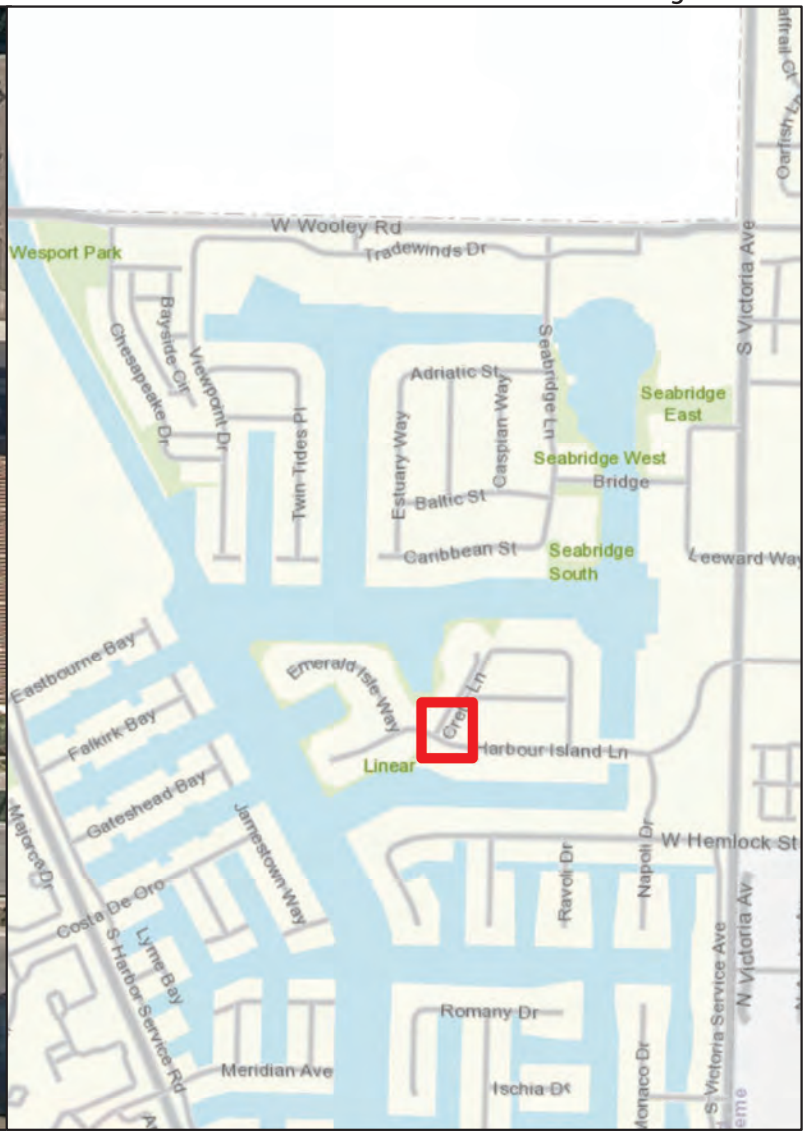
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 42





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

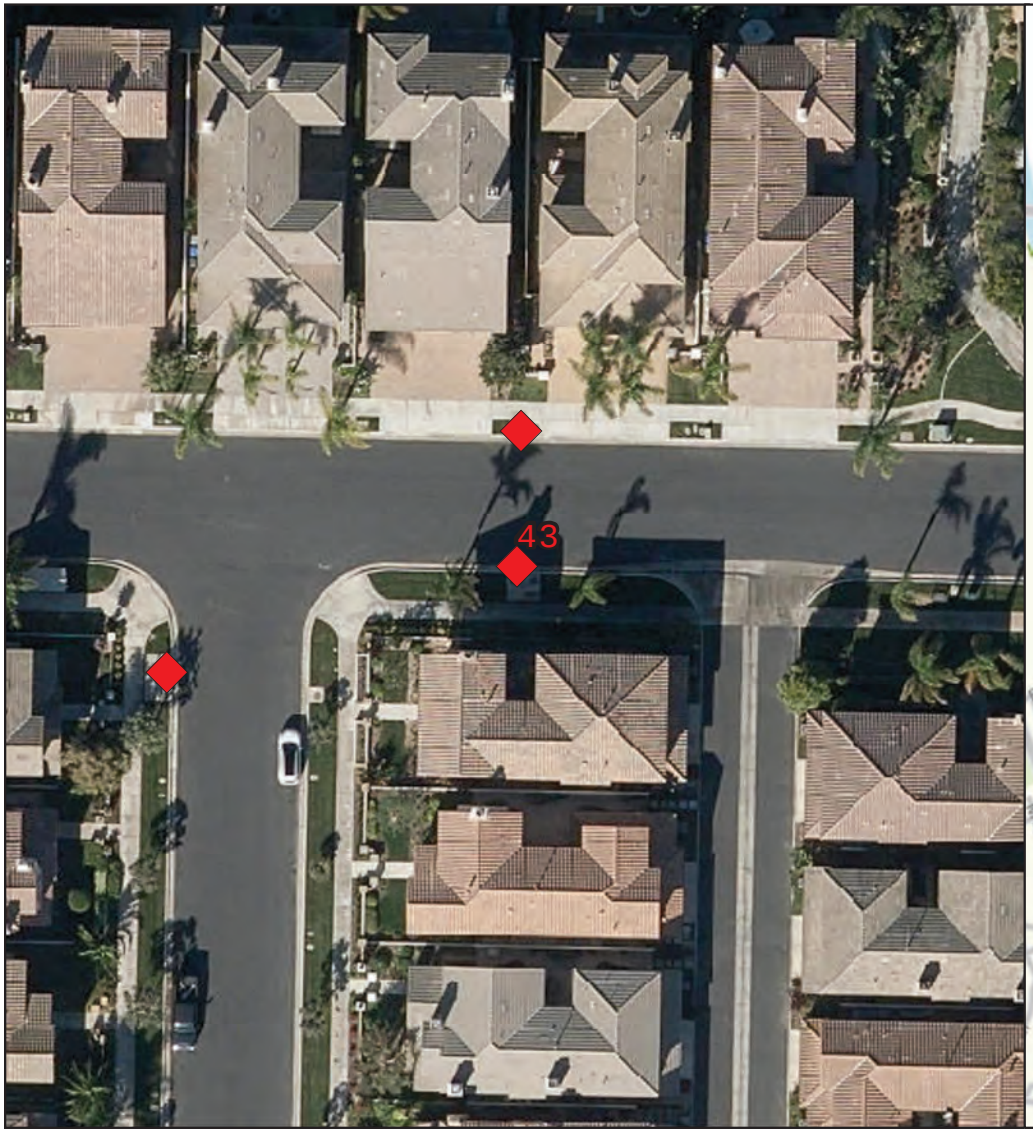
Legend

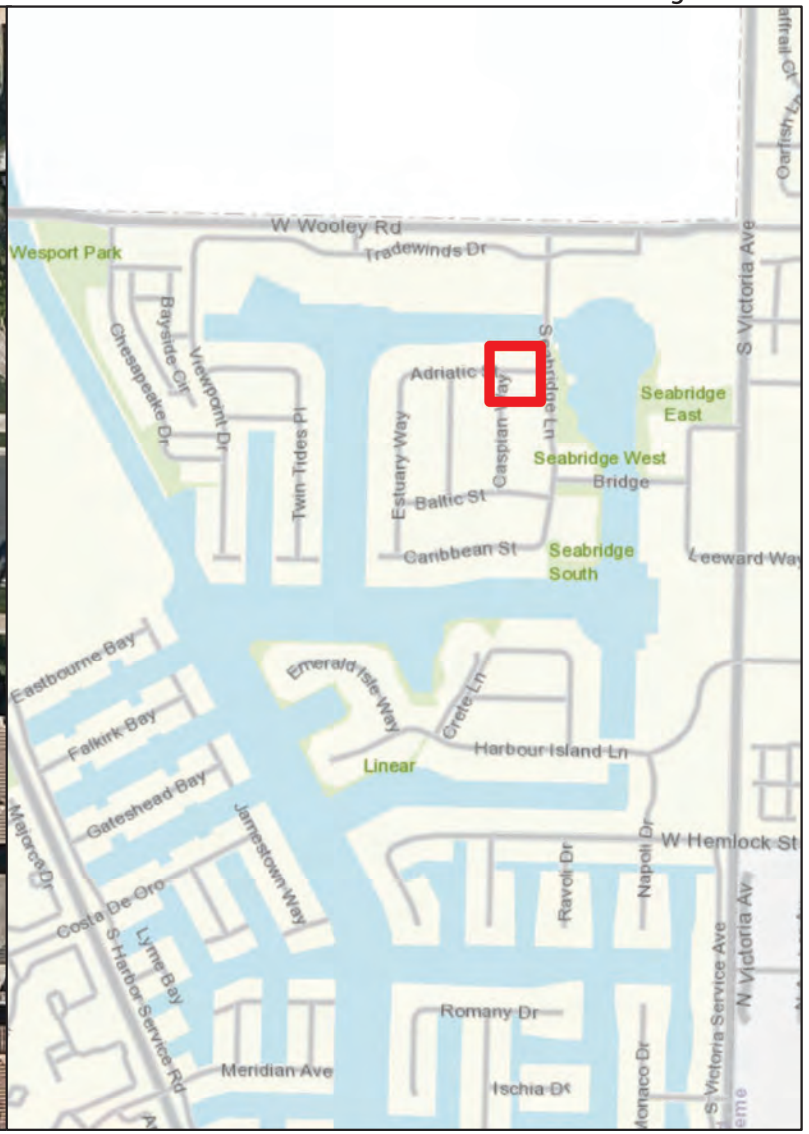
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 43





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

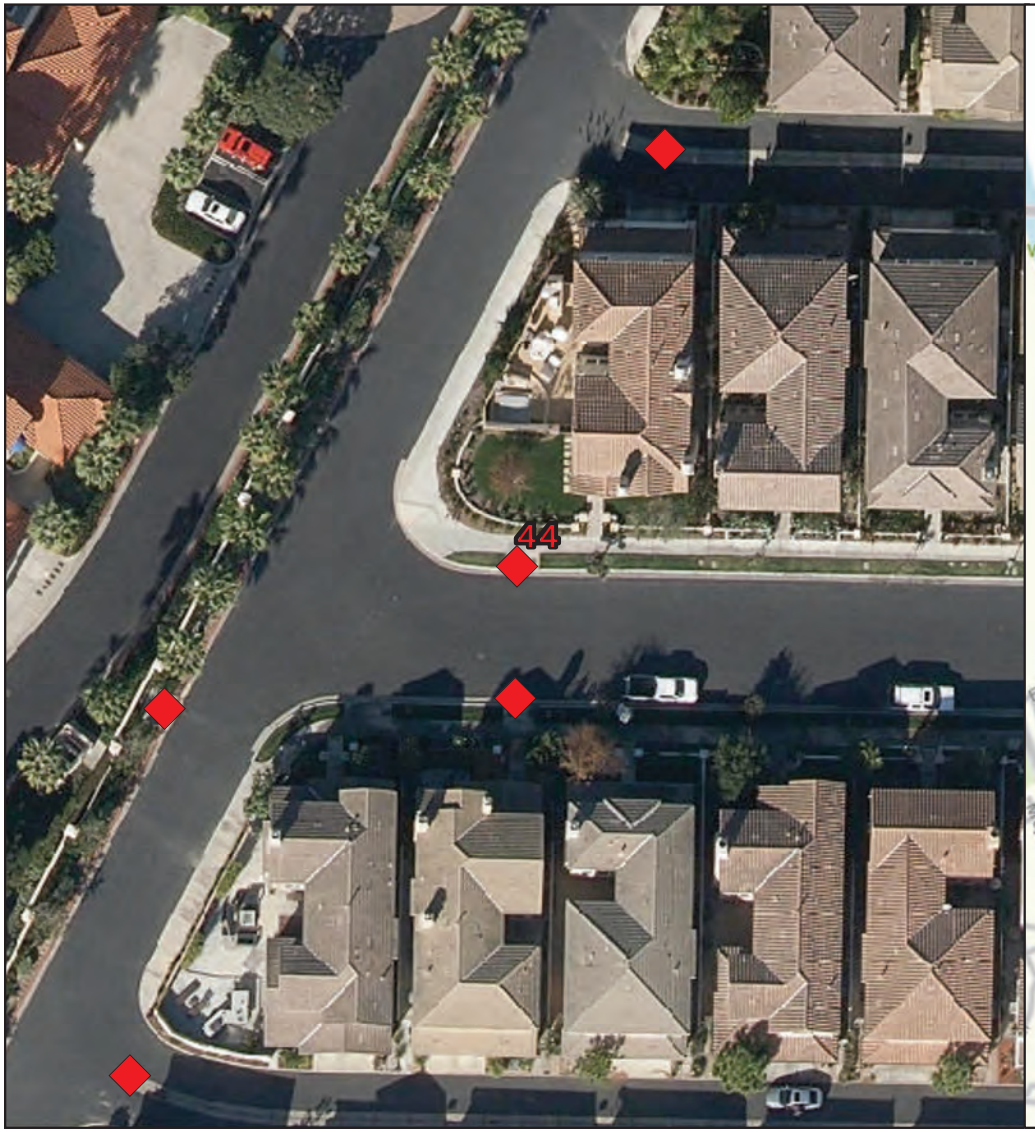
Legend

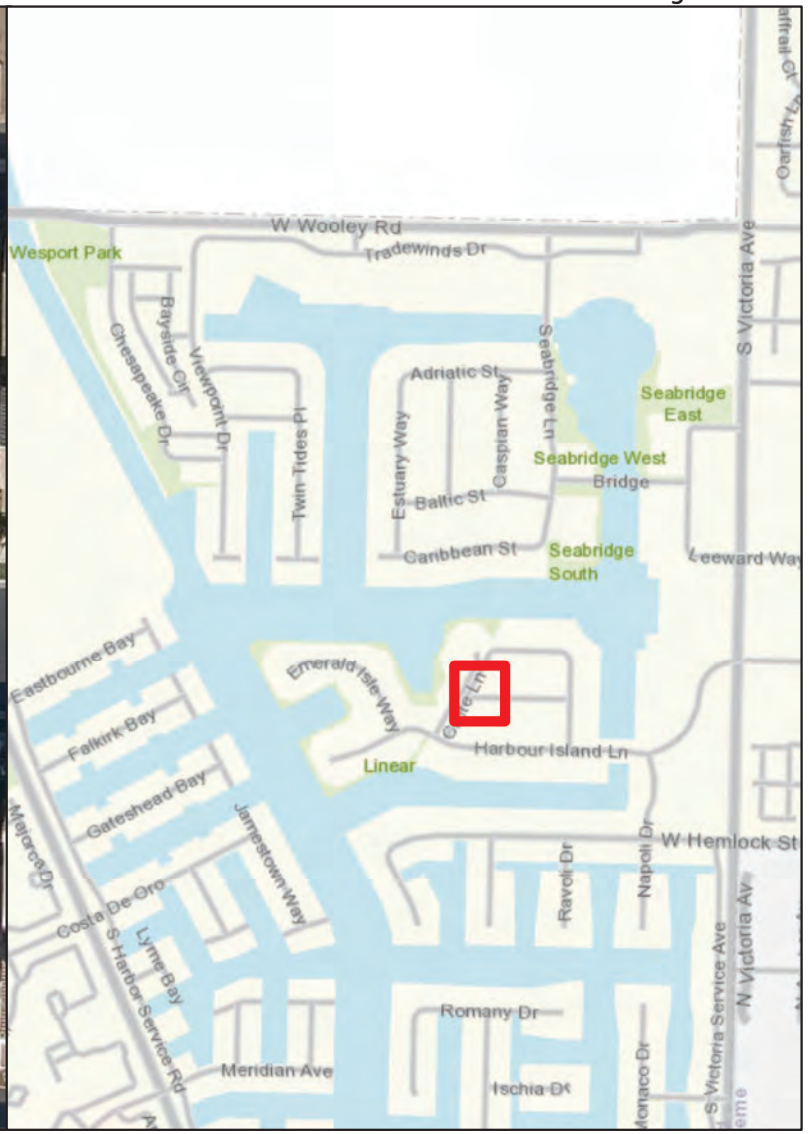
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 44





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

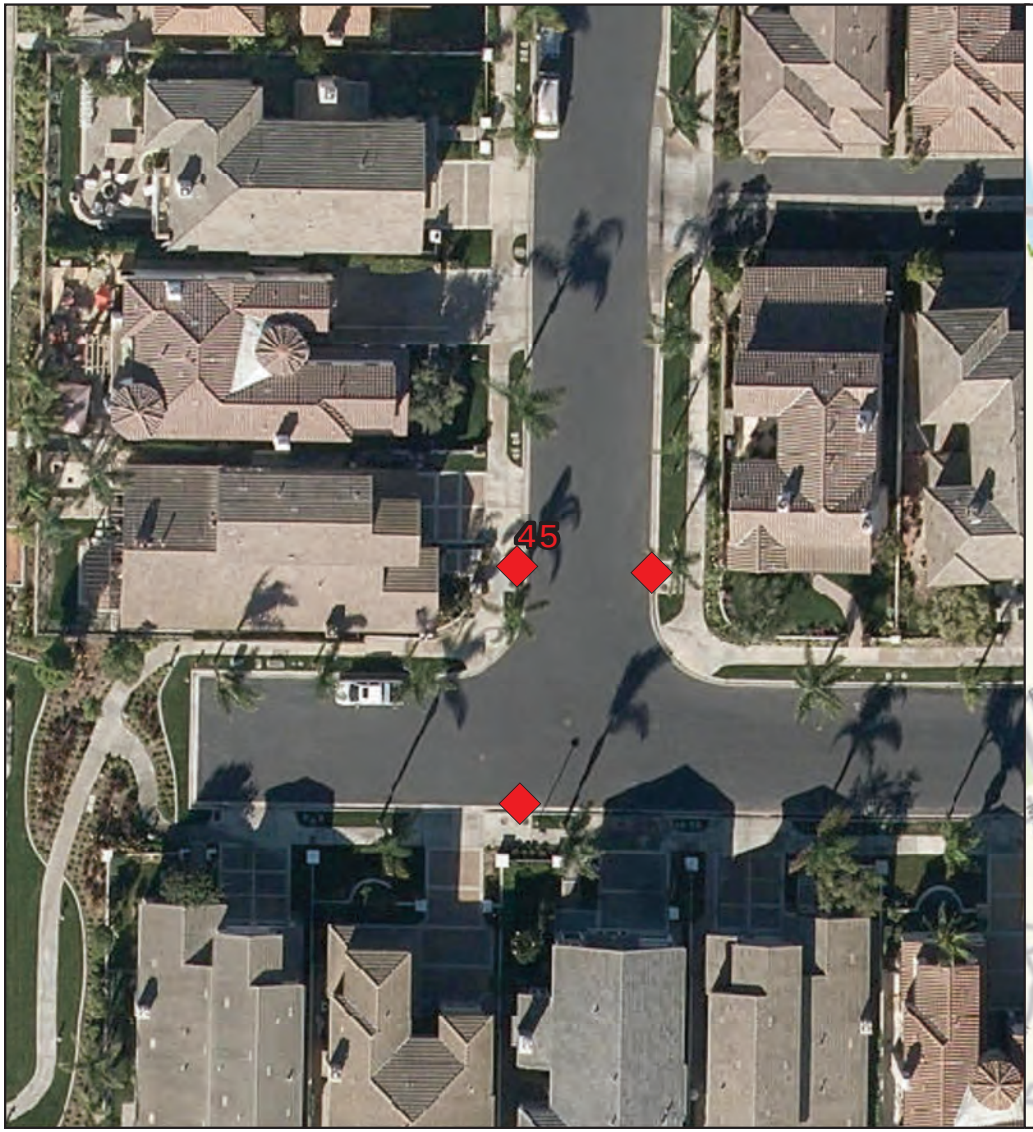
Legend

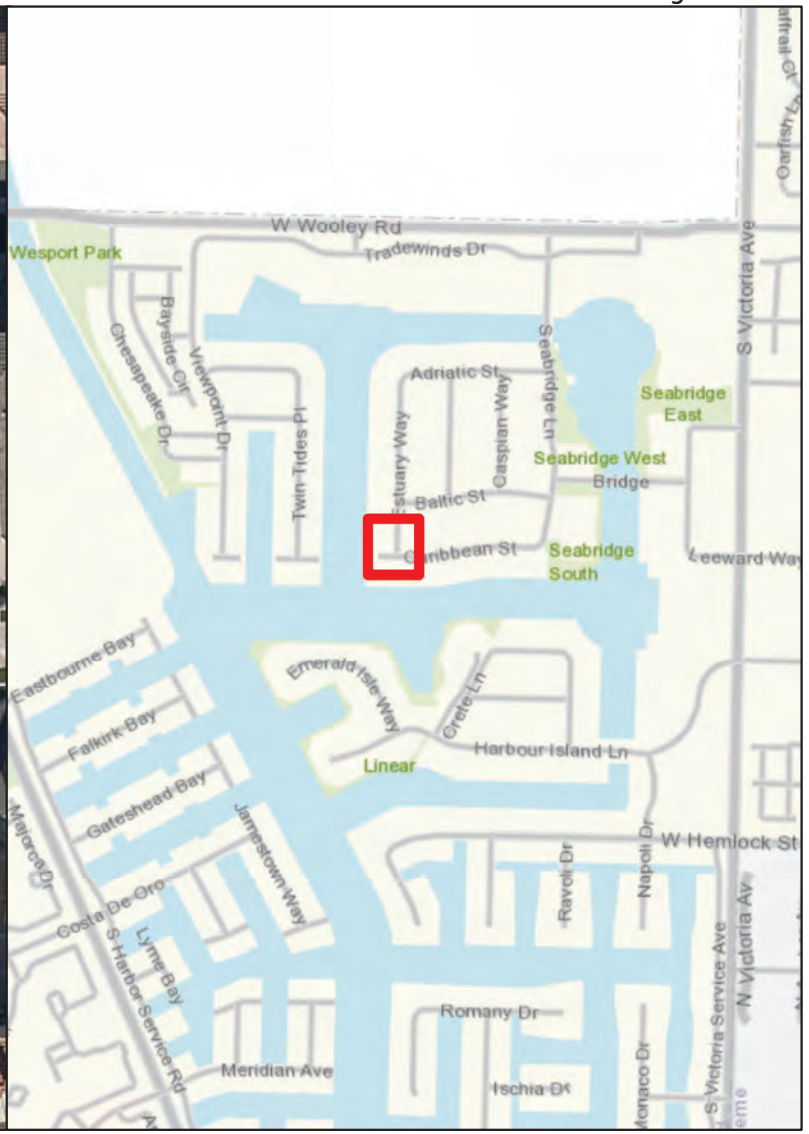
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 45





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

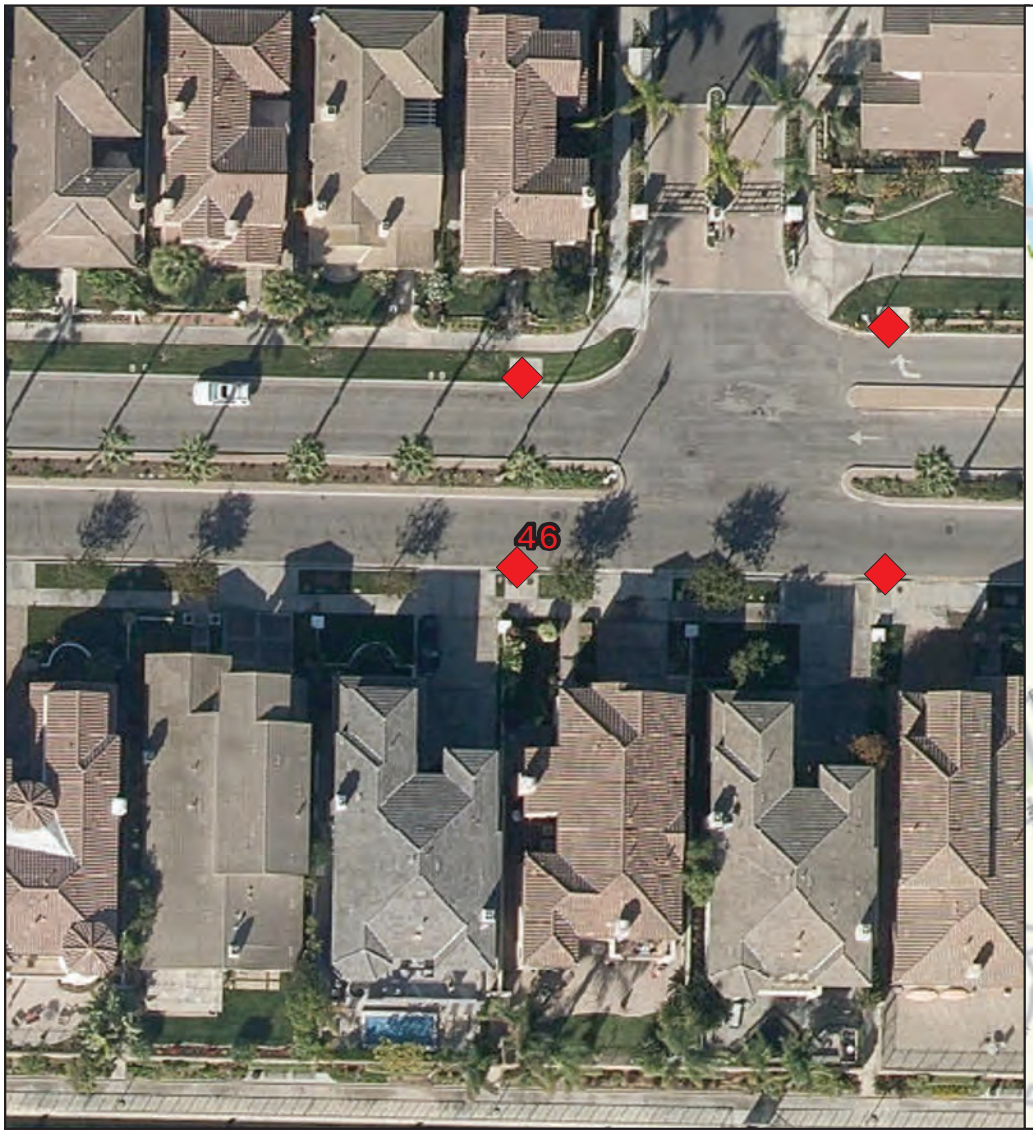
Legend

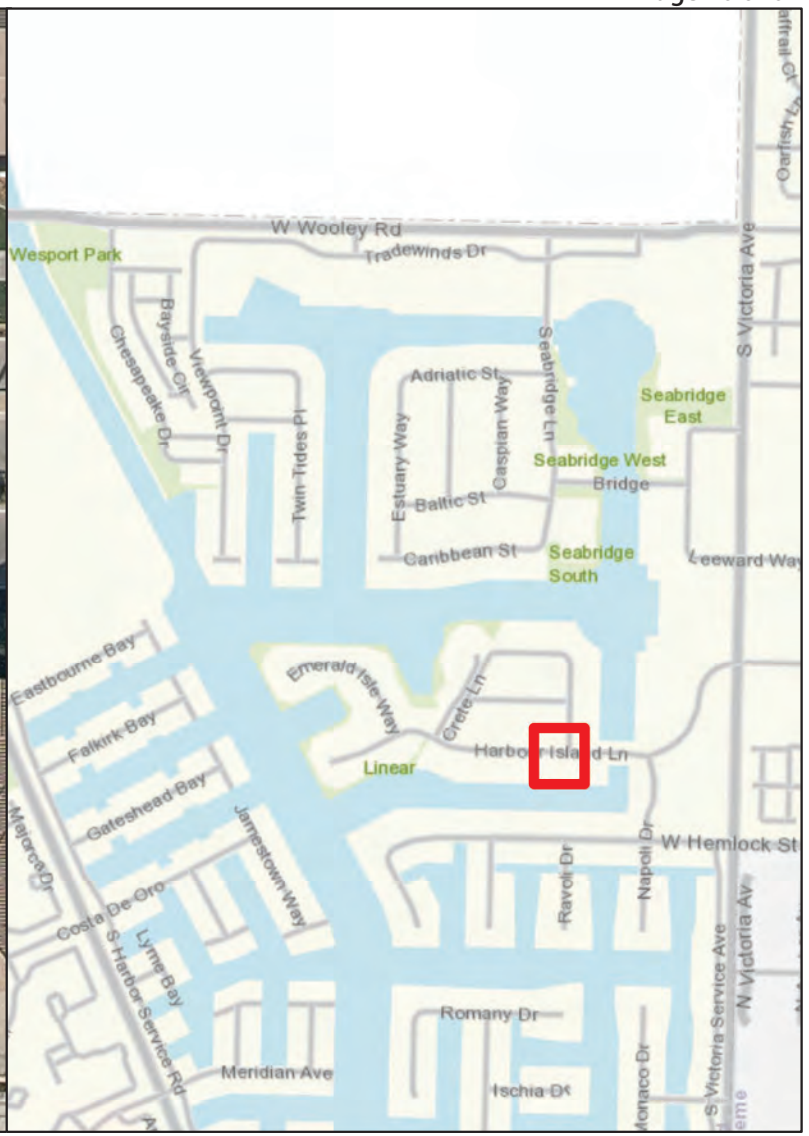
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 46





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

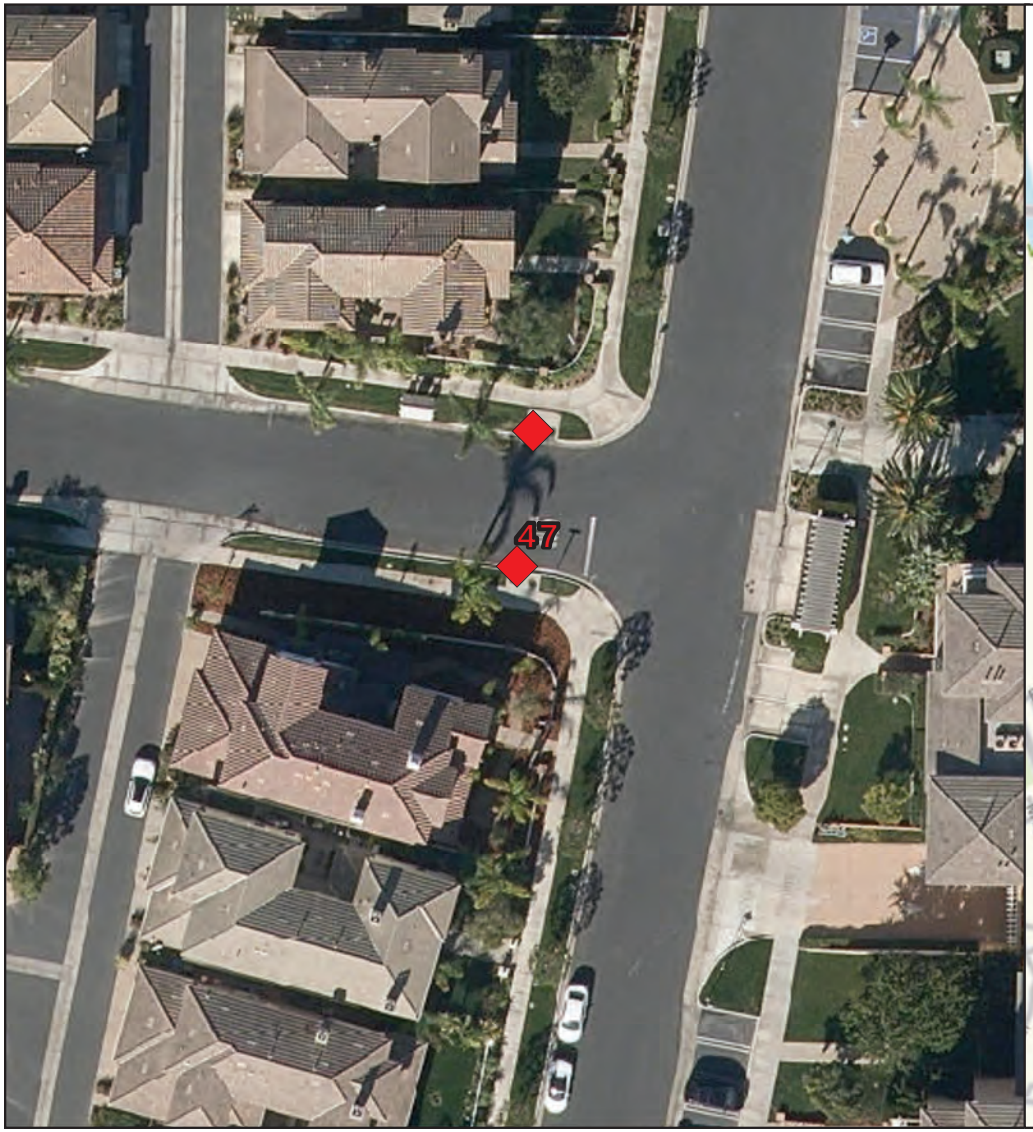
Legend

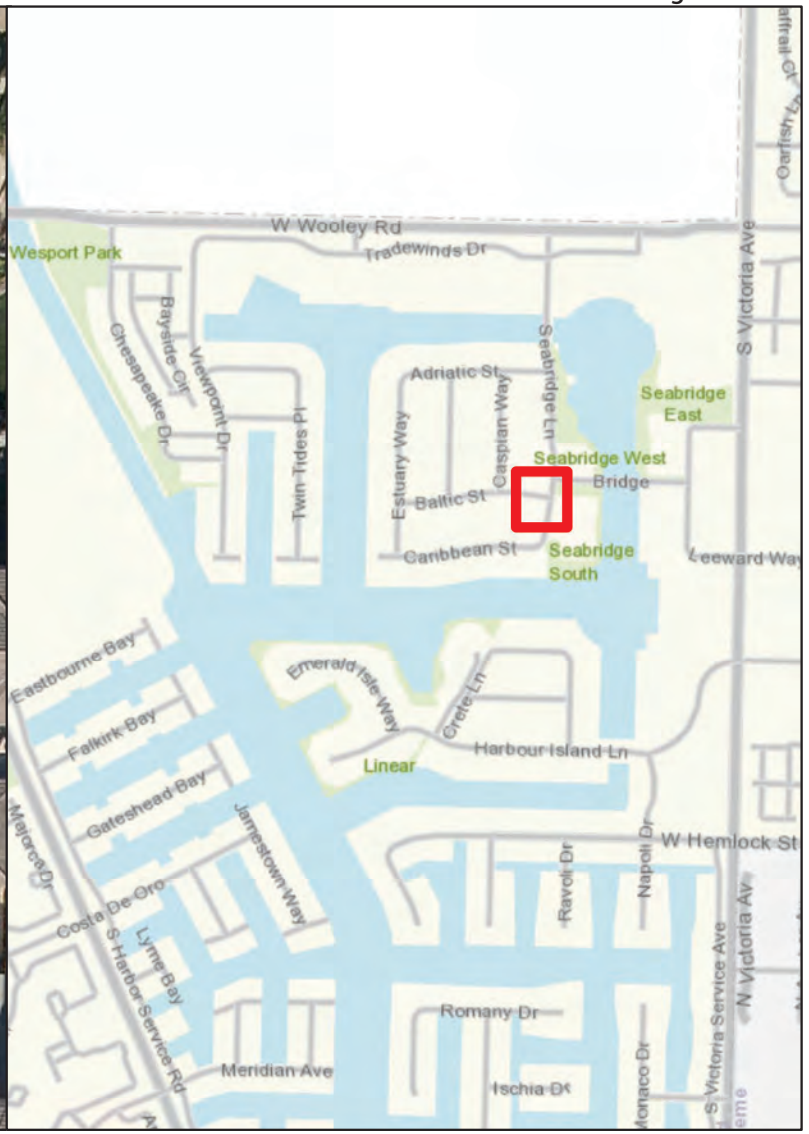
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 47





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

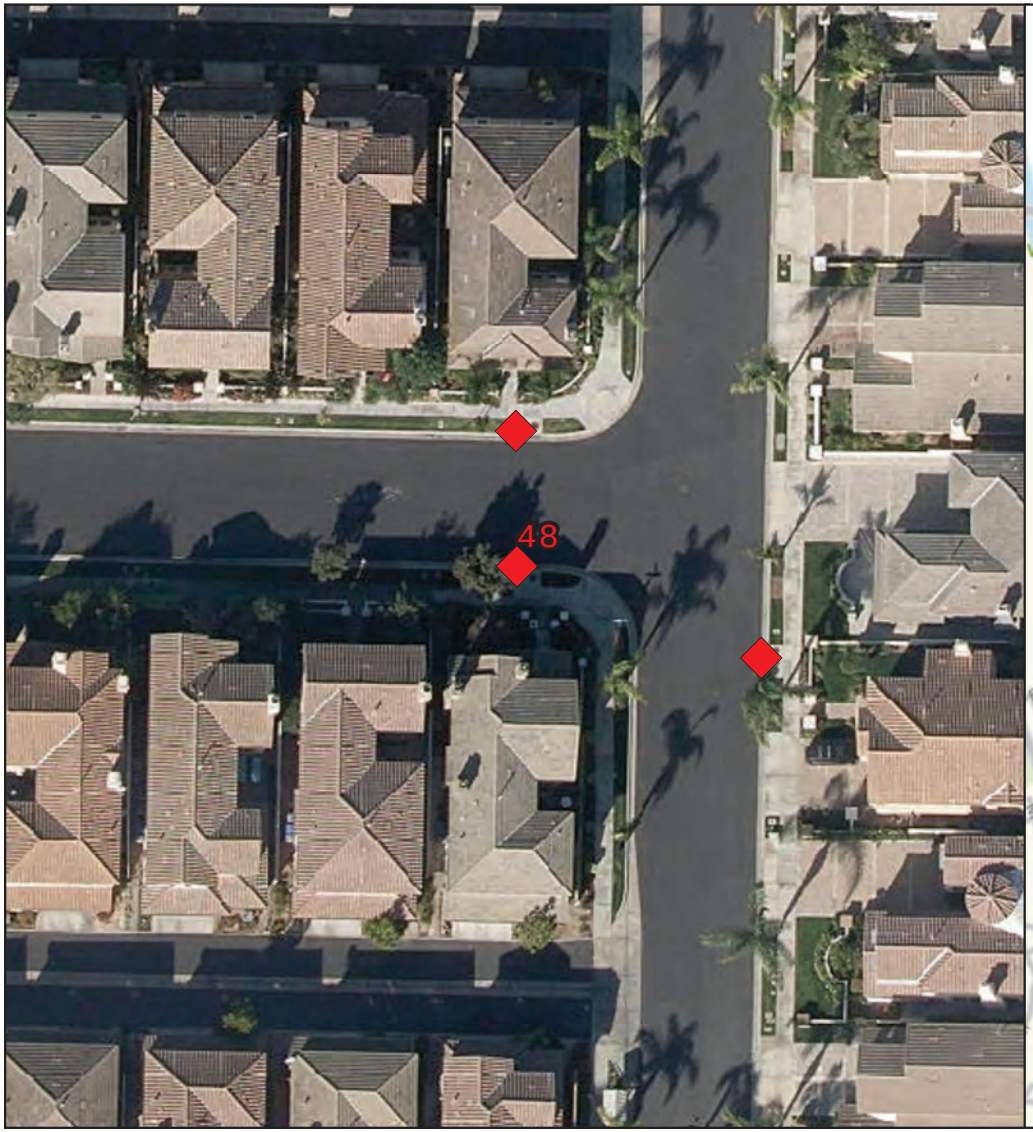
Legend

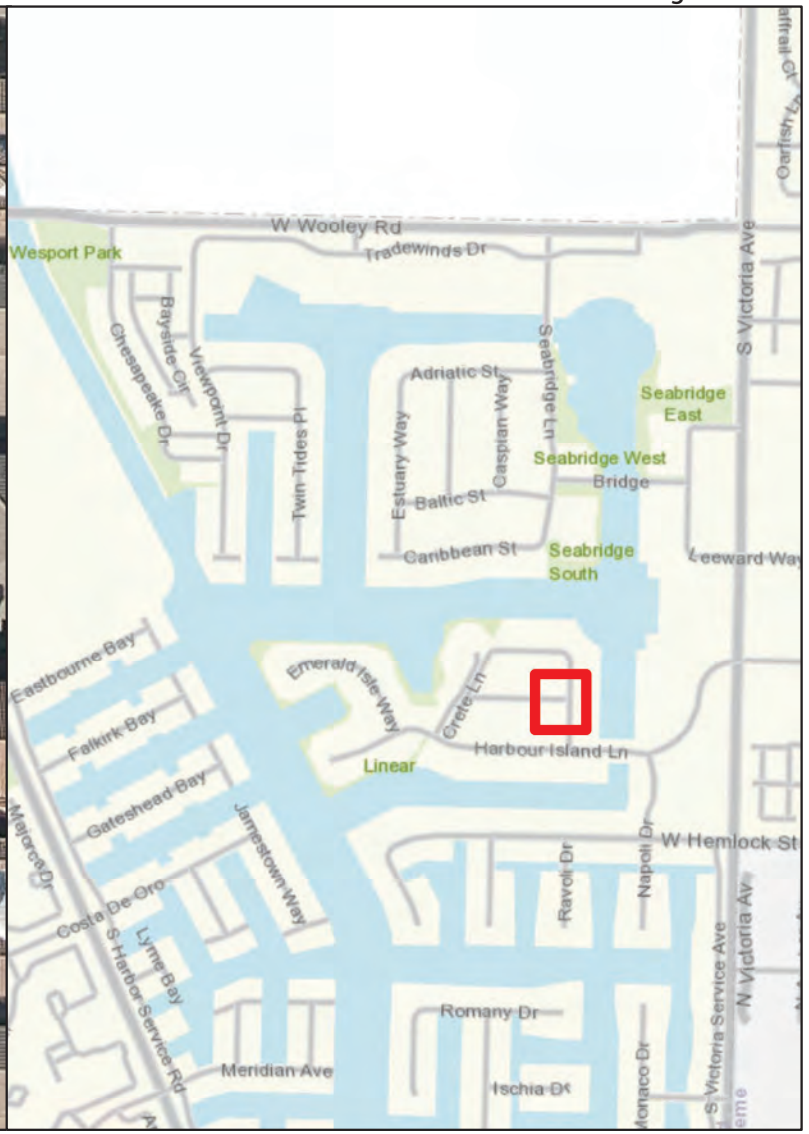
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 48





STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

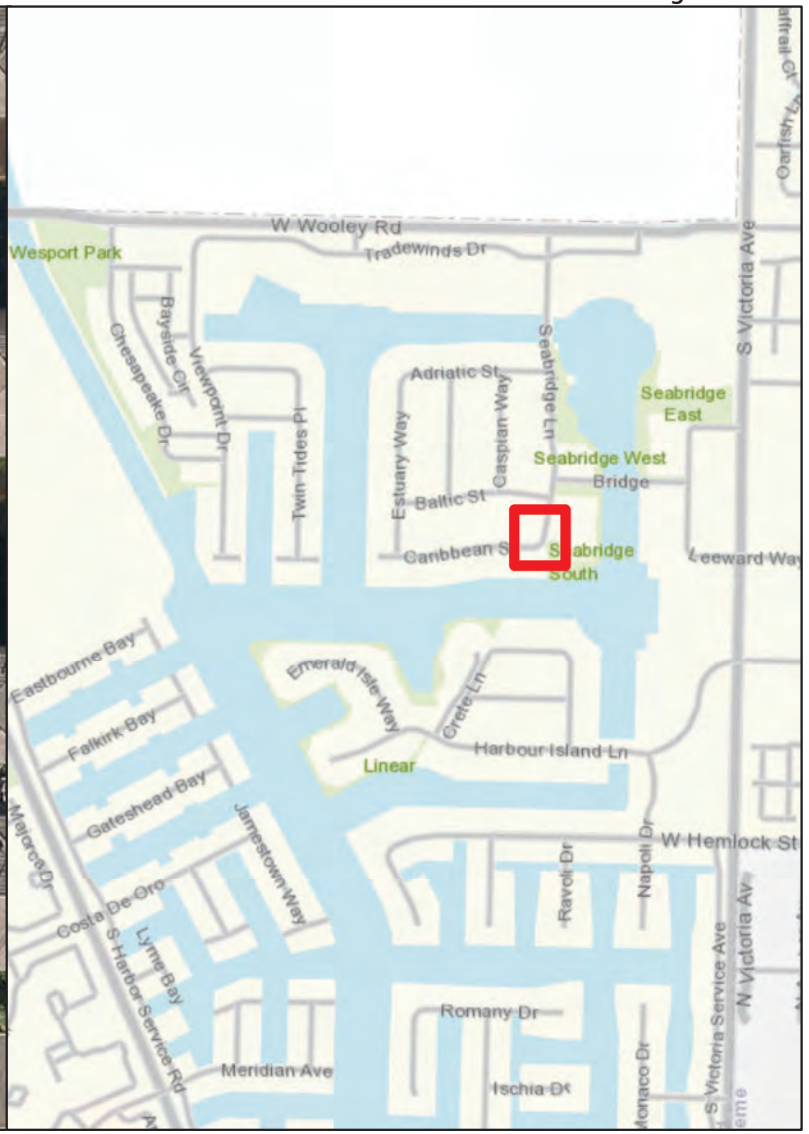
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 49



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 12

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 50

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

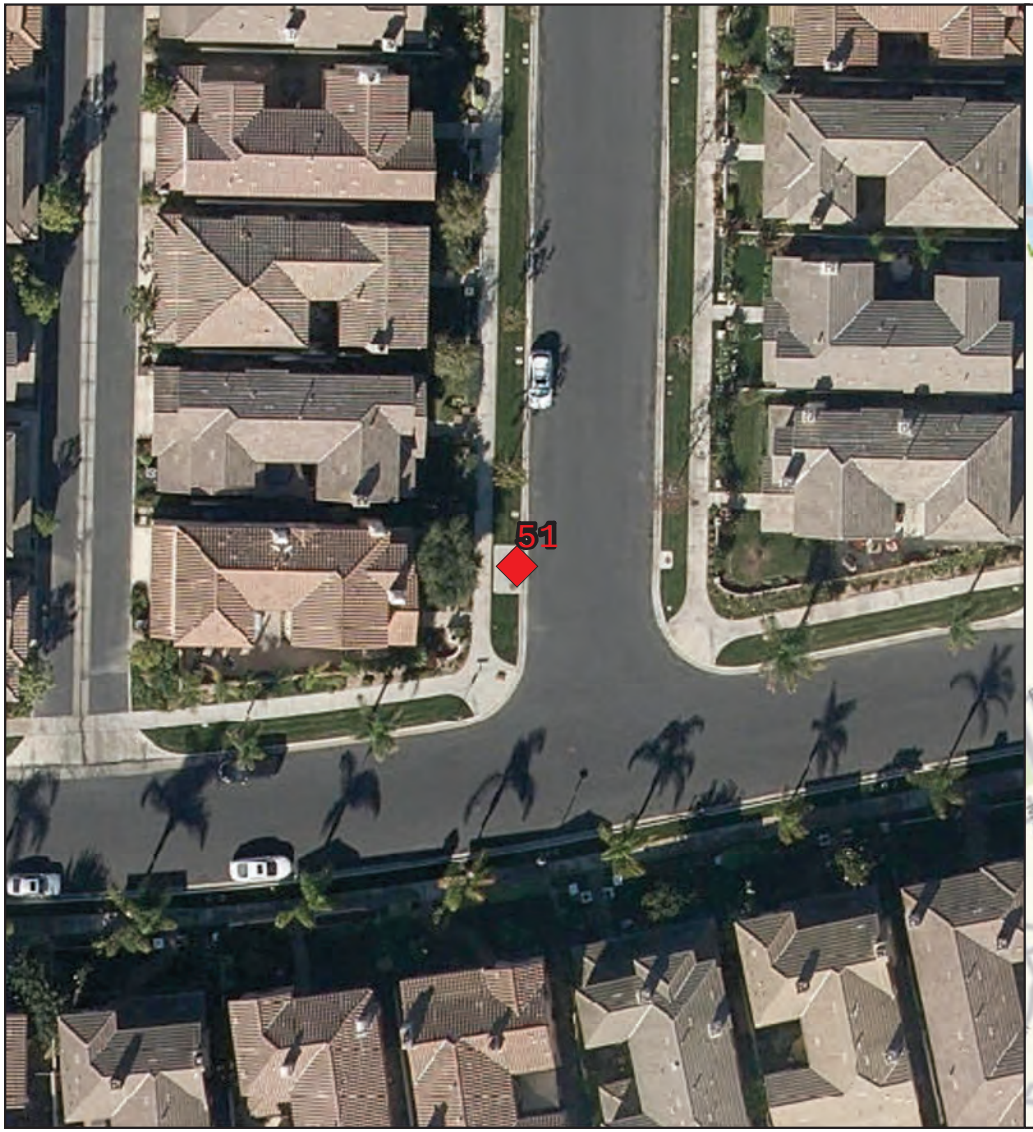
Legend

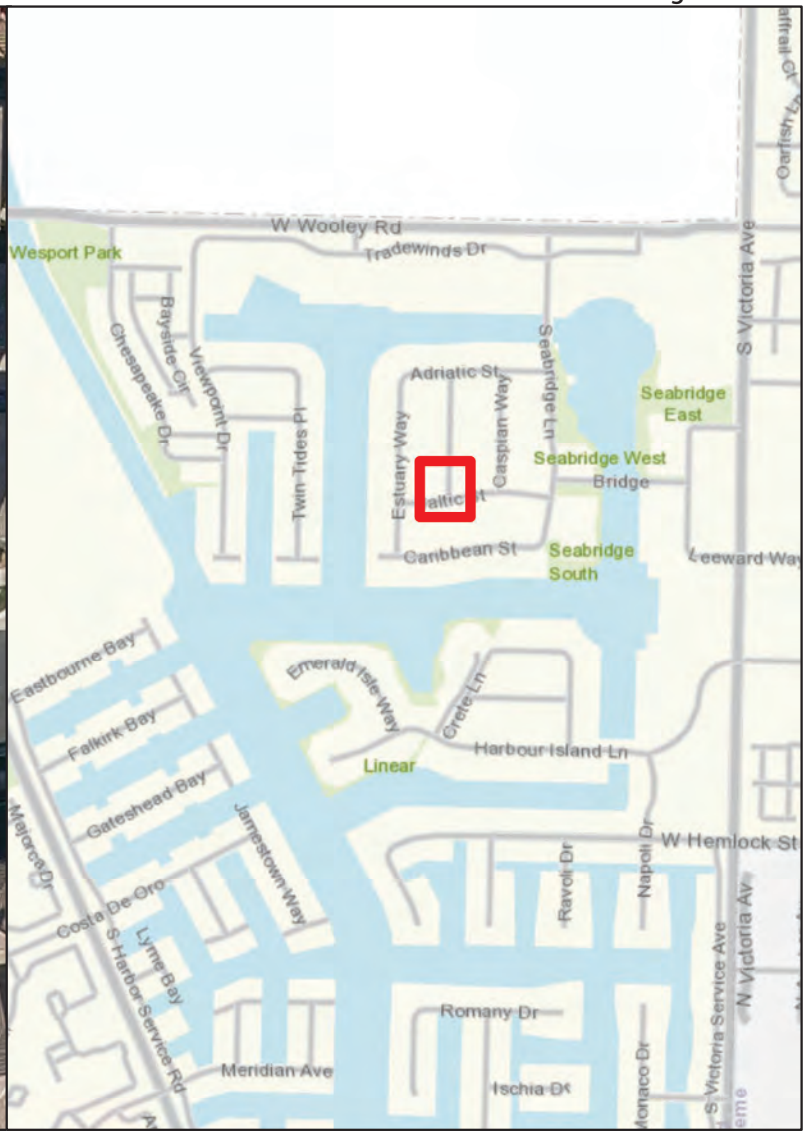
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 51





STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 8

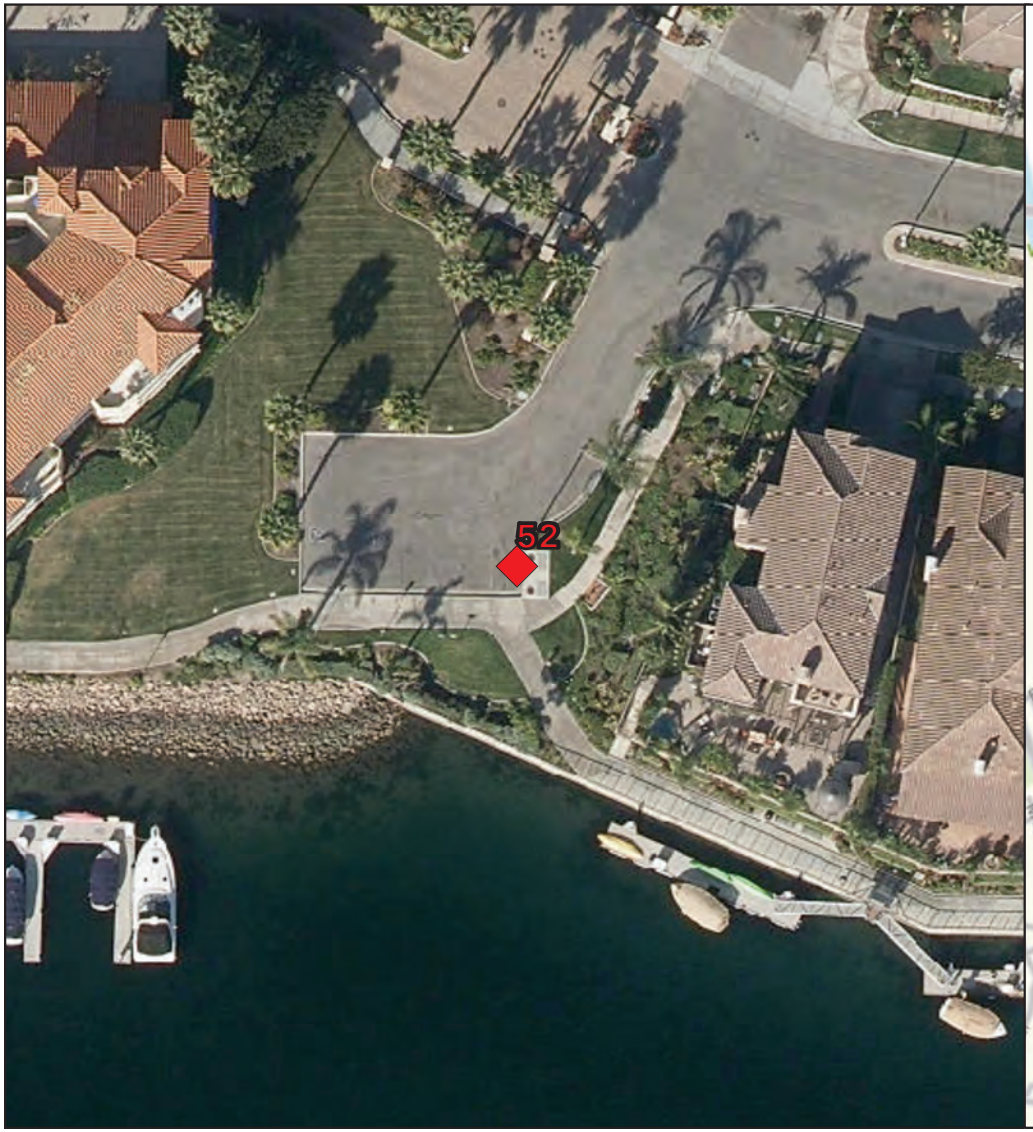
Legend

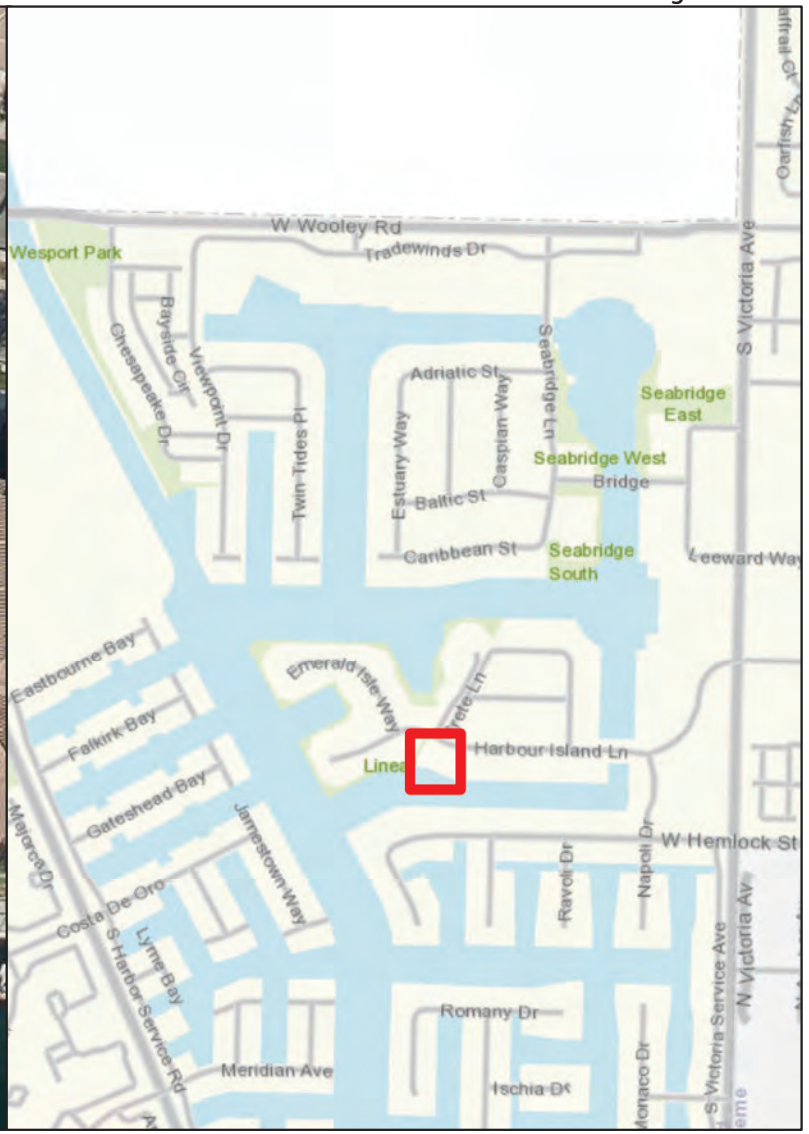
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 52





STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

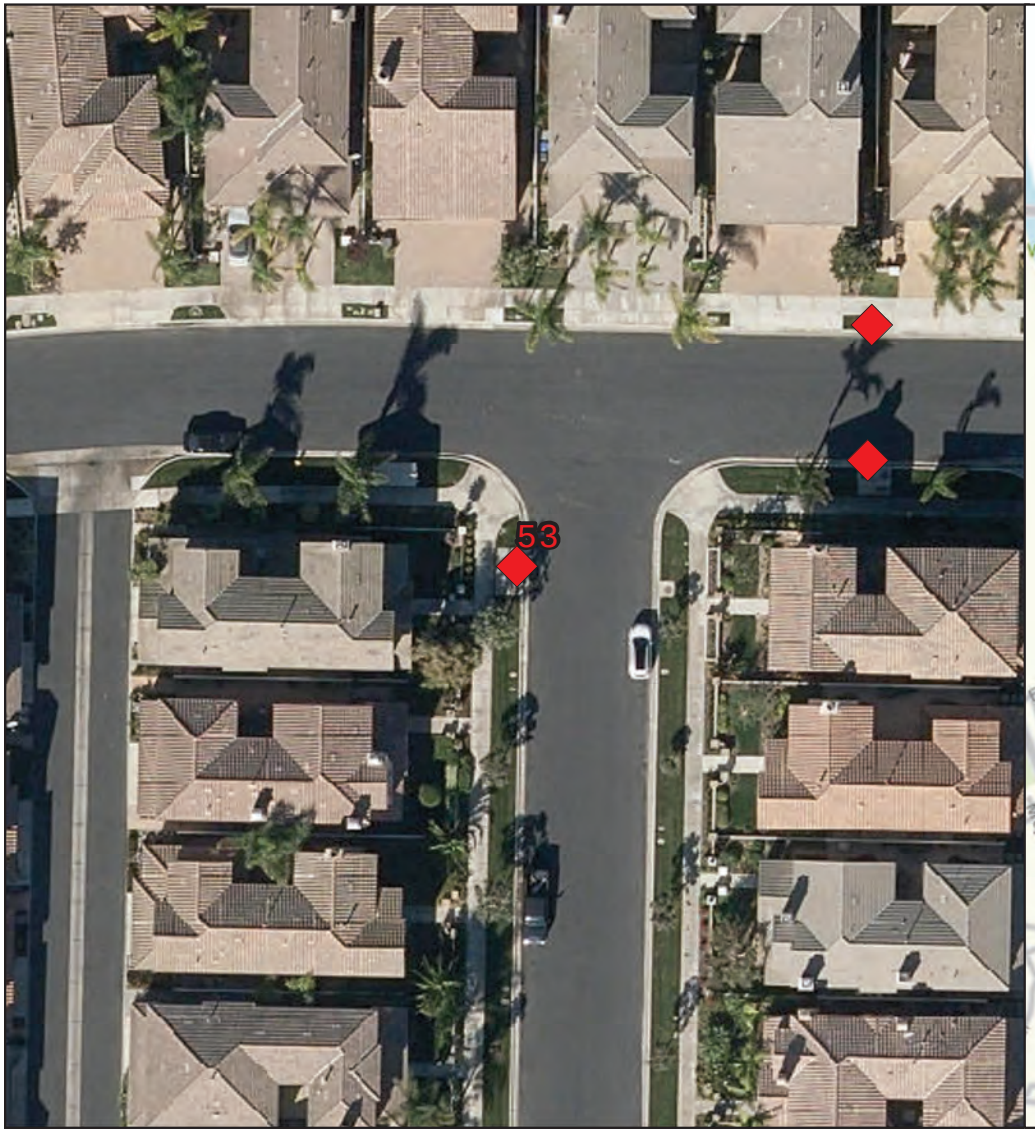
Legend

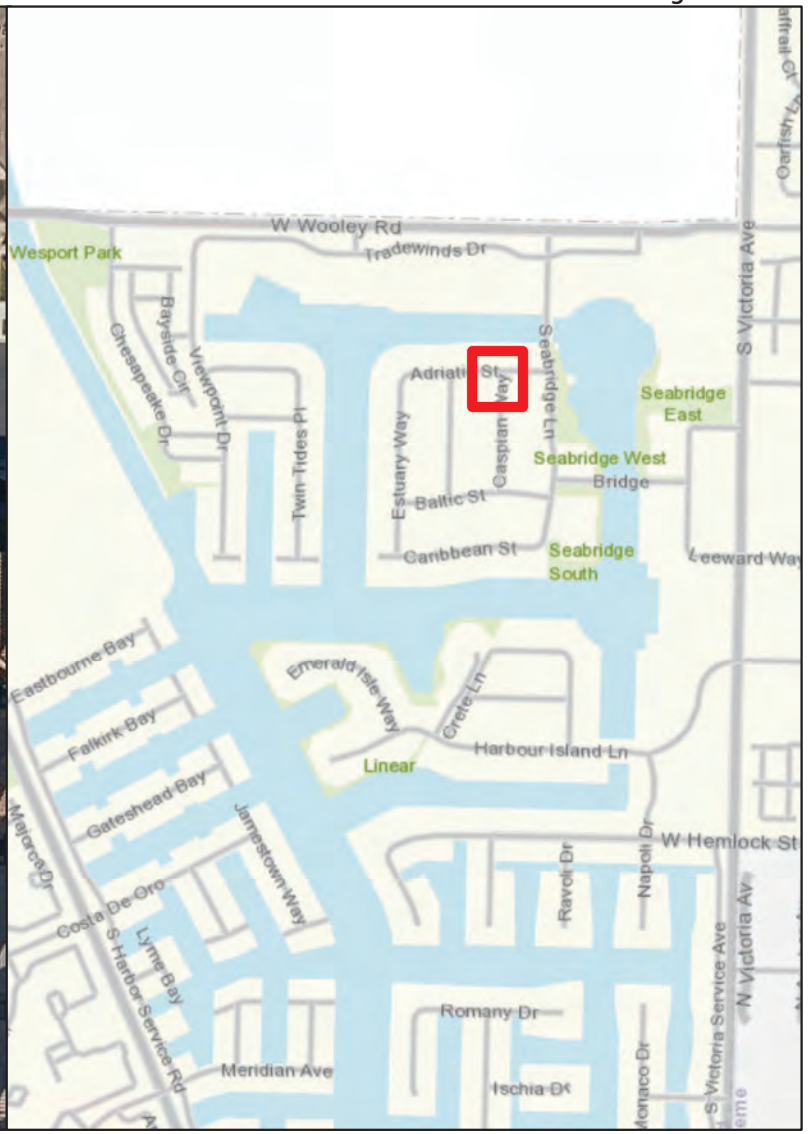
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 53





STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 12

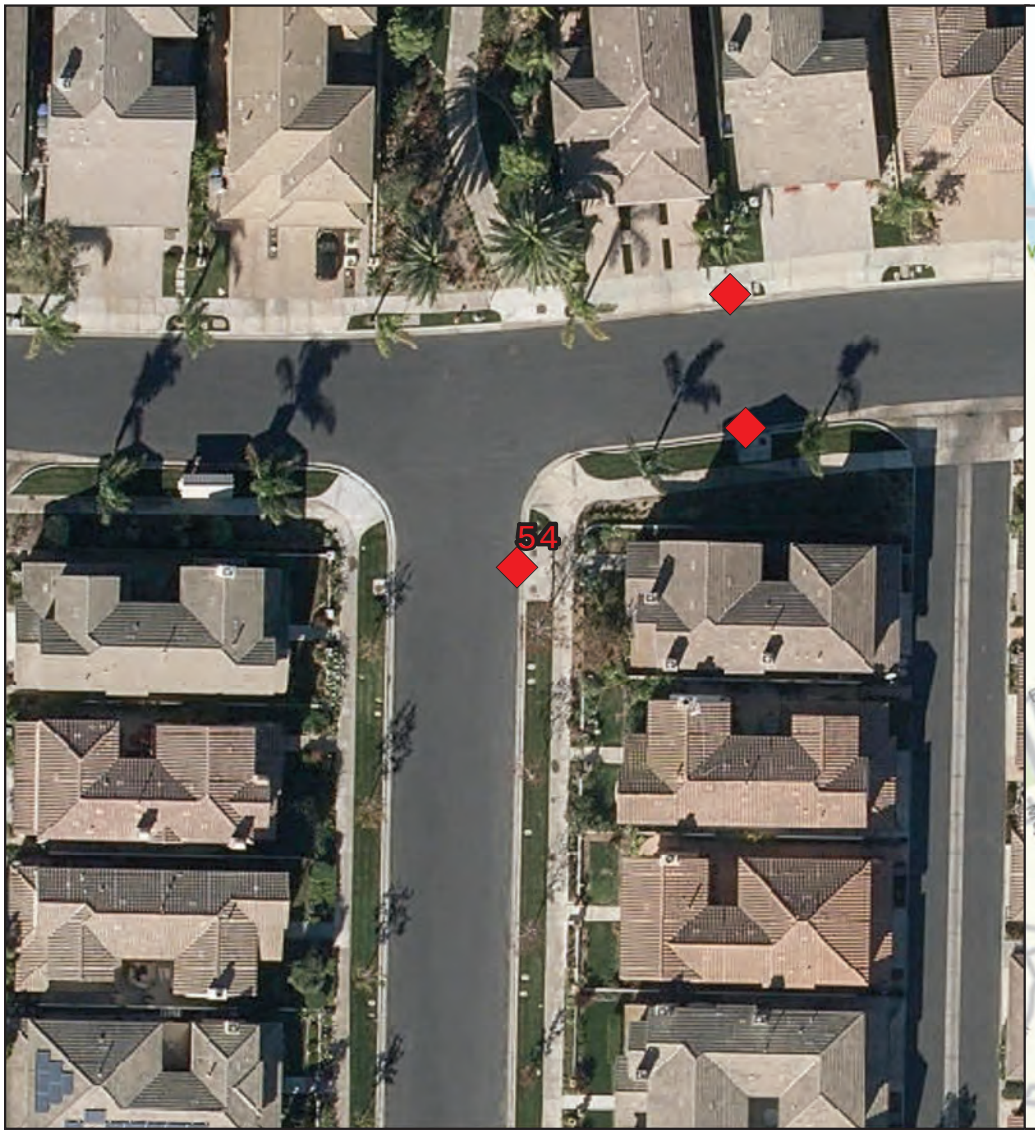
Legend

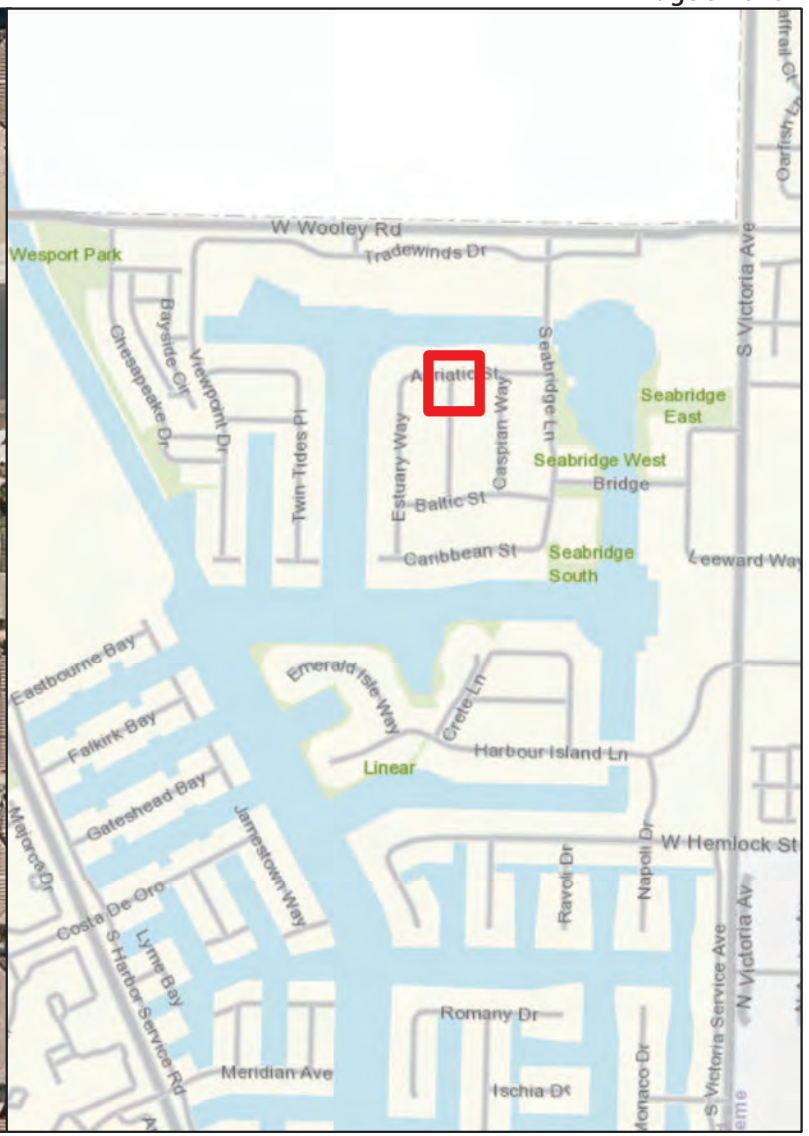
Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 54





STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 12

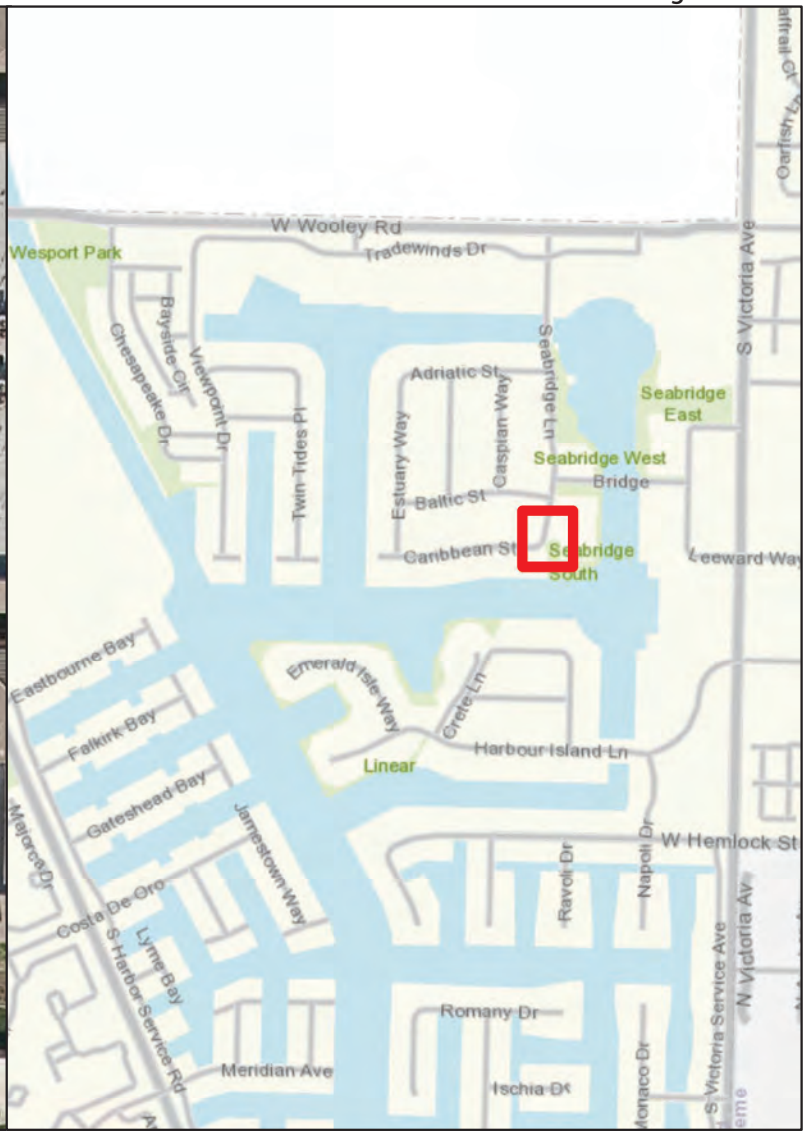
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 55



STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 14

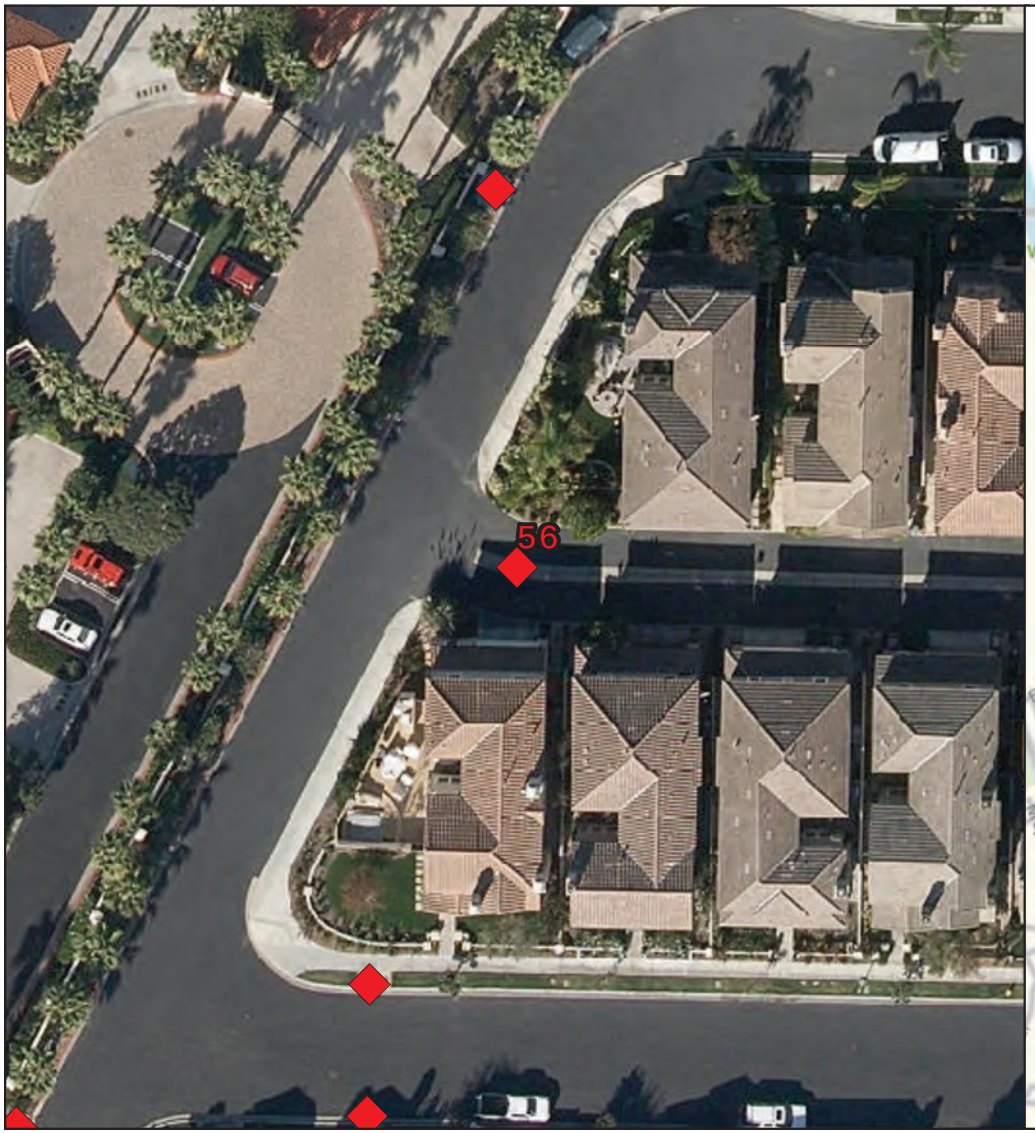
Legend

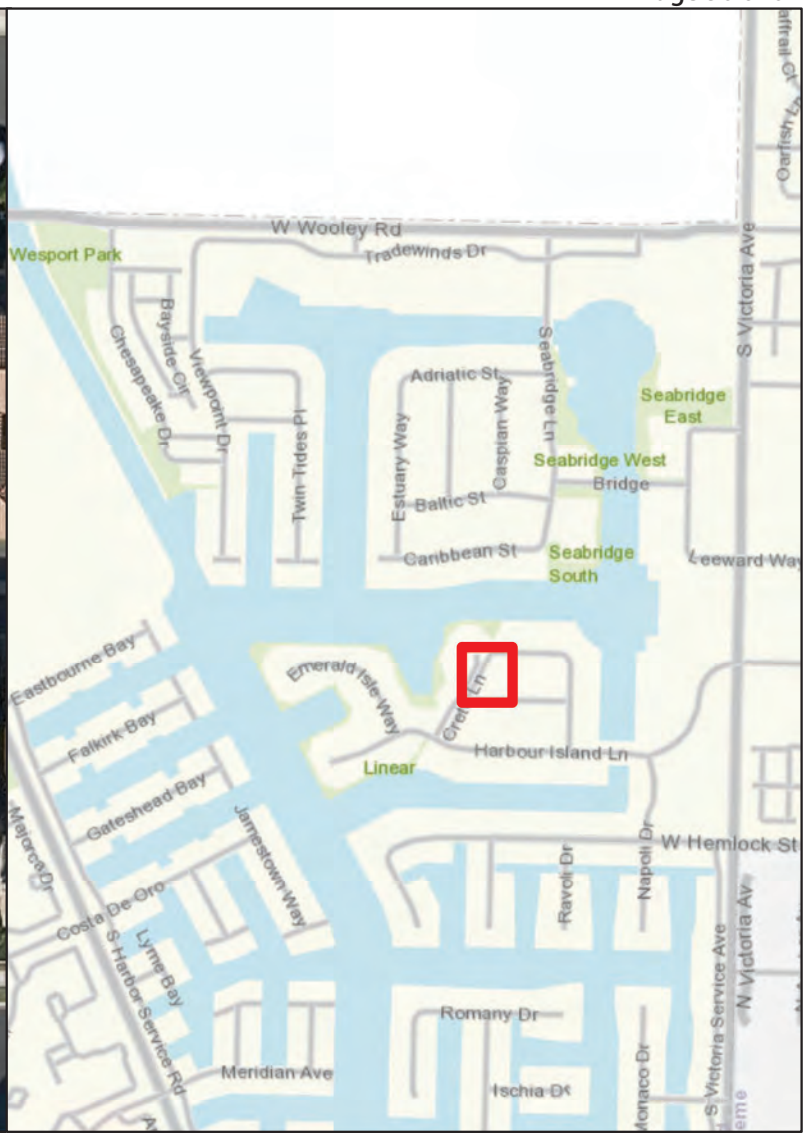
Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 56





STORMFILTER MH WITH GRATED LID

Number of Cartridges is 2

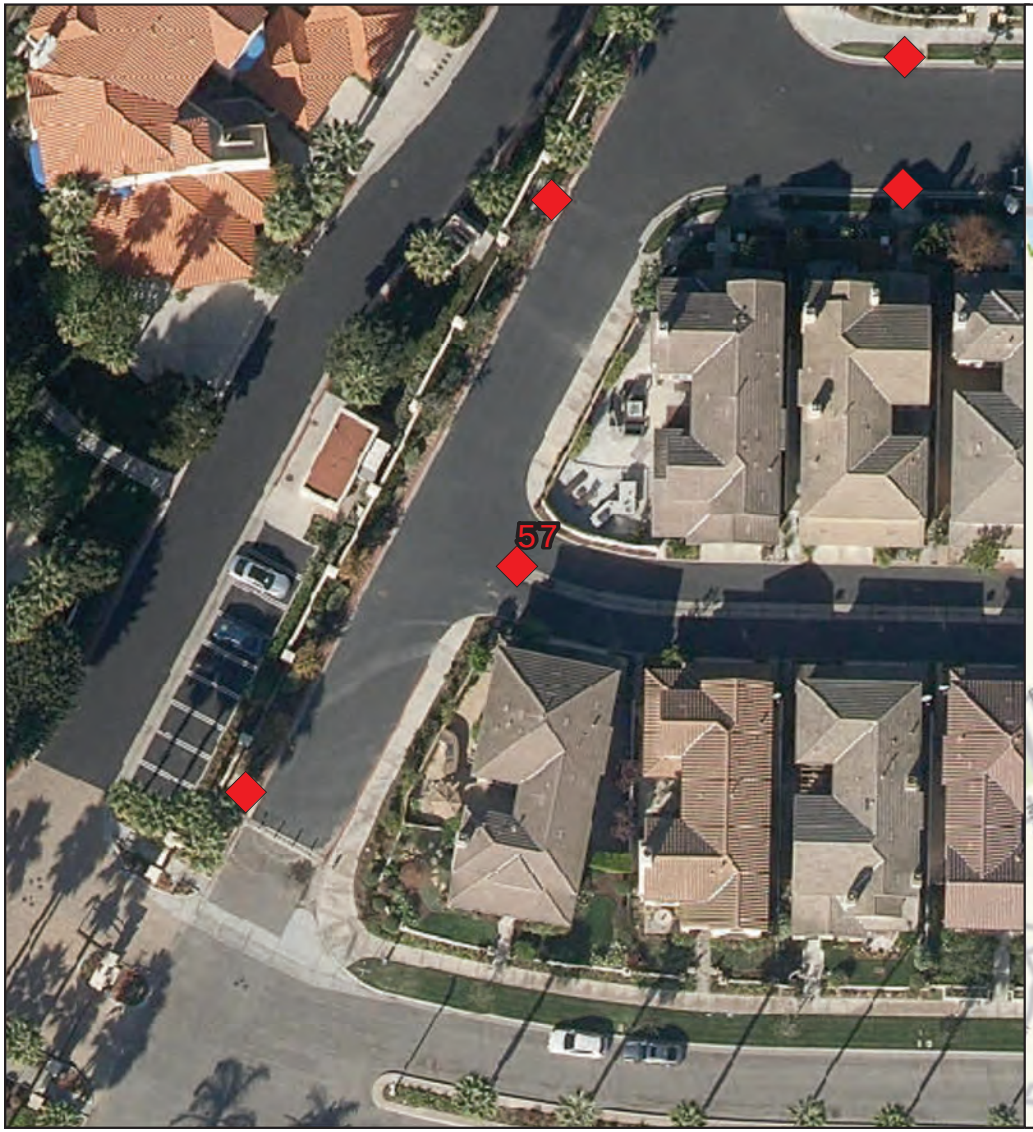
Legend

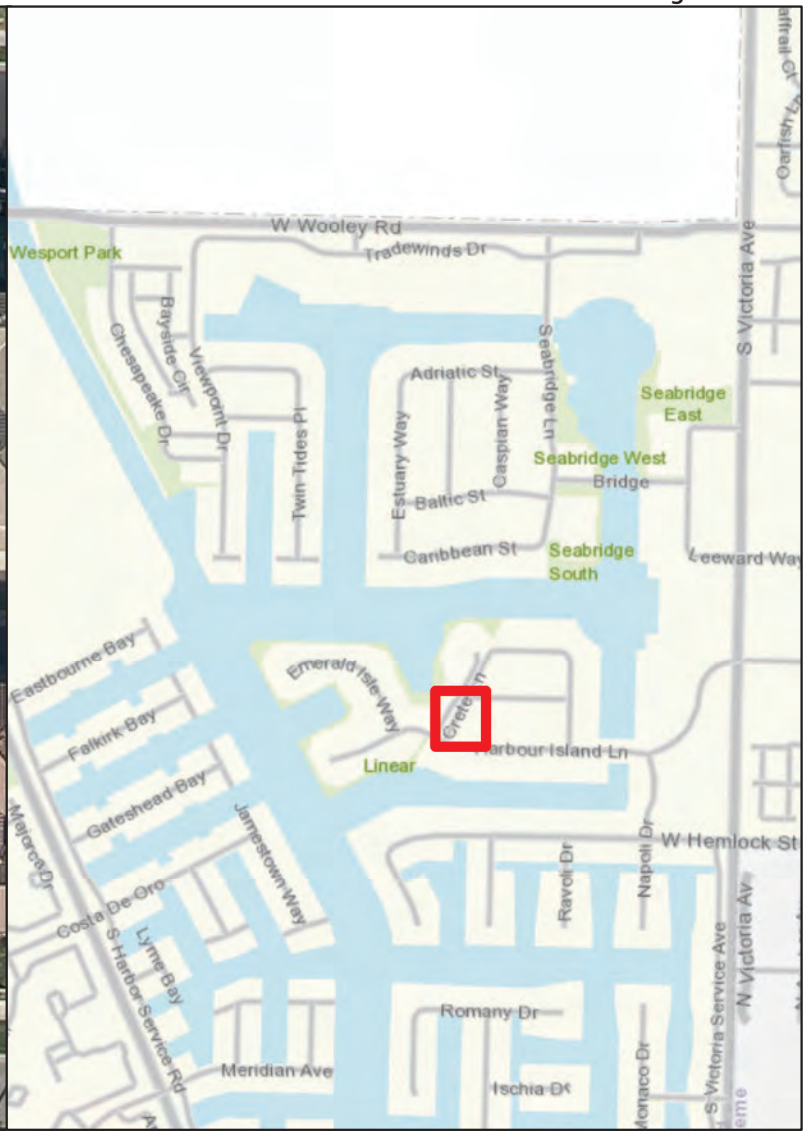
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 57





STORMFILTER MH WITH GRATED LID

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 58

STORMWATER MANAGEMENT FILTER CB

Number of Cartridges is 2

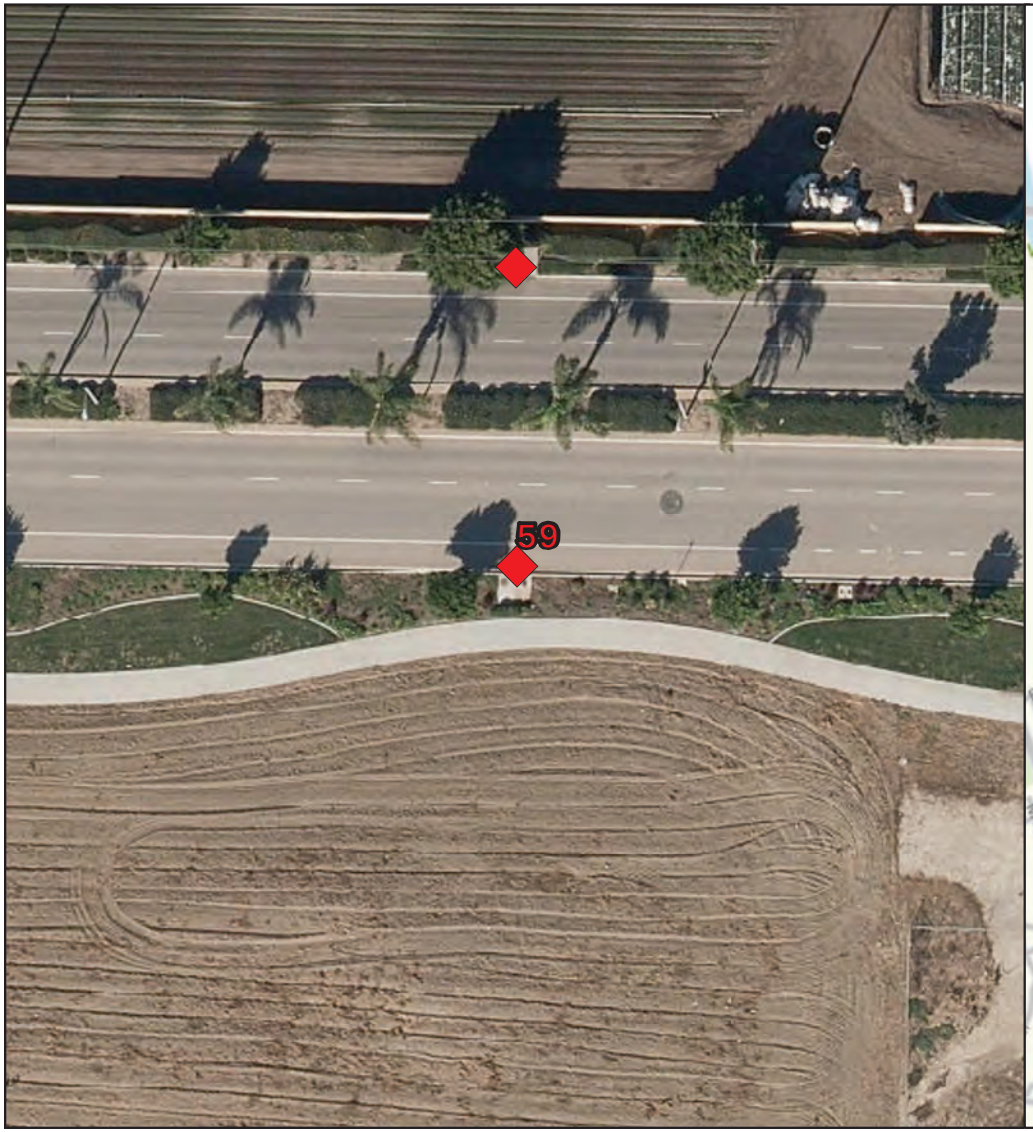
Legend

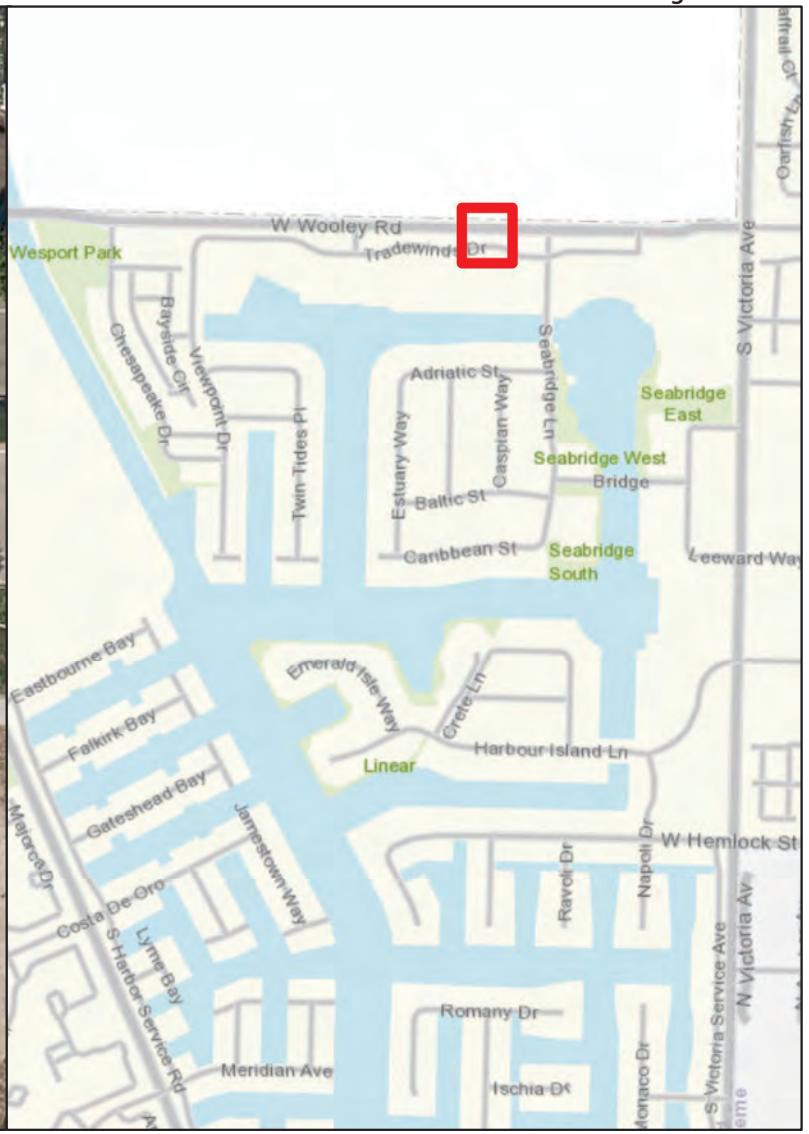
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 59





STORMWATER MANAGEMENT FILTER CB

Number of Cartridges is 2

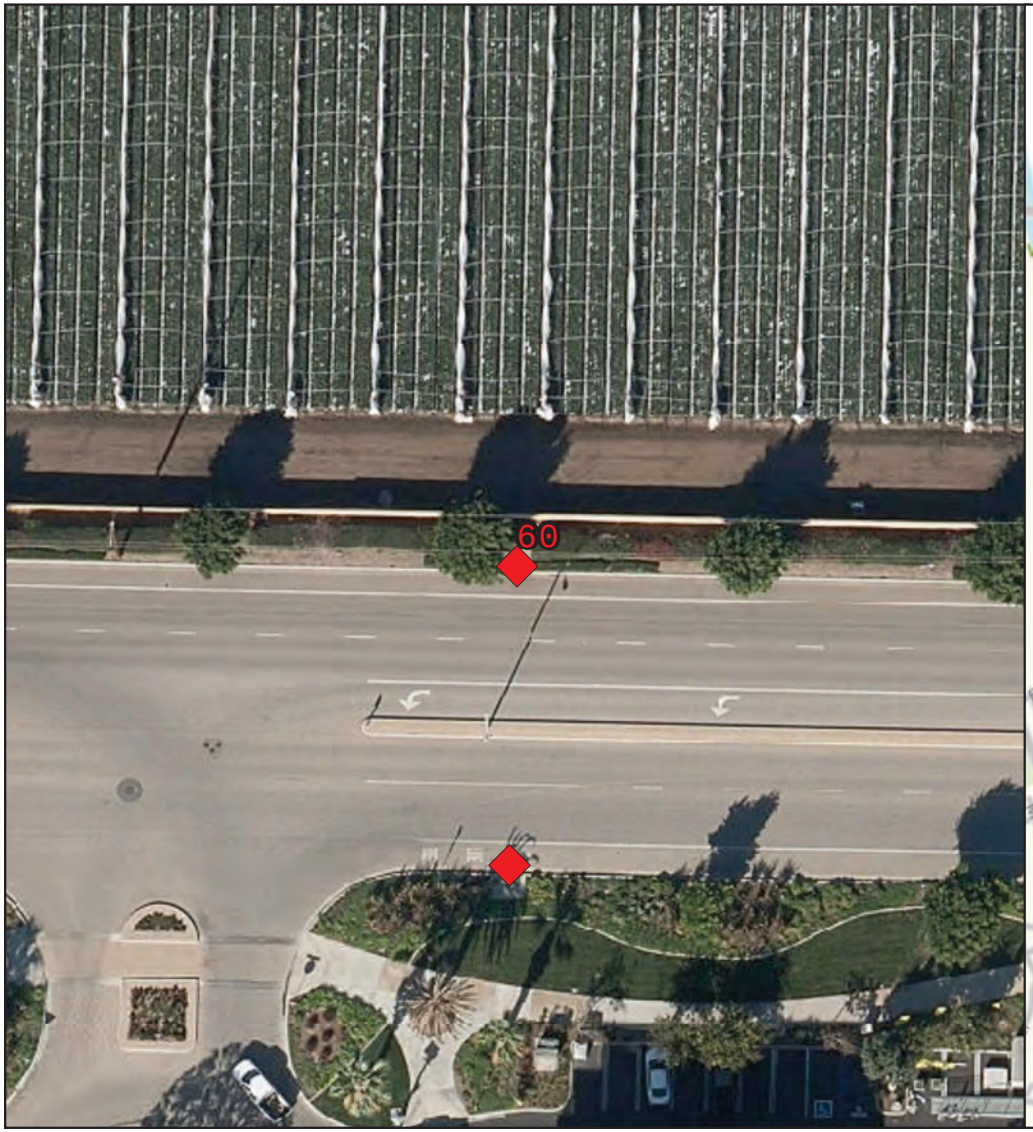
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 60



STORMWATER MANAGEMENT FILTER CB

Number of Cartridges is 2

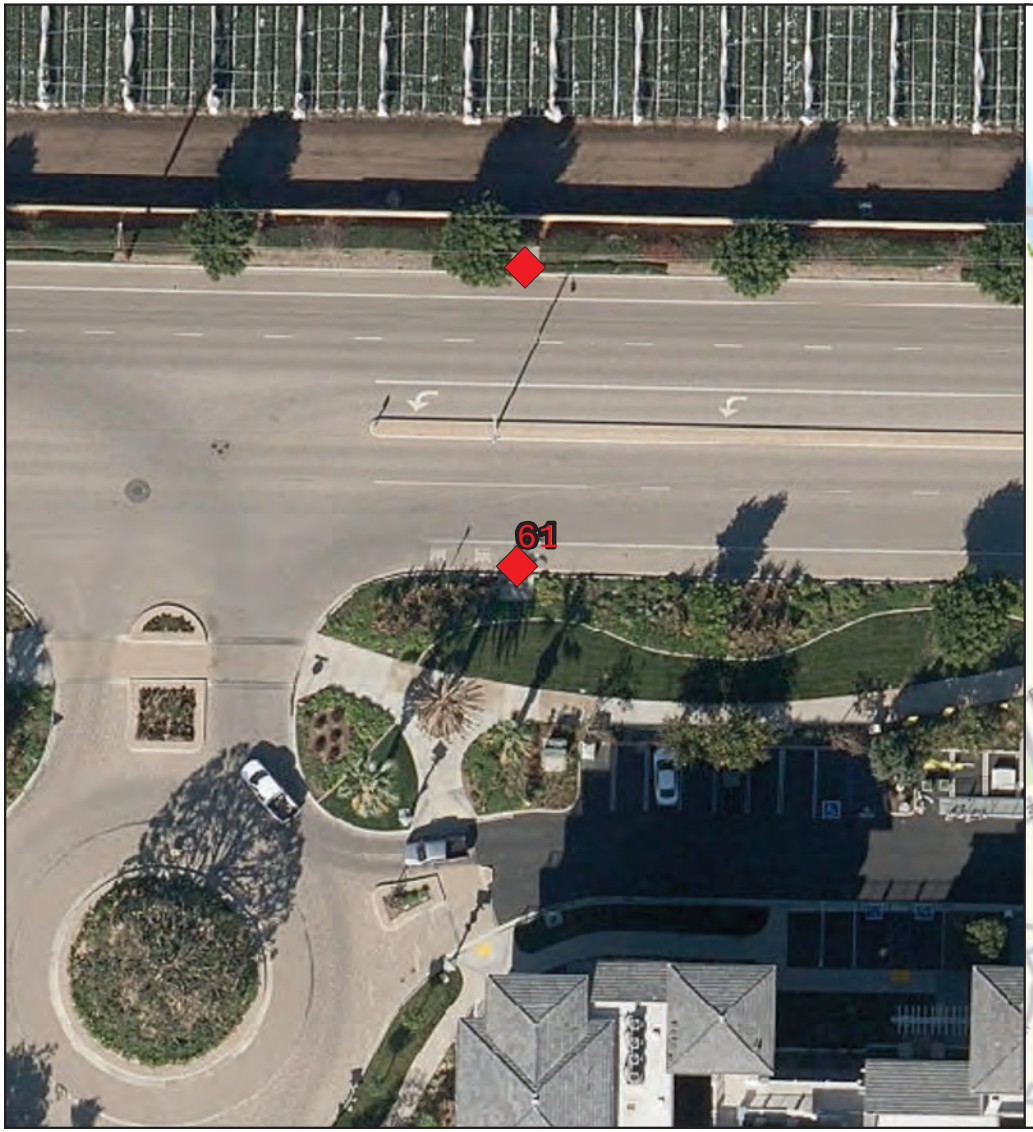
Legend

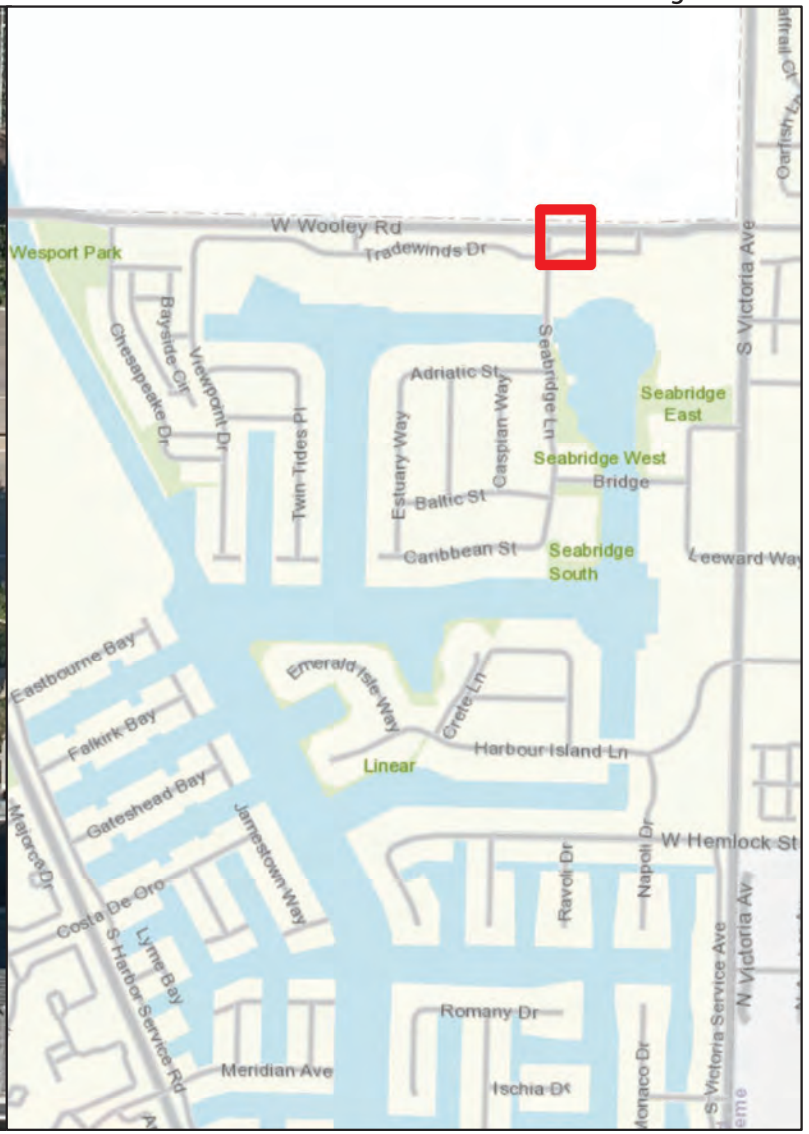
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 61





STORMWATER MANAGEMENT FILTER CB

Number of Cartridges is 2

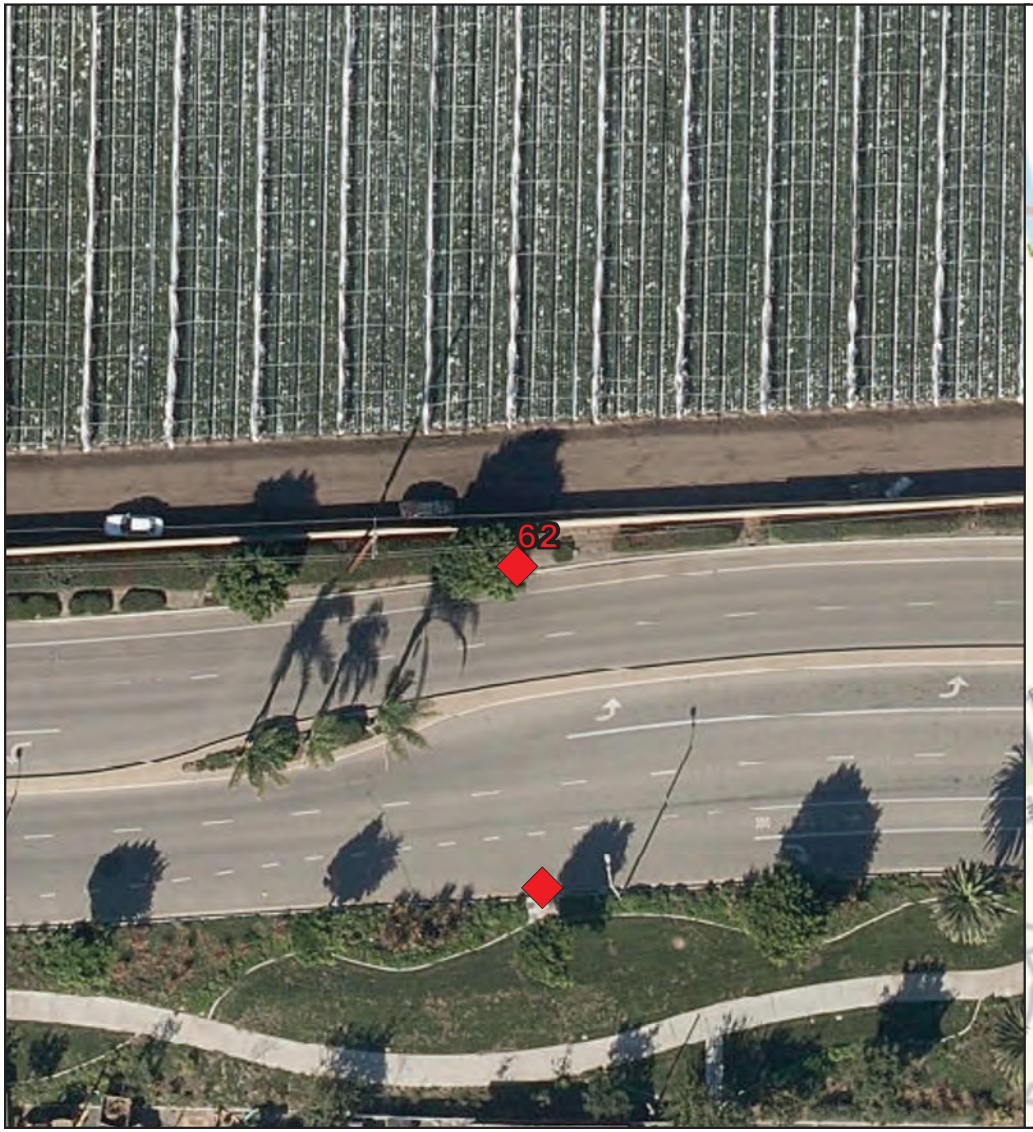
Legend

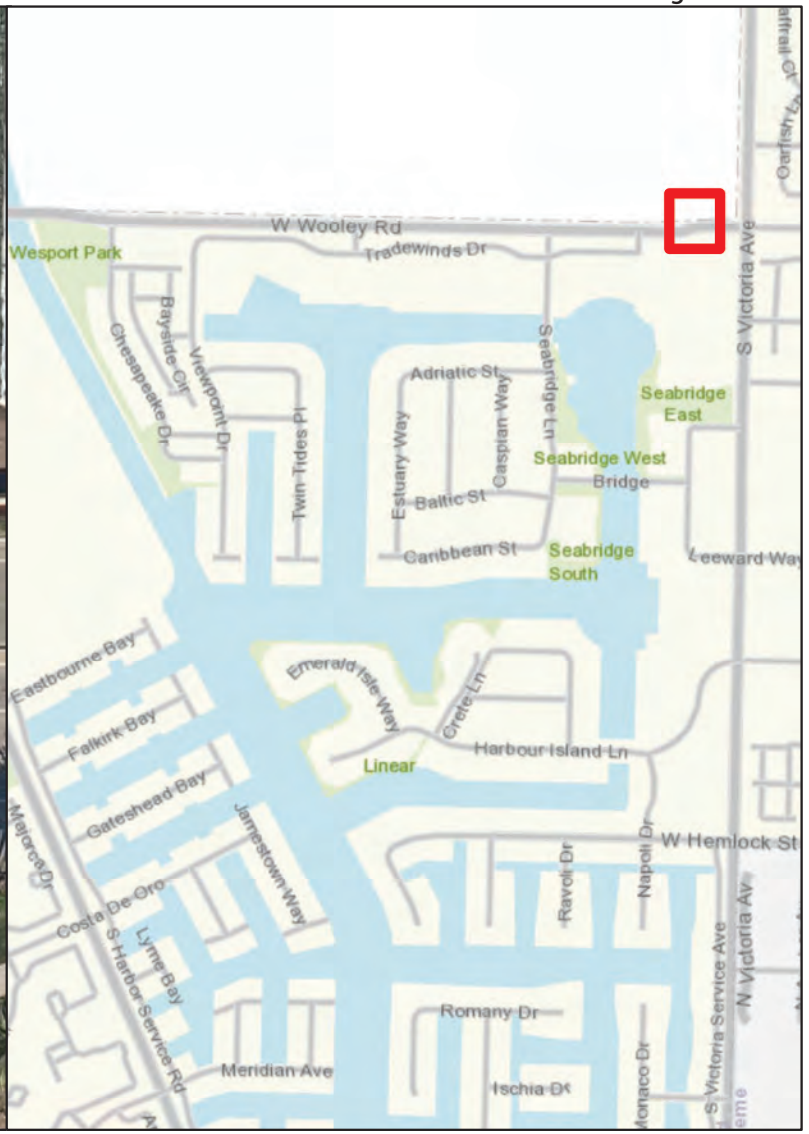
Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 62





STORMWATER MANAGEMENT FILTER CB

Number of Cartridges is 2

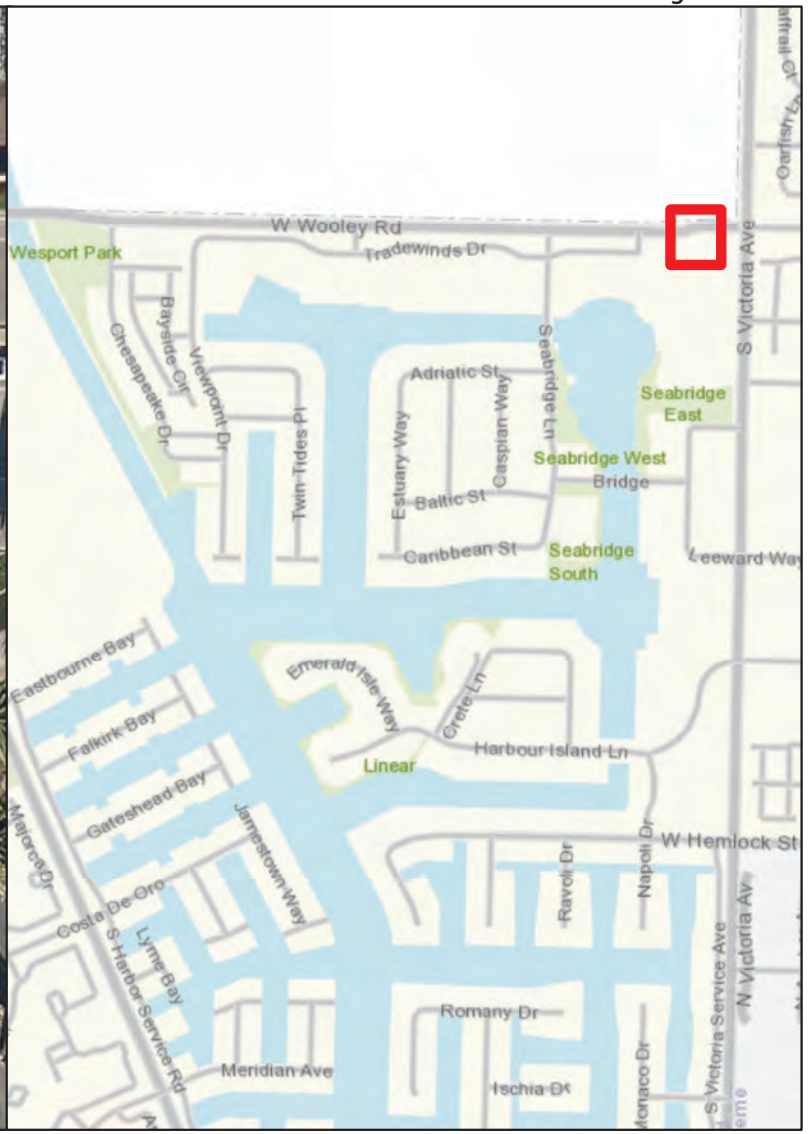
Legend

Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 63



STORMWATER MANAGEMENT FILTER CB

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

Filtration Unit No. 64

STORMWATER MANAGEMENT FILTER CB

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120
Feet

N
W E
S

EXHIBIT I

GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

CFD EXHIBIT MAPS - RIVERPARK

[SEE NEXT PAGES]

Filtration Unit No. 1

STORMFILTER VAULT

Number of Cartridges is Unk

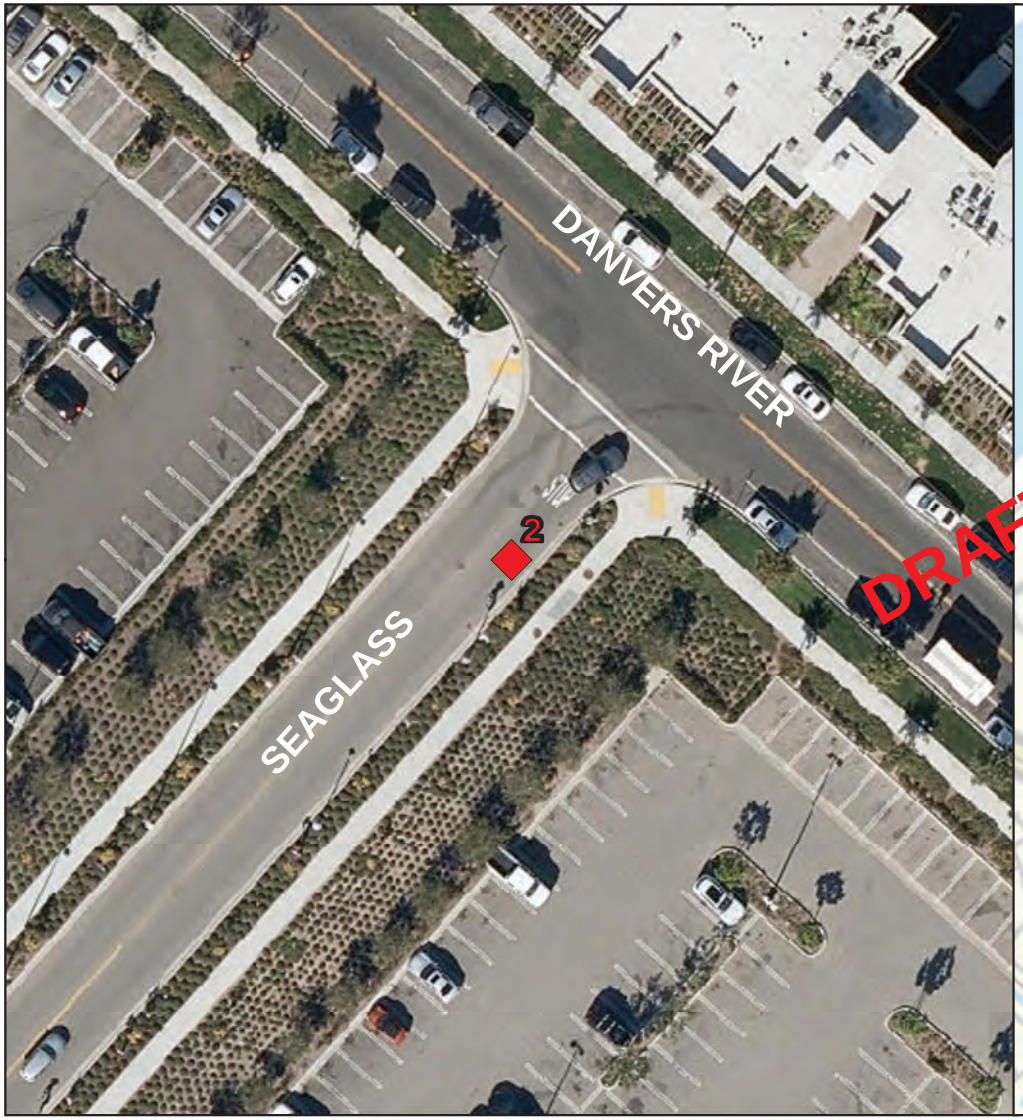
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 2



STORMFILTER PEAK DIVERSION - 8'X14'

Number of Cartridges is 56

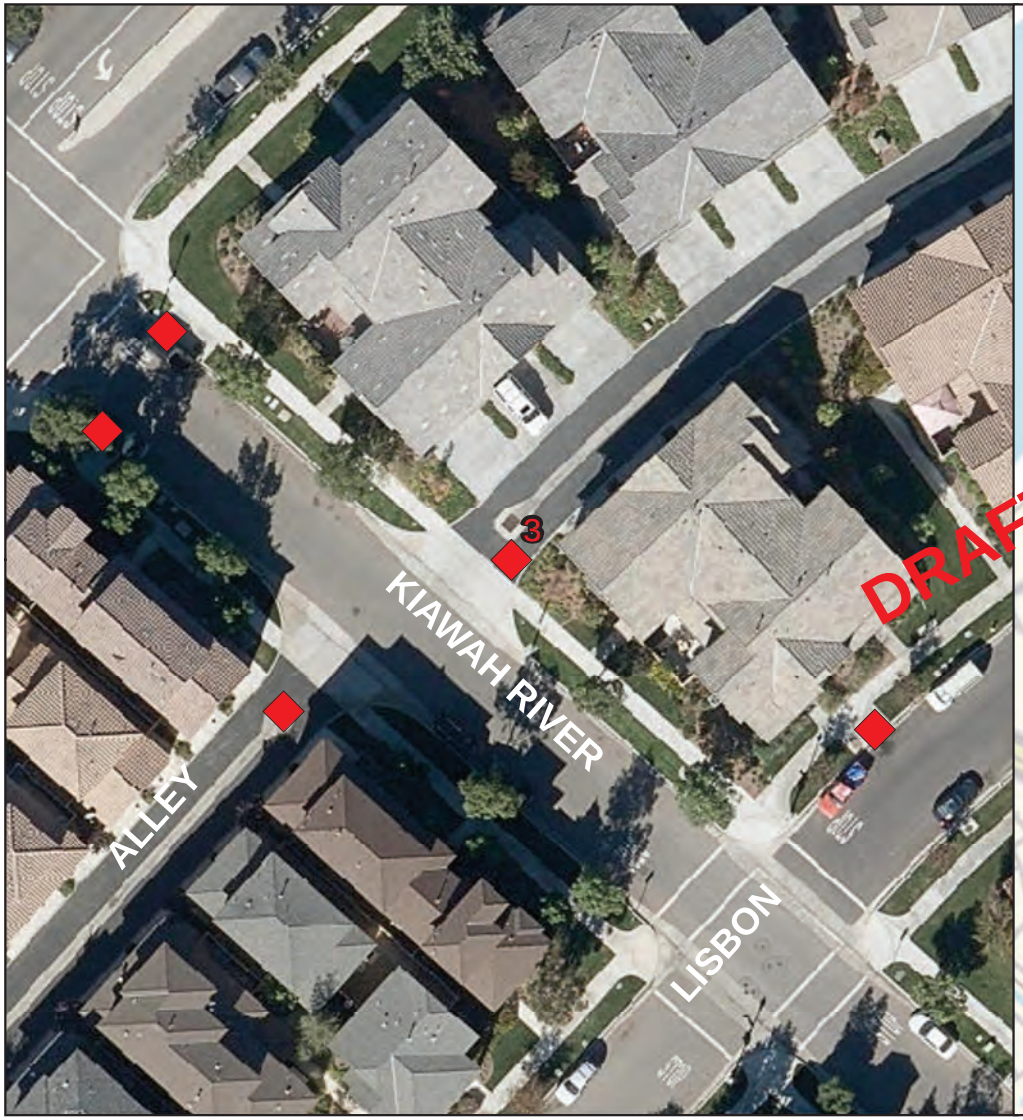
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 3



STORMFILTER VAULT - 6'X15'

Number of Cartridges is 10

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 4

STORMFILTER VAULT - 8'X16'

Number of Cartridges is 26

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 5

STORMFILTER VAULT - 7'X14'

Number of Cartridges is 12

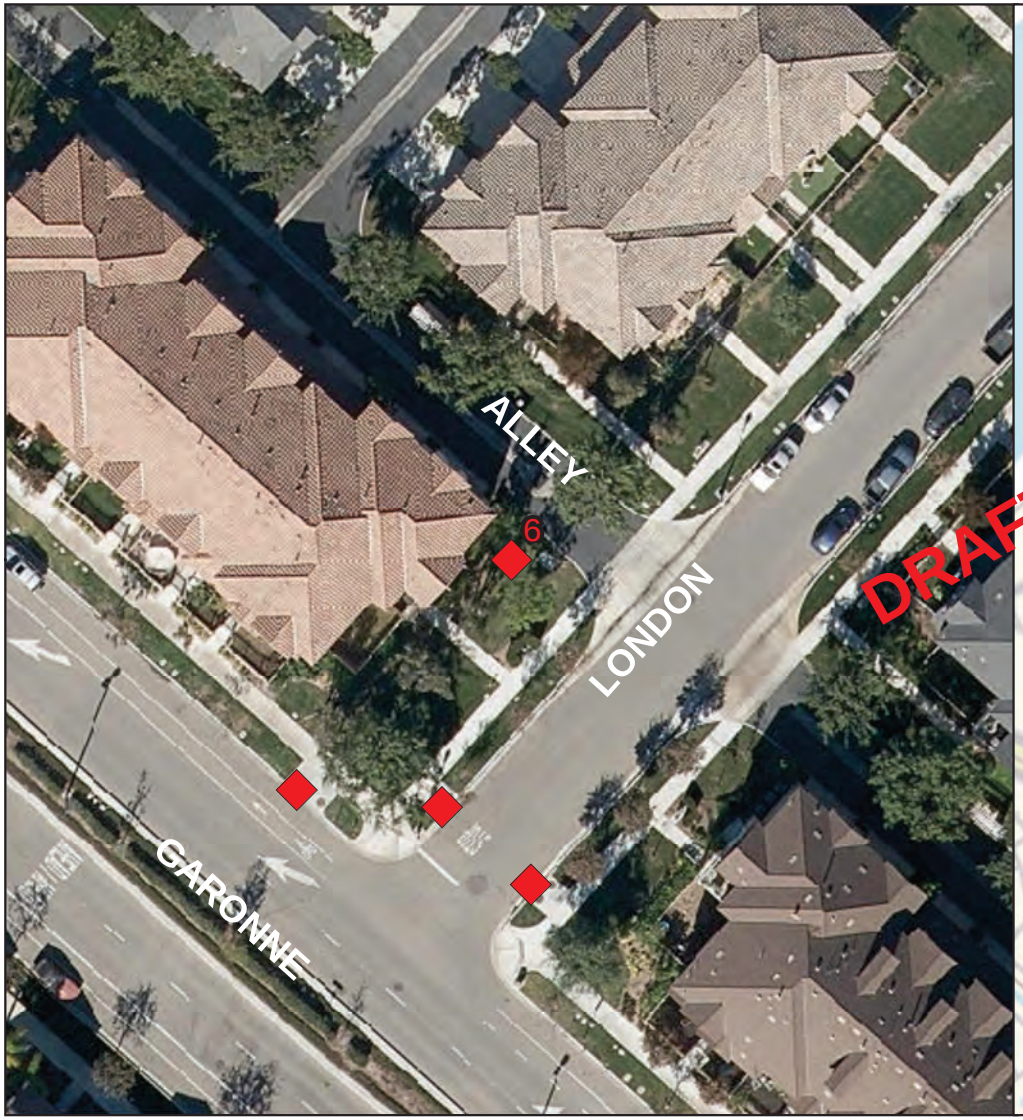
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 6



STORMFILTER VAULT - 7'X14'

Number of Cartridges is 11

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 7

STORMFILTER VAULT - 6'X12'

Number of Cartridges is 8

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 8

STORMFILTER VAULT - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 9

STORMFILTER VAULT - 6'X12'

Number of Cartridges is 11

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 10

STORMFILTER VAULT - 8'X18'

Number of Cartridges is 34

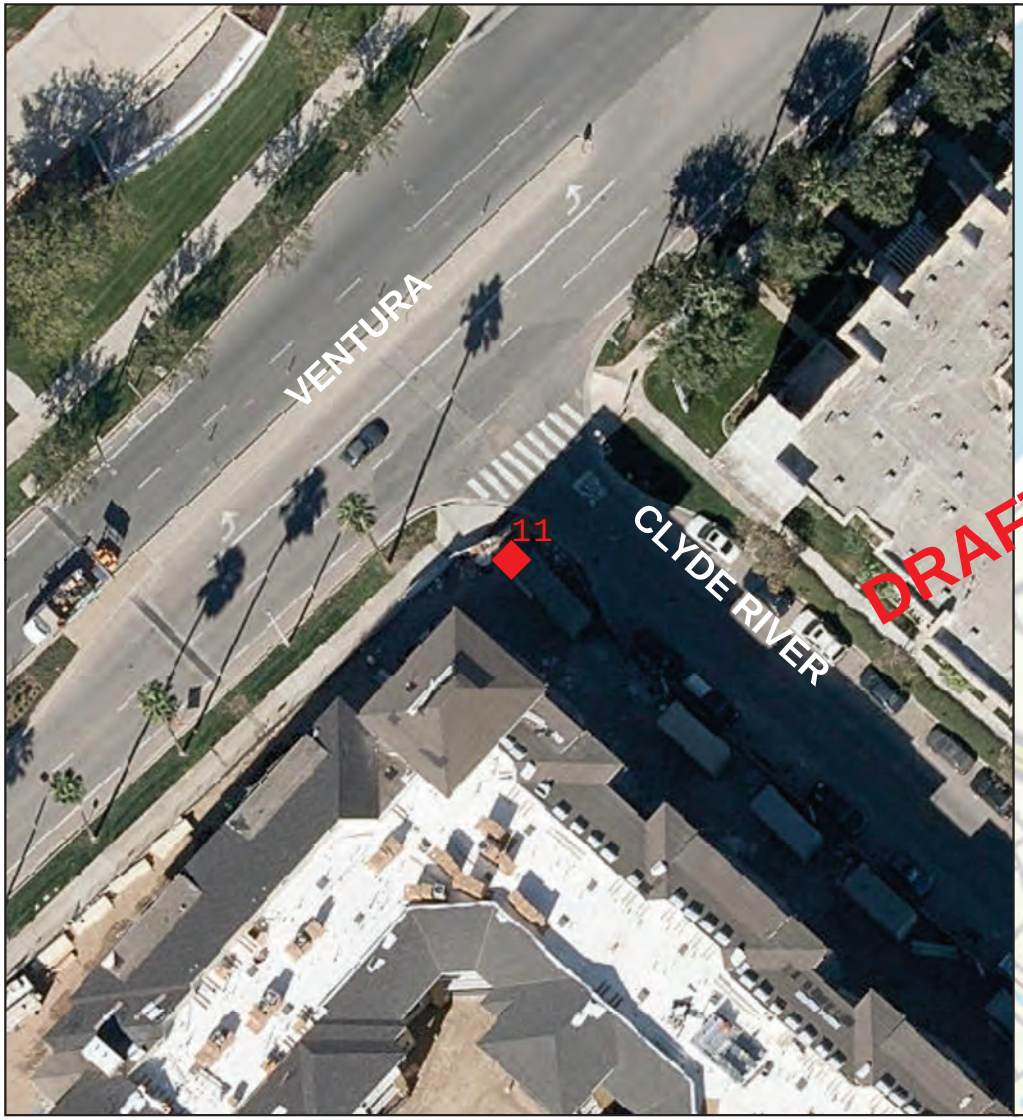
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 11



STORMFILTER VAULT - 6'X12'

Number of Cartridges is 11

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 12

STORMFILTER VAULT - 8'X16'

Number of Cartridges is 15

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 13

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 14

STORMFILTER VAULT - 8'X16'

Number of Cartridges is 24

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 15

STORMFILTER VAULT - 8'X20'

Number of Cartridges is 32

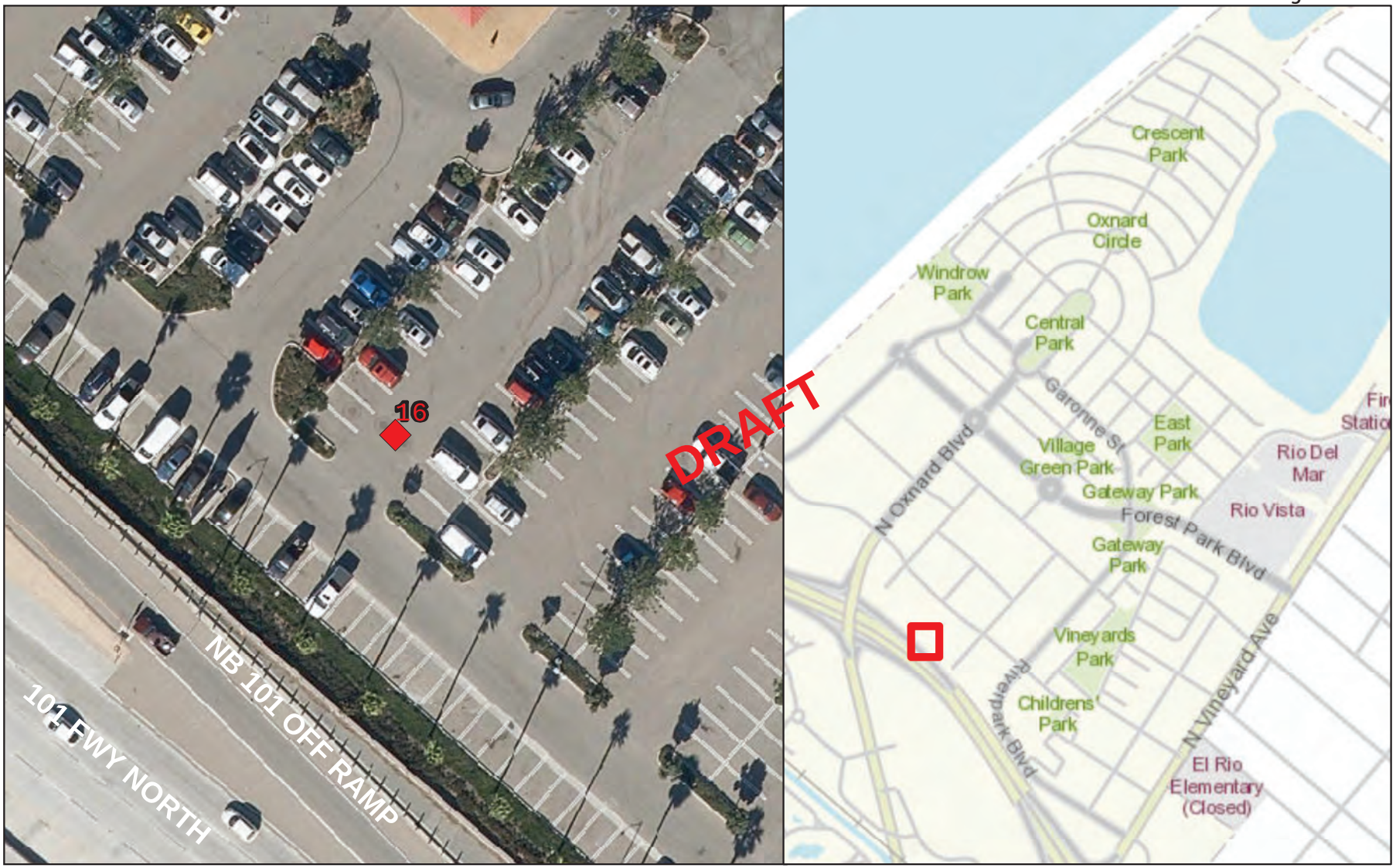
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 16



STORMFILTER VAULT

Number of Cartridges is Unk

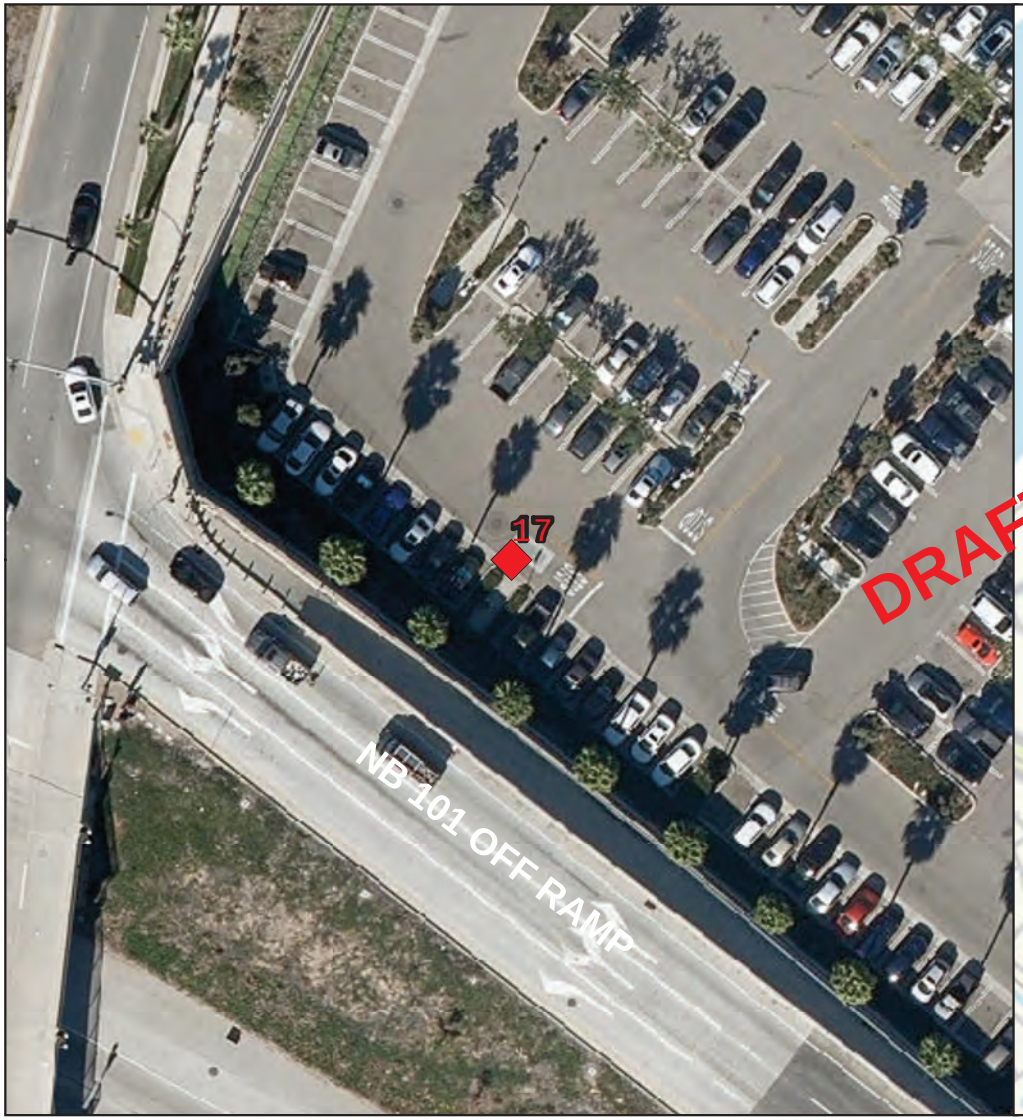
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 17



STORMFILTER VAULT - 11'X26'

Number of Cartridges is 67

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 18

STORMFILTER VAULT - 11'X26'

Number of Cartridges is 66

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 19

STORMFILTER VAULT - 11'X26'

Number of Cartridges is 67

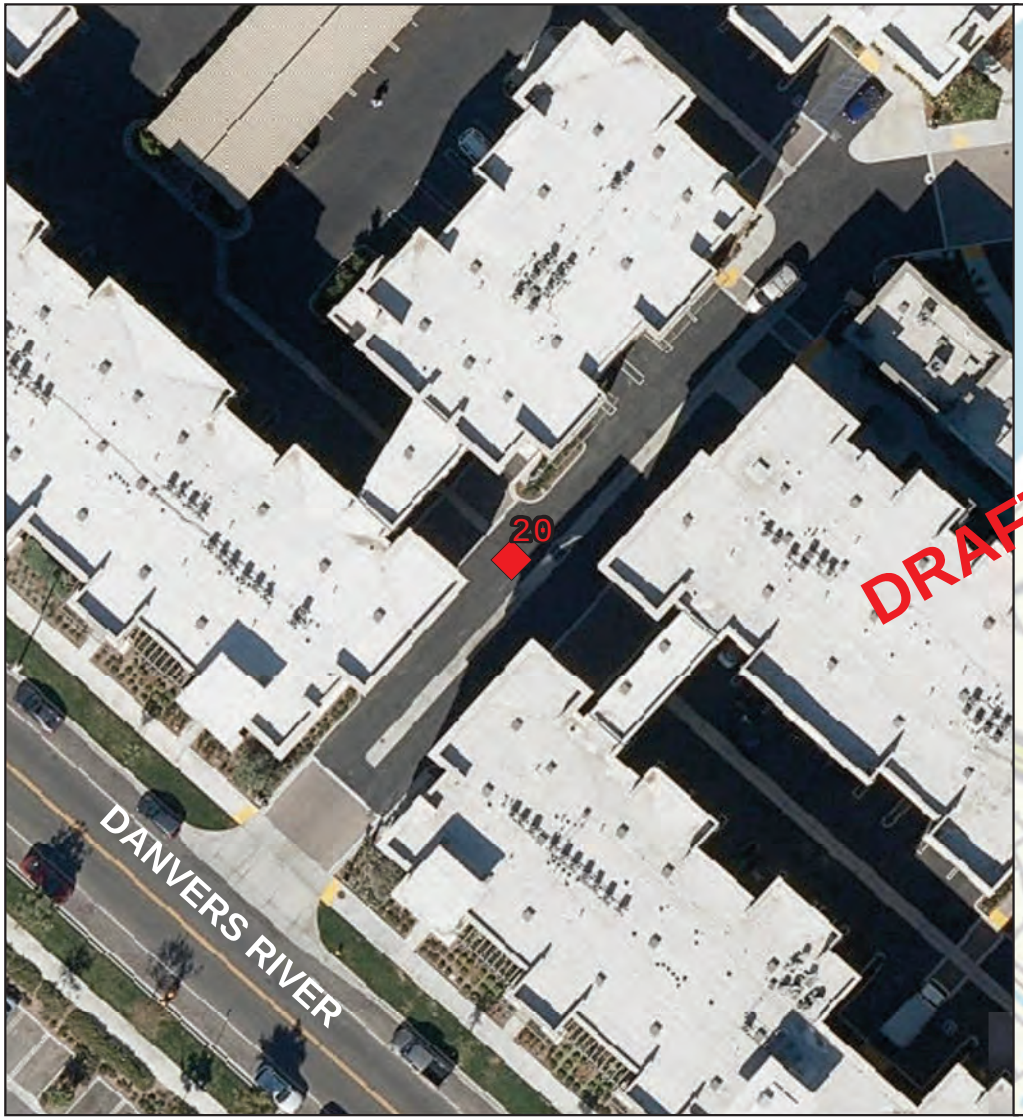
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 20



STORMFILTER VAULT - 8'X16'

Number of Cartridges is 30

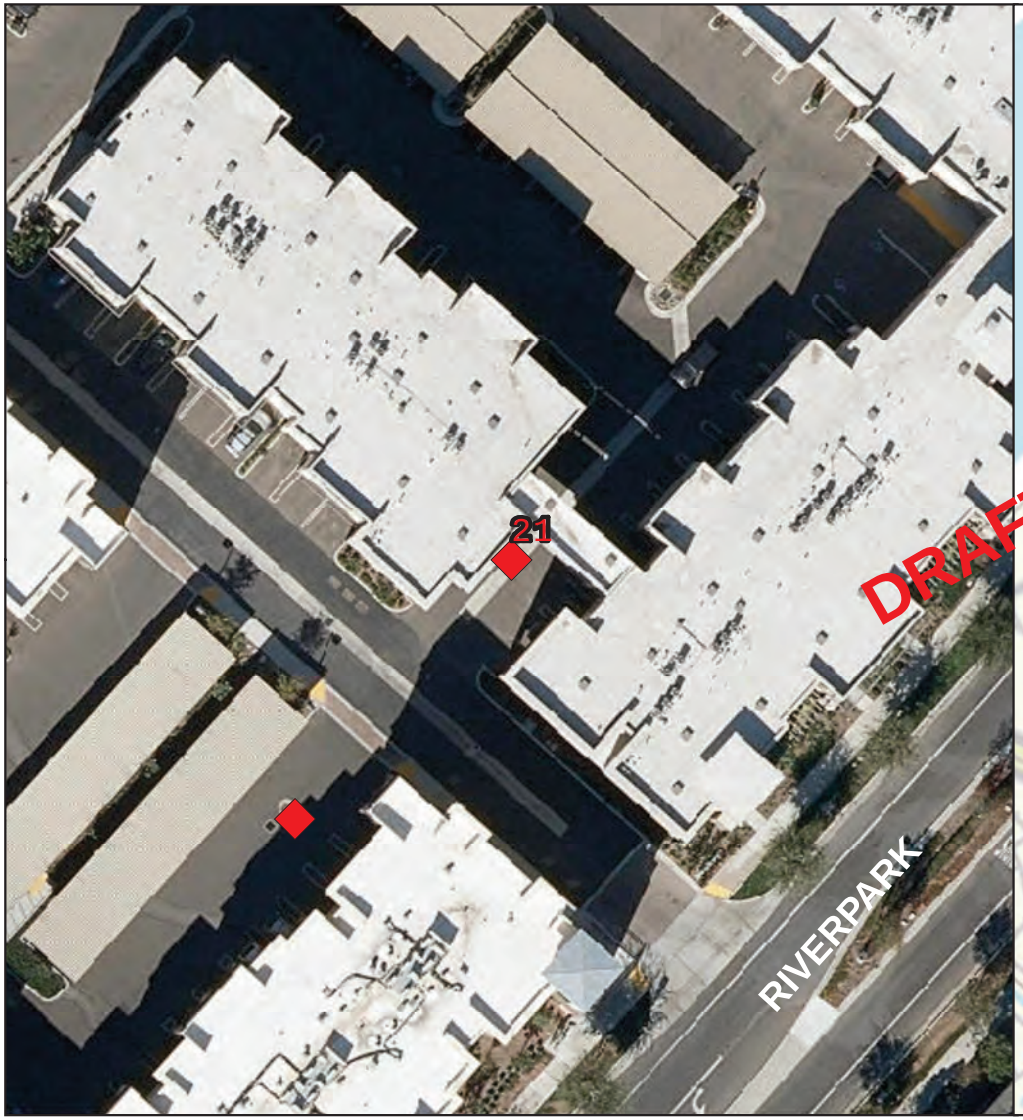
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 21



STORMFILTER VAULT - 8'X11'

Number of Cartridges is 18

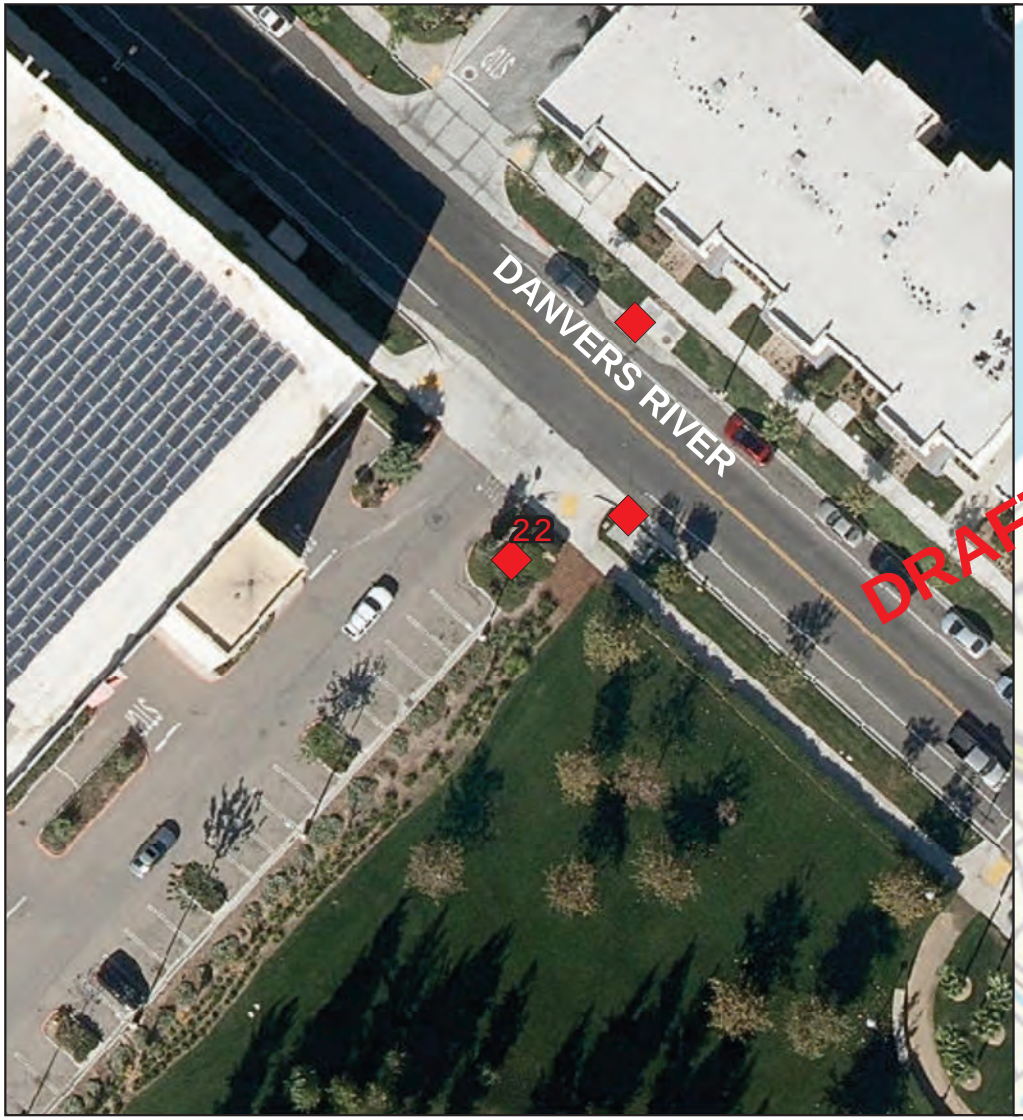
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 22



STORMFILTER CATCHBASIN - 8'X14'

Number of Cartridges is 27

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 23

STORMFILTER PEAK DIVERSION - 8'X16'

Number of Cartridges is 31

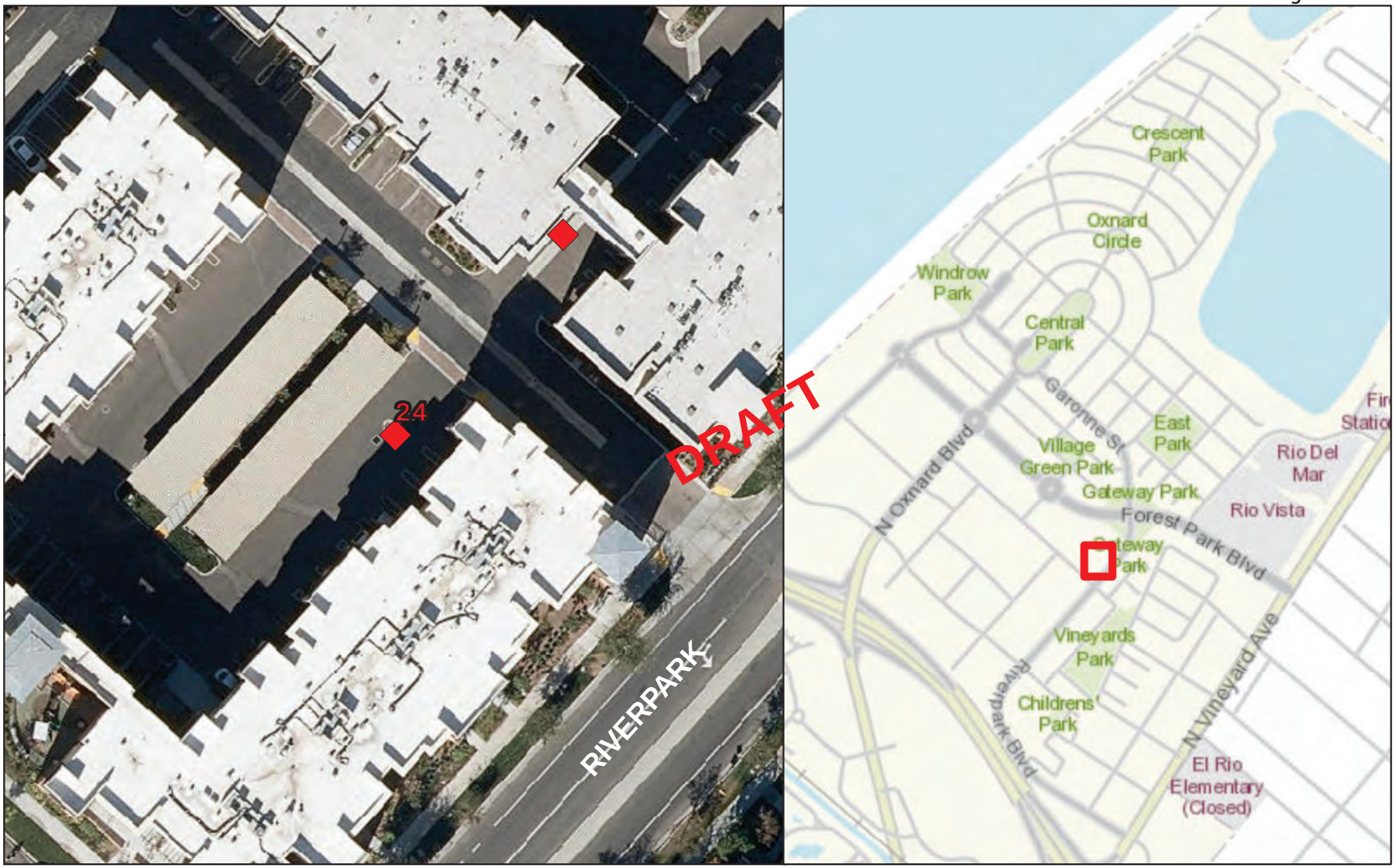
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 24



STORMFILTER MH - 48"

Number of Cartridges is 3

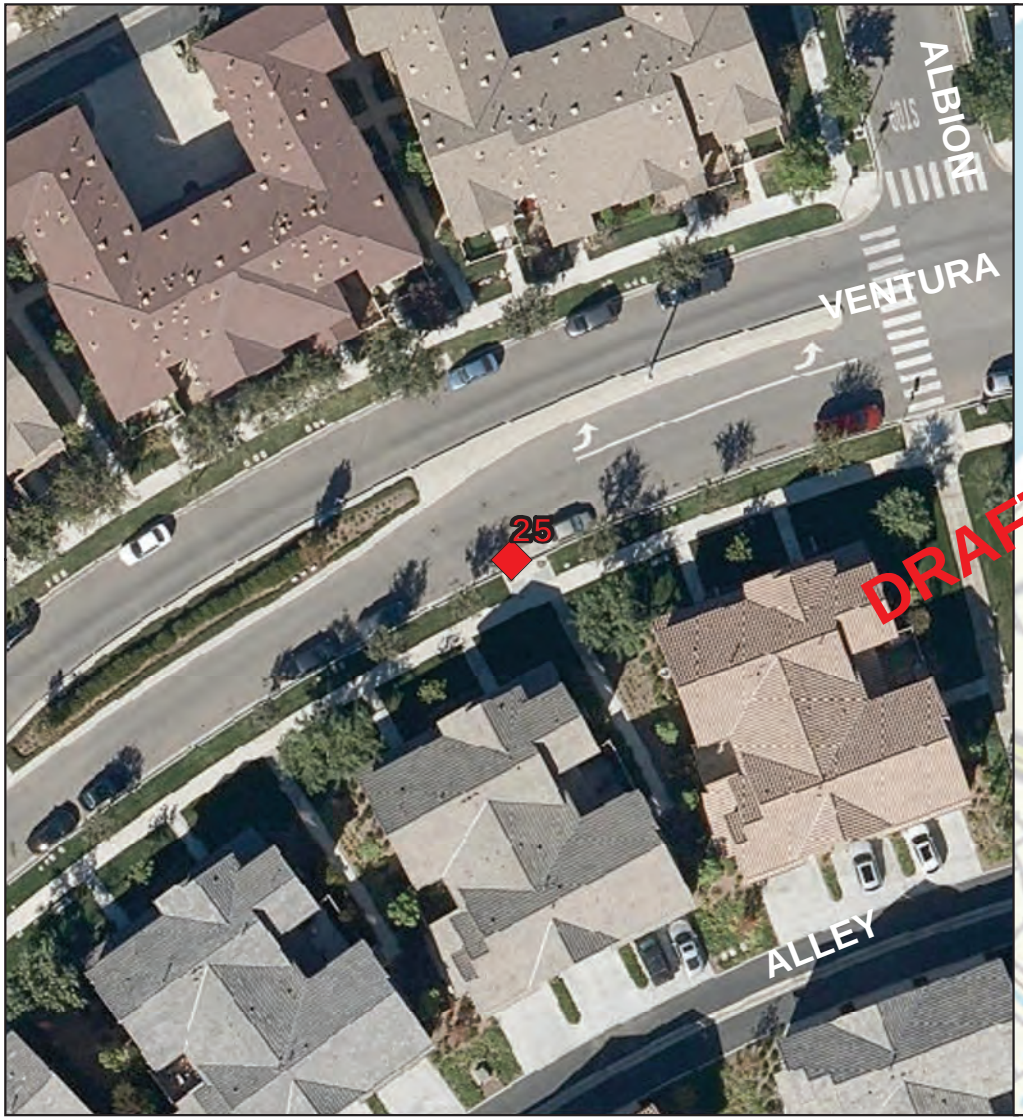
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 25



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

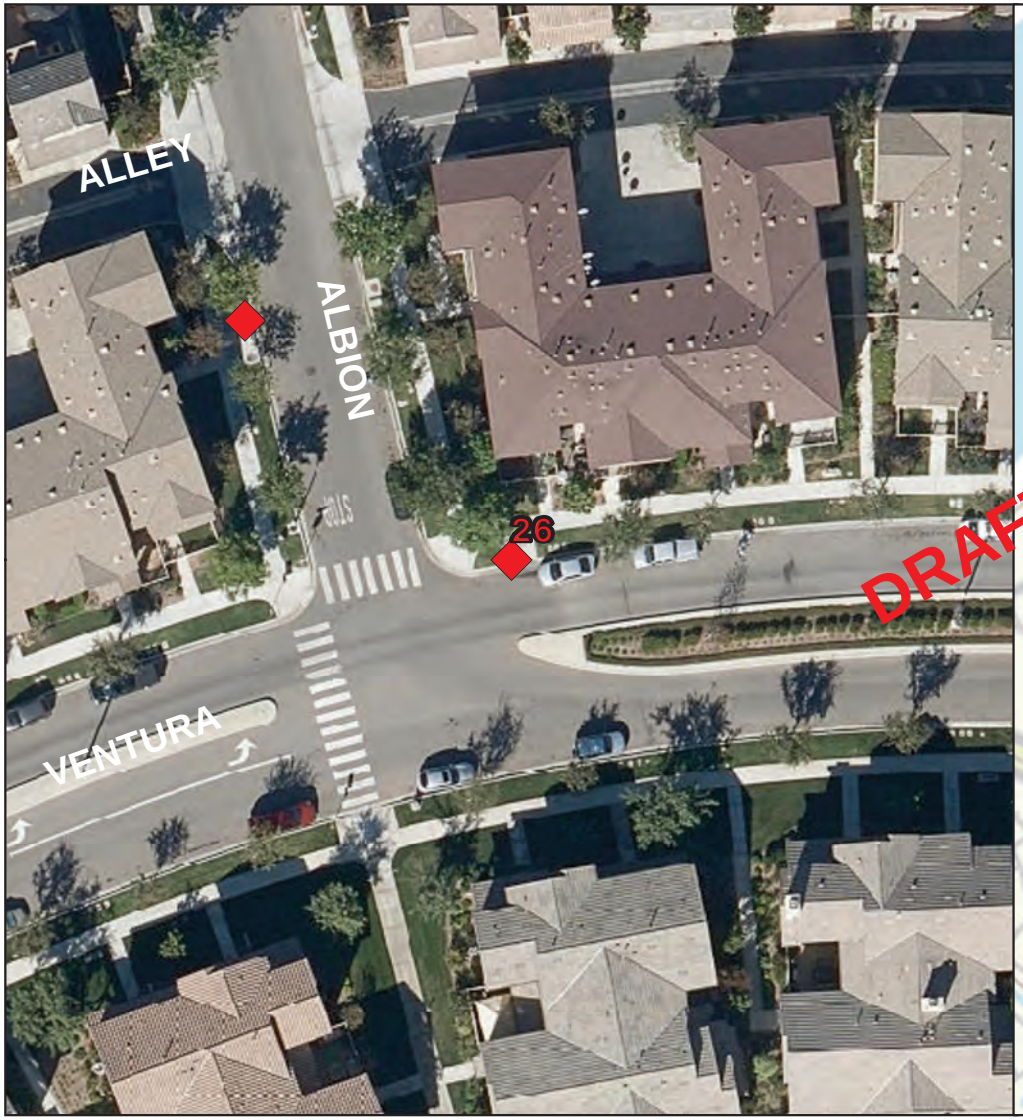
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 26



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

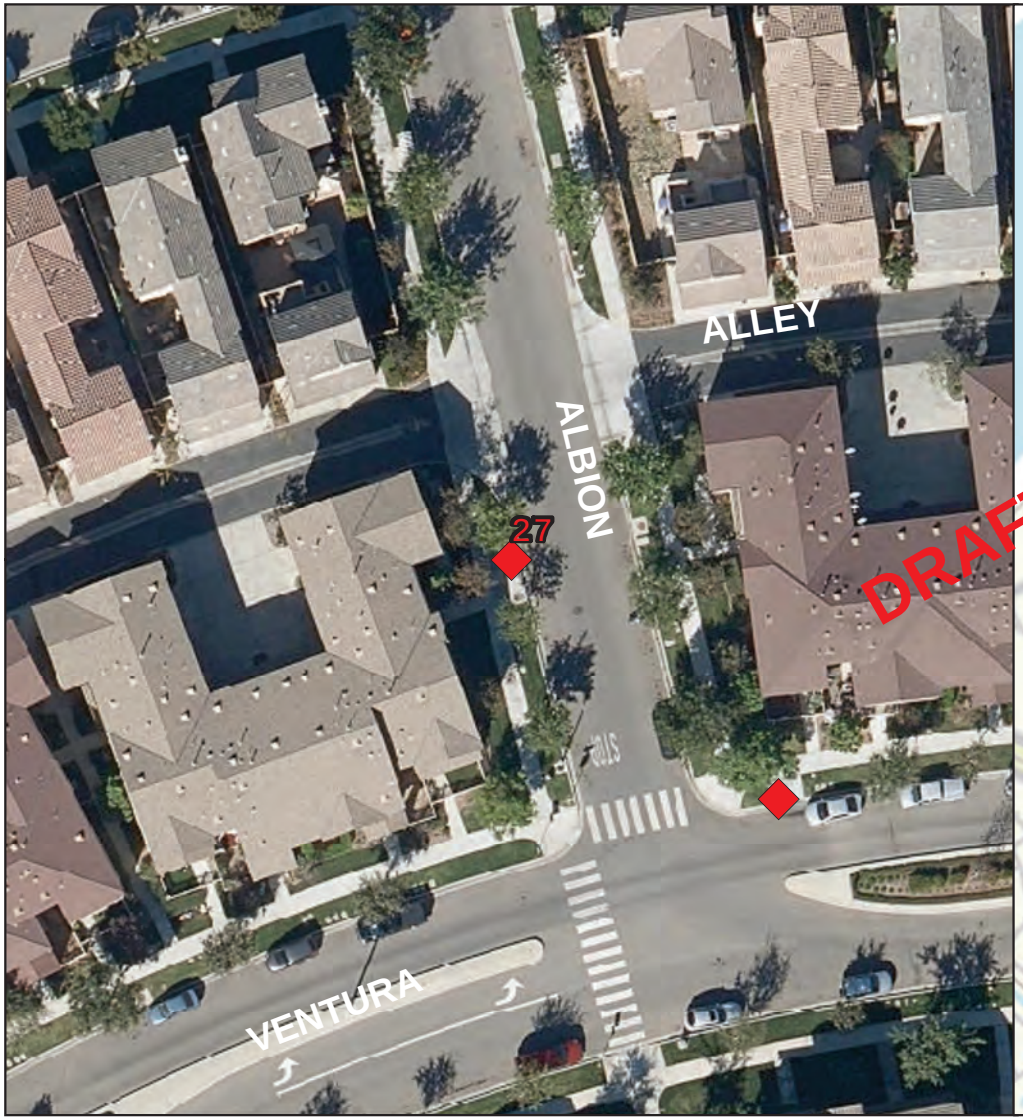
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 27



STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 18

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 28

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

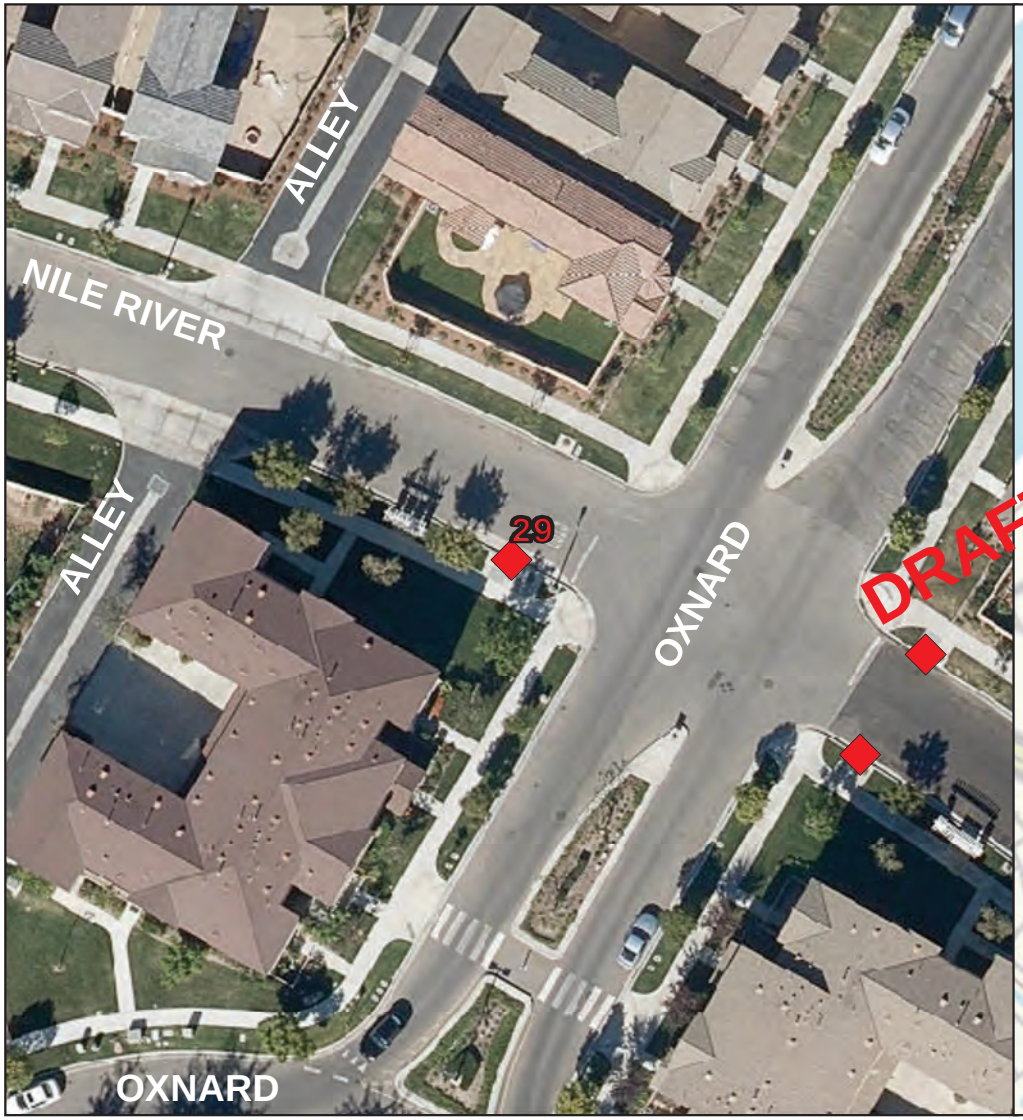
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 29



STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 15

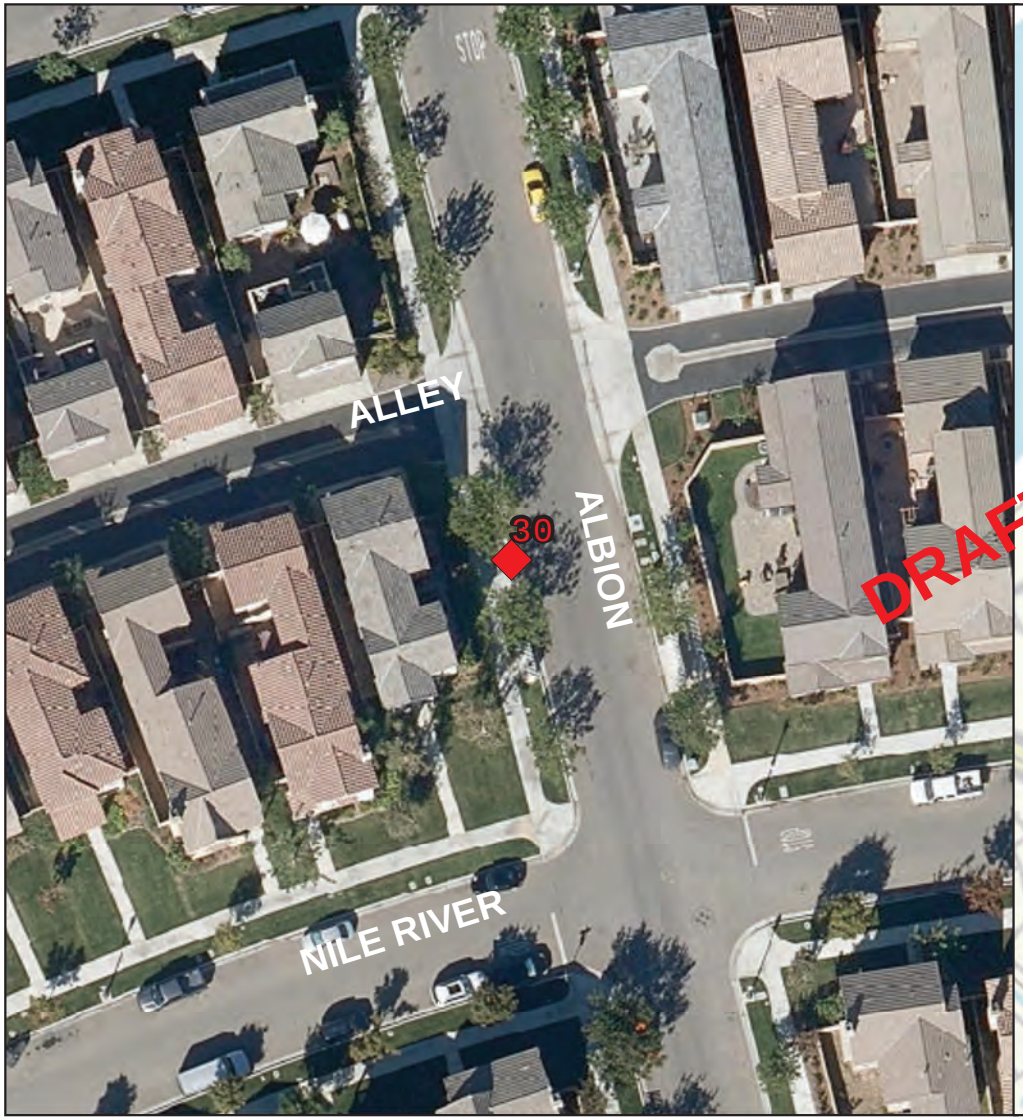
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 30



STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 21

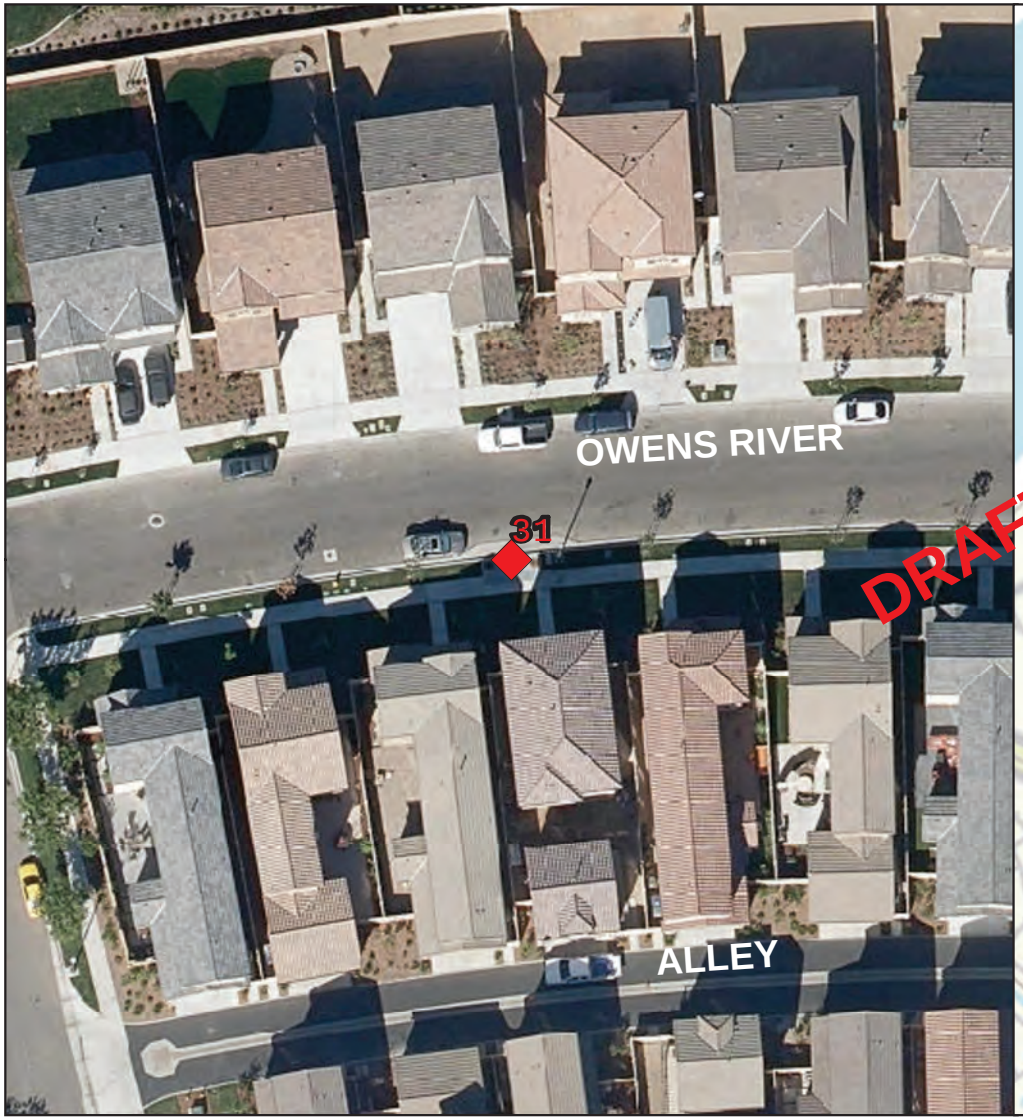
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 31



STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 14

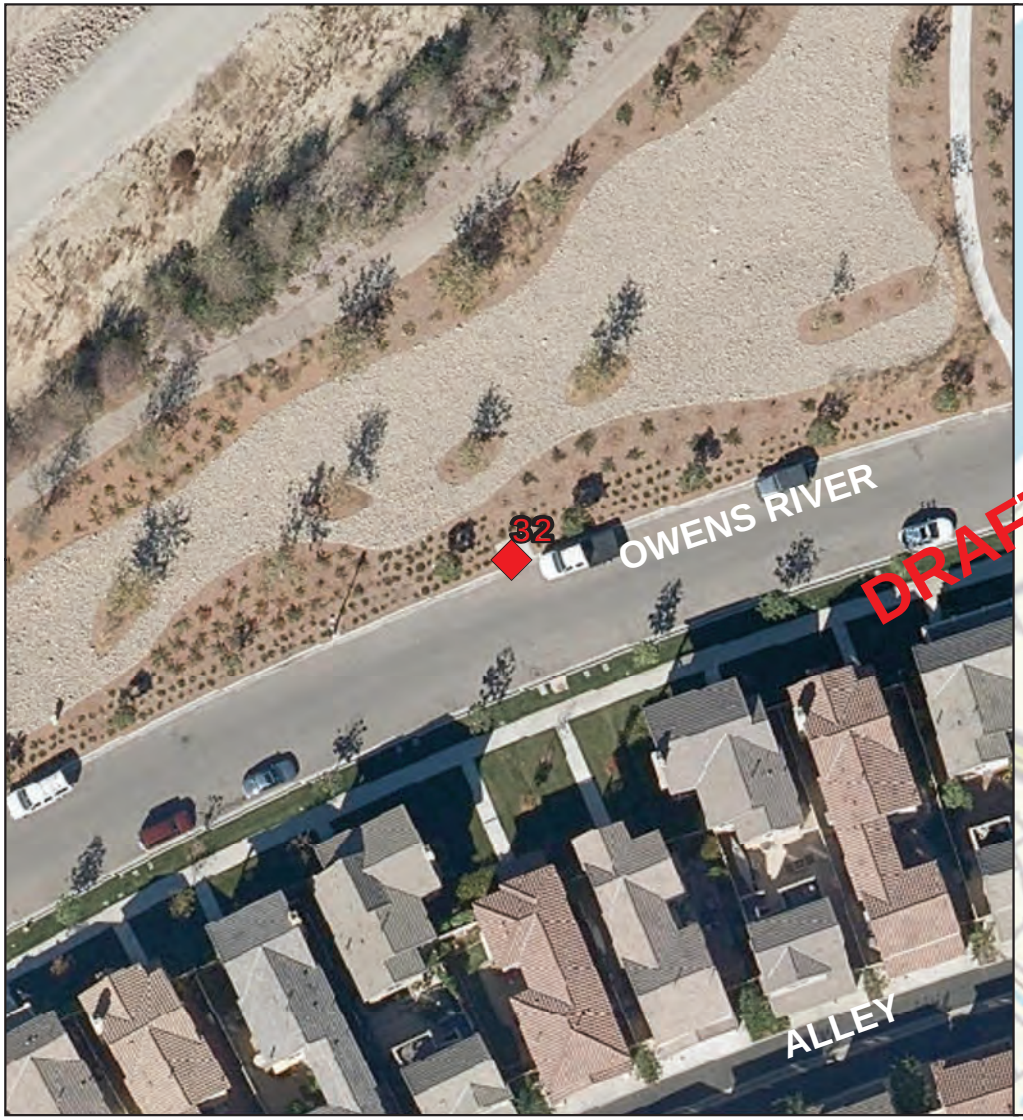
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 32



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

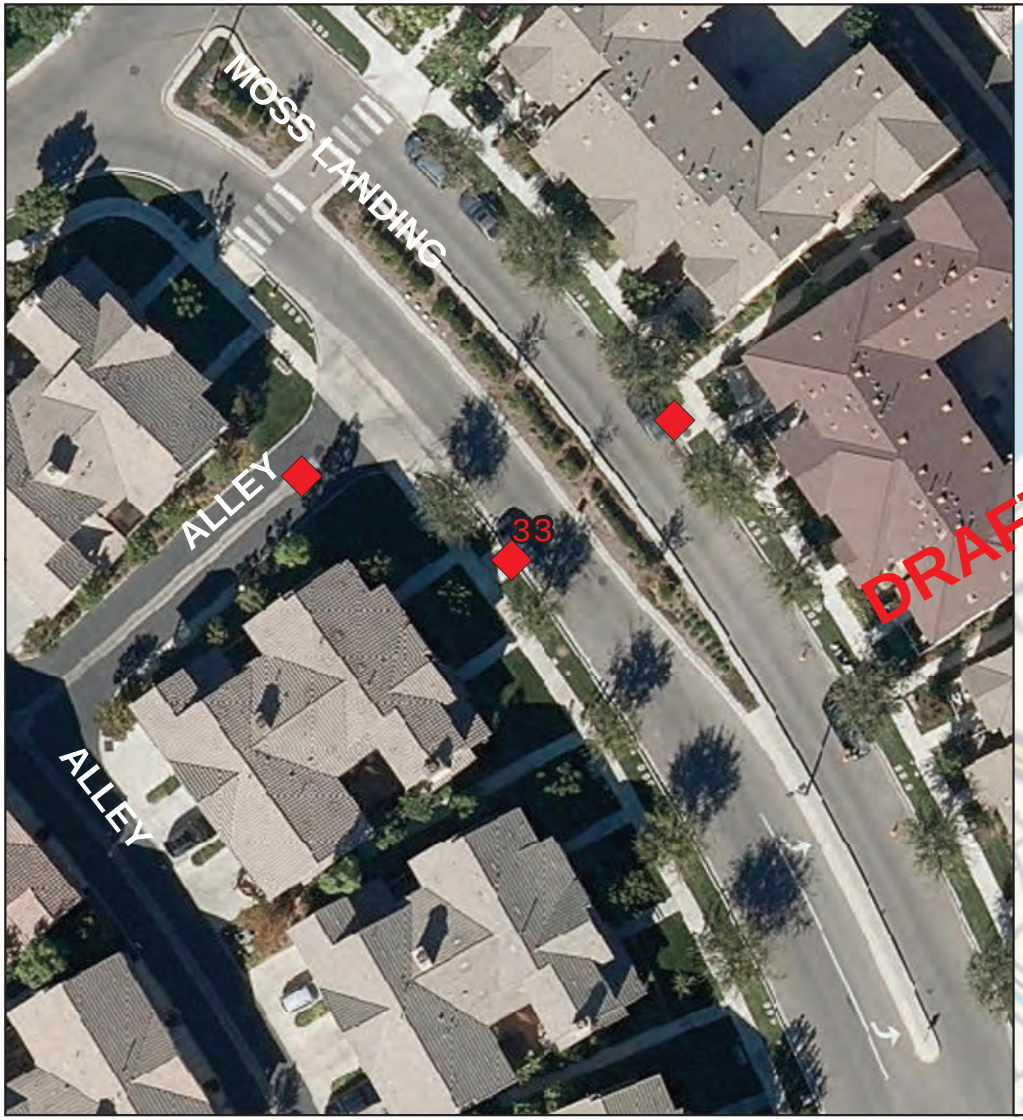
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 33



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

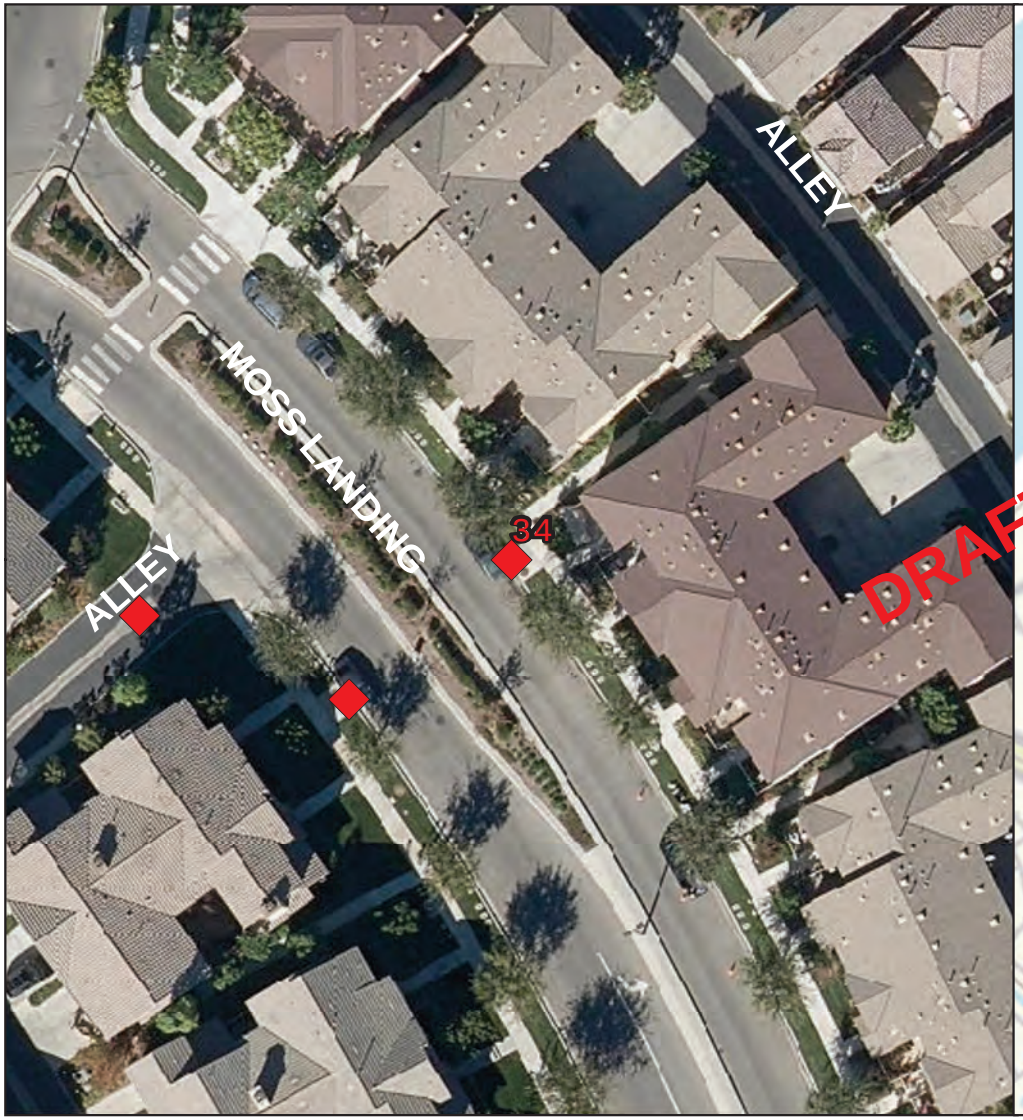
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 34



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

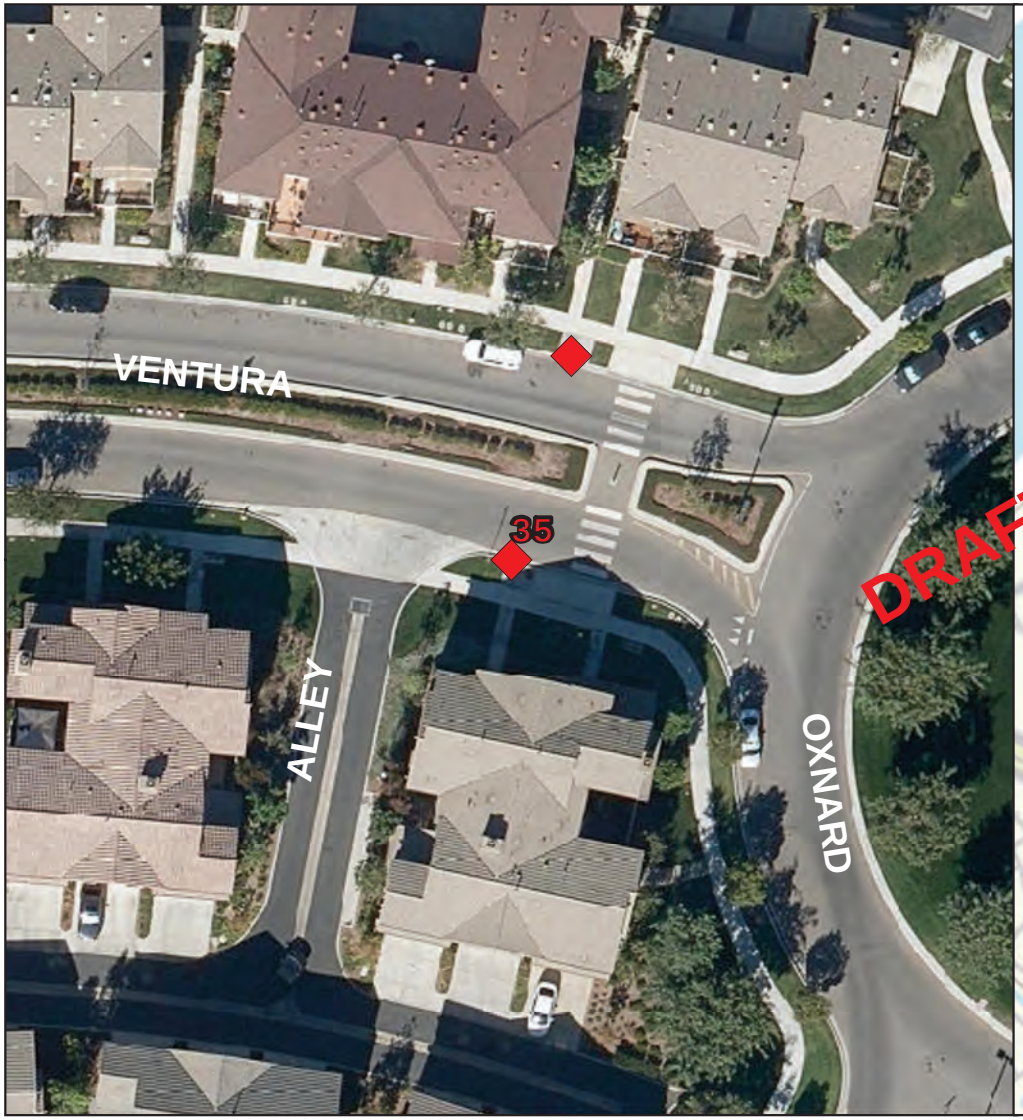
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 35



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

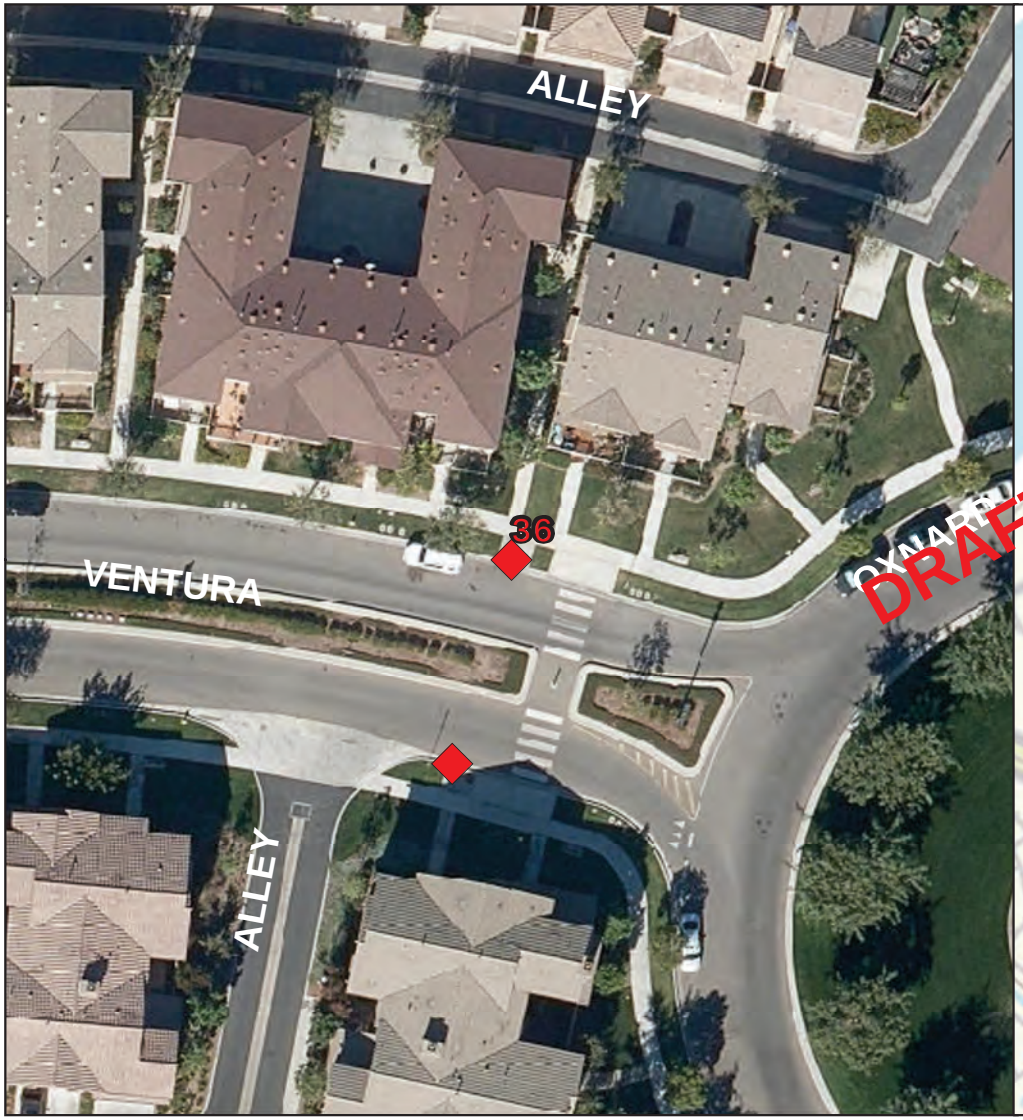
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 36



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 37

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

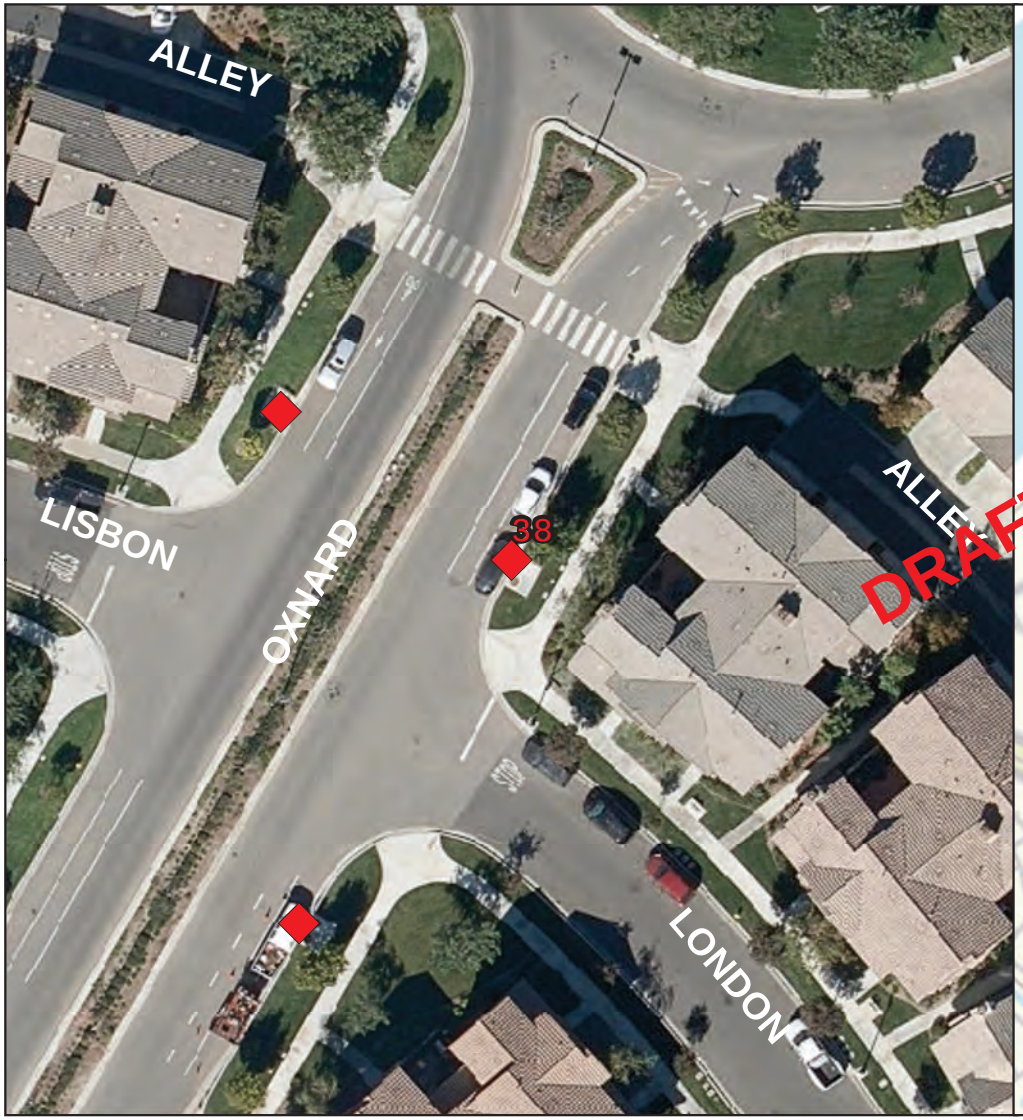
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 38



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

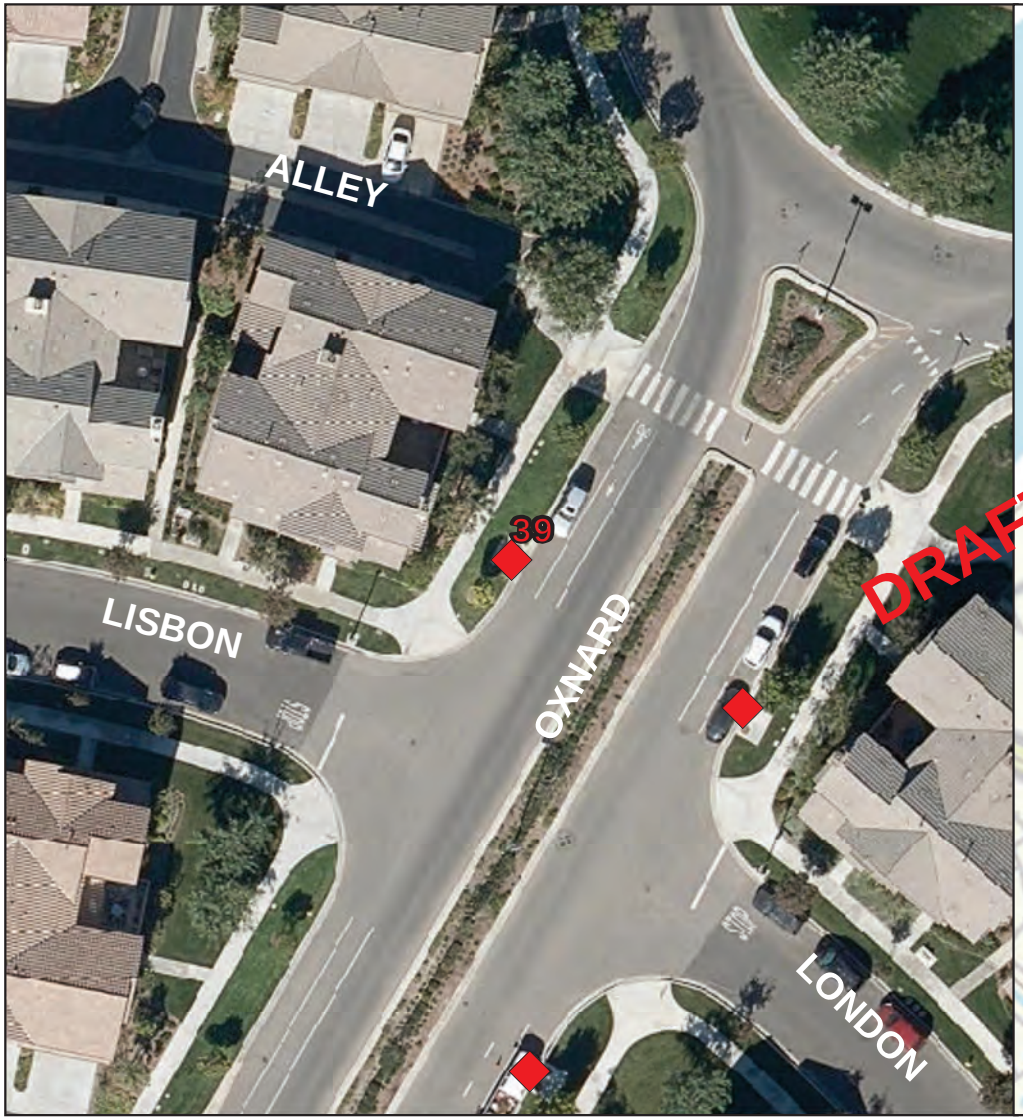
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 39



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 40

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

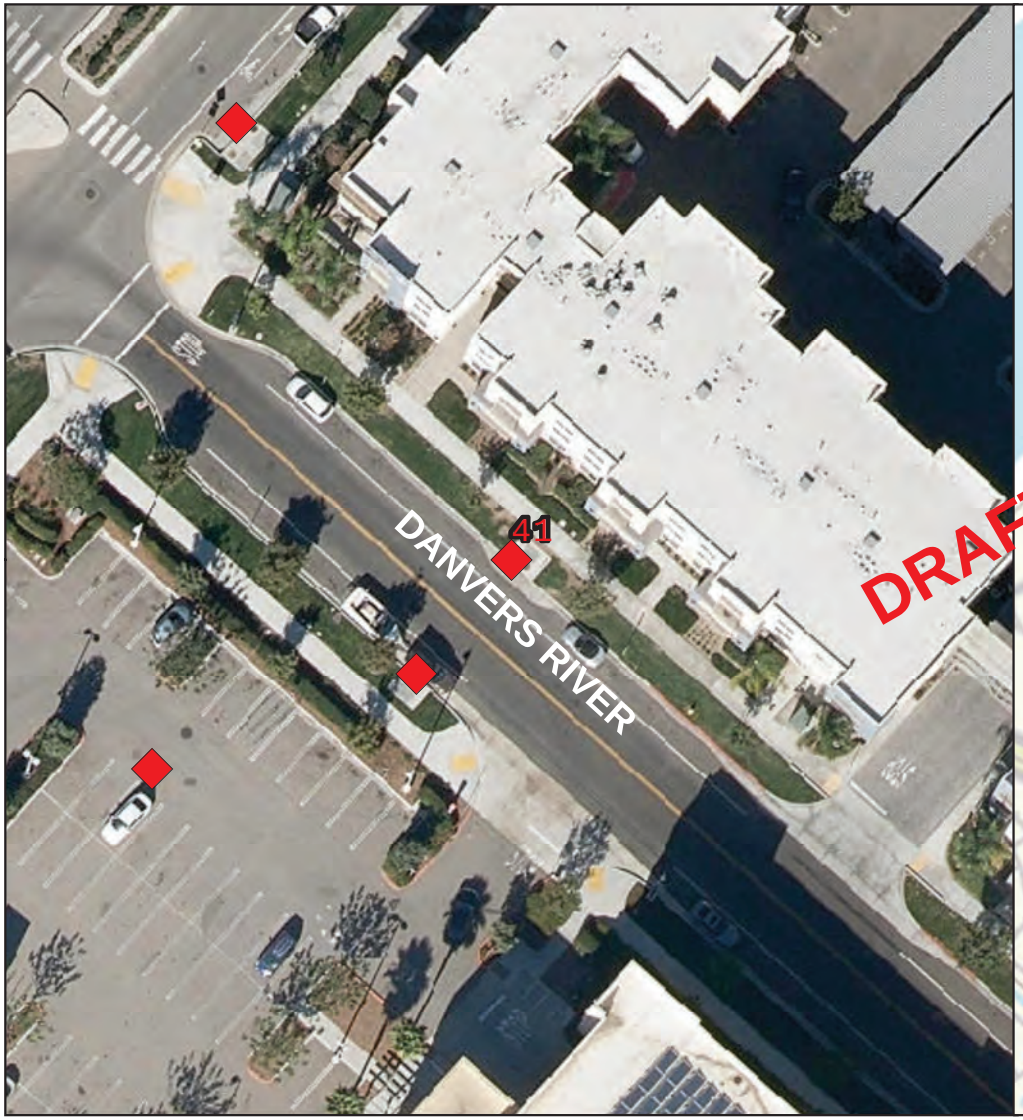
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 41



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 42

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

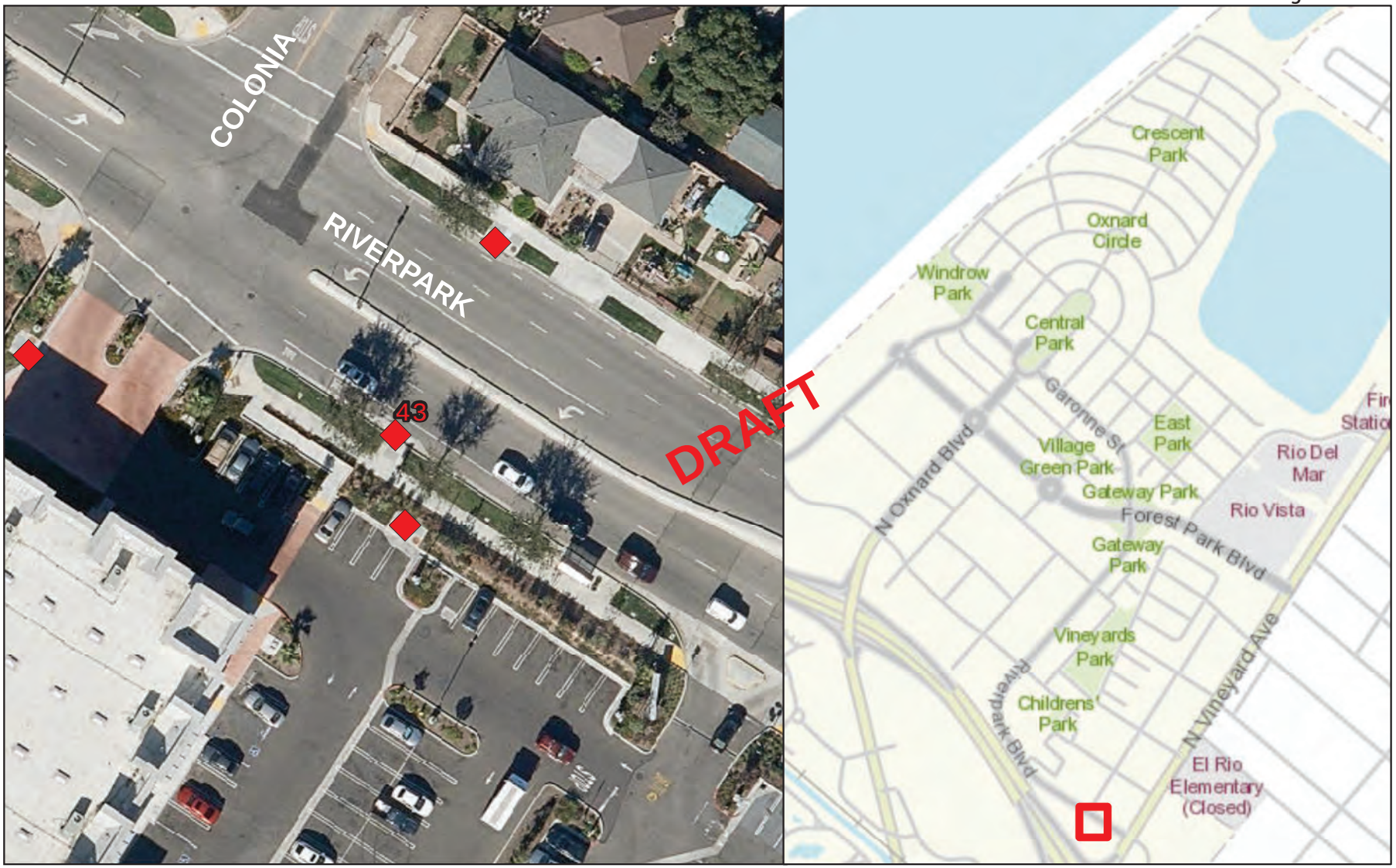
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 43



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 44

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

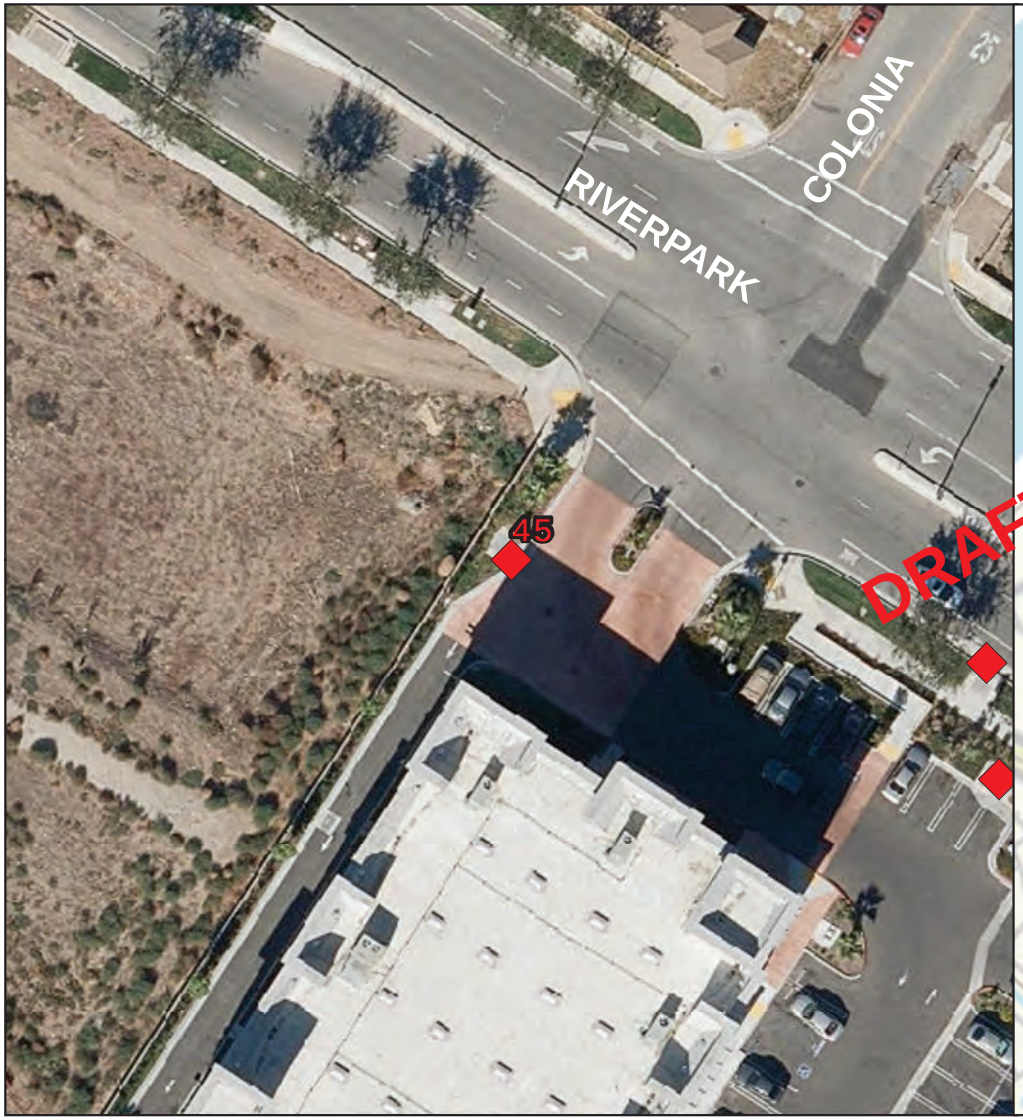
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 45



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 46

STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 7

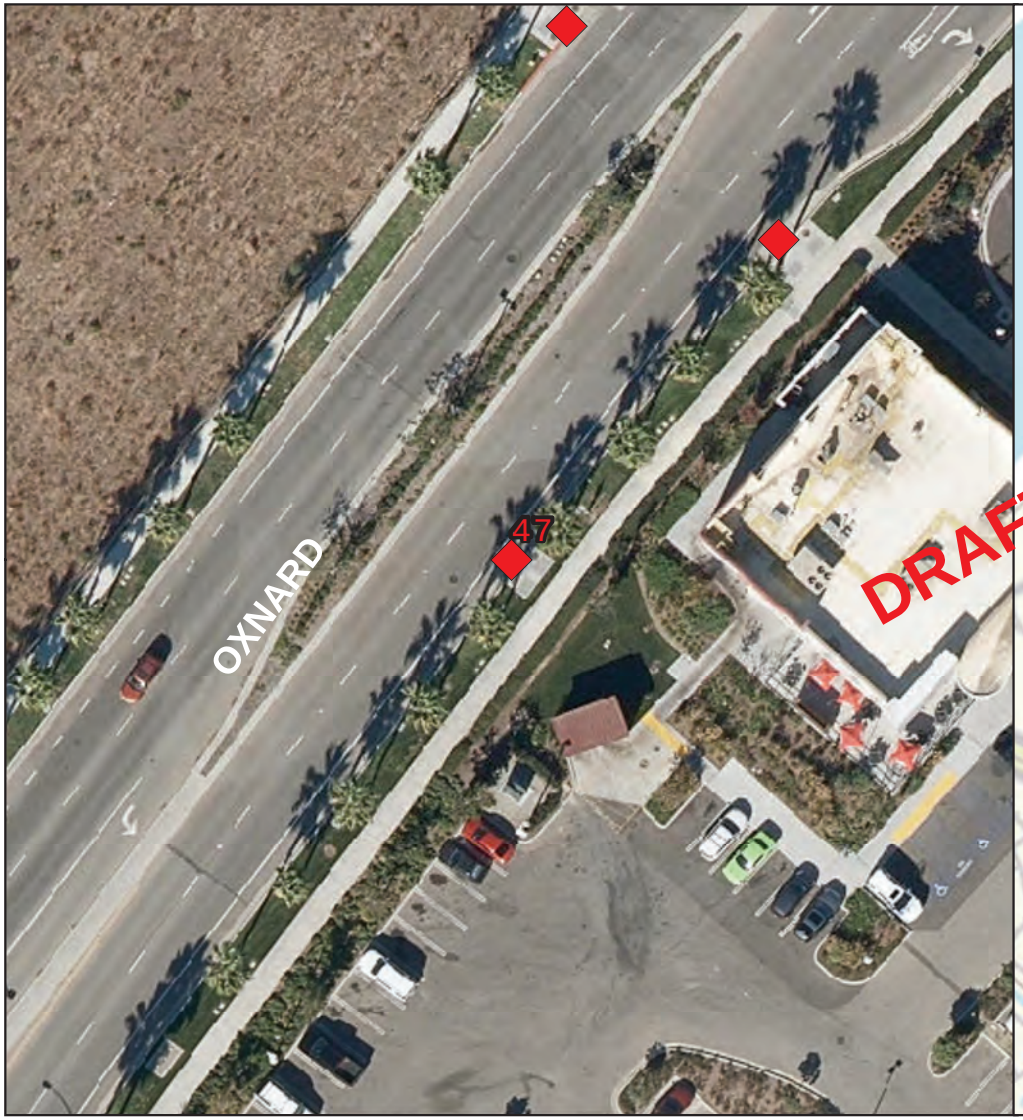
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 47



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 48

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 21

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 49

STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 10

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 50

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

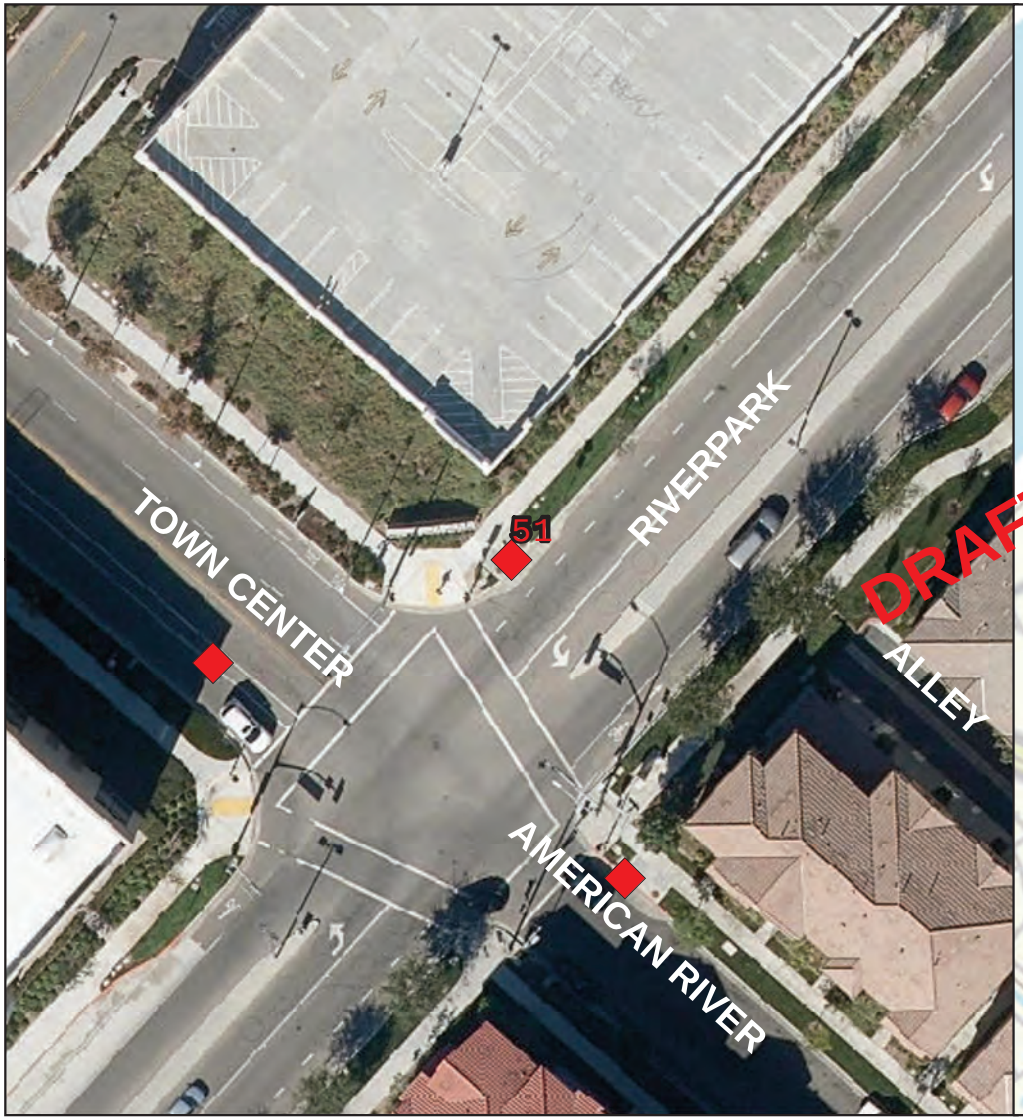
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 51



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

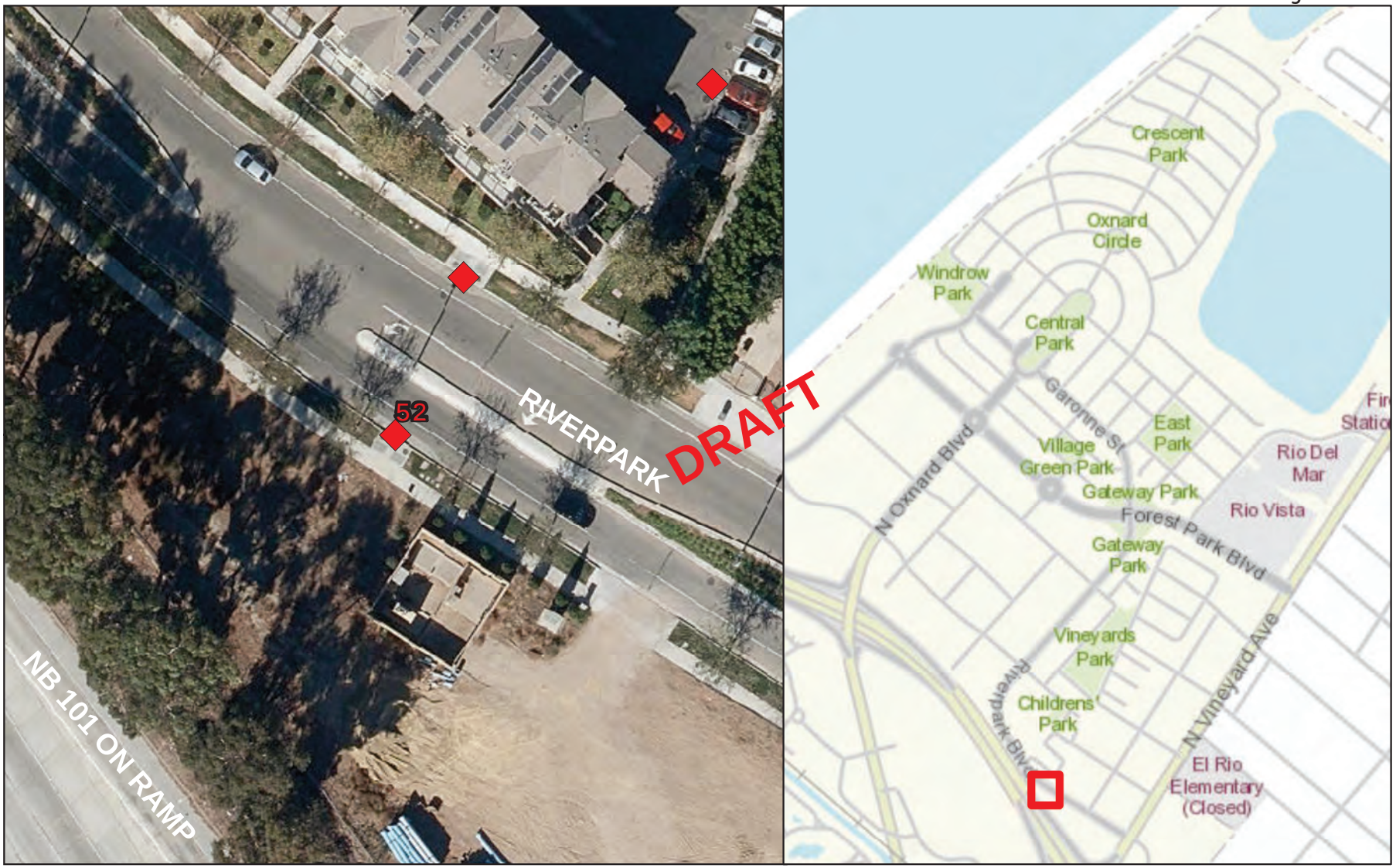
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 52



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 53

STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 14

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 54

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 55

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

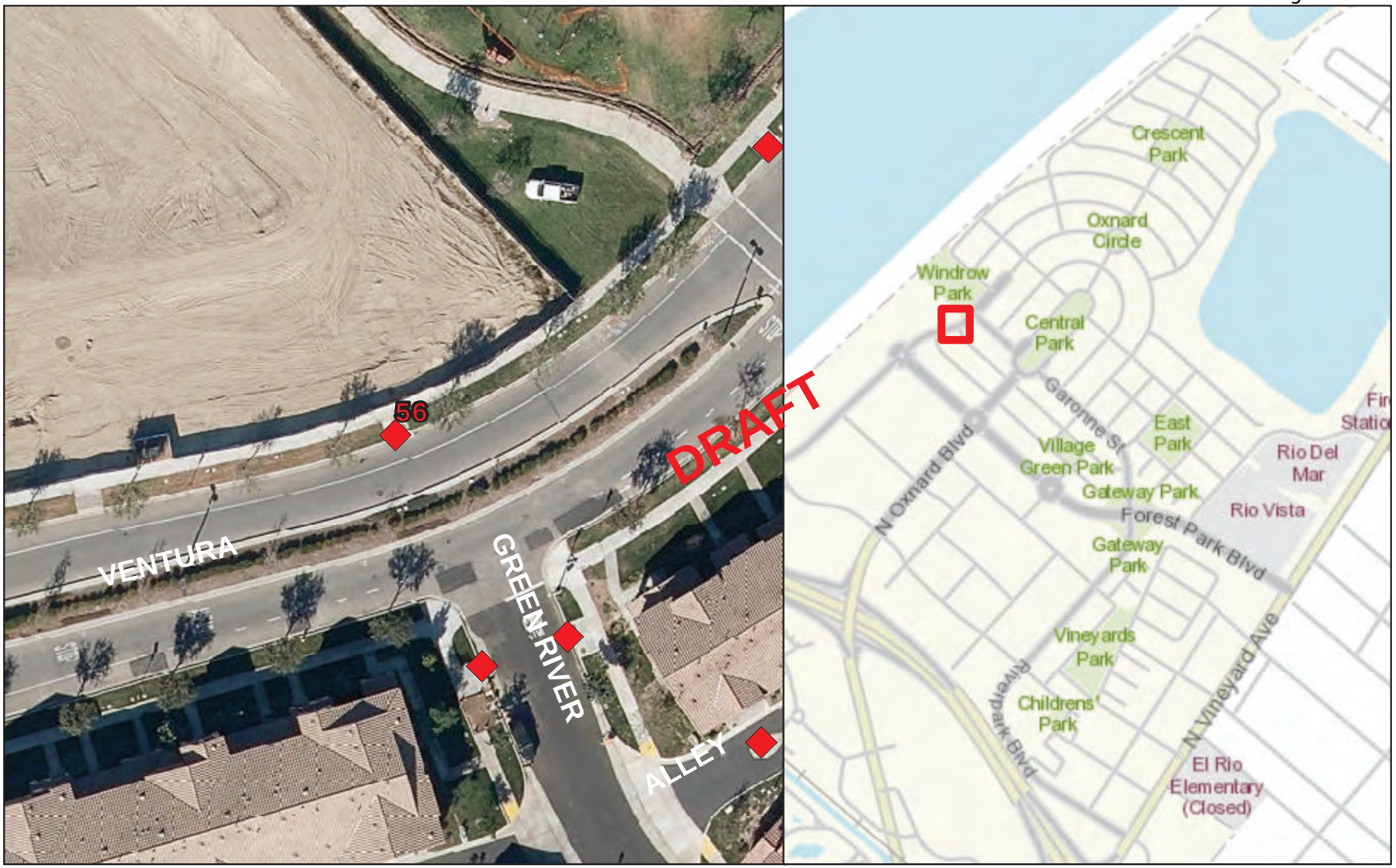
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 56



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 57

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 8

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 58

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 16

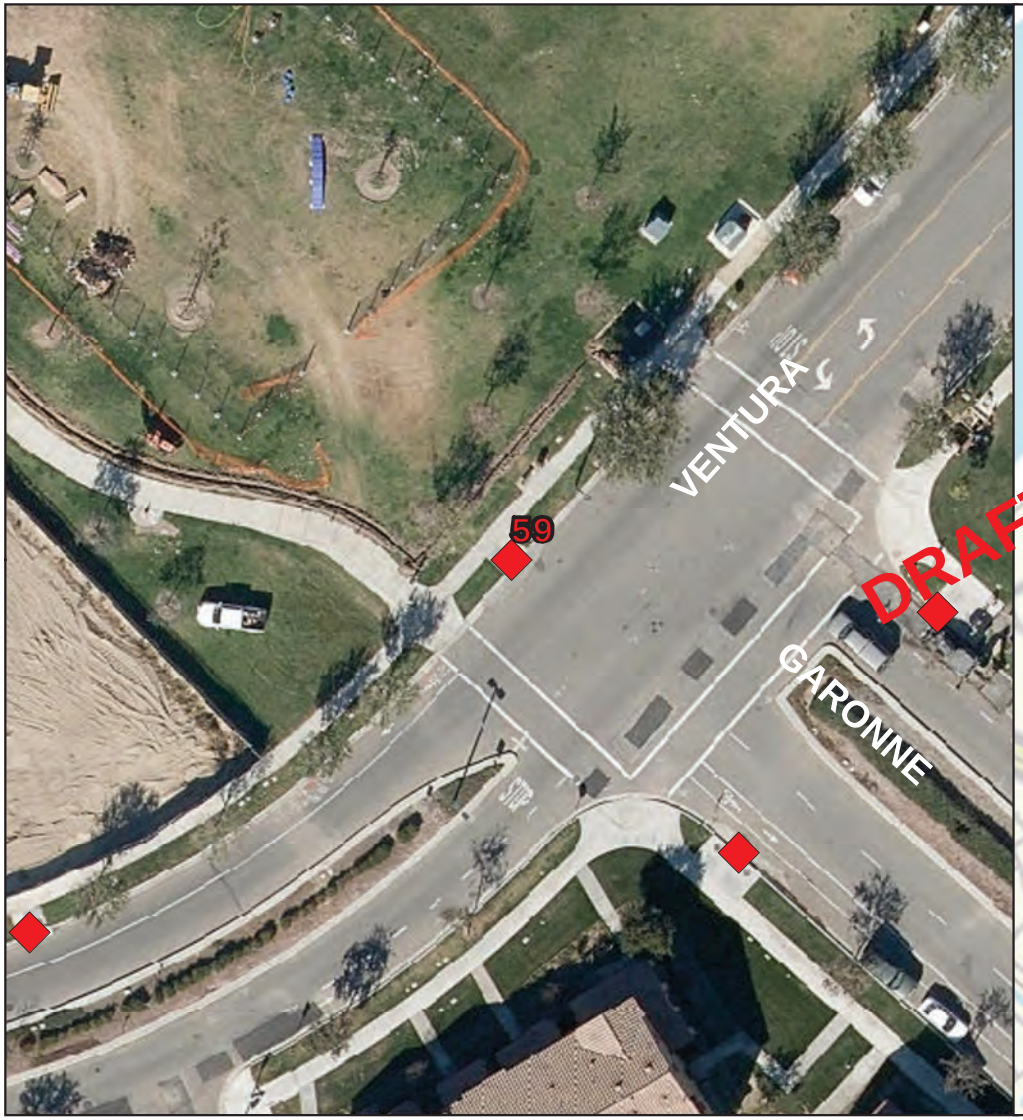
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 59



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

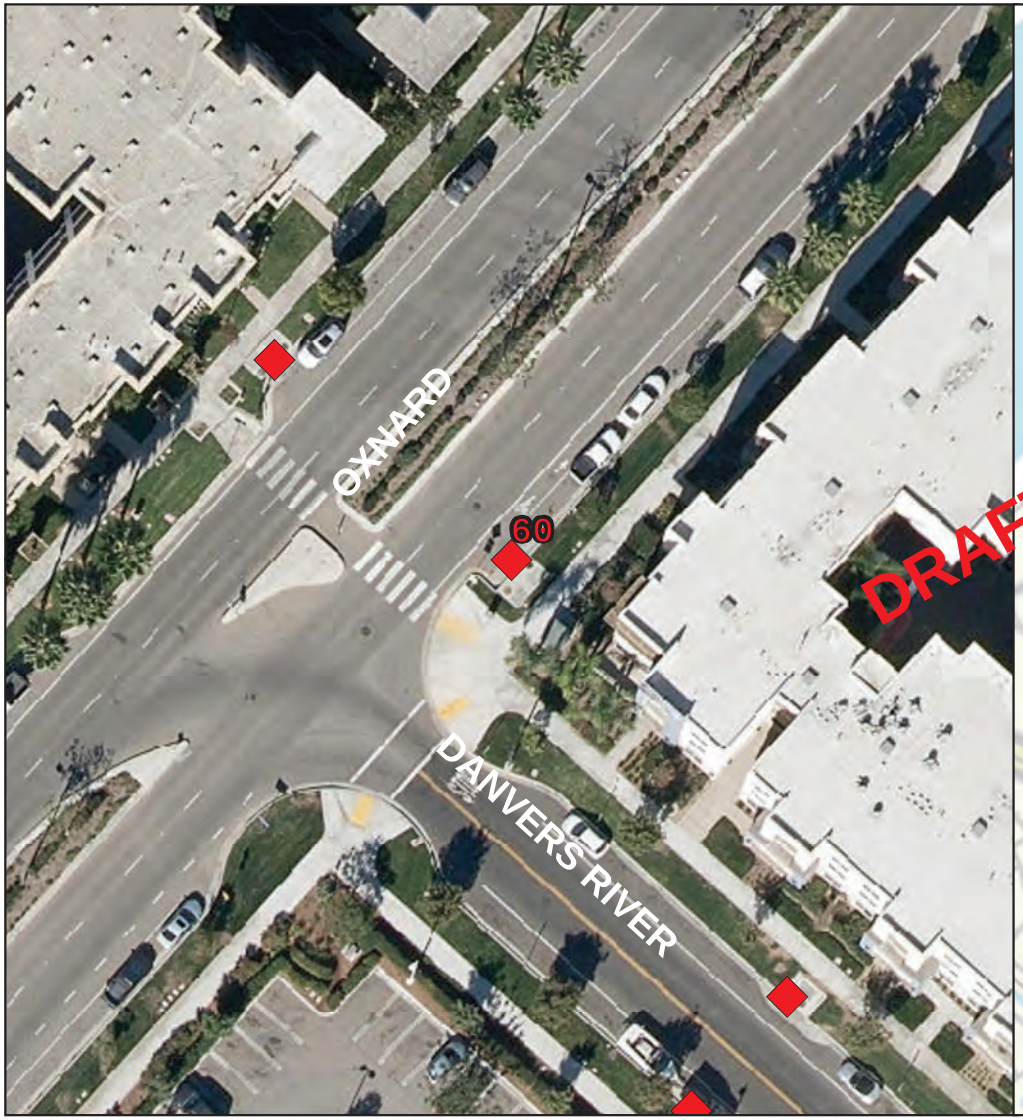
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 60



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 61

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

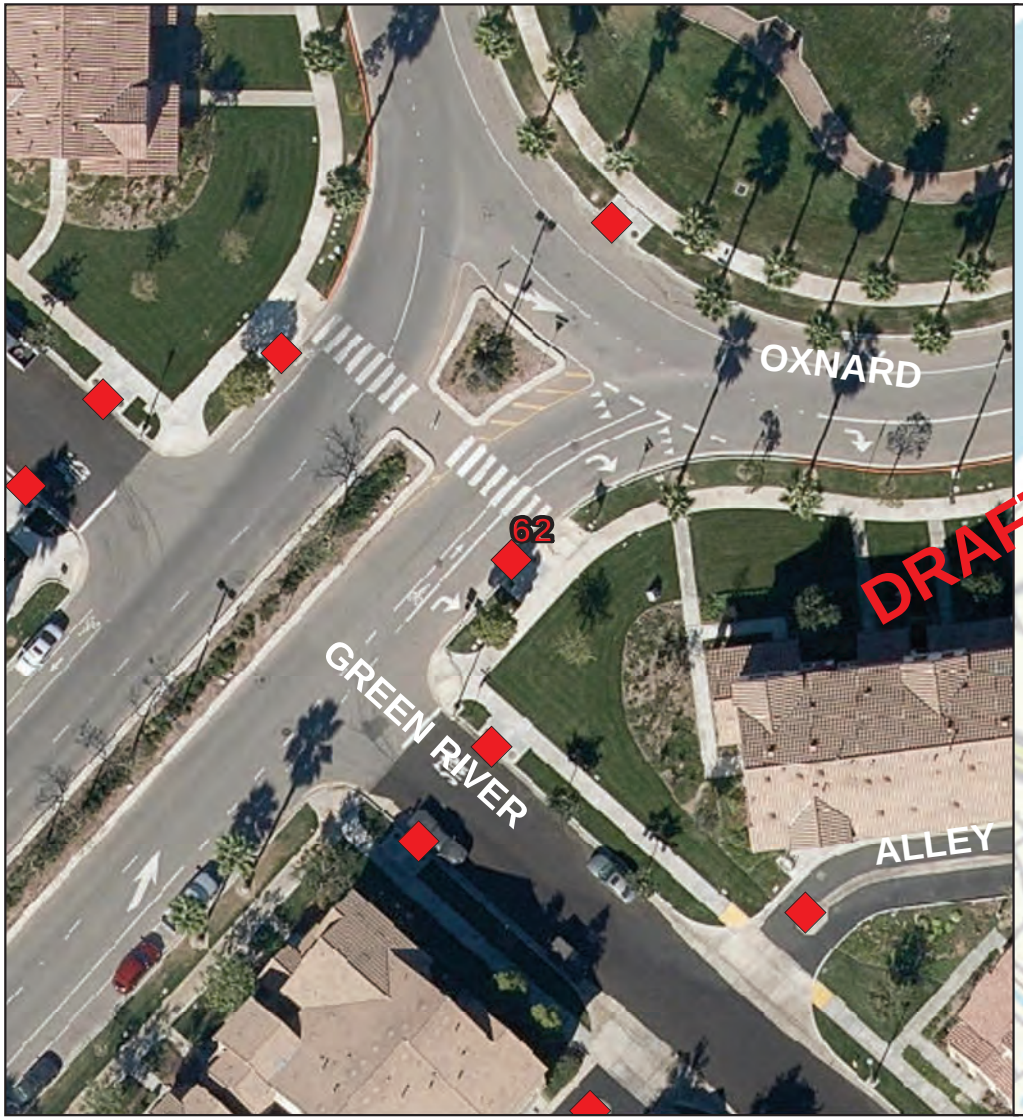
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 62



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 3

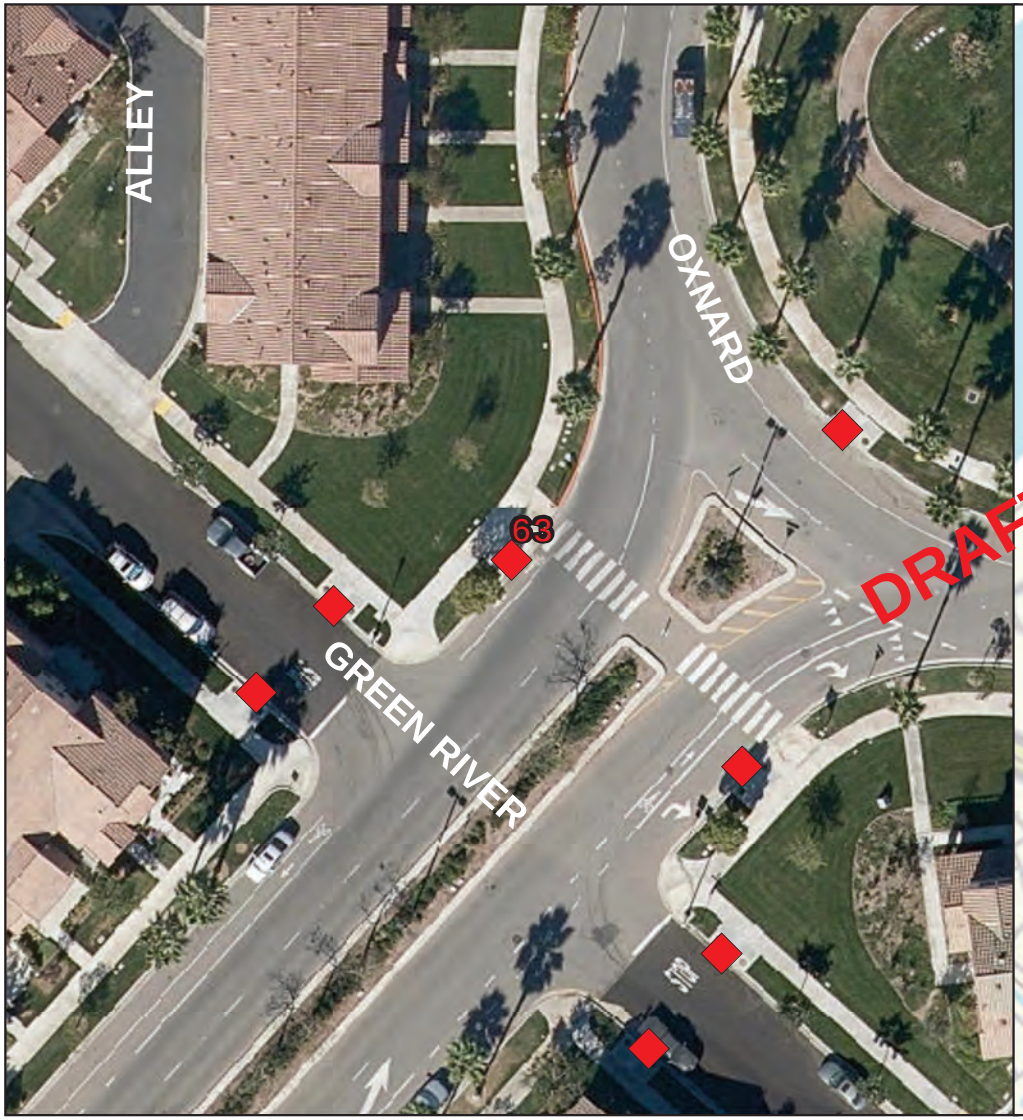
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 63



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

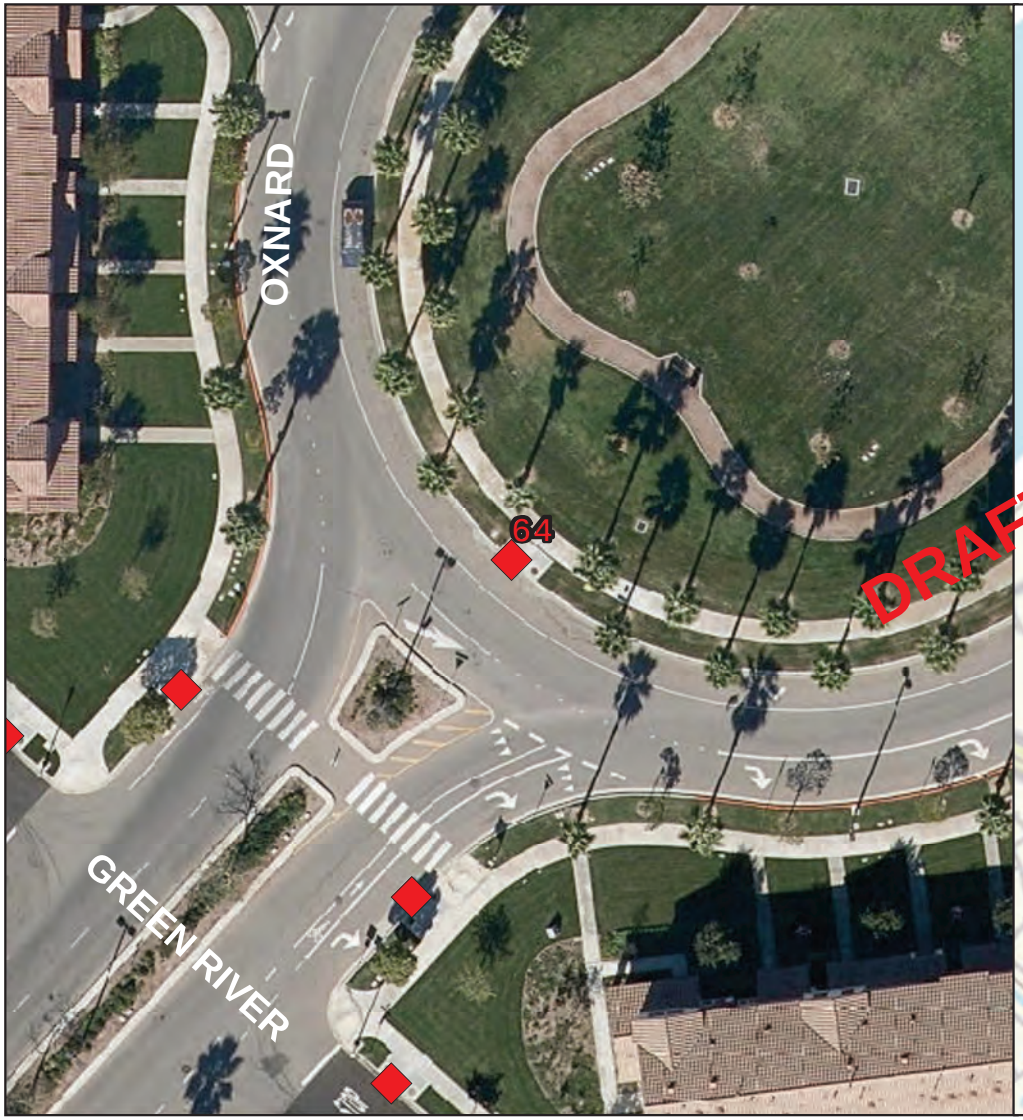
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 64



DRAFT

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 65

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 8

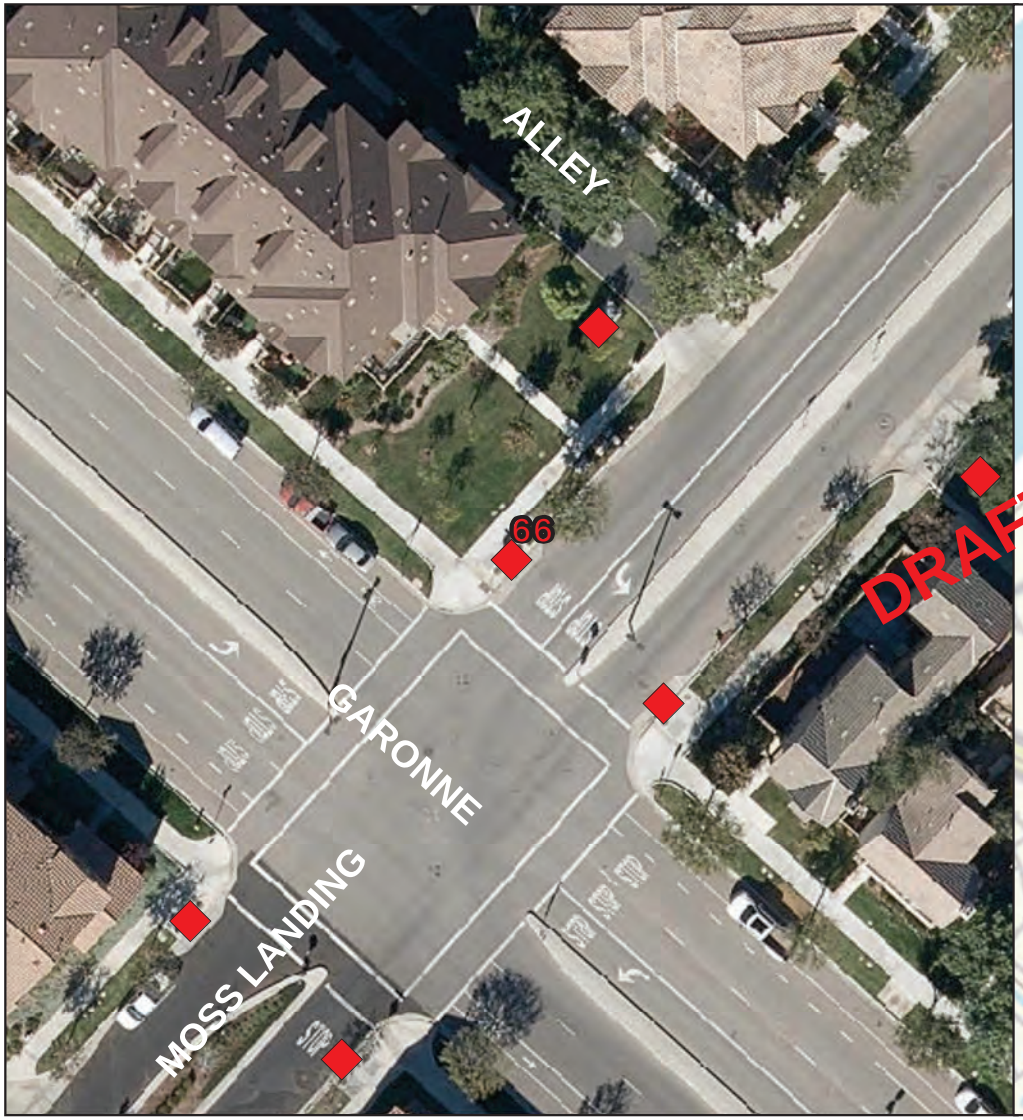
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 66



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 67

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

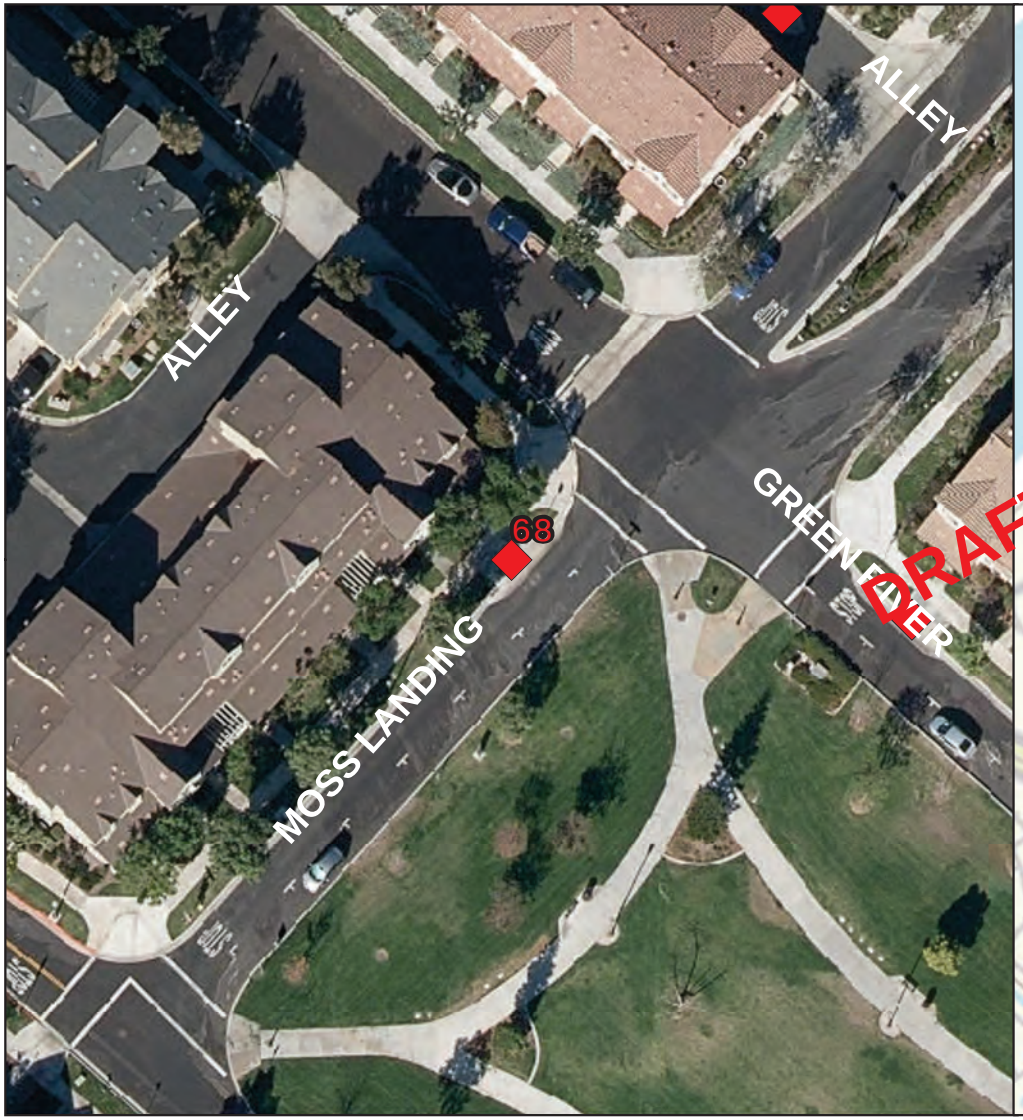
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 68



STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 69

STORMFILTER CATCHBASIN - 11'X19'

Number of Cartridges is 3

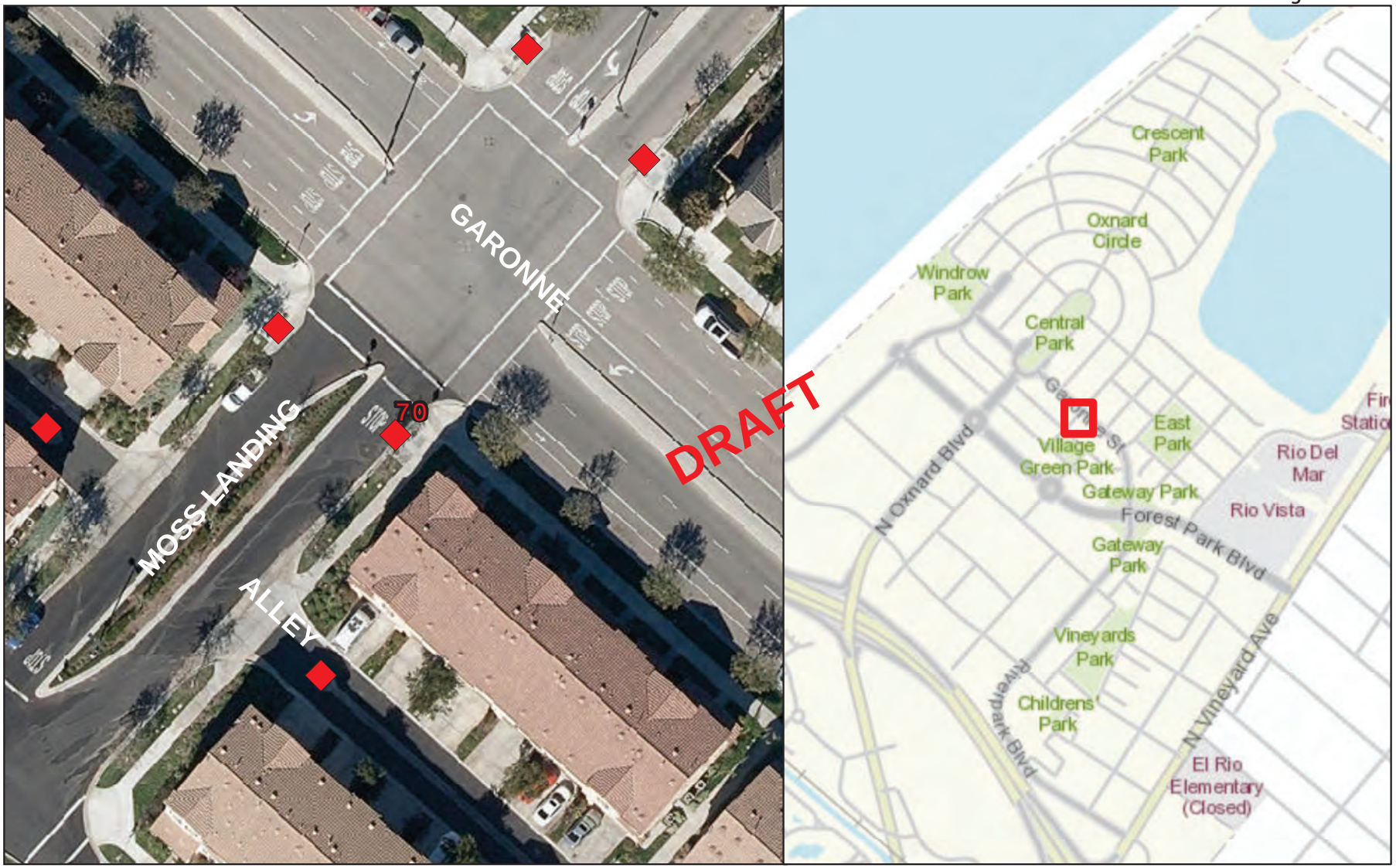
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 70



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

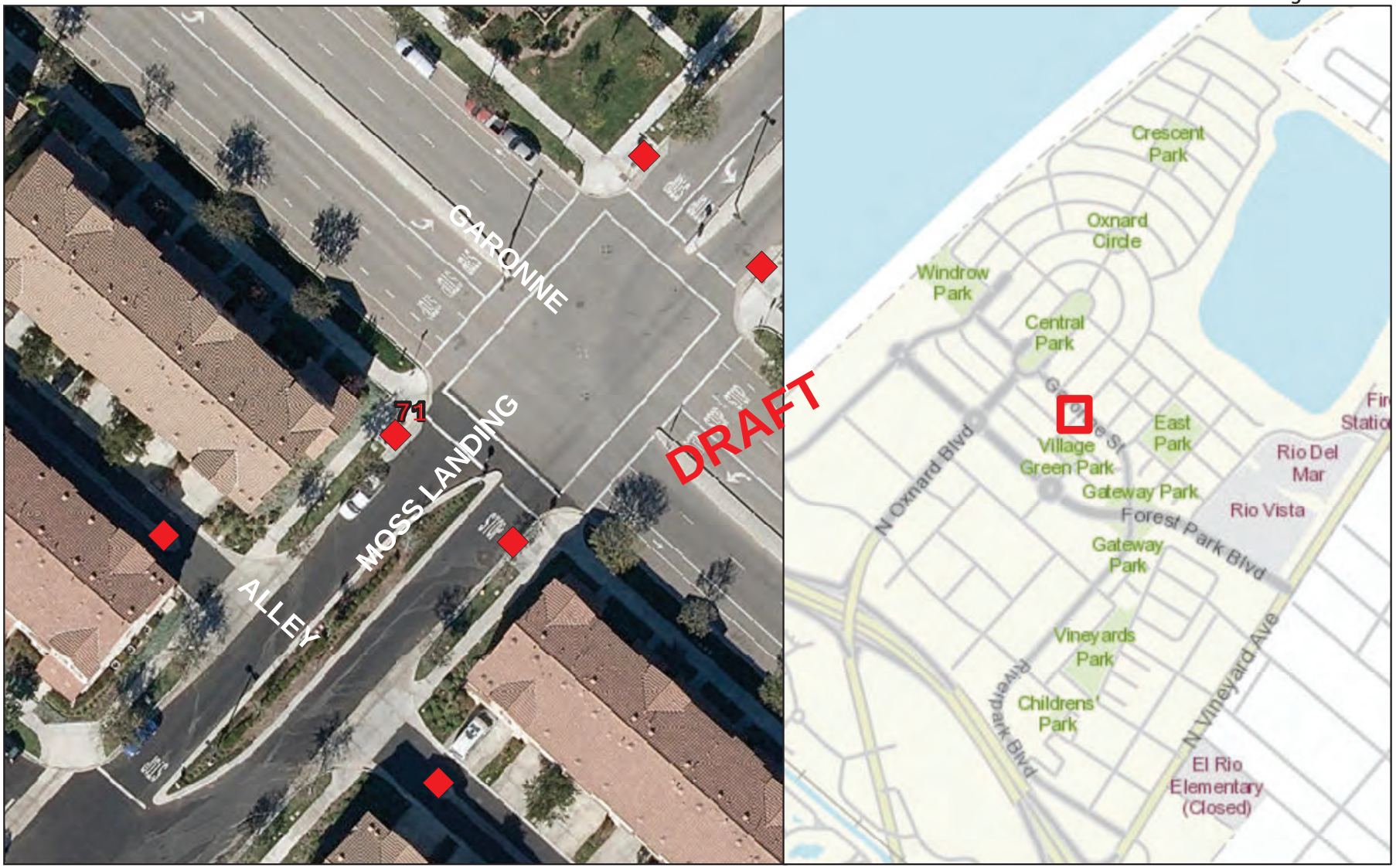
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 71



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 7

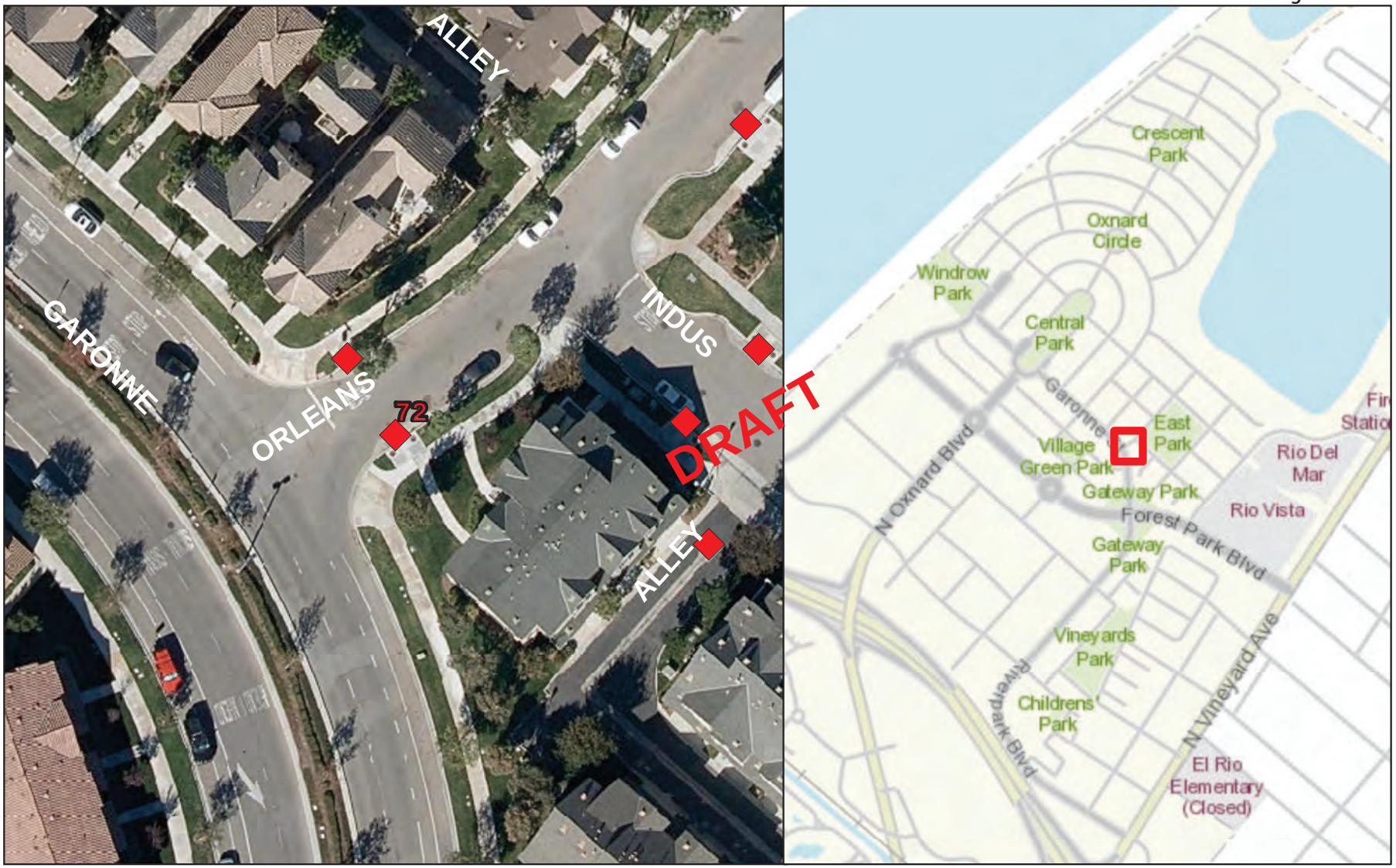
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 72



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 73

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

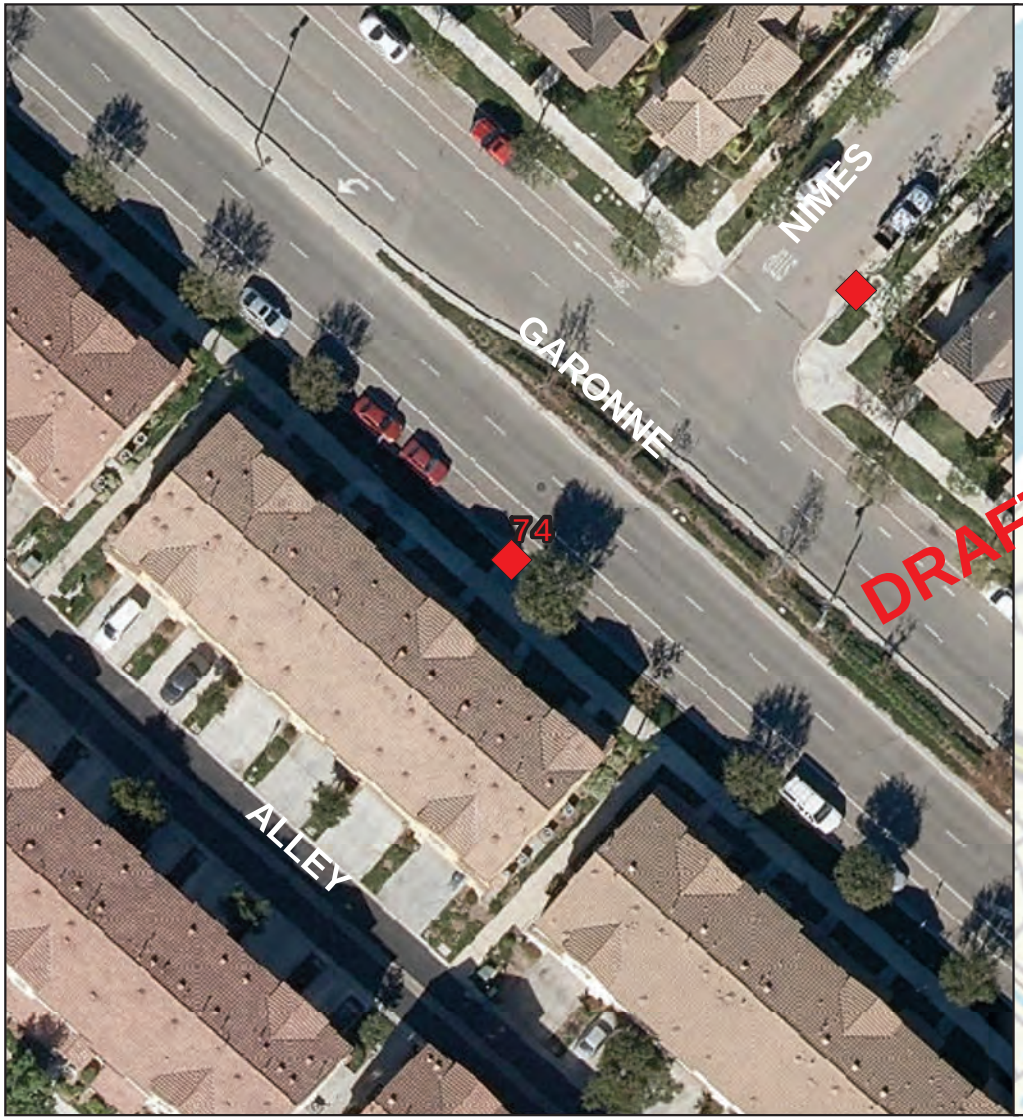
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 74



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 75

STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 13

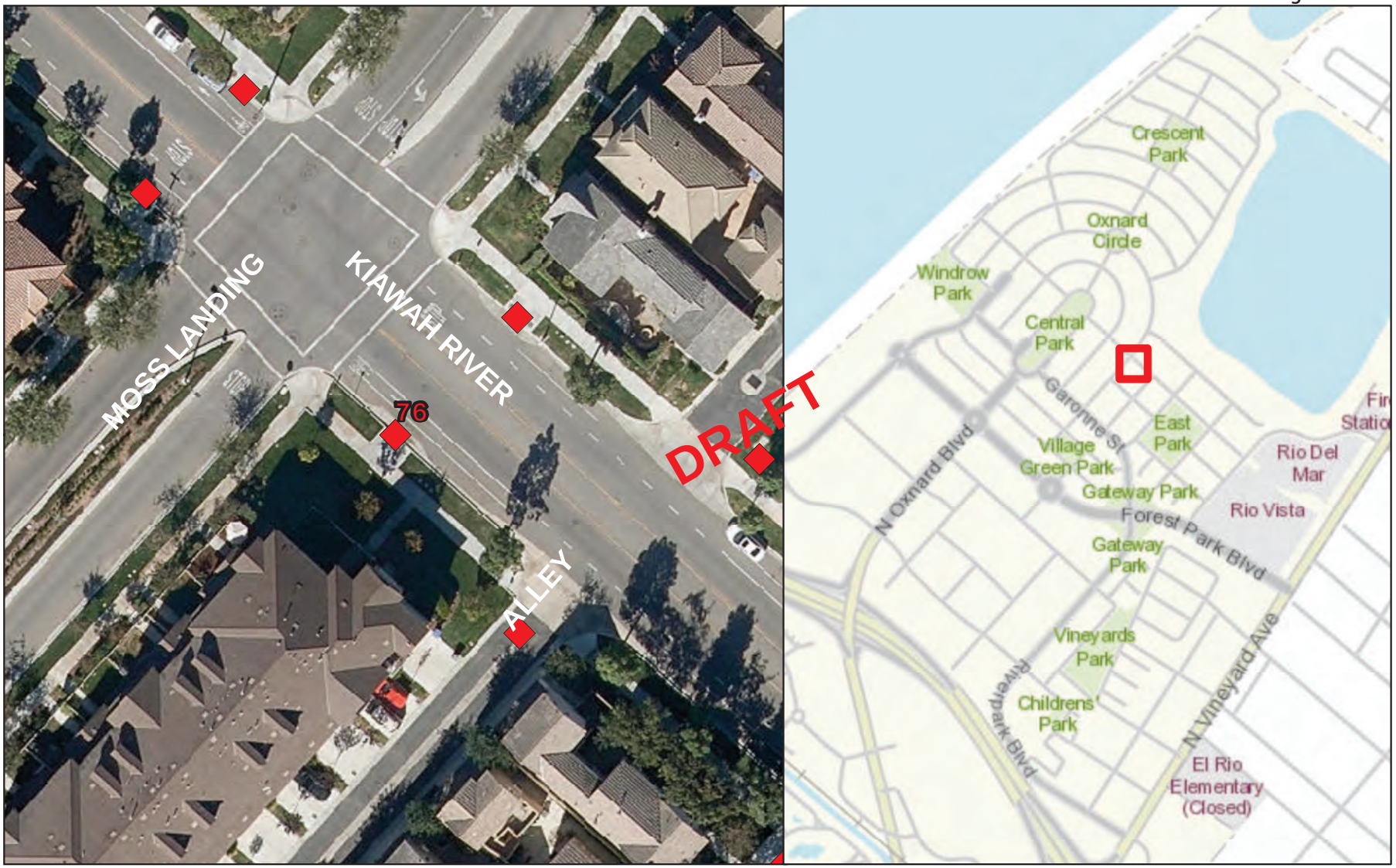
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 76



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 8

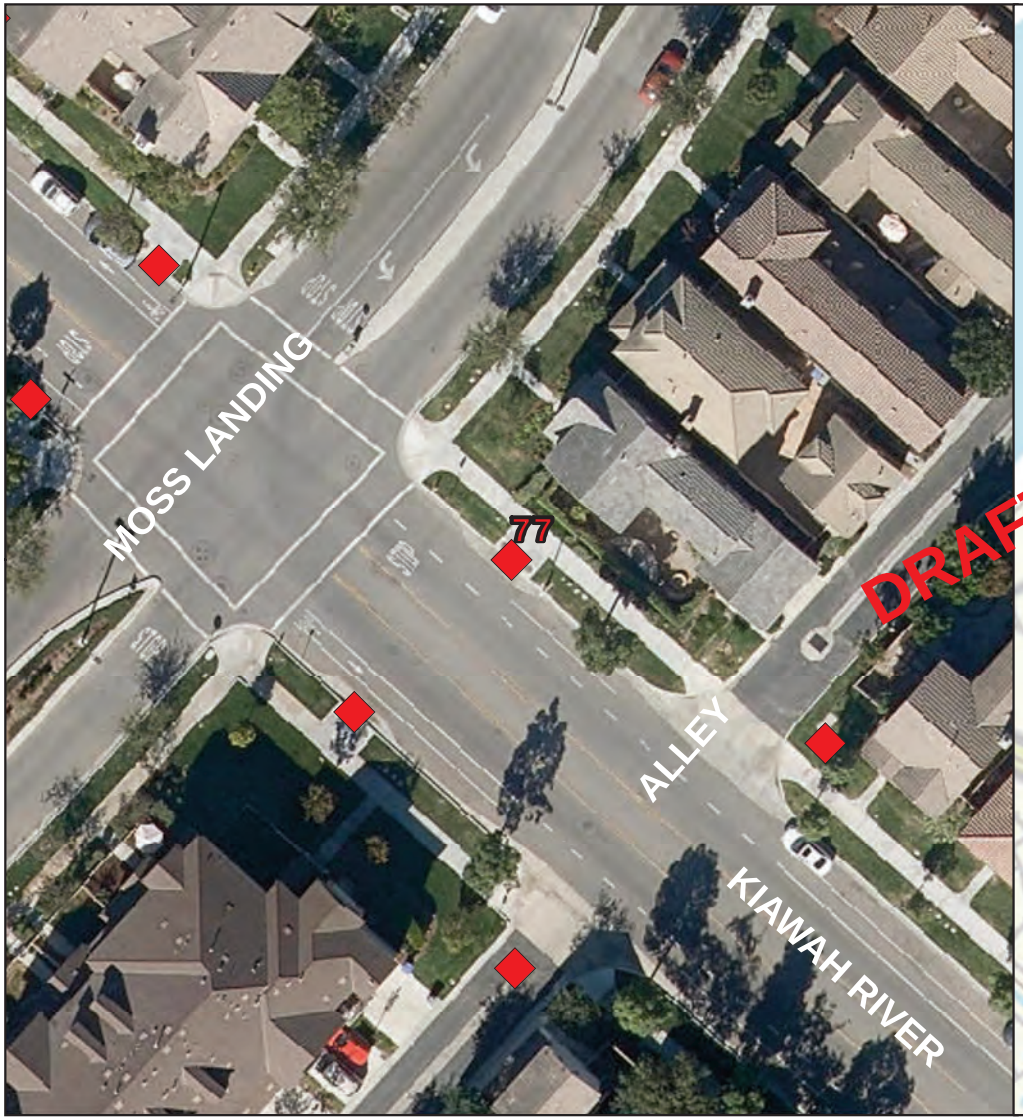
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 77



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 78

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

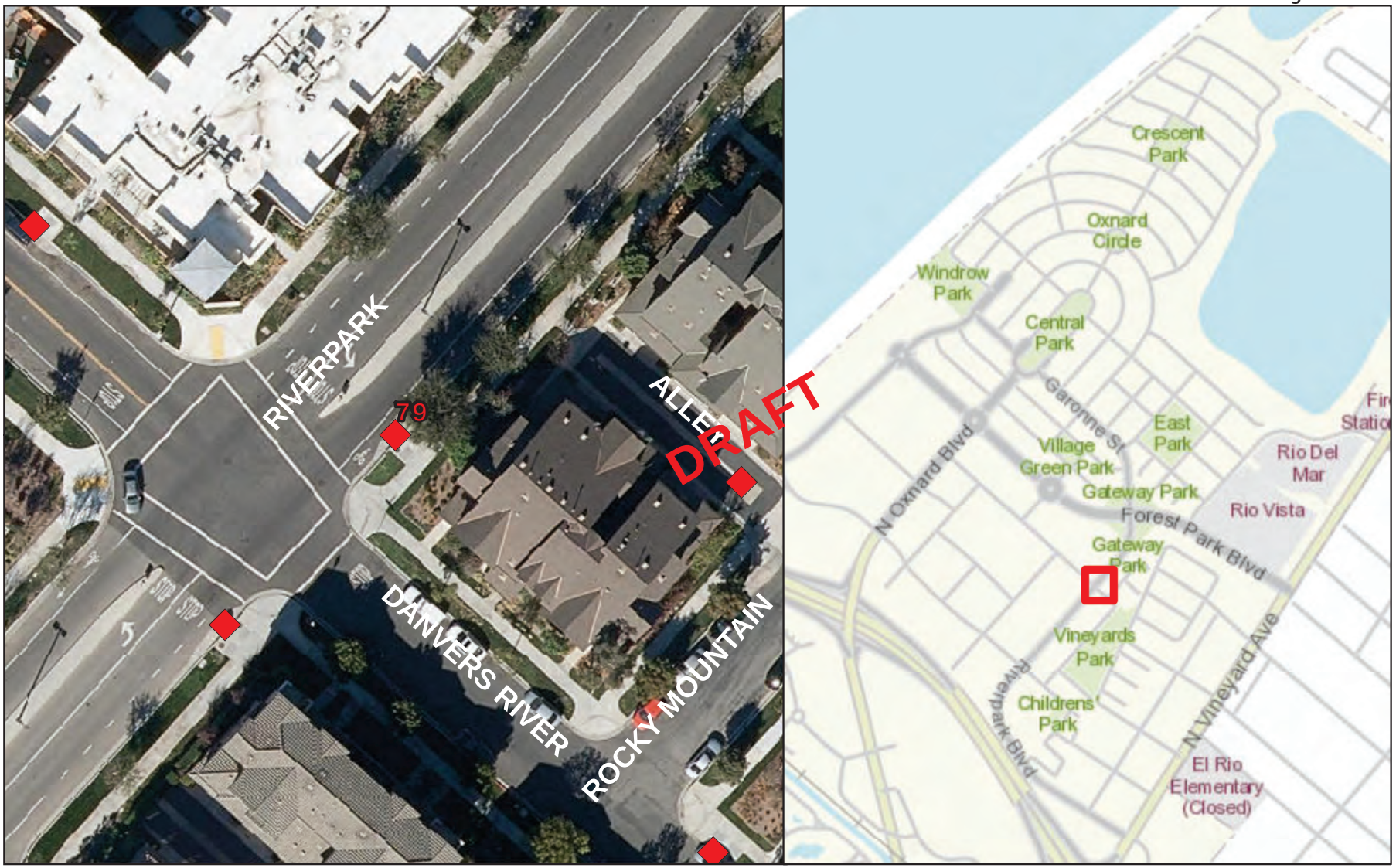
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 79



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 80

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 81

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 82

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 83

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 84

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 7

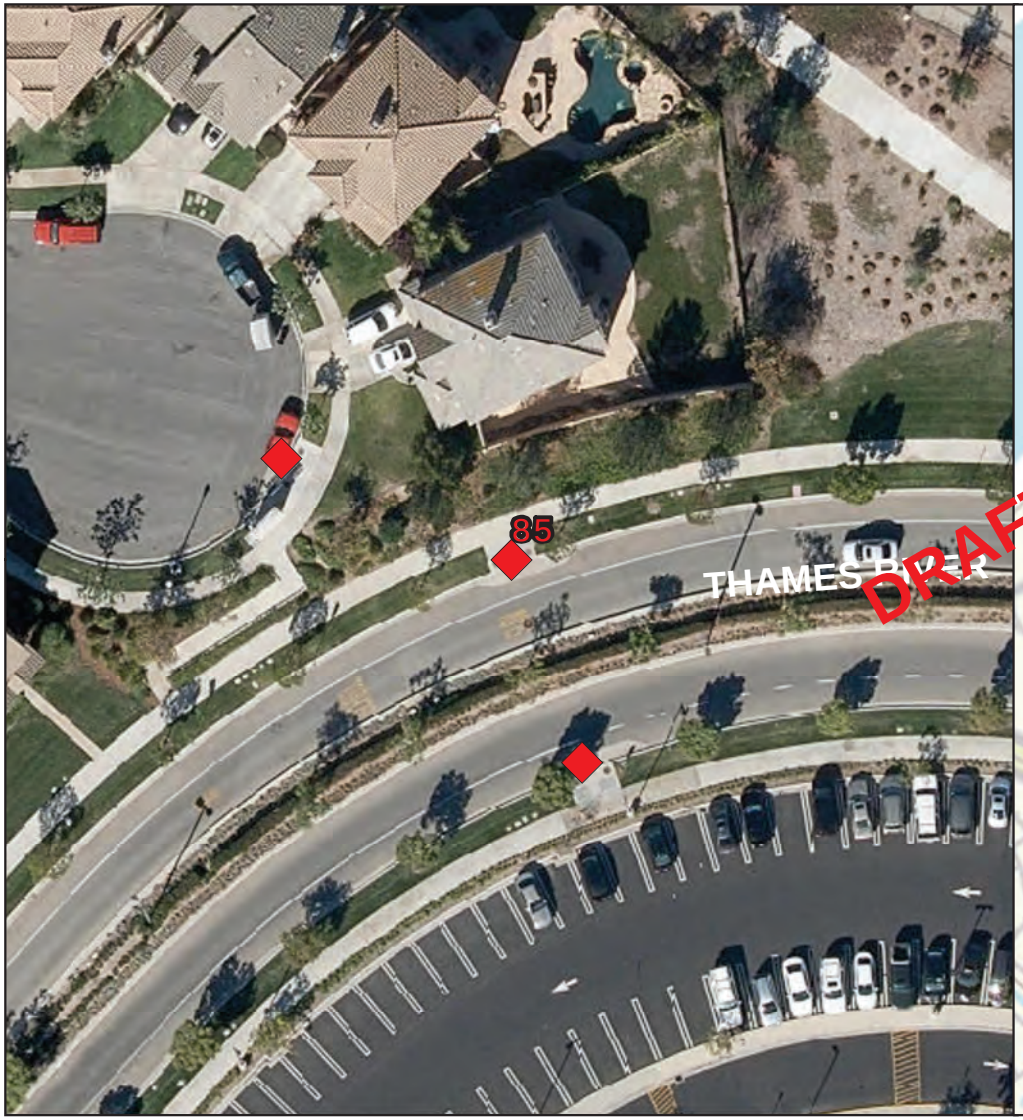
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 85



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 86

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 87

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 88

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 89

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 7

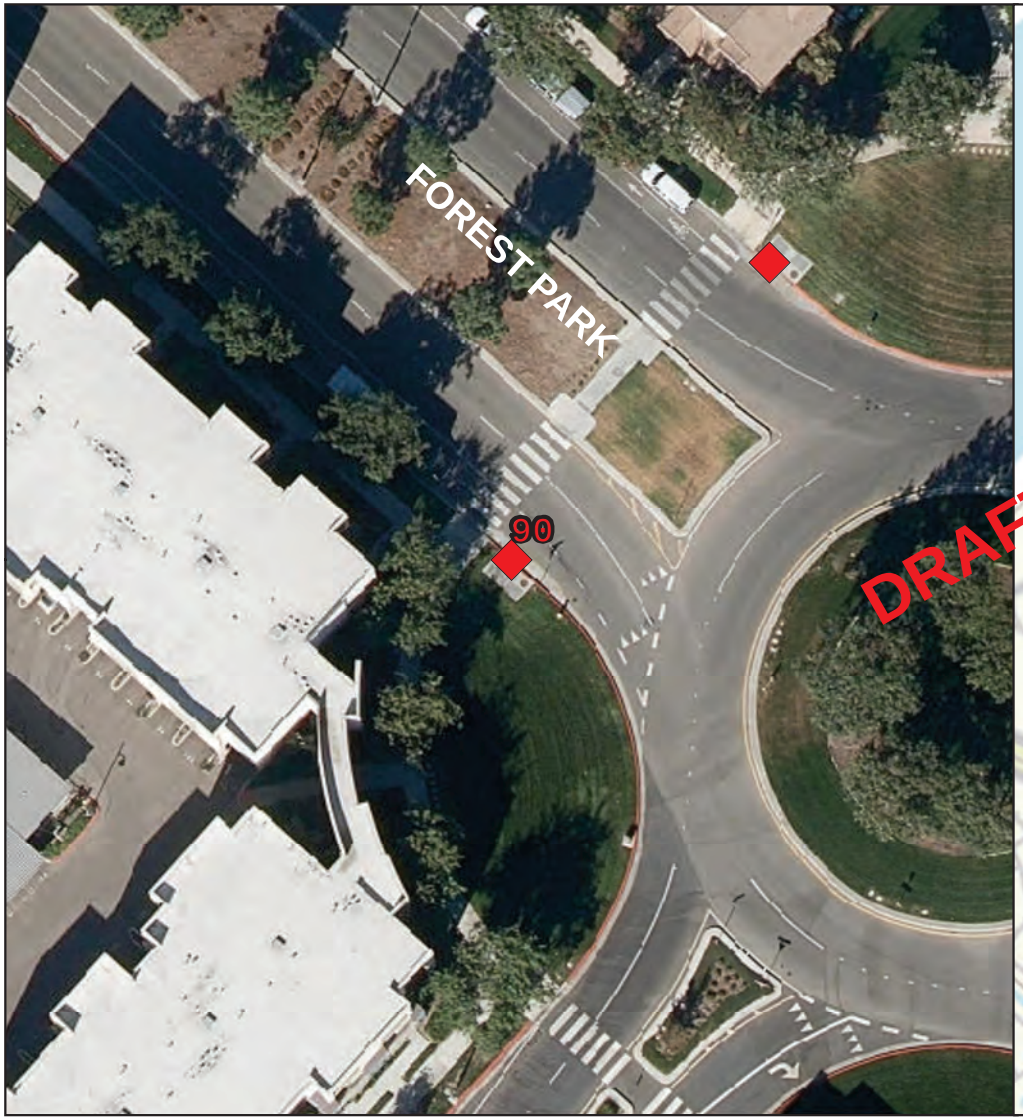
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 90



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 91

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 8

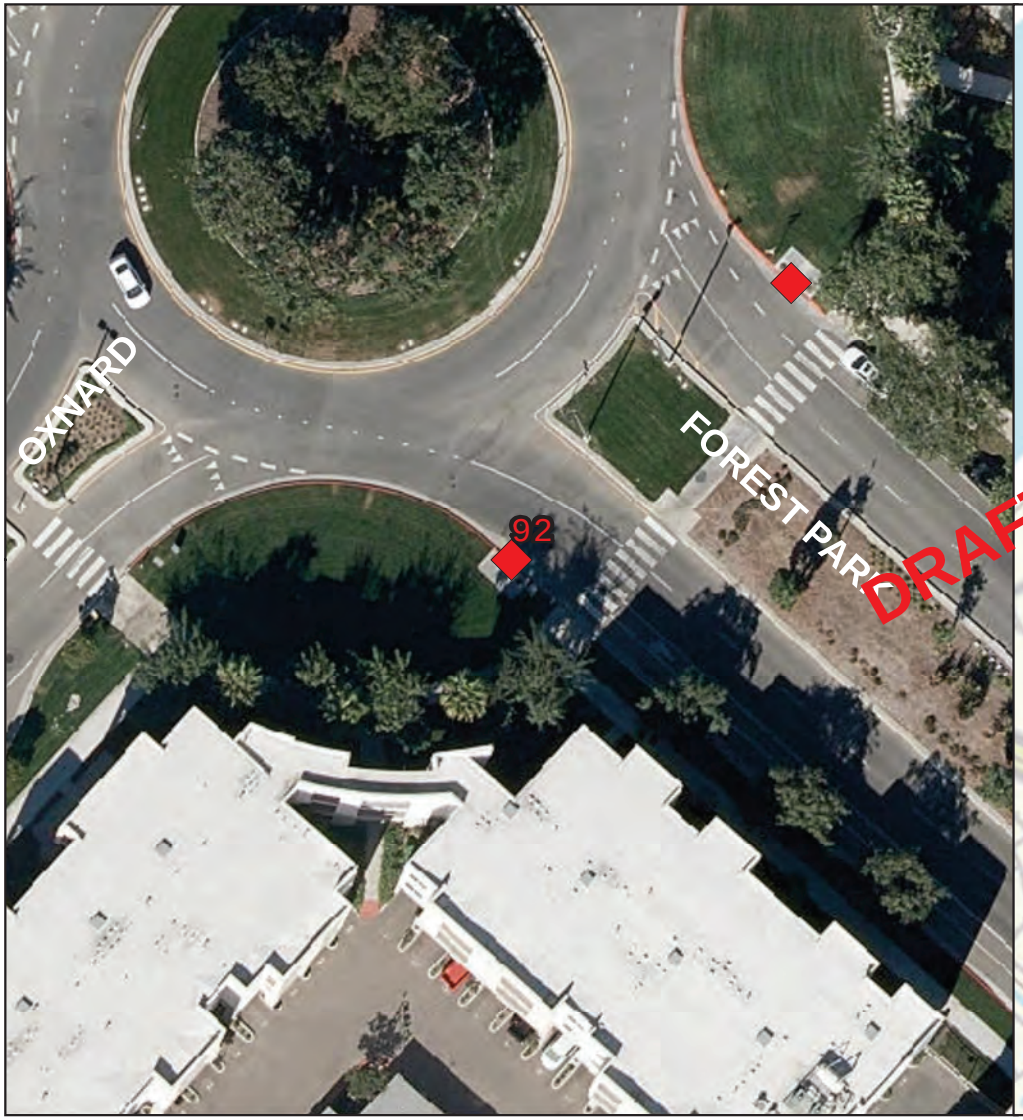
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 92



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 93

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 8

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 94

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 95

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

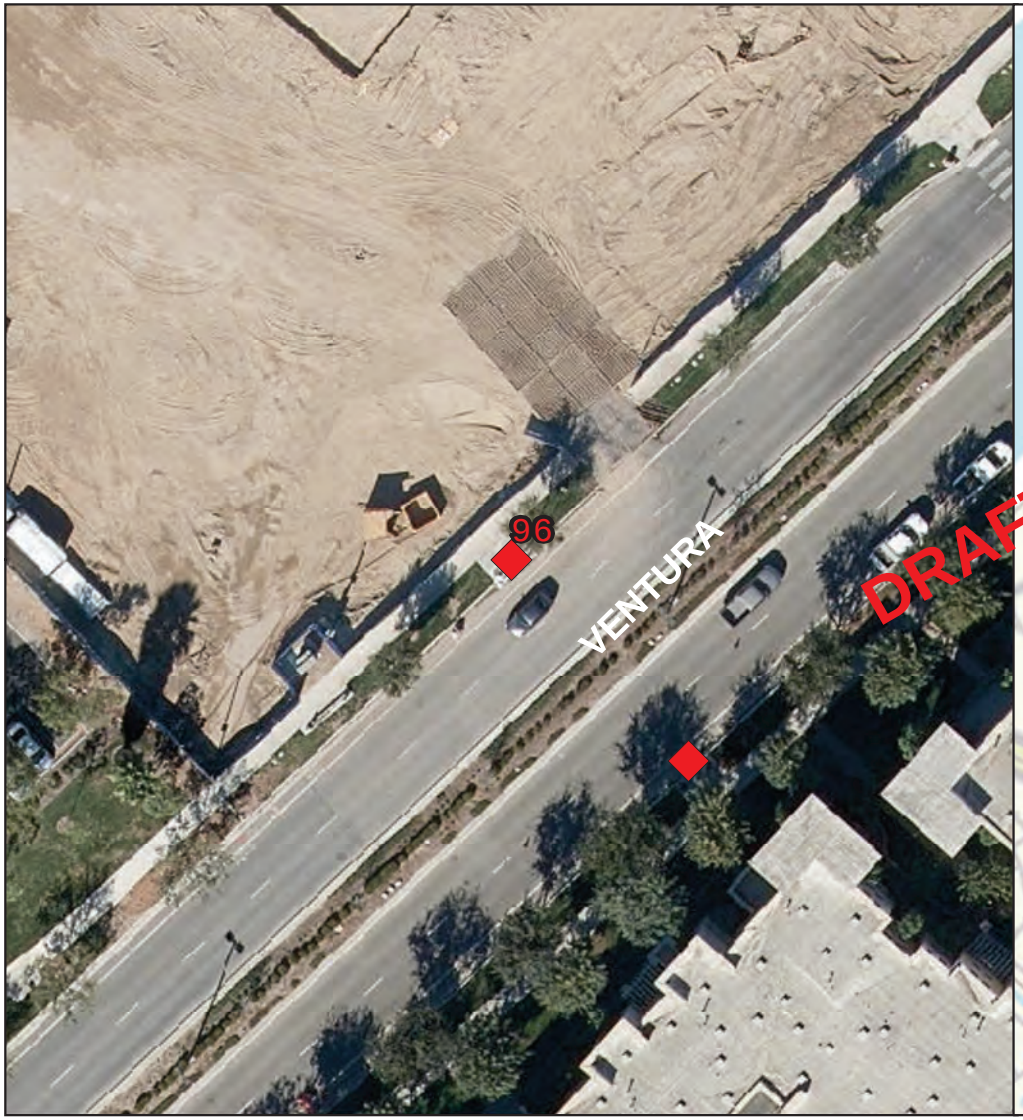
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 96



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 97

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 98

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 14

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 99

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 11

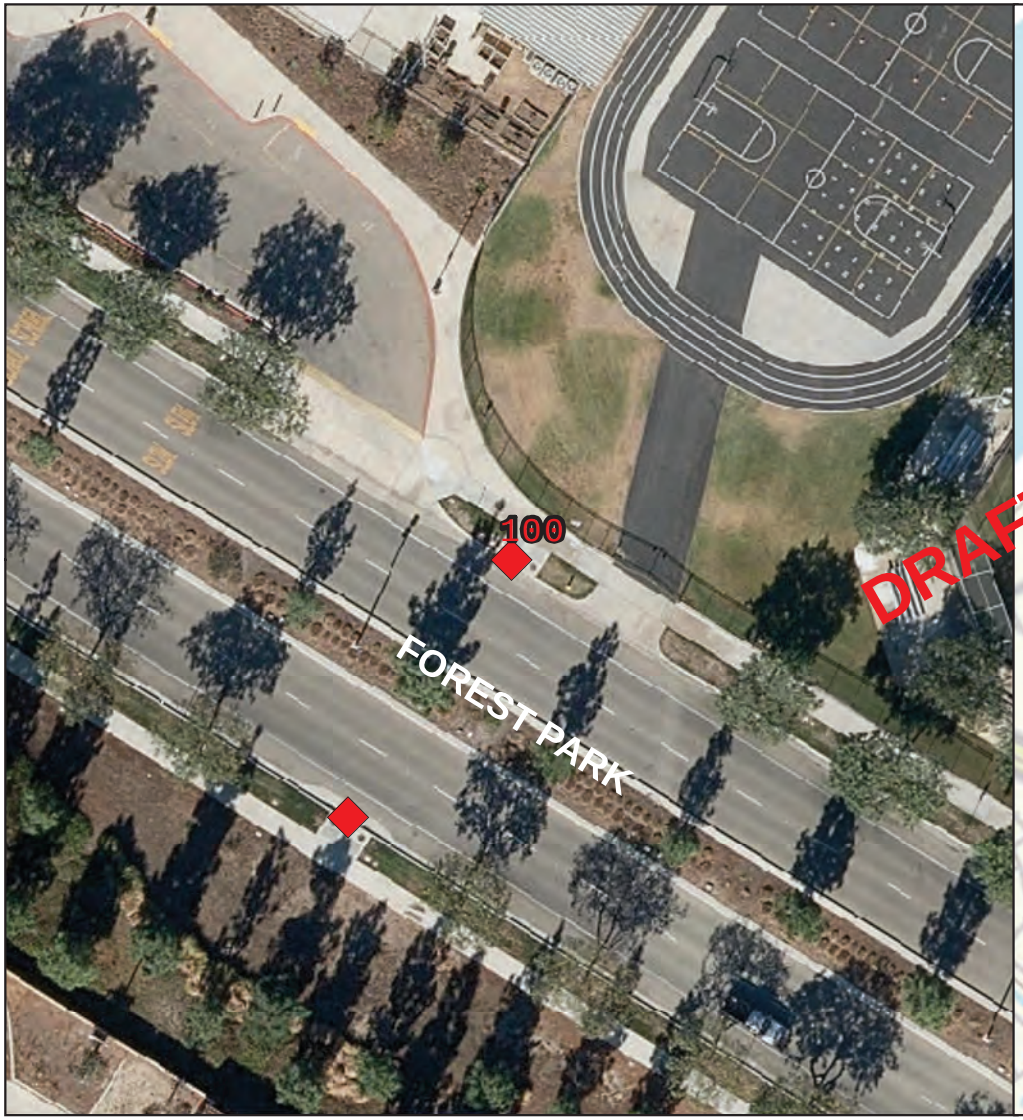
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 100



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 101

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 16

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 102

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 103

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 104

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 105

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 106

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 107

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 108

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 109

STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 15

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 110

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 111

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

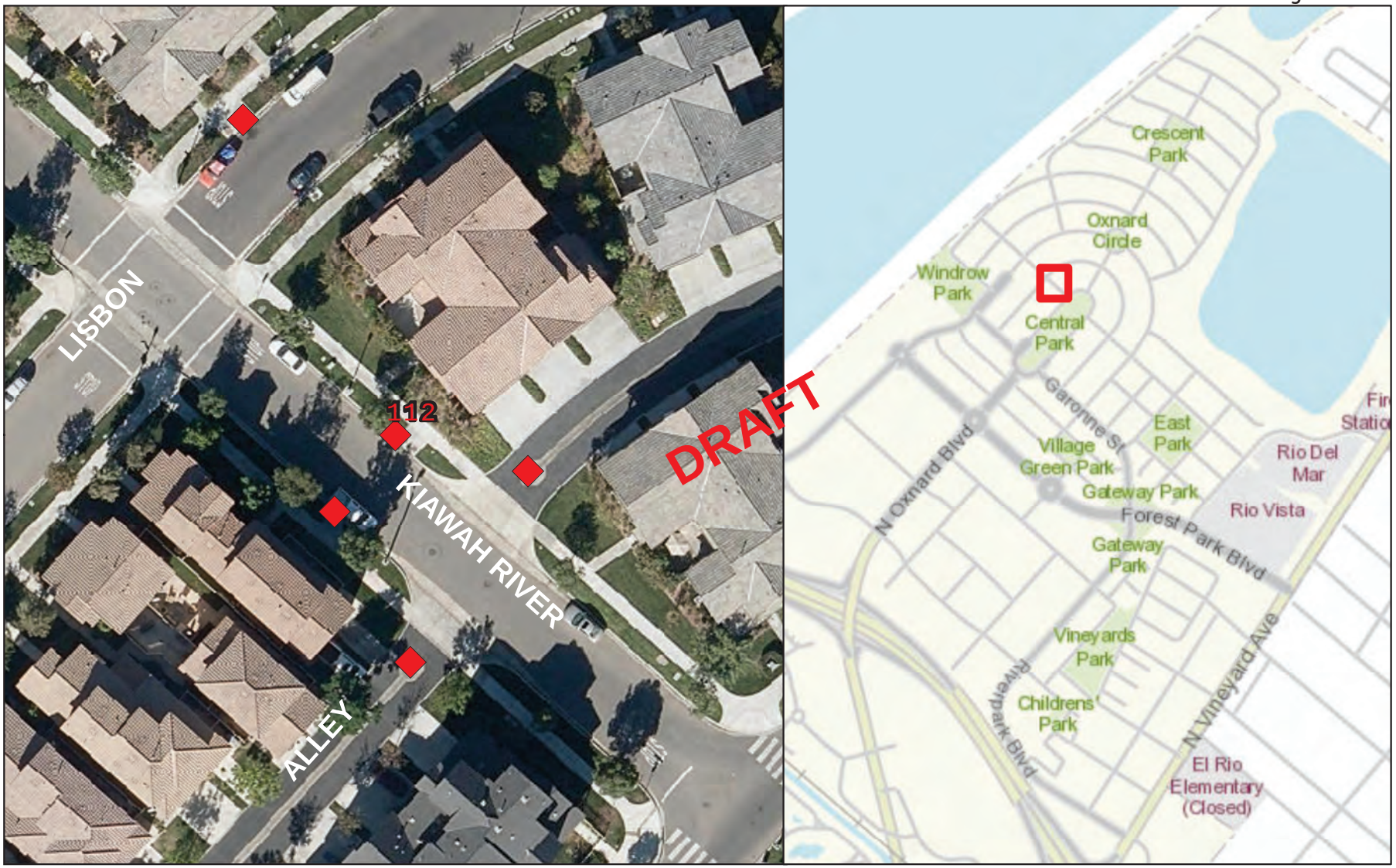
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 112



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 113

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 4

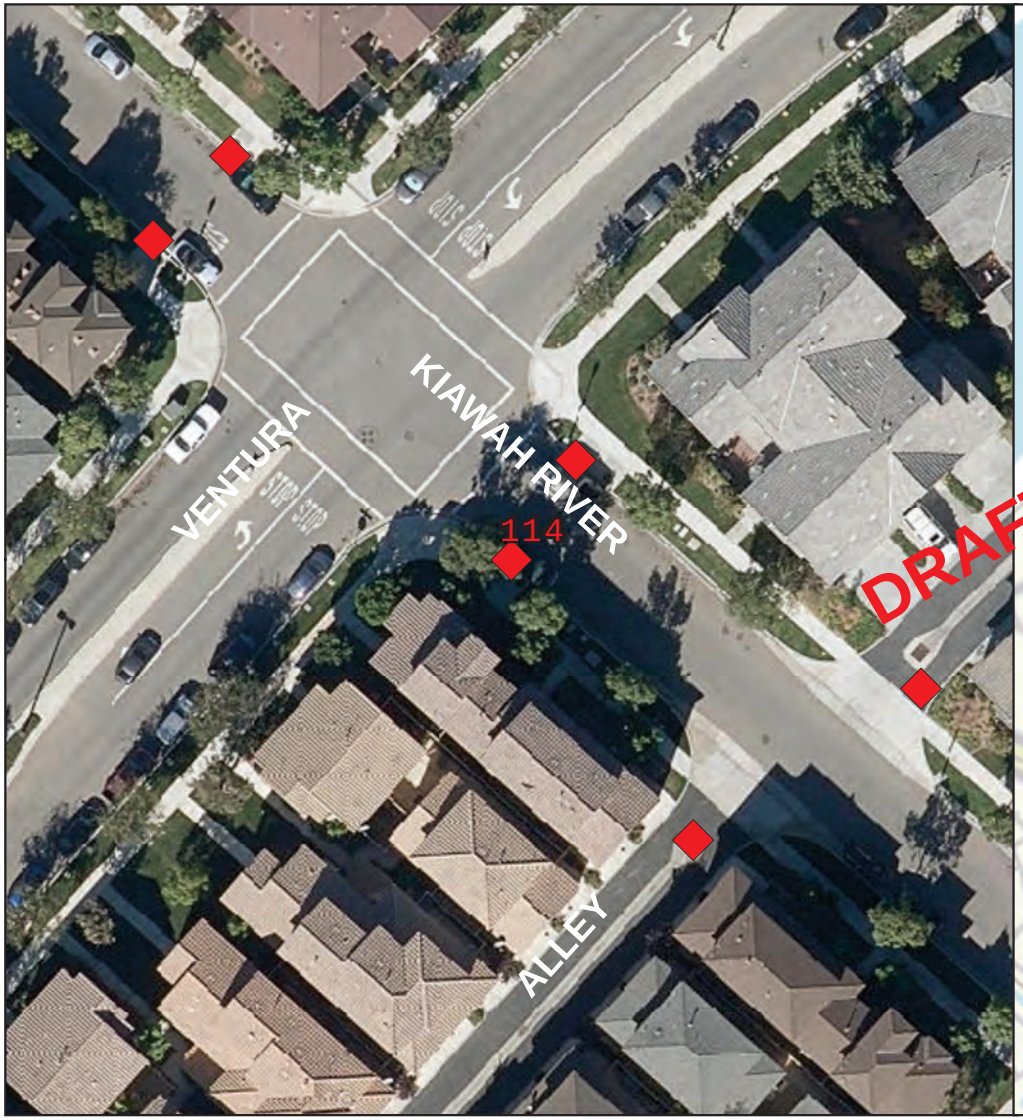
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 114



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

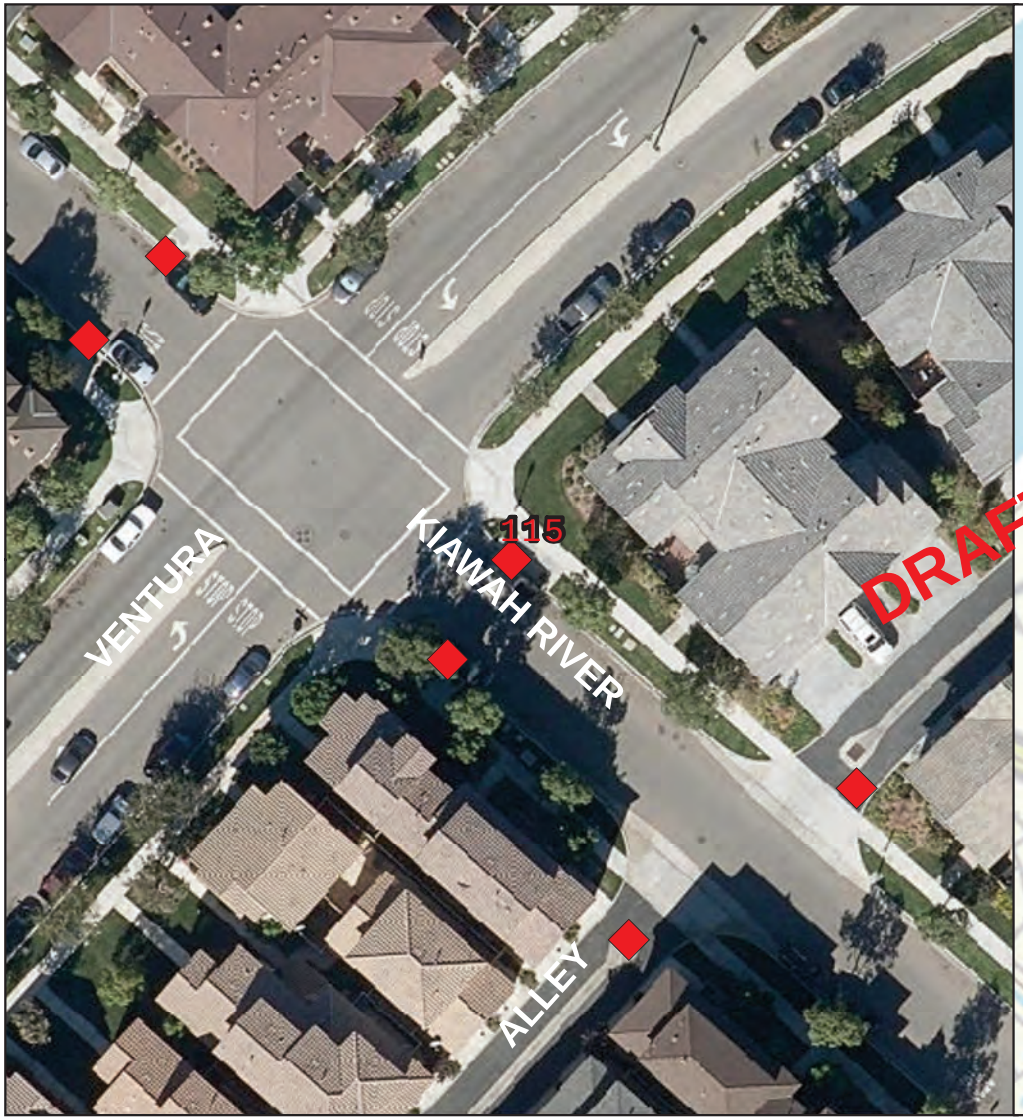
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 115



STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 14

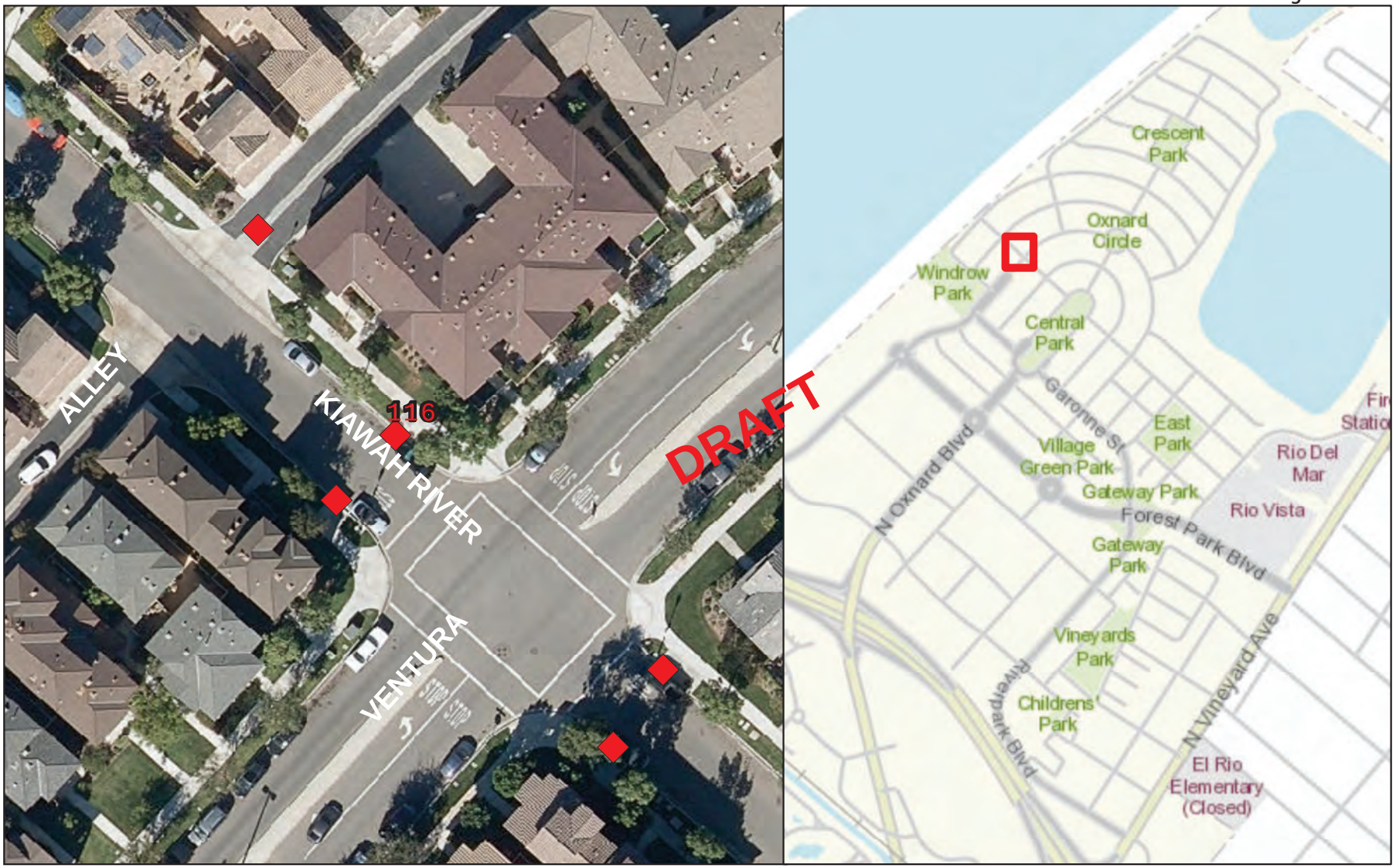
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 116



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 117

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 118

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 4

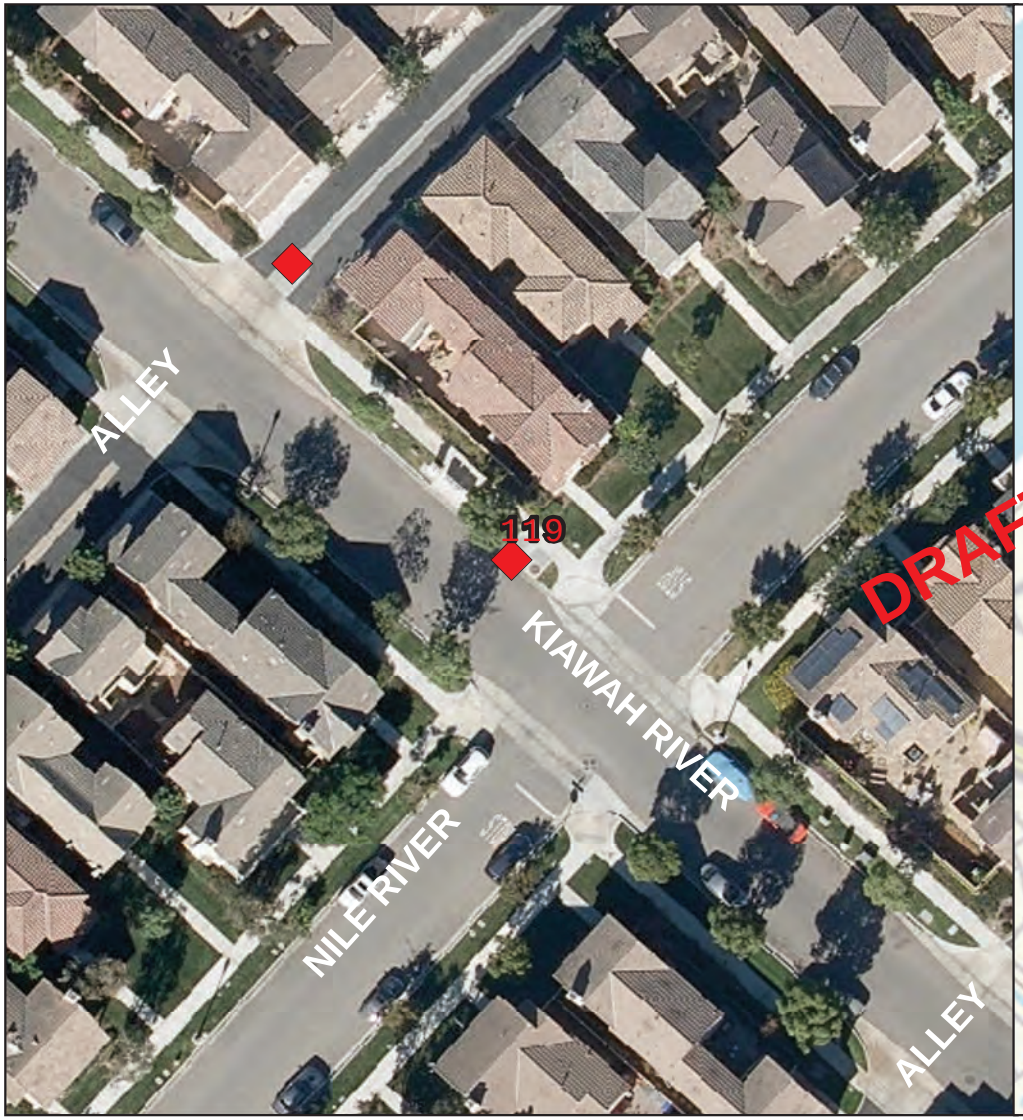
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 119



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 11

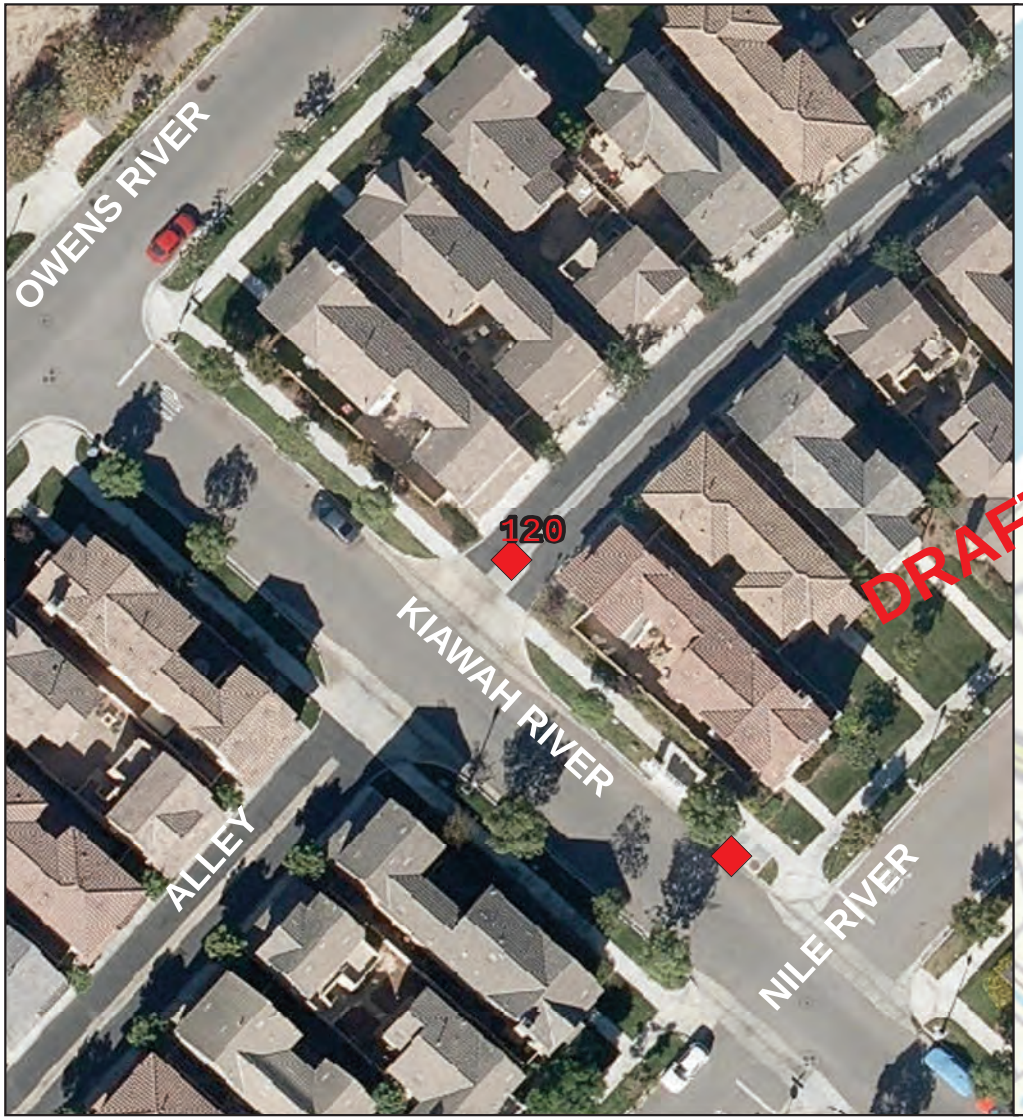
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 120



STORMFILTER GRATE INLET - 72"

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 121

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 122

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

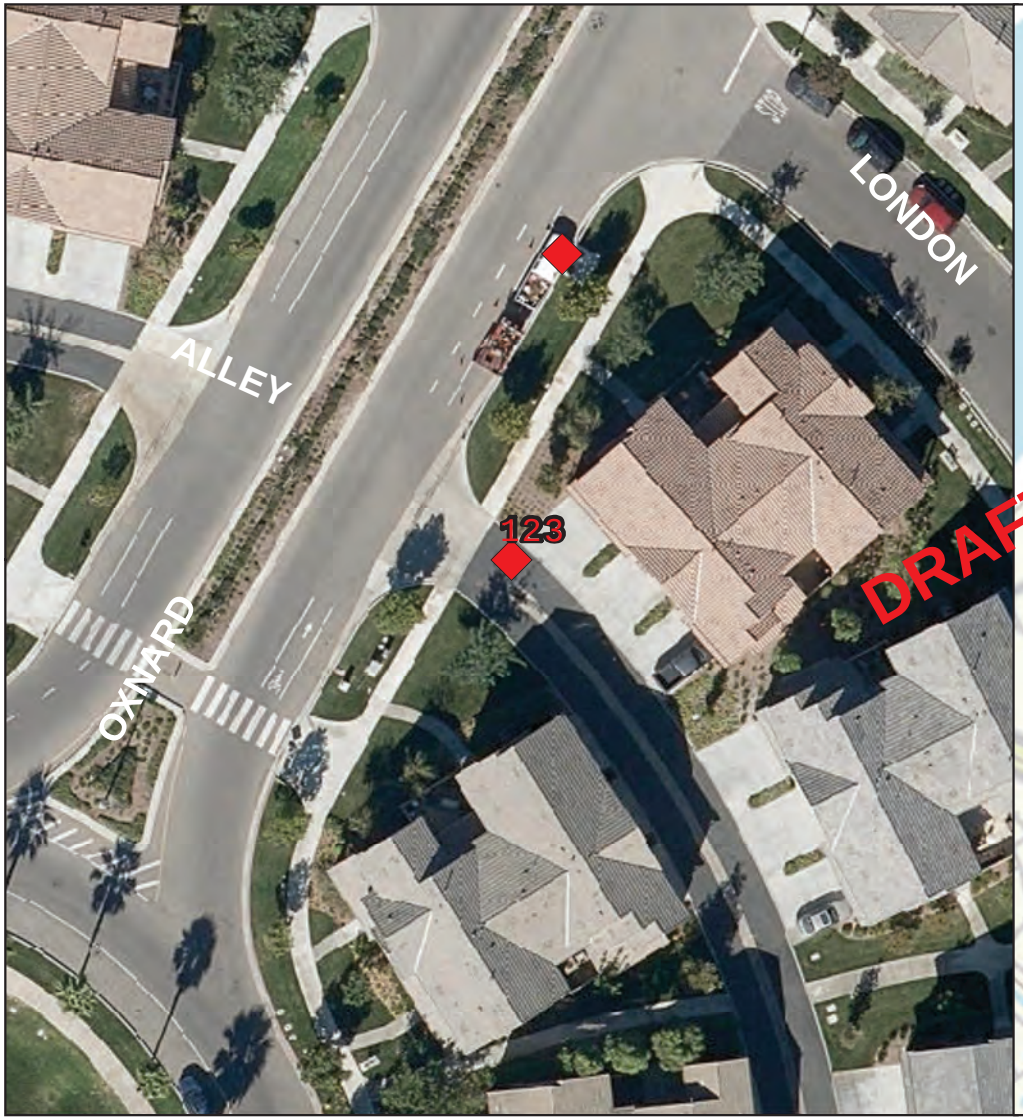
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 123



STORMFILTER MH - 72"

Number of Cartridges is 4

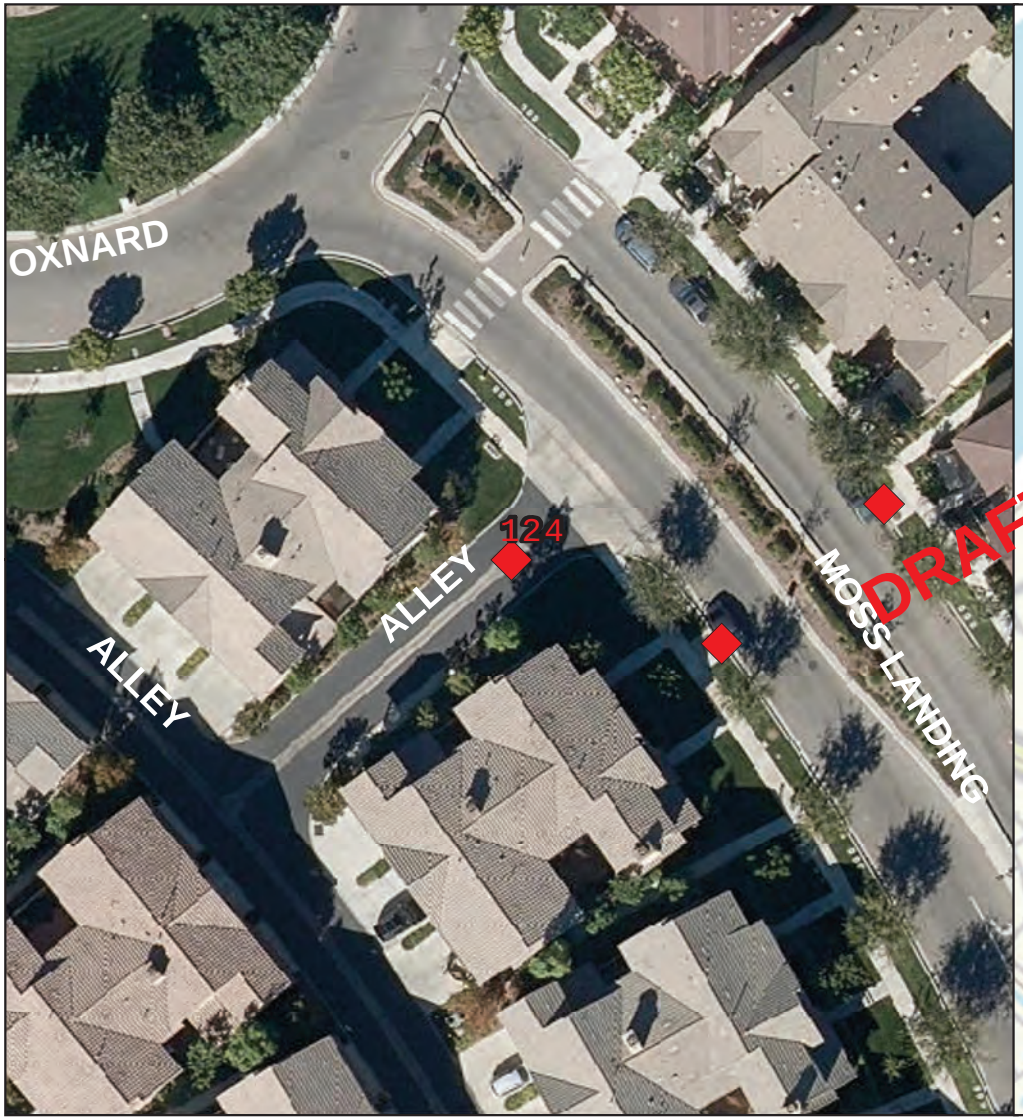
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 124



STORMFILTER MH - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 125

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 126

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 127

STORMFILTER MH - 72"

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 128

STORMFILTER VAULT - 7'X14'

Number of Cartridges is 13

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 129

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 130

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 8

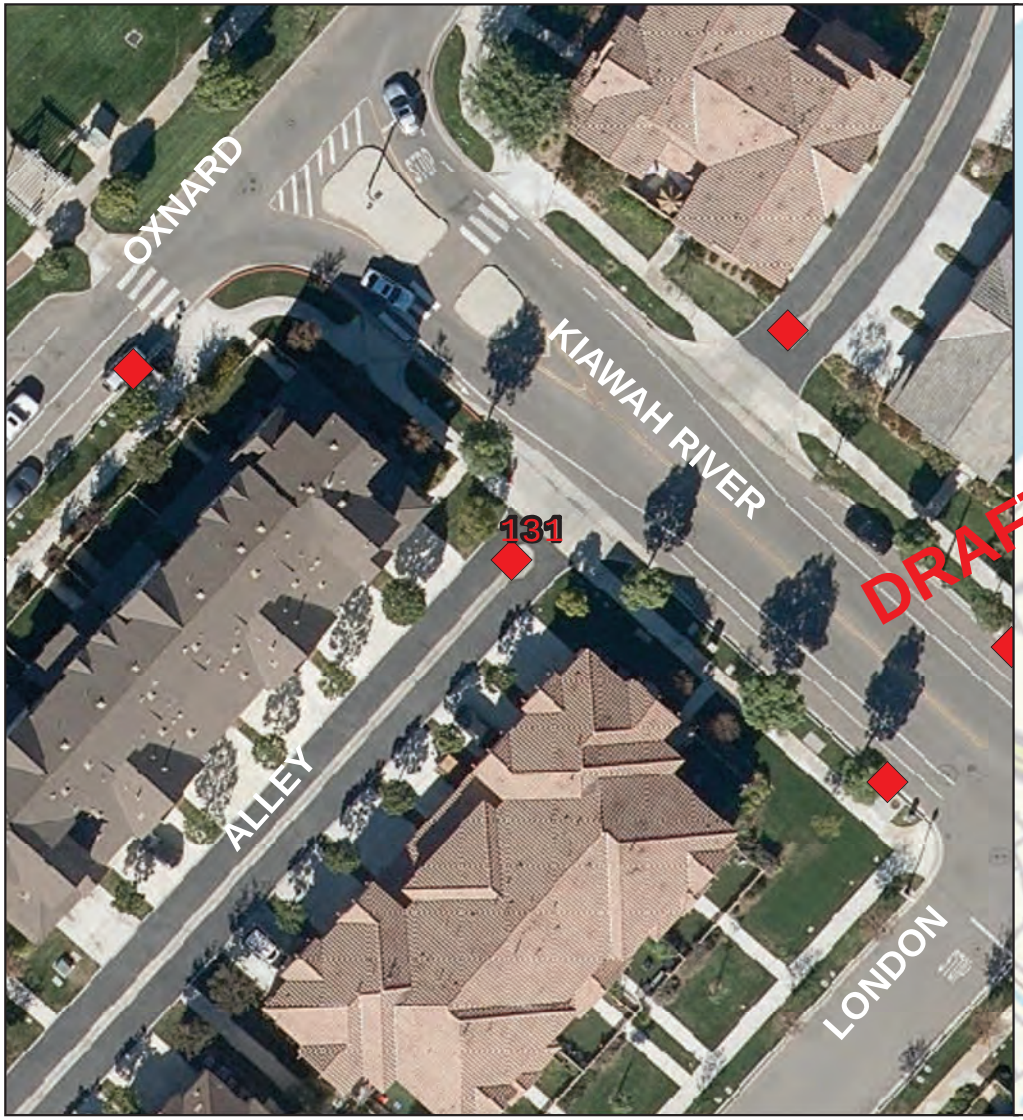
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 131



STORMFILTER MH- 72"

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 132

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 133

STORMFILTER MH - 72"

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 134

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 135

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 136

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 137

STORMFILTER MH - 72"

Number of Cartridges is 7

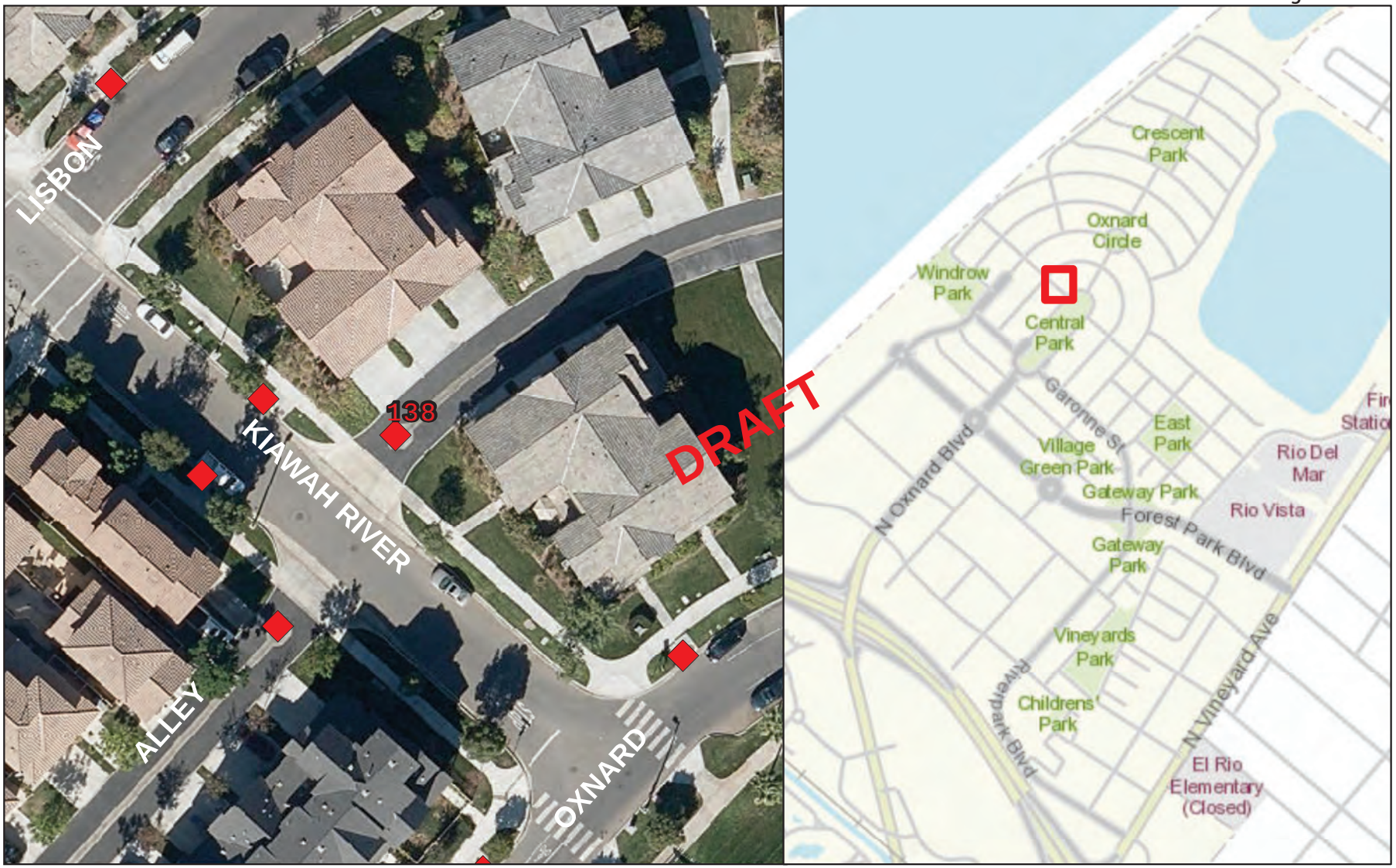
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 138



STORMFILTER MH - 72"

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 139

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

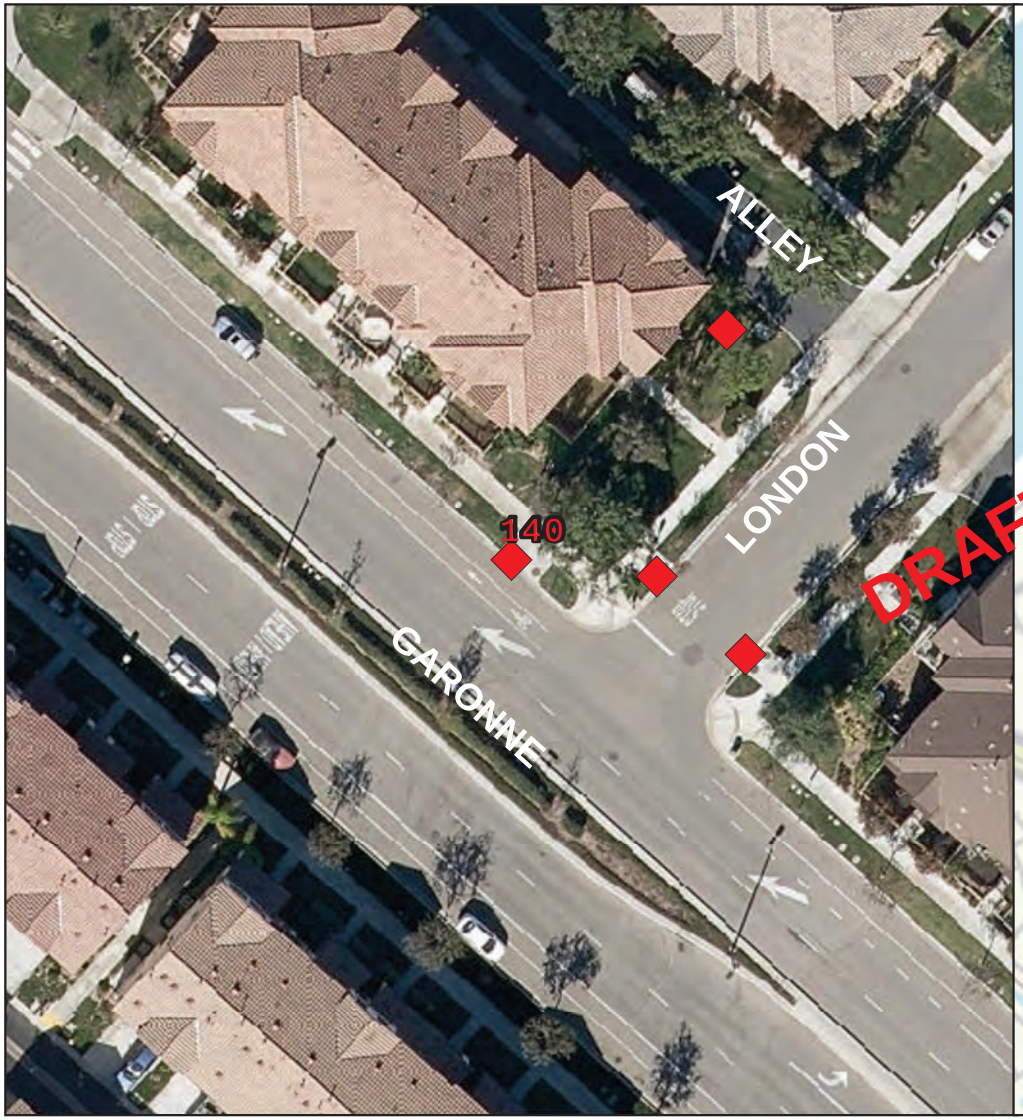
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 140



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 141

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 142

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 143

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 144

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 145

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 146

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 147

STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 15

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 148

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 20

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 149

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 24

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 150

STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 16

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 151

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 152

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 23

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 153

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 154

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is Unk

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 155

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 156

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is Unk

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 157

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 158

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 159

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is Unk

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 160

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 17

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 161

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

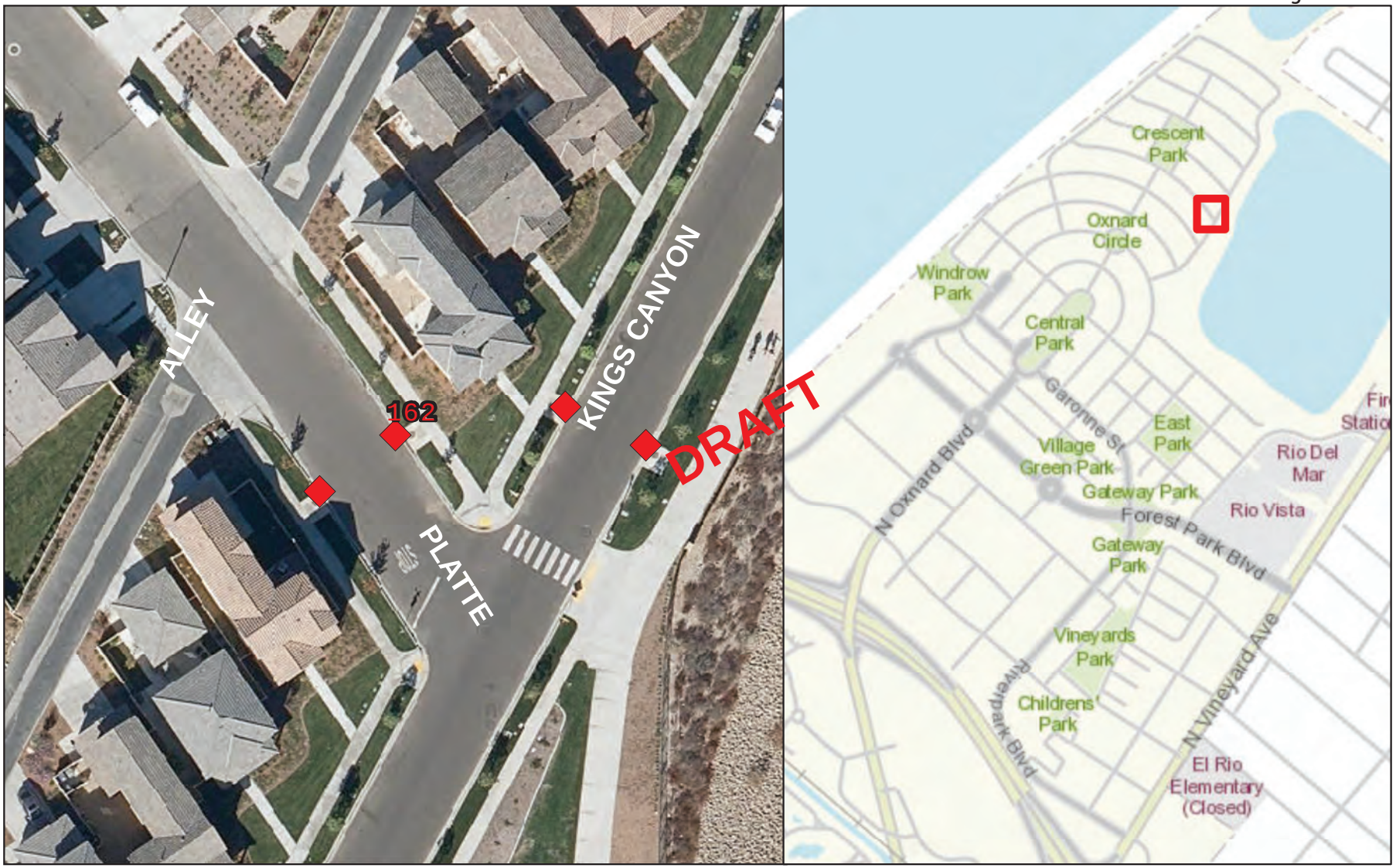
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 162



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 163

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 11

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 164

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 4

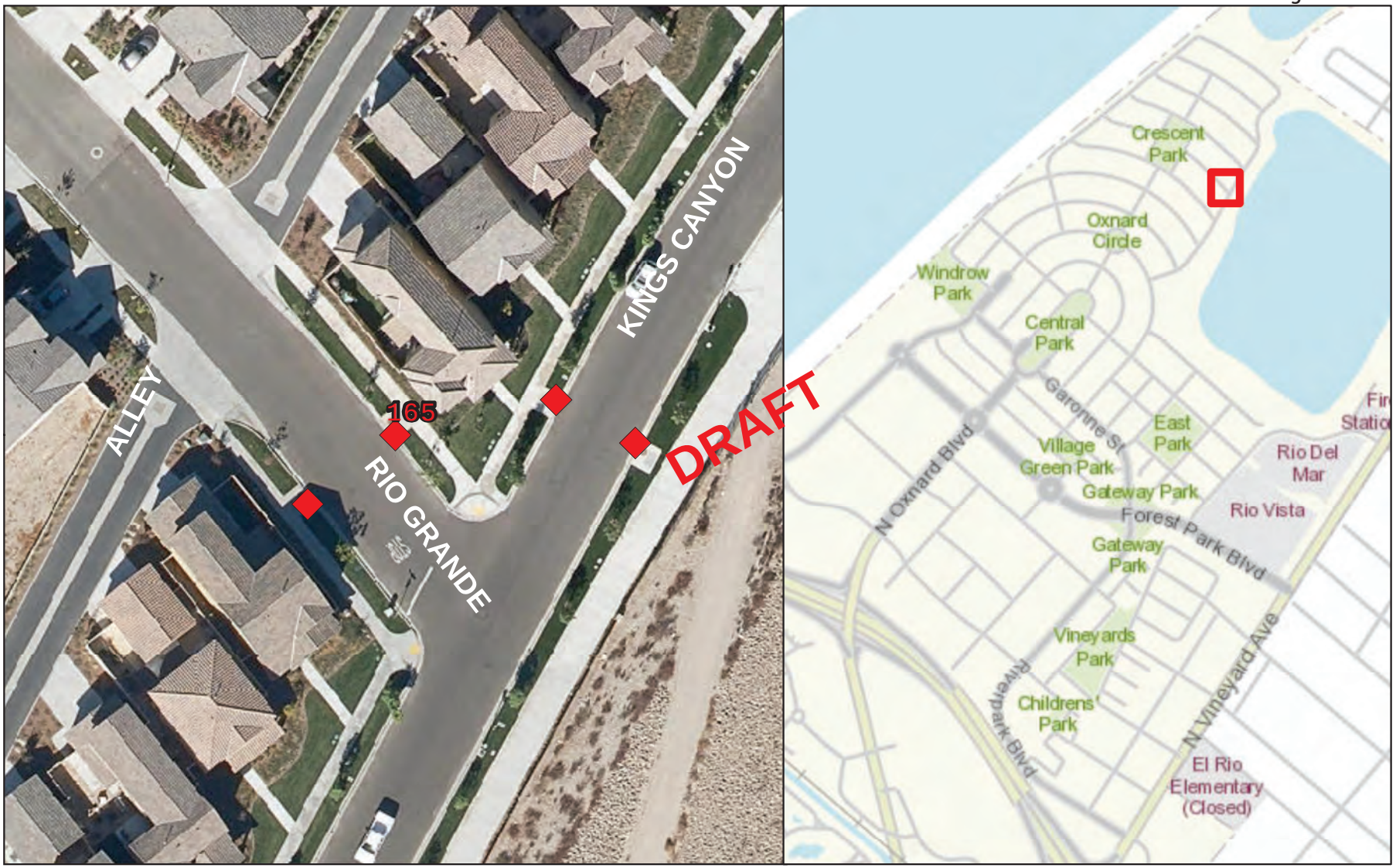
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 165



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

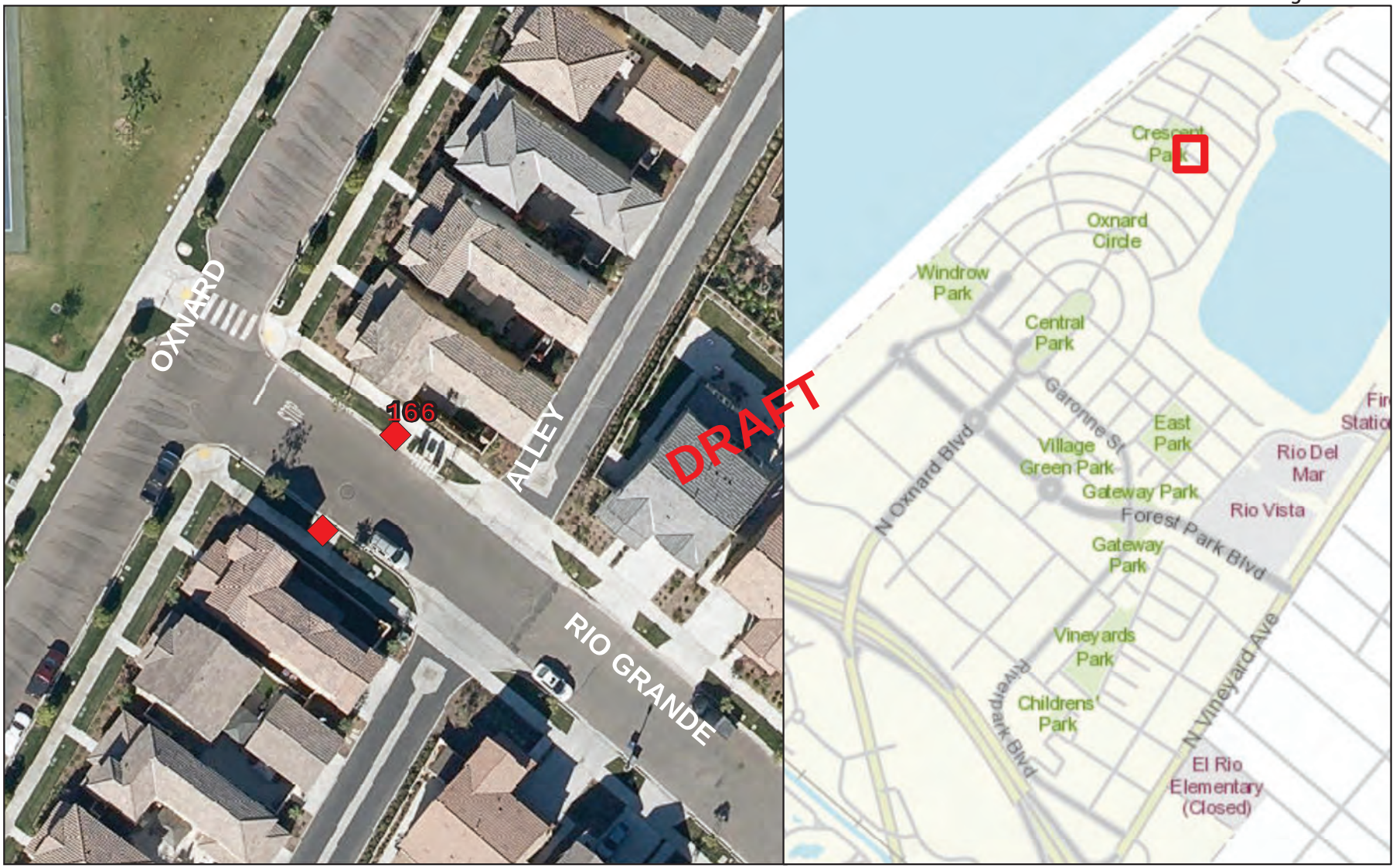
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 166



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 167

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 168

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 169

STORMFILTER CATCHBASIN - 8'X16''

Number of Cartridges is 21

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 170

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 171

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

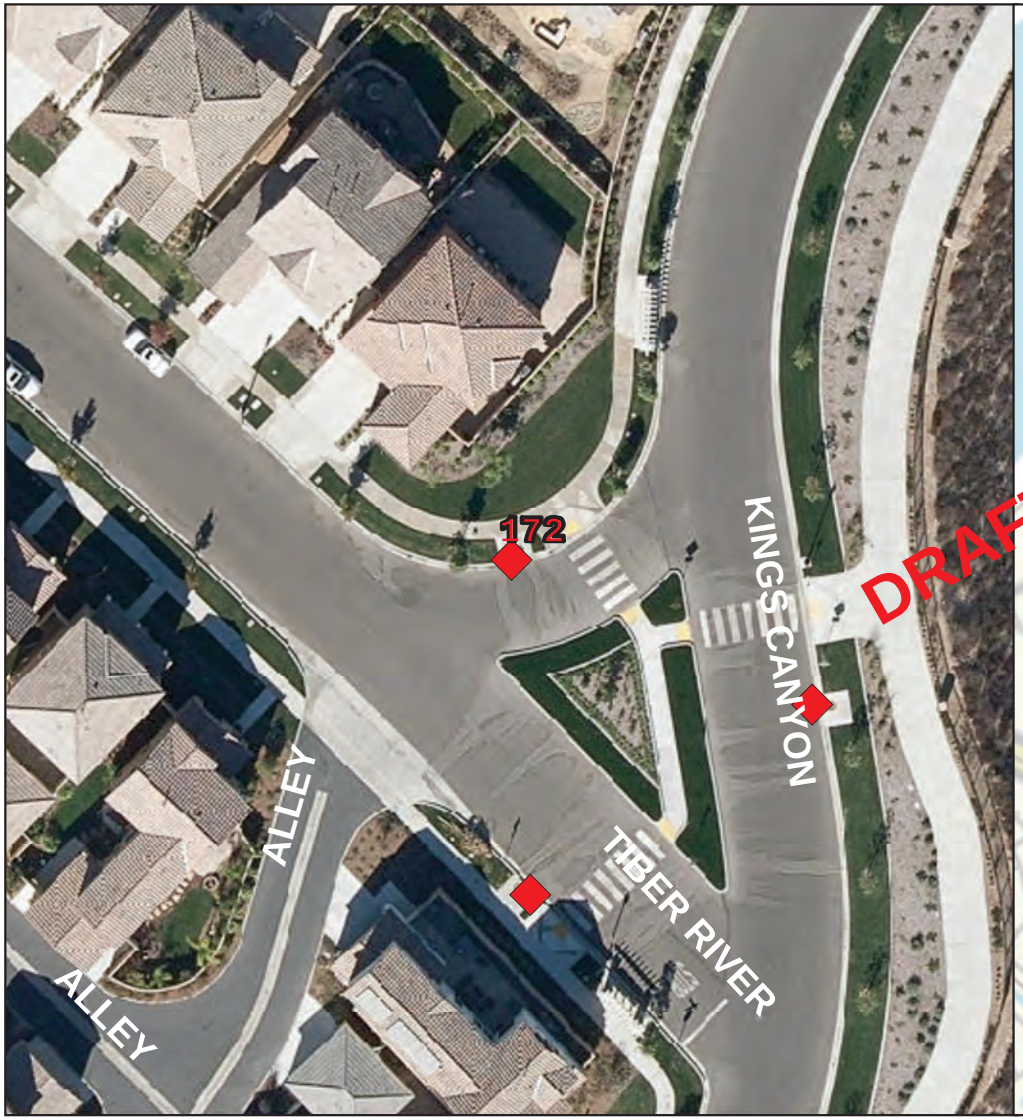
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 172



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

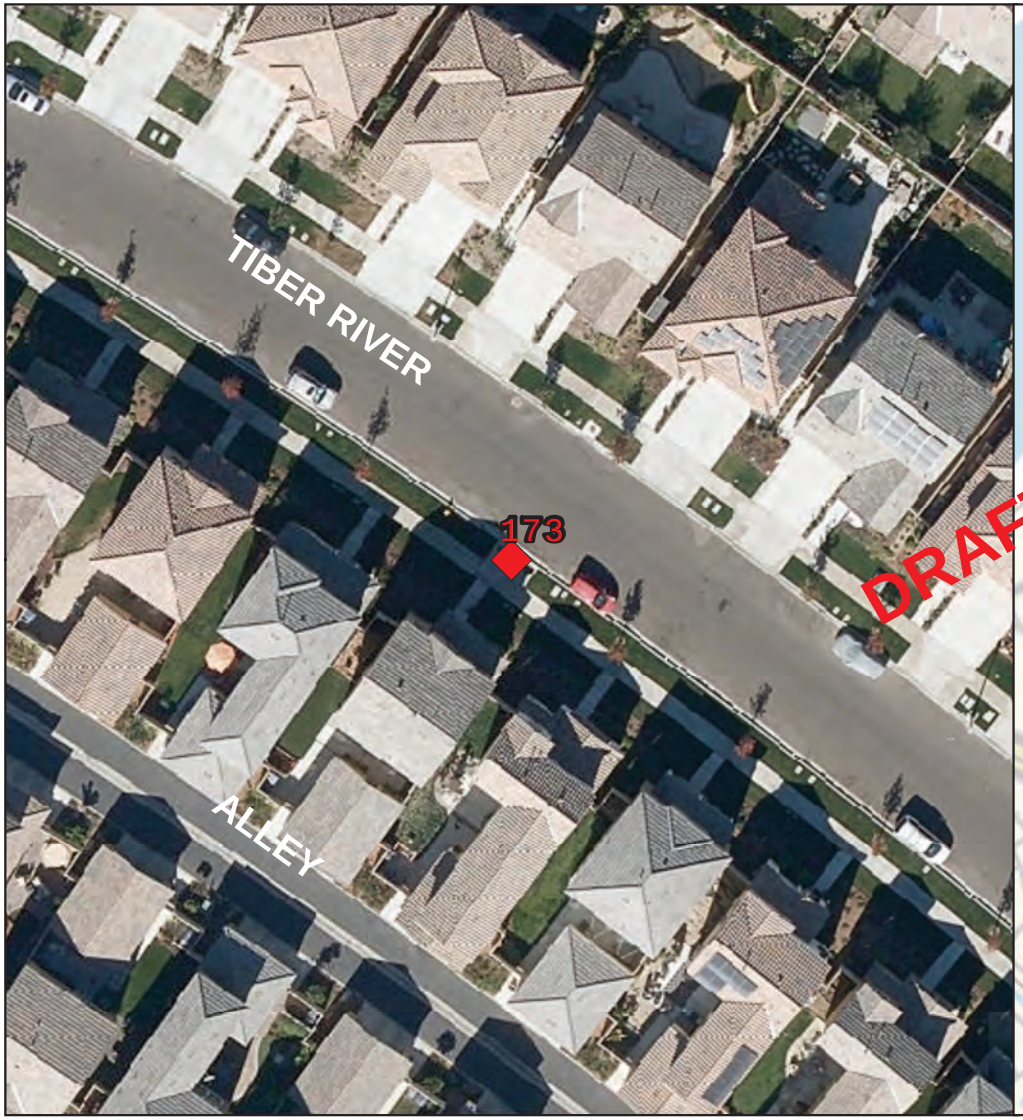
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 173



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 174

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 21

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 175

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 176

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 177

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 178

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

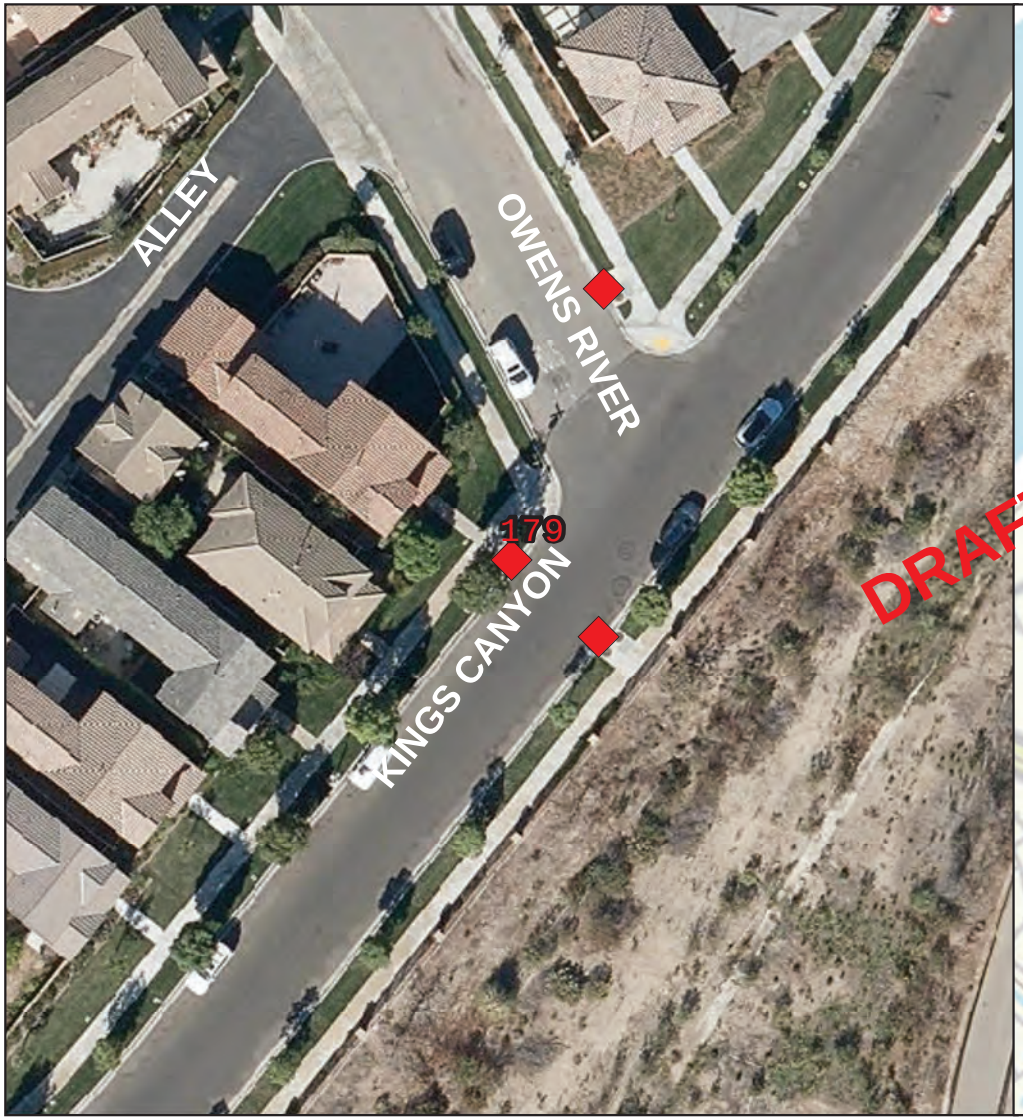
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 179



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

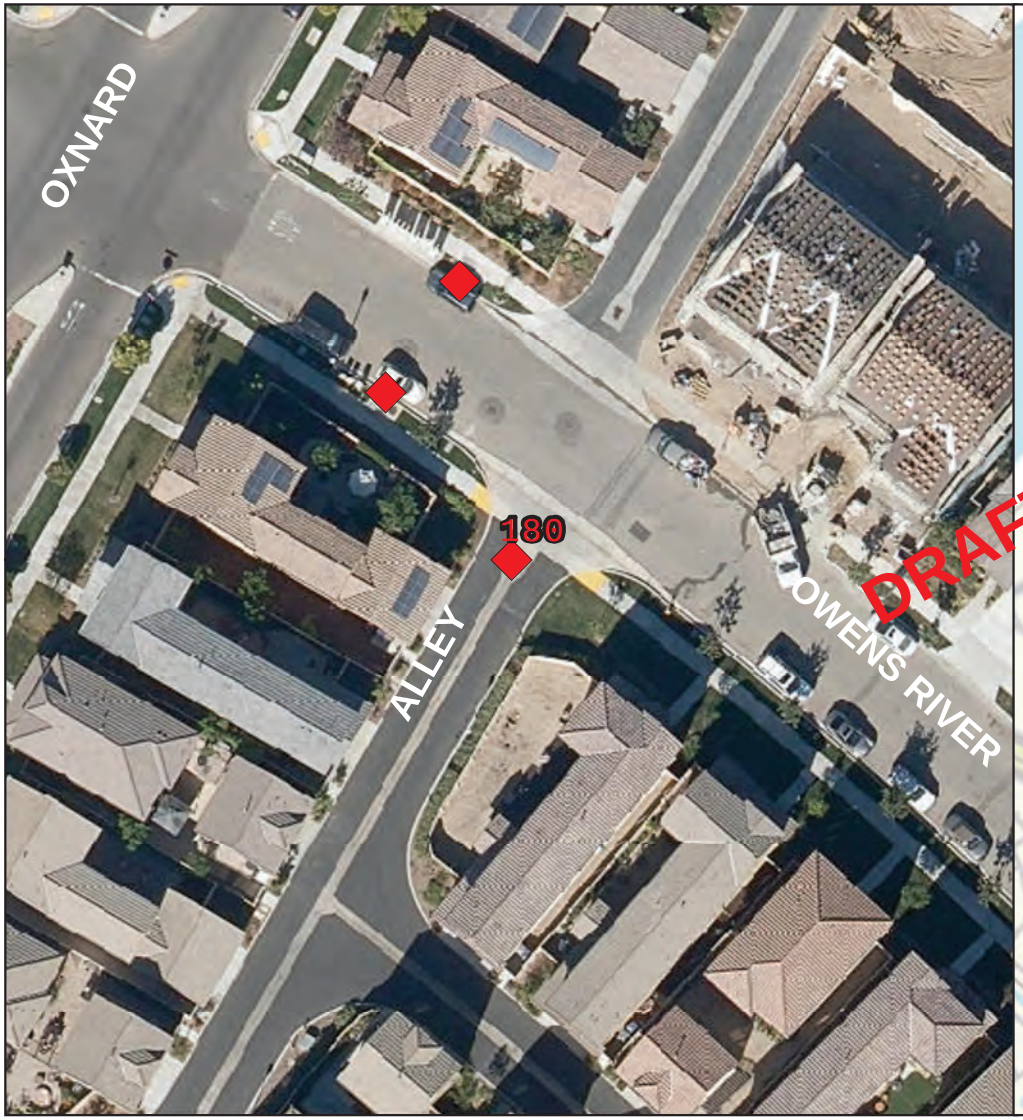
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 180



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 1

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 181

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

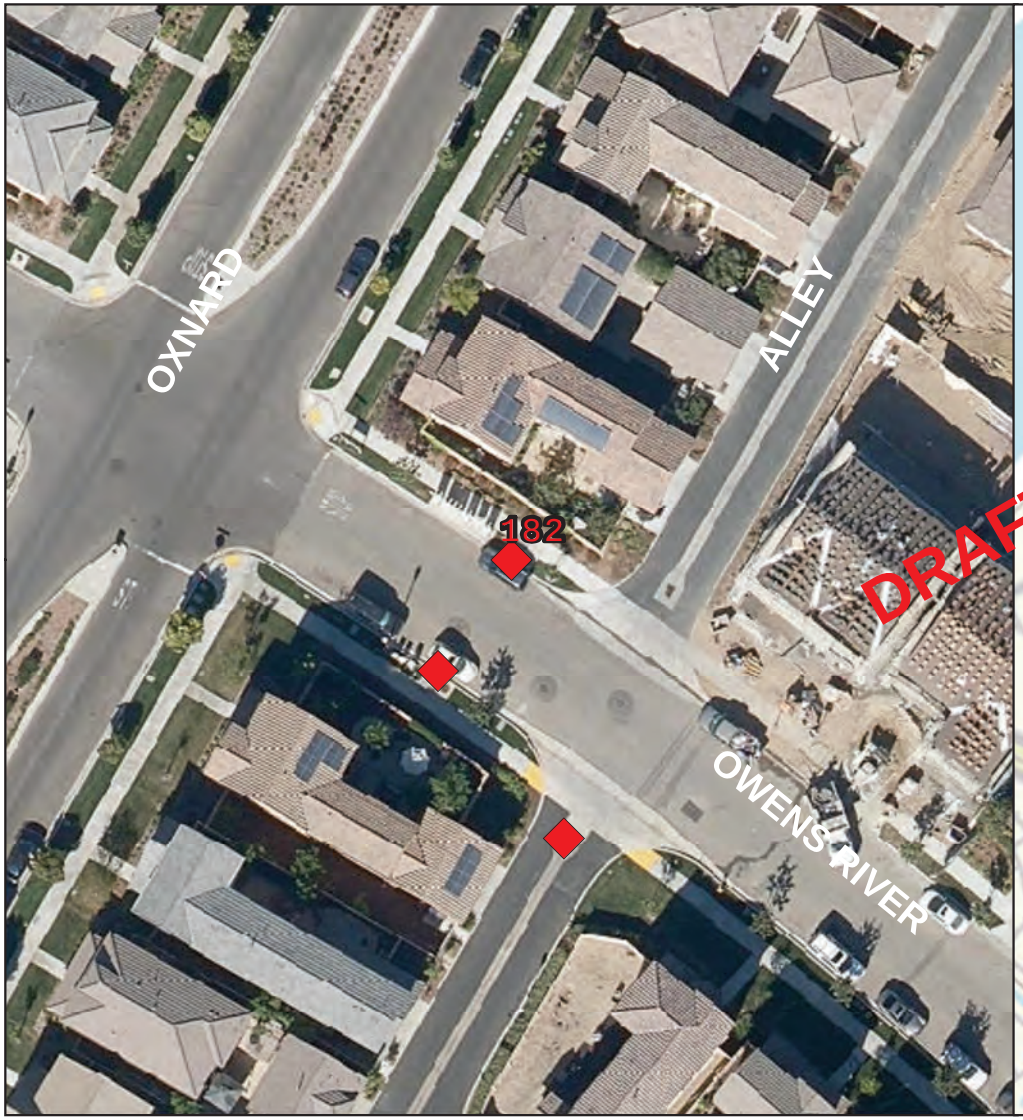
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 182



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 183

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

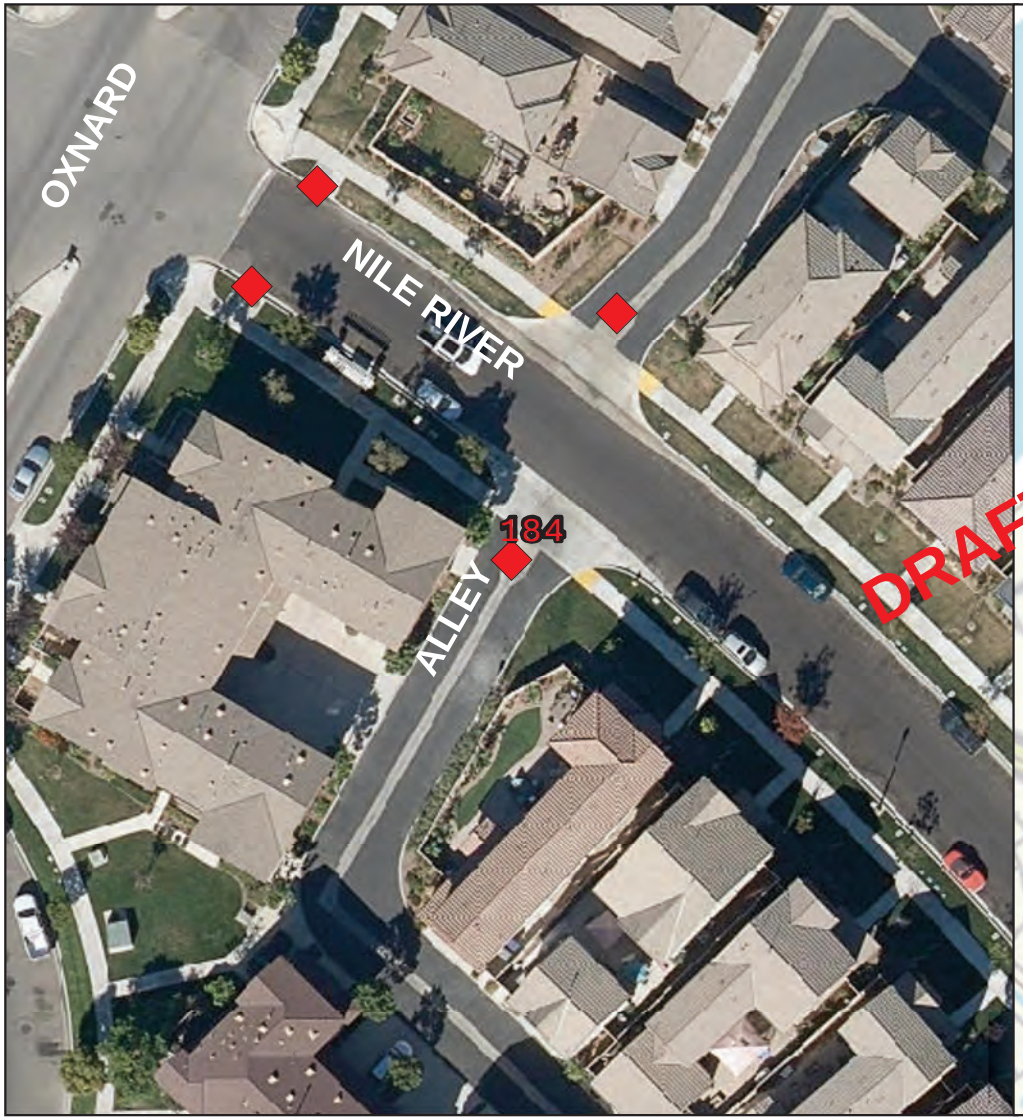
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 184



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 3

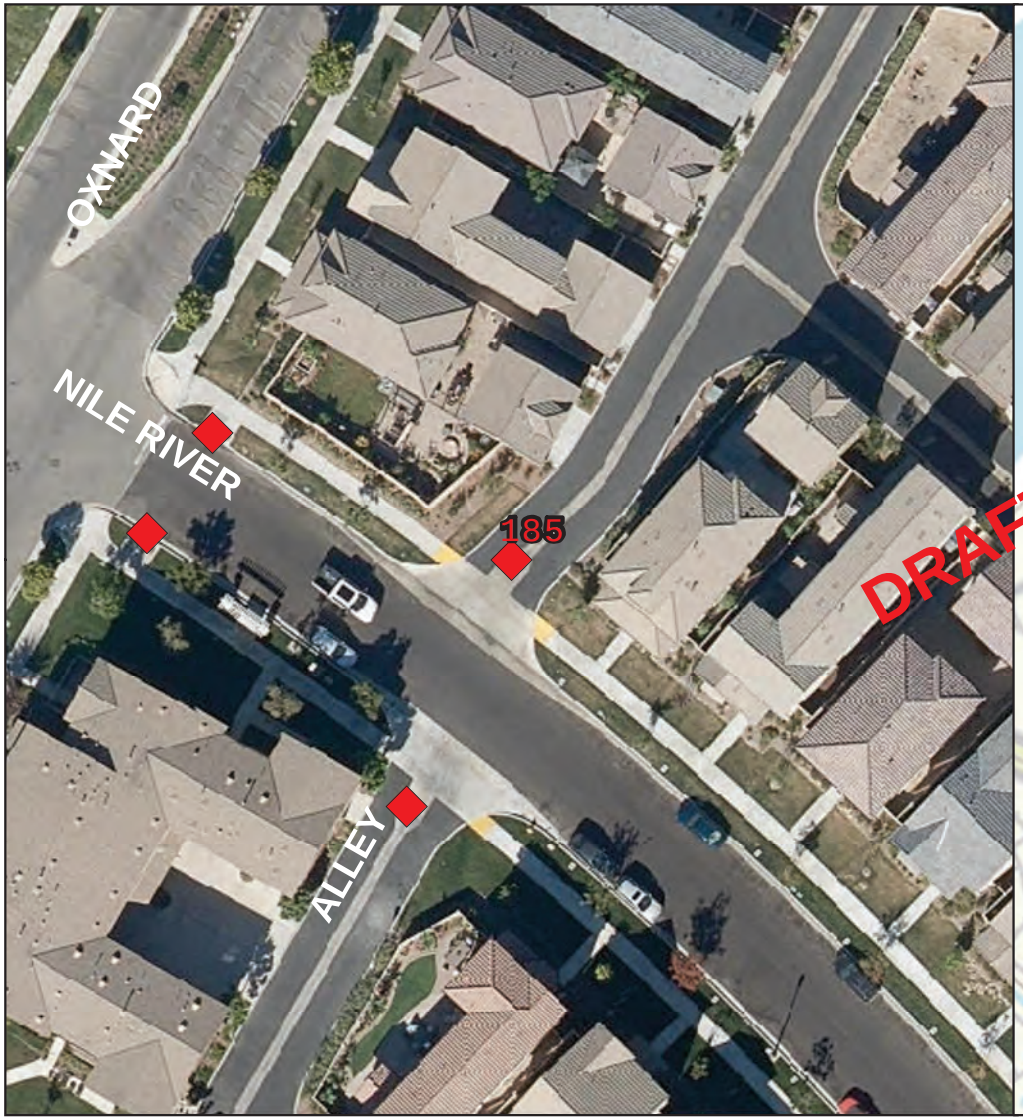
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 185



STORMFILTER GRATE INLET - 72"

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 186

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 187

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 188

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 1

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 189

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 190

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 191

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 192

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 193

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 6

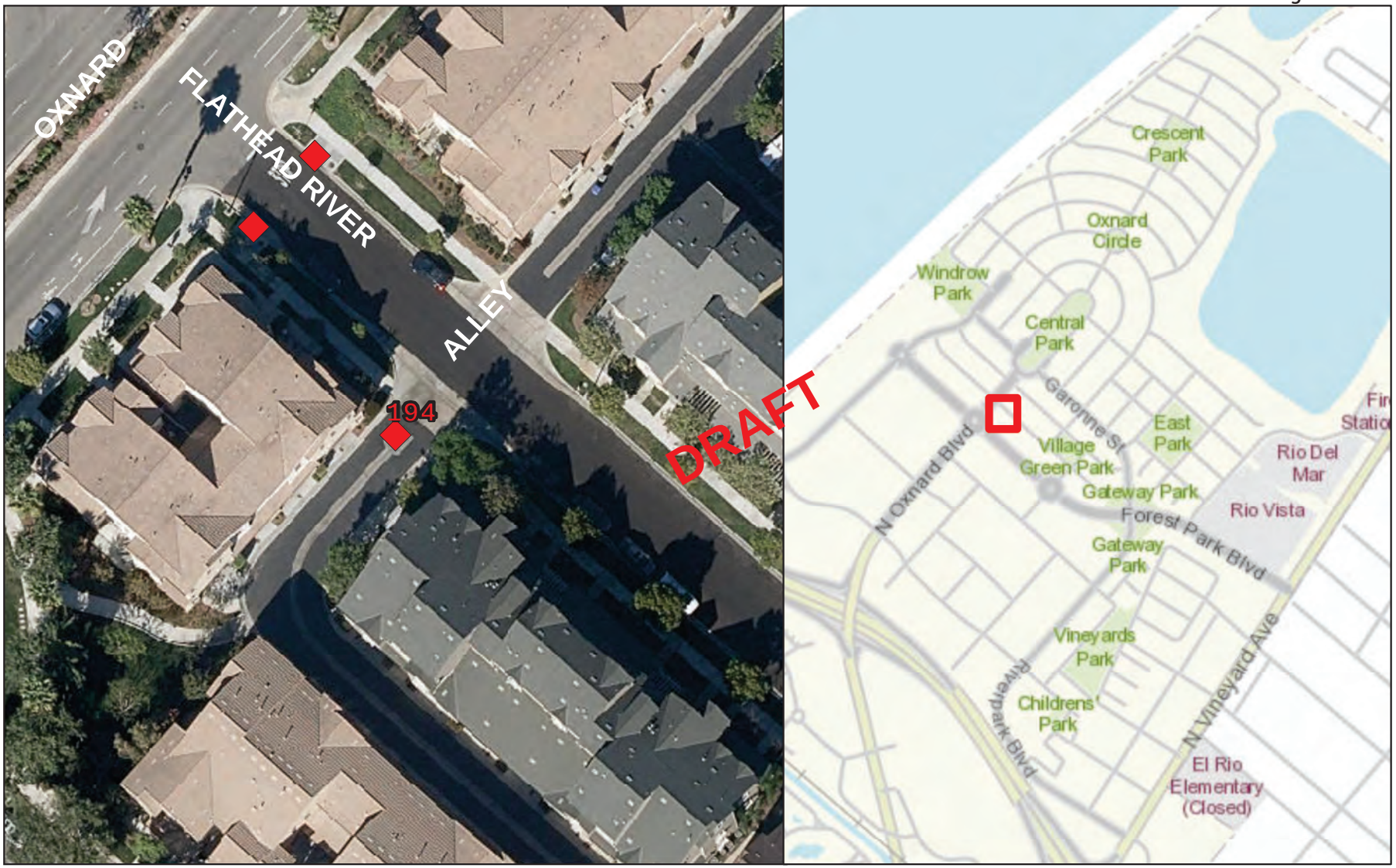
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 194



STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 195

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 196

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

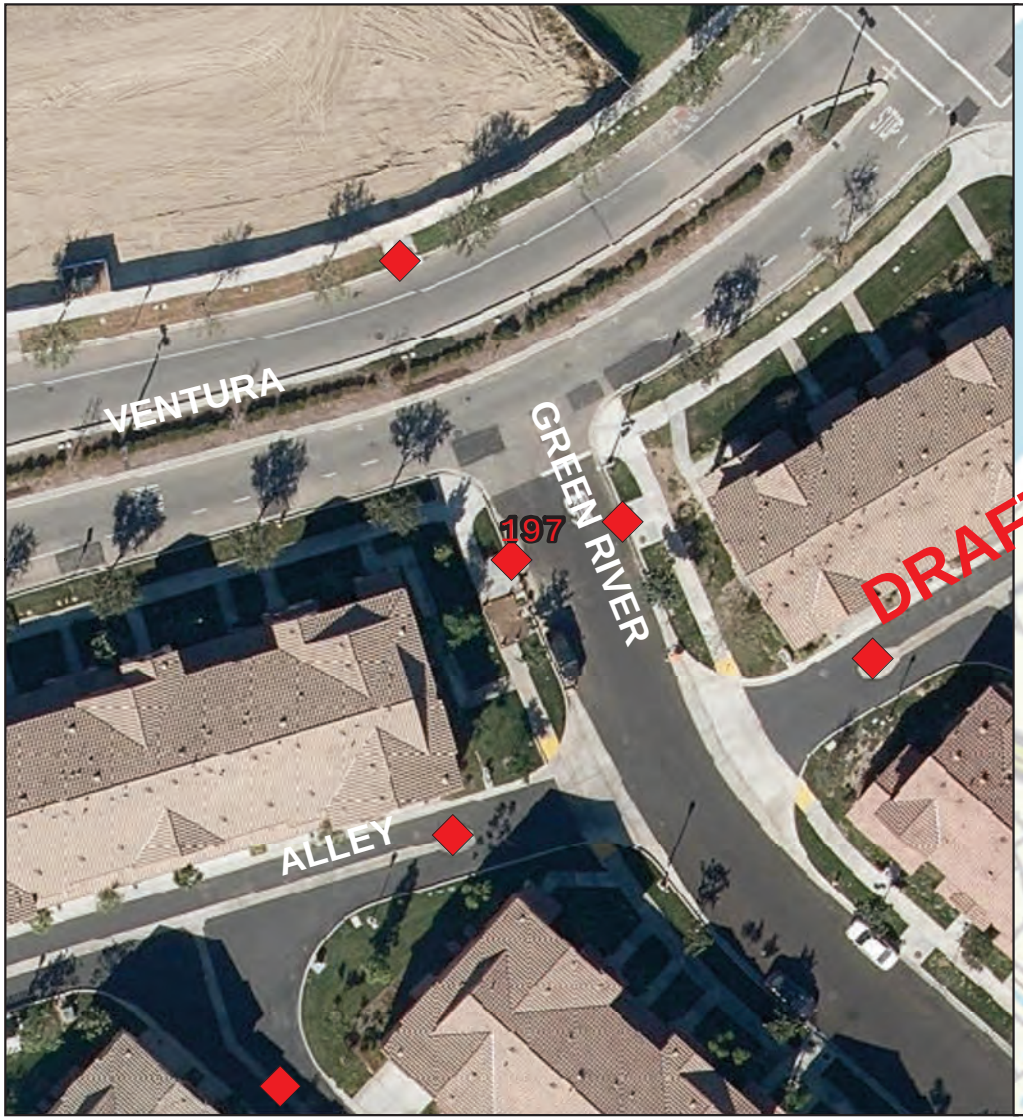
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 197



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 198

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 199

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

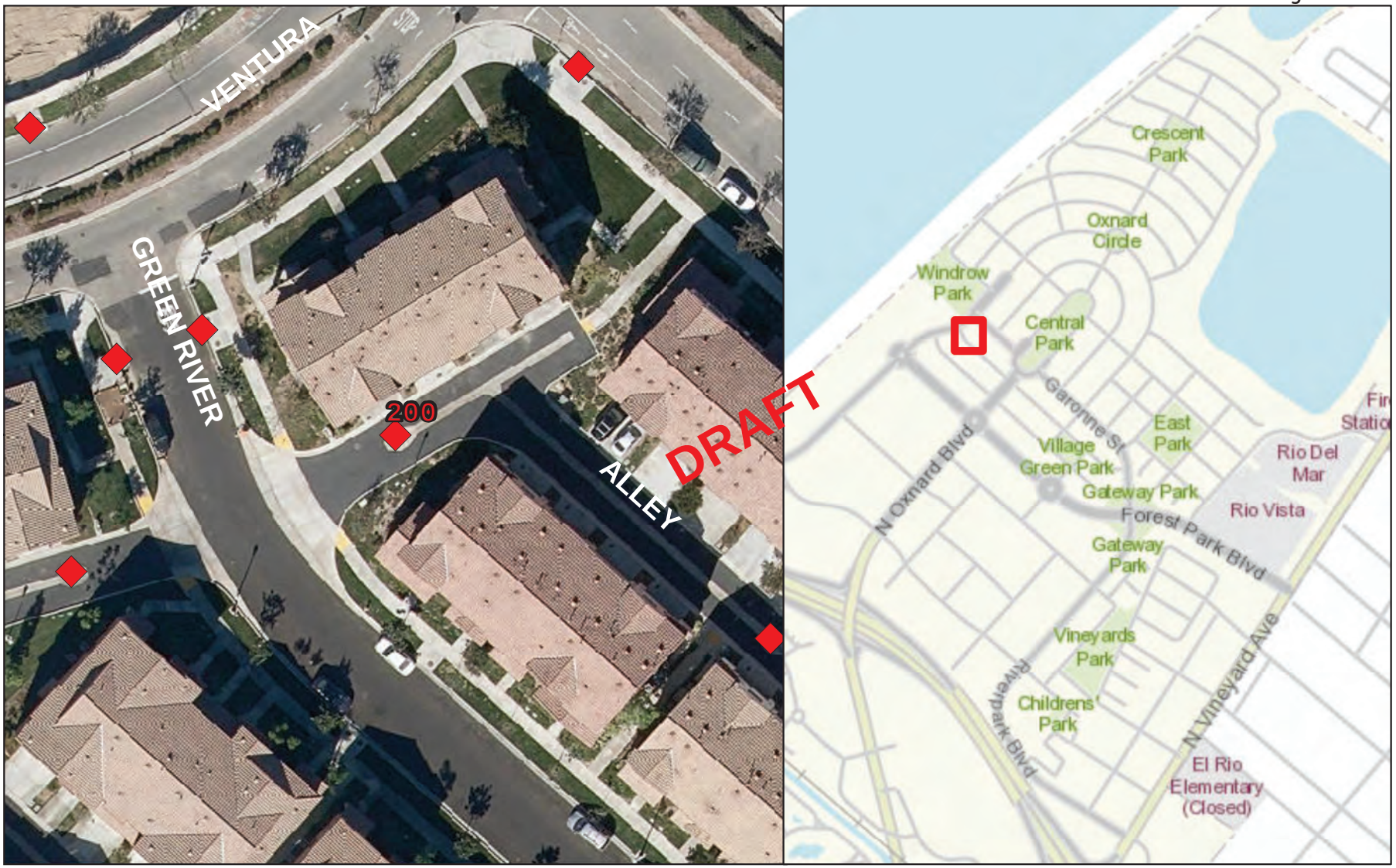
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 200



STORMFILTER GRATE INLET - 72"

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 201

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 202

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 203

STORMFILTER GRATE INLET - 72"

Number of Cartridges is Unk

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 204

STORMFILTER GRATE INLET - 72"

Number of Cartridges is Unk

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 205

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 206

STORMFILTER GRATE INLET - 60"

Number of Cartridges is 2

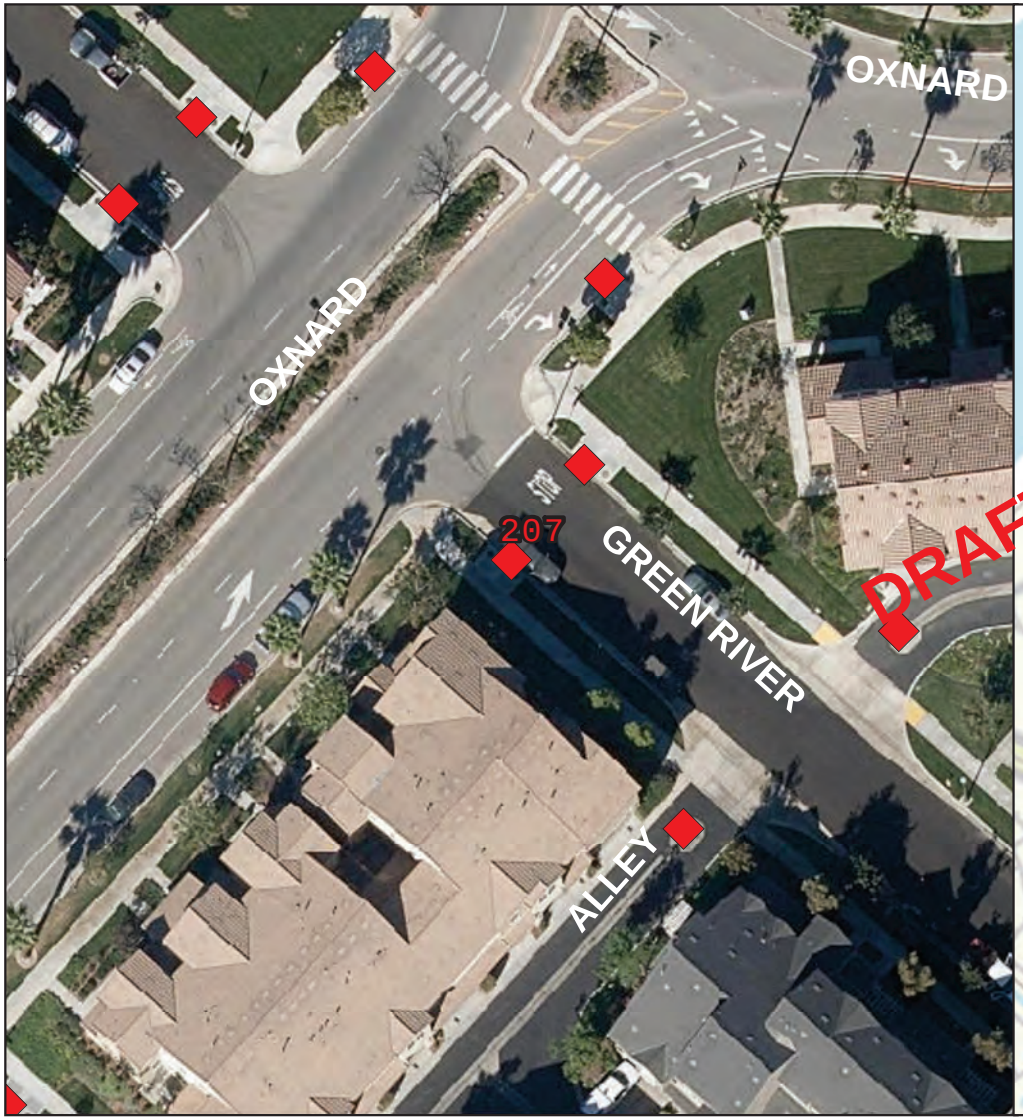
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 207



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 7

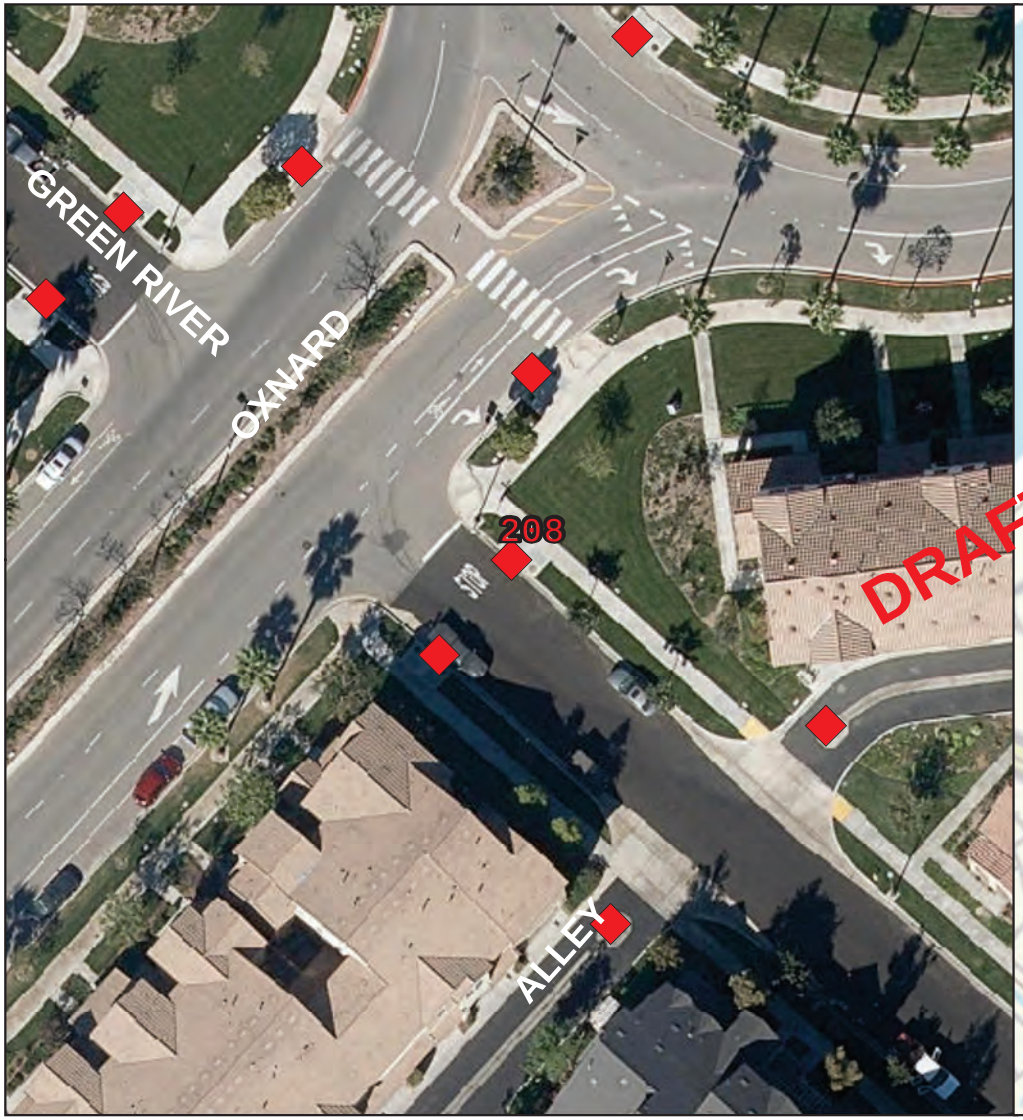
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 208



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 209

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 6

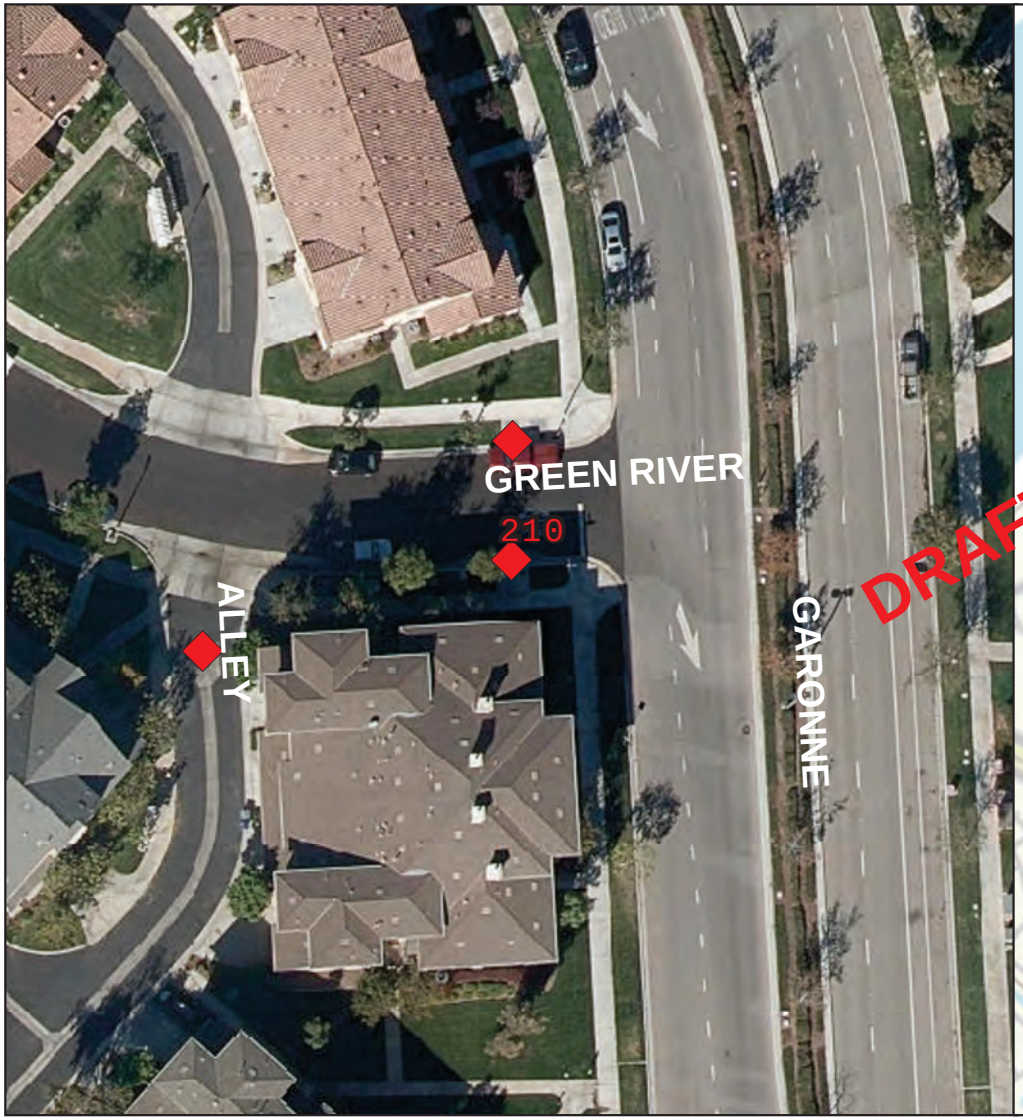
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 210



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 6

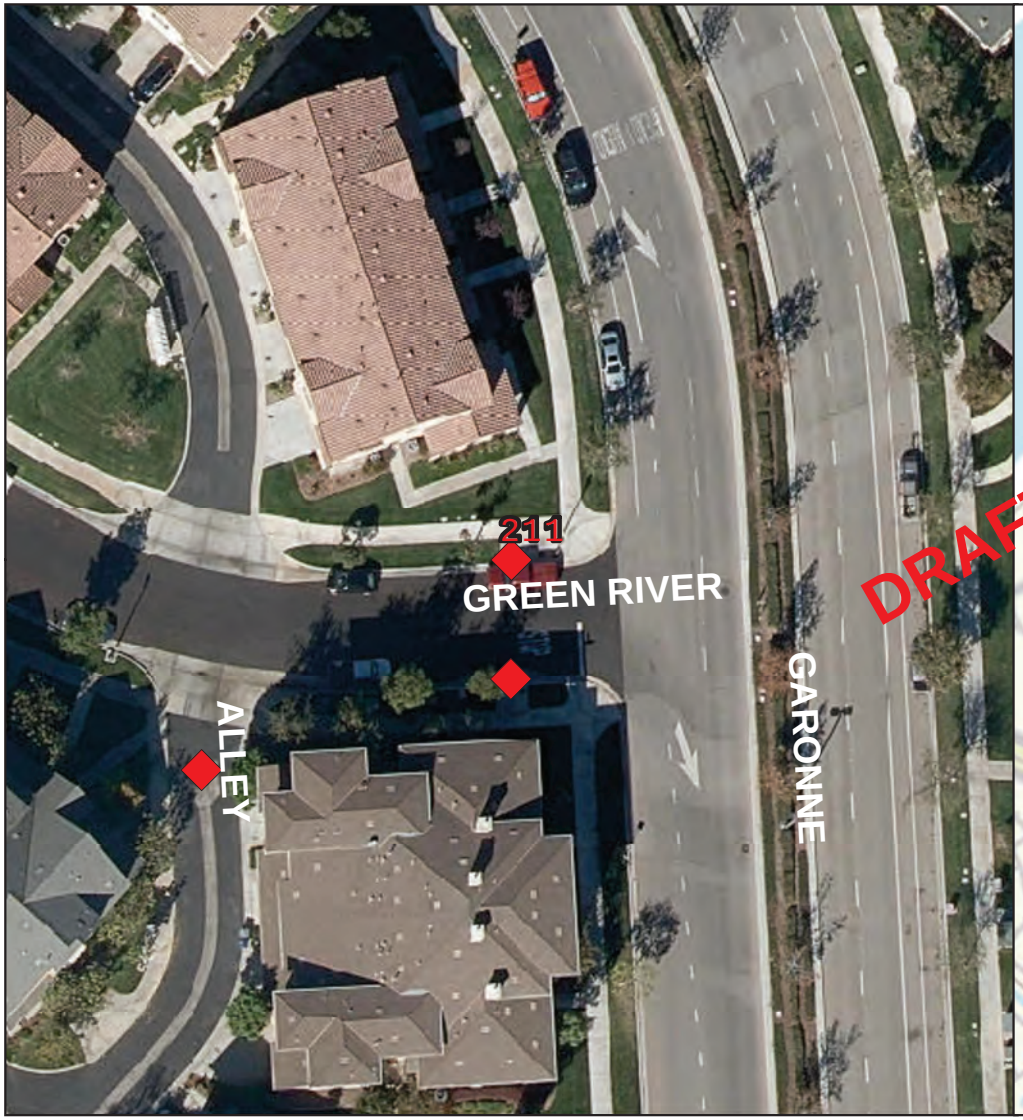
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 211



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 212

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 213

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 6

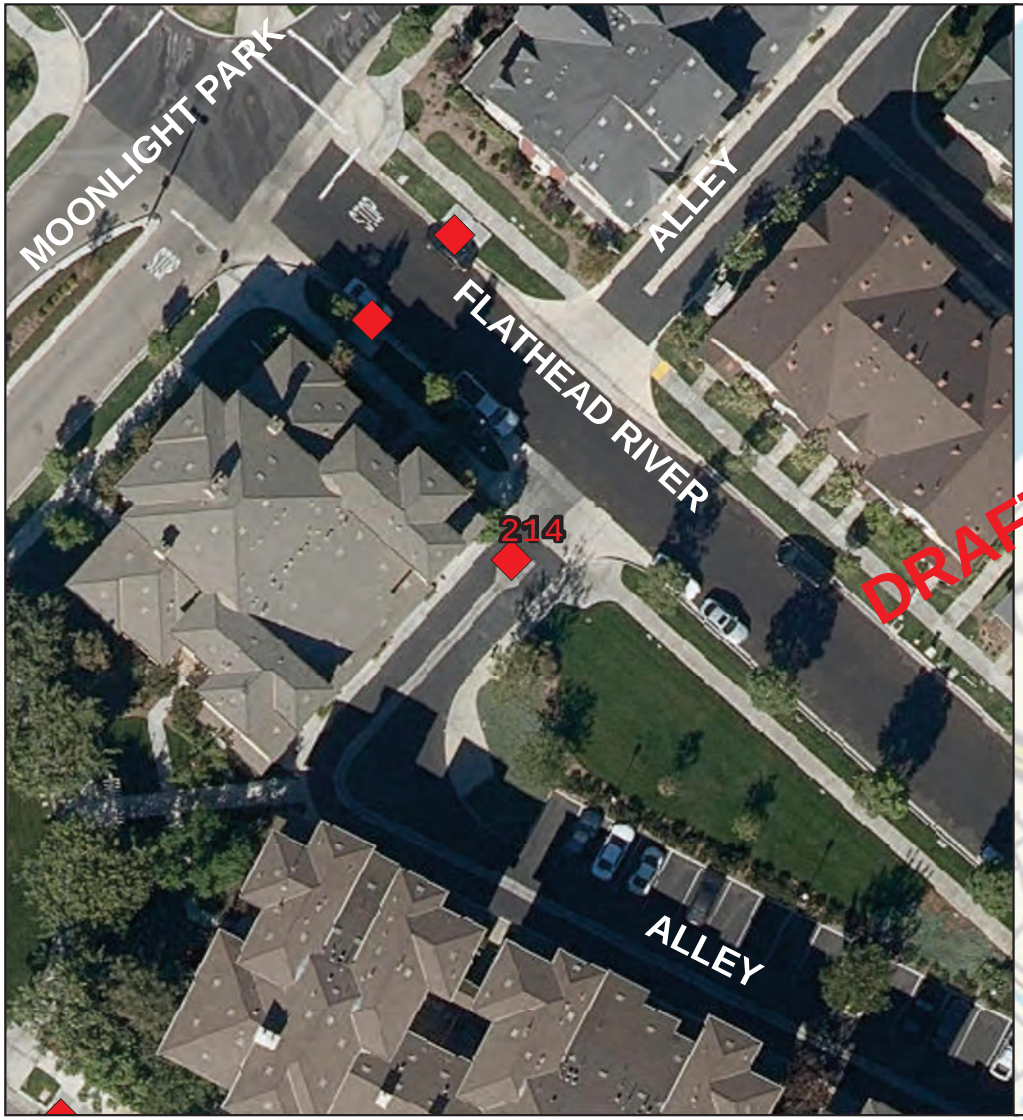
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 214



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 3

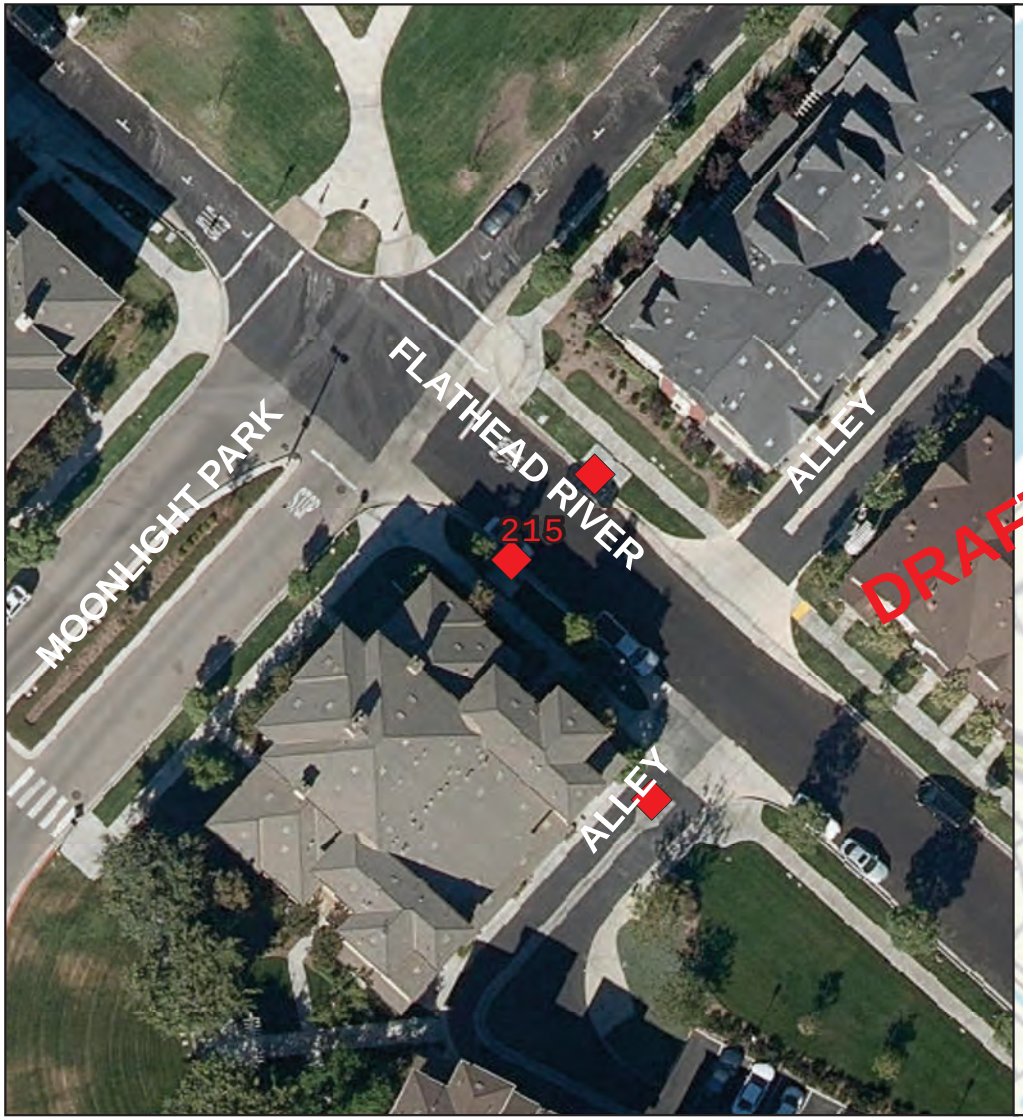
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 215



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

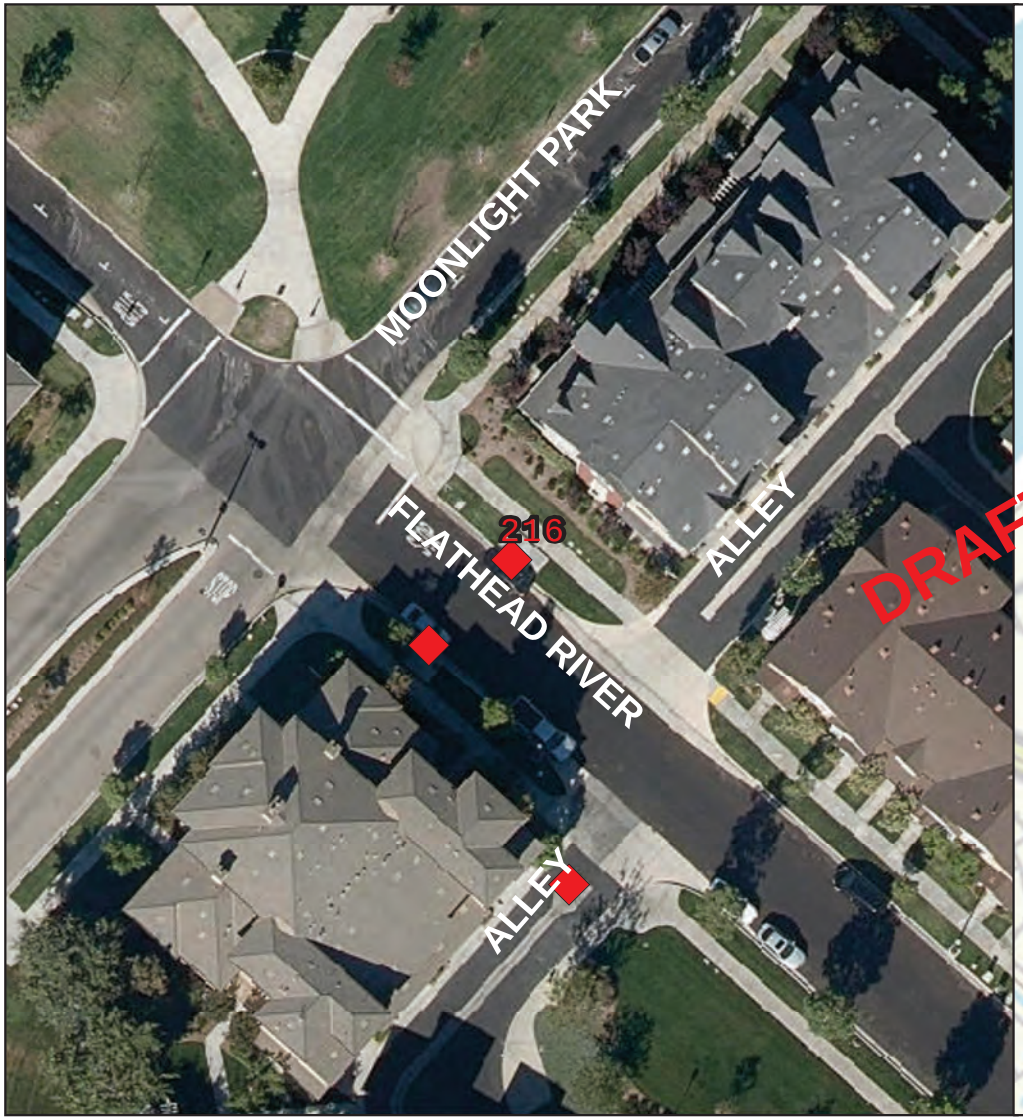
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 216



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 217

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 5

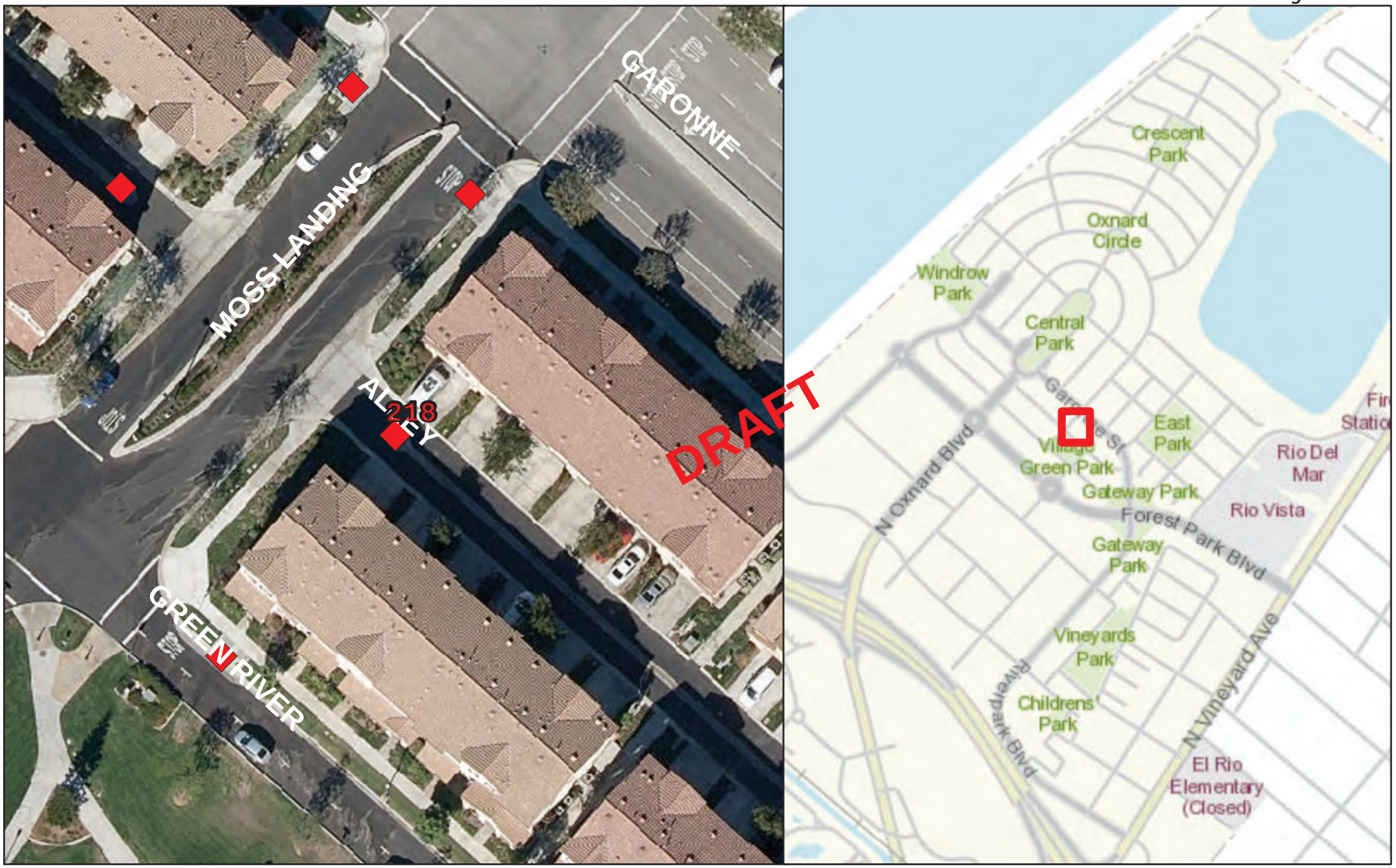
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 218



STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 219

STORMFILTER GRATE INLET - 60"

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 220

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 3

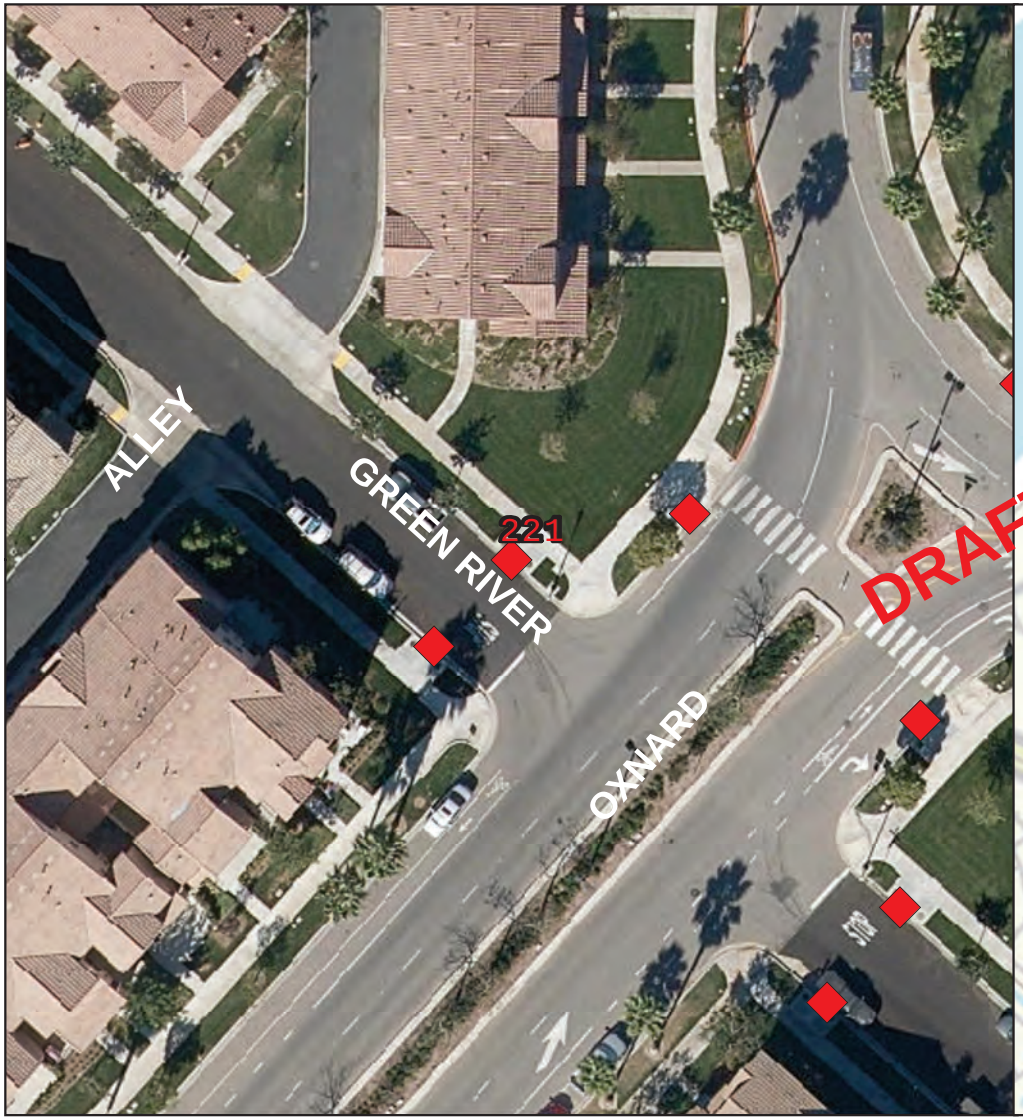
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 221



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 222

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

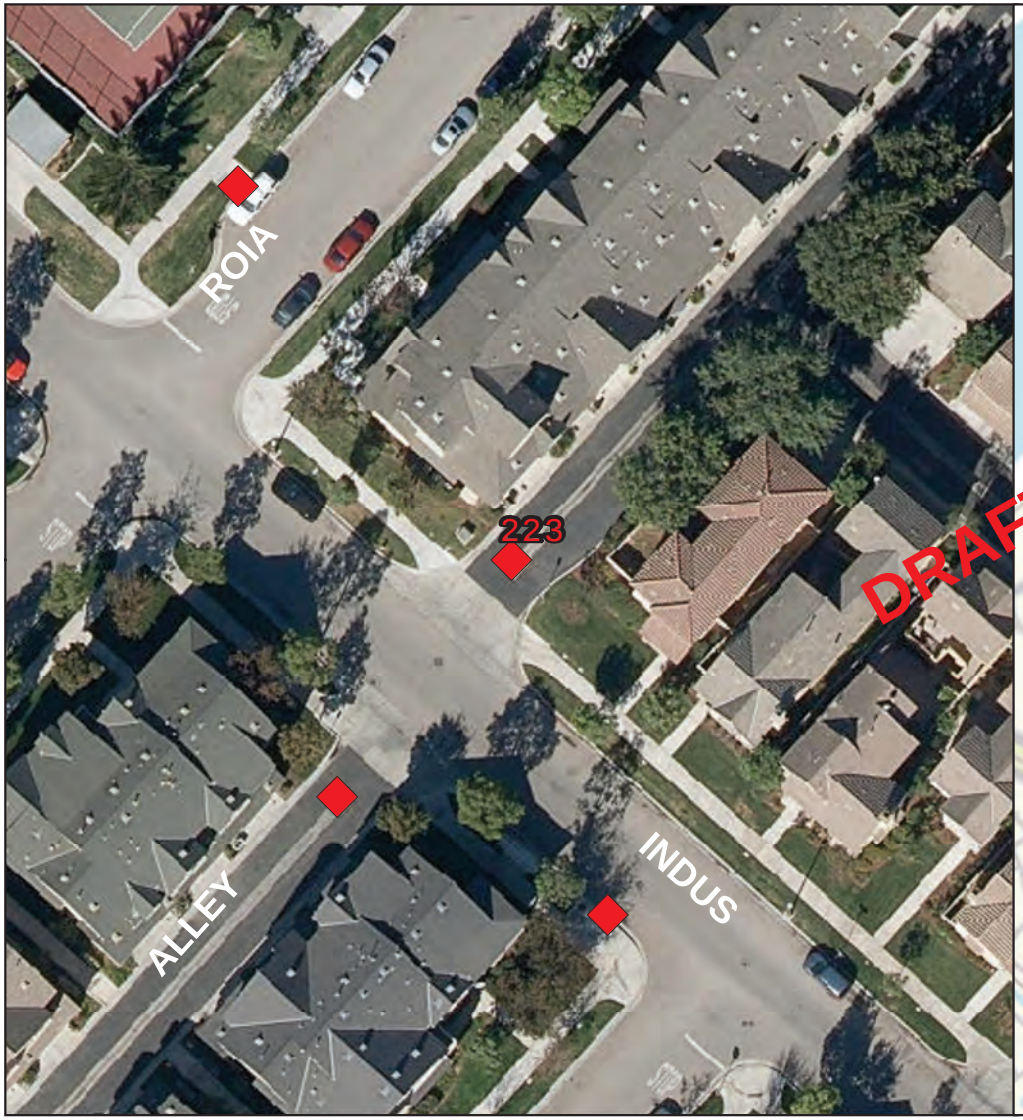
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 223



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 224

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 225

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

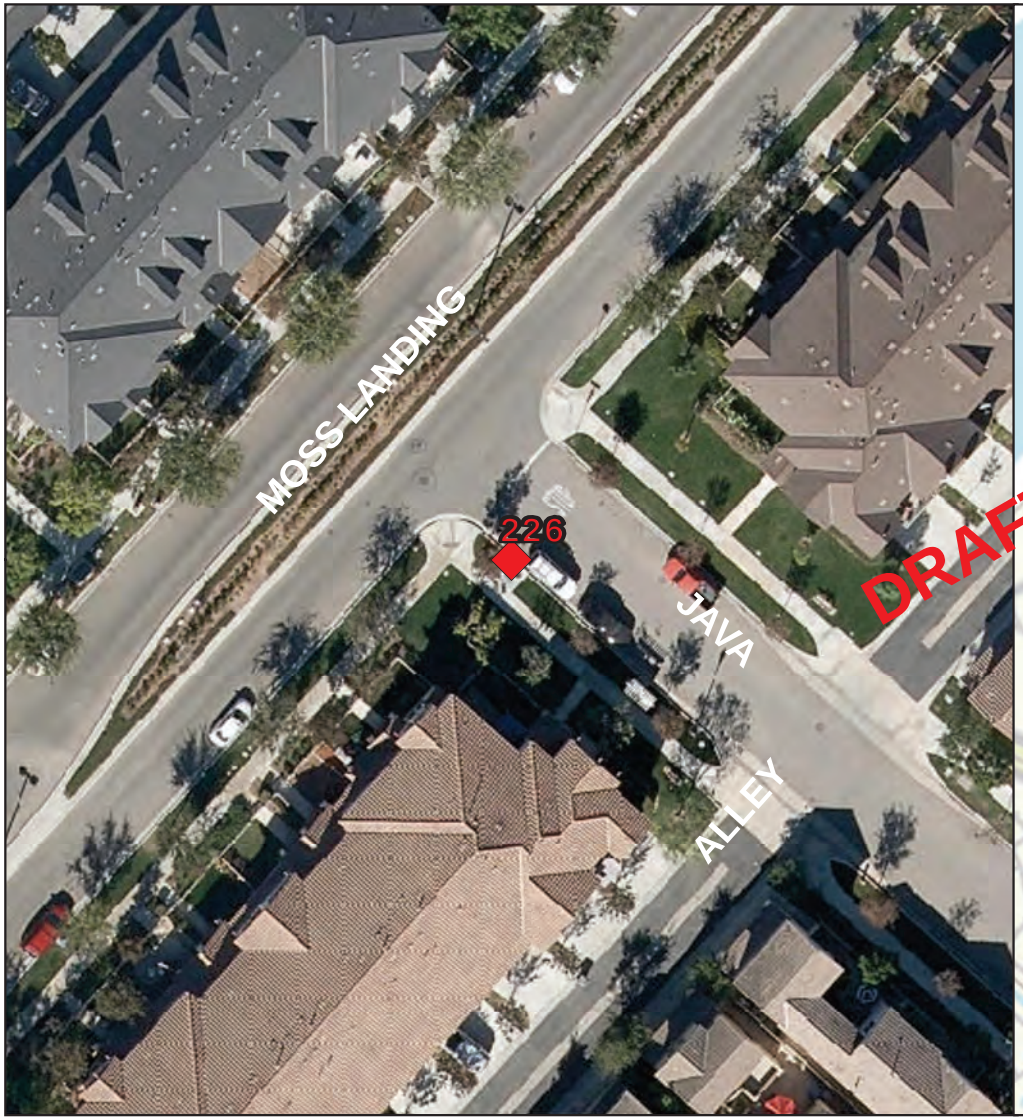
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 226



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 227

STORMFILTER GRATE INLET - 60"

Number of Cartridges is 5

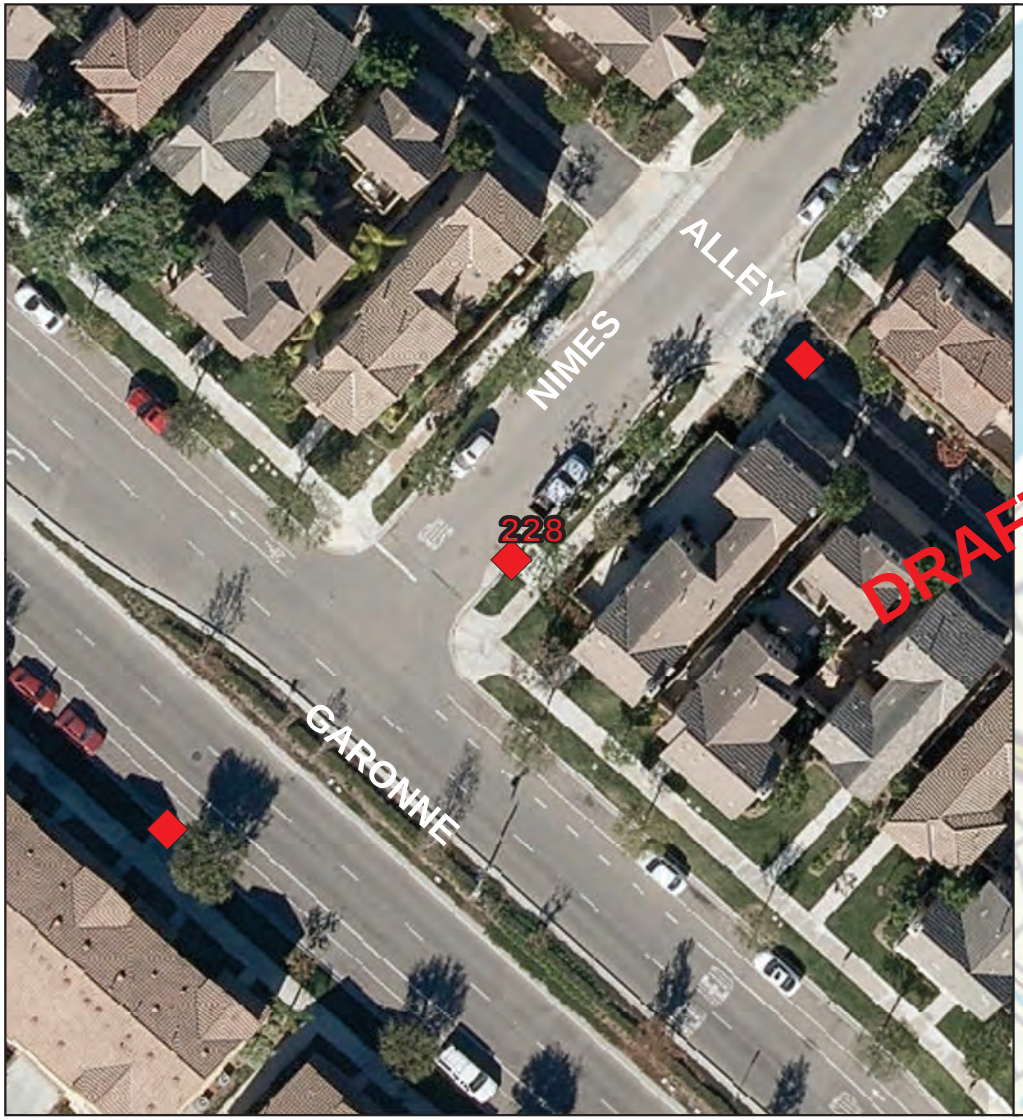
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 228



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 229

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

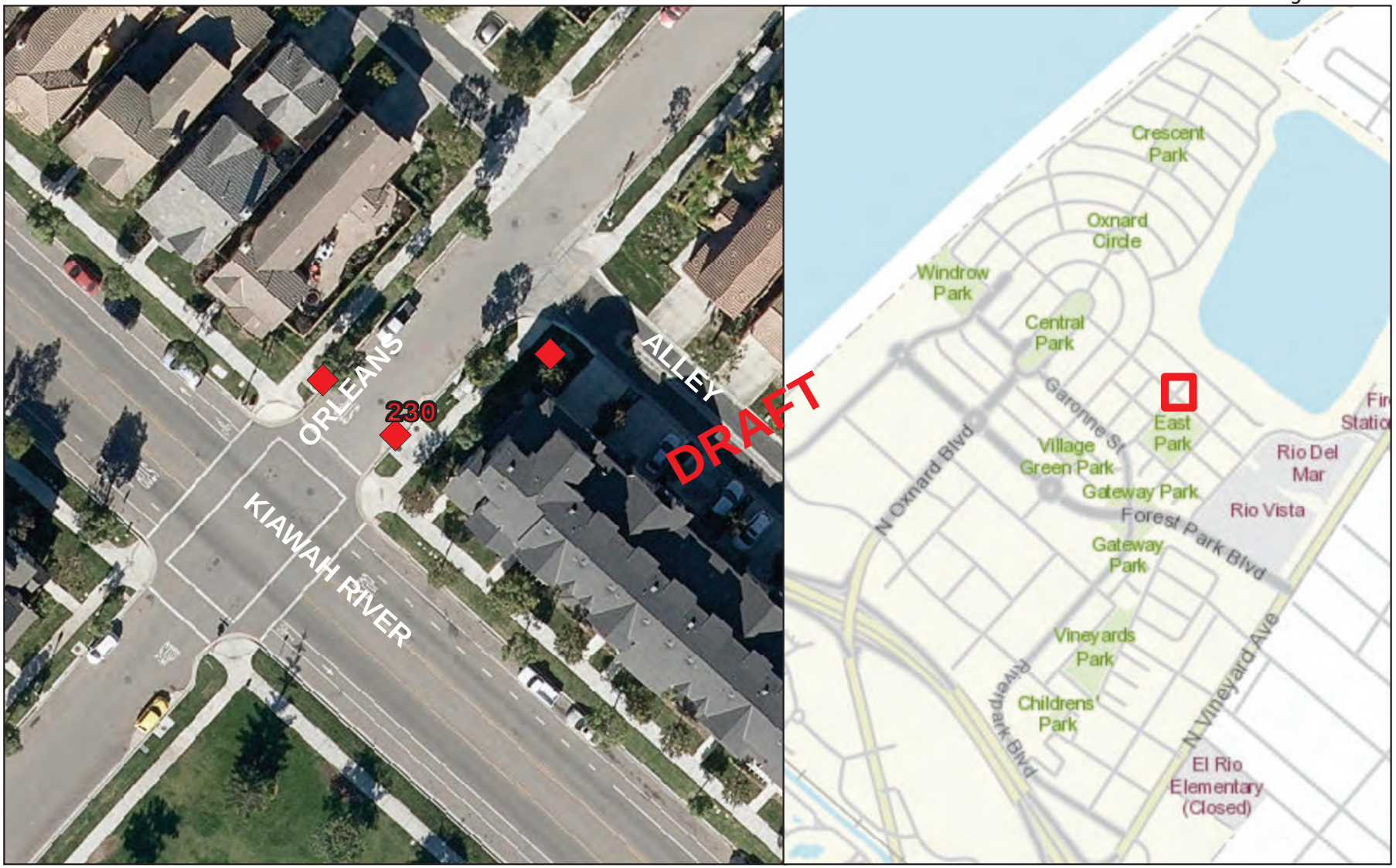
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 230



STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 15

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 231

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 232

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 233

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N
W E
S

Filtration Unit No. 234

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

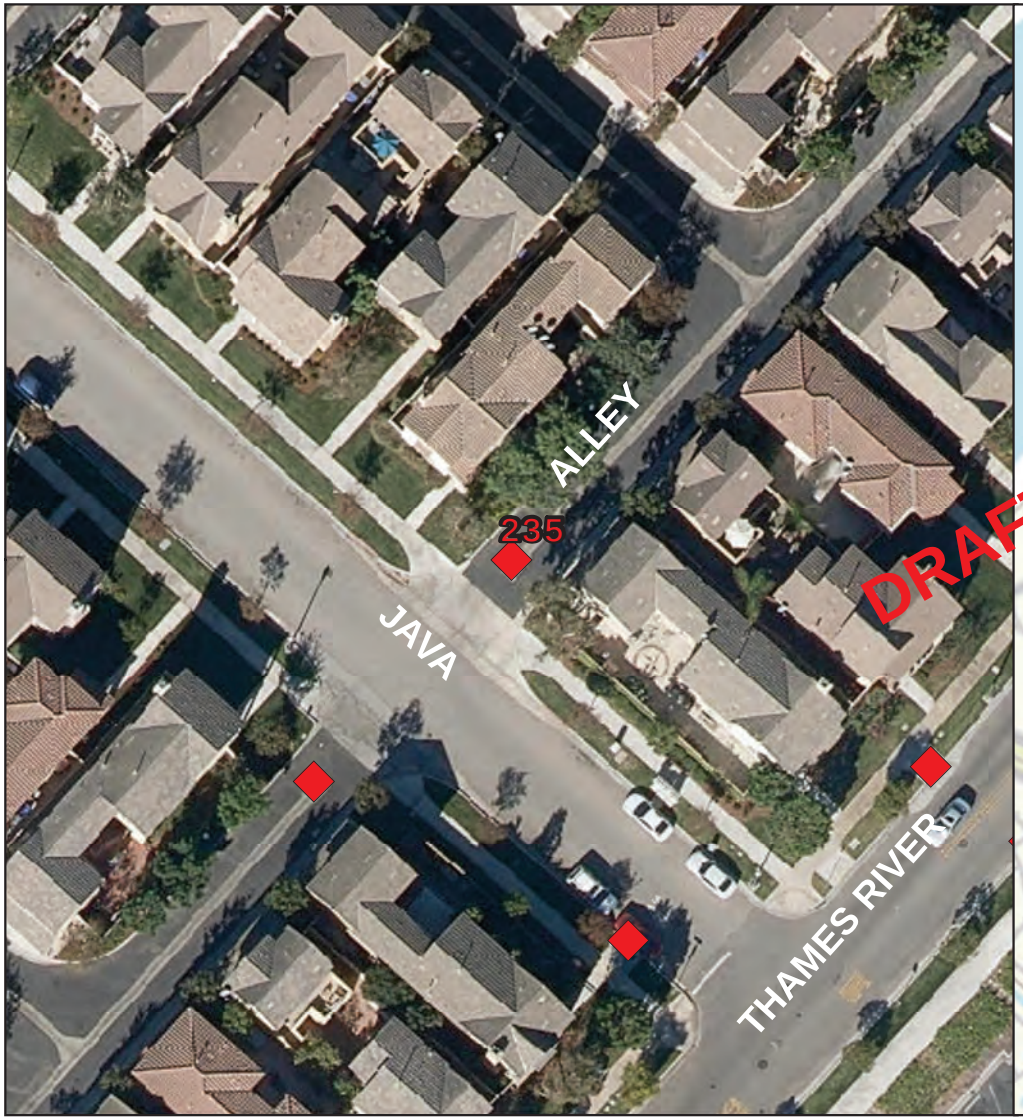
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 235



STORMFILTER GRATE INLET - 72"

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 236

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 237

STORMFILTER CATCHBASIN - 6'X15'

Number of Cartridges is 13

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 238

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

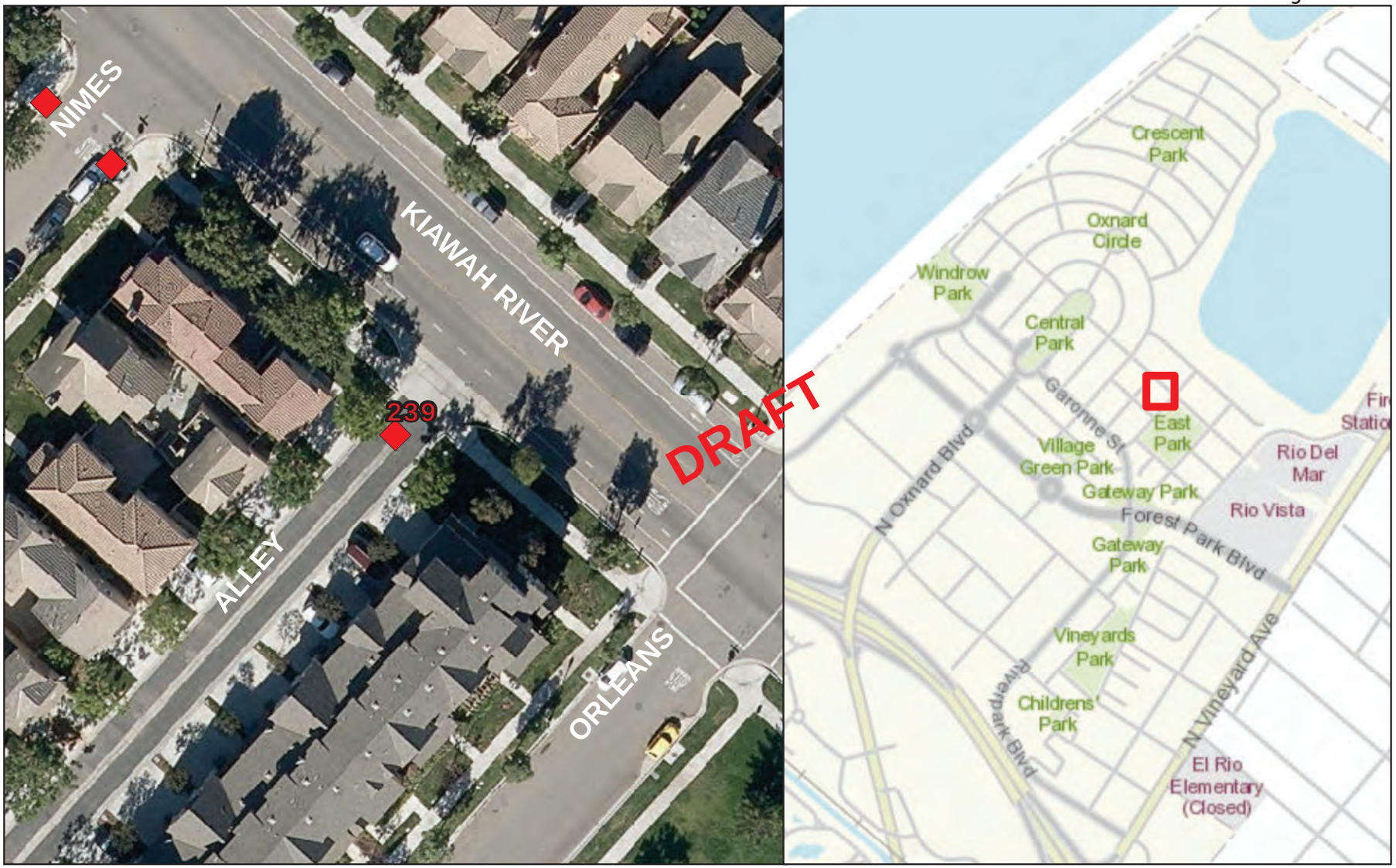
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 239



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 240

STORMFILTER GRATE INLET - 60"

Number of Cartridges is 3

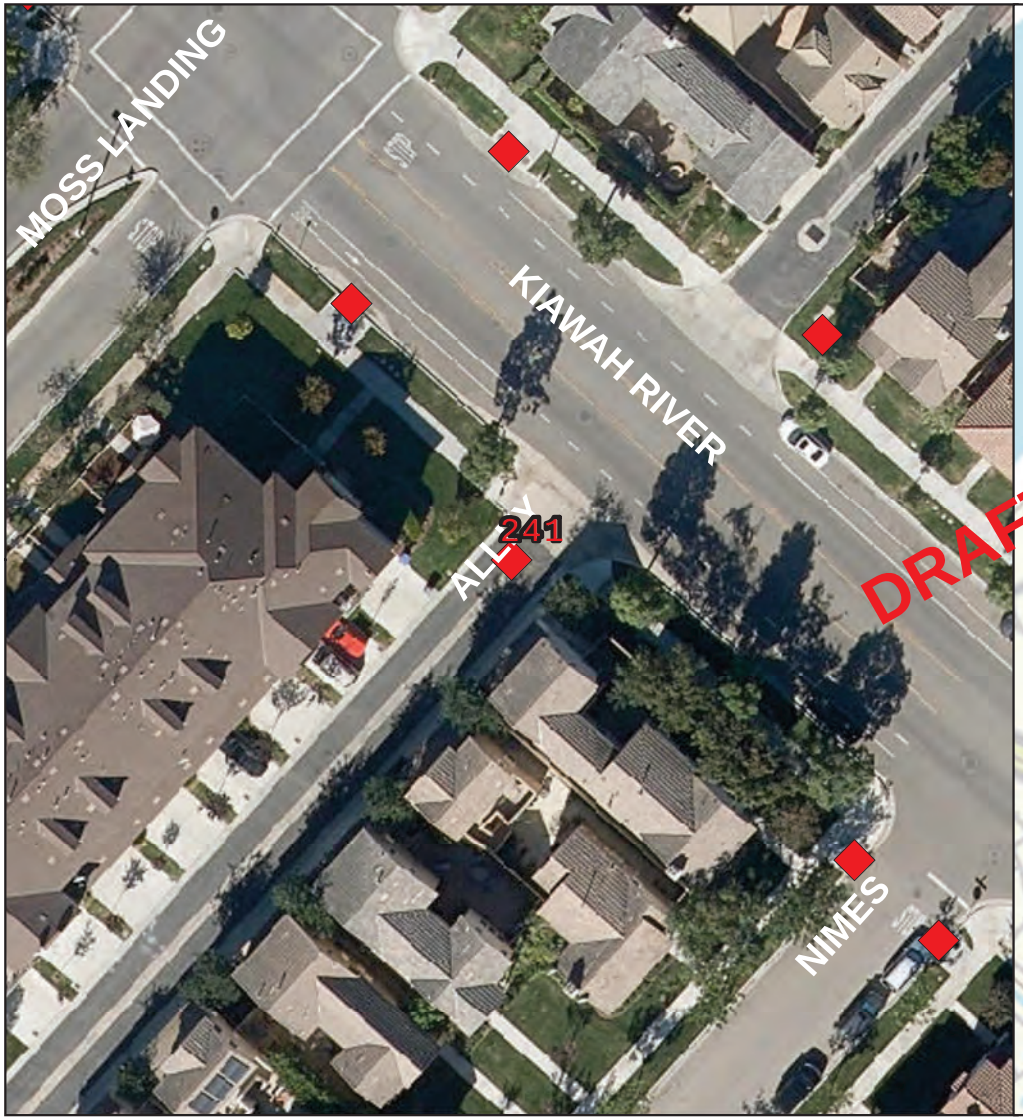
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 241



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 7

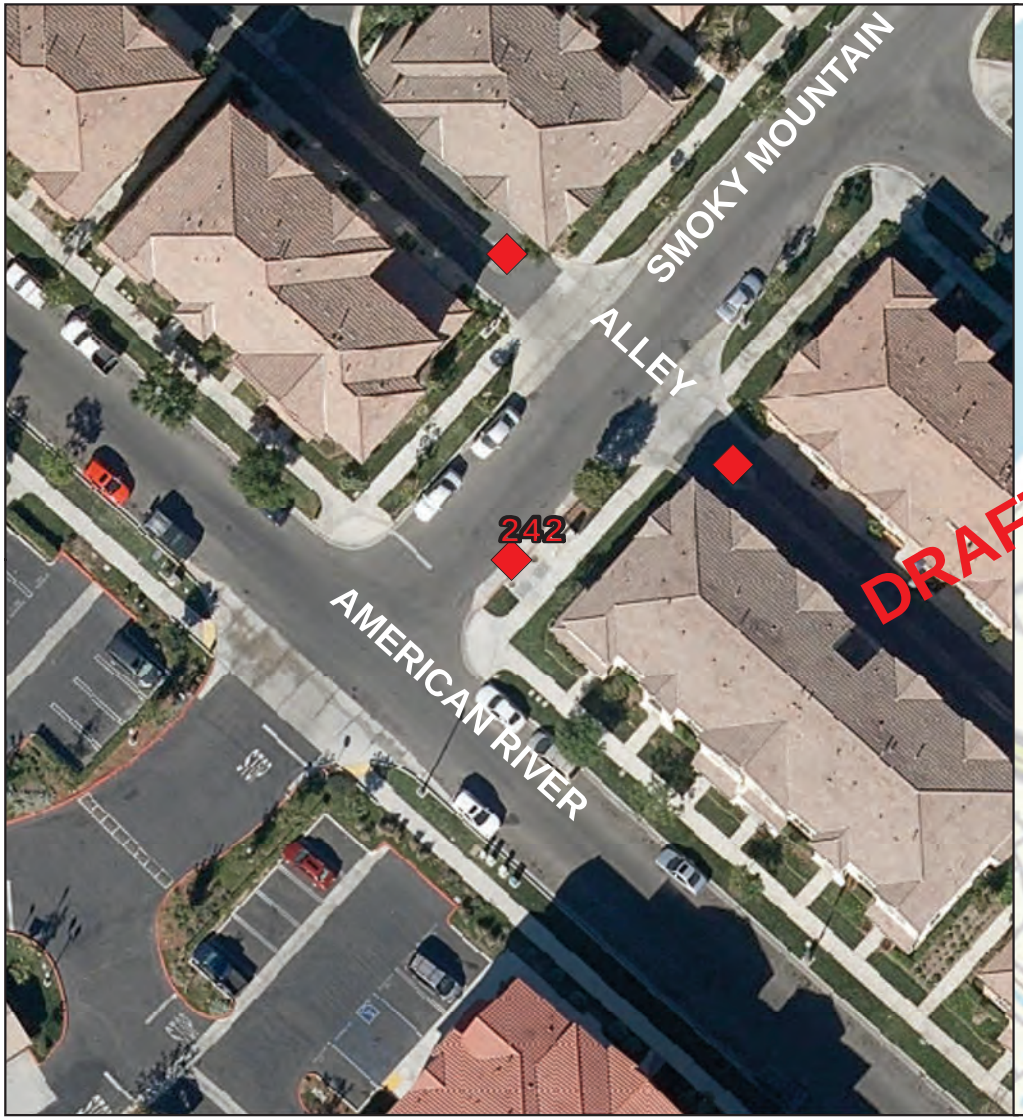
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 242



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

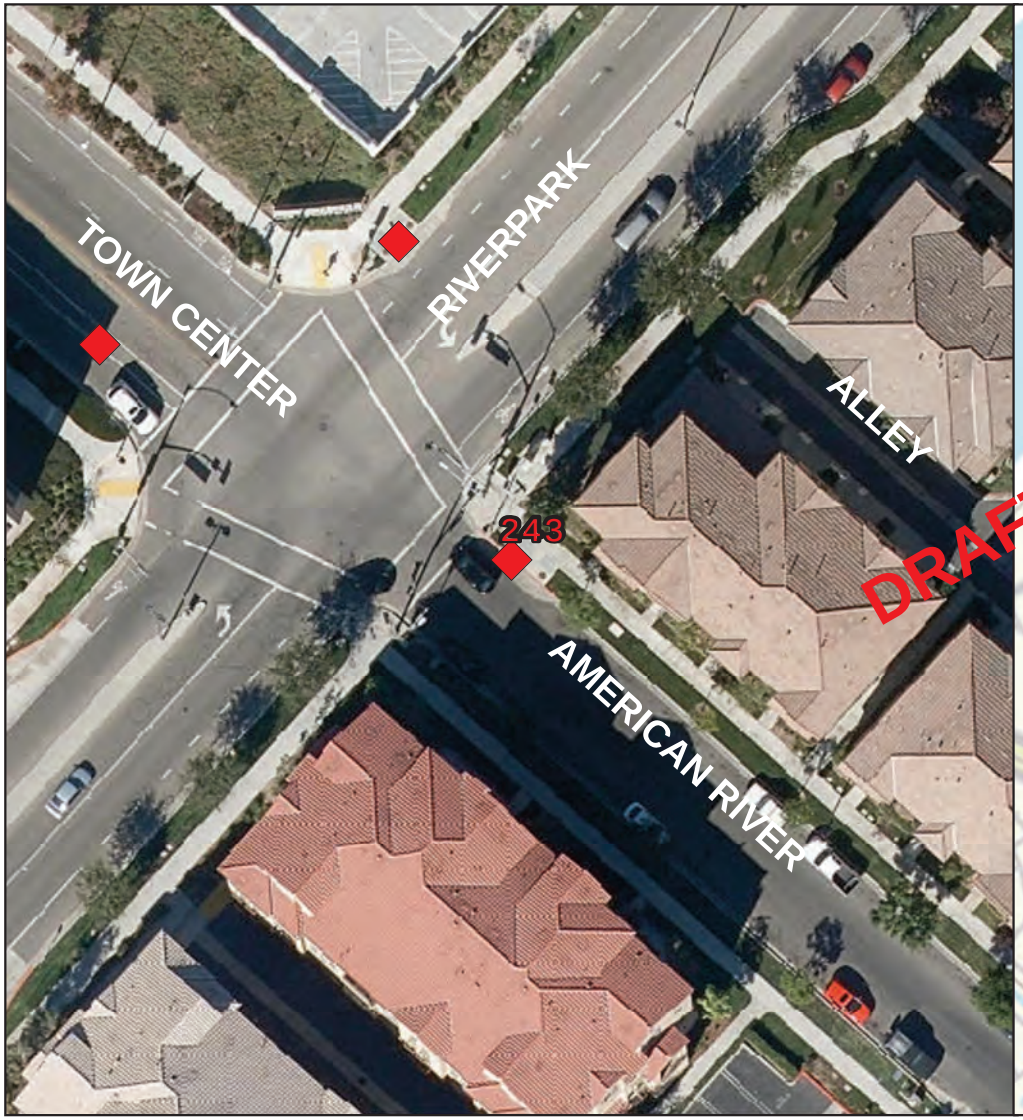
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 243



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 8

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 244

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 1

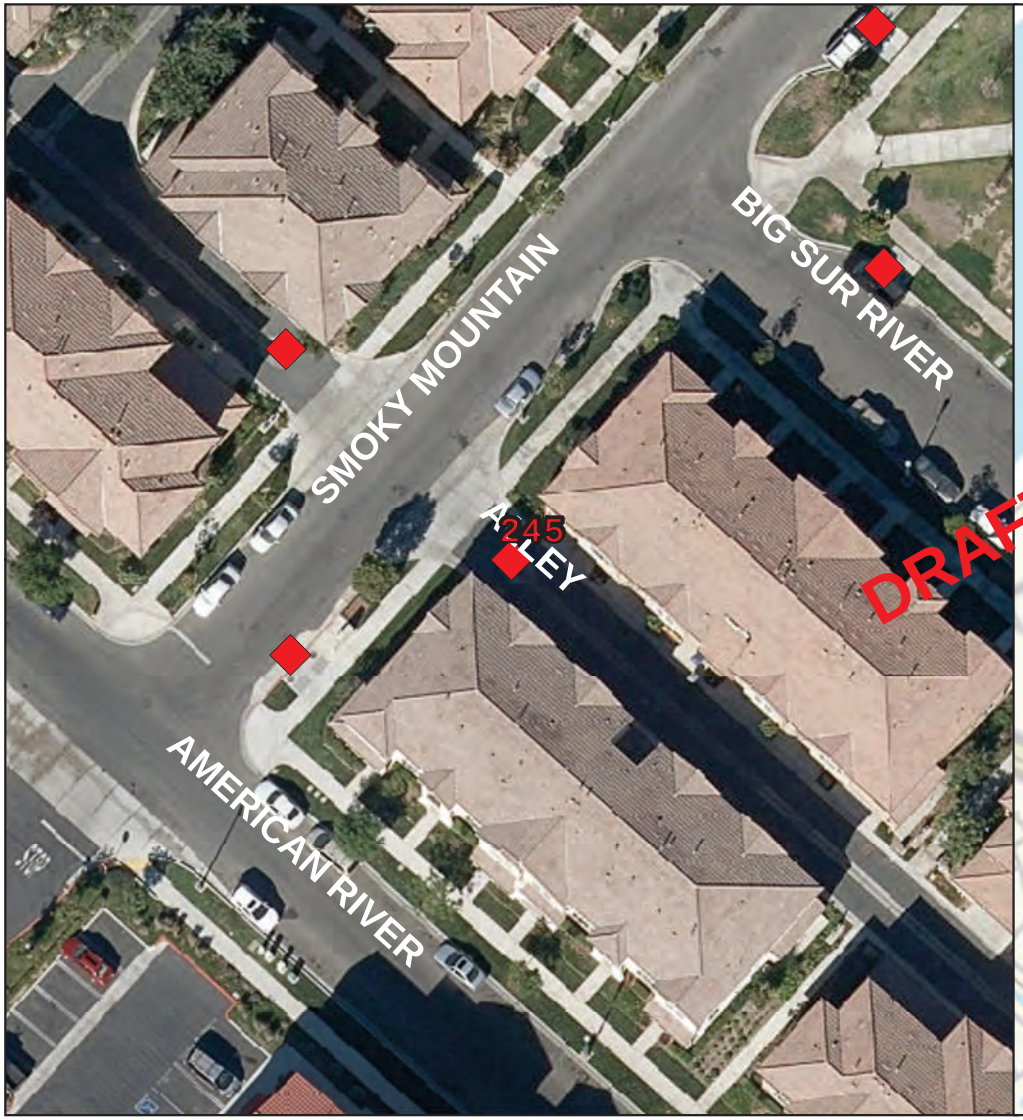
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 245



STORMFILTER GRATE INLET - 72"

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 246

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 247

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

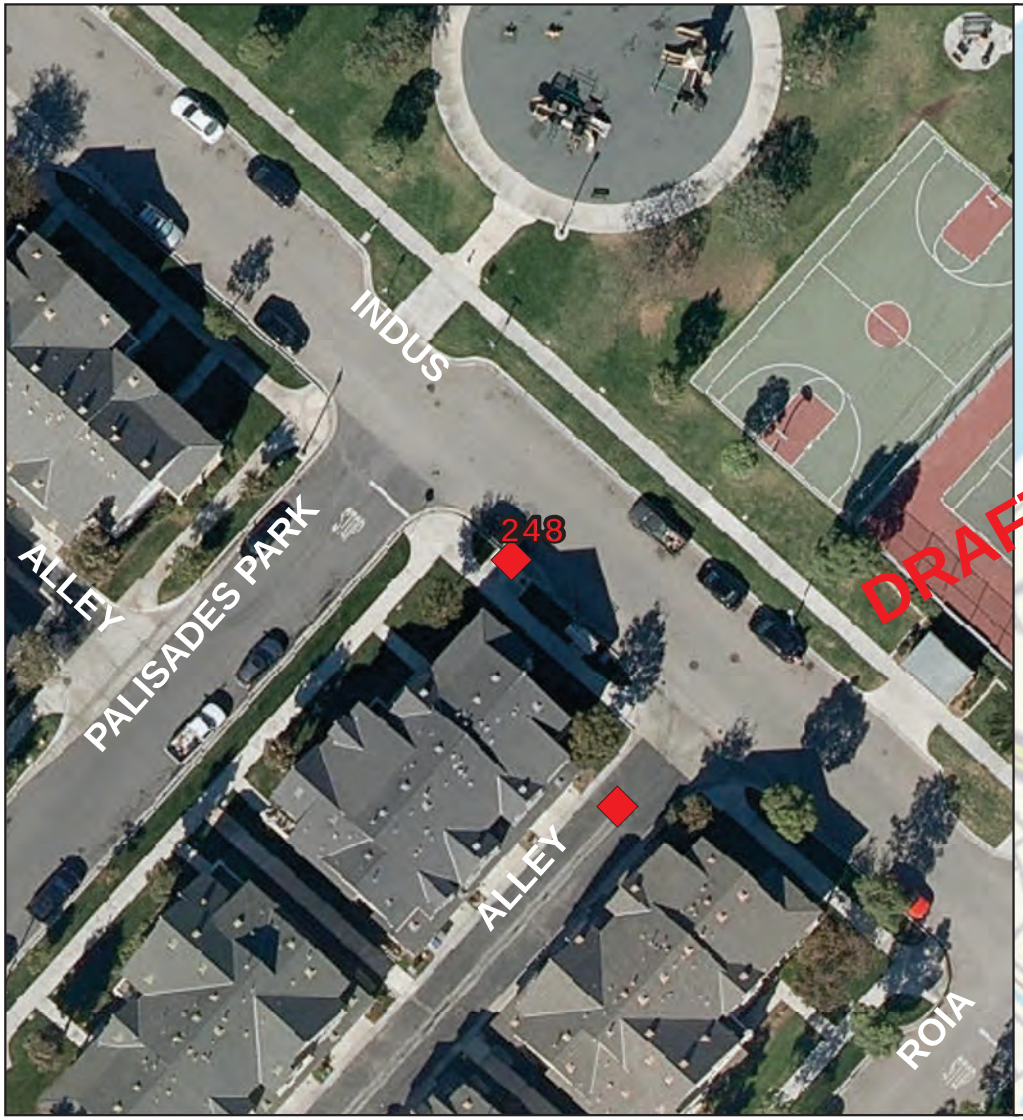
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 248



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 9

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 249

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 1

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 250

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

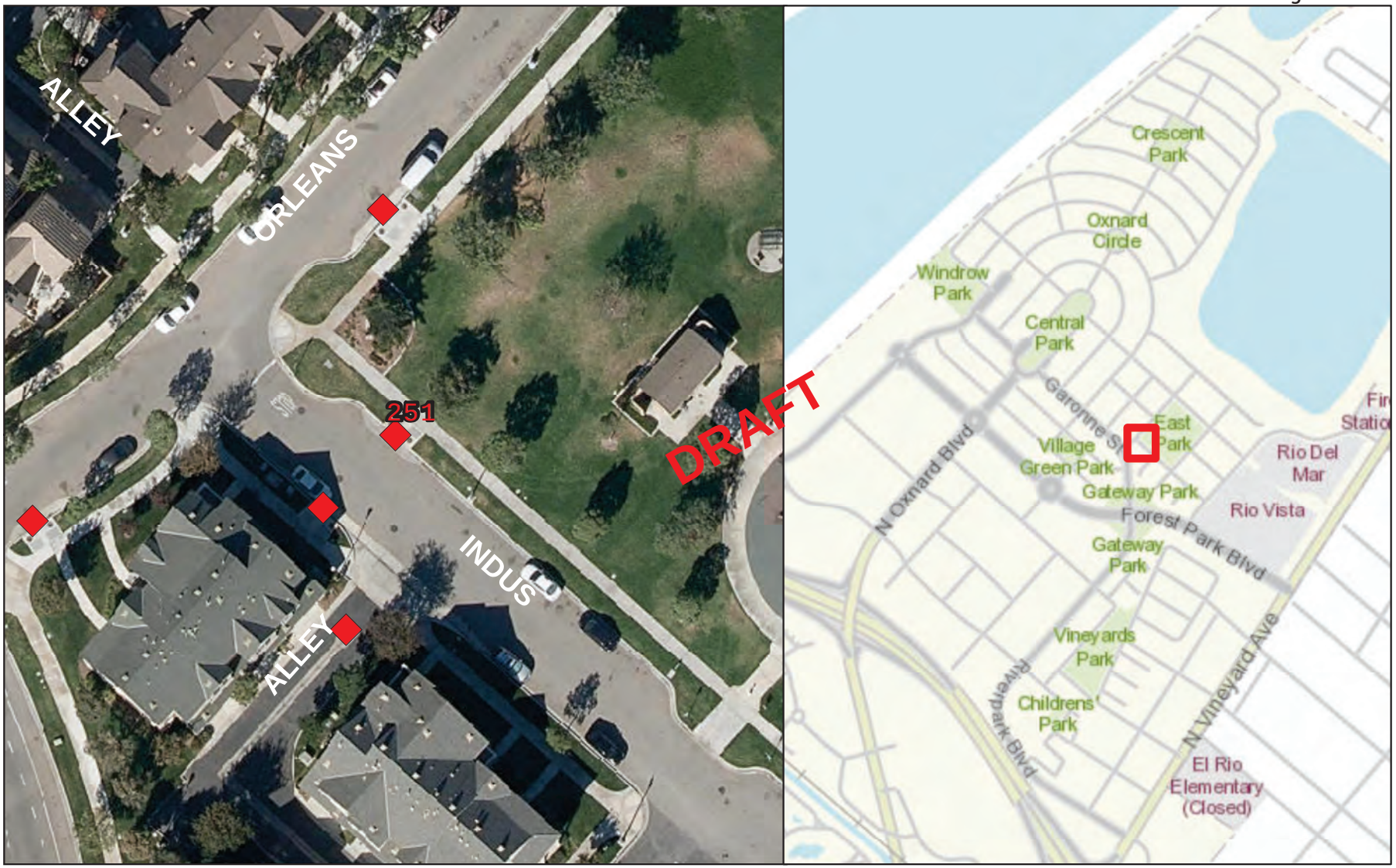
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 251



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 7

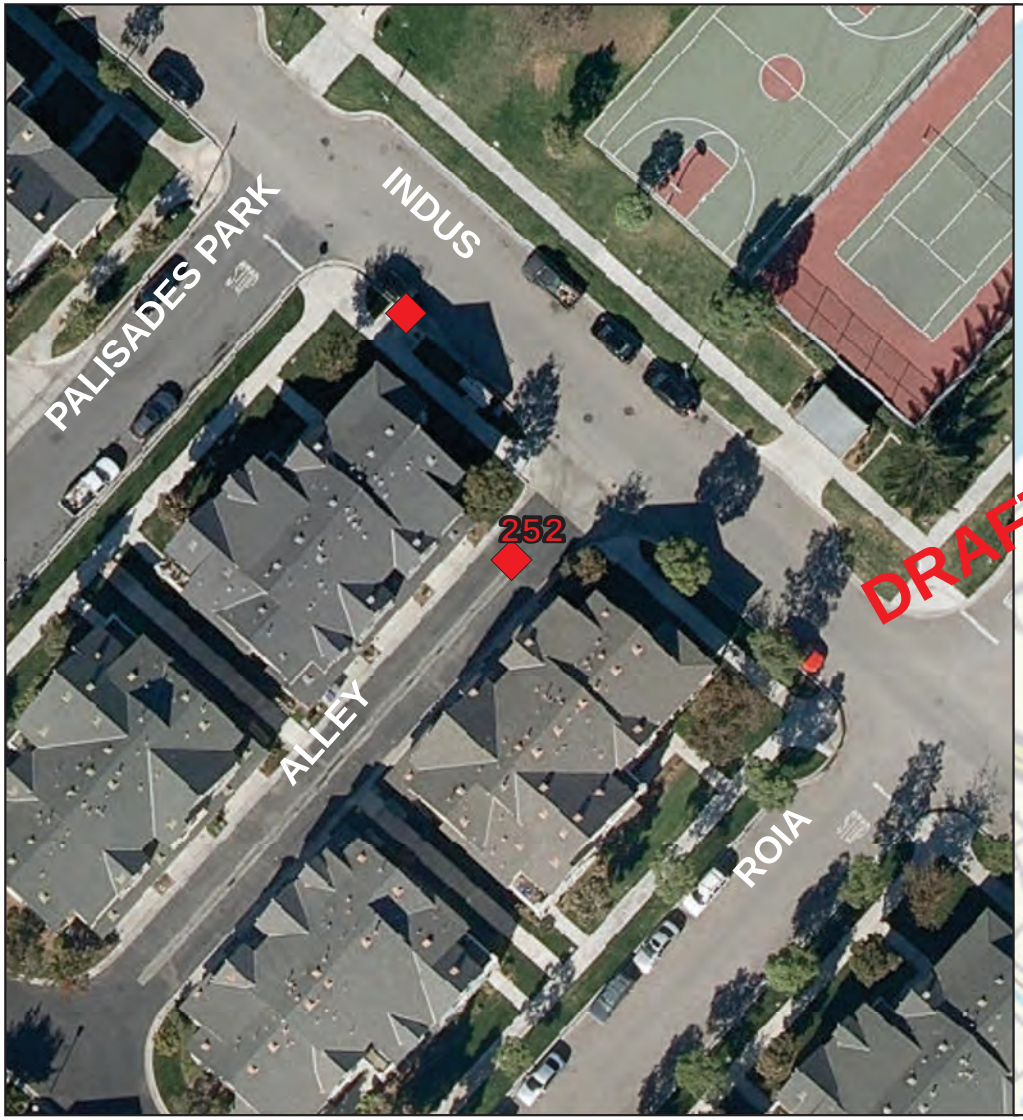
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 252



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 2

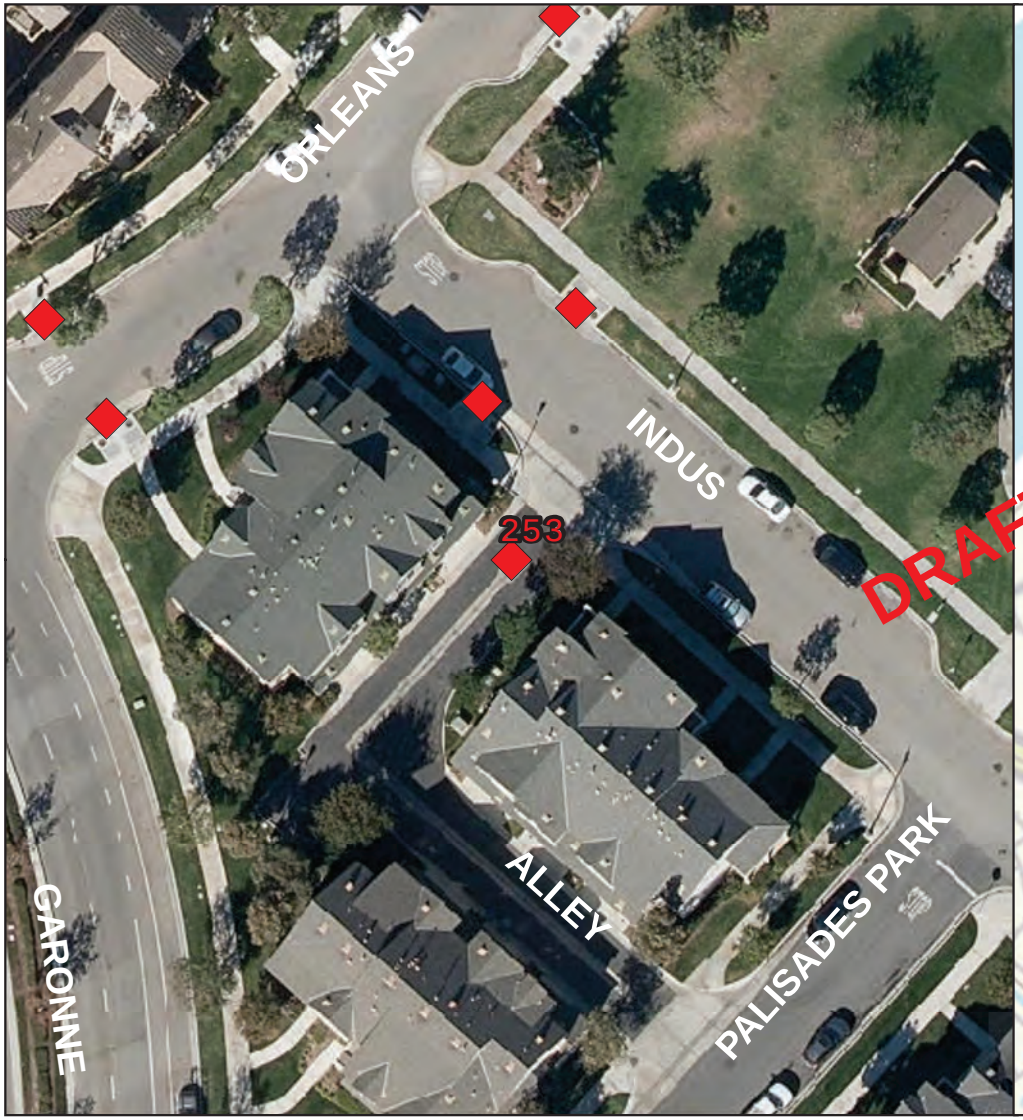
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 253



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 254

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 3

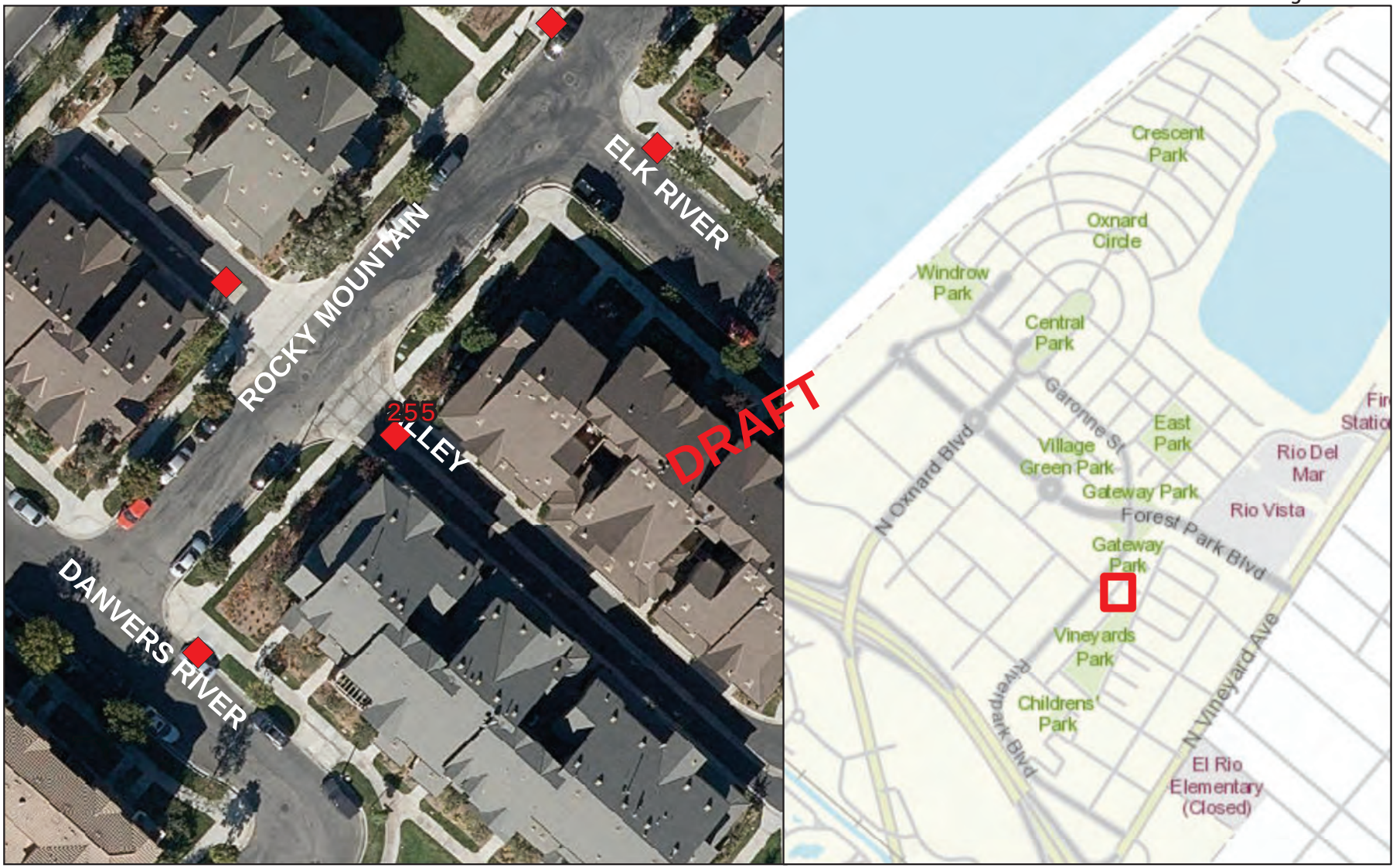
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 255



STORMFILTER GRATE INLET - 60"

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 256

STORMFILTER GRATE INLET - 60"

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 257

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 4

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 258

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 3

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 259

STORMFILTER GRATE INLET - 60"

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 260

STORMFILTER GRATE INLET - 60"

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 261

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 262

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 263

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 264

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 265

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 266

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 267

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 268

STORMFILTER GRATE INLET - 72"

Number of Cartridges is 7

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 269

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 18

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 270

STORMFILTER CATCHBASIN - 8'X16'

Number of Cartridges is 18

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 271

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 6

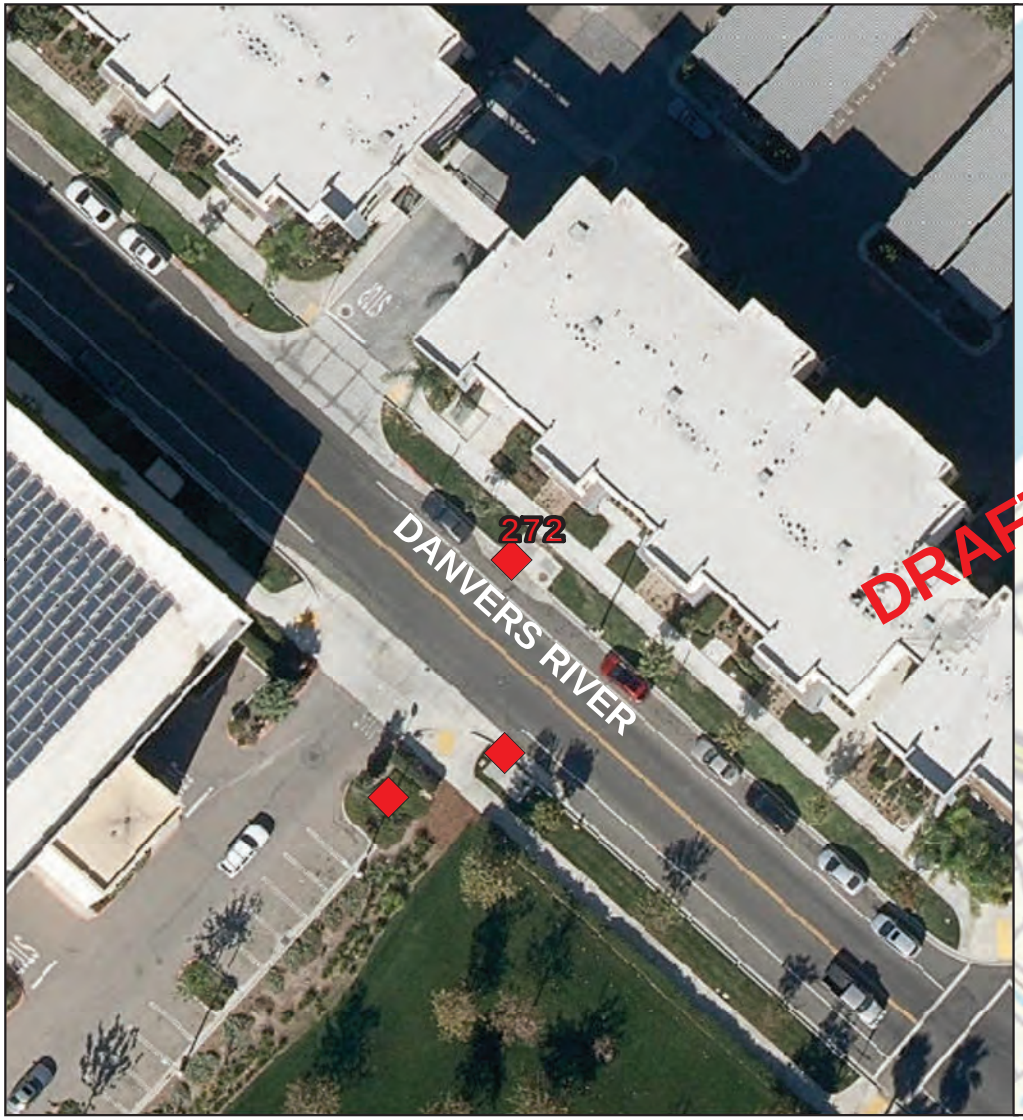
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 272



STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 5

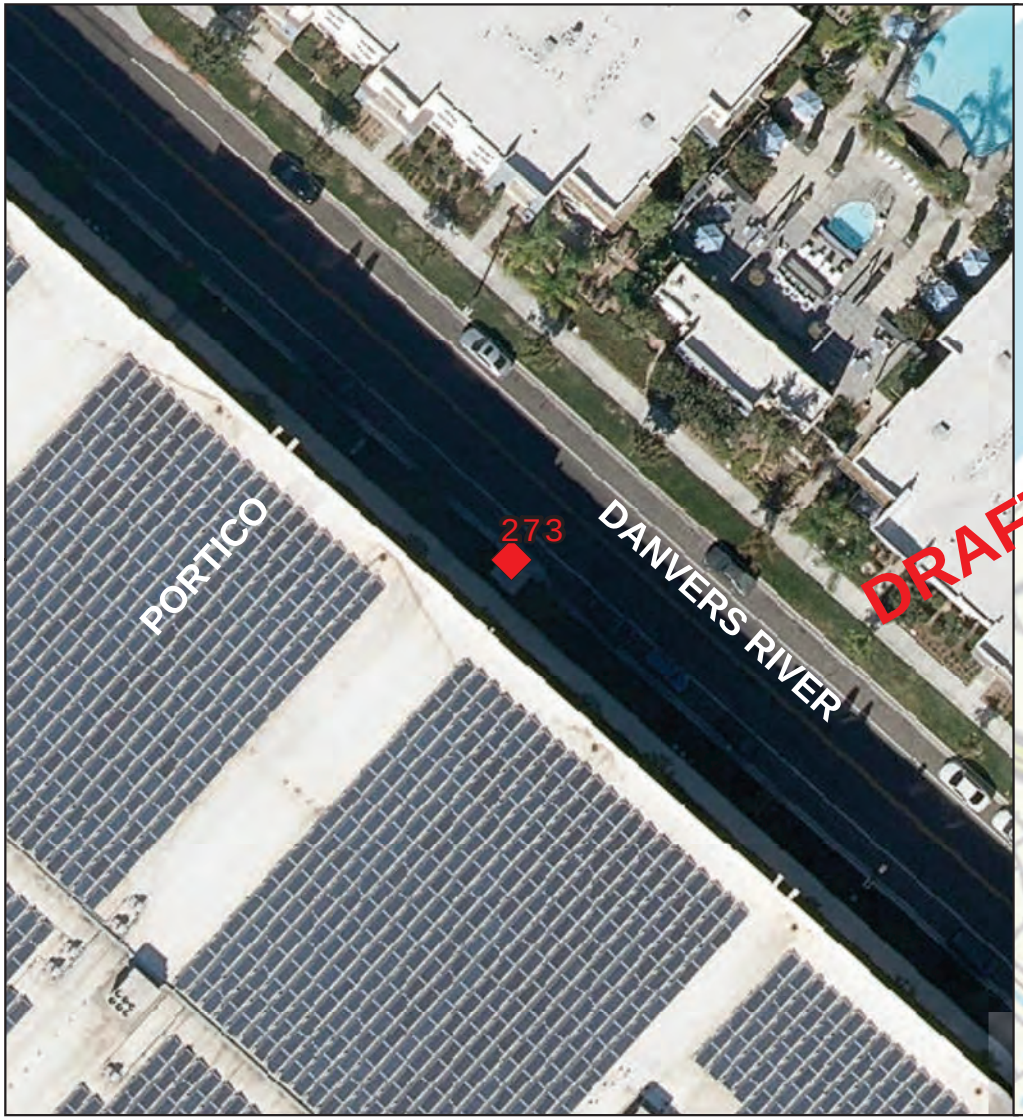
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 273



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 1

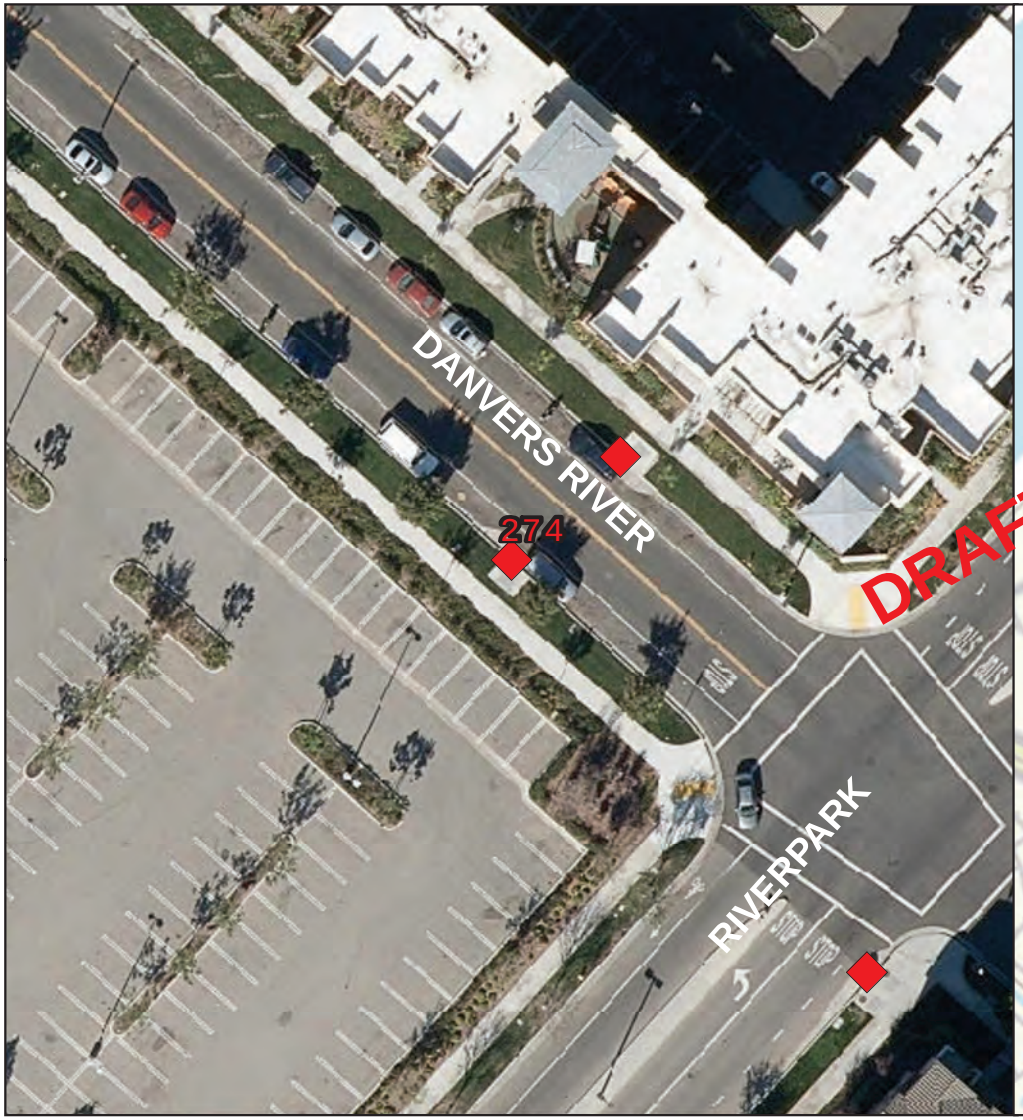
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 274



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 7

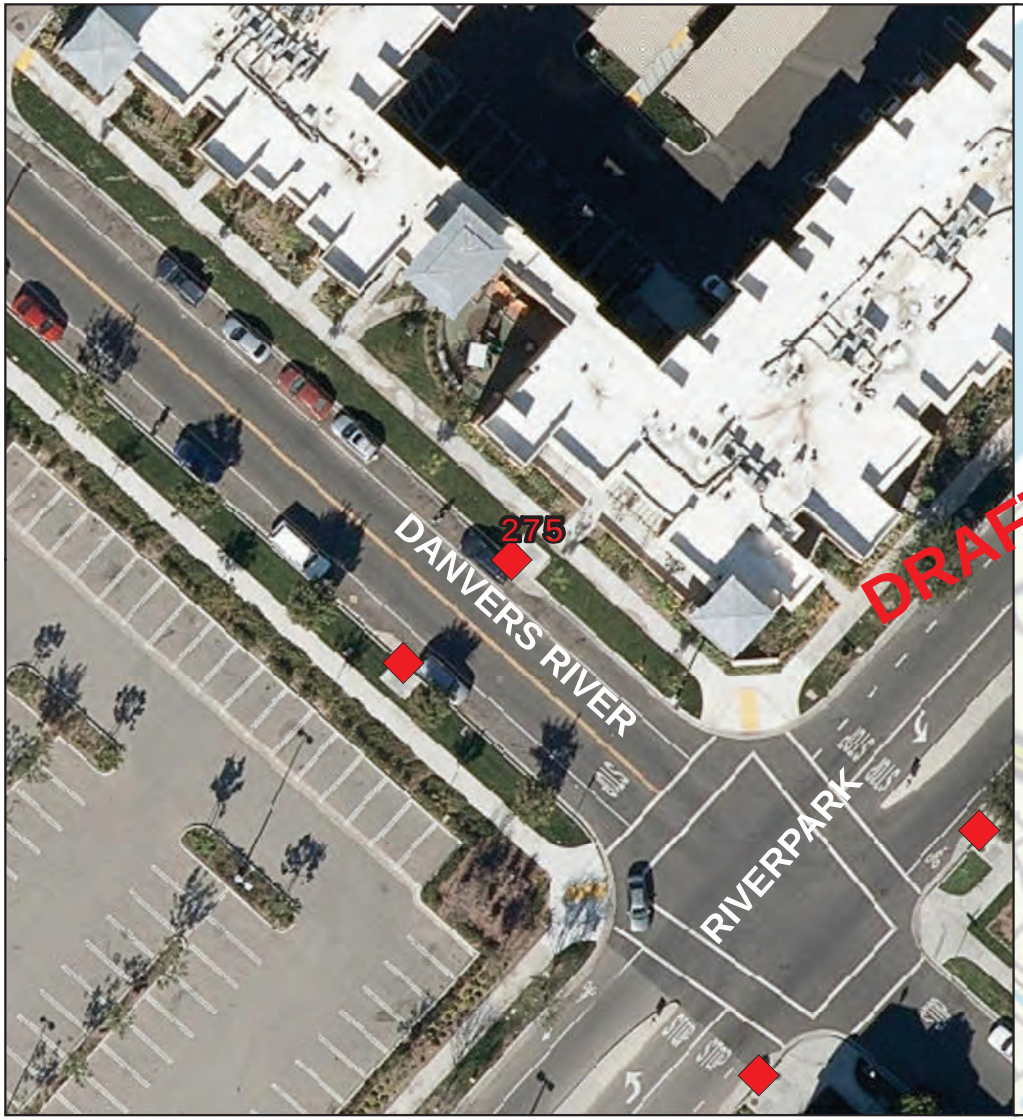
Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 275



STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 8

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 276

STORMFILTER CATCHBASIN - 6'X12'

Number of Cartridges is 10

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 277

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 2

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

Filtration Unit No. 278

STORMFILTER CATCHBASIN - 6'X8'

Number of Cartridges is 1

Legend

Filtration Unit

0 15 30 60 90 120 Feet

N W E S

EXHIBIT J

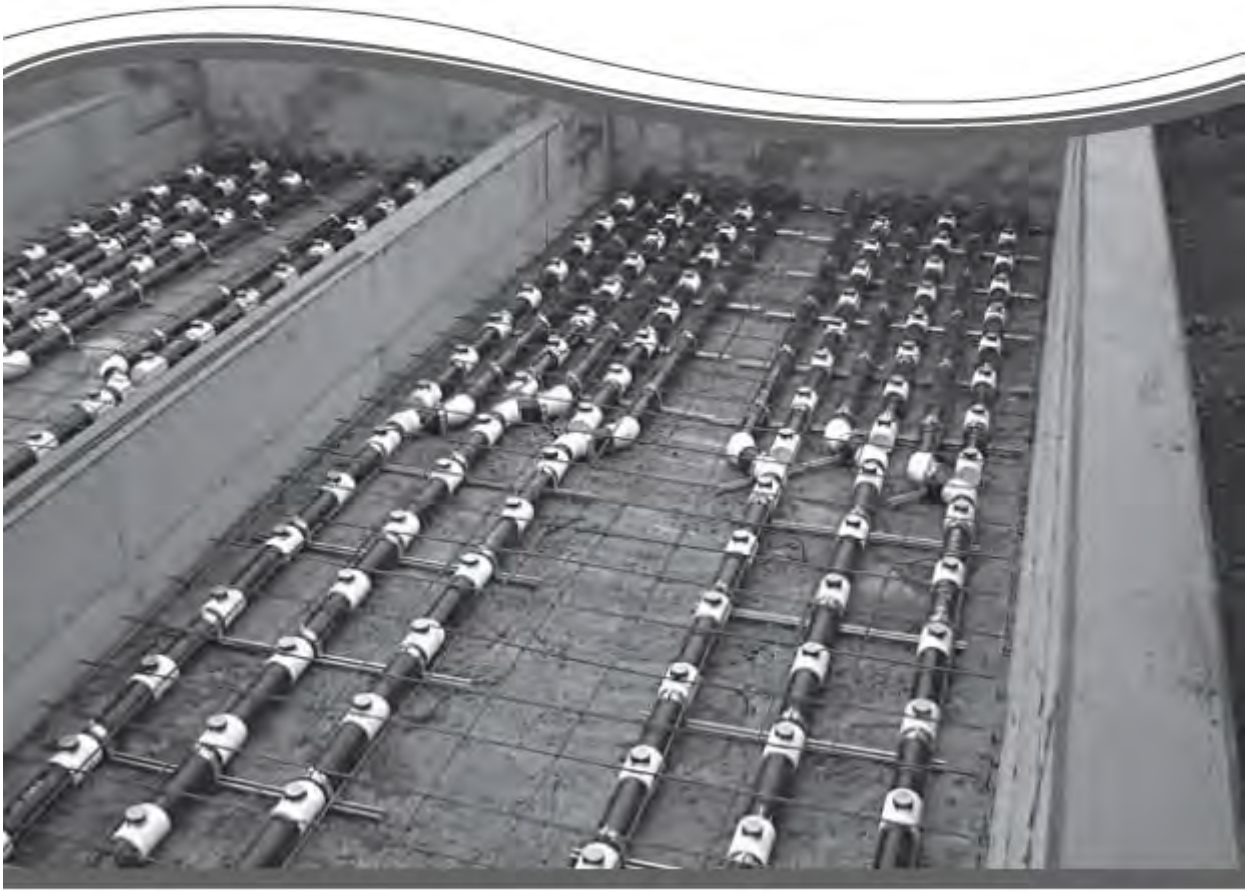
GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

STORMWATER MANAGEMENT STORMFILTER VAULT INSTALLATION GUIDE

[SEE NEXT PAGES]

CONTECH®
CONSTRUCTION PRODUCTS INC.

StormFilter System Installation Guide — Cast in Place



The Stormwater Management StormFilter®

There are several different conFig.urations of the StormFilter™ system. (Precast vault, cast in place vault, panel vault, manhole and catch basin.)

The following is a general guideline for Cast in Place Systems. Please consult with a CONTECH Stormwater Solutions Inc representative for additional information on each specific conFig. uration.

Once the product has been ordered, a CONTECH purchasing agent will inform you of the projected completion and delivery date of the product(s).

Tools Needed

- Roto Hammer
- 3/8" SS Concrete Anchor
- 3/8" & 1/2" roto bit

(Any metal hardware used inside the vault must be stainless steel or aluminum)

- 1/2" SS Concrete Anchor
- Hammer
- Crowbar
- Wrenches or Sockets
- Tape Measure
- Elastomeric Sealant (Sikaflex 1A) in some cases fast drying grout may be substituted.
- PVC Cement (as specified)
- 4 ft. level

Cast-in-Place Vault Construction

The Vault will be constructed using supplied engineering drawings as specified. It will be the contractors responsibility to construct the vault as per the drawings and specifications. Once the vault is completed the flow kit will be ready to be installed.

StormFilter Installation

Parts used

- 2" ¼ turn connectors.
- Restrictor Discs
- 48" Energy dissipator (quantity will vary based on vault width)
- 2 per dissipator – 1¼" X 3/8 " Stainless Steel Threaded Bolt & Washer or
- 2 per dissipator — 2½ X 3/8" Stainless Steel Concrete Anchor
- Oatey - Special, milky clear, ABS Cement (#30923)

Storm Filter Installation Procedure

Foundation Preparation

- Prepare the subgrade in accordance with the project specification and any available geotechnical report prepared for the project.
- Follow the project plans for the foundation's dimensions and elevations. Pour the foundation in accordance with the specifications and details. Once the floor of the vault has been constructed the flow kit can be installed.

Manifold Installation

In most precast vaults, the flowkit will be cast into the floor at the precaster and will not be seen. For Cast-in-Place system the contractor is responsible for installation of the flow kit. Please schedule a CONTECH representative to meet at the site the day of the installation for tech support.

Install the under-drain manifold on the filter bay section of the foundation. See the site specific installation drawing for specific layout, the spacing and locations are critical. (See Fig. 1&2)

Mark the location of the wall between the filter bay and the outlet bay. Layout the manifold sections that penetrate under this wall, they should be flush with far side of wall. It is imperative to have the measurements checked before the final concrete pour. All flow kits are to be centered on the vault sub floor making sure the outlet pipes will extend though the outlet baffle wall into the outlet bay.

Lay out and attach additional sections with ABS cement (contractor supplied). Bolt all sections down to the foundation with concrete wedge anchors (contractor supplied). (See Fig. 4)

Ensure all openings into the manifold are sealed with protective tape. Build a form for the flowkit pour. DO NOT move the strut that is connected to the piping. All the connector ports have been pre-measured for proper alignment of the StormFilters when installed. If movement occurs, please contact your CONTECH representative for assistance. **Verify 21" filter spacing is maintained over the joint between first sections and additional sections (See Fig. 3). All joints must be tight enough to keep out concrete until it hardens, use additional sealant if necessary. Verify the manifold is fully constructed and matches the layout in the provided installation drawing before moving on.** The flow kit MUST be attached to the sub floor using concrete anchors fastening three across and a minimum of every 5 feet down the length (See Fig. 4). The flow kit is buoyant and will float and/or move if not properly secured. The measurement from the outside of any connector port should be at a minimum of 10" from any wall or any structure inside the vault.

Pour the concrete to be level with the protective caps on the connector ports. The final surface will be smooth and the connector ports flush with the finished floor.

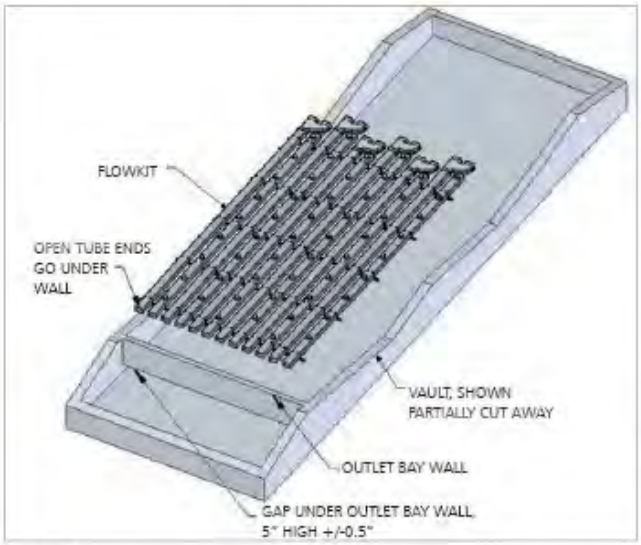


Figure 1

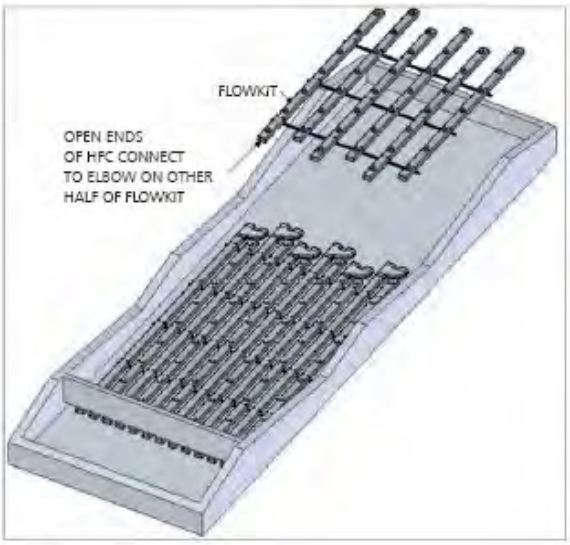


Figure 2

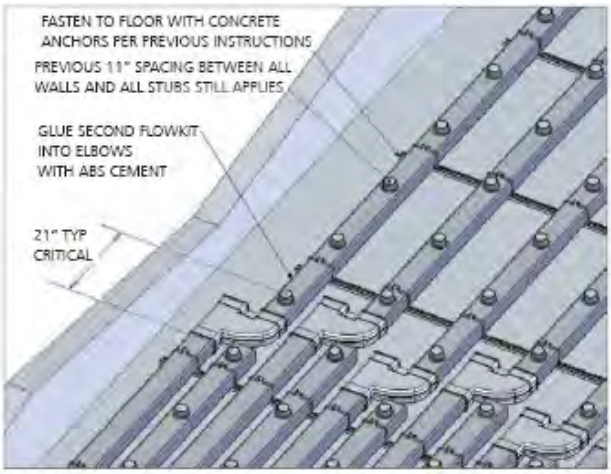


Figure 3

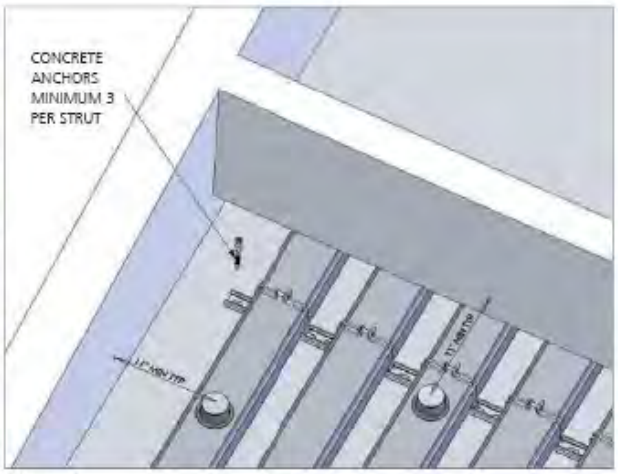


Figure 4

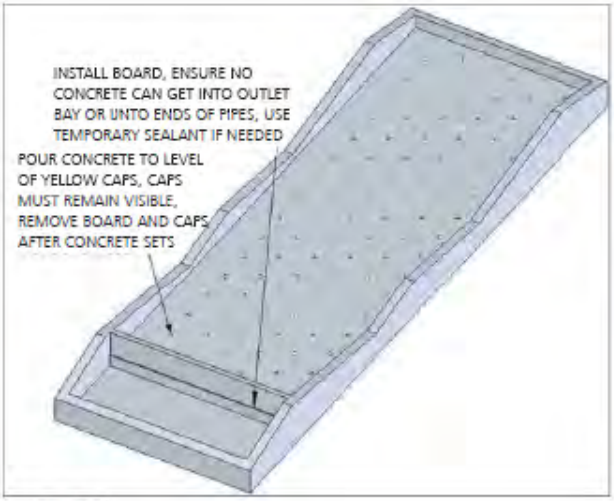
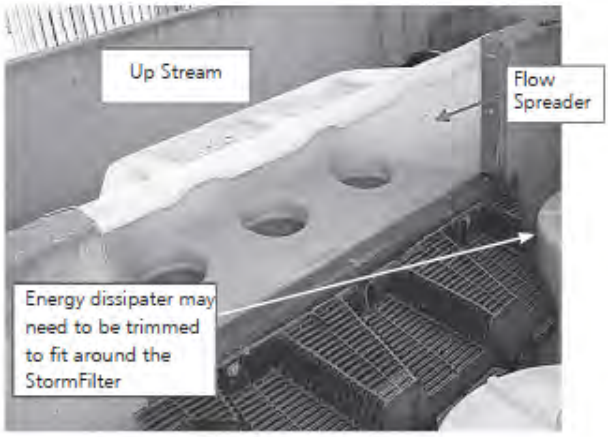


Figure 5

Pour baffle walls according to drawings. The outlet end of the flow kit piping will be visible on the downstream outlet side of the baffle wall. Contractor to grout all joints between internal baffle walls and vault structure, if required.

Flow Spreader

A flow spreader will be attached to the upstream side of each baffle wall using 3/8" SS (Stainless Steel) concrete anchors, see also Contech installation detail #484. On the Inlet baffle wall the flow spreader will be positioned so the three down turned tubes will be in the inlet bay and attached so the top of the flow spreader will match up with the top of the baffle wall.



Use eight SS anchors to attach. Then seal with an elastomeric sealant.

On the upstream side of the outlet baffle wall, the flow spreader will be positioned so the three down turned tubes will be in the cartridge bay and attached and sealed in the same manner.

Internal Components

Flow Spreaders: Flow spreader frames shall be installed within 3/8-inch of dimensions shown on plans.

Energy Dissipators: Energy dissipators shall be bolted to concrete walls as shown on plans using three 3/8-16 UNC x 2-1/2" hex nut sleeve anchors provided by the contractor.

Restrictor Disc

Install cartridge stubs in all openings in floor with ABS cement.

Each connector port must have a restrictor disc inserted into it before the cartridge threaded or slip connector is glued in place (Ref Drawing #460). It is imperative to verify the restrictor discs are properly installed prior to cementing in the connectors.

Filter Connectors

Flow	Operating Head	Restrictor Disk Color	Abbreviation
5	12"	Blue	BLU
7.5	18"	Blue	BLU
10	12"	Grey	GRY
11.25	27"	Pink	PNK
15	18"	Black	BLK
22.5	27"	Gold	GLD
*7.5	120"	Purple	PRP
*11.25	72"	Almond	AMD
*22.5	72"	Pink	PNK

Connector Types

Threaded Connector (old style)

After the restrictor disc is inserted into the connector port, the threaded connector is glued into the connector port so that less than ¼" of the connector is exposed beneath the threaded portion. Use Rain or Shine Medium Blue PVC cement (or equivalent). **Do Not Use Clear PVC Cement.** Once the connector is in place, center a cartridge over the connector and thread clockwise until secure. Be careful not to cross thread the cartridge onto the connector. If cross threading occurs, back off until you feel the threads match up. The cartridge must be snug, but do not over tighten.

Slip Connector (old style)

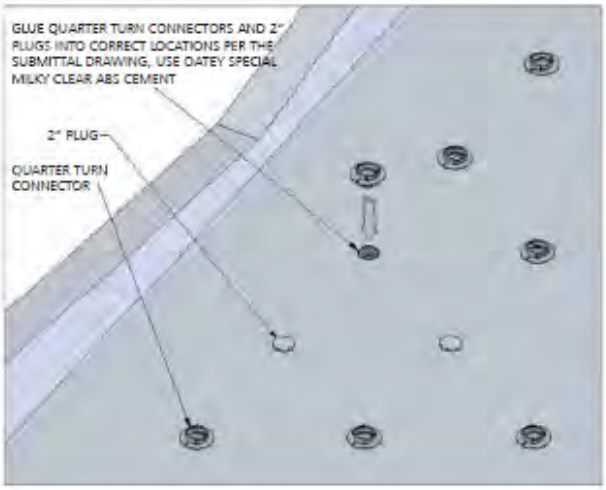
After the restrictor disc is installed, the slip connector is slid into the connector port. **The slip connector is NOT glued.** Position the cartridge over the center of the connector and slip into place.

¼ Turn Connector

Remove yellow cap plugs. Replace with a ¼ turn connector – or – PVC plugs. After the restrictor disc is inserted into the connector port, the ¼ turn connector is glued into the connector port. If the connector port is PVC, which would be white or dark grey in color, then use Oatey ABS to PVC Transition Cement to cement in ¼ turn connector. If connector port is ABS, which would be black in color, then use Oatey ABS Cement to cement in ¼ turn connector. The connector should be inserted completely so the bottom of the connector flange is flush with the finished floor. Once the connector is in place, center the cartridge over the connector until the cartridge drops down onto the connector and then turn cartridge clockwise approximately ¼ turn until cartridge is securely in place.

2" PVC Plug

The 2" PVC Plugs are slid into any open connector ports after all cartridges have been installed. Do Not glue the plug. Each cartridge port must have a cartridge installed or be plugged for the system to operate correctly. Check the main and ventilator cap of each cartridge and tighten as necessary. Do not over tighten



Filter Cartridge placement

1. Filter Cartridges With CSF Media and Slip Connector Fittings: Tape shall be cleanly and completely removed from manifold fitting openings. Spool pieces (slip fittings) shall be inserted without glue into all manifold fittings to be equipped with a filter cartridge. Filter cartridges shall be placed over the spool pieces to contact the vault floor. Plugs shall be inserted without glue in all manifold fittings not equipped with a filter cartridge.
2. Filter Cartridges with Threaded Connector Fittings: Tape shall be cleanly and completely removed from manifold fitting openings. Threaded connectors shall be glued and inserted into all manifold fittings to be equipped with a filter cartridge. Filter cartridges shall be threaded onto the connectors until they contact the vault floor. Plugs shall be inserted without glue in all manifold fittings not equipped with a filter cartridge.
3. Filter Cartridges with ¼-Turn Connector Fittings: Tape shall be cleanly and completely removed from manifold fitting openings. ¼-turn connects shall be glued and inserted into all manifold fittings to be equipped with a filter cartridge. Filter cartridges shall be turned onto the connector until they reach the hard stop on the connector – approximately ¼ revolution. Plugs shall be inserted without glue in all manifold fittings not equipped with a filter cartridge.

Refer to the approved submittals drawings for correct filter placement. If the drawings are not available, start from the outside walls and work your way in being careful each filter will fit into the opening. If there is a ladder to mount, make sure to leave room for the bottom mounting point. In some cases the bottom rung of the ladder will have to be removed to fit the filter. If you are not sure, please contact your CONTECH representative for assistance.

Installing the Ladder:

If a ladder is needed, it will be shipped to the jobsite with the vault. The length of the ladder is determined by the final drawing. Should the ladder need to be modified (shortened), please contact a CONTECH representative for instruction. If a longer ladder is needed, please contact CONTECH for a replacement.

The ladder comes complete with all mounting hardware.

4 – ½" x3" SS concrete anchors

2 – Top mounting brackets

2 – Support brackets (used for long ladders only)

Unscrew mounting clamp from the top bracket. Slide clamp over ladder rung and re-attach to bracket. Attach top mounting brackets using 2 - ½" SS concrete anchors as close to the top of the riser ring or vault top as possible.

Attach ladder legs to floor using 2 - ½" SS concrete anchors.

If you have any questions or concerns, please call our office toll free at 800-548-4667 to speak to a CONTECH Stormwater Solutions Inc representative

Pre-Construction Checklist — Cast-in-Place

CONTECH Primary Contact: _____

Phone: _____

Contractor Primary Contact: _____

Phone: _____

Project Site Address: _____

_____

_____

- ☐ Review site accessibility (double drop/low riding/spotting)
- ☐ Expected number of truckloads _____
- ☐ Expected number of installation days _____
- ☐ Flow Kit Installation _____
  - ☐ Flow Kit 2nd Pour
- ☐ Unloading units/parts
- ☐ Attached or detached endwalls and hardware _____
- ☐ Internal sealing required Y ☐ N ☐
  - ☐ Internal sealing material specifications
- ☐ Grouting materials and procedure
- ☐ Cartridge Installation
- ☐ Backfill procedures - in situ or imported fill _____
  - ☐ Even backfill lifts
  - ☐ 95% compaction
- ☐ Construction traffic loading
- ☐ Pipe and riser connection details
- ☐ Contractor labor expectations
- ☐ Safety considerations

Notes: _____

_____

_____

_____

_____

_____

800.338.1122
contechstormwater.com

Support

- Drawings and specifications are available at contechstormwater.com.
- Site-specific design support is available from CONTECH Stormwater Design Engineers.

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CONTECH Construction Products Inc. provides site solutions for the civil engineering industry. CONTECH's portfolio includes bridges, drainage, sanitary sewer, stormwater and earth stabilization products. For information on other CONTECH division offerings, visit contech-cpi.com or call 800.338.1122

Nothing in this catalog should be construed as an expressed warranty or an implied warranty of merchantability or fitness for any particular purpose. See the CONTECH standard quotation or acknoweldgement for applicable warranties and other terms and conditions of sale.

SF-CIP 09/08

EXHIBIT K

GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

STORMFILTER MAINTENANCE GUIDE

[SEE NEXT PAGES]

CONTECH
ENGINEERED SOLUTIONS

StormFilter Inspection and Maintenance Procedures

The Stormwater Management StormFilter®

Maintenance Guidelines

The primary purpose of the Stormwater Management StormFilter® is to filter and prevent pollutants from entering our waterways. Like any effective filtration system, periodically these pollutants must be removed to restore the StormFilter to its full efficiency and effectiveness.

Maintenance requirements and frequency are dependent on the pollutant load characteristics of each site. Maintenance activities may be required in the event of a chemical spill or due to excessive sediment loading from site erosion or extreme storms. It is a good practice to inspect the system after major storm events.

Maintenance Procedures

Although there are many effective maintenance options, we believe the following procedure to be efficient, using common equipment and existing maintenance protocols. The following two-step procedure is recommended::

1. **Inspection**
   - Inspection of the vault interior to determine the need for maintenance.
2. **Maintenance**
   - Cartridge replacement
   - Sediment removal

Inspection and Maintenance Timing

At least one scheduled inspection should take place per year with maintenance following as warranted.

First, an inspection should be done before the winter season. During the inspection the need for maintenance should be determined and, if disposal during maintenance will be required, samples of the accumulated sediments and media should be obtained.

Second, if warranted, a maintenance (replacement of the filter cartridges and removal of accumulated sediments) should be performed during periods of dry weather.

In addition to these two activities, it is important to check the condition of the StormFilter unit after major storms for potential damage caused by high flows and for high sediment accumulation that may be caused by localized erosion in the drainage area. It may be necessary to adjust the inspection/ maintenance schedule depending on the actual operating conditions encountered by the system. In general, inspection activities can be conducted at any time, and maintenance should occur, if warranted, during dryer months in late summer to early fall.

Maintenance Frequency

The primary factor for determining frequency of maintenance for the StormFilter is sediment loading.

A properly functioning system will remove solids from water by trapping particulates in the porous structure of the filter media inside the cartridges. The flow through the system will naturally decrease as more and more particulates are trapped. Eventually the flow through the cartridges will be low enough to require replacement. It may be possible to extend the usable span of the cartridges by removing sediment from upstream trapping devices on a routine as-needed basis, in order to prevent material from being re-suspended and discharged to the StormFilter treatment system.

The average maintenance lifecycle is approximately 1-5 years. Site conditions greatly influence maintenance requirements. StormFilter units located in areas with erosion or active construction may need to be inspected and maintained more often than those with fully stabilized surface conditions.

Regulatory requirements or a chemical spill can shift maintenance timing as well. The maintenance frequency may be adjusted as additional monitoring information becomes available during the inspection program. Areas that develop known problems should be inspected more frequently than areas that demonstrate no problems, particularly after major storms. Ultimately, inspection and maintenance activities should be scheduled based on the historic records and characteristics of an individual StormFilter system or site. It is recommended that the site owner develop a database to properly manage StormFilter inspection and maintenance programs..

Inspection Procedures

The primary goal of an inspection is to assess the condition of the cartridges relative to the level of visual sediment loading as it relates to decreased treatment capacity. It may be desirable to conduct this inspection during a storm to observe the relative flow through the filter cartridges. If the submerged cartridges are severely plugged, then typically large amounts of sediments will be present and very little flow will be discharged from the drainage pipes. If this is the case, then maintenance is warranted and the cartridges need to be replaced.

Warning: In the case of a spill, the worker should abort inspection activities until the proper guidance is obtained. Notify the local hazard control agency and Contech Engineered Solutions immediately.

To conduct an inspection:

Important: Inspection should be performed by a person who is familiar with the operation and configuration of the StormFilter treatment unit and the unit's role, relative to detention or retention facilities onsite.

1. If applicable, set up safety equipment to protect and notify surrounding vehicle and pedestrian traffic.
2. Visually inspect the external condition of the unit and take notes concerning defects/problems.
3. Open the access portals to the vault and allow the system vent.
4. Without entering the vault, visually inspect the inside of the unit, and note accumulations of liquids and solids.
5. Be sure to record the level of sediment build-up on the floor of the vault, in the forebay, and on top of the cartridges. If flow is occurring, note the flow of water per drainage pipe. Record all observations. Digital pictures are valuable for historical documentation.
6. Close and fasten the access portals.
7. Remove safety equipment.
8. If appropriate, make notes about the local drainage area relative to ongoing construction, erosion problems, or high loading of other materials to the system.
9. Discuss conditions that suggest maintenance and make decision as to whether or not maintenance is needed.

Maintenance Decision Tree

The need for maintenance is typically based on results of the inspection. The following Maintenance Decision Tree should be used as a general guide. (Other factors, such as Regulatory Requirements, may need to be considered).

Please note Stormwater Management StormFilter devices installed downstream of, or integrated within, a stormwater storage facility typically have different operational parameters (i.e. draindown time). In these cases, the inspector must understand the relationship between the retention/detention facility and the treatment system by evaluating site specific civil engineering plans, or contacting the engineer of record, and make adjustments to the below guidance as necessary. Sediment deposition depths and patterns within the StormFilter are likely to be quite different compared to systems without upstream storage and therefore shouldn't be used exclusively to evaluate a need for maintenance.

1. Sediment loading on the vault floor.
   a. If >4" of accumulated sediment, maintenance is required.
2. Sediment loading on top of the cartridge.
   a. If >1/4" of accumulation, maintenance is required.
3. Submerged cartridges.
   a. If >4" of static water above cartridge bottom for more than 24 hours after end of rain event, maintenance is required. (Catch basins have standing water in the cartridge bay.)
4. Plugged media.
   a. While not required in all cases, inspection of the media within the cartridge may provide valuable additional information.
   b. If pore space between media granules is absent, maintenance is required.
5. Bypass condition.
   a. If inspection is conducted during an average rain fall event and StormFilter remains in bypass condition (water over the internal outlet baffle wall or submerged cartridges), maintenance is required.
6. Hazardous material release.
   a. If hazardous material release (automotive fluids or other) is reported, maintenance is required.
7. Pronounced scum line.
   a. If pronounced scum line (say ≥ 1/4" thick) is present above top cap, maintenance is required.

Maintenance

Depending on the configuration of the particular system, maintenance personnel will be required to enter the vault to perform the maintenance.

Important: If vault entry is required, OSHA rules for confined space entry must be followed.

Filter cartridge replacement should occur during dry weather. It may be necessary to plug the filter inlet pipe if base flows is occurring.

Replacement cartridges can be delivered to the site or customers facility. Information concerning how to obtain the replacement cartridges is available from Contech Engineered Solutions.

Warning: In the case of a spill, the maintenance personnel should abort maintenance activities until the proper guidance is obtained. Notify the local hazard control agency and Contech Engineered Solutions immediately.

To conduct cartridge replacement and sediment removal maintenance:

1. If applicable, set up safety equipment to protect maintenance personnel and pedestrians from site hazards.
2. Visually inspect the external condition of the unit and take notes concerning defects/problems.
3. Open the doors (access portals) to the vault and allow the system to vent.
4. Without entering the vault, give the inside of the unit, including components, a general condition inspection.
5. Make notes about the external and internal condition of the vault. Give particular attention to recording the level of sediment build-up on the floor of the vault, in the forebay, and on top of the internal components.
6. Using appropriate equipment offload the replacement cartridges (up to 150 lbs. each) and set aside.
7. Remove used cartridges from the vault using one of the following methods:

Method 1:

A. This activity will require that maintenance personnel enter the vault to remove the cartridges from the under drain manifold and place them under the vault opening for lifting (removal). Disconnect each filter cartridge from the underdrain connector by rotating counterclockwise 1/4 of a turn. Roll the loose cartridge, on edge, to a convenient spot beneath the vault access.

   Using appropriate hoisting equipment, attach a cable from the boom, crane, or tripod to the loose cartridge. Contact Contech Engineered Solutions for suggested attachment devices.

B. Remove the used cartridges (up to 250 lbs. each) from the vault.

Important: Care must be used to avoid damaging the cartridges during removal and installation. The cost of repairing components damaged during maintenance will be the responsibility of the owner.

C. Set the used cartridge aside or load onto the hauling truck.

D. Continue steps a through c until all cartridges have been removed.

Method 2:

A. This activity will require that maintenance personnel enter the vault to remove the cartridges from the under drain manifold and place them under the vault opening for lifting (removal). Disconnect each filter cartridge from the underdrain connector by rotating counterclockwise 1/4 of a turn. Roll the loose cartridge, on edge, to a convenient spot beneath the vault access.

B. Unscrew the cartridge cap.

C. Remove the cartridge hood and float.

D. At location under structure access, tip the cartridge on its side.

E. Empty the cartridge onto the vault floor. Reassemble the empty cartridge.

F. Set the empty, used cartridge aside or load onto the hauling truck.

G. Continue steps a through e until all cartridges have been removed.

8. Remove accumulated sediment from the floor of the vault and from the forebay. This can most effectively be accomplished by use of a vacuum truck.
9. Once the sediments are removed, assess the condition of the vault and the condition of the connectors.
10. Using the vacuum truck boom, crane, or tripod, lower and install the new cartridges. Once again, take care not to damage connections.
11. Close and fasten the door.
12. Remove safety equipment.
13. Finally, dispose of the accumulated materials in accordance with applicable regulations. Make arrangements to return the used **empty** cartridges to Contech Engineered Solutions.

Material Disposal

The accumulated sediment found in stormwater treatment and conveyance systems must be handled and disposed of in accordance with regulatory protocols. It is possible for sediments to contain measurable concentrations of heavy metals and organic chemicals (such as pesticides and petroleum products). Areas with the greatest potential for high pollutant loading include industrial areas and heavily traveled roads.

Sediments and water must be disposed of in accordance with all applicable waste disposal regulations. When scheduling maintenance, consideration must be made for the disposal of solid and liquid wastes. This typically requires coordination with a local landfill for solid waste disposal. For liquid waste disposal a number of options are available including a municipal vacuum truck decant facility, local waste water treatment plant or on-site treatment and discharge.

Related Maintenance Activities - Performed on an as-needed basis

StormFilter units are often just one of many structures in a more comprehensive stormwater drainage and treatment system.

In order for maintenance of the StormFilter to be successful, it is imperative that all other components be properly maintained. The maintenance/repair of upstream facilities should be carried out prior to StormFilter maintenance activities.

In addition to considering upstream facilities, it is also important to correct any problems identified in the drainage area. Drainage area concerns may include: erosion problems, heavy oil loading, and discharges of inappropriate materials.

Inspection Report

Date: _____ Personnel: _____

Location: _____ System Size: _____ Months in Service: _____

System Type: Vault ☐ Cast-In-Place ☐ Linear Catch Basin ☐ Manhole ☐ Other: _____

Sediment Thickness in Forebay: _____ Date: _____

Sediment Depth on Vault Floor: _____

Sediment Depth on Cartridge Top(s): _____

Structural Damage: _____

Estimated Flow from Drainage Pipes (if available): _____

Cartridges Submerged: Yes ☐ No ☐ Depth of Standing Water: _____

StormFilter Maintenance Activities (check off if done and give description)

☐ Trash and Debris Removal: _____

☐ Minor Structural Repairs: _____

☐ Drainage Area Report _____

Excessive Oil Loading: Yes ☐ No ☐ Source: _____

Sediment Accumulation on Pavement: Yes ☐ No ☐ Source: _____

Erosion of Landscaped Areas: Yes ☐ No ☐ Source: _____

Items Needing Further Work: _____

Owners should contact the local public works department and inquire about how the department disposes of their street waste residuals.

Other Comments:

_____

_____

_____

_____

_____

_____

_____

_____

Review the condition reports from the previous inspection visits.

StormFilter Maintenance Report

Date: _____ Personnel: _____

Location: _____ System Size: _____

System Type: Vault ☐ Cast-In-Place ☐ Linear Catch Basin ☐ Manhole ☐ Other: _____

List Safety Procedures and Equipment Used: _____

_____

_____

System Observations

Months in Service: _____

Oil in Forebay (if present): Yes ☐ No ☐

Sediment Depth in Forebay (if present): _____

Sediment Depth on Vault Floor: _____

Sediment Depth on Cartridge Top(s): _____

Structural Damage: _____

Drainage Area Report

Excessive Oil Loading: Yes ☐ No ☐ Source: _____

Sediment Accumulation on Pavement: Yes ☐ No ☐ Source: _____

Erosion of Landscaped Areas: Yes ☐ No ☐ Source: _____

StormFilter Cartridge Replacement Maintenance Activities

Remove Trash and Debris: Yes ☐ No ☐ Details: _____

Replace Cartridges: Yes ☐ No ☐ Details: _____

Sediment Removed: Yes ☐ No ☐ Details: _____

Quantity of Sediment Removed (estimate?):

Minor Structural Repairs: Yes ☐ No ☐ Details: _____

Residuals (debris, sediment) Disposal Methods: _____

Notes:

_____

_____

_____

_____

_____

_____

_____

RECYCLED PAPER

CONTECH
ENGINEERED SOLUTIONS

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- **Site-specific design support is available from our engineers.**

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EXHIBIT L

GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

INDUSTRIAL WASTEWATER DISCHARGE PERMIT APPLICATION

[SEE NEXT PAGES]

CITY OF OXNARD CALIFORNIA

CITY OF OXNARD TECHNICAL SERVICES PROGRAM SOURCE CONTROL

6001 PERKINS ROAD, OXNARD, CA 93033

INDUSTRIAL WASTEWATER DISCHARGE PERMIT APPLICATION

(INDUSTRIAL USER BASELINE MONITORING REPORT)

All businesses in the City of Oxnard are required to complete an industrial wastewater discharge permit application. Use current operating parameters. PLEASE ANSWER ALL QUESTIONS.

GENERAL INSTRUCTIONS

1. PLEASE COMPLETE THE ATTACHED FORM AND RETURN IT BY _____ TO THE FOLLOWING ADDRESS:

   CITY OF OXNARD
   TECHNICAL SERVICES PROGRAM
   SOURCE CONTROL
   6001 PERKINS ROAD
   OXNARD, CA 93033

2. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE TECHNICAL SERVICES PROGRAM - SOURCE CONTROL AT (805) 488-3517.

NOTE TO SIGNING OFFICIAL: In accordance with 40 CFR, Part 403, Section 403.12, information and data provided in this report which identifies the nature and frequency of your discharge shall be available to the public without restriction. Requests for confidential treatment of other information contained herein shall be governed by 40 CFR, Part 2. Should a discharge permit be required for your facility, information contained in this report will be used to issue the permit.

SECTION A ***GENERAL INFORMATION***

1. COMPANY NAME: _____
2. MAILING ADDRESS: _____
3. FACILITY ADDRESS: _____
4. FACILITY CONTACT (provide the name, title and telephone number of the designated person to contact if additional information is required):

f

_____

_____

5. ALTERNATE FACILITY CONTACT (provide the name, title and telephone number of the designated person to contact if the primary contact person is unavailable):

_____

_____

6. PROPERTY OWNER: _____
7. PRINCIPAL BUSINESS ACTIVITY CONDUCTED AT THIS FACILITY: _____

_____

8. CHECK ONE: EXISTING DISCHARGE PROPOSED DISCHARGE
9. DATE FACILITY COMMENCED/WILL COMMENCE OPERATION: _____

_____

SECTION B ***NATURE OF OPERATION***

1. PROVIDE A BRIEF DESCRIPTION OF THE MANUFACTURING, PRODUCTION OR SERVICE ACTIVITY(S) YOUR FIRM ENGAGES IN:

_____

2. LIST THE APPLICABLE STANDARD INDUSTRIAL CLASSIFICATION (SIC) NUMBER(S) FOR YOUR FACILITY:

_____

3. SUMMARIZE EACH PROCESS USED (attach additional sheet(s) if necessary):

PROCESS DESCRIPTION	PRODUCTION RATE	SOURCE CONTROL USE ONLY PRETREATMENT CATEGORY	SUBCATEGORY
a.			
b.			
c.			
d.			

4. LIST THE RAW MATERIALS AND PROCESS ADDITIVES USED (attach additional sheet(s) if necessary):

CHEMICAL OR TRADE NAME	MANUFACTURER	ANNUAL USAGE

5. LIST ALL CHEMICALS, OTHER THAN LISTED ABOVE (solvents, acids, caustics, boiler additives, cooling tower additives, industrial cleaners, lubricants, etc.) USED (attach additional sheet(s) if necessary):

CHEMICAL OR TRADE NAME	MANUFACTURER	ANNUAL USAGE

SECTION C ***PLANT OPERATIONAL CHARACTERISTICS***

1. PRINCIPAL PRODUCT PRODUCED: _____

_____

2. PRODUCTION PROCESS IS (check one):

BATCH - AVERAGE NUMBER OF BATCHES PER DAY _____

CONTINUOUS - PRODUCTION RATE _____

BOTH - % BATCH _____ % CONTINUOUS _____

3. IS PRODUCTION SUBJECT TO SEASONAL VARIATION? YES NO

IF YES, PLEASE DESCRIBE: _____

_____

4. NUMBER OF WORKDAYS PER WEEK: _____ NUMBER OF SHIFTS PER DAY: _____

   NUMBER OF EMPLOYEES PER SHIFT: _____

   HOURS OF OPERATIONS: _____ A.M. TO: _____ P.M. CONTINUOUS
   SHIFT START TIMES: 1ST _____ 2ND _____ 3RD _____

5. ANY PROCESS CHANGES OR EXPANSIONS PLANNED IN THE NEXT FIVE (5) YEARS?

   YES NO If yes, attach a separate sheet describing the nature of changes or expansions

SECTION D ***WATER CONSUMPTION AND LOSS***

1. RAW WATER SOURCE(S) (check applicable sources):

   CITY WATER PRIVATE CONTRACT

   COUNTY WATER SURFACE WATER

   PRIVATE WELL OTHER (explain): _____

   _____

2. WATER SERVICE COMPANY NAME AND ADDRESS: _____

   _____

3. WATER SERVICE ACCOUNT NUMBER(S): _____

4. LIST THE PAST TWELVE (12) MONTHS WATER USAGE (note where usage is estimated):

	DATE	USAGE		DATE	USAGE
a.	from _____ to _____	_____ HCF	g.	from _____ to _____	_____ HCF
b.	from _____ to _____	_____ HCF	h.	from _____ to _____	_____ HCF
c.	from _____ to _____	_____ HCF	i.	from _____ to _____	_____ HCF
d.	from _____ to _____	_____ HCF	j.	from _____ to _____	_____ HCF
e.	from _____ to _____	_____ HCF	k.	from _____ to _____	_____ HCF
f.	from _____ to _____	_____ HCF	l.	from _____ to _____	_____ HCF

5. IF A WATER SOURCE IS NOT METERED, PROVIDE AN ESTIMATE OF THE AMOUNT CONSUMED AT YOUR FACILITY: _____ gallons per day.

6. IF WATER AND/OR SEWER CHARGES ARE PAID BY SOMEONE OTHER THAN YOUR FACILITY, PROVIDE THE NAME, ADDRESS AND THE TELEPHONE NUMBER:

   _____

   _____

7. DESCRIBE ANY PRETREATMENT PROCESS(ES) FOR RAW WATER: _____

_____

8. TOTAL FACILITY WASTEWATER DISCHARGE IN GALLONS PER DAY: _____
AVERAGE _____ MAXIMUM _____

9. OTHER DISCHARGE OR WATER LOSS TO (provide the amount in gallons per day):

a. STORM DRAIN OR GROUND _____

b. EVAPORATION _____

c. CONTAINED IN PRODUCT _____

d. WASTE HAULERS _____

e. IRRIGATION _____

10. PROVIDE THE NAME AND ADDRESS OF WASTE HAULER(S) IF USED: _____

_____

11. INDIVIDUAL PROCESS DISCHARGES IN GALLONS PER DAY (attach additional sheet(s) if necessary):

PROCESS	AVE. DAILY FLOW	MAX. DAILY FLOW	TYPE OF DISCHARGE (batch, cont., none)	Source Control Use Only (RUD)
_____	_____		_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Sanitary	_____	_____	_____	
Boiler Blowdown	_____	_____	_____	_____
Cooling Water	_____	_____	_____	
Other	_____	_____	_____	_____

12. DESCRIBE ANY WATER RECYCLING OR MATERIAL RECLAMATION ~~PROCESSES USED~~:

_____

_____

13. CHECK THE TYPE OF WASTEWATER PRETREATMENT, IF ANY, GIVEN WASTEWATER BEFORE DISCHARGE TO THE CITY OF OXNARD SEWER:

NO PRETREATMENT PROVIDED	PLATE OUT
CHEMICAL PRECIPITATION	CYANIDE DESTRUCT
ION EXCHANGE	NEUTRALIZATION
SETTLING/CLARIFICATION	AUTOMATIC TREATMENT SYSTEM
FILTER PRESS	SCREENING
FILTRATION-MEMBRANE	FLOW EQUALIZATION
FILTRATION-MEDIA	SILVER RECOVERY
BIOLOGICAL TREATMENT	SPILL CONTAINMENT
OTHER CHEMICAL TREATMENT	GREASE INTERCEPTOR (outside) – SIZE _____
OTHER: _____	GREASE TRAP (inside) - SIZE ____
_____	DOUBLE CONTAINMENT

14. INDICATE ALL CHEMICALS, IF ANY, WHICH ARE USED FOR SEDIMENTATION, pH ADJUSTMENT, FILTRATION, ETC. (attach additional sheet(s) if necessary):

_____

_____

15. IF pH ADJUSTMENT IS CHECKED, INDICATE THE METHOD EMPLOYED AND THE pH MONITORING INSTRUMENTATION USED (attach additional sheet(s) if necessary):

_____

_____

16. DESCRIBE THE DESIGN CAPACITY, PHYSICAL SIZE, LOADING RATE AND GENERAL LOCATION OF EACH PRETREATMENT DEVICE OR SYSTEM CHECKED ABOVE (attach additional sheet(s) if necessary):

_____

17. ARE ANY STORAGE TANKS FOR WASTE OR RAW MATERIALS DIRECTLY CONNECTED TO YOUR PRETREATMENT SYSTEM? IF YES, PLEASE EXPLAIN (attach additional sheet(s) if necessary):

_____

18. LIST ANY OF THE WASTEWATER GENERATING ACTIVITIES/PROCESSES NOT ROUTED THROUGH YOUR PRETREATMENT SYSTEM:

_____

19. IF THE PRETREATMENT SYSTEM IS LOCATED UNDERGROUND, DO YOU HAVE ANY LEAKAGE MONITORING EQUIPMENT OR PROCEDURES? IF YES, PLEASE EXPLAIN (attach additional sheet(s) if necessary):

---

20. FUTURE WASTEWATER PRETREATMENT IMPROVEMENTS - DESCRIBE AND INCLUDE A TIMETABLE FOR ANY CHANGES IN TREATMENT OR DISPOSAL METHOD PLANNED OR UNDER CONSTRUCTION FOR WASTEWATER GENERATED BY THIS FACILITY (attach additional sheet(s) if necessary):

---

21. PROVIDE ON SEPARATE SHEETS THE FOLLOWING DRAWINGS:

a. A DRAWING SHOWING THE PHYSICAL LOCATION OF THE BUILDING(S) AND SEWER LINE(S) WITH RESPECT TO PROPERTY LINES, ROADS, ALLEYS, DITCHES, AND ANY OTHER OUTSTANDING TOPOGRAPHICAL FEATURES. CLEARLY SHOW THE LOCATION OF THE FOLLOWING FACILITY FEATURES (use of plans is suitable):

INDUSTRIAL PROCESS AREA (show the location of all wastewater generation activities)

ALL BUILDING SEWER LINES, TRENCHES OR OTHER WASTEWATER CONVEYANCE

PRETREATMENT SYSTEMS/DEVICES

STORM DRAINS

WATER METERS

INDUSTRIAL WASTEWATER SAMPLING LOCATIONS

CHEMICAL STORAGE/HANDLING AREAS

HAZARDOUS WASTE STORAGE/HANDLING AREAS

b. A SCHEMATIC DRAWING OR FLOW CHART OF EACH PROCESS THAT GENERATES WASTEWATER. FOR EACH ACTIVITY, SHOW THE FLOW OF MATERIALS AND WATER FROM START TO FINAL DISCHARGE (see example).

EXAMPLE: Photo Developing

c. A SCHEMATIC DRAWING OF ANY WASTEWATER PRETREATMENT DEVICES CHECKED IN D-13.

DRAWING OR PLANS MUST BE NEAT, LEGIBLE, AND CLEARLY LABELED. IF ANY OF THE REQUIRED FEATURES ARE NOT INCLUDED, PROVIDE AN EXPLANATION.

SECTION E NATURE AND CONCENTRATION OF POLLUTANTS

1. INDICATE WHETHER ANY OF THE FOLLOWING SUBSTANCES ARE OR CAN BE PRESENT AT THIS FACILITY. CHECK COLUMN "A" IF IT COMES INTO CONTACT WITH WATER OR MAY BE PRESENT IN THE WASTEWATER. CHECK COLUMN "B" IF IT IS PRESENT ON SITE BUT IN A LOCATION OR PROCESS WHERE NO ENTRY TO THE WASTEWATER SHOULD OCCUR. INDICATE WITH A CHECK MARK:

a. PRIMARY POLLUTANTS

A	B	
___	___	acenaphthene
___	___	acrolein
___	___	acrylonitrile
___	___	benzene
___	___	benzidine
___	___	carbon tetrachloride
___	___	chlorobenzene
___	___	1,2,4-trichlorobenzene
___	___	hexachlorobenzene
___	___	1,2-dichloroethane
___	___	1,1,1-trichloroethane (TCA)
___	___	hexachloroethane
___	___	1,1-dichloroethane
___	___	1,1,2-trichloroethane
___	___	1,1,2,2-tetrachloroethane
___	___	chloroethane
___	___	bis (2-chloroethyl) ether
___	___	2-chloroethyl vinyl ether
___	___	2-chloronaphthalene
___	___	2,4,6-trichlorophenol
___	___	parachlorometacresol
___	___	chloroform
___	___	2-chlorophenol
___	___	1,2-dichlorobenzene
___	___	1,3-dichlorobenzene
___	___	1,4-dichlorobenzene
___	___	3,3-dichlorobenzidine
___	___	1,1-dichloroethylene
___	___	1,2-trans-dichloroethylene
___	___	2,4-dichlorophenol
___	___	1,2-dichloropropane
___	___	1,3-dichloropropylene
___	___	2,4-dinitrotoluene
___	___	2,6-dinitrotoluene
___	___	1,2-diphenylhydrazine
___	___	ethylbenzene
___	___	fluoranthene
___	___	4-chlorophenyl phenyl ether
___	___	4-bromophenyl phenyl ether
___	___	bis (2-chloroisopropyl) ether
___	___	bis (2-chloroethoxy)methane
___	___	methylene chloride
___	___	Methyl chloride
___	___	methyl bromide
___	___	bromoform
___	___	dichlorobromomethane
___	___	chlorodibromomethane
___	___	hexachlorobutadiene
___	___	2,4-dimethylphenol

A	B	
___	___	hexachlorocyclopentadiene
___	___	isophorone
___	___	naphthalene
___	___	nitrobenzene
___	___	2-nitrophenol
___	___	4-nitrophenol
___	___	2,4-dinitrophenol
___	___	4,6-dinitro-o-cresol
___	___	N-nitrosodimethylamine
___	___	N-nitrosodiphenylamine
___	___	N-nitrosodi-n-propylamine
___	___	pentachlorophenol
___	___	phenol
___	___	bis (2-ethylhexyl) phthalate
___	___	butyl benzyl phthalate
___	___	di-n-butyl phthalate
___	___	di-n-octyl phthalate
___	___	diethyl phthalate
___	___	dimethyl phthalate
___	___	benzo (a) anthracene
___	___	benzo (a) pyrene
___	___	3,4-denzofluoranthene
___	___	benzo (k) fluoranthene
___	___	chrysene
___	___	acenaphthylene
___	___	anthracene
___	___	benzo (ghi) perylene
___	___	fluorene
___	___	phenanthrene
___	___	dibenzo (a,h) anthracene
___	___	indeno (1.2.3-cd) pyrene
___	___	pyrene
___	___	tetrachloroethylene (PCE)
___	___	toluene
___	___	trichloroethylene (TCE)
___	___	vinyl chloride
___	___	aldrin
___	___	dieldrin
___	___	chlordance
___	___	4,4'-DDT
___	___	4,4'-DDE (p,p' DDX)
___	___	4,4'-DDD (p,p' TDE)
___	___	Alpha-endosulfan
___	___	Beta-endosulfan
___	___	endosulfan sulfate
___	___	endrin
___	___	endrin aldehyde
___	___	heptachlor
___	___	heptachlor epoxid

A	B	
___	___	Alpha-BHC
___	___	Beta-BHC
___	___	Gamma-BHC(lindane)
___	___	Delta-BHC
___	___	PCB-1242 (Aroclor 1242)
___	___	PCB-1254 (Aroclor 1254)
___	___	PCB-1221 (Aroclor 1221)
___	___	PCB-1232 (Aroclor 1232)
___	___	PCB-1248 (Aroclor 1248)
___	___	PCB-1260 (Aroclor 1260)
___	___	PCB-1016 (Aroclor 1016)
___	___	2,3,7,8-tetrachlorodibenzo-p-dioxin
___	___	Toxaphene
___	___	Antimony (Total)

A	B	
___	___	Arsenic (Total)
___	___	Asbestos (Fibrous)
___	___	Beryllium (Total)
___	___	Cadmium (Total)
___	___	Chromium (Total)
___	___	Copper (Total)
___	___	Cyanide (Total)
___	___	Lead (Total)
___	___	Mercury (Total)
___	___	Selenium (Total)
___	___	Silver (Total)
___	___	Thallium (Total)
___	___	Zinc (Total)

b. OTHER POLLUTANTS

A	B	
___	___	Boron
___	___	Calcium
___	___	Chloride
___	___	Cobalt
___	___	Oil and Grease (Animal/ Vegetable)
___	___	Oil and Grease (Mineral)
___	___	High pH
___	___	High Temp

A	B	
___	___	Low pH
___	___	Magnesium
___	___	Silicates
___	___	Solvents*
___	___	Sulfate
___	___	Sulfide
___	___	Surfactants

*IDENTIFY THE CHEMICAL COMPOUNDS OF EACH SOLVENT:_____

_____

_____

_____

_____

_____

_____

2. POLLUTANT CONCENTRATION MEASUREMENT

AN INDUSTRIAL USER MUST PERFORM SAMPLING AND ANALYSIS OF THE WASTEWATER FROM EACH REGULATED PROCESS, AFTER PRETREATMENT IF APPLICABLE, AT THE END OF PROCESS DISCHARGE, BEFORE MIXING WITH OTHER WASTESTREAMS. IF SAMPLING OF THE REGULATED WASTESTREAM(S) BEFORE MIXING WITH OTHER WASTESTREAMS IS NOT FEASIBLE, THE TOTAL FACILITY WASTESTREAM MAY BE SAMPLED AND ANALYZED, AND EQUIVALENT CONCENTRATIONS AND LIMITS CALCULATED USING ANALYSIS RESULTS AND FLOW DATA FROM D-11. PROVIDE THE ANALYTICAL DATA FOR EACH SAMPLE POINT IN THE SPACES BELOW. ONLY THOSE POLLUTANTS SPECIFICALLY REGULATED BY THE APPLICABLE PRETREATMENT CATEGORY NEED BE REPORTED (attach additional sheet(s) as necessary):

REGULATED PROCESS: _____

SAMPLE LOCATION: _____

DATE SAMPLE TAKEN: _____

SAMPLE TYPE: _____

NUMBER OF SAMPLES AND FREQUENCY COLLECTED: _____

ANALYTICAL METHODS USED: _____

				SOURCE CONTROL USE ONLY				
POLLUTANT	UNITS	AVE. CONC.	MAX. CONC.	AMAC	AMMC	AEC	MEC	PERMIT LIMIT
SILVER (Ag)	mg/l							
CADMIUM (Cd)	"							
CYANIDE (Total)	"							
CYANIDE (amenable)	"							
CHROMIUM (Cr)	"							
COPPER (Cu)	"							
NICKEL (Ni)	"							
LEAD (Pb)	"							
ZINC (Zn)	"							
TOTAL METALS (TM)	"							
PH	—							
TTO	mg/l							

SECTION F ***OTHER WASTE DISPOSAL***

1. DOES THE FACILITY GENERATE ANY HAZARDOUS WASTES SUCH AS SPENT SOLVENTS, PRETREATMENT SLUDGES, SPENT PROCESS SOLUTIONS OR OTHER?

   YES NO IF YES, DESCRIBE THE NATURE OF, AND THE DISPOSAL METHODS FOR THESE WASTES: _____

   _____

2. ENVIRONMENTAL CONTROL PERMITS - LIST ALL ENVIRONMENTAL CONTROL PERMITS HELD BY OR FOR THE FACILITY:

TITLE OF PERMIT	PERMIT NO.	ISSUING AGENCY	EXPIRATION DATE

3. HAS THE FACILITY DEVELOPED A PLAN TO PREVENT AND CONTROL SPILLS?

   YES NO

SECTION G ***COMPLIANCE CERTIFICATION***

1. IS THE FACILITY MEETING APPLICABLE CATEGORICAL PRETREATMENT STANDARDS ON A CONSISTENT BASIS?

   YES NO NOT KNOWN

2. IF NO, DO YOU REQUIRE:

   ADDITIONAL OPERATIONS AND MAINTENANCE TO ACHIEVE COMPLIANCE?

   NEW OR ADDITIONAL PRETREATMENT FACILITIES TO ACHIEVE COMPLIANCE?

   BOTH OF THE ABOVE?

3. a. IF ADDITIONAL OPERATIONS AND MAINTENANCE, OR NEW OR ADDITIONAL PRETREATMENT FACILITIES WILL BE REQUIRED TO MEET CATEGORICAL PRETREATMENT STANDARDS ON A CONSISTENT BASIS, PROVIDE ON A SEPARATE SHEET A SCHEDULE LISTING THE SHORTEST INCREMENTS OF PROGRESS TOWARDS COMPLETION OF EVENTS LEADING TO COMPLIANCE WITH CATEGORICAL STANDARDS. INDICATE THE DATES FOR COMMENCEMENT AND COMPLETION OF MAJOR EVENTS.

   b. A PROGRESS REPORT SHALL BE SUBMITTED TO THE SOURCE CONTROL PROGRAM WITHIN 14 DAYS OF THE COMPLETION OF EACH MAJOR EVENT.

NOTE: THIS IS TO BE SIGNED BY AN AUTHORIZED OFFICIAL OF YOUR FIRM AFTER COMPLETION OF THIS FORM AND REVIEW OF THE INFORMATION BY THE SIGNING OFFICIAL.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to be best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Date _____

Signature of Official _____

Title _____

EXHIBIT M

GENERAL SERVICES AGREEMENT
(City of Oxnard and Downstream Services, Inc.)

OXNARD GIS DATA USE AGREEMENT

[SEE NEXT PAGES]

Oxnard GIS - Data Use Agreement

On behalf of _____, I agree that the electronic data provided by the City of Oxnard ("the City") will be used only for the tasks related to the _____ project, and _____ will not sell, share, give away or otherwise disclose such data to any other entity or person without the prior written consent of the City.

I acknowledge that the data provided by the City was created by the City's Geographic Information Systems Division solely for the convenience of the City and its related public entities and that the City does not warrant the accuracy of the data. On behalf of _____, I agree that no decision involving a risk of economic loss or physical injury will be made in reliance on the data provided by the City.

I acknowledge that City of Oxnard utility infrastructure data is considered confidential pursuant to California Government Code Sections 6254(e), 6254(k), 6254(aa), 6254.9, 6254.16, 6254.18 and 6255. I agree that I will obtain written consent from the City before any maps, figures, or data layers are made available to the general public.

Dated:_____

Requesting Organization

_____
Project Manager

Will data be available to the public?

- ☐ No
- ☐ Yes (Please describe on following page)

City of Oxnard

_____
Project Manager

_____
Utility Manager
(Required if shared with public)

If data will be shared with the public in any way, please fill out the following sections.

1. Data Type (Check all that apply):

- ☐ Water Utility Infrastructure
- ☐ Sewer Utility Infrastructure
- ☐ Stormwater Utility Infrastructure
- ☐ Other

If other, please provide description:

2. Format of Public Data (Check all that apply):

- ☐ Spatial Data Layer (GIS, KML, KMZ, Feature Service)
- ☐ Detailed Map or Figure
- ☐ Other

If Other, please provide a description:

3. Project Spatial Extent:

4. Project Description:

Bid Tabulation RFB 26-59 Stormwater Filter Replacement & Maintenance

Description	Downstream Services, Inc	Storm Water Innovative Solutions	Storm Water Inspection & Maintenance Services	Suttles Plumbing & Mechanical Corp.	United Storm Water, Inc.
	Total	Total	Total	Total	Total
Year 1 Total Bid Price	$ 65,781.00	$ 105,138.60	$ 260,692.50	$ 110,073.35	$ 111,540.00
Year 2 Total Bid Price	$ 67,425.57	$ 105,284.20	$ 287,413.53	$ 121,243.28	$ 116,023.60
Year 3 Total Bid Price	$ 69,448.29	$ 105,413.98	$ 301,774.90	$ 133,366.63	$ 120,687.86
Year 4 Total Bid Price	$ 71,531.72	$ 105,546.61	$ 316,873.41	$ 144,912.61	$ 125,540.11
Year 5 Total Bid Price	$ 73,677.74	$ 105,682.24	$ 332,717.01	$ 161,379.33	$ 130,587.88
Total Bid Price	**$ 347,864.32**	**$ 527,065.63**	**$ 1,499,471.35**	**$ 670,975.20**	**$ 604,379.45**

EXHIBIT B

TRADE SERVICE AGREEMENT
(CITY of Oxnard and Downstream Services, Inc.)

SCHEDULE OF COMPENSATION

Bid Item	Description (LABOR ONLY)	Price	Unit
1	Inspection Scope Section 3-1 – CFD 2	$2,056.00	Annual
2	Inspection Scope Section 3-1 – CFD 4	$8,411.00	Annual
3	Inspection Scope Section 3-1 – CFD 5	$44,298.00	Annual
4	Vault Maintenance – Cleaning Only	$1,225.00	/hr
5	Vault Maintenance – Cleaning and Cartridge Replacement	$1,893.00	/hr
6	Single Cartridge Replacement	$786.00	/Unit Replaced
	Materials	**Price**	**Unit**
10	18 inch Contech ZPG ™ Filtration cartridge (New)	$343.00	/Cartridge
11	18 inch Contech ZPG™ filtration cartridge (Recycled)	$162.00	/Cartridge
12	1/4 Turn Connector	$6.00	/Connector
		$59,180.00	**Total Bid Price**

EXHIBIT A

TRADE SERVICE AGREEMENT
(CITY of Oxnard and Downstream Services, Inc.)

SCOPE OF SERVICES

PROJECTMANAGER: Anthony Miller / (805) 200-5334 / Anthony.Miller@oxnard.org

Licensing and Professional Certification

A. The Service Provider will be expected to be a Contech Certified Maintenance Provider and will be required to maintain this certification throughout the duration of this Agreement.

B. The Service Provider will be required to hold an ArcGIS Online account with at least one license type which is compatible with field editing data ("Creator" type or "Field Worker" type). Detailed information on purchasing an account can be found here: (https://www.esri.com/en-us/arcgis/products/arcgis-online/buy). This account will allow the City to share its ArcGIS Stormwater Vault Map and provide permissions for the Service Provider to add maintenance reports and comments to each location. Functional training on the map and how to submit the data will be provided by the Project Manager in coordination with the City's GIS Division. The Service Provider will be required to input data for any inspection or maintenance performed at the site including photo uploads. The Service Provider will be required to complete and sign a “GIS Data Use Agreement.”

1-3 Abbreviations

Abbreviation	Word or Words
SSS	State of California Standard Specifications, latest edition, Department of Transportation
SSP	State of California Standard Plans, latest edition, Department of Transportation
MUTCD	California Manual of Uniform Traffic Control Devices, latest edition

Location and General Description of Work

A. The scope of work shall consist of furnishing all necessary labor, materials, equipment, tools, traffic control, public convenience, safety, and other incidental and appurtenant work to service, inspect and clean stormwater vaults and filter cartridges located within the CFD 2 - Westport, CFD 4 - Seabridge, and CFD 5 - Riverpark

communities of Oxnard. Work areas in residential sections of the City may require careful planning on the Service Provider's part. The City reserves the right to add or remove storm vault locations and services during the term of the Contract.

B. The Work area consists of CFD 2 – Westport, located off of Wooley Road between Tradewinds Drive and Chesapeake Drive and bordered by the Channel Islands waterways, CFD 4 – Seabridge, located off of Wooley Road, Seabridge Lane, Victoria Ave and Harbor Island Lane, and CFD 5 - Riverpark, located north of the Oxnard Blvd, Highway 101 Interchange, between Ventura Rd. and Victoria Ave. Attachment 1 depicts the overall District and specific locations within each District where storm vaults are located. Tables within Section 3 include a list of all storm vault locations and the number of filter cartridges needed for each storm vault.

C. Tables within Section 3 include filter cartridge counts for each storm vault as they are believed by the City to exist. The City does not warrant the completeness or accuracy of such information. It is the Service Provider's responsibility to ascertain the existence of any conditions affecting the cost of work. Service Providers are required to conduct their own investigations as to the existing conditions affecting the work to be accomplished under these specifications. If the Service Provider chooses not to visit the site or conduct investigations, the Service Provider will nevertheless be charged with the knowledge of conditions which reasonable inspection and investigation would have disclosed.

2-2 Standards and Requirements

A. Operation and Maintenance

1. Operation and maintenance of the storm filter management systems shall be in accordance with the EPA's Total Maximum Daily Load (TMDL) and MS4 Permit guidelines. All waste associated with these services shall be handled in accordance with all federal, state and local regulations.

B. Data Collection and Mapping

1. Service Provider is required to purchase a license for ArcGIS, and input all maintenance and repair information into the City's database, and provide "before and after" photographs for each location of maintenance and/or repair. At the time of Contract Award, the Service Provider will be required to complete and sign a GIS Data Use Agreement.

C. Hours of Operation

1. All Work shall occur Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. unless otherwise agreed to by the Project Manager in writing.

D. Worksite Maintenance

1. Service Provider shall keep the worksite clean and free of debris at all times. Service Provider will not be allowed to store materials outside of the specified lay-down areas within this contract without prior written approval of the Project Manager and Property Owner of the areas in question.

E. Public Safety

1. Foresight - It is part of the service required of the Service Provider to make whatever provisions are necessary to protect the public. The Service Provider shall use foresight and shall take such steps and precautions as the Service Provider's operations warrant to protect the public from danger in the form of loss of life, injury or loss of property, which would result from interruption or contamination of public water supply, interruption of other public service, or from the failure of partly completed work or partially removed facilities. Unusual conditions may arise on the work that will require that immediate and unusual provisions be made to protect the public from danger or loss, or damage to life and property, due directly or indirectly to prosecution of Work under this Contract.

2. Trenching/Excavation - The requirements of the State Division of Industrial Safety for trenches, excavations and shoring shall apply to all aspects of this Project. Safety is stressed. trenches, excavations and other openings, if any, shall be covered at the end of each working day. Any operations or situation that threatens the safety of workers or the public, including traffic control not in compliance with the approved traffic control plan and the MUTCD, shall cause the suspension of Work until corrections are made.

F. Traffic Control and Public Notification

1. Notification – Service Provider shall notify adjacent businesses and residents at least four (4) Working Days and again two (2) Working Days in advance of beginning Work. Public notices shall be provided in the form of door hangers, flyers or both, which will include the Service Provider's name, the Service Provider's phone number, a general description of the Work, and the Calendar Days and times when traffic will be restricted and parking will not be allowed along the Street scheduled for the Work. The Service Provider must get notice approved by the Project Manager before distribution. The Service Provider must hand-deliver all notices to adjacent residents, business, and other areas directed by the Project Manager.

2. Residents' Complaints - It is critical that residents' complaints be resolved expeditiously. To achieve this, the Project Manager will inform the Service Provider of the complaint verbally or in writing. The Service Provider, in turn, shall contact the resident, inform the Project Manager within twenty-four (24) hours of the action to be taken, or both, at the Project Manager's discretion.

3. Project Identification Signage - The Service Provider must furnish portable changeable message signs if required by the City's Traffic Engineer. The Service Provider shall program messages and place in location as directed, including periodic relocations as required. The Service Provider must keep such signs clean and in good repair.

4. Access - All Work and traffic control shall be scheduled to provide for a minimum of inconvenience and a maximum of safety to the public vehicular and pedestrian traffic. The Service Provider shall be responsible for the protection of vehicular and pedestrian traffic until the work called for in this scope as directed by the Project Manager is complete.

   Access to street intersections, public and private parking lots, commercial businesses, residences and other public and private properties must be maintained at all times. The Service Provider shall notify occupants of all affected properties with written notice at least seventy-two (72) hours before any temporary obstruction of access. Vehicular access to property line shall be maintained at all times, except as required for work that cannot otherwise be accomplished and for a reasonable period of time. No overnight closure of any driveway will be allowed, except as permitted by the Project Manager.

   The Service Provider's work schedule shall allow affected people ample on-street parking within a reasonable distance from their homes and businesses. Requests for changes in the schedule shall be submitted by the Service Provider to the Project Manager for approval at least forty-eight (48) hours before the scheduled operations on the Streets affected.

5. Traffic - "TEMPORARY NO PARKING" signs shall be posted at least forty-eight (48) hours, but not more than seventy-two (72) hours, in advance of commencing the work. When determined necessary by the Project Manager, the signs shall be placed no more than one hundred fifty (150) feet apart and at shorter intervals if conditions warrant. The Service Provider shall furnish and place barricades, if necessary, for posting of signs. The Service Provider shall provide the signs and will be responsible for adding the dates and hours of closure to the signs. The Service Provider shall report the time of posting to the Oxnard Police Department for the purpose of towing. The Service Provider shall remove all signs within forty-eight (48) hours after the portion of the work affecting parking is accepted by the City.

6. Traffic Control Plan (TCP) - All work shall require maintenance and control of traffic during the work period. The Service Provider shall provide a detailed Traffic Control Plan (TCP) for all phases of work for review and shall conform to the MUTCD, SSS and the SSP and must be approved by the Project Manager before work commences. If required by the nature and location of the work, the TCP shall be prepared under the supervision of and signed and stamped by a registered professional civil engineer or a traffic engineer licensed to practice in the State of California. The TCP shall cover signing, flagging, detour geometric, delineation and

channelization, barriers and barricades, separation of opposing traffic streams, and hours of flash operation at signalized intersection(s). The Service Provider shall not commence Work before receiving an approved TCP.

During any period when two-way traffic is not provided, the Service Provider shall employ properly trained flaggers to control traffic through the work zone.

For work in the vicinity of a school, the Service Provider shall contact that school's district, obtain a school schedule and school circulation plan, and incorporate information into the Project's schedule and traffic control, such that within one thousand (1,000) feet of the school on routes serving the school for student arrivals and departures are not impacted between one (1) hour before and one half (1/2) hour after the school-day start time and one (1) hour before or one half (1/2) hour after school-day end time. Service Provider shall notify the School District of any impacts.

The Service Provider shall provide and maintain steel traffic plates recessed into the pavement securely over the trench whenever required or at the end of the Working Day.

7. Street Closures, Detours, and Barricades - Street closures will not be allowed, except as specifically permitted by the City's Traffic Engineer.

Traffic signals shall not be placed in flash operation during the hours that traffic lanes must be kept open as defined in this section. Under no circumstances shall traffic signals be placed under flash operation without prior approval of the City. The Service Provider shall contact the City Inspector at least five (5) working days in advance to coordinate signal service, unless a different time frame is required by the Project Manager.

All traffic control barricades, signs and devices used by the Service Provider shall, as a minimum, conform to the MUTCD. Should the Service Provider fail to provide adequate traffic control or safety barricades, and in the event a responsible individual cannot be located or refuses to perform, the City will, at its option, place needed devices or engage a private firm to place and maintain said traffic control devices.

2-3 Staffing and Supervision

The Service Provider shall supervise and direct all Work, in accordance with industry standards and any applicable manufacturer's instructions, to not in any way void a manufacturer's warranty. The Service Provider shall be responsible for all means, methods, techniques, sequences and procedures and for all portions of the services. Service Provider shall provide an adequate number of skilled workers who are thoroughly trained and experienced in providing the services that are requested under this Contract.

2-4 Expected Conditions and Service Provider Practices

A. Recycling of Contech Cartridges – Service Provider is expected to use Contech recycling programs to minimize cost wherever possible.

B. Laydown/Cartridge Storage Area - City shall provide a laydown area for Service

Provider use.

C. Permits and Permit Fees - Obtaining all permits and required for the performance of the work described in this scope and the payment of all permit fees is the responsibility of the Service Provider.

D. Metered Water - A water meter will be provided by the City at the written request by the Service Provider for the performance of the work throughout the duration of this agreement.

E. Transportation & Disposal of Waste – Service Provider will be responsible for all transportation and disposal of all waste streams generated from the performance of the Work for the duration of this agreement.

F. Hazardous Waste – Service Provider is to assume all filter media, sediment, and debris may contain hazardous materials.

G. Confined Space - When entering vault spaces, all OSHA rules for confined space entry must be followed.

SECTION 3 - Maintenance and Inspection Program

3-1 Annual Inspection Scope

A. The Annual Inspection shall include the following items:

1. Prior to any maintenance work occurring, a physical inspection of the filter vault structure and all its components, including vault doors and all inlet and outlet structures shall be performed. This inspection will include photographs of the vault structure before and after and cleaning work. Service Provider shall note what type of cartridge connection base is in use within each vault and whether or not there is a need to remove and exchange said base when cartridges are replaced. All photos and inspection data shall be uploaded to the City's GIS stormwater vault database and provided to the Project Manager upon completion of the inspection. The inspection is expected to produce an estimated number of cartridges requiring replacement. Cartridges may not be replaced prior to the annual inspection being completed.

2. At each storm vault, Service Provider shall also inspect vault doors and grate inlets for proper operation and submit a report to the Project Manager detailing any needing replacement including photographs depicting damages and proposals for replacements.

3. Inspection work must be recorded on the Contech Inspection Report form provided on page 6 of the Contech StormFilter Inspection and Maintenance Procedures, provided to the Project Manager after each inspection and its data uploaded to the

City's GIS stormwater vault database.

3-2 Annual Maintenance Scope

A. Annual Maintenance shall include the following items:

1. Vault Cleaning – Service Provider shall furnish all necessary labor, materials, equipment, tools, traffic control, public convenience, safety, and other incidental and appurtenant work to remove all debris, excess siltation, sediment and pollutant discharge from each storm vault where necessary as determined by the annual inspection. Prior to work commencing, the Service Provider shall provide a written statement to the Project Manager detailing which sites are to be cleaned and whether or not any cartridges (and how many) are to be replaced at each site.

2. Cartridge Maintenance/Replacement – Service Provider shall furnish all necessary labor, materials, equipment, tools, traffic control, public convenience, safety, and other incidental and appurtenant work to remove and clean or replace all filter cartridges using approved Contech ZPG™ filtration cartridges in accordance with the specification provided by "The Stormwater Management StormFilter® Vault Installation Guide" attached (attachment 3), and "StormFilter Inspection and Maintenance Procedures" attached (attachment 4). **Cartridges may not be replaced unless approved by the Project Manager, are noted during the inspection that the cartridge is due for replacement, and must be recycled through the Contech Filter Exchange Program.**

   All proposed replacements must be submitted in writing and must be approved by the Project Manager prior to the commencement of any replacement work. Cartridge replacement is not expected to be necessary for every cartridge. Contech filter exchange programs **must** be utilized as a cost saving measure. An existing stock of approximately 170 Cartridges are to be installed within CFD 5 vaults prior to the ordering of any new cartridges for CFD 5 vaults. Where prior cartridge stock was installed and what type of connector was used during installation shall be noted on the StormFilter Maintenance Report form (page 7 of the "StormFilter Inspection and Maintenance Procedures").

   Where necessary, ¼ turn connectors will be installed to standardize all cartridge connectors to the ¼ type. All maintenance and replacement work is to be recorded on the StormFilter Maintenance Report form, provided to the Project Manager after the work is performed and its data uploaded to the City's GIS stormwater vault database.

B. Vault Maintenance

1. Maintenance of the structure of the vault itself is generally considered outside of the scope of this agreement. However, if damaged vaults are encountered during inspection, conditions must be recorded on the appropriate inspection form and reported to the Project Manager in writing.

3-3 Vault Locations and Filter Quantities

The tables included below indicate the location of each vault and the total number of filters installed within each vault.

A. CFD 2 - Westport

1. General Vault Locations and Cartridge Quantities

Unit Number	Storm Vault Location	Filter Cartridges
2	Chesapeake Dr.	35
9	Tradewinds Dr.	22
4	Twin Tides Pl.	34
8	Tradewinds Dr.	23
6	Viewpoint Dr.	11
10	Viewpoint Dr.	32
1	Chesapeake Dr.	30
3	Twin Tides Pl.	10
7	Tradewinds Dr.	2
16	Viewpoint Dr.	3
5	Chesapeake Dr.	25
11	Admiral Way	30
	Total	**257**

B. CFD 4 - Seabridge

1. General Vault Locations and Cartridge Quantities

Unit Number	Storm Vault Location	Filter Cartridges
12	Seabridge Ln.	83
17	Seabridge Ln/Pedestrian Bridge	15
18	Adriatic St. & Estuary Way	5
19	Farralon Way	4
21	Seabridge Ln.	5
13	Windshore Way/Pedestrian Bridge	101
34	Adriatic St. at Caspian Way	5

36	Caribbean St at Estuary Way	8
15	Harbour Island Ln.	56
20	Estuary Way	8
22	Crete Ln.	2
23	Adriatic St.	3
24	Harbour Island Ln.	4
25	Caribbean St.	6
26	Harbour Island Ln.	6
27	Seabridge Ln.	8
28	Aleutian Way	4
48	Galapagos Way at Aleutian Way	4
56	Crete Ln. at alley between Galapagos Way & Farralon Way	2
57	Crete Ln. at alley between Harbour Island Ln. & Galapagos Way	2
58	Wooley Rd. NW of Seabridge Ln.	2
59	Wooley Rd. SW of Seabridge Ln.	2
60	Wooley Rd. NE of Seabridge Ln	2
61	Wooley Rd. SE of Seabridge Ln.	2
29	Baltic St at Estuary Way	8
30	Farralon Way at Aleutian Way	8
31	Estuary Way	2
32	Adriatic St. between Caspian Way and Seabridge Ln.	4
33	Crete Ln. at Galapagos Way	7
35	Harbour Island Ln. at Aleutian Way	4
37	Aleutian Way at Galapagos Way	5
38	Caspian Way At Baltic St.	7
39	Crete Ln. at Farralon Way	7
40	Estuary Way at Baltic St.	7
41	Seabridge Ln. at Adriatic St.	2
42	Crete Ln. at Harbour Island Ln.	6

43	Adriatic St. at Caspian Way	3
44	Crete Ln at Galapagos Way	5
45	Estuary Way at Caribbean St.	3
46	Harbour Island Ln. at Aleutian Way	7
47	Baltic St. at Seabridge Ln.	4
49	Seabridge Ln at Caribbean St.	12
62	Wooley Rd. NW of Victoria Ave	2
63	Wooley Rd. SW of Victoria Ave	2
64	Victoria Ave. at Harbour Island Ln.	5
14	Victoria Ave Near Yolanda's	51
50	Estuary Way at Adriatic St.	9
51	Donegal Way at Baltic St.	8
52	Harbour Island Ln. at Parking Lot	9
53	Caspian Way at Adriatic St.	12
54	Donegal Way at Adriatic St.	12
55	Seabridge Ln. at Caribbean St.	14
	Total	**564**

C. CFD 5 - Riverpark

1. General Vault Locations and Cartridge Quantities

Unit Number	Storm Vault Location	Filter Cartridges
190	Alley on Nile River NW of Kings canyon	5
191	NW corner of Flathead River at Ventura Rd.	6
192	SW corner of Flathead River at Ventura Rd.	5
193	NW alley off Flathead River south of Ventura Rd.	6
194	NW alley off Flathead River south of Oxnard Blvd.	7
195	NW corner of Flathead River at Oxnard Blvd.	9
196	SW corner of Flathead River at Oxnard Blvd.	5
197	NW corner of Green River at Ventura Rd.	6
198	SW corner of Green River at Ventura Rd.	2

199	NW alley off Green River south of Ventura Rd.	7
200	NE alley off Green River south of Ventura Rd.	5
201	NW corner of Flathead River at Oxnard Blvd.	3
202	SW corner of Flathead River at Oxnard Blvd.	3
203	Alley South of Ventura Rd between Flathead River and Green River	0
204	Alley between Garonne and Green River between Ventura Rd and Oxnard Blvd.	0
205	Alley SE of Oxnard Blvd off Green River	6
206	NW alley off Green River SE of Oxnard Blvd.	2
207	NW corner of Green River at Oxnard Blvd.	7
208	SW corner of Green River at Oxnard Blvd.	5
209	Alley off Green River west of Garrone	6
210	South corner of Green River at Garonne St	6
211	North corner of Green River at Garonne St	3
212	Alley off Green River SE of Moonlight Park	4
213	Alley at the SE intersection of Flathead River	6
214	Alley at SW side of Flathead River East of Moonlight Park	3
215	SW corner of Flathead River at Moonlight Park	2
216	NW corner of Flathead River at Moonlight Park	4
217	NW alley off Moss Landing between Green River and Garonne	5
218	SE alley off Moss Landing between Green River and Garonne	7
219	NW alley off Flathead River NW of Moonlight Park	3
220	SW corner of Green River at Oxnard Blvd	3
221	NW corner of Green River at Oxnard Blvd	3
222	NW alley off Kiawah River between Thames River and Roia Ln	7
223	NW alley off Indus Place between Roia Ln and Shenandoah Dr.	3
224	NW corner of Nimes at Kiawah River	3

225	SW corner of Nimes at Kiawah River	5
226	West corner of Java Pl at Moss Landing	3
227	NW corner of alley at Nimes NE of Garonne	5
228	NW corner of Nimes at Garonne	7
229	NW corner of Orleans at Kiawah River	2
230	SW corner of Orleans at Kiawah River	15
231	SW side of Lakeview at Moss Landing	5
232	NW side of Lakeview at Moss Landing	3
233	NW corner of alley on Moss Landing between Garonne and Java Place	5
234	SW corner of Java Pl at Thames River	7
235	NW alley off Java Pl. west of Thames River	6
236	NW alley off Java Pl west of Thames River	7
237	Lakeview Court end of Cul de Sac	13
238	Lakeview Court at Orleans at walking path	9
239	NW Kiawah River at the alley between Nimes and Orleans	3
240	Alley between Java Pl and Kiawah River east of Roia Ln	3
241	NW alley off Kiawah River between Moss Landing and Nimes	7
242	SW corner of Smokey Mountain at American River	6
243	NE corner of American River and Riverpark Dr.	8
244	NE corner of Smokey Mountain at Big Sur River	1
245	NE alley off Smokey Mountain between American River and Big Sur River	4
246	NW alley off Smokey Mountain between American River and Big Sur River	7
247	NW corner of Big Sur River at Smokey Mountain (corner of Vineyards Park)	2
248	NW side of Indus Pl east of Palisades Park	9
249	NW corner of Roia Ln at Indus Pl adjacent to the tennis courts	1

250	NW side of Indus Pl south of Orleans and prior to the alley	6
251	NW corner of Indus Pl at Orelans at East Park	7
252	Alley off Indus Pl between Palisades Park and Roia	2
253	Alley off Indus Place between Orleans and Palisades Park	3
254	Danvers River east of Rocky Mountain	3
255	Alley off Rocky Mountain between Danvers River and Elk River	3
256	NW Alley off Rocky Mountain between Danvers River and Elk River Pl	2
257	NW corner of Elk River at Rocky Mountain	4
258	NW side of Rocky Mountain at Elk River between two alleys	3
259	NE Alley off Rocky Mountain between Elk River and Feather River Pl	2
260	NW Alley off Rocky Mountain between Elk River and Feather River Pl	2
261	Alley off Smokey Mountain SW of Danvers River	7
262	NW corner of Smokey Mountain between alley and Danvers River	2
263	NE side of Smokey Mountain between alley and Danvers River	7
264	NW corner of Indus Pl at Thames River	5
265	SW corner of Indus Pl at Thames River	6
266	SW alley at Indus Pl between Shenandoah and Thames River	5
267	NW corner of Indus Pl between the alley and Shenandoah	5
268	SW alley off Indus Pl between Roia and Shenandoah	7
269	SW corner of Olive St at the entrance of Paseo Del Rio Apts.	18
270	NW corner of Olive St at the entrance of Paseo Del Rio Apts.	18

271	SW Danvers River west of Moonlight Park Ave. at driveway entrance to backside of Target adjacent to the Park at the Collection	6
272	NW Danvers River east of driveway entrance to Mosaic Apts and west of Moonlight Park Ave.	5
273	Danvers River next to Targe across the street from Mosaic Apts Pool	1
274	SW corner of Danvers River at Riverpark Blvd next to parking lot	7
275	NW corner of Danvers River at Riverpark Blvd next to parking lot	8
276	NW corner of Colonia at Riverpark Blvd.	10
277	SW of Elk River Pl at the alley	2
278	NW side of alley south of Elk River Pl	1
122	West side of Moss Landing between Kings Canyon and Lakeview Ct. next to detention basin	5
123	West side of Oxnard Blvd. between London Ln and Oxnard Blvd. Traffic Circle at alley	4
124	West side of Moss Landing at the alley SE of Oxnard Blvd Traffic Circle	7
125	West side of Kiawah River at Moss Landing	7
126	NW side of Kiawah River at Moss Landing	9
127	West side of Kiawah River at the alley between Moss Landing and London Ln.	3
128	NW Kiawah River between Moss Landing and London Ln at alley	13
129	SW corner of Kiawah River at London Ln	3
130	NW corner of Kiawah River at London Ln	8
131	SW alley off Kiawah River between Oxnard Blvd.and London Ln	5
132	Oxnard Blvd SE of Kiawah River	3
133	Kiawah River at the North alley between Oxnard Blvd and London Ln.	6
134	Oxnard Blvd NE of Kiawah River	4
135	Oxnard Blvd SW of Kiawah River	5

136	Oxnard Blvd NE of Kiawah River	6
137	Kiawah River at the SW alley between Lisbon Ln and Oxnard Blvd.	7
138	Kiawah River at the NW alley between Lisbon Ln and Oxnard Blvd.	6
139	NE corner of London Ln at Garonne	7
140	NW corner of Garonne at London Ln.	9
141	NW corner of London Ln at Garonne	7
142	West corner of Oxnard Blvd at Owens River	10
143	West side of Albion Dr. at the road bend between Owens River and Platte Way	4
144	West side of Albion Dr. between Platte Way and Rio Grande Way	3
145	West side of Albion Dr. between Rio Grande and Seine River	3
146	West side of Albion Dr. between Seine River and Tiber River	4
147	West side of Albion Dr. between Tiber River and Whalen Way	15
148	West side of Albion Dr. between Whalen Way and Xanadu Way	20
149	Platte Way east of Albion Dr.	24
150	Rio Grande west of Oxnard Blvd.	16
151	Rio Grande east of Albion Dr.	3
152	Seine River east of Albion Dr.	23
153	East side of Kings Canyon between Platte Way and Rio Grande Way	3
154	West side of Kings Canyon between Platte Way and Rio Grande Way	2
155	East side of Kings Canyon between Rio Grande Way and Seine River	3
156	West side of Kings Canyon between Rio Grande Way and Seine River	2
157	East side of Kings Canyon between Tiber River and Whalen Way	3

158	East side of Kings Canyon between Whalen Way and Xanadu Way	2
159	West side of Kings Canyon between Whalen Way and Xanadu Way	1
160	North side of Xanadu Way between Kings Canyon and Oxnard Blvd.	17
161	SW side of Platte Way at Kings Canyon	5
162	NW side of Platte Way at Kings Canyon	7
163	SW side of Platte Way between Oxnard Blvd and alley	11
164	SW side of Rio Grande between Kings Canyon and alley	4
165	NW side of Rio Grande between Kings Canyon and alley	5
166	NW side of Rio Grande between Oxnard Blvd. and alley	7
167	SW side of Rio Grande between Oxnard Blvd. and alley	7
168	SW side of Seine River between Kings Canyon and alley	5
169	NW side of Seine River between Kings Canyon and alley	21
170	NW side of Seine River between Oxnard Blvd and alley	6
171	SW side of Tiber River at Kings Canyon	3
172	NW side of Tiber River at Kings Canyon	5
173	SW side of Tiber River between Oxnard Blvd. and Kings Canyon	9
174	SW side of Whalen Way between Oxnard Blvd. and Kings Canyon	21
175	South side of Kings Canyon between Nile River and alley along detention basin	2
176	Alley at Kings Canyon between Nile River and Moss Landing	5
177	North side of Kings Canyon between Nile River and alley	2
178	West side of Kings Canyon at Owens River along detention basin	2
179	NE side of Kings Canyon at Owens River	5

180	SW alley off Owens River east of Oxnard Blvd.	1
181	SW side of Owens River east of Oxnard Blvd.	3
182	NW side of Owens River east of Oxnard Blvd.	6
183	NW corner of Owens River at Kings Canyon	5
184	SW alley off Nile River east of Oxnard Blvd.	3
185	NW alley off Nile River east of Oxnard Blvd.	5
186	SW corner of Nile River at Oxnard Blvd.	5
187	NW corner of Nile River at Oxnard Blvd.	6
188	NW corner of Nile River at Kings Canyon	1
189	SW corner of Nile River at Kings Canyon	2
53	Riverpark Blvd. NW of the lift station	14
54	North corner of Forest Park Blvd. at Ventura Rd.	10
55	Ventura Rd. NW of Forest Park Blvd.	4
56	Ventura Rd. NW side of street at Green River	2
57	SW corner of Garonne at Ventura Rd.	8
58	NE corner of Garonne at Ventura Rd.	16
59	West side of Ventura Rd. at Garonne	3
60	Oxnard Blvd. NE corner at Danvers River	7
61	Oxnard Blvd. NW corner at Danvers River	6
62	Oxnard Blvd. NE of Green River	3
63	Oxnard Blvd. NW of Green River	3
64	Oxnard Blvd North of Green River at Central Park	10
65	Moss Landing Dr. NE of Garonne	8
66	Moss Landing Dr. NW of Garonne	10
67	Moon Light Park NW side of the street between Forest Park and Flathead River	2
68	Moss Landing SW of Green River	4
69	Green River Dr. at Moss Landing	3
70	Moss Landing Dr. SE of Garonne St.	4
71	Moss Landing Dr. SW of Garonne St.	7

72	Orleans Ln.NE corner at Garonne St.	5
73	Orleans Ln. NW corner at Garonne St.	4
74	Garonne St. at Nimes Ln. SW side of St.	5
75	Orleans Ln. NE of Indus Pl.	13
76	Kiawah River Blvd. between Moss Landing and alley, SW side of the St.	8
77	Kiawah River N side of the street between Moss Landing and the alley	7
78	Riverpark Blvd. SE of Danvers River	9
79	Riverpark Blvd. NE of Danvers River	9
80	Thames River NW of Forest Park Blvd.	5
81	Thames River Dr. NE of Indus Pl.	2
82	Thames River Dr. NE of Java Pl.	3
83	Thames River Dr. NW of Java Pl.	7
84	Thames River Dr. parkway of Rio Del Mar School	7
85	Thames River Dr. parkway across the street from Rio Del Mar School and W of Lakeview Ct.	10
86	Thames River Dr. East of Rio Del Mar School driveway on the South S	4
87	Thames River Dr. East of Rio Del Mar School driveway on the North side of the street	6
88	Forrest Park Blvd. between Riverpark Blvd. and Moonlight Park Ave. N side of the street	9
89	NW corner of Forest Park Dr. at Moonlight Park Ave.	7
90	SW corner of Forest Park Blvd. at Moonlight Park Ave.	6
91	NE corner of Forest Park Blvd. at Oxnard Blvd.	8
92	SE corner of Forest Park Blvd. at Oxnard Blvd.	5
93	N side of Forest Park Blvd. between Ventura Rd and Oxnard Blvd.	8
94	S side of Forest Park Blvd. between Ventura Rd and Oxnard Blvd.	5
95	SW side of Forest Park Blvd at Ventura Rd	4

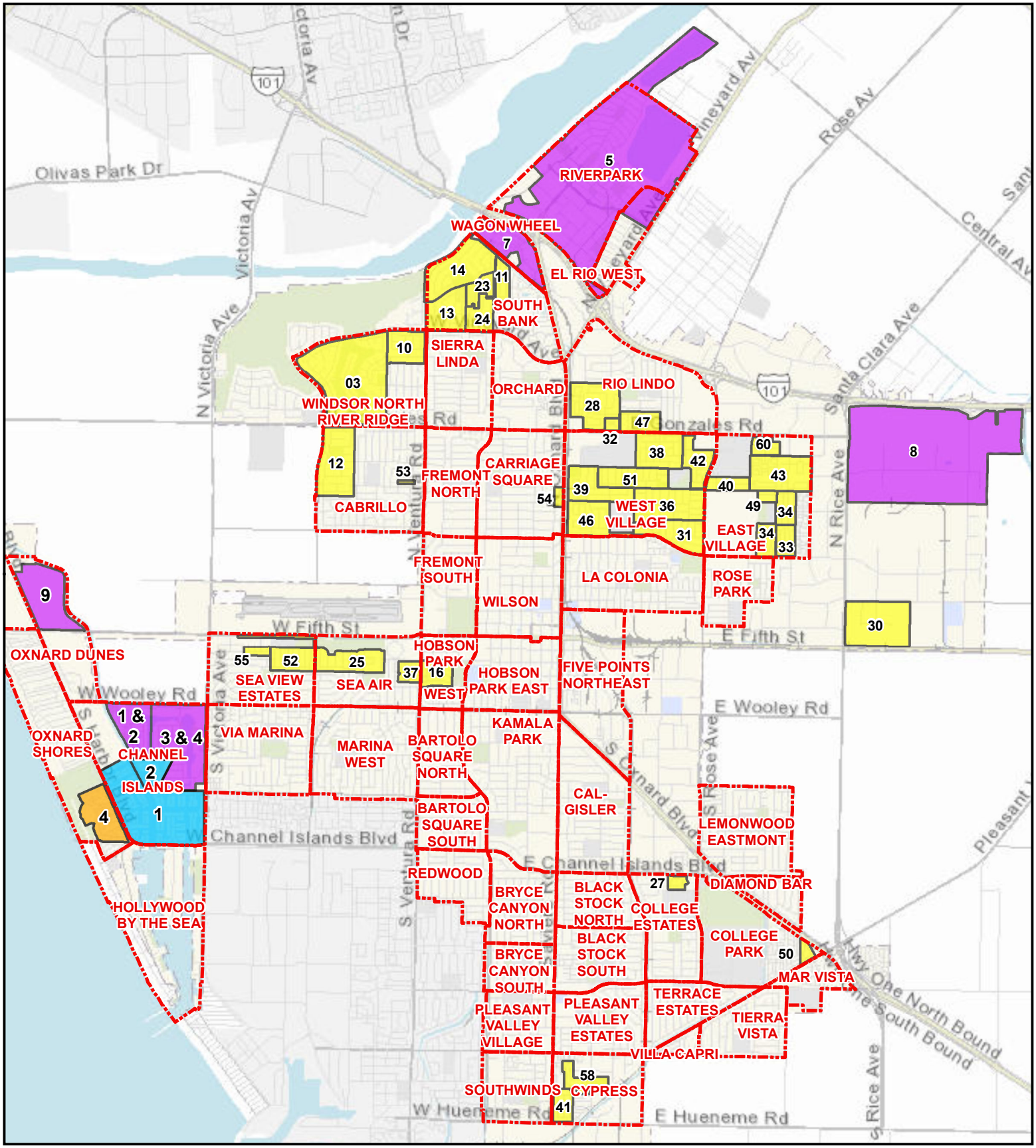
96	W side of Ventura Rd between Forest Park Blvd and Clyde River Pl.	4
97	E side of Ventura Rd between Forest Park Blvd. and Clyde River Pl.	9
98	NW corner of Forest Park Blvd at Vineyard Ave.	14
99	S side of Forest Park Blvd between Vineyard Ave. and Thames River Dr.	11
100	N side of Forest Park Blvd between Vineyard Ave. and Thames River Dr. adjacent to Rio Vista School	5
101	SE side of Forest Park Blvd. at Thames River Dr.	16
102	NE side of Thames River Dr.	5
103	S side of Forest Park Blvd between Garonne St and Moonlight Park Ave.	5
104	N side of Forest Park Blvd between Garonne St and Moonlight Park Ave.	3
105	SE side of Ventura Rd. between Owens River Dr. and Kiawah River Dr.	4
106	NW side of Ventura Rd. between Owens River Dr. and Kiawah River Dr.	3
107	Owens River Blvd, between Ventura Rd. and Nile River at the Alley	7
108	Owens River Blvd. where Nile River intersects with Windrow Park	4
109	N corner of Owens River Dr. and Nile River	15
110	Alley between Owens River Dr. and Nile River	7
111	SW side of Kiawah River Dr. between Lison Ln. and the alley	3
112	NW side of Kiawah River Dr. between Lison Ln. and the alley	6
113	NW side of Kiawah River Dr. at the alley between Lison Ln. and Ventura Rd.	4
114	SW side of Kiawah River Dr. between Ventura Rd and the alley	7
115	NW side of Kiawah River Dr. between Ventura Rd and the alley	14

116	NW side of Kiawah River Dr. West of Ventura Rd and the alley	7
117	SW side of Kiawah River Dr. West of Ventura Rd and the alley	4
118	SW side of Kiawah River Dr. between Nile River and Ventura Rd at alley	4
119	NW side of Kiawah River Dr. between Nile River and alley	11
120	NW side of Kiawah River Dr. between Nile River and Owens River at alley	6
121	West side of Moss Landing between Kings Canyon and Lakeview Ct.	7
18	Town Center Dr. at Portico near Bank of American	66
19	Town Center Dr. in parkway between Oxnard Blvd. and Portico	67
20	Danvers River between Moonlight Park Ave & Riverpark Blvd (Tempo at Riverpark)	30
21	Riverpark Blvd. north of Danvers River St.	18
22	Danvers River St. west of Moonlight Park Ave. Behind Target	27
23	Danvers River and Oxnard Blvd. west Target parking lot	31
24	Riverpark Blvd. NW of Danvers River St. (RHF Sonata Apts)	3
25	Ventura Rd. W of Albion	10
26	Ventura Rd. NW of Albion	3
27	Albion Way at Ventura Rd. SW mow strip before alley	18
28	Lison Dr. North of Kiawah River	10
29	Nile River West of Oxnard Blvd.	15
30	Albion Way North of Nile River	21
31	Owens River Dr. East of Albion	14
32	Owens River Dr. West of Albion	6
33	Moss Landing SE of N. Oxnard Blvd.	5
34	Moss Landing NE of N. Oxnard Blvd.	7
35	Ventura Rd. NW of Oxnard Blvd. traffic circle	7

36	Ventura Rd. SW of Oxnard Blvd. traffic circle	4
37	Oxnard Blvd SE of London Rd	5
38	Oxnard Blvd NE of London Rd	5
39	Oxnard Blvd NW of Lisbon Rd	3
40	Danvers River at Moonlight Park, NE corner	3
41	Danvers River NE of Oxnard Blvd.	3
42	Danvers River South of Oxnard Blvd.	3
43	Riverpark Blvd at Colonia Rd, Krispy Kreme parkway	6
44	Riverpark Blvd at Colonia Rd, Krispy Kreme planter bed	10
45	Riverpark Blvd at Colonia Rd, Krispy Kreme drive through	6
46	Riverpark Blvd. parkway in front of Paseo Del Rio Apartments	7
47	Oxnard Blvd. in parkway by South of Red Robin	4
48	Oxnard Blvd. in parkway by North of Red Robin	21
49	Oxnard Blvd. in park way NW of Red Robin next to vacant field	10
50	NE corner of Oxnard Blvd & Clyde River	4
51	NW corner of Riverpark Blvd and Town Center Dr.	4
52	Riverpark Blvd adjacent to lift station	4
1	Danvers River at Moonlight Park	36
2	Seaglass at Danvers River	56
3	Kiawah Rivers alley between Lison Ln. & Ventura Rd.	10
4	Ventura Rd & Garonne St. NE alley	26
5	Moss Landing and Garonne St. NW alley	12
6	Garonne St. & London Ln. NW alley	11
7	Kiawah River alley between Nimes Ln. & Moss Landing Blvd.	8
8	NE corner alley at Orleans Dr. & Kiawah River	6
9	Greenbelt at Rocky Mountain Dr. and Feather River Pl.	11

10	Riverpark Blvd. inside Pasep Santa Clara Apts.SE corner near green belt	34
11	Ventura Rd. & Clyde River	11
12	Clyde River & Oxnard Blvd.	15
13	Riverpark Blvd at Collection/24 Fitness Entrance	6
14	Oxnard Blvd. & Clyde River SE corner	24
15	Town Center Dr. & Riverpark Blvd. SW corner	32
16	Collection Marketplace adjacent to 101 Freeway & Lazy Dog Restaurant	76
17	Collection Marketplace adjacent to the Oxnard Blvd Northbound off ramp near Whole Foods	67
	Total	**2274**

CITY OF OXNARD ASSESSMENT DISTRICTS & NEIGHBORHOODS



Neighborhood | Maintenance Assessment District (District No.) | Community Facilities District (District No.)

Waterway Assessment District (Zone No.) | Landscape Maintenance District (District No.)

Created by:
CITY OF OXNARD
Geographic Information Systems Division
January 2023

2,900 0 2,900 5,800 Feet

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N W E S

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City of Oxnard GIS Division
County of Ventura GIS Program

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

PUBLIC HEARINGS
AGENDA ITEM NO. M.1

DATE: March 17, 2026

TO: Housing Authority

FROM: Brenda Lopez, Housing Director, (805) 385-8092, brenda.lopez@oxnard.org

SUBJECT: 5-Year Public Housing Agency (PHA) Plan, Annual PHA Plan and Capital Fund Program Five-Year Action Plan for Low Rent Public Housing.

RECOMMENDATION

That the Oxnard Housing Authority Board of Commissioners:

1. Hold a public hearing to receive comments concerning the second year of the 5-Year Public Housing Agency (PHA) Plan, the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget; and

2. Adopt a resolution:

a. Approving the 5-Year Public Housing Agency (PHA) Plan and the 2026 Annual PHA Plan for the Housing Authority of the City of Oxnard;

b. Authorizing and directing the Chair to execute the Department of Housing and Urban Development Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with federal policies and procedures;

c. Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with policies and procedures of the Department of Housing and Urban Development regarding the 5-Year PHA Plan and the 2026 Annual PHA Plan;

d. Approving the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget; and

e. Authorizing the Housing Director to accept and expend the funds as indicated in the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/ZDARe51C4x0

BACKGROUND

The Quality Housing and Work Responsibility Act of 1998 requires the Housing Authority of the City of Oxnard to submit a 5-Year Public Housing Agency (PHA) Plan and an Annual PHA Plan. The purpose of the 5-Year PHA Plan and Annual PHA Plan, along with the program policies for the Public Housing Program (Admissions and Continued Occupancy Policy) and the Housing Choice Voucher Program (Administrative Plan), is to provide a framework for local accountability, along with an easily-identifiable source document where public housing residents, housing voucher participants, and members of the public may locate basic information regarding a housing authority's policies, rules and

regulations and services provided by the agency.

The current 5-Year PHA Plan was adopted in 2025 and covers fiscal years 2025-2029 (which run from 7/1/2025 through 6/30/2030). The 2026 Annual PHA Plan covers from 7/1/2026 through 6/30/2027. Updates must be submitted to the Department of Housing and Urban Development (HUD) at least seventy-five days prior to the beginning of each fiscal year, and must include certifications that each Plan is consistent with the City of Oxnard's Consolidated Plan and in accordance with HUD's requirements. The Consolidated Plan was adopted by the Oxnard City Council on May 6, 2025.

DISCUSSION

The 5-Year PHA Plan and Annual PHA Plan identify the Oxnard Housing Authority's (OHA) goals and objectives that will enable Oxnard to serve the needs of low-income, very low-income, and extremely low-income families. The Annual PHA Plan is updated annually to describe revisions, significant amendments to policies, new activities, and progress towards goals and objectives.

In the proposed 2026 Annual PHA Plan, the OHA proposes significant amendments to the Housing Choice Voucher (HCV) Administrative plan and Admissions and Public Housing Program (PH) Admissions and Continued Occupancy Policy plan as described below. In addition, the OHA plans to undertake new activities related to the Choice Neighborhoods Grant program, project-based voucher allocation opportunities and activities related to the conversion of its public housing program to HUD's Rental Assistance Demonstration program. The proposed 2026 Annual PHA Plan is set forth in Attachment 1.

Significant Amendments

HCV Administrative plan update: Addition of an Emergency Housing Choice Voucher (EHV) program preference: EHVs are tenant-based rental assistance vouchers under the HCV program. Eligibility for EHVs is limited to individuals and families who are (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or (4) recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability. The American Rescue Plan of 2021 made EHV funds available until September 30, 2035. However; due to historic increases in rental prices resulting in a higher per unit cost, HUD announced that the Department will only have sufficient funds through most of the calendar year 2026 and recommended for PHAs to begin planning on transitioning families. One option is to transition families into the PHA's HCV program by adopting a local preference (24 CFR 982.207) that places families on the HCV waitlist, along with securing a HUD regulatory waiver to allow for a streamlined review and approval process. Local preferences impact the order in which a family's application is selected from the waitlist for admission. In addition, a PHA is permitted to open its waitlist list only for families that qualify for a specific preference. By adopting an EHV local preference, once the family is placed on the HCV waitlist, the application will move to the top of the list. The OHA's regulatory waiver request was approved by HUD on September 23, 2025, which will allow an expeditious transition once the family is selected from the waitlist. Therefore, the OHA proposes an EHV program preference to be adopted for currently assisted EHV families by the OHA, whose assistance is at risk of termination due to lack of program funding, in an effort to transition families to the HCV program so that the families do not lose their assistance and face homelessness.

PH Admissions and Continued Occupancy Policy plan update: Updated Occupancy Standards: The OHA proposes to update the occupancy standards for the PH program to align with the HCV program. In order to avoid potential violations of privacy rights or discriminatory practices, the proposed change would eliminate consideration of a household member's gender when determining unit size, the OHA will determine the unit size based on the following criteria: The initial bedroom will be allocated for the head of household and spouse and no more than one (1) child under the age of three (3). Additional bedrooms will be allocated on two (2) person per bedroom basis, regardless of gender, relationship of the occupants, or age. The OHA may grant an exception to these occupancy standards as a reasonable accommodation for persons with disabilities.

Description of New Activities

Choice Neighborhoods Grant Program: The OHA was selected to receive a FY2024 Choice Neighborhoods Planning Grant of $500,000. This grant will support the development of a comprehensive neighborhood Transformation Plan for

the Las Colonia and Central Oxnard neighborhoods, including OHA-owned public housing properties located on Colonia Road (31-3) and Felicia Court (31-2). The OHA will undertake new activities related to creating a Transformation Plan in preparation for submitting a Choice Neighborhoods Implementation Grant application.

Project-Based Vouchers: The OHA has almost reached the 20% program cap for conversion of tenant-based vouchers to project-based vouchers (PBV). Tenant-based vouchers are assigned to the household and may be used to rent any eligible unit within OHA's jurisdiction. The PBV voucher assistance is tied to a specific unit within a particular housing development. The goal is to pursue funding opportunities that are for PBV allocations that can be excluded from the program cap. Secondly, staff will monitor for notices of funding opportunities and will undertake the appropriate actions to apply for grants that will enable the OHA to secure additional vouchers while expanding the types of housing assistance programs offered to the community.

Conversion/Repositioning of Public Housing to Rental Assistance Demonstration (RAD) Program: HUD's RAD program combines public housing operating and capital subsidy into payments under a RAD Section 8 Project-Based Voucher (PBV) Housing Assistance Payment contract. RAD allows PHAs to leverage public and private debt and equity in order to reinvest in the public housing stock. On December 17, 2024, the Board of Commissioners approved staff to submit the HUD RAD Program Application to convert the OHA's public housing subsidies to project-based Section 8 assistance under the RAD program and any companion HUD disposition programs. The application was approved by HUD. The OHA will undertake new activities related to development of strategies, identification of affordable housing partners, and creation of relocation plans, if needed. This is a multi-year-long effort.

Capital Fund Budget and Capital Fund Program Process

The last component of the 5-Year PHA Plan and Annual PHA Plan has to do with the adoption of a Capital Fund Program (CFP) 5-Year Action Plan and an annual Capital Fund budget as well. The primary purpose of the CFP is to preserve and maintain the integrity of the OHA's public housing stock and to fund necessary improvements. The 2026 Annual Capital Fund budget is for the proposed capital improvements during fiscal year 2026 and the 5-Year Action Plan lists the planned capital improvement plans for the 5-year fiscal period.

For the 2026 fiscal year, the OHA is presenting an annual Capital Fund budget of $1,057,000 for the CFP activities. An estimated $157,000 of the budget is allocated towards administrative expenses and $900,000 towards capital improvements. In fiscal year 2026, the proposed $350,000 allocation is to replace furnace units at the OHA's scattered sites (referred to as project 31-7).

The remaining funds in the amount of $300,000 will be allocated to the Althea Court project site. A total of 8 units were lost at this site in 2019 as a result of fire damages. This allocation is proposed in anticipation that the cost to rebuild the units will exceed insurance proceeds.

The final capital funding amount is yet to be determined and is based upon congressional appropriation. If the proposed budget amount is not received, projects will be deferred to the following fiscal year. The proposed CFP Five-Year Action plan and 2026 Annual Capital Fund budget are set forth in Attachments 3 and 4.

Community Outreach

A copy of the proposed 2026 Annual PHA Plan, 5-Year PHA Plan, 2026 CFP Budget, and CFP Five-Year Action Plan was posted on the OHA's website, at all Oxnard Housing Authority's site offices and the City Clerk's Office. The opportunity for suggestions or recommendations from the public was made available for public comment on December 4, 2025, for forty-five days (closed January 18, 2026).

The OHA conducted a public meeting on December 1, 2025, and January 8, 2026, and staff presented to the Resident Advisory Board (RAB) at those meetings and responded to inquiries. The RAB consists of Tenant Commissioners, public housing residents, and housing choice voucher program participants. The RAB provides comments, suggestions, and feedback to the OHA. There were no objections and no written comments. A total of 7 verbal comments were received during the public meetings which are set forth in Attachment 1.

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promotes safe neighborhoods, encourages community engagement, and supports our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

This item has no impact on any City fund. The approval of the recommended action will enable the Oxnard Housing Authority to obtain various Housing and Urban Development funds, including approximately $1,057,000 under the Capital Fund. Adoption of the 5-Year PHA Plan and the Annual PHA Plan is required for the Oxnard Housing Authority to receive the funds set forth in the Capital Fund Program Budget and Capital Fund Program Five-Year Action Plan.

COMMITTEE OUTCOME

This is a Public Hearing, therefore this item did not originate in Committee.

Prepared by: Brenda Lopez, Housing Director

ATTACHMENTS

1. Attachment 1- 2026 Annual PHA Plan
2. Attachment 2- CFP Five Year Action Plan
3. Attachment 3- 2026 Annual Capital Fund Budget
4. Attachment 4- Resolution
5. Attachment 5- Presentation (1)

Status: Created

Streamlined Annual PHA Plan ***(High Performer PHAs)***	**U.S. Department of Housing and Urban Development** **Office of Public and Indian Housing**	**OMB No. 2577-0226** **Expires 9/30/2027**

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services. They also inform HUD, families served by the PHA, and members of the public of the PHA's mission, goals, and objectives for serving the needs of low-, very low-, and extremely low- income families.

Applicability. The Form HUD-50075-HP is to be completed annually by **High Performing PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form. PHAs with zero public housing units must continue to comply with the PHA Plan requirements until they closeout their Section 9 programs (ACC termination).

Definitions.

(1) ***High-Performer PHA*** - A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers (HCVs) and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, SEMAP for PHAs that only administer tenant-based assistance and/or project-based assistance, or PHAS if only administering public housing.
(2) ***Small PHA*** - A PHA that is not designated as PHAS or SEMAP troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
(3) ***Housing Choice Voucher (HCV) Only PHA*** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
(4) ***Standard PHA*** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
(5) ***Troubled PHA*** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
(6) ***Qualified PHA*** - A PHA with 550 or fewer public housing dwelling units and/or HCVs combined and is not PHAS or SEMAP troubled.

A. PHA Information.

A.1

PHA Name: Housing Authority of the City of Oxnard **PHA Code:** CA031
PHA Plan for Fiscal Year Beginning: (MM/YYYY): 07/2026
PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)
Number of Public Housing (PH) Units 523 **Number of Housing Choice Vouchers (HCVs)** 1827
Total Combined 2350
PHA Plan Submission Type: ☑ Annual Submission ☐ Revised Annual Submission

Public Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA and should make documents available electronically for public inspection upon request. PHAs are strongly encouraged to post complete PHA Plans on their official websites and to provide each resident council with a copy of their PHA Plans.

How the public can access this PHA Plan: A copy of the PHA plan is located on the Housing Authority of the City of Oxnard's website: https://www.oxnard.gov/housing

☐ **PHA Consortia:** (Check box if submitting a Joint PHA Plan and complete table below)

Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	
				PH	HCV

B. Plan Elements

B.1 Revision of Existing PHA Plan Elements.

(a) Have the following PHA Plan elements been revised by the PHA since its last **Annual PHA Plan** submission?

	Y N ☐ ☑ Statement of Housing Needs and Strategy for Addressing Housing Needs. ☐ ☑ Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. ☐ ☑ Financial Resources. ☐ ☑ Rent Determination. ☐ ☑ Homeownership Programs. ☐ ☑ Safety and Crime Prevention. ☐ ☑ Pet Policy. ☐ ☑ Substantial Deviation. ☑ ☐ Significant Amendment/Modification (b) If the PHA answered yes for any element, describe the revisions for each element below: **Significant Amendment/Modification** 1). Significant Amendment to the Housing Choice Voucher Administrative Plan: Adopting a preference for families that are currently participating in the Emergency Housing Choice Voucher program. 2). Significant Modification to the Public Housing Program- Admissions and Continued Occupancy Policy Plan: Update to the Occupancy standards: The OHA will determine the unit size based on the following criteria: In determining the bedroom size, the initial bedroom will be allocated for the head of household and spouse and no more than one (1) child under the age of three (3). Additional bedrooms will be allocated on two (2) person per bedroom basis, regardless of gender, relationship of the occupants, or age. The OHA may provide a separate bedroom for a live-in aide permanently residing with the family (the OHA shall not provide additional bedrooms for the family of a live-in aide). The OHA may grant an exception to these occupancy standards as a reasonable accommodation for persons with disabilities. The OHA may grant an exception to provide an additional bedroom to allow elderly grandparents to have a bedroom separate from other family members. (c) The PHA must submit its Deconcentration Policy for Field Office Review.
B.2	**New Activities.** (a) Does the PHA intend to undertake any new activities related to the following in the PHA's applicable Fiscal Year? Y N ☑ ☐ Choice Neighborhoods Grants. ☐ ☑ Modernization or Development. ☑ ☐ Demolition and/or Disposition. ☐ ☑ Conversion of Public Housing to Tenant Based Assistance. ☑ ☐ Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD. ☐ ☑ Homeownership Program under Section 32, 9 or 8(Y) ☑ ☐ Project Based Vouchers. ☐ ☑ Units with Approved Vacancies for Modernization. ☐ ☑ Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). (b) If any of these activities are planned for the applicable Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan. **Choice Neighborhoods Grants.** The Public Housing Authority (PHA) has been awarded an FY2024 Choice Neighborhoods Planning Grant of $500,000. This grant will support the development of a comprehensive neighborhood Transformation Plan for the Las Colonia and Central Oxnard neighborhoods, including PHA-owned public housing properties located on Colonia Road (31-3) and Felicia Court (31-2). The PHA will use this grant to create a Transformation Plan in preparation for submitting a Choice Neighborhoods Implementation Grant application. **Demolition and/or Disposition.**

Section 18 of the U.S. Housing Act of 1937 (amended in 1998) removes the one-for-one public housing replacement requirement, granting PHAs authority to demolish or dispose of public housing. PIH Notice 2018-4 expands Section 18's scope to help PHAs access private capital and reposition public housing onto more sustainable financial platforms. During the conversion process, the PHA will apply for a demolition/disposition application through HUD's Special Application Center to dispose of eight units at Althea Court. These units suffered fire damage and are HUD-approved vacant due to casualty loss. NAME: ALTHEA COURT PIC DEVELOPMENT NUMBER: CA031000007 CONVERSION TYPE: PROJECT BASED TENANT PROTECTION VOUCHERS (TPV) TOTAL UNITS: 8 UNITS BEDROOM TYPE: TWO 2-BED, FOUR 3-BED, TWO 4-BED NUMBER OF UNITS PRE-CONVERSION: 8 NUMBER OF UNITS POST-CONVERSION: 8 CHANGES IN NUMBER OF UNITS PER BEDROOM: NONE Under the Housing Opportunities Through Modernization Act (HOTMA), PBVs may be awarded to this project without competitive bidding due to the PHA's ownership interest.

Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD.
SEE ATTACHMENT: Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Voucher under RAD Attachment for full description.

Project Based Vouchers.
Consistent with the PHA Plan, the PHA will continue to pursue funding opportunities that are for project-based voucher allocations to increase supply of affordable housing. The PHA plans to use VASH Project Based Vouchers in accordance with 24 CFR 983.57(b)(1). We are projecting a maximum of 10 VASH project-based vouchers for the Aspire Apartment Affordable Housing Development, which will be located in the general downtown area of the City of Oxnard. The PHA will not have an ownership interest or control over the project.

B.3 **Progress Report.**

Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.

GOAL I: SUPPORT UNDERSERVED COMMUNITIES -The PHA leased 55 project-based vouchers (PBV) at the Casa De Carmen Project. The project consists of 55 permanent supportive housing units and a navigation center on the 1st floor. All residents were identified in collaboration with the Ventura County's Continuum of Care/local community shelters. -The PHA was designated in shortfall status, therefore, new voucher issuance was restricted. The PHA was authorized to lease 11 VASH PBVs for the Dolores Huerta affordable housing project. -The PHA submitted a joint application with the City of Oxnard and received a $500,000 Choice Neighborhoods Planning Grant for the La Colonia and Central Oxnard Neighborhoods. The Final Transformation Plan is due to HUD by October 2026 which will be the final step to position the PHA for an opportunity to apply for the next Choice Implementation Grant opportunity. The PHA is meeting all milestones as outlined in the Planning Grant Schedule. GOAL II: INCREASE ACCESS TO AFFORDABLE HOUSING - The PHA leased 55 PBVs at the Casa De Carmen Permanent Supportive and Navigation Project. -The PHA leased 11 VASH PBVs at the Dolores Huerta affordable housing project -The PHA leased 14 PBVs for families that met the homeless definition at the Casa Aliento affordable housing project -The PHA issued a conditional selection of Many Mansions' for an award of up to 10 VASH PBVs for the Aspire Apartments affordable housing development. Project will provide 88 units of affordable housing units. -The Public Housing Vacancy rate was sustained throughout the year. The PHA has a total of 7 units undergoing modernization to comply with HUD's ADA-Section 504 regulation which were not factored in. In addition, during CY 2025, the PHA replaced the entire drain line system for the Plaza Vista development, which required for at least 10 units to remain vacant at all times so that residents could be relocated for at least 4 weeks while work in their unit was completed, these units were not factored in. -The PHA was awarded a RAD Portfolio Award Commitment for 515 (98%) of it its public housing units, and has been awarded a Commitment to enter into a Housing Assistance Payment (CHAP) for 163 units located in the Palm Vista, Plaza Vista and Althea developments. GOAL III: PROMOTE HOMEOWNERSHIP -The Financial Self Sufficiency (FSS) Coordinator and the Resident Services Coordinator facilitate ongoing opportunities for program participants to complete first time homebuyer workshops which are facilitated by local non-profit community partners. -The PHA works in collaboration with the Ventura County Community Development Corporation, a non-profit that offers free homeownership education workshops, down payment assistance programs, and one-on-one coaching by HUD certified Homeownership Specialists. -The PHA has a total of 84 families participating in the FSS Program. GOAL IV: FURTHER FAIR HOUSING GOALS -The PHA has a total of 7 units undergoing modernization to comply with HUD's ADA-Section 504 regulation. -PHA secured a Community Development Block Grant which provides the financial support necessary to hire dedicated staff to provide supportive services for program participants who are elderly, disabled and low-income at no cost. -The Resident Opportunities and Self-Sufficiency Program Coordinator partnered with Senior Services and Ventura County Adult Day Health Care to expand workshops - The PHA has been designated as a mandatory small area FMR. This designation has made it possible to adjust

	payment standards throughout the City of Oxnard's jurisdiction that have organically expanded housing opportunities for program participants and assist in de-concentrating efforts. GOAL V: STRENGTHEN INTERNAL CAPACITY PHA's forms have been standardized and staff training is underway to ensure consistency in operating procedures.
B.4	**Capital Improvements.** Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved. **5-Year Action Plan was originally approved by HUD on 6/2/2025, Revision 1 was approved by HUD on 9/26/2025, Revision 2 was approved by HUD on 12/2/2025.**
B.5	**Most Recent Fiscal Year Audit.** (a) Were there any findings in the most recent FY Audit? Y ☐ N ☑ (b) If yes, please describe:
C.	**Other Document and/or Certification Requirements.**
C.1	**Resident Advisory Board (RAB) Comments.** (a) Did the RAB(s) have comments to the PHA Plan? Y ☑ N ☐ (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations. **There were no written comments received. See RAB/Comments Attachment for copy of verbal comments received and the PHA's response.**
C.2	**Certification by State or Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.3	**Civil Rights Certification/Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.** Form 50077-ST-HCV-HP, *PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed* must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.4	**Challenged Elements.** If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public. (a) Did the public challenge any elements of the Plan? Y ☐ N ☑ (b) If yes, include Challenged Elements.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals, and objectives for serving the needs of low- income, very low- income, and extremely low-income families.

Public reporting burden for this information collection is estimated to average 5.26 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to the Reports Management Officer, REE, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410-5000. When providing comments, please refer to OMB Approval No. 2577-0226. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Form identification: *CA031-Housing Authority of the City of Oxnard Form HUD-50075-HP (Form ID - 7814) printed by Brenda Lopez in HUD Secure Systems/Public Housing Portal at 02/18/2026 05:43PM EST*

B.2- New Activities
Conversion of Public Housing to Project-Based Rental Assistance or Project Based Vouchers under RAD

Repositioning of Public Housing

The Oxnard Housing Authority (OHA)
has been awarded a Portfolio Award Commitment to enter into a Housing Assistance Payment (CHAP) to participate in the Rental Assistance Demonstration (RAD) program. OHA plans to blend RAD, Section 18, and other related repositioning programs as it converts its public housing portfolio into Project-Based Vouchers (PBV), following guidelines in HUD PIH Notices 2021-07, 2012-32 (REV-1 to REV-3), and 2019-23 (REV-4), among others.

Upon conversion to PBVs, OHA will adopt the resident rights, participation, waiting list, and grievance procedures outlined in Section 1.6 of PIH Notice 2019-23 (REV-4) and related successor notices. These rights and procedures are appended to this attachment. Additionally, OHA certifies compliance with all fair housing and civil rights requirements.

Conversion of Public Housing to Project Based Rental Assistance or Project Based Vouchers under RAD

OHA has been awarded a Portfolio Award Commitment to enter into a Housing Assistance Payment (CHAP) to participate in the Rental Assistance Demonstration (RAD) program. The OHA intends to convert 515 units in multiple phases via the RAD program with the final phase blending RAD with the Section 18 program as a RAD/Section 18 Small PHA Blend conversion as it converts its public housing portfolio to Project Based Vouchers as per PIH Notice 2021-07, PIH 2012-32, REV-1, REV-2, REV-3, PIH 2019-23 REV-4, 4b and Joint Housing PIH Notice H-2019-09, and any successor Notices. Upon conversion to Project Based Vouchers, OHA will adopt the resident rights, participation, waiting list and grievance procedures listed in Section 1.6 of PIH Notice 2019-23, REV-4, 4b; and Joint Housing PIH Notice H-2019-09 and any successor Notices.

- The PHA Portfolio Award converts 98% of its public housing units (515 Units) to project-based vouchers (PBV) through a RAD and subsequent RAD/Section 18 Small PHA Blend conversion (See Tables).
- There are no changes planned in the number of units and no changes in bedroom distribution.
- The PHA has no public housing preferences cited in the Admissions and Continued Occupancy that would be adopted by the Section 8 Administrative Plan. All Housing Choice Voucher Waiting List Preferences will apply to these units.
- The PHA intends to remain in full compliance of Attachment PIH-2019-23 REV-4 and any successor notices as it pertains to waiting list preferences, Resident Rights, and Participation, Tenant Protections for residents. Additionally, the PHA will remain in full compliance with Tenant Protections as outlined under PIH Notice PIH 2019-08.
- Prior to conversion the PHA will survey all waiting lists to determine how many active applicants remain and subsequently merge remaining applicants according to their current standing on the waiting list.

RAD and Section 18 were designed by HUD to assist in addressing the capital needs of public housing by providing the PHA with access to private sources of capital to repair and preserve its affordable housing assets. Please be aware that upon conversion, the PHA's Capital Fund Budget will be reduced by the pro rata share of Public Housing Developments converted as part of its RAD/Section

18 Small PHA Blend conversion and that the PHA may also borrow funds to address its capital needs. If necessary, the PHA will also be contributing Operating Reserves and Capital Funds towards the conversion.

Upon conversion to Project Based Vouchers, the PHA will adopt the resident rights, participation, waiting list and grievance procedures listed in Section 1.6 of PIH Notice 2019-23, REV-4, 4b; and Joint Housing PIH Notice H-2019-09 and any successor Notices. These resident rights, participation, waiting list and grievance procedures are appended to this Attachment. Additionally, the PHA certifies that the PHA is currently compliant with all fair housing and civil rights requirements. g to PBV. It is the PHA's intent to comply with PIH Notice 2012-32 as it relates to the following:

1. Right to Return and Relocation Assistance (Section 1.4. A.5 (ii): "Any resident that may need to temporarily relocated to facilitate rehabilitation or construction has a right to return to an assisted unit at the Covered Projected once rehabilitation is completed". Relocation expenses shall be paid by the PHA.
2. No Rescreening of Tenants upon Conversion (Section 1.6.C.1): "Pursuant to the RAD Statute, at conversion, current households cannot be excluded from occupancy at the Covered Project based on any rescreening, income eligibility, or income targeting. With respect to occupancy in the Covered Project, current households in the Converting Project will be grandfathered for application of any eligibility criteria to conditions that occurred prior to conversion but will be subject to any ongoing eligibility requirements for actions that occur after conversion. Post-conversion, the tenure of all residents of the Covered Project is protected pursuant to PBV requirements regarding continued occupancy unless explicitly modified in this Notice (e.g., rent phase-in provisions). 24 CFR 982.20 I, concerning eligibility and targeting of tenants for initial occupancy, will not apply for current households.
3. Under-Occupied Unit {Section 1.6.C. l l): "If a family is in an under-occupied unit under 24 CFR 983.260 at the time of conversion, the family may remain in this unit until an appropriate becomes available at the Covered Project. When an appropriate sized unit becomes available at the Covered Project, the family living in the under-occupied unit must move to the appropriate-size unit within a reasonable period of time, as determined by the PHA. In order to allow the family to remain in the under-occupied unit until an appropriate-sized unit becomes available at the Covered Project, 24 CFR 983.260 is waived.
4. Renewal of Lease (Section l.6.C.3): The PHA shall renew all leases upon lease expiration, unless cause exists.
5. Phase-in Tenant Rent Increase (Section 1.6.C.4): "If a tenant's monthly rent increases by more than the greater of 10 percent or $25 purely as a result of conversion, the rent increase will be phased in over 3 or 5 years as outlined in Section l.C.4 of PLH Notice 2012-32". The PHA shall establish a policy setting the length of the phase-in period at five years.

   Three Year Phase-In:

   - Year 1: Any recertification (interim or annual) performed prior to the second annual recertification after conversion - 33% of difference between most recently paid TTP or flat rent and the Calculated PBV TTP
   - Year 2: Year 2 Annual Recertification {AR) and any Interim Recertification (IR) prior to year 3 AR - 50% of difference between most recently paid TTP and the Calculated PBV TTP
   - Year 3: Year 3 AR and all subsequent recertification's- Full Calculated PBV TTP

6. FSS and ROSS-SC (Section 1.6.C.5): Public Housing residents that are currently FSS participants will continue to participate in the PHA's FSS program. The PHA may continue to use any FSS funds already awarded to serve those FSS participants who live in units converted by RAD. At the completion of the FSS grant, PHAs should follow the normal closeout procedures outlined in the grant agreement. If the PHA continues to run an FSS program that serves PH and/or HCV participants, the PHA will continue to be eligible (subject to NOFA requirements) to apply for FSS funding. Due to the program merger between PH FSS and HCV FSS that took place pursuant to the FY14 Appropriations Act (and was continued in the subsequent Appropriation Acts), no special provisions are required to continue serving FSS participants that live in public housing units converting to PBV under RAD.

   However, PHAs should note that until provisions of the Economic Growth, Regulatory Relief, and Consumer Protection Act are implemented, there are certain FSS requirements (e.g., escrow calculation and escrow forfeitures) that apply differently depending on whether the FSS participant is a participant under the HCV program or a public housing resident, and PHAs must follow such requirements accordingly. All PHAs will be required to administer the FSS program in accordance with FSS regulations at 24 CFR part 984 (current, or as amended), the participants' contracts of participation, and the alternative requirements established in the "Waivers and Alternative Requirements for the FSS Program" Federal Register notice, published on December 29, 2014, at 79 FR 78100.38 Further, upon conversion to PBV, if the PHA no longer has a public housing program, funds already escrowed for FSS participants shall be transferred into the HCV escrow account and be considered TBRA funds, thus reverting to the HAP account if forfeited by the FSS participant.39

   Current ROSS-SC grantees will be able to finish out their current ROSS-SC grants once their housing is converted under RAD. However, once the property is converted, it will no longer be eligible to be counted towards the unit count for future ROSS-SC grants, nor will its residents be eligible to be served by future ROSS-SC grants, which, by statute, can only serve public housing residents. At the completion of the ROSS-SC grant, PHAs should follow the normal closeout procedures outlined in the grant agreement. Please note that ROSS-SC grantees may be a non-profit or local Resident Association and this consequence of a RAD conversion may impact those entities. To facilitate the uniform treatment of residents and units at a Covered Project, any non-RAD PBV units located in the same Covered Project shall be subject to the terms of this provision.
7. Resident Participation and Funding (Section 1.6.C.6): Residents of Covered Projects with assistance converted to PBV will have the right to establish and operate a resident organization for the purpose of addressing issues related to their living environment and be eligible for resident participation funding.
8. Termination Notification (Section 1.6.C.7. i): In addition to the regulations at 24 CFR 983.257 related to Project Owner termination of tenancy and eviction the termination procedure for RAD conversion to PBV will require that PHAs provide adequate written notice of termination of the leased which shall be: a) A reasonable period of time, but not to exceed 30 days; b) If the health or safety of other tenants, Project Owner employees, or persons residing in the immediate vicinity of the premises is threatened; or c) Not less than 14 days in the case of nonpayment of rent; and d) Not less than 30 days in any other case, except that if a State or

local law provides for a shorter period of time, such shorter period shall apply. Termination provisions outlined in Oxnard Housing Authority Administrative Plan shall apply.

9. Grievance Process (Section 1.6.C.7. ii): For issues related to tenancy and termination of assistance, PBV program rules require the Project Owner to provide an opportunity for an informal hearing as outlined in 24 CFR 982.555. RAD will specify alternative requirements for 24 CFR 982.555(b) in part, which outlines when informal hearings are not required.
10. Earned Income Disregard (Section 1.6.C.8): Tenants who are employed and are currently receiving the Earned Income Disregard (ELD) exclusion at the time of conversion will continue to receive the EID after conversion, in accordance with regulations at 24 CFR 5.617. Upon the expiration of the ELD for such families, the rent adjustment shall not be subject to rent phase-in, as described in Section 1.6.c.4; instead, the rent will automatically rise to the appropriate rent level based upon tenant income at that time. Under the Housing Choice Voucher program, the ELD exclusion is limited only to persons with disabilities. In order to allow all tenants (including non-disabled persons) who are employ currently receiving the EID at the time of conversion to continue to benefit from this exclusion in the PBV project, the provision in 24 CFR 5.617(b) limiting EID to disabled persons is waived. The waiver, and resulting alternative requirement, apply only to tenants receiving the EID at the time of conversion. No other tenant (e.g., tenants that move into the property following conversion or tenants who at one time received the EID but are not receiving the EID exclusion at the time of conversion due to loss of employment) is covered by this waiver.
11. Jobs Plus (Section 1.6.C.9): Jobs Plus is not applicable to Oxnard Housing Authority.
12. When Tenant Payment Exceeds Gross Rent (Section 1.6.C. l 0): Under normal PBV rules, the PHA may select an occupied unit to be included under the PBV Housing Assistance Payments (HAP) Contract only if the unit's occupants are eligible for housing assistance payments. Also, a PHA must remove a unit from the contract when no assistance has been paid for 180 day because the family's Total Tenant Payment (TTP) has risen to a level that is equal to or greater than the contract rent, plus any utility allowance, for the unit (i.e., the Gross Rent) Since the rent limitation under this Section of the Notice may result in a family's TTP equaling or exceeding the gross rent for the unit, for residents living in the Converting Project prior to conversion and who will return to the Covered Project after conversion, HUD is waiving both of these provisions and requiring that the unit for such families be placed on and/or remain under the HAP Contract when TIP equals or exceed the Gross Rent. Alternative requirements shall establish that until such time that the family's TIP falls below the gross rent, the rent to the owner for the unit will equal the less of (a) the family's TIP, less the Utility Allowance, or any applicable maximum rent under Low-Income Housing Tax Credit (LIHTC) regulations. When the family's TTP falls below the gross rent, normal PBV rules shall apply. As necessary to implement this alternative provision, HUD is waiving the provisions of Section 8 (o)(l 3)(H) of the Act and the implementing regulations at 24 CFR 983.30 I as modified by Section 1.68.5 of this Notice. In such cases, the resident is considered a participant under the program and all of the family obligations and protections under RAD and PBV apply to the resident. Likewise, all requirements with respect to the unit, such as compliance with the Housing Quality Standards (HQS) requirements, apply as long as the unit is under HAP Contract. The PHA is required to process these individuals through the Form 50058 submodule in PIH Information Center (PIC). Following conversion, 24 CFR 983.53(d) applies, and any new families referred to the RAD PBV project must be initially eligible

for a HAP payment at admission to the program, which means their TTP may not exceed the gross rent for the unit at that time.

13. Establishment of Waiting List (Section 1.6.D.s): 24 CFR 983.251 sets out PBV program requirements related to establishing and maintaining a voucher-wide, PBV program-wide or site-based waiting list from which residents for the Covered Project will be admitted. The PHA 's site-based waiting list shall be transferred to a new site-based waiting list for Covered Projects. Properties added to the wait list may utilize the Section 18 blend program.
14. Choice Mobility (Section 1.6.D.9): One of the key features of the PBV program is the mobility component, which provides that the family may terminate the assisted lease at any time after the first year of occupancy. The family must give the owner advance written notice of intent to vacate (with a copy to the PHA) in accordance with the lease. If the family has elected to terminate the leased in this manner, the PHA must offer the family the opportunity for continued tenant-based rental assistance, in the form of either assistance under the voucher program or other comparable tenant-based rental assistance. Before providing notice to terminate the lease a family must contact the PHA to request comparable tenant-based rental assistance if the family wishes to move with continued assistance. If voucher or other comparable tenant-based rental assistance is not immediately available upon termination of the family's leased of a PBV unit, the PHA must give the family priority to receive the next available opportunity for continued tenant-based rental assistance. If the family terminates the assisted lease before the end of one year, the family relinquishes the opportunity for continued tenant-based assistance.

    Below, please find specific information related to the Public Housing Development(s) selected for conversion:

Submittal of RAD Applications

Development Name: Palm Vista	Development ID: CA031000005	Conversion Type: RAD/Sec 18 PBV	Transfer of Assistance: None
Total Units: 100	Pre-Conversion Unit Type: Senior	Post-Conversion Unit Type: Senior	Capital Fund Plan Allocation:
Bedroom Type	**Number of Units Pre-Conversion**	**Number of Units Post-Conversion**	**Post conversion change in units or bedroom type**
Studio/Efficiency			
One Bedroom	100	100	None
Two Bedroom			
Three Bedroom			
Four Bedroom			
Five Bedroom			

Development Name: Plaza Vista	Development ID: CA031000008	Conversion Type: RAD/Sec 18 PBV	Transfer of Assistance: None
Total Units: 50	Pre-Conversion Unit Type: Senior	Post-Conversion Unit Type: Senior	Capital Fund Plan Allocation:
Bedroom Type	**Number of Units Pre-Conversion**	**Number of Units Post-Conversion**	**Post conversion change in units or bedroom type**
Studio/Efficiency	18	18	None
One Bedroom	32	32	None
Two Bedroom			
Three Bedroom			
Four Bedroom			
Five Bedroom			

Development Name: Althea Court	Development ID: CA031000007	Conversion Type: RAD/Sec 18 PBV	Transfer of Assistance: None

Total Units: 13	Pre-Conversion Unit Type: General Occupancy	Post-Conversion Unit Type: General Occupancy	Capital Fund Plan Allocation:
Bedroom Type	**Number of Units Pre-Conversion**	**Number of Units Post-Conversion**	**Post conversion change in units or bedroom type**
Studio/Efficiency	0	0	None
One Bedroom	1	1	None
Two Bedroom	7	7	None
Three Bedroom	0	0	None
Four Bedroom	4	4	None
Five Bedroom	1	1	None

Submittal of Properties to RAD Portfolio Conversion

In addition to the properties listed above, the PHA intends to apply for a Portfolio Conversion from HUD that includes the properties listed below. The PHA may choose to advance any select property in accordance with RAD rules.

Development Name: Colonia Village (31-2)	Development ID: CA031000002	Conversion Type: RAD/Sec 18 PBV	Transfer of Assistance: None
Total Units: 100	Pre-Conversion Unit Type: General Occupancy	Post-Conversion Unit Type: General Occupancy	Capital Fund Plan Allocation:
Bedroom Type	**Number of Units Pre-Conversion**	**Number of Units Post-Conversion**	**Post conversion change in units or bedroom type**
Studio/Efficiency	0	0	None
One Bedroom	0	0	None
Two Bedroom	24	24	None
Three Bedroom	60	60	None
Four Bedroom	14	14	None
Five Bedroom	2	2	None

Development Name: Colonia Village (31-3)	Development ID: CA031000003	Conversion Type: RAD/Sec 18 PBV	Transfer of Assistance: None
Total Units: 70	Pre-Conversion Unit Type: General Occupancy	Post-Conversion Unit Type: General Occupancy	Capital Fund Plan Allocation:

Bedroom Type	**Number of Units Pre-Conversion**	**Number of Units Post-Conversion**	**Post conversion change in units or bedroom type**
Studio/Efficiency	0	0	None
One Bedroom	0	0	None
Two Bedroom	18	18	None
Three Bedroom	30	30	None
Four Bedroom	20	20	None
Five Bedroom	2	2	None

Development Name: Pleasant Valley (31-4)	Development ID: CA031000004	Conversion Type: RAD/Sec 18 PBV	Transfer of Assistance: None
Total Units: 102	Pre-Conversion Unit Type: General Occupancy	Post-Conversion Unit Type: General Occupancy	Capital Fund Plan Allocation:
Bedroom Type	**Number of Units Pre-Conversion**	**Number of Units Post-Conversion**	**Post conversion change in units or bedroom type**
Studio/Efficiency	0	0	None
One Bedroom	12	12	None
Two Bedroom	38	38	None
Three Bedroom	38	38	None
Four Bedroom	12	12	None
Five Bedroom	2	2	None

Development Name: Oxnard Townhomes	Development ID: CA031000007	Conversion Type: RAD/Sec 18 PBV	Transfer of Assistance: None
Total Units: 80	Pre-Conversion Unit Type: General Occupancy	Post-Conversion Unit Type: General Occupancy	Capital Fund Plan Allocation:
Bedroom Type	**Number of Units Pre-Conversion**	**Number of Units Post-Conversion**	**Post conversion change in units or bedroom type**
Studio/Efficiency	0	0	None
One Bedroom	0	0	None
Two Bedroom	28	28	None
Three Bedroom	24	24	None
Four Bedroom	22	22	None
Five Bedroom	6	6	None

1. The PHA is not under a voluntary compliance agreement, consent order or consent decree or final judicial ruling or administrative ruling or decision.
2. The PHA certifies that their conversion complies with all applicable site selection and neighborhood reviews standards and that all appropriate procedures have been followed.
3. As part of this conversion the PHA shall notify the public that the current and future Capital Fund Program Grants Budgets, will be reduced as a result of any projects converting. The PHA will provide an estimate of the amount of the current Capital Fund grant that is associated with the proposed project and the impact on the current Five-Year PHA Plan and Five-Year Capital Fund Action Plan.

C.1 Resident Advisory Board (RAB) Comments

Housing Authority of the Cit of Oxnard
Annual Agency PHA Plan Proposed Changes
Summary of RAB Comments

No written comments or objections were received. The following is a summary of the verbal comments received at the Resident Advisory Board Meetings:

Comment 1: What is the funding and revenue source for the Choice Grant?
Response: The HUD awarded $500,000 via the Choice Planning Grant and the Choice Implementation Grant opportunity is for up to $50M (HUD funds). Any budget gaps would be financed through both private and public funds.

Comment 2: Will the Colonia Project (31-1) replacement units be the same bedroom unit size as those demolished?
Response: It is unknown at this time, it will be based on community needs, however; HUD has a one-for-one replacement requirement of all former existing public housing units that were demolished and have not been rebuilt.

Comment 3: Will the Colonia Project (31-1) replacement units be single story or high-rise?
Response: See Response to Comment #2…One story units might not feasible because we are seeking to add more units to our affordable housing inventory to increase the number of families assisted.

Comment 4: Is the City expected to operate like a non-profit?
Response: This presentation is regarding the Housing Authority. The primary funding sources for the Public Housing Program comprises of tenant rents (typically 30% of a family's gross income), a Capital Grant from HUD for capital improvements, and a HUD housing assistance subsidy.

Comment 5: Has a developer walked away from a development after being awarded a Project Based Voucher (PBV) Allocation?
Response: Not at this time. A PBV allocation is helpful to a developer in decreasing budget gaps.

Comment 6: Advocating for future developments to include amenities which support elderly and disabled individuals: on-site parking, in-house mail boxes, offices that are staffed, extracurricular activities for those who are not mobile and security. These amenities make it possible to continue living independently.
Response: Comment received, affirmed the PHA's commitment to supporting the needs of the community.

Comment 7: The Housing Authority should provide additional support via outreach/marketing, to the Tenant Associations (TA) to increase and encourage tenant participation in TA events.
Response: The OHA's Resident Services Coordinator, Jaime Arellano (present at RAB Meeting) will follow up with each Tenant Association to discuss ways in which the OHA can increase support efforts.

Status: Created

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan
(All PHAs)

U. S Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 09/30/2027

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, **Brenda Lopez** (*Official's Name*), the **Housing Director** (*Official's Title*) certify that the 5-Year PHA Plan for fiscal years **2026-2030** and/or Annual PHA Plan for fiscal year **2026** of the **CA031 - Housing Authority of the City of Oxnard** (*PHA Name*) is consistent with the Consolidated Plan or State Consolidated Plan including any applicable fair housing goals or strategies to:

CA031- Housing Authority of the City of Oxnard
Local Jurisdiction Name

pursuant to 24 CFR Part 91 and 24 CFR Part 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan.

The PHA's goals and objectives are aligned with the Consolidated Plan. Specifically, on section AP-20 ofthe plan. The PHA is working on improving supply of affordable rental housing inventory, reducinghomelessness, and increase availability of social services.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

Name of Authorized Official: **Brenda Lopez**	Title: **Housing Director**
Signature:	Date:

This information is collected to ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to the Reports Management Officer, REE, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410-5000. When providing comments, please refer to OMB Approval No. 2577-0226. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Form identification: CA031 - Housing Authority of the City of Oxnard form HUD-50077-SL (Form ID - 6452) printed by Brenda Lopez in HUD Secure Systems/Public Housing Portal at 02/18/2026 05:02PM EST

Certifications of Compliance with PHA Plan and Related Regulations ***(Standard, Troubled, HCV-Only, and High Performer PHAs)***	**U.S. Department of Housing and Urban Development** Office of Public and Indian Housing **OMB No. 2577-0226** **Expires 09/30/2027**

PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations including PHA Plan Elements that Have Changed

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or X Annual PHA Plan, hereinafter referred to as "the Plan," of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning 07/2026, in which the PHA receives assistance under 42 U.S.C. 1437f and/or 1437g in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a signed certification by the appropriate State or local official (form HUD-50077-SL) that the Plan is consistent with the applicable Consolidated Plan, which includes any applicable fair housing goals or strategies, for the PHA's jurisdiction and a description of the way the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the Resident Advisory Board (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the way the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
    i. The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
    ii. The changes were duly approved by the PHA Board of Directors (or similar governing body); and
    iii. The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours. Where possible, PHAs should make documents available electronically, for public inspection upon request.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment. The PHA ensured all notices and meetings provided effective communication with persons with disabilities and further provided meaningful language access for persons with Limited English Proficiency (LEP).
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), the Violence Against Women Act (34 U.S.C. § 12291 et seq.), and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of all HUD programs. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, the Violence Against Women Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of all HUD programs.
7. The PHA will affirmatively further fair housing, in compliance with the Fair Housing Act, 24 CFR § 5.150 et seq., 24 CFR § 903.7(o), and 24 CFR § 903.15, which means that it will take meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living

patterns, transforming racially or ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws (24 CFR § 5.151). Pursuant to 24 CFR § 903.15(c)(2), a PHA's policies should be designed to reduce the concentration of tenants and other assisted persons by race, national origin, and disability. PHA policies should include affirmative steps stated in 24 CFR § 903.15(c)(2)(i) and 24 CFR § 903.15(c)(2)(ii). Furthermore, under 24 CFR § 903.7(o), a PHA must submit a civil rights certification with its Annual and 5-year PHA Plans, except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document. The PHA certifies that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing.

8. For PHA Plans that include a policy for site-based waiting lists:
    - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module and/or its successor system: the Housing Information Portal (HIP) in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);
    - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
    - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
    - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
    - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).
9. The PHA will comply with the prohibitions against discrimination based on age pursuant to the Age Discrimination Act of 1975.
10. In accordance with the Fair Housing Act, the PHA will not base a determination of eligibility for housing on marital status and will not otherwise discriminate because of sex.
11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, 'Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped' for people with physical disabilities.
12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
13. The PHA will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implement the regulations at 49 CFR Part 24 as applicable.
14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
17. The PHA will keep records in accordance with 2 CFR 200.302 and facilitate an effective audit to determine compliance with program requirements.
18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act**,** the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.
20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
21. All attachments to the Plan have been and will continue to always be available at all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary

business office of the PHA and, where possible, should be made available for public inspection in an electronic format.

22. The PHA certifies that it is following all applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Housing Authority of the City of Oxnard	**CA031**
PHA Name	PHA Number/HA Code

X Annual PHA Plan for Fiscal Year 20**26**

_ 5-Year PHA Plan for Fiscal Years 20-20

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802)

Name of Executive Director: **MS Brenda Lopez**		Name of Board Chairman: **Luis A Mc Arthur**	
Signature:	Date:	Signature:	Date:

This information is collected to ensure compliance with PHA Plan, Civil Rights, and related laws and regulations including PHA plan elements that have changed.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to the Reports Management Officer, REE, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410-5000. When providing comments, please refer to OMB Approval No. 2577-0226. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

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Form identification: *CA031-Housing Authority of the City of Oxnard form HUD-50077-ST-HCV-HP (Form ID -2225) for CY 2026 printed by Brenda Lopez in HUD Secure Systems/Public Housing Portal at 02/18/2026 05:05PM EST*

CFP 5- Year Action Plan

2026-2030 Proposed		2026		2027		2028		2029		2030
	Mgmt fee	105,700.00	Mgmt fee	105,700.00	Mgmt fee	105,700.00	Mgmt fee	105,700.00	Mgmt fee	105,700.00
	Mgmt improvement	11,300.00	Mgmt improvement	11,300.00	Mgmt improvement	11,300.00	Mgmt improvement	11,300.00	Mgmt improvement	11,300.00
	A&E planning	40,000.00	A&E planning	40,000.00	A&E planning	40,000.00	A&E planning	40,000.00	A&E planning	40,000.00
					Window replacement	313,000.00				
OHA wide		**157,000.00**		**157,000.00**		**470,000.00**		**157,000.00**		**157,000.00**
31-2		**0.00**		**0.00**		**287,000.00**		**0.00**		**900,000.00**
					Roofing	287,000.00			Window	900,000.00
31-3		**250,000.00**		**0.00**		**0.00**		**300,000.00**		**0.00**
	Alley repair	250,000.00					Roofing	300,000.00		
31-4		**0.00**		**300,000.00**		**0.00**		**300,000.00**		**0.00**
			Flooring	300,000.00			Roofing	300,000.00		
31-5		**0.00**		**600,000.00**		**0.00**		**0.00**		**0.00**
			Flooring	300,000.00						
			Cabinets	300,000.00						
31-7		**650,000.00**		**0.00**		**0.00**		**300,000.00**		**0.00**
	Bldg Redevelopment	300,000.00					Roofing	300,000.00		
	Furnaces	350,000.00								
31-8		**0.00**		**0.00**		**300,000.00**		**0.00**		**0.00**
					Flooring	300,000.00				
Total		**1,057,000.00**		**1,057,000.00**		**1,057,000.00**		**1,057,000.00**		**1,057,000.00**

2026 Capital Fund Budget

2026 Proposed		
	Mgmt fee	105,700.00
	Mgmt improvement	11,300.00
	A&E planning	40,000.00
OHA wide		**157,000.00**
31-2		
31-3		**250,000.00**
	Alley repair	250,000.00
31-4		
31-5		
31-7		**650,000.00**
	Bldg Redevelopment	300,000.00
	Furnaces	350,000.00
31-8		
Total		**1,057,000.00**

HOUSING AUTHORITY OF THE CITY OF OXNARD

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF OXNARD APPROVING THE 5-YEAR PUBLIC HOUSING AGENCY (PHA) PLAN, THE 2026 ANNUAL PHA PLAN, THE 2026 CAPITAL FUND BUDGET, THE CAPITAL FUND PROGRAM FIVE-YEAR ACTION PLAN AND AUTHORIZING THE HOUSING DIRECTOR TO EXECUTE AND SUBMIT THE PLANS AND CAPITAL FUNDS STATEMENT

WHEREAS, the Housing Authority of the City of Oxnard (OHA) is required by the U.S. Department of Housing and Urban Development (HUD) to develop and adopt a 5-Year Public Housing Agency (PHA) Plan and Annual PHA Plan for HUD's review and approval in order to be eligible to receive HUD funding utilized for the OHA's operation; and

WHEREAS, the OHA adopted a 5-year PHA Plan in 2025; and

WHEREAS, on March 17, 2026, the OHA conducted a public hearing on the proposed second year of the 5-Year PHA Plan for Fiscal Years 2025-2029, the 2026 Annual PHA Plan, the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget.

WHEREAS, the OHA wishes to adopt the second year of 5-Year PHA Plan for Fiscal Years 2025-2029, the 2026 Annual PHA Plan, the Capital Fund Program Five-Year Action Plan, and 2026 Capital Fund Budget.

NOW THEREFORE, the Board of Commissioners of the Housing Authority of the City of Oxnard resolves as follows:

1. The Board hereby approves the second year of the 5-Year PHA Plan for Fiscal Years 2025-2029, the 2026 Annual PHA Plan, the Capital Fund Program Five-Year Action Plan, and the 2026 Capital Fund Budget as presented to the Board on March 17, 2026; and
2. The Board authorizes and directs the chairman to execute the HUD Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with HUD's policies and procedures; and
3. The Board authorizes the Housing Director to execute and submit all reports and documents required to comply with HUD's policies and procedures regarding the PHA Plan; and
4. The Board authorizes the Housing Director to accept and expend the funds as indicated in the Capital Fund Program Five-Year Action Plan and the 2026 Capital Fund Budget.

APPROVED AND ADOPTED THIS 17TH DAY OF MARCH 2026 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Luis A. Mc Arthur, Chairman

Attest:

_____
Lourdes A. López, Secretary-Designate

Approved as to form:

_____
Stephen M. Fischer, General Counsel

5-YEAR PUBLIC HOUSING AGENCY (PHA) PLAN, ANNUAL PHA PLAN, CAPITAL FUND PROGRAM FIVE YEAR ACTION PLAN FOR LOW RENT PUBLIC HOUSING

Brenda Lopez, Housing Director
Housing Department
City Council
March 17, 2026

CITY OF OXNARD CALIFORNIA

5-Year and Annual PHA Plan

1. The 5-Year Public Housing Agency (PHA) and the Annual PHA Plan provide a description of the Housing Authority's basic regulations, requirements and operational program policies. The Annual PHA plan outlines any revisions, new activities, and progress towards the PHA's goals and objectives.
2. The current 5-Year PHA Plan covers fiscal years 2025-2029 (runs through 7/1/2025-6/30/2030)
3. Required by 24 CFR Part 903
4. Serves as the application for Capital Fund Grants which provide the funding for capital improvements for Public Housing
5. Due to Department of Housing and Urban Development (HUD) at least 75 days prior to the start of the fiscal year

Proposed Significant Amendments

Housing Choice Voucher (HCV) Administrative plan update: Addition of an Emergency Housing Choice Voucher (EHV) program preference:

EHVs are tenant-based rental assistance vouchers under the HCV program. The American Rescue Plan of 2021 made EHV funds available until 9/30/2035. Due to increases in rental prices resulting in a higher per unit cost, HUD announced that the Department will only have sufficient funds through most of the calendar year 2026 and recommended for Public Housing Authorities (PHA) to begin planning on transitioning families. One of the options includes transitioning families into the PHA's HCV program by adopting a local preference that places families on the HCV waitlist, along with securing a HUD regulatory waiver to allow for a streamlined review and approval process. The Oxnard Housing Authority's (OHA) regulatory waiver request was approved by HUD on September 23, 2025, which will allow an expeditious transition once the family is selected from the waitlist. Therefore, the OHA proposes an EHV program preference to be adopted for currently assisted EHV families by the OHA, whose assistance is at risk of termination due to lack of program funding, in an effort to transition families to the HCV program so that the families do not lose their assistance and face homelessness.

Proposed Significant Amendments

Public Housing (PH) Admissions and Continued Occupancy Policy plan update:

Updated Occupancy Standards:

The OHA proposes to update the occupancy standards for the PH program to align with the HCV program. Specifically, this change would eliminate consideration of a household member's gender when determining unit size, in order to avoid potential violations of privacy rights or discriminatory practices. The OHA will determine the unit size based on the following criteria: The initial bedroom will be allocated for the head of household and spouse and no more than one (1) child under the age of three (3). Additional bedrooms will be allocated on two (2) person per bedroom basis, regardless of gender, relationship of the occupants, or age. The OHA may grant an exception to these occupancy standards as a reasonable accommodation for persons with disabilities.

Proposed New Activities

The OHA intends to undertake the following new activities related to the following:

1. **Choice Neighborhoods Grant Program:** The OHA received a FY2024 Choice Neighborhoods Planning Grant of $500,000. This grant will support the development of a comprehensive neighborhood Transformation Plan for the Las Colonia and Central Oxnard neighborhoods, including OHA-owned public housing properties.

2. **Project-Based Vouchers (PBV):** The OHA has almost reached the 20% program cap for conversion of tenant-based vouchers to PBVs. The goal is to pursue funding opportunities that are for PBV allocations that can be excluded from the program cap.

3. **Conversion/Repositioning of Public Housing to Rental Assistance Demonstration (RAD) Program:** The RAD program combines public housing operating and capital subsidy into payments under a RAD Section 8 Project-Based Voucher Housing Assistance Payment contract. RAD allows PHAs to leverage public and private debt and equity in order to reinvest in the public housing stock. The Board of Commissioners approved staff to submit a HUD RAD Application on December 17, 2024. The application was approved by HUD. The OHA will undertake new activities related to the RAD conversion process.

Capital Fund Budget

1. Purpose of the capital fund program is to maintain and preserve the integrity of the Oxnard Housing Authority's public housing units and to fund necessary improvements
2. The Fiscal Year 2026 requested capital fund budget is: $1,057,000
3. Approximately $900,000 will be used towards capital improvements:
   a) Replacement of furnace units at scattered sites (referred to as project 31-7).
   b) Althea Court Project Site- rebuild project of 8 public housing units
4. The remaining funds will be allocated towards administrative expenses.

Public Comments

1. The forty-five day public comment period commenced on December 4, 2025
2. Staff held public meetings on December 1, 2025 and January 8, 2026.
3. There were no objections or written comments, 7 verbal comments were received.

Recommendation

That the Oxnard Housing Authority Board of Commissioners:

1. Hold a public hearing to receive comments concerning the second year of the 5-Year Public Housing Agency (PHA) Plan, the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget; and

2. Adopt a resolution:

a. Approving the 5-Year Public Housing Agency (PHA) Plan and the 2026 Annual PHA Plan for the Housing Authority of the City of Oxnard;

b. Authorizing and directing the Chair to execute the Department of Housing and Urban Development Public Housing Agency Certification Compliance Form certifying the Housing Authority's compliance with federal policies and procedures;

c. Authorizing the Housing Director to execute and submit all reports, documents and all other certifications required to comply with policies and procedures of the Department of Housing and Urban Development regarding the 5-Year PHA Plan and the 2026 Annual PHA Plan;

d. Approving the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget; and

e. Authorizing the Housing Director to accept and expend the funds as indicated in the Capital Fund Five-Year Action Plan and the 2026 Capital Fund Budget.

CITY OF OXNARD CALIFORNIA

End of Presentation

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

PUBLIC HEARINGS
AGENDA ITEM NO. M.2

DATE: March 17, 2026

TO: City Council

FROM: Brenda Lopez, Housing Director, (805) 385-8092, brenda.lopez@oxnard.org

SUBJECT: Ninth Amendment to the FY 2020-21 Annual Action Plan for CARES Act Funds (Substantial).

RECOMMENDATION

That the City Council:

1. Conduct a public hearing regarding the Ninth Amendment to the FY 2020/21 Annual Action Plan for CARES Act Funds (Substantial);
2. Approve the Ninth Amendment to the FY 2020/21 Annual Action Plan (Substantial) recommending use of a special allocation of Community Development Block Grant (CDBG) funds under the CARES Act for two new public service programs to prepare, prevent, and respond to the ongoing effects of the COVID-19 pandemic;
3. Authorize the City Manager, or his designees, to incorporate the amended CDBG funds under the CARES Act grant allocations into the FY 2020/21 Annual Action Plan and authorize any necessary budget appropriations and corresponding revenue recognition in CDBG funding (Fund 201) for the project;
4. Authorize the City Manager, or his designees, to execute the required documents for the submission of the amended FY 2020/21 Annual Action Plan;
5. Receive and file any comments made during the 30-day public comment period or made in person at the public hearing with the Amendment; and
6. Authorize the City Manager, or his designees, to execute agreements and sign all agreements for the implementation of the Annual Action Plan amendment including subrecipient and interdepartmental agreements.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/lC2K_oxqYxg

BACKGROUND

The City of Oxnard receives annual entitlement funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) programs. These federal resources play a critical role in improving quality of life throughout the community by expanding affordable housing opportunities, supporting programs that serve low-income and homeless households, promoting economic development, and funding essential public infrastructure and neighborhood improvements.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law, providing supplemental funding to HUD entitlement jurisdictions to prevent, prepare for, and respond to the impacts of the COVID-19 pandemic. Under the CARES Act, the City of Oxnard was awarded a special allocation totaling $3,088,367 in CDBG-Coronavirus (CDBG-CV) funds and $5,255,005 in ESG-Coronavirus (ESG-CV) funds. While these supplemental grants are administered in accordance with existing CDBG and ESG regulations, they carry the additional statutory requirement that funded activities directly prevent, prepare for, and respond to COVID-19 and its ongoing community impacts.

On October 6, 2020, the City Council approved an amendment to the FY 2020-21 Annual Action Plan to accept and program these supplemental funds. The City fully expended its ESG-CV allocation by September 30, 2023, and the grant has since been formally closed out. The CDBG-CV grant, however, currently has an unallocated balance of $331,927.51. These remaining funds, together with all CDBG-CV funds previously obligated but not yet expended, must be fully drawn down by March 2, 2027, in accordance with HUD expenditure requirements.

DISCUSSION

As required under the CARES Act, all CDBG-CV funds must be used to prevent, prepare for, and respond to the COVID-19 pandemic. Through its $3,088,367 CDBG-CV allocation, since October 2020, CDBG-CV funds have supported emergency housing assistance, homeless services programs, small business assistance grants, public service programs for vulnerable populations, and related program administration.

As of the last CARES Act Amendment approved by Council on February 18, 2025 (8th Amendment to the 2020-21 AAP), the City had $245,795.61 remaining in uncommitted CDBG-CV funds. Due to additional project savings from CDBG-CV activities completed under budget, the total unallocated balance now stands at $331,927.51. In addition, CDBG-CV Program Administration includes an unspent balance of approximately $210,000, from which staff proposes to reallocate $160,787 to support additional eligible activities. Reprogramming these funds will ensure full utilization of the CDBG-CV grant prior to its March 2, 2027 expenditure deadline.

To address ongoing pandemic-related impacts, staff proposes two new public service activities to be administered by the City's Cultural and Community Services Department. Although six years have passed since the onset of the pandemic, its long-term effects remain evident among low- and moderate-income households, seniors, and families with young children. Both proposed programs directly respond to these lingering impacts and meet HUD's requirement to prevent, prepare for, and respond to COVID-19.

Senior Nutrition Program - $331,927.51

The COVID-19 pandemic disproportionately impacted older adults, particularly low-income seniors who experienced prolonged social isolation, increased food insecurity, and heightened health risks. Many seniors continue to face economic hardship due to inflationary pressures and fixed incomes, conditions exacerbated by the pandemic's disruption to support networks and services.

CDBG-CV funds will support the City's Senior Nutrition Program, which provides free nutritious meals to adults age 60 and older through both congregate and home-delivered meal services. The program reduces food insecurity and malnutrition while supporting stabilized health for a population particularly vulnerable to COVID-19. Congregate meals, served weekdays at the Colonia, Palm Vista, and Wilson Senior Centers, also address the social isolation intensified during the pandemic by fostering safe social engagement and community connection. Meals meet strict dietary guidelines, providing at least one-third of the Daily Recommended Intake (DRI) and accommodating specialized dietary needs, including diabetic and low-sodium diets. By addressing food insecurity and social isolation—both significantly worsened by COVID-19—the program continues the City's pandemic recovery efforts.

Stories to Stay Outreach Program - $160,787

The Storytime and Housing Literacy Outreach Program is designed to mitigate the long-term social, educational, and housing impacts of COVID-19 on low- and moderate-income families. Children born during or shortly before the pandemic experienced reduced early social interaction, limited access to early learning environments, and disruptions to critical developmental milestones. Research and local observations indicate that many of these children continue to demonstrate delays in social-emotional development, communication skills, and school readiness.

This program pairs interactive storytime activities with practical housing literacy education in a single, accessible setting. Storytime sessions—including guided reading, movement activities, group interaction, and hands-on crafts—support social-emotional development, early literacy, and school readiness for children affected by pandemic-related isolation. These activities help rebuild foundational skills necessary for academic and social success.

Simultaneously, caregivers will receive housing literacy education focused on navigating housing assistance programs, understanding tenant rights, accessing waitlists, and connecting to housing-related resources. The pandemic significantly

increased housing instability among low-income households, and many families continue to struggle with rental affordability, displacement risk, and limited access to information about available resources. By integrating child development support with housing education, the program strengthens overall family stability—an essential component of long-term pandemic recovery.

The program will be delivered directly within the community to reduce barriers to access and ensure outreach to families disproportionately impacted by COVID-19. By bridging literacy development and housing stability services, the program takes a holistic approach to supporting families still recovering from the pandemic's lasting effects.

A copy of the proposed FY 2020/21 AAP 9th Substantial Amendment is attached to this report (Attachment 1).

STRATEGIC PRIORITIES

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promote safe neighborhoods, encourage community engagement, and support our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

There is no financial impact to the General Fund for the adoption of this recommendation. The Housing Department has existing CDBG-CV appropriations necessary to fund the proposed agreements. All relevant funds for the Senior Nutrition, Stories to Stay, Program Administration CDBG, and Unallocated CDBG-CV are within 2018101-5xxxx, Project G2015, and no budget transfers are required in Tyler Munis.

COMMITTEE OUTCOME

This is a Public Hearing, therefore this item did not originate in Committee.

Prepared by: Brenda Lopez, Housing Director

ATTACHMENTS

1. Attachment 1- Ninth Substantial Amendment to FY 2020_ 21 AAP for CARES Act Funds_REDLINE
2. Attachment 2- Ninth Substantial Amendment to FY 2020_21 AAP for CARES Act Funds_CLEAN COPY
3. Attachment 3- FY 2020_21 CARES Act 9th Amendment Budget Reallocation
4. Attachment 4- Presentation

City of Oxnard

2020 Annual Action Plan
CARES Act 9~~8~~th Amendment

Draft for Public Review
February 12, 2026 - March 17, 2026

Prepared by:

City of Oxnard – Housing Department – Grants Management

435 South D Street, Oxnard, California, 93030

Summary of Annual Action Plan Amendment

Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Congress appropriated $5 billion in supplemental funding to the Community Development Block Grant (CDBG) program specifically to help communities respond to the COVID-19 pandemic. This special funding is called CDBG-CV ("Coronavirus" or "COVID-19" supplemental CDBG funds). The purpose of this 9th Amendment to the FY 2020-21 Annual Action Plan is to appropriate both allocated and unallocated CDBG-CV funds to two new activities that align with the CARES Act mission of preventing, preparing and responding to the impacts of COVID-19. The introduction of new activities to the Annual Action Plan triggers a substantial amendment and compliance with citizen participation requirements under CFR Part 91. This will be the ninth amendment to this document.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

~~**Introduction**~~

~~**ANNUAL ACTION PLAN CARES ACT AMENDMENT UPDATE-**~~

~~The purpose of the City of Oxnard's amendment is to appropriate resources to new activities that align with the CARES Act mission of preventing, preparing and responding to the impacts related to COVID-19 to the Community Development Block Grant (CARES ACT) (CDBG-CV) of the first year 2020 Annual Action Plan in the 2020-2024 Ventura County Regional Consolidated Plan, per City of Oxnard Council Action on October 6, 2020. This is a substantial amendment, and the eighth amendment to this document. The purpose of this amendment is exclusively for the CDBG-CV funds as changes to specific projects have been identified in the AP-38 of this report. City of Oxnard City Council action is scheduled on February 18, 2025.~~

Housing and community development resources are currently available in Ventura Urban County and Entitlement Jurisdictions include:

- Community Development Block Grant (CDBG) funds
- HOME Investment Partnerships Program (HOME) funds
- Emergency Solutions Grant (ESG) funds
- General funds (tax levy)
- Housing Successor Funds (formerly low-moderate Redevelopment Agency Funds)
- HUD Section 108 Loan funds
- HUD Housing Choice Voucher Program (through the Area Housing Authority of Ventura County, Oxnard Housing Authority, Housing Authority of the City of San Buenaventura, Santa Paula Housing Authority, and the Housing Authority of the City of Port Hueneme)
- California Housing Finance Agency funds (CalHFA)
- State Housing and Community Development (HCD) housing funds
- State transportation funds
- Ventura County Housing Trust Fund
- CARES Act Community Development Block Grant (CDBG-CV) funds
- CARES Act Emergency Solutions Grant (ESG-CV) fund

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,573,996	100,000	352,000	3,025,996	10,406,067	Block grant from HUD to address housing, community development, and economic development needs.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	775,947	100,000	0	875,947	3,256,502	Grant from HUD to address affordable housing needs.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	221,083	0	0	221,083	840,722	Grant from HUD to address needs and services for homeless persons or persons at risk of becoming homeless.
Other	public - federal	Other	8,343,372	0	0	8,343,372	0	$5,255,005 in ESG-CV and $3,088,367 in CDBG-CV received to funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The jurisdictions leverage federal resources against other sources of federal, state, local, and private funding to maximize the impact of CDBG, HOME, and ESG funds. Leveraging varies from activity to activity depending on the project scope. For instance, the Federal Low-Income Housing Tax Credit (LIHTC), historic tax credits, and various affordable housing loan and grant products from the CA Department of Housing and Community Development and the Federal Home Loan Bank can be leveraged with HOME funding to develop affordable housing.

Although the CDBG program does not require a match, the HOME program and the ESG program require funding match. The HOME program requires a 25 percent non-federal cash or non-cash match of the annual grant amount or entitlement, less 10 percent for administration and five percent for Community Housing Development Organization (CHDO) operating support.

An ESG match is required on a one-to-one basis (100 percent match). ESG grantees report required match detail to the Ventura County Continuum of Care (CoC) on a monthly or semi-annual basis. Matching contributions from ESG grantees (cash or non-cash) may be obtained from any source, including any federal source other than the ESG program, as well as state, local, and private sources, per 24 CFR 576.201.

ANNUAL ACTION PLAN CARES ACT AMENDMENT UPDATES

In the **eighth amendment** (approved by the City Council February 18, 2025), CDBG-CV funding will leverage a state-funded activity, the Encampment Resolution Fund (ERF). The ERF program provides case management, backpack medicine, meals, encampment cleanups, relocation assistance and non-congregate shelter to the homeless that reside in encampments. The Homeless division who manages the ERF programs anticipates that the funding for this program will run out by April 30, 2025. CDBG-CV is being leveraged to continue the stabilization of the encampment residents as they wait to transition to permanent supportive housing opportunities that are actively under construction.

In program year 2020-21, $200,000 of CDBG-CV funding was provided for homeless encampment responses, with $150,000 of ESG-CV. In a mid-year reallocation in program year 2022-23 the homeless encampment programs increased from $200,000 to $500,000. And now the 2024-25 program year has a plan to use $875,000 for the homeless encampment program.

In the **ninth amendment** the City proposes to amend the FY 2020–21 Annual Action Plan (CARES Act) to add two new activities: the Senior Nutrition Program and the Stories to Stay Outreach Program, both to be administered by the City of Oxnard's Cultural and Community Services Department.

The Senior Nutrition Program will receive a total of $331,927.51, comprised of $245,795.61 in uncommitted funds remaining from the 8th CARES Act Amendment and $86,131.90 in project savings

from prior-year CDBG-CV activities that were completed under budget.

The Stories to Stay Outreach Program will be funded with $160,787 in CDBG-CV funds currently allocated to CDBG-CV Program Administration.

Descriptions of both programs are provided in Section AP-38 of this document.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Most County-owned property is used to house County operations or is deed-restricted, limiting its feasibility for new uses. The County has been evaluating land it owns, as it becomes available, for the purpose of providing affordable housing and will continue to consider land that is deemed as surplus for the needs identified in the Regional Consolidated Plan. The County has initiated the use of a surplus building in San Buenaventura for a year-round emergency shelter for homeless persons. The building is currently being renovated and is expected to begin serving clients early in 2020. Additionally, late in 2019 the County released a Request for Qualifications and Concept Proposals for a County-owned property located in the unincorporated area for an affordable housing development, with a permanent supportive housing component.

Discussion

Anticipated CARES Act funding is included in "Other" section in table above, $3,088,367 in CDBG-CV funds to be used to prevent, prepare for and respond to the coronavirus and $5,255,005 in ESG-CV funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless prevention activities to mitigate the impacts of COVID-19.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve Supply of Affordable Housing	2020	2024	Affordable Housing		New Rental Housing Housing Support and Stability Homeownership Opportunities Rehabilitation & Preservation of Existing Housing Assistance for Senior Residents Disaster Planning and Recovery	CDBG: $1,030,153 HOME: $788,353 CDBG-CV: ~~$441,410.36~~ $141,410.36* ** Reduced to total expenditures at project completion.*	Public service activities other than Low/Moderate Income Housing Benefit: 104 Persons Assisted Rental units constructed: 5 Household Housing Unit Rental units rehabilitated: 8 Household Housing Unit Homeowner Housing Added: 6 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 2000 Household Housing Unit
2	Enhance Economic Stability	2020	2024	Non-Housing Community Development		Increase Job Skills Facade Improvements Local Entrepreneurship	CDBG-CV: ~~$300,000~~ $170,000* **Reduced to total expenditures at project completion.*	Jobs created/retained: 20 Jobs Businesses assisted: 0 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Increase Social Services	2020	2024	Non-Homeless Special Needs		Housing Support and Stability Assistance for Senior Residents Social Services Youth Activities and Services Disaster Planning and Recovery	CDBG: $401,099 CDBG-CV: ~~$750,683.96~~ $888,986.35* *Reflects prior year projects reduced to total expenditures at project completion, plus allocation to two new social service activities as part of this 9th amendment.*	Public service activities other than Low/Moderate Income Housing Benefit: 28300 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted
4	Work to End Homelessness	2020	2024	Homeless		Housing Support and Stability Homelessness	ESG: $221,083 CDBG-CV: ~~$1,287,436.68~~ $1,615,026.31 * ESG-CV: $4,732,505 *Reflects total expenditures at project completion.*	Tenant-based rental assistance / Rapid Rehousing: 45 Households Assisted Homeless Person Overnight Shelter: 600 Persons Assisted Homelessness Prevention: 20 Persons Assisted Other: 300 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Create Quality Neighborhoods	2020	2024	Non-Housing Community Development		Housing Support and Stability Assistance for Senior Residents Streets and Streetscapes Parks and Community Space Disaster Planning and Recovery Utilities and Public Infrastructure	CDBG: $707,945 CDBG-CV: $0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 125,000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Effective Administration	2020	2024	Planning and Administration		New Rental Housing Housing Support and Stability Homeownership Opportunities Rehabilitation & Preservation of Existing Housing Assistance for Senior Residents Increase Job Skills Facade Improvements Local Entrepreneurship Social Services Youth Activities and Services Homelessness Streets and Streetscapes Parks and Community Space Disaster Planning and Recovery Utilities and Public Infrastructure	CDBG: $534,799 HOME: $87,594 CDBG-CV: ~~$308,836~~ $148,049 CDBG-CV: $124,894.98* ESG-CV: $522,500 **Reflects a correction to Goal #6 to include $124,894.98 in administrative expenditures from a prior-year Rental Assistance Administration activity.*	Other: 0 Other

Table 2 – Goals Summary

Goal Descriptions

1	**Goal Name**	Improve Supply of Affordable Housing
	Goal Description	Create and preserve stable, safe, and resilient affordable housing opportunities for homeowners and renters including special needs groups such as farmworkers, persons with disabilities, and the elderly throughout Ventura County. Provide housing support to households impacted by COVID-19. CDBG-CV funds will be used to prevent, prepare for and respond to coronavirus. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Reduced and reallocated CARES ACT CDBG- CV funding due to activity closed and added new activity. NINTH AMENDMENT UPDATE: Funding reduced to total expenditures at project completion
2	**Goal Name**	Enhance Economic Stability
	Goal Description	Enhance economic stability and prosperity by increasing economic opportunities for residents through job skills training and promotion of local entrepreneurship. Provide economic development support to businesses impacted by COVID-19. CDBG-CV funds will be used to prevent, prepare for and respond to coronavirus. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Reduced and reallocated CARES ACT CDBG- CV funding due to activity closed and added funding to existing activity. NINTH AMENDMENT UPDATE: Funding reduced to total expenditures at project completion

3	**Goal Name**	Increase Social Services
	Goal Description	Increase access to health and wellness services, youth activities, senior activities, and social service activities for residents. Public service activities supporting response to COVID-19. CDBG-CV funds will be used to prevent, prepare for and respond to coronavirus. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Increased and reallocated CARES ACT CDBG- CV funding due to activities closed and added funds to existing activity. NINTH AMENDMENT UPDATE: On March 17, 2026, the City will allocate $331,927.51 in unallocated CDBG-CV funds to the Senior Nutrition Program and will transfer $160,787 currently allocated to CDBG-CV Program Administration to the Stories to Stay Outreach Program. Both social service programs will be implemented by the City's Cultural and Community Services Department.
4	**Goal Name**	Work to End Homelessness
	Goal Description	Work alongside the Ventura County Continuum of Care to end homelessness within Ventura County by providing housing, emergency shelter, and social services to homeless persons or those at risk of homelessness. Provide homeless service activities for persons experiencing homelessness impacted by COVID-19. ESG-CV funds will be used to prevent, prepare for and respond to coronavirus pandemic among individuals and families who are homeless or receiving homeless prevention activities to mitigate impacts of COVID-19. CDBG-CV funds will be used to prevent, prepare for and respond to coronavirus. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Reduced and reallocated CARES ACT CDBG- CV funding due to no activity. NINTH AMENDMENT UPDATE: Funding increased to total expenditures at project completion.

5	**Goal Name**	Create Quality Neighborhoods
	Goal Description	Enhance access to quality, resilient, and livable neighborhoods by improving publicly owned facilities and infrastructure such as parks, streets, sidewalks, and community buildings, including improving accessibility to meet Americans with Disabilities Act (ADA) standards. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Increased and reallocated CARES ACT CDBG- CV funding due to added new activity.
6	**Goal Name**	Effective Administration
	Goal Description	Create and maintain effective housing and community development programs that address the priority needs listed within the Consolidated Plan, comply with all U.S. Housing and Urban Development (HUD) requirements, and achieve the goals and objectives set out by each Ventura County jurisdiction. Administrative tasks supporting activities to prevent, prepare for and respond to coronavirus. (CDBG-CV 20% cap of Allocation and ESG-CV 10% cap of Allocation). Subject to the CARES Act and emergency policy from HUD, including program regulations and waivers. FIFTH AMENDMENT UPDATE: Reduced and reallocated CARES ACT CDBG- CV funding. Total includes unallocated funds of $620,671. NINTH AMENDMENT UPDATE: The City will reduce the total amount of CDBG-CV allocated to CDBG-CV Program Administration to $148,049. The reduction of $160,787 in funding will be reallocated to the Stories to Stay Outreach Program.

Projects

AP-35 Projects – 91.220(d)

Introduction

** NINTH ANNUAL ACTION PLAN AMENDMENT UPDATE-

In FY 2020-21, the City of Oxnard was awarded a special allocation of CDBG funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide unprecedented economic relief to Americans affected by the COVID-19 pandemic. Vulnerable populations in Oxnard continue to experience the lasting effects of the pandemic. Therefore, the City is proposing to amend its FY 2020-21 Annual Action Plan to allocate $331,927.51 in unprogrammed CDBG-CV funds to the Oxnard Cultural and Community Services Department's Senior Nutrition Program. The Senior Nutrition Program provides congregate meals at the Colonia Senior Center, Palm Vista Senior Center, and Wilson Senior Center, as well as home-delivered meals for homebound seniors. Seniors remain disproportionately impacted by COVID-19 due to ongoing health risks, social isolation, and increased food insecurity driven by rising living costs and limited fixed incomes. Continued support for senior nutrition services is critical to helping low- and moderate-income older adults maintain their health, independence, and quality of life while recovering from the long-term effects of the pandemic.

This amendment also proposes to reduce funds allocated to CDBG-CV Program Administration and reprogram those funds to a new activity to be administered by the City of Oxnard Cultural and Community Services Department. The proposed Stories to Stay Outreach Program will serve low- and moderate-income families by combining interactive story time activities with practical housing literacy education to address the ongoing impacts of COVID-19. Services will focus on youth who experienced pandemic-related educational disruptions and delays in social and emotional development. In addition, families economically affected by COVID-19 will receive housing literacy education, referrals, waitlist information, and assistance navigating other housing-related resources. The Stories to Stay Outreach Program will be allocated $160,787 in CDBG-CV funds that are currently allocated to CDBG-CV Program Administration.

The following changes will be made to AP-38 of this report:

- **Project 13: CV-COVID RESPONSE**
  The budget for Project 13 will be increased to $2,815,423.02. This revised total of CDBG-CV funds allocated to COVID Response activities reflects savings from prior-year projects completed under budget. The unspent and unallocated funds are being reprogrammed to support two new social service initiatives - the Senior Nutrition Program and the Stories to Stay Outreach

Program.

- **Project 14: CV-ADMINISTRATION**
  The CDBG-CV Program Administration budget will be reduced from $308,836 to $148,049, with the difference of $160,787 to be reallocated to Project 13 to support the *Stories to Stay* Outreach Program.

  As a result, total funding for Project 14 is now revised to $272,943.98. This amount includes the updated CDBG-CV Program Administration allocation of $148,049, plus $124,894.98 in prior year administrative expenditures directly attributable to the Rental Assistance Program.

***EIGHTH ANNUAL ACTION PLAN AMENDMENT UPDATE –

CDBG-CV funds as changes to specific projects have been identified in the AP-38 of this report;

-Project 13: CV-COVID RESPONSE reduced by $96,029 for a revised total of $2,779,531.

-Project 14: CV-ADMINISTRATION increased by $88,258.13 for a revised total of $308,836. Total CDBG-CV award allocation: $3,088,367.

These are 2020 Plan year Projects designed to accomplish the goals and objectives of the 2020 AAP. The 2020 Projects will organize Activities in IDIS under the Projects setup in this section of AAP. The Projects are New Rental Housing, Housing Support and Stability, Homeownership Opportunities, Rehabilitation and Preservation, Assistance for Senior Residents, Other Public Services, Youth Activities and Services, Homelessness, Parks and Community Space, Public Facilities and Improvements, Public Facilities-Fire Protection Equipment and Administration and Planning.

Additionally, three new projects will be used to track activities as a result of CARES Act Amendment, CV-COVID RESPONSE, CV-ADMINISTRATION AND ESG20-OXNARD.

Projects

#	Project Name
1	NEW RENTAL HOUSING
2	HOUSING SUPPORT AND STABILITY
3	HOMEOWNERSHIP OPPORTUNITY
4	REHABILITATION AND PRESERVATION
5	ASSISTANCE FOR SENIOR RESIDENTS
6	OTHER PUBLIC SERVICES

#	Project Name
7	YOUTH ACTIVITIES AND SERVICES
8	HOMELESS ASSISTANCE
9	PARKS AND COMMUNITY SPACE
10	PUBLIC FACILITIES AND IMPROVEMENTS
11	PUBLIC FACILITIES-FIRE PROTECTION EQUIPMENT
12	ADMINISTRATION
13	CV-COVID RESPONSE
14	CV-ADMINISTRATION
15	ESG20-OXNARD

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities are based on the annual needs identified in coordination with other city departments. Public service allocations are determined by the participation from other providers to meet the goals of the ConPlan. HOME funds are balanced between development projects and single family housing needs. HESG allocations are targeted exclusively for the needs of the homeless population.

AP-38 Project Summary

Project Summary Information

1	**Project Name**	NEW RENTAL HOUSING
	Target Area	NA
	Goals Supported	Improve Supply of Affordable Housing
	Needs Addressed	New Rental Housing
	Funding	HOME: $788,353
	Description	PARTICIPATION IN HOUSING DEVELOPMENT FUNDING ASSISTANCE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	5 LOW INCOME HOUSEHOLDS
	Location Description	CITY OF OXNARD. CALIFORNIA
	Planned Activities	FINANCIAL ASSISTANCE TO A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION FOR THE DEVELOPMENT OF 5 HOUSING UNITS FOR LOW INCOME HOUSEHOLDS IN OXNARD. THIS PROJECT INCLUDES 15% OF HOME ALLOCATION SET ASIDE FOR CHDO'S, OR $131,392.
2	**Project Name**	HOUSING SUPPORT AND STABILITY
	Target Area	NA
	Goals Supported	Improve Supply of Affordable Housing
	Needs Addressed	Housing Support and Stability
	Funding	CDBG: $200,000
	Description	HOUSING SERVICES
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	5 HOUSING UNIT, 8 HOUSEHOLDS (REHABILITATION), 6 HOUSING UNITS-HOUSING SERVICE; TOTAL OF 19 HOUSEHOLDS
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	Planned Activities	HOUSING SERVICES FOR LOW - MODERATE INCOME HOUSING HOUSEHOLDS
3	**Project Name**	HOMEOWNERSHIP OPPORTUNITY
	Target Area	NA
	Goals Supported	Improve Supply of Affordable Housing
	Needs Addressed	Homeownership Opportunities
	Funding	CDBG: $125,000
	Description	HOMEOWNERSHIP ASSISTANCE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	6 HOUSEHOLDS ASSISTED
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	Planned Activities	HOMEOWNERSHIP ASSISTANCE FOR LOW-MODERATE INCOME HOUSING HOUSEHOLDS
4	**Project Name**	REHABILITATION AND PRESERVATION
	Target Area	NA
	Goals Supported	Improve Supply of Affordable Housing
	Needs Addressed	Rehabilitation & Preservation of Existing Housing
	Funding	CDBG: $705,153
	Description	REHABILITATION OF HOUSING UNITS; CODE ENFORCEMENT AND COMPLIANCE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	8 HOUSEHOLDS HOUSING UNITS 2,000 HOUSEHOLD HOUSING UNITS (CODE COMPLIANCE)
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD

	Planned Activities	AFFORDABLE HOUSING RENTAL UNITS FOR LOW-MODERATE INCOME HOUSEHOLDS; SUPPORT THE CODE ENFORCEMENT ACTIVITIES OF THE CITY OF OXNARD DEVELOPMENT SERVICES TO IMPROVE QUALITY OF LIFE AND PROPERTY ISSUES
5	**Project Name**	ASSISTANCE FOR SENIOR RESIDENTS
	Target Area	NA
	Goals Supported	Increase Social Services
	Needs Addressed	Assistance for Senior Residents
	Funding	CDBG: $47,500
	Description	PUBLIC SERVICES SUBJECT TO 15% CAP OF 2021 CDBG ALLOCATION AND PROGRAM INCOME. FUNDING FOR SENIOR SERVICES TO INCREASE THE QUALITY OF LIFE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	300 PERSONS WILL BE ASSISTED WITH SENIOR SERVICES
	Location Description	CITY-WIDE
	Planned Activities	1) ASSISTING WITH DAILY NEEDS FOR SENIORS BY CAREGIVERS VOLUNTEERS ASSISTING THE ELDERLY, CITY OF OXNARD RECREATION AT 2) PALM VISTA SENIOR CENTER
6	**Project Name**	OTHER PUBLIC SERVICES
	Target Area	NA
	Goals Supported	Increase Social Services
	Needs Addressed	Social Services
	Funding	CDBG: $149,299
	Description	PUBLIC SERVICES SUBJECT TO 15% CAP OF 2021 CDBG ALLOCATION AND PROGRAM INCOME. FUNDING FOR SENIOR SERVICES TO INCREASE THE QUALITY OF LIFE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	125 LOW-INCOME INDIVIDUALS WILL BE ASSISTED WITH SUBSIDIZED HEALTH CARE SERVICES, FAIR HOUSING SERVICES WILL ASSIST 150 FAMILIES, AND 150 HOMELESS INDIVIDUALS WILL BE ASSISTED WITH EMERGENCY SHELTER AND SERVICES.
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD

	Planned Activities	***ACTION PLAN UPDATE - The City initially awarded $20,000 to Thrive Mentorship House where addiction and rehabilitation services for adult men were made available. This activity's funds have been reallocated to a park project. Thrive Mentorship House was unable to complete the initial documentation prior to developing a Subrecipient Agreement, therefore the project was closed. Additionally, the Fair Housing Program has been moved from Public Services to Administration, as the City of Oxnard serves all income levels with this program. 1) CITY OF OXNARD FAIR HOUSING PROGRAM, 2) EMERGENCY SHELTER FOR HOMELESS BY COUNTY OF VENTURA HUMAN SERVICES AGENCY RAIN PROGRAM, 3) HOMELESS SERVICES BY SHELTER CARE RESOURCES, 4) SUBSIDIZED HEALTH CARE SERVICES BY LIVINGSTON MEMORIAL VISITING NURSES ASSOCIATION
7	**Project Name**	YOUTH ACTIVITIES AND SERVICES
	Target Area	NA
	Goals Supported	Increase Social Services
	Needs Addressed	Youth Activities and Services
	Funding	CDBG: $204,300
	Description	PUBLIC SERVICES SUBJECT TO 15% CAP OF 2021 CDBG ALLOCATION AND PROGRAM INCOME. FUNDING FOR YOUTH RECREATIONAL AND EDUCATIONAL PROGRAMS; YOUTH FROM LOW- AND MODERATE- INCOME HOUSEHOLDS.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1700 YOUTH WILL BE ASSISTED WITH YOUTH SERVICES/RECREATIONAL AND EDUCATIONAL PROGRAMS IN LOW-MOD NEIGHBORHOODS
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	Planned Activities	CITY OF OXNARD RECREATION AT 1) COLONIA GYM, 2) COLONIA BOXING GYM, 3) COLONIA RECREATION CENTER, 4) POLICE ACTIVITIES LEAGUE, 5) RECREATION ON THE GO AND 6) COLONIA LIBRARY EDUCATIONAL PROGRAM
8	**Project Name**	HOMELESS ASSISTANCE
	Target Area	NA
	Goals Supported	Work to End Homelessness
	Needs Addressed	Homelessness

	Funding	ESG: $221,083
	Description	MERGED EXPECTED RESOURCES, PROJECT FUNDING AND NARRATIVES WITH PROJECT ESG20-OXNARD. THIS PROJECT IS NOT AVAILABLE FOR ACTIVITIES.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	KINGDOM CENTER WILL PROVIDE EMERGENCY SHELTER TO 140 INDIVIDUALS; TURNING POINT WILL PROVIDE EMERGENCY SHELTER TO 15 MENTALLY-ILL PERSONS; CITY OF OXNARD HOUSING DEPARTMENT, HOMELESS DIVISION WILL PROVIDE STREET OUTREACH TO 100 INDIVIDUALS; RAPID RE-HOUSING TO 15 HOMELESS HOUSEHOLDS and HOMELESS PREVENTION ASSISTANCE TO 20 HOMELESS PERSONS
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	Planned Activities	1) ADMINISTRATION OF HESG BY CITY OF OXNARD, 2) KINGDOM CENTER WILL PROVIDE EMERGENCY SHELTER AND, 3) EMERGENCY SHELTER FOR MENTALLY ILL BY TURNING POINT FOUNDATION, 4) CITY OF OXNARD HOUSING DEPARTMENT, HOMELESS DIVISION WILL PROVIDE STREET OUTREACH, 4) RAPID RE-HOUSING, AND 5) HOMELESS PREVENTION
9	**Project Name**	PARKS AND COMMUNITY SPACE
	Target Area	NA
	Goals Supported	Create Quality Neighborhoods
	Needs Addressed	Parks and Community Space
	Funding	CDBG: $118,000
	Description	PUBLIC IMPROVEMENTS OF PUBLIC PARKS AND COMMUNITY SPACE WITHIN LOW- AND MODERATE-INCOME AREAS
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	THIS PROJECT WILL ACCOUNT FOR TANGIBLE IMPROVEMENTS TO PUBLIC IMPROVEMENTS IN LOW-MOD CENSUS TRACT NEIGHBORHOODS. THE ACTIVITIES WILL TARGET LOW-MOD CENSUS TRACT NEIGHBORHOODS, ESTIMATED AT 60,000 PERSONS.
	Location Description	LOW- AND MODERATE-INCOME AREAS
	Planned Activities	1) PLEASANT VALLEY PARK BALL COURT AND 2) LA COLONIA GREEN ALLEYS
10	**Project Name**	PUBLIC FACILITIES AND IMPROVEMENTS
	Target Area	NA
	Goals Supported	Create Quality Neighborhoods

	Needs Addressed	Utilities and Public Infrastructure
	Funding	CDBG: $746,945
	Description	PUBLIC FACILITIES AND IMPROVEMENTS
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	THIS PROJECT IS CITY-WIDE AND WILL ACCOUNT FOR IMPROVEMENTS TO CITY FACILITIES. THE CITY-WIDE ACTIVITIES WILL ASSIST APPROX 209,000 PERSONS, OF WHICH OVER 60% ARE LOW/MOD INCOME RESIDENTS, ESTIMATED AT 125,000 PERSONS
	Location Description	CITY-WIDE
	Planned Activities	1) HOMELESS SHELTER PORTABLE FACILITIES, 2) MULTI SERVICE CENTER REHABILITATION, 3) ONE STOP FACILITY AND 4) POLICE ACTIVITY LEAGUE (PAL) REHABILITATION 5) HOMELESS SHELTER IMPROVEMENTS AT 1450 SOUTH ROSE AVE
11	**Project Name**	PUBLIC FACILITIES-FIRE PROTECTION EQUIPMENT
	Target Area	NA
	Goals Supported	Create Quality Neighborhoods
	Needs Addressed	Disaster Planning and Recovery Utilities and Public Infrastructure
	Funding	CDBG: $195,000
	Description	PUBLIC FACILITIES -FIRE PROTECTION EQUIPMENT
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	THIS PROJECT IS CITY-WIDE AND WILL ACCOUNT FOR IMPROVEMENTS TO PUBLIC FACILITIES-FIRE PROTECTION EQUIPMENT. THE CITY-WIDE ACTIVITIES WILL ASSIST APPROX 209,000 PERSONS, OF WHICH OVER 60% ARE LOW/MOD INCOME RESIDENTS, ESTIMATED AT 125,000 PERSONS.
	Location Description	CITYWIDE
	Planned Activities	1) EMERGENCY OPERATIONS CENTER
12	**Project Name**	ADMINISTRATION
	Target Area	NA
	Goals Supported	Effective Administration

	Needs Addressed	New Rental Housing Housing Support and Stability Homeownership Opportunities Rehabilitation & Preservation of Existing Housing Assistance for Senior Residents Increase Job Skills Facade Improvements Local Entrepreneurship Social Services Youth Activities and Services Homelessness Streets and Streetscapes Parks and Community Space Disaster Planning and Recovery Utilities and Public Infrastructure
	Funding	CDBG: $534,799 HOME: $87,594
	Description	ADMINISTRATION AND PLANNING COSTS SUBJECT TO CAPS FOR EACH FUNDING SOURCE; CDBG (20% of Allocation & PI) AND HOME (10% of Allocation & PI)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	ADMINISTRATION AND PLANNING ACTIVITIES WILL BENEFIT FAMILIES CITYWIDE. AN ESTIMATED 209,000 PERSONS WILL BENEFIT FROM THIS ACTIVITY OF WHICH OVER 60% ARE LOW- AND MODERATE- INCOME RESIDENTS.
	Location Description	CITYWIDE
	Planned Activities	COORDINATION OF ALL CDBG AND HOME ADMINISTRATION AND PLANNING ACTIVITIES
13	**Project Name**	CV-COVID RESPONSE
	Target Area	NA
	Goals Supported	Enhance Economic Stability Increase Social Services Work to End Homelessness
	Needs Addressed	Housing Support and Stability Increase Job Skills Facade Improvements Local Entrepreneurship Social Services Youth Activities and Services Homelessness

	Funding	CDBG-CV: ~~$2,779,531~~ $2,815,423.02

	Description	CDBG activities to prevent, prepare for and respond to coronavirus. Subject to the CARES Act and emergency policy from HUD, including program regulations and waivers. The CV-COVID RESPONSE activities total $2,470,694. AMENDMENT (5th): Reallocated and increased funds for CDBG-CV projects for COVID response existing and new activities. Total includes unallocated funds of $620,671. AMENDMENT (7th): Reallocate CDBG-CV funds of $300,000 to new activity will provide rental assistance to assist with preventing homelessness (United Way of Ventura County). ***AMENDMENT (8th) Update: The City will reallocate CDBG-CV funds of $875,000 for activities to provide encampment response and non-congregate shelter services by Oxnard Housing Department-Homeless Services Division who will partner with agencies for the purpose of providing services to the unsheltered homeless. ***AMENDMENT (9th) Update: The City will reprogram available funds in the amount of $331,927.51 to the Senior Nutrition Program administered by the City of Oxnard's Cultural and Community Services Department. Unallocated funds are a result of prior year CDBG-CV activities that were completed under budget, generating program savings that may now be reassigned to eligible activities. The Senior Nutrition Program will provide meals to seniors at three congregate meal sites, and will also deliver meals to seniors who are homebound. Seniors remain disproportionately impacted by COVID-19 due to ongoing health risks, social isolation, and increased food insecurity driven by rising living costs and limited fixed incomes. Continued support for senior nutrition services is critical to helping low- and moderate-income older adults maintain their health, independence, and quality of life while recovering from the long-term effects of the pandemic. Additionally, this amendment will reallocate $160,787 currently allocated to CDBG-CV Program Administration to a new activity called the Stories to Stay Outreach Program. This program is designed to mitigate the ongoing impacts of COVID-19 on low- and moderate-income families by addressing pandemic-related developmental delays in young children and housing instability experienced by caregivers. Children born during or shortly before the COVID-19 pandemic experienced reduced social interaction, missed early learning opportunities, and disruptions to social and emotional development. This program responds by pairing interactive storytime activities with practical housing literacy education in a single, accessible setting.

		Storytime activities—including group reading, movement, and guided interaction—support social-emotional development, early literacy, and school readiness for children affected by pandemic-related isolation. Concurrently, caregivers will receive housing literacy education focused on navigating housing assistance programs, understanding tenant rights, accessing waitlists, and connecting to housing-related resources. By integrating child development services with housing education, the program promotes family stability while allowing caregivers to engage in learning as their children participate in developmentally supportive activities. Services will be delivered in community-based locations to reduce barriers to access and ensure outreach to families disproportionately impacted by COVID-19. This combined approach supports recovery from the lasting effects of the pandemic by strengthening early childhood development and equipping families with tools to pursue safe and stable housing.
	Target Date	~~6/30/2022~~03/02/2027
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 21,000 persons will benefit from the Fire Paramedicine activity for low- and moderate-income residents. 21,000 persons will be assisted with Food Share activity; 14,000 persons will be assisted with Health Sanitation activity; 250 homeless individuals will be assisted with emergency shelter and services; 150 youth will be assisted with youth services and educational programs; 10 persons will be assisted by job development and training; rental assistance program will assist 500; and technical assistance activity will assist 20 businesses. These activities are in low-moderate income neighborhoods. AMENDMENT (5th): Estimated 20 persons assist with job retention/creation; housing prevention services to assist 150 persons; 100 encampment response individuals will be assisted; Post-PAL Shelter rehabilitation for 1 public facility-11,500 low/mod persons in area. AMENDMENT (7th): Estimate to assist 40 persons with rental assistance. ***AMENDMENT (8th) UPDATE: Oxnard CDBG-CV will assist 38 encampment response individuals. ***AMENDMENT (9th) Update: The Senior Nutrition Program is proposing to assist 420 seniors between March 18, 2026 and March 2, 2027. The Stories to Stay Outreach Program is proposing to assist a total of 50 youth by March 2027.

	Location Description	Citywide and Low- and Moderate-Income Areas. **AMENDMENT (9th) Update: The Senior Nutrition Program will be administered at three congregate meals sites including the Colonia Senior Center located at 197 North Marquita Street , the Palm Vista Senior Center located at 801 South "C" Street , and the Wilson Senior Center located at 350 North "C" Street. Additionally, the Senior Nutrition Program provides meals to homebound seniors throughout Oxnard. The Stories to Stay Outreach Program will be implemented at various locations citywide.

	Planned Activities	City of Oxnard Fire Department will provide 1) Fire Paramedicine & PPE; City of Oxnard Cultural & Community Services will provide 2) Food Share, 3) Health-Sanitation Program, 4) Homeless Shelter Expansion, 5) Homework Center at Colonia Gym, South Oxnard Center, Durley Park Youth Center; City of Oxnard Housing Department will provide 6) Homeless Outreach, 7) Homeless Encampment Response, 8) Vocational Job Development & Training, 9) Business Improvement-South Oxnard; City of Oxnard Housing Authority will provide 10) Rental Assistance Program; and Community of Action of Ventura County will provide 11) Oxnard Homeless Services; 12) Business Assistance Program. AMENDMENT (5th): The following activities were cancelled due to not carrying out the program during COVID-19: City of Oxnard: 4) Homeless Shelter Expansion, 8) Vocational Job Development & Training, 9) Business Improvement-South Oxnard, and Community of Action of Ventura County: 11) Oxnard Homeless Services. The following activities closed and fund balance were reallocated: City of Oxnard Fire Department will provide 1) Fire Paramedicine & PPE; City of Oxnard Cultural & Community Services will provide 2) Food Share, 3) Health-Sanitation Program, 5) Homework Center at Colonia Gym, South Oxnard Center, Durley Park Youth Center. The City of Oxnard Housing Authority will provide 10) Rental Assistance Program will be closed with reduced funds. The following activities needs increased during COVID-19 therefore increased funding: City of Oxnard Housing Department and Ventura County Health Care Agency: 7) Homeless Encampment Response; Economic Development Collaborative of Ventura County: 12) Business Assistance Program. The following are new activities due to COVID-19 are Oxnard Housing Authority 13) Prevention Services and City of Oxnard 14) PAL Rehabilitation. Total includes unallocated funds of $620,671 AMENDMENT (7th) Provide rental assistance to assist with preventing homelessness by United Way of Ventura County. ***AMENDMENT (8th) UPDATE-OXNARD CDBG-CV funds will provide homeless services and shelter by Oxnard Housing Department-Homeless Services Division. ***AMENDMENT (9th) Update: The Cultural and Community Services Department will administer the Senior Nutrition Program which provides hot, nutritious meals served daily at three congregate meal sites in Oxnard. Additionally, meals are delivered to homebound seniors age 60 and older. Home-delivered meals are delivered bi-weekly. The Cultural and Community Services Department will also administer the Stories to Stay Outreach Program which is designed to address the ongoing impacts of COVID-19 on low- and moderate-income families by responding to pandemic-related developmental delays in young

		children and housing instability experienced by caregivers. The program pairs interactive storytime activities that support school readiness and social-emotional growth with housing literacy education for caregivers, including information on housing assistance programs, tenant rights, waitlists, and referrals. Services will be delivered in community-based settings to reduce barriers to access and support families disproportionately affected by COVID-19 while promoting long-term family stability.
14	**Project Name**	CV-ADMINISTRATION
	Target Area	NA
	Goals Supported	Effective Administration

	Needs Addressed	Housing Support and Stability Increase Job Skills Facade Improvements Local Entrepreneurship Social Services Youth Activities and Services Homelessness
	Funding	CDBG-CV: ~~$308,836 (***AMENDMENT (8th) UPDATE)~~$272,943.98
	Description	Administrative tasks supporting activities to prevent, prepare for and respond to coronavirus. (20% cap of Allocation) Subject to the CARES Act and emergency policy from HUD, including program regulations and waivers. The CV-ADMINISTRATION Project total is $617,673. AMENDMENT (5th): Reduce CDBG-CV Administration project and reallocated to CDBG-CV projects. ***AMENDMENT (8th) UPDATE-OXNARD CDBG-CV: To date, expenditures total $220,577.87, amendment will increase budget by an additional $88,258.13 for a total of $308,836. ***AMENDMENT (9th) UPDATE: The City will reduce the amount of CDBG-CV funds allocated to CDBG-CV Program Administration by $160,787, for a revised allocation of $148,049. As a result, total funding for Project 14 is now revised to $272,943.98. This amount includes the updated CDBG-CV Program Administration allocation of $148,049, plus $124,894.98 in prior-year administrative expenditures directly attributable to the Rental Assistance Program.
	Target Date	~~6/30/2022~~03/02/2027
	Estimate the number and type of families that will benefit from the proposed activities	Administration and planning activities will benefit families citywide. An estimated 209,000 persons will benefit from this activity of which over 60% are low- and moderate- income residents.
	Location Description	Citywide.
	Planned Activities	Coordination of all CDBG-CV Administration and planning activities. AMENDMENT (5th): Continue Administering the CDBG-CV funds. ***AMENDMENT (8th) UPDATE-OXNARD CDBG-CV funds will continue supporting the City of Oxnard's administrative operations.
15	**Project Name**	ESG20-OXNARD
	Target Area	NA
	Goals Supported	Work to End Homelessness

	Needs Addressed	Homelessness
	Funding	ESG: $221,083 ESG-CV: $5,255,005
	Description	***AMENDMENT 6TH - Mercy House will utilize $233,022 for emergency shelter services provided prior to 9/30/2023; Ventura County Health Care Agency will utilize $291,000 for emergency shelter services provided prior to 9/30/2023, and the City of Oxnard will utilize the balance of the ESG-CV funds serving one household placing them in non-congregate shelter in the amount of $859.24. These activities are expected to zero out the ESG-CV fund balance. ***AMENDMENT (4th) Updated activities 4) Turning Point Foundation will provide Emergency Shelter, 5) Mercy House will provide Rapid Re-Housing. Both activities are regular ESG funds. ***AMENDMENT(3rd) Updated activities Oxnard ESG-CV funds will provide 1) Homeless Expansion Shelter (Mercy House Emergency Shelter) at K Street (2) Temporary Homeless Shelter at PAL (Mercy House Emergency Shelter), Emergency Shelter Maintenance (at K Street and PAL) 3) Temporary Emergency Shelter at 2nd Street (terminated), and Emergency Shelter (Turning Point Foundation), and Emergency Shelter Services (Ventura County Healthcare Services) 4) Case Management & Rapid Re-Housing, 5) Homeless Encampment Response-Outreach, 6) Street Outreach (Ventura County Health Care Services Agency and the Salvation Army) and 7) Tenant-Based Rental Assistance (United Way-Forward Home) and 8) Administration of ESG-CV***Annual Action Plan Amendment Update (2nd) - The City reallocated ESG-CV funds to activities that needed additional funding within the calendar year. ESG-CV Administration was reduced to $51,090, and Emergency Shelter was increased to $4,083,495 - dedicated to Mercy House Shelter Services and Operations, Turning Point Foundation, and Ventura County Health Care Services Agency. Street Outreach was reduced by $136,516 with those funds moving to Emergency Shelter Services. The original Annual Action Plan had an unallocated amount of $651,589, that is now moving to Emergency Shelter Services. HESG ANNUAL $221,083 - Administration and Planning costs subject to 7.5% Cap, or $16,581. HEARTH Emergency Solutions Grant funds to provide financial assistance to various service providers for Emergency Shelter and Street Outreach subject to 60% Cap; Homeless Prevention, Rapid Re-Housing, and HMIS activities to serve homeless individuals and families, and those at-risk of becoming homeless. Street Outreach and Emergency Shelter activities will be limited to 60% of HESG allocation, or $132,649. All HESG subrecipients are required by CITY OF OXNARD to provide matching funds of a dollar for every dollar HESG grant dollar received. (First AAP Amendment) ESG-CV ANTICIPATED RESOURCES ALLOW $5,476,088 OF ESG-CV ACTIVITIES TO PREVENT, PREPARE FOR AND RESPOND TO CORONAVIRUS.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	HESG PY 2020 Annual grant will assist Kingdom Center with Emergency Shelter activity funds for 140 individuals; assist Turning Point with Emergency Shelter funds for 15 mentally ill persons; City of Oxnard Housing Department, Homeless Division with funds to contract for a provider to assist with Street Outreach to 100 individuals; Rapid Re-Housing to 15 Homeless households and Homeless Prevention assistance to 20 homeless persons. With the CARES Act, ESG-CV funds - Homeless activities planned are Emergency Shelter to 350 homeless persons; Rapid Re-Housing to 30 individuals; Street Outreach to 200 individuals. ***AMENDMENT ESG-CV - an additional 95 individuals have been identified for services within the last fiscal year of the ESG-CV period to add to the final total number served.
	Location Description	Various locations throughout the City of Oxnard.
	Planned Activities	PY 2020 HESG Annual activities will be; 1) Administration of HESG activities, 2) Kingdom Center will provide Emergency Shelter for families, 3) Emergency Shelter for mentally ill by Turning Point Foundation, 4) City of Oxnard Housing Department, Homeless Division, will provide Street Outreach, 4) Rapid Re-Housing, and 5) Homeless Prevention. Oxnard ESG-CV funds will provide 1) Homeless Expansion Shelter, 2) Temporary Homeless Shelter at K Street, 3) Temporary Emergency Shelter at 2nd Street, 4) Case Management & Rapid Re-Housing, 5) Homeless Encampment Response-Outreach, 6) Street Outreach and 7) Administration of ESG-CV. ***AMENDMENT - Mercy House assisted a total of 50 individuals with emergency shelter services through ESG-CV funding during the pandemic period. The Ventura County Health Care Agency assisted an extra 44 individuals with non-congregate shelter services with the proposed $291,000 provided through ESG-CV. The City served 1 individual through non-congregate shelter services with the balance of the ESG-CV funding. A total of 95 additional individuals have been served with the final balance of the ESG-CV funding, therefore the proposed overnight shelter number increased from 505 to 600.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The primary national objectives of the ConPlan programs are to benefit LMI residents, therefore, the City's CDBG funds will be targeted to extremely low, low, and moderate-income persons. The City has traditionally dedicated 100 percent of its CDBG resources to activities that exclusively benefit LMI persons. CDBG funds will be used to serve the LMI persons Citywide and in Low-Moderate Areas (LMA). This trend is expected to continue in PY 2020. Also, the City will continue to assist the low-income persons citywide with HOME and HESG funds. The target areas are: (1) Citywide, with 89 percent of the total entitlement funds; and, (2) the LMA Census Tract, 11 percent. The total entitlement includes the administration and planning funding.

Geographic Distribution

Target Area	Percentage of Funds
NA	NA

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The need for affordable housing (funded from CDBG and HOME) is present throughout the City. CDBG funds for direct benefit category-capital improvements and code enforcement are allocated based on the percentage of LMI persons within the LMA neighborhoods. Regarding the Public Services category of the CDBG funds, the proposed projects will focus on the basic needs of the residents such as health care, essential and supportive services, as well as housing services. The special population such as seniors, homeless and youth will continue to receive their funding for the healthcare needs, nutrition needs, education needs, shelter support and recreational needs.

HESG allocations are based on the limited clientele requirements and funds are distributed citywide. HOME funds are distributed based on the income eligibility of the clients and citywide basis. These allocations also cover designated areas targeted by Code Compliance efforts to reduce and eliminate the deterioration of the areas through the Homeownership program as well as the Housing Rehabilitation program: homeowners will improve the beautiful appearance of the home and the safety of the neighborhood.

Discussion

As always, the City of Oxnard will continue to look for available public and private resources and creative ways to fund the needy programs.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

HOME affordable housing loans for down payment assistance or rehabilitation will leverage affordable housing loan programs, funded by the State of CA, such as BEGIN and CAL-HOME. HOME development financing assistance will leverage development funds from the State of California, developer equity, private financing, and tax credit financing.

Lower-income households continue to pay a high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and inadequate housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for LMI households in Oxnard, the following programs will be available during the next program year:

1. First time Homebuyer Loan Program

2. Homeownership Assistance Program

3. Rehabilitation of Single-Family and Mobile Home Housing Units

4. Rehabilitation of Housing Rental Units

5. Construction of new affordable dwelling units

6. Preservation of 520 public housing rental units and 1,840 Section 8 vouchers (including 15 set aside vouchers for homeless persons and 67 VASH vouchers for veterans)

One Year Goals for the Number of Households to be Supported	
Homeless	50
Non-Homeless	2,360
Special-Needs	250
Total	2,660

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,145

One Year Goals for the Number of Households Supported Through	
The Production of New Units	5
Rehab of Existing Units	6
Acquisition of Existing Units	10
Total	2,166

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

City of Oxnard's Affordable Housing Division (AHRD) offers HOME grant funds to finance homebuyer assistance and rehabilitation of owner-occupied single family housing for local residents. AHRD will also continue to provide financial assistance to Community Housing Development Organizations (CHDO) to develop affordable housing units throughout the City subject to available funding and as permitted by the funding source. Loan information is provided to interested residents at homeownership fairs, workshops, and on the City of Oxnard's Housing Department website.

AP-60 Public Housing – 91.220(h)

Introduction

Oxnard Housing Authority (OHA) currently administers 520 public housing units, 1,840 Section 8 rental assistance vouchers, which includes 67 VASH vouchers and provides support services through its Resident Services program and Family Self-Sufficiency (FSS) program. The needs of public housing residents are supported with a Resident Services program which offers a variety of services to families and youth on-site. The FSS program supports and promotes public housing and Section 8 families with homeownership opportunities and economic self-sufficiency. The FSS Program provides one-on-one counseling and individual assistance to families that participate in this program. Marking flyers for the residential rehabilitation program and the home buyer program are also available in the City's Housing Department lobby.

Actions planned during the next year to address the needs to public housing

Modernization projects for the public housing units, where most needed, are funded through its Capital Fund program. Every 5 years the Capital Fund program conducts a PNA (Physical Need Assessment) throughout the entire housing units and sends out survey questionnaires to the residents to assess the physical deficiencies in their units. It also collects input from Maintenance and Public Housing Staff. All the collected deficiencies get translated into capital improvement projects and get tabulated into a 5-year action plan. Each year, in its Annual Plan and Statement, Capital Fund re-prioritizes those projects identified in the 5 year plan.

For Fiscal year 2020/21, the following capital improvement projects for public housing units are planned:

Cal 31-2 (Felicia Court) Roofing	$250,000
Exterior Doors	$220,000
Cal 31-8 (Palm Vista) Boiler Replacement	$10,000
Cal 31-5 (Plaza Vista) Kitchen Cabinets	$175,000
Cal 31-7 (Scattered sites) Kitchen Cabinets	$350,000
Building Improvements	$10,000
Total Planned projects for 2020	$1,015,000

In 2019, the Oxnard Housing Authority retired 144 public housing units, the impacted public housing residents were issued Section 8 Project Based Vouchers for the Las Cortes Project and any remaining families were given Section 8 tenant-based vouchers to relocate to a unit in the private market.

Actions to encourage public housing residents to become more involved in management and

participate in homeownership

Homeownership opportunities are promoted by offering public housing families homeownership counseling services by Ventura County Community Development Corporation (VCCDC). In addition, families are informed of these services through its Family Self-Sufficiency Program and distribution of fliers to all households.

Public housing residents are encouraged to participate in public housing tenant associations that advocate on behalf of tenants to support efforts to improve public housing stock and living conditions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

In order to respond to the increasing need for affordable housing units within the community, OHA and the Housing Department will continue to seek new resources of financing new housing development projects and partnering with developers, owners, and CHDO's.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Jurisdictions that receive federal funds for homeless assistance are required to conduct a Point In Time Count (PIT) of homeless persons each year. The 2020 PIT count was conducted on January 29, 2020.

The "Ventura County 2020 Homeless Count and Subpopulation Survey: Final Report", published in April 2020. The report is at the following website:

https://s33020.pcdn.co/wp-content/uploads/2020/04/2020-VC-Homeless-Count-Report-Final.pdf

In summary, the PIT count is a snapshot of homeless people who could be enumerated on one specific day. The 2020 PIT counted a total of 379 unsheltered homeless persons in Oxnard.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In the previous twelve months the City of Oxnard established a year around homeless shelter and navigation center located on K Street in Oxnard. The City of Oxnard contracted Mercy House to operate the navigation center. The navigation center will continue its operation for the next twelve-month period and beyond. Oxnard has launched an effort to develop a new construction mixed-use development that will include a new and replacement navigation center and 110-bed homeless shelter plus other support services and fifty-four units of permanent supportive housing. We expect that this new project will be in operation within thirty-six months and will maintain the interim operation on K Street until relocation is possible.

During the next year, Oxnard will engage a new street outreach team to offer navigation for basic needs, services and shelter. The street outreach team will coordinate with Mercy House and the Oxnard Navigation Center as well as the Homeless Liaison Officers with the Oxnard Police Department.

Addressing the emergency shelter and transitional housing needs of homeless persons

The emergency shelter and transitional housing needs of homeless persons are currently being addressed by several service providers throughout Ventura County. The emergency shelter needs in the area are met by the following providers: Mercy Housing in operation of the Oxnard Navigation Center, Ventura County Rescue Mission - single men over the age of 18 with rotating stay schedule, 10 nights in/5 nights out; Kingdom Center - emergency shelter for single women and women with children; Lighthouse Mission for Women and Children - single women and women with children; and Turning Point Foundation - mentally ill individuals.

Transitional housing needs are currently being met by the following providers: Kingdom Center - single women and women with children; Khepera House - single men; Many Mansions - transition aged youth, single women and women with children; Turning Point Foundation - single mentally ill persons; Salvation

Army - families, single parents and single persons; VC-HSA - families, single parents and children, and single persons; Project Understanding - families and single parent households.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are many providers that are working diligently to assist homeless persons from not only finding housing, but also to prevent further incidents of homelessness. The Oxnard Housing Authority has created a homeless preference in issuance of Housing Choice Vouchers and is actively offering permanent housing opportunities. During the 2019 – 2020 fiscal year the Oxnard Housing Authority expects to house fifty otherwise homeless families with the use of Housing Choice Vouchers.

The Ventura County Human Services Agency utilizes both County General Funds and the City's Emergency Solutions Grant to provide eviction prevention and rapid re-housing services to all of these populations; they will continue to do this in the forthcoming operating year. Additionally, Ventura County Veterans Services, Homeless Health Care and Ventura County Behavioral Health all work closely with the service providers to provide other supportive services to assist in reducing the incidence of homelessness as they have also done in the recent past.

OHA works in conjunction with the Veteran Administration to administer 67 housing vouchers for homeless veterans under the VASH program. This program targets chronically homeless veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC has documented discharge policies of all of the above mentioned services that spell out various directions to ensure persons are not discharged into homelessness. Additionally, as stated earlier, HSA works with qualifying low-income persons and families to avoid homelessness. This is done with the utilization of HESG and Ventura County allocated general fund dollars. Under the CoC discharge policy, in

fulfilling the State Mandated Policy (state law related to the discharge protocol), the following are found:

1. Health Care Facilities: the County health care system describes the discharge policy as interdisciplinary responsibility. For the persons who require ongoing medical and nursing care and who have no identifiable address they may be discharged to a respite program at the RAIN project, a County operated transitional housing project. Others, upon discharge routinely go to group homes, board and care facilities, or reunite with families and friends.
2. Mental Health Facilities: The Ventura County Medical Center Psychiatric Inpatient Unit with the collaboration of Ventura County Behavioral Health and various community agencies provide discharge planning and placement assistance to patients, when leaving the mental health facilities.
3. Foster care and other youth facilities: the goal is to provide assisted services to eligible youth and young adults between the ages of 16 and 21 in making a successful transition from foster care to independent living and achieve self-sufficiency. In addition to the County Children and Family Services, a Transitional Age Youth (TAY) center, operated by Pacific Clinic is also available.
4. Corrections programs and institutions: upon release, inmates are able to obtain housing in transitional and permanent housing programs, group homes, and sober living homes as well as with family and friends.

Discussion

The CoC has incorporated each of the following goals of Opening Doors into its 20-year plan to end homelessness:

1. Ending chronic homelessness through targeted street outreach (CDBG-Community Action-One Stop Shelter, CoC-Oxnard Homeless Outreach Program, VCHSA-Rapid Re-housing, HESG-Winter Warming Shelter), discharge planning and implementation of a housing first approach.
2. Preventing and ending homelessness among veterans by providing permanent supportive housing beds, in addition to Section 8 HUD VASH vouchers.
3. Preventing and ending homelessness for families, youth, and children by 2020 through rapid rehousing programs and homeless prevention activities. The CoC set a path to ending all types of homelessness in its 10-year plan by implementing a coordinated assessment system-Pathways to Home. As a result, the number of chronic homeless, veterans, families, and youth continue to demonstrate positive results.
4. All of the above objectives are still in progress and will be folded into a regional plan and strategy led by the County of Ventura.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Barriers or constraints to the affordability of housing exist in many forms. A particular building code that to one sector might be interpreted as a "negative" public policy that acts as a barrier to affordable housing may to another sector be seen as a life-saving necessity – for example, seismic safety construction requirements. The same can be said for zoning and land use regulations. It should be noted that in Ventura County, local growth limitations have been adopted by direct ballot measures. Some of these measures entail costs which can affect housing supply and the cost of housing that is produced.

Barriers to exit homelessness include the lack of a permanent, year round shelter and the lack of housing units for those at the very low- and low- income spectrum. Because of the high cost to develop housing for these populations and limited public funding to subsidize the development of new affordable housing units, developers often do not have the resources to develop the number of units necessary to house this population. When this occurs, badly needed units go undeveloped, thus further limiting housing opportunities for those hardest to house.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Environmental review, general planning, zoning, and related local land use regulations and development standards are all extensions of local government police powers to protect life and property, minimize nuisances, and achieve a desired quality of life as expressed through a participatory democratic process. Certain barriers to affordability are imposed by the mandates created by State Law (such as preparing and adopting a General Plan and conducting environmental reviews), are adopted for safety or civil rights reasons (such as the imposition of seismic construction standards in quake-prone areas, or requiring compliance with accessibility or visitability design standards), or enacted to remedy or prevent a specific local issue (such as requiring landscaping to deter graffiti). The term "barrier" should not be interpreted in the context that local development standards and development review procedures are inhibiting the provision of quality affordable housing that would otherwise be developed, but are the cumulative effect of the development requirements imposed by the layers of government regulations and laws that impact residential development.

Discussion:

The City strives to consistently implement all policies and procedures, to review local development standards and development review procedures in such a way as to avoid and ensure that such do not have unintended negative consequences, and to improve policies and procedures so as to increase the

opportunities and feasibility of developing affordable housing, especially for special needs and very low- and low-income units). The City will continue to engage in these efforts to identify and minimize any barriers over which the City has legal authority, in accordance with applicable law.

AP-85 Other Actions – 91.220(k)

Introduction:

The City will implement the goals and strategies of the Consolidated Plan to achieve the other actions listed in the next section.

Actions planned to address obstacles to meeting underserved needs

The City will continue to utilize available resources to fund administrative support activities to meet the underserved needs in the community. The City will continue to work with the appropriate state agencies to administer the assets of the former redevelopment agency in the appropriate manner, and to the benefit of the LMI community whenever possible and feasible. Limited availability of funding from federal, state and other sources;

High cost of housing and provisions in the area which increases the difficulty of meeting affordable housing needs;

Reduced or frozen funding from state and other sources due to inadequate state revenue; the housing and credit crisis causing a negative effect;

A tight job market has produced an increased demand for production of new housing which is not being met, increasing home prices. Salaries are not commensurate with the high cost of housing in this market. These two factors combine to exacerbate the affordability crisis; and, credit crisis has limited the availability of capital to develop housing for low-and moderate-income households and special needs groups. City staff will address the challenges of existing and new obstacles in PY 2020 by focusing on the following programmatic and administrative areas: Staff will continue to research the availability of future funding resources that leverage the development of affordable housing units, inclusive of grants, bond financing, Section 108 funding and partnering with other affordable housing developers. CDBG and other funds will be used to fund administrative support for programs that serve the needs of LMI citizens citywide. This is especially critical now that no redevelopment agency funding is available, given that redevelopment agencies no longer exist in California. Staff will continue to collaborate with private-sector partners when appropriate in the development and construction of affordable housing.

Staff will continue to collaboratively work with the service provider community, non-profit organizations, and neighboring cities and local governmental agencies within the County of Ventura to identify projects that also meet federal community development program eligibility and which can comply with timely draw-down requirements.

Actions planned to foster and maintain affordable housing

The City utilizes its Inclusionary Housing Program to provide significant numbers of affordable housing units. To ensure that Oxnard has enough opportunity sites suitable for residential development and to meet the remaining RHNA affordable allocation of 2,497 lower income and moderate units and 53 above

moderate income units, the City is relying on the following:

- The All Affordable Housing Opportunity Program (AAHOP) and Affordable Housing (AH) additive zone (see Supplement 2) with an inventory of 2,067 units on 38 AAHOP sites
- 66 Vacant and Underutilized Sites (see Supplement 2)

The City of Oxnard has adopted several ordinances that establish inclusionary affordable housing requirements for new developments. Relevant ordinances are City Council Ordinances 2721 and 2615. The Inclusionary Housing Program provides for in-lieu fee payments that can replace the on-site units within a development subject to approval by the City Council. The City is currently in the process of completing a study to increase the City's in-lieu fee. In-lieu fees for development project are as follows:

For-Sale Units: If the in-lieu request is granted, the developer is required to make a payment of 1 percent of the sales price of each for sale unit in the project based on increments of $50,000, with a minimum payment of $5,000 for each unit.

Rental Units: A payment is required for each rental unit. The price is adjusted every six months by the percentage increase or decrease for the previous six months as determined by the Los Angeles Riverside-Orange County Consumer Price Index for all urban consumers.

The City Council generally prefers on-site affordable housing as opposed to payment of in-lieu fees. A project that is approved for in-lieu payments has usually agreed to another public benefit through a Development Agreement that justifies the in-lieu payment. In-lieu payments are made when the developer applies for building permits for the approved units. The in-lieu fees collected provide funding support in the form of developer loans to new affordable housing projects and are almost always leveraged with other funding sources. The current in-lieu fund balance is approximately $2.8 million.

Possible incentives may include, but are not limited to, the following:

- Assistance with accessing and applying for funding (based on availability of federal, state, local foundations, and private funds)
- Mortgage-subsidy or down payment assistance programs to assist first- time homebuyers and other qualifying households, when such funds are available
- Expedited/streamlined application processing and development review
- Modification of development requirements, such as reduced setbacks and parking standards on

a case-by-case basis

- Density bonus

Actions planned to reduce lead-based paint hazards

The City will coordinate activities with the County of Ventura Department of Health and Human Services to reduce lead-based paint hazards in accordance with federal regulations. Any rehabilitation activities on housing units constructed prior to 1978 will have lead hazards identified and actions taken to remove the hazard. The City's Affordable Housing Division does not own or manage any housing units. All units for which HOME and CDBG assistance is provided for homebuyer assistance or homeowner rehabilitation are administered in compliance with HUD's HOME or CDBG regulations for lead-based paint, as applicable. With respect to units owned or assisted by the Oxnard Housing Authority, there have been no cases of Public Housing tenants and/or Section 8 participant households reporting or having been discovered to have poisoned children or any child with "Elevated Blood Lead Level". OHA staff provides a brochure related to lead based paint hazards to all new tenants and program participants. Maintenance staff attends training and seminars to stay current with the State of California Lead Awareness Training requirements.

Actions planned to reduce the number of poverty-level families

Eliminating poverty is a clear concern in Oxnard and Ventura County in general. Efforts are constantly underway to improve the quality of life and economic well-being of the residents through collaborative efforts of the following agencies and their programs to provide needed skills for individuals seeking jobs and thereby getting them out of poverty:

- City Corp
- Community Action of Ventura County
- Oxnard Housing Authority
- County of Ventura-Human Services Agency
- City's youth programs such Police Activities League programs, Colonia Gymnasium, Colonia Recreation Center and Boxing programs

Actions planned to develop institutional structure

Extensive public and private partnerships have been established and organized to address the City's housing, homeless, and community development needs: Entitlement Grants workshops and training, Affordable Housing workshops for homeowners, Relocation meetings for residents, Fair Housing training

and other scheduled meetings (such as Pre-construction meetings, Commission on Homelessness meetings, and meetings with County Continuum of Care Council, Housing Committee meetings).

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. This could be from ongoing meetings, special meetings and meetings through the task force.

Discussion:

The City anticipates significant numbers of inclusionary affordable housing to be developed within several proposed specific plans and other new projects. Based on a thorough review, the City does not believe that the current inclusionary housing program is a constraint to the development of housing in addition to the incentives and concessions currently being offered and conversations with local developers who have been able to work within the requirement of the inclusionary housing program and produce housing. To further ensure the program does not pose a constraint, the City has included a monitoring process.

Other actions that the City of Oxnard will continue to improve compliance assessment for all its HUD funded programs and projects by 1) monitoring program and financial performance; 2) compliance with Environmental review: each project is reviewed for compliance with the National Environmental Protection Act. The City has a consulting agreement with Rincon to assist and perform the environmental reviews for housing developments and facility improvement projects, more complicated, and time consuming projects; 3) Labor Compliance Act: the City reviews and perform the contract administration of all CDBG-funded construction projects; 4) Section 3 Compliance: this function is also performed by the City; 5) Procurement and Purchasing: The City has its own procurement and purchasing policies managed by staff in the Finance Department; 6) Partnerships with Citizen Advisory Groups: Inter-Neighborhood Council Forum, Commission on Homelessness, Parks and Recreation and Community Services Commission, Mobilehome Park Rent Review Board, and Senior Services Commission.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

In addition to the 20% cap for Administration, the City of Oxnard also allocates 15% of 2020 CDBG funds for public services such as recreation programs for youth, homeless services, senior services and fair housing activities. The balance of the funds will be allocated to housing activities, code compliance and public facilities and improvements. In the event of an emergency (such as an earthquake, flooding, or hurricane ...) the City will cut the non-committed funds from other existing projects in order to fund the urgent need within the allowable range. However, the urgent need to meet the following tests: (1) the existing conditions pose a serious and immediate threat to the health and welfare of the community, (2) the existing conditions are recent or recently became urgent, generally 18 months, (3) the City cannot finance on its own, (4) and when other funding sources are not available.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   Other forms of local investments for housing that may be available to projects include financing from the City's in-lieu fees, CDBG funding. Additionally, the City also provides homebuyer assistance through the use of program income received from BEGIN and CALHOME State funded grant programs.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   Refer to Questions # 3 for Resale Provisions & procedures.

   Recapture:
   Provisions
   • "In the event that the homebuyer fails to satisfy the requirements during the term of the loan, or otherwise defaults, the City shall exercise its legal rights, as set forth in the promissory note and deed of trust, in order to recover the monetary assistance previously provided to the maximum extent permitted by law."

   • "If the recapture provisions are triggered by a sale of the housing unit, (whether voluntary or involuntary – such as foreclosure) or other default, the City shall take all necessary steps to recover the full amount of HOME funds from the net proceeds. The phrase 'net proceeds' is defined as the sales price, minus the loan repayment of the first trust deed (other than HOME funds) and any closing costs."
   The HOME Program regulations allow the City to recapture the entire HOME Subsidy, in the event the loan recipient violates the affordability and or term period requirements. However, should the 'net proceeds' not cover the entire HOME Subsidy or not cover any of the HOME Subsidy, the City is required to forgive the remaining balance of the direct HOME Subsidy.

   • During the term of the loan, the homeowner must repay the loan if it is sold, transferred or

refinanced without the City's permission and/or with cash out to the homeowner or the homeowner does not occupy the residence as a primary residence.

Procedures

The City utilizes an agreement which includes restrictions, and a promissory note secured by a deed of trust which is recorded with the Ventura County Recorder's Office. Staff monitors and requires certification annually by the homeowner that the property is owner-occupied to determine if recapture provisions shall be invoked upon discovery of violations for owner-occupancy or unauthorized transfers.

The City will exercise the rights stipulated in the promissory note, secured by the deed of trust that was recorded with the County Recorder's Office.

Should Borrower transfer (as that term is defined in the Note) the Property during the occupancy period, City shall require that Borrower pay from the net proceeds the full amount of the Loan. For purposes of this Loan Agreement, "net proceeds" shall mean the sales price minus loan repayment (other than CDBG funds) and closing costs.

In the event net proceeds are not sufficient to discharge the full amount of the Loan during the occupancy period plus enable the Borrower to recover his or her initial investment in the Property and documented costs of any capital improvements, Borrower shall share the net proceeds with City. The City's share of the net proceeds shall be calculated as follows:

(Amount of Loan / Amount of Loan + Borrower's Investment) = % of Net Proceeds that City is entitled to. Should the net proceeds not discharge the full amount of the Loan, City shall forgive the remaining balance.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   Refer to Question #2 for Recapture provisions and procedures.

   Resale Provisions

   During the affordability period, the homeowner must resell to another low-income homebuyer if the property is refinanced without the City's permission and/or with cash out to the homeowner or the homeowner does not occupy the residence as a primary residence.

   The original homebuyer receives a fair return on investment, (i.e., the homebuyer's down payment plus capital improvements made to the house. It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may

not receive a return on his or her investment because the home sold for less or the same price as the original purchase price); and

In the event that the homebuyer fails to satisfy the requirements during the term, or otherwise defaults, the City shall exercise its legal rights, as set forth in the Resale Restriction Agreement.

Procedures
The City utilizes a Resale Restriction Agreement (RRA) secured by a deed of trust which is recorded with the Ventura County Recorder's Office.

Staff monitors and requires certification annually by the homeowner that the property is owner-occupied to determine if resale provisions shall be invoked upon discovery of violations for owner-occupancy or unauthorized transfers.

If the homeowner defaults or fails to satisfy requirements during the term, the City will exercise the rights stipulated in the Resale Restriction Agreement.

Property must be sold to an eligible low-income homebuyer which shall acquire the unit subject to the continuation of restrictions provided in the RRA through an assumption agreement. The purchase price must be affordable for a low-income household who earns up to 80% of the area median income, provided by HUD. The monthly cost for principal, interest, taxes, insurance, HOA fees, utilities, and maintenance should not be more than 30% of the monthly income for the household or otherwise stated in the RRA. There is no preference to a particular segment of the low-income population.
The resale price is calculated using one of two methods described below. The method used is identified in the RRA:

Determined as the affordable housing cost for a family at 80% of AMI paying no more than 30% of the monthly income for the household or in accordance of California Health And Safety Code 50025.5, whichever is lesser, but not less than the original price paid by homebuyer, or Determination using a CPI method to calculate the increase (or decrease) in value of the property. The U.S. Bureau of Labor Statistics Consumer Price Index – All Urban Consumers for the Los Angeles-Riverside- Orange Counties Area (all items based 1982-1984=100) provides the CPI on the date of the calculation and the CPI on the purchase date. The calculation is the CPI on the date of the calculation minus the CPI on the purchase date, plus the cost of improvements to property evidenced with receipts, less 7% depreciation, plus the costs of bringing the housing unit up to current building codes and in a salable condition.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that

will be used under 24 CFR 92.206(b), are as follows:

The City currently does not have any plans to invest HOME funds in this type of activity.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

   The City does not provide any direct assistance under the HESG program any longer. All written standards vary by service providers and assistance type. However, all providers must ensure recipients meet the minimum qualifications established by HUD for each eligible funded activity. HESG Policies and Handbook are provided to all HESG subrecipients.

2. If the Continuum of Care has established a centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

   The Regional Ventura County Continuum of Care Alliance has established a centralized or coordinated assessment system, Pathways to Home, that provides coordination intake as well as systems to avoid duplication of effort and redundancies.

   Pathways to Home is centralized to provide identical information and system-wide tracking through HMIS, of all homeless individuals who seek and /or receive assistance at any one of the various service providers, or through the County directly.

3. Identify the process for making sub-awards and describe how the ESG allocation is available to private nonprofit organizations (including community and faith-based organizations).

   The process for making all sub-awards for HESG recipients are as follows:

a. The City formally posts the Notice of Available Funds (NOFA) in the regional newspaper, on the City's website, and emails and paper mail are sent to all existing and potential service providers from Santa Barbara to Los Angeles.
b. All interested agencies attend information workshop/application training on the process, which includes all deadline dates and times.
c. Interested agencies then submit their application, project overview and qualifications
d. The Review Panel included representatives from City Advisory Groups.
e. The Review Committee reviews all proposals and provides scores for each eligible application. The funding recommendations are derived based on the scores.
f. The funding recommendations are adjusted to meet the available resources and cap requirements; reviewed by management and then submitted to the City Council for approval.
g. All applicants are contacted and urged to attend the City Council meeting in which the items fall on the agenda. All supporting comments and grievances are done at this time.
h. The Mayor and City Council directs the City Manager and staff to move forward with final processing.
i. Staff prepare all contracts for execution. Additionally, all internal processes are completed in order to encumber funds to each individual agency.
j. Contracts are completed and services can begin on July 1.
k. All HESG contracts are awarded for two years.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City meets the homeless participation requirement by having a homeless and formerly homeless person serve on the City's Commission on Homelessness. In addition, each entity receiving city HESG funding is also asked to provide information as to how they involve the homeless.

5. Describe performance standards for evaluating ESG.

PERFORMANCE MEASURES

Performance measures are in place to ensure the efficient administration of all HESG funded activities. Additionally, along with the utilization of the HMIS, these measures will hopefully help to reduce the length of time families and individuals remain homelessness, reduce the overall incidence of homelessness, and monitor the overall use of emergency shelters. Some of the activity measures are as follows:

• Emergency Shelters: Excluding winter shelters, must be able to document placement of a minimum of 10 percent of the homeless persons or households served in the Program Year into transitional or

permanent housing.

• Transitional Housing: must be able to document placement of a minimum of 50 percent of the households who completed the transitional housing program in the Program Year into permanent housing. "Household" is defined as all clients including single individuals and families.
• Rapid Re-housing: must show continued housing of clients receiving assistance for at least three months after receiving assistance. This should be done via case management of clients, documentation and HMIS entry and exit dates.

• Eviction Prevention: must show continued housing of clients receiving assistance for at least three months. This should be done via case management of clients, documentation and HMIS entry and exit dates.
• All clients, with the exception of victims of domestic violence, must be entered into the Regional HMIS within 15 days of receiving service(s), and must be exited from the system within 30 days of program completion or termination.• MINIMUM STANDARDS: Sub-grantees are expected to have taken steps to meet the Minimum Standards for Homeless Programs within thirty days of executing the Program Year contract.

• BUILDING AND HABITABILITY STANDARDS: Any building for which HESG funding is used for renovation, major rehabilitation or conversion must meet local government safety and sanitation standards. In addition, the Sub-Grantee must meet a number of basic standards to ensure that shelter and housing facilities funded through the HESG program are safe, sanitary and adequately maintained.
• MONITORING: City staff will monitor the use of grant funds through a combination of a thorough review of all submitted reports, review of audit or financial statements, and monitoring and site visits.

The City will continue to develop and implement eligible activities using the grant funds and through the monitoring and review processes and techniques in order to comply with the federal specific requirements.

Discussion:

The Homeless Assistance Division continues to fund all the activities prescribed in the HEARTH act. With the sub-recipients cooperation, the City's HESG will continue to provide substantial additional leverage funds to invest in the various programs in order to assist the homeless population toward the goal of reduction and ending homelessness. Also, HESG limits the cost categories for administration and planning to 7.5% or $16,581 and 60% for street outreach and emergency shelter $132,649; total $149,230 for those cost categories. The City's 2020 action plan allows the maximum toward $16,581 administration and planning, and a total of $71,853 or 32.5% toward other activities such as homeless prevention and rapid re-housing support.

City of Oxnard

2020 Annual Action Plan
CARES Act 9th Amendment

Prepared by:

City of Oxnard – Housing Department – Grants Management

435 South D Street, Oxnard, California, 93030

Summary of Annual Action Plan Amendment

Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Congress appropriated $5 billion in supplemental funding to the Community Development Block Grant (CDBG) program specifically to help communities respond to the COVID-19 pandemic. This special funding is called CDBG-CV ("Coronavirus" or "COVID-19" supplemental CDBG funds). The purpose of this 9th Amendment to the FY 2020-21 Annual Action Plan is to appropriate both allocated and unallocated CDBG-CV funds to two new activities that align with the CARES Act mission of preventing, preparing and responding to the impacts of COVID-19. The introduction of new activities to the Annual Action Plan triggers a substantial amendment and compliance with citizen participation requirements under CFR Part 91. This will be the ninth amendment to this document.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Housing and community development resources are currently available in Ventura Urban County and Entitlement Jurisdictions include:

- Community Development Block Grant (CDBG) funds
- HOME Investment Partnerships Program (HOME) funds
- Emergency Solutions Grant (ESG) funds
- General funds (tax levy)
- Housing Successor Funds (formerly low-moderate Redevelopment Agency Funds)
- HUD Section 108 Loan funds
- HUD Housing Choice Voucher Program (through the Area Housing Authority of Ventura County, Oxnard Housing Authority, Housing Authority of the City of San Buenaventura, Santa Paula Housing Authority, and the Housing Authority of the City of Port Hueneme)
- California Housing Finance Agency funds (CalHFA)
- State Housing and Community Development (HCD) housing funds
- State transportation funds
- Ventura County Housing Trust Fund
- CARES Act Community Development Block Grant (CDBG-CV) funds
- CARES Act Emergency Solutions Grant (ESG-CV) fund

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,573,996	100,000	352,000	3,025,996	10,406,067	Block grant from HUD to address housing, community development, and economic development needs.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	775,947	100,000	0	875,947	3,256,502	Grant from HUD to address affordable housing needs.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	221,083	0	0	221,083	840,722	Grant from HUD to address needs and services for homeless persons or persons at risk of becoming homeless.
Other	public - federal	Other	8,343,372	0	0	8,343,372	0	$5,255,005 in ESG-CV and $3,088,367 in CDBG-CV received to funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The jurisdictions leverage federal resources against other sources of federal, state, local, and private funding to maximize the impact of CDBG, HOME, and ESG funds. Leveraging varies from activity to activity depending on the project scope. For instance, the Federal Low-Income Housing Tax Credit (LIHTC), historic tax credits, and various affordable housing loan and grant products from the CA Department of Housing and Community Development and the Federal Home Loan Bank can be leveraged with HOME funding to develop affordable housing.

Although the CDBG program does not require a match, the HOME program and the ESG program require funding match. The HOME program requires a 25 percent non-federal cash or non-cash match of the annual grant amount or entitlement, less 10 percent for administration and five percent for Community Housing Development Organization (CHDO) operating support.

An ESG match is required on a one-to-one basis (100 percent match). ESG grantees report required match detail to the Ventura County Continuum of Care (CoC) on a monthly or semi-annual basis. Matching contributions from ESG grantees (cash or non-cash) may be obtained from any source, including any federal source other than the ESG program, as well as state, local, and private sources, per 24 CFR 576.201.

ANNUAL ACTION PLAN CARES ACT AMENDMENT UPDATES

In the **eighth amendment** (approved by the City Council February 18, 2025), CDBG-CV funding will leverage a state-funded activity, the Encampment Resolution Fund (ERF). The ERF program provides case management, backpack medicine, meals, encampment cleanups, relocation assistance and non-congregate shelter to the homeless that reside in encampments. The Homeless division who manages the ERF programs anticipates that the funding for this program will run out by April 30, 2025. CDBG-CV is being leveraged to continue the stabilization of the encampment residents as they wait to transition to permanent supportive housing opportunities that are actively under construction.

In program year 2020-21, $200,000 of CDBG-CV funding was provided for homeless encampment responses, with $150,000 of ESG-CV. In a mid-year reallocation in program year 2022-23 the homeless encampment programs increased from $200,000 to $500,000. And now the 2024-25 program year has a plan to use $875,000 for the homeless encampment program.

In the **ninth amendment** the City proposes to amend the FY 2020–21 Annual Action Plan (CARES Act) to add two new activities: the Senior Nutrition Program and the Stories to Stay Outreach Program, both to be administered by the City of Oxnard's Cultural and Community Services Department.

The Senior Nutrition Program will receive a total of $331,927.51, comprised of $245,795.61 in uncommitted funds remaining from the 8th CARES Act Amendment and $86,131.90 in project savings

from prior-year CDBG-CV activities that were completed under budget.

The Stories to Stay Outreach Program will be funded with $160,787 in CDBG-CV funds currently allocated to CDBG-CV Program Administration.

Descriptions of both programs are provided in Section AP-38 of this document.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Most County-owned property is used to house County operations or is deed-restricted, limiting its feasibility for new uses. The County has been evaluating land it owns, as it becomes available, for the purpose of providing affordable housing and will continue to consider land that is deemed as surplus for the needs identified in the Regional Consolidated Plan. The County has initiated the use of a surplus building in San Buenaventura for a year-round emergency shelter for homeless persons. The building is currently being renovated and is expected to begin serving clients early in 2020. Additionally, late in 2019 the County released a Request for Qualifications and Concept Proposals for a County-owned property located in the unincorporated area for an affordable housing development, with a permanent supportive housing component.

Discussion

Anticipated CARES Act funding is included in "Other" section in table above, $3,088,367 in CDBG-CV funds to be used to prevent, prepare for and respond to the coronavirus and $5,255,005 in ESG-CV funding to prevent, prepare for, and respond to the coronavirus pandemic among individuals and families who are homeless or receiving homeless prevention activities to mitigate the impacts of COVID-19.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve Supply of Affordable Housing	2020	2024	Affordable Housing		New Rental Housing Housing Support and Stability Homeownership Opportunities Rehabilitation & Preservation of Existing Housing Assistance for Senior Residents Disaster Planning and Recovery	CDBG: $1,030,153 HOME: $788,353 CDBG-CV: $141,410.36* ** Reduced to total expenditures at project completion.*	Public service activities other than Low/Moderate Income Housing Benefit: 104 Persons Assisted Rental units constructed: 5 Household Housing Unit Rental units rehabilitated: 8 Household Housing Unit Homeowner Housing Added: 6 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 2000 Household Housing Unit
2	Enhance Economic Stability	2020	2024	Non-Housing Community Development		Increase Job Skills Facade Improvements Local Entrepreneurship	CDBG-CV: $170,000* **Reduced to total expenditures at project completion.*	Jobs created/retained: 20 Jobs Businesses assisted: 0 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Increase Social Services	2020	2024	Non-Homeless Special Needs		Housing Support and Stability Assistance for Senior Residents Social Services Youth Activities and Services Disaster Planning and Recovery	CDBG: $401,099 CDBG-CV: $888,986.35* **Reflects prior year projects reduced to total expenditures at project completion, plus allocation to two new social service activities as part of this 9th amendment*.	Public service activities other than Low/Moderate Income Housing Benefit: 28300 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted
4	Work to End Homelessness	2020	2024	Homeless		Housing Support and Stability Homelessness	ESG: $221,083 CDBG-CV: $1,615,026.31 * ESG-CV: $4,732,505 **Reflects total expenditures at project completion.*	Tenant-based rental assistance / Rapid Rehousing: 45 Households Assisted Homeless Person Overnight Shelter: 600 Persons Assisted Homelessness Prevention: 20 Persons Assisted Other: 300 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Create Quality Neighborhoods	2020	2024	Non-Housing Community Development		Housing Support and Stability Assistance for Senior Residents Streets and Streetscapes Parks and Community Space Disaster Planning and Recovery Utilities and Public Infrastructure	CDBG: $707,945 CDBG-CV: $0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 125,000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Effective Administration	2020	2024	Planning and Administration		New Rental Housing Housing Support and Stability Homeownership Opportunities Rehabilitation & Preservation of Existing Housing Assistance for Senior Residents Increase Job Skills Facade Improvements Local Entrepreneurship Social Services Youth Activities and Services Homelessness Streets and Streetscapes Parks and Community Space Disaster Planning and Recovery Utilities and Public Infrastructure	CDBG: $534,799 HOME: $87,594 CDBG-CV: $148,049 CDBG-CV: $124,894.98* ESG-CV: $522,500 **Reflects a correction to Goal #6 to include $124,894.98 in administrative expenditures from a prior-year Rental Assistance Administration activity.*	Other: 0 Other

Table 2 – Goals Summary

Goal Descriptions

1	**Goal Name**	Improve Supply of Affordable Housing
	Goal Description	Create and preserve stable, safe, and resilient affordable housing opportunities for homeowners and renters including special needs groups such as farmworkers, persons with disabilities, and the elderly throughout Ventura County. Provide housing support to households impacted by COVID-19. CDBG-CV funds will be used to prevent, prepare for and respond to coronavirus. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Reduced and reallocated CARES ACT CDBG- CV funding due to activity closed and added new activity. NINTH AMENDMENT UPDATE: Funding reduced to total expenditures at project completion
2	**Goal Name**	Enhance Economic Stability
	Goal Description	Enhance economic stability and prosperity by increasing economic opportunities for residents through job skills training and promotion of local entrepreneurship. Provide economic development support to businesses impacted by COVID-19. CDBG-CV funds will be used to prevent, prepare for and respond to coronavirus. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Reduced and reallocated CARES ACT CDBG- CV funding due to activity closed and added funding to existing activity. NINTH AMENDMENT UPDATE: Funding reduced to total expenditures at project completion

3	**Goal Name**	Increase Social Services
	Goal Description	Increase access to health and wellness services, youth activities, senior activities, and social service activities for residents. Public service activities supporting response to COVID-19. CDBG-CV funds will be used to prevent, prepare for and respond to coronavirus. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Increased and reallocated CARES ACT CDBG- CV funding due to activities closed and added funds to existing activity. NINTH AMENDMENT UPDATE: On March 17, 2026, the City will allocate $331,927.51 in unallocated CDBG-CV funds to the Senior Nutrition Program and will transfer $160,787 currently allocated to CDBG-CV Program Administration to the Stories to Stay Outreach Program. Both social service programs will be implemented by the City's Cultural and Community Services Department.
4	**Goal Name**	Work to End Homelessness
	Goal Description	Work alongside the Ventura County Continuum of Care to end homelessness within Ventura County by providing housing, emergency shelter, and social services to homeless persons or those at risk of homelessness. Provide homeless service activities for persons experiencing homelessness impacted by COVID-19. ESG-CV funds will be used to prevent, prepare for and respond to coronavirus pandemic among individuals and families who are homeless or receiving homeless prevention activities to mitigate impacts of COVID-19. CDBG-CV funds will be used to prevent, prepare for and respond to coronavirus. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Reduced and reallocated CARES ACT CDBG- CV funding due to no activity. NINTH AMENDMENT UPDATE: Funding increased to total expenditures at project completion.

5	**Goal Name**	Create Quality Neighborhoods
	Goal Description	Enhance access to quality, resilient, and livable neighborhoods by improving publicly owned facilities and infrastructure such as parks, streets, sidewalks, and community buildings, including improving accessibility to meet Americans with Disabilities Act (ADA) standards. SIXTH THROUGH EIGHTH AMENDMENT UPDATE: Increased and reallocated CARES ACT CDBG- CV funding due to added new activity.
6	**Goal Name**	Effective Administration
	Goal Description	Create and maintain effective housing and community development programs that address the priority needs listed within the Consolidated Plan, comply with all U.S. Housing and Urban Development (HUD) requirements, and achieve the goals and objectives set out by each Ventura County jurisdiction. Administrative tasks supporting activities to prevent, prepare for and respond to coronavirus. (CDBG-CV 20% cap of Allocation and ESG-CV 10% cap of Allocation). Subject to the CARES Act and emergency policy from HUD, including program regulations and waivers. FIFTH AMENDMENT UPDATE: Reduced and reallocated CARES ACT CDBG- CV funding. Total includes unallocated funds of $620,671. NINTH AMENDMENT UPDATE: The City will reduce the total amount of CDBG-CV allocated to CDBG-CV Program Administration to $148,049. The reduction of $160,787 in funding will be reallocated to the Stories to Stay Outreach Program.

Projects

AP-35 Projects – 91.220(d)

Introduction

** NINTH ANNUAL ACTION PLAN AMENDMENT UPDATE-

In FY 2020-21, the City of Oxnard was awarded a special allocation of CDBG funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide unprecedented economic relief to Americans affected by the COVID-19 pandemic. Vulnerable populations in Oxnard continue to experience the lasting effects of the pandemic. Therefore, the City is proposing to amend its FY 2020-21 Annual Action Plan to allocate $331,927.51 in unprogrammed CDBG-CV funds to the Oxnard Cultural and Community Services Department's Senior Nutrition Program. The Senior Nutrition Program provides congregate meals at the Colonia Senior Center, Palm Vista Senior Center, and Wilson Senior Center, as well as home-delivered meals for homebound seniors. Seniors remain disproportionately impacted by COVID-19 due to ongoing health risks, social isolation, and increased food insecurity driven by rising living costs and limited fixed incomes. Continued support for senior nutrition services is critical to helping low- and moderate-income older adults maintain their health, independence, and quality of life while recovering from the long-term effects of the pandemic.

This amendment also proposes to reduce funds allocated to CDBG-CV Program Administration and reprogram those funds to a new activity to be administered by the City of Oxnard Cultural and Community Services Department. The proposed Stories to Stay Outreach Program will serve low- and moderate-income families by combining interactive story time activities with practical housing literacy education to address the ongoing impacts of COVID-19. Services will focus on youth who experienced pandemic-related educational disruptions and delays in social and emotional development. In addition, families economically affected by COVID-19 will receive housing literacy education, referrals, waitlist information, and assistance navigating other housing-related resources. The Stories to Stay Outreach Program will be allocated $160,787 in CDBG-CV funds that are currently allocated to CDBG-CV Program Administration.

The following changes will be made to AP-38 of this report:

- **Project 13: CV-COVID RESPONSE**
  The budget for Project 13 will be increased to $2,815,423.02. This revised total of CDBG-CV funds allocated to COVID Response activities reflects savings from prior-year projects completed under budget. The unspent and unallocated funds are being reprogrammed to support two new social service initiatives - the Senior Nutrition Program and the Stories to Stay Outreach

Program.

- **Project 14: CV-ADMINISTRATION**
  The CDBG-CV Program Administration budget will be reduced from $308,836 to $148,049, with the difference of $160,787 to be reallocated to Project 13 to support the *Stories to Stay* Outreach Program.

  As a result, total funding for Project 14 is now revised to $272,943.98. This amount includes the updated CDBG-CV Program Administration allocation of $148,049, plus $124,894.98 in prior year administrative expenditures directly attributable to the Rental Assistance Program.

***EIGHTH ANNUAL ACTION PLAN AMENDMENT UPDATE –

CDBG-CV funds as changes to specific projects have been identified in the AP-38 of this report;

-Project 13: CV-COVID RESPONSE reduced by $96,029 for a revised total of $2,779,531.

-Project 14: CV-ADMINISTRATION increased by $88,258.13 for a revised total of $308,836. Total CDBG-CV award allocation: $3,088,367.

These are 2020 Plan year Projects designed to accomplish the goals and objectives of the 2020 AAP. The 2020 Projects will organize Activities in IDIS under the Projects setup in this section of AAP. The Projects are New Rental Housing, Housing Support and Stability, Homeownership Opportunities, Rehabilitation and Preservation, Assistance for Senior Residents, Other Public Services, Youth Activities and Services, Homelessness, Parks and Community Space, Public Facilities and Improvements, Public Facilities-Fire Protection Equipment and Administration and Planning.

Additionally, three new projects will be used to track activities as a result of CARES Act Amendment, CV-COVID RESPONSE, CV-ADMINISTRATION AND ESG20-OXNARD.

Projects

#	Project Name
1	NEW RENTAL HOUSING
2	HOUSING SUPPORT AND STABILITY
3	HOMEOWNERSHIP OPPORTUNITY
4	REHABILITATION AND PRESERVATION
5	ASSISTANCE FOR SENIOR RESIDENTS
6	OTHER PUBLIC SERVICES

#	Project Name
7	YOUTH ACTIVITIES AND SERVICES
8	HOMELESS ASSISTANCE
9	PARKS AND COMMUNITY SPACE
10	PUBLIC FACILITIES AND IMPROVEMENTS
11	PUBLIC FACILITIES-FIRE PROTECTION EQUIPMENT
12	ADMINISTRATION
13	CV-COVID RESPONSE
14	CV-ADMINISTRATION
15	ESG20-OXNARD

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities are based on the annual needs identified in coordination with other city departments. Public service allocations are determined by the participation from other providers to meet the goals of the ConPlan. HOME funds are balanced between development projects and single family housing needs. HESG allocations are targeted exclusively for the needs of the homeless population.

AP-38 Project Summary

Project Summary Information

1	**Project Name**	NEW RENTAL HOUSING
	Target Area	NA
	Goals Supported	Improve Supply of Affordable Housing
	Needs Addressed	New Rental Housing
	Funding	HOME: $788,353
	Description	PARTICIPATION IN HOUSING DEVELOPMENT FUNDING ASSISTANCE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	5 LOW INCOME HOUSEHOLDS
	Location Description	CITY OF OXNARD. CALIFORNIA
	Planned Activities	FINANCIAL ASSISTANCE TO A COMMUNITY HOUSING DEVELOPMENT ORGANIZATION FOR THE DEVELOPMENT OF 5 HOUSING UNITS FOR LOW INCOME HOUSEHOLDS IN OXNARD. THIS PROJECT INCLUDES 15% OF HOME ALLOCATION SET ASIDE FOR CHDO'S, OR $131,392.
2	**Project Name**	HOUSING SUPPORT AND STABILITY
	Target Area	NA
	Goals Supported	Improve Supply of Affordable Housing
	Needs Addressed	Housing Support and Stability
	Funding	CDBG: $200,000
	Description	HOUSING SERVICES
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	5 HOUSING UNIT, 8 HOUSEHOLDS (REHABILITATION), 6 HOUSING UNITS-HOUSING SERVICE; TOTAL OF 19 HOUSEHOLDS
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	Planned Activities	HOUSING SERVICES FOR LOW - MODERATE INCOME HOUSING HOUSEHOLDS
3	**Project Name**	HOMEOWNERSHIP OPPORTUNITY
	Target Area	NA
	Goals Supported	Improve Supply of Affordable Housing
	Needs Addressed	Homeownership Opportunities
	Funding	CDBG: $125,000
	Description	HOMEOWNERSHIP ASSISTANCE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	6 HOUSEHOLDS ASSISTED
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	Planned Activities	HOMEOWNERSHIP ASSISTANCE FOR LOW-MODERATE INCOME HOUSING HOUSEHOLDS
4	**Project Name**	REHABILITATION AND PRESERVATION
	Target Area	NA
	Goals Supported	Improve Supply of Affordable Housing
	Needs Addressed	Rehabilitation & Preservation of Existing Housing
	Funding	CDBG: $705,153
	Description	REHABILITATION OF HOUSING UNITS; CODE ENFORCEMENT AND COMPLIANCE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	8 HOUSEHOLDS HOUSING UNITS 2,000 HOUSEHOLD HOUSING UNITS (CODE COMPLIANCE)
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD

	Planned Activities	AFFORDABLE HOUSING RENTAL UNITS FOR LOW-MODERATE INCOME HOUSEHOLDS; SUPPORT THE CODE ENFORCEMENT ACTIVITIES OF THE CITY OF OXNARD DEVELOPMENT SERVICES TO IMPROVE QUALITY OF LIFE AND PROPERTY ISSUES
5	**Project Name**	ASSISTANCE FOR SENIOR RESIDENTS
	Target Area	NA
	Goals Supported	Increase Social Services
	Needs Addressed	Assistance for Senior Residents
	Funding	CDBG: $47,500
	Description	PUBLIC SERVICES SUBJECT TO 15% CAP OF 2021 CDBG ALLOCATION AND PROGRAM INCOME. FUNDING FOR SENIOR SERVICES TO INCREASE THE QUALITY OF LIFE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	300 PERSONS WILL BE ASSISTED WITH SENIOR SERVICES
	Location Description	CITY-WIDE
	Planned Activities	1) ASSISTING WITH DAILY NEEDS FOR SENIORS BY CAREGIVERS VOLUNTEERS ASSISTING THE ELDERLY, CITY OF OXNARD RECREATION AT 2) PALM VISTA SENIOR CENTER
6	**Project Name**	OTHER PUBLIC SERVICES
	Target Area	NA
	Goals Supported	Increase Social Services
	Needs Addressed	Social Services
	Funding	CDBG: $149,299
	Description	PUBLIC SERVICES SUBJECT TO 15% CAP OF 2021 CDBG ALLOCATION AND PROGRAM INCOME. FUNDING FOR SENIOR SERVICES TO INCREASE THE QUALITY OF LIFE
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	125 LOW-INCOME INDIVIDUALS WILL BE ASSISTED WITH SUBSIDIZED HEALTH CARE SERVICES, FAIR HOUSING SERVICES WILL ASSIST 150 FAMILIES, AND 150 HOMELESS INDIVIDUALS WILL BE ASSISTED WITH EMERGENCY SHELTER AND SERVICES.
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD

	Planned Activities	***ACTION PLAN UPDATE - The City initially awarded $20,000 to Thrive Mentorship House where addiction and rehabilitation services for adult men were made available. This activity's funds have been reallocated to a park project. Thrive Mentorship House was unable to complete the initial documentation prior to developing a Subrecipient Agreement, therefore the project was closed. Additionally, the Fair Housing Program has been moved from Public Services to Administration, as the City of Oxnard serves all income levels with this program. 1) CITY OF OXNARD FAIR HOUSING PROGRAM, 2) EMERGENCY SHELTER FOR HOMELESS BY COUNTY OF VENTURA HUMAN SERVICES AGENCY RAIN PROGRAM, 3) HOMELESS SERVICES BY SHELTER CARE RESOURCES, 4) SUBSIDIZED HEALTH CARE SERVICES BY LIVINGSTON MEMORIAL VISITING NURSES ASSOCIATION
7	**Project Name**	YOUTH ACTIVITIES AND SERVICES
	Target Area	NA
	Goals Supported	Increase Social Services
	Needs Addressed	Youth Activities and Services
	Funding	CDBG: $204,300
	Description	PUBLIC SERVICES SUBJECT TO 15% CAP OF 2021 CDBG ALLOCATION AND PROGRAM INCOME. FUNDING FOR YOUTH RECREATIONAL AND EDUCATIONAL PROGRAMS; YOUTH FROM LOW- AND MODERATE- INCOME HOUSEHOLDS.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	1700 YOUTH WILL BE ASSISTED WITH YOUTH SERVICES/RECREATIONAL AND EDUCATIONAL PROGRAMS IN LOW-MOD NEIGHBORHOODS
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	Planned Activities	CITY OF OXNARD RECREATION AT 1) COLONIA GYM, 2) COLONIA BOXING GYM, 3) COLONIA RECREATION CENTER, 4) POLICE ACTIVITIES LEAGUE, 5) RECREATION ON THE GO AND 6) COLONIA LIBRARY EDUCATIONAL PROGRAM
8	**Project Name**	HOMELESS ASSISTANCE
	Target Area	NA
	Goals Supported	Work to End Homelessness
	Needs Addressed	Homelessness

	Funding	ESG: $221,083
	Description	MERGED EXPECTED RESOURCES, PROJECT FUNDING AND NARRATIVES WITH PROJECT ESG20-OXNARD. THIS PROJECT IS NOT AVAILABLE FOR ACTIVITIES.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	KINGDOM CENTER WILL PROVIDE EMERGENCY SHELTER TO 140 INDIVIDUALS; TURNING POINT WILL PROVIDE EMERGENCY SHELTER TO 15 MENTALLY-ILL PERSONS; CITY OF OXNARD HOUSING DEPARTMENT, HOMELESS DIVISION WILL PROVIDE STREET OUTREACH TO 100 INDIVIDUALS; RAPID RE-HOUSING TO 15 HOMELESS HOUSEHOLDS and HOMELESS PREVENTION ASSISTANCE TO 20 HOMELESS PERSONS
	Location Description	VARIOUS LOCATIONS THROUGHOUT CITY OF OXNARD
	Planned Activities	1) ADMINISTRATION OF HESG BY CITY OF OXNARD, 2) KINGDOM CENTER WILL PROVIDE EMERGENCY SHELTER AND, 3) EMERGENCY SHELTER FOR MENTALLY ILL BY TURNING POINT FOUNDATION, 4) CITY OF OXNARD HOUSING DEPARTMENT, HOMELESS DIVISION WILL PROVIDE STREET OUTREACH, 4) RAPID RE-HOUSING, AND 5) HOMELESS PREVENTION
9	**Project Name**	PARKS AND COMMUNITY SPACE
	Target Area	NA
	Goals Supported	Create Quality Neighborhoods
	Needs Addressed	Parks and Community Space
	Funding	CDBG: $118,000
	Description	PUBLIC IMPROVEMENTS OF PUBLIC PARKS AND COMMUNITY SPACE WITHIN LOW- AND MODERATE-INCOME AREAS
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	THIS PROJECT WILL ACCOUNT FOR TANGIBLE IMPROVEMENTS TO PUBLIC IMPROVEMENTS IN LOW-MOD CENSUS TRACT NEIGHBORHOODS. THE ACTIVITIES WILL TARGET LOW-MOD CENSUS TRACT NEIGHBORHOODS, ESTIMATED AT 60,000 PERSONS.
	Location Description	LOW- AND MODERATE-INCOME AREAS
	Planned Activities	1) PLEASANT VALLEY PARK BALL COURT AND 2) LA COLONIA GREEN ALLEYS
10	**Project Name**	PUBLIC FACILITIES AND IMPROVEMENTS
	Target Area	NA
	Goals Supported	Create Quality Neighborhoods

	Needs Addressed	Utilities and Public Infrastructure
	Funding	CDBG: $746,945
	Description	PUBLIC FACILITIES AND IMPROVEMENTS
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	THIS PROJECT IS CITY-WIDE AND WILL ACCOUNT FOR IMPROVEMENTS TO CITY FACILITIES. THE CITY-WIDE ACTIVITIES WILL ASSIST APPROX 209,000 PERSONS, OF WHICH OVER 60% ARE LOW/MOD INCOME RESIDENTS, ESTIMATED AT 125,000 PERSONS
	Location Description	CITY-WIDE
	Planned Activities	1) HOMELESS SHELTER PORTABLE FACILITIES, 2) MULTI SERVICE CENTER REHABILITATION, 3) ONE STOP FACILITY AND 4) POLICE ACTIVITY LEAGUE (PAL) REHABILITATION 5) HOMELESS SHELTER IMPROVEMENTS AT 1450 SOUTH ROSE AVE
11	**Project Name**	PUBLIC FACILITIES-FIRE PROTECTION EQUIPMENT
	Target Area	NA
	Goals Supported	Create Quality Neighborhoods
	Needs Addressed	Disaster Planning and Recovery Utilities and Public Infrastructure
	Funding	CDBG: $195,000
	Description	PUBLIC FACILITIES -FIRE PROTECTION EQUIPMENT
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	THIS PROJECT IS CITY-WIDE AND WILL ACCOUNT FOR IMPROVEMENTS TO PUBLIC FACILITIES-FIRE PROTECTION EQUIPMENT. THE CITY-WIDE ACTIVITIES WILL ASSIST APPROX 209,000 PERSONS, OF WHICH OVER 60% ARE LOW/MOD INCOME RESIDENTS, ESTIMATED AT 125,000 PERSONS.
	Location Description	CITYWIDE
	Planned Activities	1) EMERGENCY OPERATIONS CENTER
12	**Project Name**	ADMINISTRATION
	Target Area	NA
	Goals Supported	Effective Administration

	Needs Addressed	New Rental Housing Housing Support and Stability Homeownership Opportunities Rehabilitation & Preservation of Existing Housing Assistance for Senior Residents Increase Job Skills Facade Improvements Local Entrepreneurship Social Services Youth Activities and Services Homelessness Streets and Streetscapes Parks and Community Space Disaster Planning and Recovery Utilities and Public Infrastructure
	Funding	CDBG: $534,799 HOME: $87,594
	Description	ADMINISTRATION AND PLANNING COSTS SUBJECT TO CAPS FOR EACH FUNDING SOURCE; CDBG (20% of Allocation & PI) AND HOME (10% of Allocation & PI)
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	ADMINISTRATION AND PLANNING ACTIVITIES WILL BENEFIT FAMILIES CITYWIDE. AN ESTIMATED 209,000 PERSONS WILL BENEFIT FROM THIS ACTIVITY OF WHICH OVER 60% ARE LOW- AND MODERATE- INCOME RESIDENTS.
	Location Description	CITYWIDE
	Planned Activities	COORDINATION OF ALL CDBG AND HOME ADMINISTRATION AND PLANNING ACTIVITIES
13	**Project Name**	CV-COVID RESPONSE
	Target Area	NA
	Goals Supported	Enhance Economic Stability Increase Social Services Work to End Homelessness
	Needs Addressed	Housing Support and Stability Increase Job Skills Facade Improvements Local Entrepreneurship Social Services Youth Activities and Services Homelessness

	Funding	CDBG-CV: $2,815,423.02

	Description	CDBG activities to prevent, prepare for and respond to coronavirus. Subject to the CARES Act and emergency policy from HUD, including program regulations and waivers. The CV-COVID RESPONSE activities total $2,470,694. AMENDMENT (5th): Reallocated and increased funds for CDBG-CV projects for COVID response existing and new activities. Total includes unallocated funds of $620,671. AMENDMENT (7th): Reallocate CDBG-CV funds of $300,000 to new activity will provide rental assistance to assist with preventing homelessness (United Way of Ventura County). ***AMENDMENT (8th) Update: The City will reallocate CDBG-CV funds of $875,000 for activities to provide encampment response and non-congregate shelter services by Oxnard Housing Department-Homeless Services Division who will partner with agencies for the purpose of providing services to the unsheltered homeless. ***AMENDMENT (9th) Update: The City will reprogram available funds in the amount of $331,927.51 to the Senior Nutrition Program administered by the City of Oxnard's Cultural and Community Services Department. Unallocated funds are a result of prior year CDBG-CV activities that were completed under budget, generating program savings that may now be reassigned to eligible activities. The Senior Nutrition Program will provide meals to seniors at three congregate meal sites, and will also deliver meals to seniors who are homebound. Seniors remain disproportionately impacted by COVID-19 due to ongoing health risks, social isolation, and increased food insecurity driven by rising living costs and limited fixed incomes. Continued support for senior nutrition services is critical to helping low- and moderate-income older adults maintain their health, independence, and quality of life while recovering from the long-term effects of the pandemic. Additionally, this amendment will reallocate $160,787 currently allocated to CDBG-CV Program Administration to a new activity called the Stories to Stay Outreach Program. This program is designed to mitigate the ongoing impacts of COVID-19 on low- and moderate-income families by addressing pandemic-related developmental delays in young children and housing instability experienced by caregivers. Children born during or shortly before the COVID-19 pandemic experienced reduced social interaction, missed early learning opportunities, and disruptions to social and emotional development. This program responds by pairing interactive storytime activities with practical housing literacy education in a single, accessible setting.

		Storytime activities—including group reading, movement, and guided interaction—support social-emotional development, early literacy, and school readiness for children affected by pandemic-related isolation. Concurrently, caregivers will receive housing literacy education focused on navigating housing assistance programs, understanding tenant rights, accessing waitlists, and connecting to housing-related resources. By integrating child development services with housing education, the program promotes family stability while allowing caregivers to engage in learning as their children participate in developmentally supportive activities. Services will be delivered in community-based locations to reduce barriers to access and ensure outreach to families disproportionately impacted by COVID-19. This combined approach supports recovery from the lasting effects of the pandemic by strengthening early childhood development and equipping families with tools to pursue safe and stable housing.
	Target Date	03/02/2027
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 21,000 persons will benefit from the Fire Paramedicine activity for low- and moderate-income residents. 21,000 persons will be assisted with Food Share activity; 14,000 persons will be assisted with Health Sanitation activity; 250 homeless individuals will be assisted with emergency shelter and services; 150 youth will be assisted with youth services and educational programs; 10 persons will be assisted by job development and training; rental assistance program will assist 500; and technical assistance activity will assist 20 businesses. These activities are in low-moderate income neighborhoods. AMENDMENT (5th): Estimated 20 persons assist with job retention/creation; housing prevention services to assist 150 persons; 100 encampment response individuals will be assisted; Post-PAL Shelter rehabilitation for 1 public facility-11,500 low/mod persons in area. AMENDMENT (7th): Estimate to assist 40 persons with rental assistance. ***AMENDMENT (8th) UPDATE: Oxnard CDBG-CV will assist 38 encampment response individuals. ***AMENDMENT (9th) Update: The Senior Nutrition Program is proposing to assist 420 seniors between March 18, 2026 and March 2, 2027. The Stories to Stay Outreach Program is proposing to assist a total of 50 youth by March 2027.

	Location Description	Citywide and Low- and Moderate-Income Areas. **AMENDMENT (9th) Update: The Senior Nutrition Program will be administered at three congregate meals sites including the Colonia Senior Center located at 197 North Marquita Street , the Palm Vista Senior Center located at 801 South “C” Street , and the Wilson Senior Center located at 350 North “C” Street. Additionally, the Senior Nutrition Program provides meals to homebound seniors throughout Oxnard. The Stories to Stay Outreach Program will be implemented at various locations citywide.

	Planned Activities	City of Oxnard Fire Department will provide 1) Fire Paramedicine & PPE; City of Oxnard Cultural & Community Services will provide 2) Food Share, 3) Health-Sanitation Program, 4) Homeless Shelter Expansion, 5) Homework Center at Colonia Gym, South Oxnard Center, Durley Park Youth Center; City of Oxnard Housing Department will provide 6) Homeless Outreach, 7) Homeless Encampment Response, 8) Vocational Job Development & Training, 9) Business Improvement-South Oxnard; City of Oxnard Housing Authority will provide 10) Rental Assistance Program; and Community of Action of Ventura County will provide 11) Oxnard Homeless Services; 12) Business Assistance Program. AMENDMENT (5th): The following activities were cancelled due to not carrying out the program during COVID-19: City of Oxnard: 4) Homeless Shelter Expansion, 8) Vocational Job Development & Training, 9) Business Improvement-South Oxnard, and Community of Action of Ventura County: 11) Oxnard Homeless Services. The following activities closed and fund balance were reallocated: City of Oxnard Fire Department will provide 1) Fire Paramedicine & PPE; City of Oxnard Cultural & Community Services will provide 2) Food Share, 3) Health-Sanitation Program, 5) Homework Center at Colonia Gym, South Oxnard Center, Durley Park Youth Center. The City of Oxnard Housing Authority will provide 10) Rental Assistance Program will be closed with reduced funds. The following activities needs increased during COVID-19 therefore increased funding: City of Oxnard Housing Department and Ventura County Health Care Agency: 7) Homeless Encampment Response; Economic Development Collaborative of Ventura County: 12) Business Assistance Program. The following are new activities due to COVID-19 are Oxnard Housing Authority 13) Prevention Services and City of Oxnard 14) PAL Rehabilitation. Total includes unallocated funds of $620,671 AMENDMENT (7th) Provide rental assistance to assist with preventing homelessness by United Way of Ventura County. ***AMENDMENT (8th) UPDATE-OXNARD CDBG-CV funds will provide homeless services and shelter by Oxnard Housing Department-Homeless Services Division. ***AMENDMENT (9th) Update: The Cultural and Community Services Department will administer the Senior Nutrition Program which provides hot, nutritious meals served daily at three congregate meal sites in Oxnard. Additionally, meals are delivered to homebound seniors age 60 and older. Home-delivered meals are delivered bi-weekly. The Cultural and Community Services Department will also administer the Stories to Stay Outreach Program which is designed to address the ongoing impacts of COVID-19 on low- and moderate-income families by responding to pandemic-related developmental delays in young

		children and housing instability experienced by caregivers. The program pairs interactive storytime activities that support school readiness and social-emotional growth with housing literacy education for caregivers, including information on housing assistance programs, tenant rights, waitlists, and referrals. Services will be delivered in community-based settings to reduce barriers to access and support families disproportionately affected by COVID-19 while promoting long-term family stability.
14	**Project Name**	CV-ADMINISTRATION
	Target Area	NA
	Goals Supported	Effective Administration

	Needs Addressed	Housing Support and Stability Increase Job Skills Facade Improvements Local Entrepreneurship Social Services Youth Activities and Services Homelessness
	Funding	CDBG-CV: $272,943.98
	Description	Administrative tasks supporting activities to prevent, prepare for and respond to coronavirus. (20% cap of Allocation) Subject to the CARES Act and emergency policy from HUD, including program regulations and waivers. The CV-ADMINISTRATION Project total is $617,673. AMENDMENT (5th): Reduce CDBG-CV Administration project and reallocated to CDBG-CV projects. ***AMENDMENT (8th) UPDATE-OXNARD CDBG-CV: To date, expenditures total $220,577.87, amendment will increase budget by an additional $88,258.13 for a total of $308,836. ***AMENDMENT (9th) UPDATE: The City will reduce the amount of CDBG-CV funds allocated to CDBG-CV Program Administration by $160,787, for a revised allocation of $148,049. As a result, total funding for Project 14 is now revised to $272,943.98. This amount includes the updated CDBG-CV Program Administration allocation of $148,049, plus $124,894.98 in prior-year administrative expenditures directly attributable to the Rental Assistance Program.
	Target Date	03/02/2027
	Estimate the number and type of families that will benefit from the proposed activities	Administration and planning activities will benefit families citywide. An estimated 209,000 persons will benefit from this activity of which over 60% are low- and moderate- income residents.
	Location Description	Citywide.
	Planned Activities	Coordination of all CDBG-CV Administration and planning activities. AMENDMENT (5th): Continue Administering the CDBG-CV funds. ***AMENDMENT (8th) UPDATE-OXNARD CDBG-CV funds will continue supporting the City of Oxnard's administrative operations.
15	**Project Name**	ESG20-OXNARD
	Target Area	NA
	Goals Supported	Work to End Homelessness

	Needs Addressed	Homelessness
	Funding	ESG: $221,083 ESG-CV: $5,255,005
	Description	***AMENDMENT 6TH - Mercy House will utilize $233,022 for emergency shelter services provided prior to 9/30/2023; Ventura County Health Care Agency will utilize $291,000 for emergency shelter services provided prior to 9/30/2023, and the City of Oxnard will utilize the balance of the ESG-CV funds serving one household placing them in non-congregate shelter in the amount of $859.24. These activities are expected to zero out the ESG-CV fund balance. ***AMENDMENT (4th) Updated activities 4) Turning Point Foundation will provide Emergency Shelter, 5) Mercy House will provide Rapid Re-Housing. Both activities are regular ESG funds. ***AMENDMENT(3rd) Updated activities Oxnard ESG-CV funds will provide 1) Homeless Expansion Shelter (Mercy House Emergency Shelter) at K Street (2) Temporary Homeless Shelter at PAL (Mercy House Emergency Shelter), Emergency Shelter Maintenance (at K Street and PAL) 3) Temporary Emergency Shelter at 2nd Street (terminated), and Emergency Shelter (Turning Point Foundation), and Emergency Shelter Services (Ventura County Healthcare Services) 4) Case Management & Rapid Re-Housing, 5) Homeless Encampment Response-Outreach, 6) Street Outreach (Ventura County Health Care Services Agency and the Salvation Army) and 7) Tenant-Based Rental Assistance (United Way-Forward Home) and 8) Administration of ESG-CV***Annual Action Plan Amendment Update (2nd) - The City reallocated ESG-CV funds to activities that needed additional funding within the calendar year. ESG-CV Administration was reduced to $51,090, and Emergency Shelter was increased to $4,083,495 - dedicated to Mercy House Shelter Services and Operations, Turning Point Foundation, and Ventura County Health Care Services Agency. Street Outreach was reduced by $136,516 with those funds moving to Emergency Shelter Services. The original Annual Action Plan had an unallocated amount of $651,589, that is now moving to Emergency Shelter Services. HESG ANNUAL $221,083 - Administration and Planning costs subject to 7.5% Cap, or $16,581. HEARTH Emergency Solutions Grant funds to provide financial assistance to various service providers for Emergency Shelter and Street Outreach subject to 60% Cap; Homeless Prevention, Rapid Re-Housing, and HMIS activities to serve homeless individuals and families, and those at-risk of becoming homeless. Street Outreach and Emergency Shelter activities will be limited to 60% of HESG allocation, or $132,649. All HESG subrecipients are required by CITY OF OXNARD to provide matching funds of a dollar for every dollar HESG grant dollar received. (First AAP Amendment) ESG-CV ANTICIPATED RESOURCES ALLOW $5,476,088 OF ESG-CV ACTIVITIES TO PREVENT, PREPARE FOR AND RESPOND TO CORONAVIRUS.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	HESG PY 2020 Annual grant will assist Kingdom Center with Emergency Shelter activity funds for 140 individuals; assist Turning Point with Emergency Shelter funds for 15 mentally ill persons; City of Oxnard Housing Department, Homeless Division with funds to contract for a provider to assist with Street Outreach to 100 individuals; Rapid Re-Housing to 15 Homeless households and Homeless Prevention assistance to 20 homeless persons. With the CARES Act, ESG-CV funds - Homeless activities planned are Emergency Shelter to 350 homeless persons; Rapid Re-Housing to 30 individuals; Street Outreach to 200 individuals. ***AMENDMENT ESG-CV - an additional 95 individuals have been identified for services within the last fiscal year of the ESG-CV period to add to the final total number served.
	Location Description	Various locations throughout the City of Oxnard.
	Planned Activities	PY 2020 HESG Annual activities will be; 1) Administration of HESG activities, 2) Kingdom Center will provide Emergency Shelter for families, 3) Emergency Shelter for mentally ill by Turning Point Foundation, 4) City of Oxnard Housing Department, Homeless Division, will provide Street Outreach, 4) Rapid Re-Housing, and 5) Homeless Prevention. Oxnard ESG-CV funds will provide 1) Homeless Expansion Shelter, 2) Temporary Homeless Shelter at K Street, 3) Temporary Emergency Shelter at 2nd Street, 4) Case Management & Rapid Re-Housing, 5) Homeless Encampment Response-Outreach, 6) Street Outreach and 7) Administration of ESG-CV. ***AMENDMENT - Mercy House assisted a total of 50 individuals with emergency shelter services through ESG-CV funding during the pandemic period. The Ventura County Health Care Agency assisted an extra 44 individuals with non-congregate shelter services with the proposed $291,000 provided through ESG-CV. The City served 1 individual through non-congregate shelter services with the balance of the ESG-CV funding. A total of 95 additional individuals have been served with the final balance of the ESG-CV funding, therefore the proposed overnight shelter number increased from 505 to 600.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The primary national objectives of the ConPlan programs are to benefit LMI residents, therefore, the City's CDBG funds will be targeted to extremely low, low, and moderate-income persons. The City has traditionally dedicated 100 percent of its CDBG resources to activities that exclusively benefit LMI persons. CDBG funds will be used to serve the LMI persons Citywide and in Low-Moderate Areas (LMA). This trend is expected to continue in PY 2020. Also, the City will continue to assist the low-income persons citywide with HOME and HESG funds. The target areas are: (1) Citywide, with 89 percent of the total entitlement funds; and, (2) the LMA Census Tract, 11 percent. The total entitlement includes the administration and planning funding.

Geographic Distribution

Target Area	Percentage of Funds
NA	NA

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The need for affordable housing (funded from CDBG and HOME) is present throughout the City. CDBG funds for direct benefit category-capital improvements and code enforcement are allocated based on the percentage of LMI persons within the LMA neighborhoods. Regarding the Public Services category of the CDBG funds, the proposed projects will focus on the basic needs of the residents such as health care, essential and supportive services, as well as housing services. The special population such as seniors, homeless and youth will continue to receive their funding for the healthcare needs, nutrition needs, education needs, shelter support and recreational needs.

HESG allocations are based on the limited clientele requirements and funds are distributed citywide. HOME funds are distributed based on the income eligibility of the clients and citywide basis. These allocations also cover designated areas targeted by Code Compliance efforts to reduce and eliminate the deterioration of the areas through the Homeownership program as well as the Housing Rehabilitation program: homeowners will improve the beautiful appearance of the home and the safety of the neighborhood.

Discussion

As always, the City of Oxnard will continue to look for available public and private resources and creative ways to fund the needy programs.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

HOME affordable housing loans for down payment assistance or rehabilitation will leverage affordable housing loan programs, funded by the State of CA, such as BEGIN and CAL-HOME. HOME development financing assistance will leverage development funds from the State of California, developer equity, private financing, and tax credit financing.

Lower-income households continue to pay a high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and inadequate housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for LMI households in Oxnard, the following programs will be available during the next program year:

1. First time Homebuyer Loan Program

2. Homeownership Assistance Program

3. Rehabilitation of Single-Family and Mobile Home Housing Units

4. Rehabilitation of Housing Rental Units

5. Construction of new affordable dwelling units

6. Preservation of 520 public housing rental units and 1,840 Section 8 vouchers (including 15 set aside vouchers for homeless persons and 67 VASH vouchers for veterans)

One Year Goals for the Number of Households to be Supported	
Homeless	50
Non-Homeless	2,360
Special-Needs	250
Total	2,660

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,145

One Year Goals for the Number of Households Supported Through	
The Production of New Units	5
Rehab of Existing Units	6
Acquisition of Existing Units	10
Total	2,166

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

City of Oxnard's Affordable Housing Division (AHRD) offers HOME grant funds to finance homebuyer assistance and rehabilitation of owner-occupied single family housing for local residents. AHRD will also continue to provide financial assistance to Community Housing Development Organizations (CHDO) to develop affordable housing units throughout the City subject to available funding and as permitted by the funding source. Loan information is provided to interested residents at homeownership fairs, workshops, and on the City of Oxnard's Housing Department website.

AP-60 Public Housing – 91.220(h)

Introduction

Oxnard Housing Authority (OHA) currently administers 520 public housing units, 1,840 Section 8 rental assistance vouchers, which includes 67 VASH vouchers and provides support services through its Resident Services program and Family Self-Sufficiency (FSS) program. The needs of public housing residents are supported with a Resident Services program which offers a variety of services to families and youth on-site. The FSS program supports and promotes public housing and Section 8 families with homeownership opportunities and economic self-sufficiency. The FSS Program provides one-on-one counseling and individual assistance to families that participate in this program. Marking flyers for the residential rehabilitation program and the home buyer program are also available in the City's Housing Department lobby.

Actions planned during the next year to address the needs to public housing

Modernization projects for the public housing units, where most needed, are funded through its Capital Fund program. Every 5 years the Capital Fund program conducts a PNA (Physical Need Assessment) throughout the entire housing units and sends out survey questionnaires to the residents to assess the physical deficiencies in their units. It also collects input from Maintenance and Public Housing Staff. All the collected deficiencies get translated into capital improvement projects and get tabulated into a 5-year action plan. Each year, in its Annual Plan and Statement, Capital Fund re-prioritizes those projects identified in the 5 year plan.

For Fiscal year 2020/21, the following capital improvement projects for public housing units are planned:

Cal 31-2 (Felicia Court) Roofing	$250,000
Exterior Doors	$220,000
Cal 31-8 (Palm Vista) Boiler Replacement	$10,000
Cal 31-5 (Plaza Vista) Kitchen Cabinets	$175,000
Cal 31-7 (Scattered sites) Kitchen Cabinets	$350,000
Building Improvements	$10,000
Total Planned projects for 2020	$1,015,000

In 2019, the Oxnard Housing Authority retired 144 public housing units, the impacted public housing residents were issued Section 8 Project Based Vouchers for the Las Cortes Project and any remaining families were given Section 8 tenant-based vouchers to relocate to a unit in the private market.

Actions to encourage public housing residents to become more involved in management and

participate in homeownership

Homeownership opportunities are promoted by offering public housing families homeownership counseling services by Ventura County Community Development Corporation (VCCDC). In addition, families are informed of these services through its Family Self-Sufficiency Program and distribution of fliers to all households.

Public housing residents are encouraged to participate in public housing tenant associations that advocate on behalf of tenants to support efforts to improve public housing stock and living conditions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

In order to respond to the increasing need for affordable housing units within the community, OHA and the Housing Department will continue to seek new resources of financing new housing development projects and partnering with developers, owners, and CHDO's.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Jurisdictions that receive federal funds for homeless assistance are required to conduct a Point In Time Count (PIT) of homeless persons each year. The 2020 PIT count was conducted on January 29, 2020.

The "Ventura County 2020 Homeless Count and Subpopulation Survey: Final Report", published in April 2020. The report is at the following website:

https://s33020.pcdn.co/wp-content/uploads/2020/04/2020-VC-Homeless-Count-Report-Final.pdf

In summary, the PIT count is a snapshot of homeless people who could be enumerated on one specific day. The 2020 PIT counted a total of 379 unsheltered homeless persons in Oxnard.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In the previous twelve months the City of Oxnard established a year around homeless shelter and navigation center located on K Street in Oxnard. The City of Oxnard contracted Mercy House to operate the navigation center. The navigation center will continue its operation for the next twelve-month period and beyond. Oxnard has launched an effort to develop a new construction mixed-use development that will include a new and replacement navigation center and 110-bed homeless shelter plus other support services and fifty-four units of permanent supportive housing. We expect that this new project will be in operation within thirty-six months and will maintain the interim operation on K Street until relocation is possible.

During the next year, Oxnard will engage a new street outreach team to offer navigation for basic needs, services and shelter. The street outreach team will coordinate with Mercy House and the Oxnard Navigation Center as well as the Homeless Liaison Officers with the Oxnard Police Department.

Addressing the emergency shelter and transitional housing needs of homeless persons

The emergency shelter and transitional housing needs of homeless persons are currently being addressed by several service providers throughout Ventura County. The emergency shelter needs in the area are met by the following providers: Mercy Housing in operation of the Oxnard Navigation Center, Ventura County Rescue Mission - single men over the age of 18 with rotating stay schedule, 10 nights in/5 nights out; Kingdom Center - emergency shelter for single women and women with children; Lighthouse Mission for Women and Children - single women and women with children; and Turning Point Foundation - mentally ill individuals.

Transitional housing needs are currently being met by the following providers: Kingdom Center - single women and women with children; Khepera House - single men; Many Mansions - transition aged youth, single women and women with children; Turning Point Foundation - single mentally ill persons; Salvation

Army - families, single parents and single persons; VC-HSA - families, single parents and children, and single persons; Project Understanding - families and single parent households.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are many providers that are working diligently to assist homeless persons from not only finding housing, but also to prevent further incidents of homelessness. The Oxnard Housing Authority has created a homeless preference in issuance of Housing Choice Vouchers and is actively offering permanent housing opportunities. During the 2019 – 2020 fiscal year the Oxnard Housing Authority expects to house fifty otherwise homeless families with the use of Housing Choice Vouchers.

The Ventura County Human Services Agency utilizes both County General Funds and the City's Emergency Solutions Grant to provide eviction prevention and rapid re-housing services to all of these populations; they will continue to do this in the forthcoming operating year. Additionally, Ventura County Veterans Services, Homeless Health Care and Ventura County Behavioral Health all work closely with the service providers to provide other supportive services to assist in reducing the incidence of homelessness as they have also done in the recent past.

OHA works in conjunction with the Veteran Administration to administer 67 housing vouchers for homeless veterans under the VASH program. This program targets chronically homeless veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC has documented discharge policies of all of the above mentioned services that spell out various directions to ensure persons are not discharged into homelessness. Additionally, as stated earlier, HSA works with qualifying low-income persons and families to avoid homelessness. This is done with the utilization of HESG and Ventura County allocated general fund dollars. Under the CoC discharge policy, in

fulfilling the State Mandated Policy (state law related to the discharge protocol), the following are found:

1. Health Care Facilities: the County health care system describes the discharge policy as interdisciplinary responsibility. For the persons who require ongoing medical and nursing care and who have no identifiable address they may be discharged to a respite program at the RAIN project, a County operated transitional housing project. Others, upon discharge routinely go to group homes, board and care facilities, or reunite with families and friends.
2. Mental Health Facilities: The Ventura County Medical Center Psychiatric Inpatient Unit with the collaboration of Ventura County Behavioral Health and various community agencies provide discharge planning and placement assistance to patients, when leaving the mental health facilities.
3. Foster care and other youth facilities: the goal is to provide assisted services to eligible youth and young adults between the ages of 16 and 21 in making a successful transition from foster care to independent living and achieve self-sufficiency. In addition to the County Children and Family Services, a Transitional Age Youth (TAY) center, operated by Pacific Clinic is also available.
4. Corrections programs and institutions: upon release, inmates are able to obtain housing in transitional and permanent housing programs, group homes, and sober living homes as well as with family and friends.

Discussion

The CoC has incorporated each of the following goals of Opening Doors into its 20-year plan to end homelessness:

1. Ending chronic homelessness through targeted street outreach (CDBG-Community Action-One Stop Shelter, CoC-Oxnard Homeless Outreach Program, VCHSA-Rapid Re-housing, HESG-Winter Warming Shelter), discharge planning and implementation of a housing first approach.
2. Preventing and ending homelessness among veterans by providing permanent supportive housing beds, in addition to Section 8 HUD VASH vouchers.
3. Preventing and ending homelessness for families, youth, and children by 2020 through rapid rehousing programs and homeless prevention activities. The CoC set a path to ending all types of homelessness in its 10-year plan by implementing a coordinated assessment system-Pathways to Home. As a result, the number of chronic homeless, veterans, families, and youth continue to demonstrate positive results.
4. All of the above objectives are still in progress and will be folded into a regional plan and strategy led by the County of Ventura.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Barriers or constraints to the affordability of housing exist in many forms. A particular building code that to one sector might be interpreted as a "negative" public policy that acts as a barrier to affordable housing may to another sector be seen as a life-saving necessity – for example, seismic safety construction requirements. The same can be said for zoning and land use regulations. It should be noted that in Ventura County, local growth limitations have been adopted by direct ballot measures. Some of these measures entail costs which can affect housing supply and the cost of housing that is produced.

Barriers to exit homelessness include the lack of a permanent, year round shelter and the lack of housing units for those at the very low- and low- income spectrum. Because of the high cost to develop housing for these populations and limited public funding to subsidize the development of new affordable housing units, developers often do not have the resources to develop the number of units necessary to house this population. When this occurs, badly needed units go undeveloped, thus further limiting housing opportunities for those hardest to house.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Environmental review, general planning, zoning, and related local land use regulations and development standards are all extensions of local government police powers to protect life and property, minimize nuisances, and achieve a desired quality of life as expressed through a participatory democratic process. Certain barriers to affordability are imposed by the mandates created by State Law (such as preparing and adopting a General Plan and conducting environmental reviews), are adopted for safety or civil rights reasons (such as the imposition of seismic construction standards in quake-prone areas, or requiring compliance with accessibility or visitability design standards), or enacted to remedy or prevent a specific local issue (such as requiring landscaping to deter graffiti). The term "barrier" should not be interpreted in the context that local development standards and development review procedures are inhibiting the provision of quality affordable housing that would otherwise be developed, but are the cumulative effect of the development requirements imposed by the layers of government regulations and laws that impact residential development.

Discussion:

The City strives to consistently implement all policies and procedures, to review local development standards and development review procedures in such a way as to avoid and ensure that such do not have unintended negative consequences, and to improve policies and procedures so as to increase the

opportunities and feasibility of developing affordable housing, especially for special needs and very low- and low-income units). The City will continue to engage in these efforts to identify and minimize any barriers over which the City has legal authority, in accordance with applicable law.

AP-85 Other Actions – 91.220(k)

Introduction:

The City will implement the goals and strategies of the Consolidated Plan to achieve the other actions listed in the next section.

Actions planned to address obstacles to meeting underserved needs

The City will continue to utilize available resources to fund administrative support activities to meet the underserved needs in the community. The City will continue to work with the appropriate state agencies to administer the assets of the former redevelopment agency in the appropriate manner, and to the benefit of the LMI community whenever possible and feasible. Limited availability of funding from federal, state and other sources;

High cost of housing and provisions in the area which increases the difficulty of meeting affordable housing needs;

Reduced or frozen funding from state and other sources due to inadequate state revenue; the housing and credit crisis causing a negative effect;

A tight job market has produced an increased demand for production of new housing which is not being met, increasing home prices. Salaries are not commensurate with the high cost of housing in this market. These two factors combine to exacerbate the affordability crisis; and, credit crisis has limited the availability of capital to develop housing for low-and moderate-income households and special needs groups. City staff will address the challenges of existing and new obstacles in PY 2020 by focusing on the following programmatic and administrative areas: Staff will continue to research the availability of future funding resources that leverage the development of affordable housing units, inclusive of grants, bond financing, Section 108 funding and partnering with other affordable housing developers. CDBG and other funds will be used to fund administrative support for programs that serve the needs of LMI citizens citywide. This is especially critical now that no redevelopment agency funding is available, given that redevelopment agencies no longer exist in California. Staff will continue to collaborate with private-sector partners when appropriate in the development and construction of affordable housing.

Staff will continue to collaboratively work with the service provider community, non-profit organizations, and neighboring cities and local governmental agencies within the County of Ventura to identify projects that also meet federal community development program eligibility and which can comply with timely draw-down requirements.

Actions planned to foster and maintain affordable housing

The City utilizes its Inclusionary Housing Program to provide significant numbers of affordable housing units. To ensure that Oxnard has enough opportunity sites suitable for residential development and to meet the remaining RHNA affordable allocation of 2,497 lower income and moderate units and 53 above

moderate income units, the City is relying on the following:

- The All Affordable Housing Opportunity Program (AAHOP) and Affordable Housing (AH) additive zone (see Supplement 2) with an inventory of 2,067 units on 38 AAHOP sites
- 66 Vacant and Underutilized Sites (see Supplement 2)

The City of Oxnard has adopted several ordinances that establish inclusionary affordable housing requirements for new developments. Relevant ordinances are City Council Ordinances 2721 and 2615. The Inclusionary Housing Program provides for in-lieu fee payments that can replace the on-site units within a development subject to approval by the City Council. The City is currently in the process of completing a study to increase the City's in-lieu fee. In-lieu fees for development project are as follows:

For-Sale Units: If the in-lieu request is granted, the developer is required to make a payment of 1 percent of the sales price of each for sale unit in the project based on increments of $50,000, with a minimum payment of $5,000 for each unit.

Rental Units: A payment is required for each rental unit. The price is adjusted every six months by the percentage increase or decrease for the previous six months as determined by the Los Angeles Riverside-Orange County Consumer Price Index for all urban consumers.

The City Council generally prefers on-site affordable housing as opposed to payment of in-lieu fees. A project that is approved for in-lieu payments has usually agreed to another public benefit through a Development Agreement that justifies the in-lieu payment. In-lieu payments are made when the developer applies for building permits for the approved units. The in-lieu fees collected provide funding support in the form of developer loans to new affordable housing projects and are almost always leveraged with other funding sources. The current in-lieu fund balance is approximately $2.8 million.

Possible incentives may include, but are not limited to, the following:

- Assistance with accessing and applying for funding (based on availability of federal, state, local foundations, and private funds)
- Mortgage-subsidy or down payment assistance programs to assist first- time homebuyers and other qualifying households, when such funds are available
- Expedited/streamlined application processing and development review
- Modification of development requirements, such as reduced setbacks and parking standards on

a case-by-case basis

- Density bonus

Actions planned to reduce lead-based paint hazards

The City will coordinate activities with the County of Ventura Department of Health and Human Services to reduce lead-based paint hazards in accordance with federal regulations. Any rehabilitation activities on housing units constructed prior to 1978 will have lead hazards identified and actions taken to remove the hazard. The City's Affordable Housing Division does not own or manage any housing units. All units for which HOME and CDBG assistance is provided for homebuyer assistance or homeowner rehabilitation are administered in compliance with HUD's HOME or CDBG regulations for lead-based paint, as applicable. With respect to units owned or assisted by the Oxnard Housing Authority, there have been no cases of Public Housing tenants and/or Section 8 participant households reporting or having been discovered to have poisoned children or any child with "Elevated Blood Lead Level". OHA staff provides a brochure related to lead based paint hazards to all new tenants and program participants. Maintenance staff attends training and seminars to stay current with the State of California Lead Awareness Training requirements.

Actions planned to reduce the number of poverty-level families

Eliminating poverty is a clear concern in Oxnard and Ventura County in general. Efforts are constantly underway to improve the quality of life and economic well-being of the residents through collaborative efforts of the following agencies and their programs to provide needed skills for individuals seeking jobs and thereby getting them out of poverty:

- City Corp
- Community Action of Ventura County
- Oxnard Housing Authority
- County of Ventura-Human Services Agency
- City's youth programs such Police Activities League programs, Colonia Gymnasium, Colonia Recreation Center and Boxing programs

Actions planned to develop institutional structure

Extensive public and private partnerships have been established and organized to address the City's housing, homeless, and community development needs: Entitlement Grants workshops and training, Affordable Housing workshops for homeowners, Relocation meetings for residents, Fair Housing training

and other scheduled meetings (such as Pre-construction meetings, Commission on Homelessness meetings, and meetings with County Continuum of Care Council, Housing Committee meetings).

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. This could be from ongoing meetings, special meetings and meetings through the task force.

Discussion:

The City anticipates significant numbers of inclusionary affordable housing to be developed within several proposed specific plans and other new projects. Based on a thorough review, the City does not believe that the current inclusionary housing program is a constraint to the development of housing in addition to the incentives and concessions currently being offered and conversations with local developers who have been able to work within the requirement of the inclusionary housing program and produce housing. To further ensure the program does not pose a constraint, the City has included a monitoring process.

Other actions that the City of Oxnard will continue to improve compliance assessment for all its HUD funded programs and projects by 1) monitoring program and financial performance; 2) compliance with Environmental review: each project is reviewed for compliance with the National Environmental Protection Act. The City has a consulting agreement with Rincon to assist and perform the environmental reviews for housing developments and facility improvement projects, more complicated, and time consuming projects; 3) Labor Compliance Act: the City reviews and perform the contract administration of all CDBG-funded construction projects; 4) Section 3 Compliance: this function is also performed by the City; 5) Procurement and Purchasing: The City has its own procurement and purchasing policies managed by staff in the Finance Department; 6) Partnerships with Citizen Advisory Groups: Inter-Neighborhood Council Forum, Commission on Homelessness, Parks and Recreation and Community Services Commission, Mobilehome Park Rent Review Board, and Senior Services Commission.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

In addition to the 20% cap for Administration, the City of Oxnard also allocates 15% of 2020 CDBG funds for public services such as recreation programs for youth, homeless services, senior services and fair housing activities. The balance of the funds will be allocated to housing activities, code compliance and public facilities and improvements. In the event of an emergency (such as an earthquake, flooding, or hurricane ...) the City will cut the non-committed funds from other existing projects in order to fund the urgent need within the allowable range. However, the urgent need to meet the following tests: (1) the existing conditions pose a serious and immediate threat to the health and welfare of the community, (2) the existing conditions are recent or recently became urgent, generally 18 months, (3) the City cannot finance on its own, (4) and when other funding sources are not available.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   Other forms of local investments for housing that may be available to projects include financing from the City's in-lieu fees, CDBG funding. Additionally, the City also provides homebuyer assistance through the use of program income received from BEGIN and CALHOME State funded grant programs.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   Refer to Questions # 3 for Resale Provisions & procedures.

   Recapture:
   Provisions
   • "In the event that the homebuyer fails to satisfy the requirements during the term of the loan, or otherwise defaults, the City shall exercise its legal rights, as set forth in the promissory note and deed of trust, in order to recover the monetary assistance previously provided to the maximum extent permitted by law."

   • "If the recapture provisions are triggered by a sale of the housing unit, (whether voluntary or involuntary – such as foreclosure) or other default, the City shall take all necessary steps to recover the full amount of HOME funds from the net proceeds. The phrase 'net proceeds' is defined as the sales price, minus the loan repayment of the first trust deed (other than HOME funds) and any closing costs."
   The HOME Program regulations allow the City to recapture the entire HOME Subsidy, in the event the loan recipient violates the affordability and or term period requirements. However, should the 'net proceeds' not cover the entire HOME Subsidy or not cover any of the HOME Subsidy, the City is required to forgive the remaining balance of the direct HOME Subsidy.

   • During the term of the loan, the homeowner must repay the loan if it is sold, transferred or

refinanced without the City's permission and/or with cash out to the homeowner or the homeowner does not occupy the residence as a primary residence.

Procedures
The City utilizes an agreement which includes restrictions, and a promissory note secured by a deed of trust which is recorded with the Ventura County Recorder's Office. Staff monitors and requires certification annually by the homeowner that the property is owner-occupied to determine if recapture provisions shall be invoked upon discovery of violations for owner-occupancy or unauthorized transfers.

The City will exercise the rights stipulated in the promissory note, secured by the deed of trust that was recorded with the County Recorder's Office.

Should Borrower transfer (as that term is defined in the Note) the Property during the occupancy period, City shall require that Borrower pay from the net proceeds the full amount of the Loan. For purposes of this Loan Agreement, "net proceeds" shall mean the sales price minus loan repayment (other than CDBG funds) and closing costs.

In the event net proceeds are not sufficient to discharge the full amount of the Loan during the occupancy period plus enable the Borrower to recover his or her initial investment in the Property and documented costs of any capital improvements, Borrower shall share the net proceeds with City. The City's share of the net proceeds shall be calculated as follows:

(Amount of Loan / Amount of Loan + Borrower's Investment) = % of Net Proceeds that City is entitled to. Should the net proceeds not discharge the full amount of the Loan, City shall forgive the remaining balance.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   Refer to Question #2 for Recapture provisions and procedures.

   Resale Provisions

   During the affordability period, the homeowner must resell to another low-income homebuyer if the property is refinanced without the City's permission and/or with cash out to the homeowner or the homeowner does not occupy the residence as a primary residence.

   The original homebuyer receives a fair return on investment, (i.e., the homebuyer's down payment plus capital improvements made to the house. It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may

not receive a return on his or her investment because the home sold for less or the same price as the original purchase price); and

In the event that the homebuyer fails to satisfy the requirements during the term, or otherwise defaults, the City shall exercise its legal rights, as set forth in the Resale Restriction Agreement.

Procedures
The City utilizes a Resale Restriction Agreement (RRA) secured by a deed of trust which is recorded with the Ventura County Recorder's Office.

Staff monitors and requires certification annually by the homeowner that the property is owner-occupied to determine if resale provisions shall be invoked upon discovery of violations for owner-occupancy or unauthorized transfers.

If the homeowner defaults or fails to satisfy requirements during the term, the City will exercise the rights stipulated in the Resale Restriction Agreement.

Property must be sold to an eligible low-income homebuyer which shall acquire the unit subject to the continuation of restrictions provided in the RRA through an assumption agreement. The purchase price must be affordable for a low-income household who earns up to 80% of the area median income, provided by HUD. The monthly cost for principal, interest, taxes, insurance, HOA fees, utilities, and maintenance should not be more than 30% of the monthly income for the household or otherwise stated in the RRA. There is no preference to a particular segment of the low-income population.
The resale price is calculated using one of two methods described below. The method used is identified in the RRA:

Determined as the affordable housing cost for a family at 80% of AMI paying no more than 30% of the monthly income for the household or in accordance of California Health And Safety Code 50025.5, whichever is lesser, but not less than the original price paid by homebuyer, or Determination using a CPI method to calculate the increase (or decrease) in value of the property. The U.S. Bureau of Labor Statistics Consumer Price Index – All Urban Consumers for the Los Angeles-Riverside- Orange Counties Area (all items based 1982-1984=100) provides the CPI on the date of the calculation and the CPI on the purchase date. The calculation is the CPI on the date of the calculation minus the CPI on the purchase date, plus the cost of improvements to property evidenced with receipts, less 7% depreciation, plus the costs of bringing the housing unit up to current building codes and in a salable condition.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that

will be used under 24 CFR 92.206(b), are as follows:

The City currently does not have any plans to invest HOME funds in this type of activity.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

   The City does not provide any direct assistance under the HESG program any longer. All written standards vary by service providers and assistance type. However, all providers must ensure recipients meet the minimum qualifications established by HUD for each eligible funded activity. HESG Policies and Handbook are provided to all HESG subrecipients.

2. If the Continuum of Care has established a centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

   The Regional Ventura County Continuum of Care Alliance has established a centralized or coordinated assessment system, Pathways to Home, that provides coordination intake as well as systems to avoid duplication of effort and redundancies.

   Pathways to Home is centralized to provide identical information and system-wide tracking through HMIS, of all homeless individuals who seek and /or receive assistance at any one of the various service providers, or through the County directly.

3. Identify the process for making sub-awards and describe how the ESG allocation is available to private nonprofit organizations (including community and faith-based organizations).

   The process for making all sub-awards for HESG recipients are as follows:

a. The City formally posts the Notice of Available Funds (NOFA) in the regional newspaper, on the City's website, and emails and paper mail are sent to all existing and potential service providers from Santa Barbara to Los Angeles.
b. All interested agencies attend information workshop/application training on the process, which includes all deadline dates and times.
c. Interested agencies then submit their application, project overview and qualifications
d. The Review Panel included representatives from City Advisory Groups.
e. The Review Committee reviews all proposals and provides scores for each eligible application. The funding recommendations are derived based on the scores.
f. The funding recommendations are adjusted to meet the available resources and cap requirements; reviewed by management and then submitted to the City Council for approval.
g. All applicants are contacted and urged to attend the City Council meeting in which the items fall on the agenda. All supporting comments and grievances are done at this time.
h. The Mayor and City Council directs the City Manager and staff to move forward with final processing.
i. Staff prepare all contracts for execution. Additionally, all internal processes are completed in order to encumber funds to each individual agency.
j. Contracts are completed and services can begin on July 1.
k. All HESG contracts are awarded for two years.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City meets the homeless participation requirement by having a homeless and formerly homeless person serve on the City's Commission on Homelessness. In addition, each entity receiving city HESG funding is also asked to provide information as to how they involve the homeless.

5. Describe performance standards for evaluating ESG.

PERFORMANCE MEASURES

Performance measures are in place to ensure the efficient administration of all HESG funded activities. Additionally, along with the utilization of the HMIS, these measures will hopefully help to reduce the length of time families and individuals remain homelessness, reduce the overall incidence of homelessness, and monitor the overall use of emergency shelters. Some of the activity measures are as follows:

• Emergency Shelters: Excluding winter shelters, must be able to document placement of a minimum of 10 percent of the homeless persons or households served in the Program Year into transitional or

permanent housing.

• Transitional Housing: must be able to document placement of a minimum of 50 percent of the households who completed the transitional housing program in the Program Year into permanent housing. "Household" is defined as all clients including single individuals and families.
• Rapid Re-housing: must show continued housing of clients receiving assistance for at least three months after receiving assistance. This should be done via case management of clients, documentation and HMIS entry and exit dates.

• Eviction Prevention: must show continued housing of clients receiving assistance for at least three months. This should be done via case management of clients, documentation and HMIS entry and exit dates.
• All clients, with the exception of victims of domestic violence, must be entered into the Regional HMIS within 15 days of receiving service(s), and must be exited from the system within 30 days of program completion or termination.• MINIMUM STANDARDS: Sub-grantees are expected to have taken steps to meet the Minimum Standards for Homeless Programs within thirty days of executing the Program Year contract.

• BUILDING AND HABITABILITY STANDARDS: Any building for which HESG funding is used for renovation, major rehabilitation or conversion must meet local government safety and sanitation standards. In addition, the Sub-Grantee must meet a number of basic standards to ensure that shelter and housing facilities funded through the HESG program are safe, sanitary and adequately maintained.
• MONITORING: City staff will monitor the use of grant funds through a combination of a thorough review of all submitted reports, review of audit or financial statements, and monitoring and site visits.

The City will continue to develop and implement eligible activities using the grant funds and through the monitoring and review processes and techniques in order to comply with the federal specific requirements.

Discussion:

The Homeless Assistance Division continues to fund all the activities prescribed in the HEARTH act. With the sub-recipients cooperation, the City's HESG will continue to provide substantial additional leverage funds to invest in the various programs in order to assist the homeless population toward the goal of reduction and ending homelessness. Also, HESG limits the cost categories for administration and planning to 7.5% or $16,581 and 60% for street outreach and emergency shelter $132,649; total $149,230 for those cost categories. The City's 2020 action plan allows the maximum toward $16,581 administration and planning, and a total of $71,853 or 32.5% toward other activities such as homeless prevention and rapid re-housing support.

2020-21 CARES ACT 9TH AMENDMENT BUDGET REALLOCATION

PROPOSED CDBG-CV ACTIVITIES			
ACTIVITY	**ORIGINAL ALLOCATION**	**REALLOCATION**	**AMENDED ALLOCATION**
Unallocated CDBG-CV Funds	$331,927.51	- $331,927.51	$0
CDBG-CV Program Administration	$308,836.00	- $160,787.00	$148,049.00
Senior Nutrition Program	$0	+ $331,927.51	$331,927.51
Stories to Stay Outreach Program	$0	+ $160,787.00	$160,787.00

NINTH SUBSTANTIAL AMENDMENT TO THE FY 2020-21 ANNUAL ACTION PLAN FOR CARES ACT FUNDS

Brenda Lopez, Housing Director
Housing Department

City Council
March 17, 2026

CITY OF OXNARD CALIFORNIA

BACKGROUND

1. The City receives 3 annual entitlement program funds from the U.S. Department of Housing and Urban Development (HUD) including Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funds.

2. On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law, providing supplemental funding to HUD entitlement jurisdictions to prevent, prepare for, and respond to the impacts of the COVID-19 pandemic.

3. Under the CARES Act, the City of Oxnard received a special allocation of:
    a. $3,088,367 in Community Development Block Grant – Coronavirus (CDBG-CV) funds; and
    b. $5,255,005 in Emergency Solutions Grant – Coronavirus (ESG-CV) funds.

4. On October 6, 2020, the City Council approved an amendment to the FY 2020-21 Annual Action Plan to accept and program these CARES Act funds.

BACKGROUND

5. The City fully expended ESG-CV funds by September 30, 2023, and the grant has been closed out.

6. The CDBG-CV has an unallocated balance of $331,927.51.

7. Approximately $210,000 remains in CDBG-CV Program Administration, $160,787 can be reallocated to other eligible activities.

8. All CDBG-CV funds (including obligated but unspent) must be fully drawn down by March 2, 2027.

DISCUSSION

1. All CARES Act funding must be used to prevent, prepare for, and respond ("PPR")to the COVID-19 pandemic.

2. Staff is proposing to fund 2 new public service programs that will meet the PPR requirement and spend down the remaining CDBG-CV funds by March 2, 2027.

3. Both Programs to be implemented by Oxnard's Cultural and Community Services Department.

DISCUSSION

- **Senior Nutrition Program - $331,927.51**: The COVID-19 pandemic disproportionately impacted low-income seniors, increasing social isolation, food insecurity, and economic hardship—challenges that persist due to fixed incomes and inflation. CDBG-CV funds will support the City's Senior Nutrition Program, providing congregate and home-delivered meals that reduce food insecurity, improve health outcomes, and address pandemic-related isolation among adults age 60 and older.

- **Stories to Stay Outreach Program - $160,787**: The Storytime and Housing Literacy Outreach Program addresses the long-term social, educational, and housing impacts of COVID-19 on low- and moderate-income families by supporting early childhood development and school readiness while providing caregivers with housing education and resource navigation. By combining interactive literacy activities with practical housing support in accessible community settings, the program promotes family stability and ongoing pandemic recovery.

FINANCIAL IMPACT

There is no financial impact to the General Fund for the adoption of these recommended reallocations. The Housing Department has existing CDBG-CV appropriations to fund the proposed reallocation.

ACTIVITY	ORIGINAL ALLOCATION	REALLOCATION	AMENDED ALLOCATION
Unallocated CDBG-CV Funds	$331,927.51	- $331,927.51	$0
CDBG-CV Program Administration	$308,836.00	- $160,787.00	$148,049.00
Senior Nutrition Program	$0	+ $331,927.51	$331,927.51
Stories to Stay Outreach Program	$0	+ $160,787.00	$160,787.00

RECOMMENDATION

1. Conduct a public hearing regarding the Ninth Amendment to the FY 2020-21 Annual Action Plan for CARES Act Funds (Substantial);

2. Approve the Ninth Amendment to the FY 2020-21 Annual Action Plan (Substantial) recommending use of a special allocation of Community Development Block Grant (CDBG) funds under the CARES Act for two new public service programs to prepare, prevent, and respond to the ongoing effects of the COVID-19 pandemic;

3. Authorize the City Manager or his designees, to incorporate the amended CDBG-CV grant allocations into the FY 2020-21 Annual Action Plan and authorize any necessary budget appropriations and corresponding revenue recognition in CDBG funding (Fund 201) for the project;

4. Authorize the City Manager, or his designees, to execute the required documents for the submission of the amended FY 2020-21 Annual Action Plan;

5. Receive and file any comments made during the 30-day public comment period or made in person at the public hearing with the Amendment; and

6. Authorize the City Manager, or his designees, to execute agreements and sign all agreements for the implementation of the Annual Action Plan amendment including subrecipient and interdepartmental agreements.

CITY OF
OXNARD
CALIFORNIA

End of Presentation

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

PUBLIC HEARINGS
AGENDA ITEM NO. M.3

DATE: March 17, 2026

TO: City Council

FROM: Brenda Lopez, Housing Director, (805) 385-8092, brenda.lopez@oxnard.org

SUBJECT: Second Amendment to the FY 2025-26 Annual Action Plan (Substantial).

RECOMMENDATION

That the City Council:

1. Conduct a public hearing regarding the Second Amendment to the FY 2025-26 Annual Action Plan (Substantial);
2. Approve the Second Amendment to the FY 2025-26 Annual Action Plan (Substantial) recommending use of Community Development Block Grant (CDBG) funds for public infrastructure improvements;
3. Authorize the City Manager or his designees, to incorporate the amended grant allocations into the FY 2025-26 Annual Action Plan and authorize any necessary budget appropriations and corresponding revenue recognition in CDBG funding (Fund 201) for the project;
4. Authorize the City Manager, or his designees, to execute the required documents for the submission of the amended FY 2025-26 Annual Action Plan;
5. Receive and file any comments made during the 30-day public comment period and made in person at the public hearing with the Amendment; and
6. Authorize the City Manager, or his designees, to execute all agreements for the implementation of the Annual Action Plan amendment including subrecipient and interdepartmental agreements.

(This item did not originate in Committee.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/_sYEM55rLHg

BACKGROUND

Each year, the City prepares an Annual Action Plan (AAP) in connection with the Regional Five-Year Consolidated Plan (Consolidated Plan) which details how the City will spend Department of Housing and Urban Development (HUD) federal funding, specifically Community Development Block Grant (CDBG), Home Investment Partnership Act (HOME), and Emergency Solutions Grant (ESG) funds for that given year.

The Consolidated Plan adopted by the Oxnard City Council on May 6, 2025, was developed through a process that included citizen and stakeholder participation, a market analysis, and an assessment of local housing and community development data. The Consolidated Plan establishes six regional goals to address high-priority needs:

1. Improve the supply of affordable housing.
2. Increase and improve social services.
3. Work to end homelessness.
4. Create and maintain quality neighborhoods.
5. Promote economic development.

6. Ensure effective program administration.

The AAP has two principal purposes. First, it identifies the projects and programs to be undertaken during the upcoming fiscal year along with the objectives and outcomes to be achieved within the overall context of the Five-Year Consolidated Plan. Secondly, the AAP acts as the City's official application for federal formula grant funding, principally comprising the CDBG, HOME, and ESG programs. The funding recommendations in the AAP are prepared based on the estimated funding figures and adjusted once HUD provides the actual award allocations.

Under 24 CFR §570.902, HUD requires that a grantee's undisbursed CDBG funds in its line of credit not exceed 1.5 times its most recent annual grant allocation, measured 60 days before the end of the grantee's program year (May 2 for the City of Oxnard). This requirement is known as "timeliness compliance." Failure to meet this requirement could result in recapture of funds (returning funds to HUD). For the City, the timeliness compliance limit for funds remaining in the line of credit as of May 2, 2026, can be no more than $3,112,171.50.

At the close of each fiscal year, staff conducts a review of prior-year fund balances and open projects to determine whether funding should be reduced or terminated for slow-moving or unresponsive activities, or whether completed projects have expended less than their original award, thereby generating surplus funds available for reallocation. Based on this analysis, staff prepares an amendment to the AAP with recommendations for the use of these surplus funds. In accordance with the City's Citizen Participation Plan and 24 CFR Part 91, any amendment involving a substantial change—defined as the introduction of a new activity, the cancellation of an existing activity, or the reallocation of $200,000 or more—requires public notice and a public hearing prior to approval.

On September 23, 2025, the City received an invitation letter from HUD to participate in an informal consultation meeting regarding factors affecting timely performance and steps being taken to achieve compliance. In response, staff recommended allocating $1M in previously uncommitted CDBG funds to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project Phase III ("La Colonia Project"), a shovel-ready project. On October 7, 2025, City Council approved this recommendation to help ensure compliance with HUD's timeliness expenditure requirement.This action constituted the first substantial amendment to the FY 2025–26 Annual Action Plan (AAP).

On January 26, 2026, HUD issued a follow-up letter waiving the informal consultation meeting and, in lieu thereof, required staff to attend a mandatory CDBG timeliness training webinar and submit a workout plan as a condition to receiving the FY 2025-26 allocation of $2,074,781. Staff is currently working with HUD on the workout plan and anticipates receiving the FY 2025-2026 allocation in early March. Once the allocation is received, it is automatically added to the City's CDBG fund balance, thus increasing it to $6,530,542. Approximately $100,000 in additional revenue is expected to be received, via program income from prior-year homeowner rehabilitation and assistance programs, bringing the projected CDBG fund balance to $6,630,542.

Based on $2,622,705 in eligible accrued expenditures for projects in the pipeline, the City's unexpended CDBG fund balance would be reduced to $4,007,837 once those funds are drawn. However, this amount would still exceed the allowable timeliness threshold ($3,112,171.50 as of May 2, 2026) by approximately $900,000.

Therefore to meet the timeliness compliance requirement of 24 CFR §570.902, staff recommends reallocating $900,000 currently awarded to the Cal-Gisler Project in the FY 2025-26 AAP to the La Colonia Project, as described below. This will ensure funds are timely expended to meet the CFR requirement.

DISCUSSION

In FY 2025-26, the Public Works Department was awarded $1M for the Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project ("Cal-Gisler Project"), which is roughly 80% done with engineering plans. Although the project is currently undergoing the National Environmental Policy Act (NEPA) environmental review process, the majority of CDBG eligible expenditures associated with this project are not anticipated to occur until well beyond the May 2 timeliness compliance deadline.

As previously described, the Public Works Department received a reallocation of CDBG funds in FY 2025-26 for the La Colonia Project (which brought the total allocation to $2M) because it was shovel-ready, had a budget gap, and aligned with CDBG funding priorities- while also helping the City meet its expenditure requirements. The project has an overall

$10,400,000 budget and is underway to be completed before the CDBG funding timeliness date of May 2, 2026. In an effort to help achieve and maintain CDBG timeliness compliance, staff proposes to reallocate $900,000 from the $1M awarded for the Cal-Gisler Project, to the La Colonia Project. The Cal-Gisler Project is expected to apply for and receive replacement CDBG funding in the FY 2026-27 Annual Action Plan. This timing aligns with completion of the project's NEPA review, allowing construction to begin as early as July 1, 2026. As a result, funding for the Cal-Gisler Project will be fully restored ("made whole") without impacting its overall schedule, and helping to alleviate the timeliness compliance requirements of 24 CFR §570.902.

The proposed allocation of additional CDBG funds to the La Colonia Project directly advances the Consolidated Plan goal of Creating and Maintaining Quality Neighborhoods. Based on the City's area analysis, staff estimates that approximately 2,600 residents of low and moderate income will directly benefit from the La Colonia improvements.The project includes street resurfacing, sidewalk repairs, and the installation of Americans with Disabilities Act (ADA)-compliant curb ramps in a predominantly residential, low- and moderate-income area. The proposed project area covers the following locations and street segments:

1. E Colonia Rd – From N Oxnard Blvd to N Juanita Ave
2. Cooper Rd – From N Oxnard Blvd to N Juanita Ave
3. N Harrison Ave – From E Colonia Rd to Cooper Rd Alley N/O
4. N Hayes Ave – From E Colonia Rd to Cooper Rd
5. N Grant Ave – From E Colonia Rd to Cooper Rd
6. N Garfield Ave – From E Colonia Rd to Cooper Rd
7. N McKinley Ave – From E Colonia Rd to Cooper Rd
8. N Bonita Ave – From E Colonia Rd to E Third St
9. N Anita Ave – From E Colonia Rd to Cooper Rd
10. N Juanita Ave – From E Colonia Rd to E Third St
11. E First St – From S Harrison Ave to Juanita Ave
12. S Harding Ave – From E First St to E Third St
13. E First St – From Juanita Ave to Rose Ave
14. S Hayes Ave – From 251 S Hayes Ave to Third St
15. E Second St – From Wilson Ave to Campton Dr
16. Navarro St – From E First St to E Third St
17. Campton Dr – From E First St to E Third St
18. Morris St – From Campton Dr to Sarita Dr
19. E Second St – From Campton Dr to Sarita Dr
20. Crawford St – From Campton Dr to Sarita Dr
21. Sarita Dr – From E First St to Second St
22. Sarita Dr – From E Second St to Crawford St
23. Felicia Ct – From N Marquita St to N Marquita St
24. Marquita St Alley E/O – From Felicia Ct to Felicia Ct

The original Engineer's estimate for the construction cost of the La Colonia Project (C2209) was $6,853,000, and is presently funded by a variety of sources, including the state's Road Maintenance and Rehabilitation Act (RMRA) program, Measure O, General Fund, and others. Upon competitively soliciting the project, the City received one bid of $8,665,561.51. When all other required soft costs (construction management, material testing, staff time, etc.) and construction contingencies are included, the total project cost is approximately $10,400,000. CDBG funds are eligible for projects within the La Colonia neighborhood, therefore, an additional $900,000 in CDBG funds not only helps the City meet the timeliness compliance, but will also help fill the gap between the Engineer's estimate and the actual total project cost. Further decreasing the funding gap for the La Colonia neighborhood sub-project with CDBG funds also has a future benefit for the larger citywide Neighborhood Street Resurfacing CIP project as it lessens the amount of other funding sources expected to be reprogrammed in future phases of the longer-term 5-Phase Citywide Pavement Maintenance Program. This would reduce future Neighborhood Street Resurfacing project locations since CDBG funds have a geographic limitation not expected to be met in upcoming phases.

A copy of the proposed FY 2025-26 AAP Second Substantial Amendment is attached to this report (Attachment 2).

STRATEGIC PRIORITIES

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to preserve and improve our roads, utilities, parks, trees, water supply and natural resources through effective planning, prioritization, and an equitable and efficient use of available funding.

This agenda item supports the Quality of Life strategy. The purpose of the Quality of Life strategy is to restore and increase quality services and programs that enrich Oxnard's diverse community, promote safe neighborhoods, encourage community engagement, and support our residents in their efforts to improve their quality of life.

FINANCIAL IMPACT

There is no financial impact to the General Fund. The Housing Department has existing CDBG appropriations to fund the recommended reallocation. The proposed revisions apply solely to the Annual Action Plan. No updates to Tyler Munis accounts are required, as both the Cal-Gisler funds and the La Colonia projects are already budgeted within the same account.

COMMITTEE OUTCOME

This is a Public Hearing, therefore this item did not originate in Committee.

Prepared by: Brenda Lopez, Housing Director, Lorraine Mendez, Administrative Services Manager

ATTACHMENTS

1. Attachment 1- FY 2025-26 AAP Second Substantial Amendment Redline
2. Attachment 2- FY 2025-26 AAP Second Substantial Amendment Clean Copy
3. Attachment 3- Presentation

2025 Annual Action Plan

Amendment No. Two~~One~~

(Substantial)

Draft for City Council Consideration

Public Comment Period

February 12, 2026 - March 17, 2026

Prepared by:
City of Oxnard – Housing Department – Grants Management
435 South D Street, Oxnard, California, 93030

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Summary of Annual Action Plan Amendments

On October 7, 2025, the City Council considered the first substantial amendment to the FY 2025/26 Annual Action Plan (AAP) to reallocate $1,000,000 in uncommitted Community Development Block Grant (CDBG) funds to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project Phase III, for a total CDBG grant allocation of $2,000,000.

In January 2026, the City of Oxnard approved a minor amendment to the FY 2025/26 AAP to reallocate $42,120 in ESG (HESG) funding originally awarded to the United Way of Ventura County for a rapid re-housing program. Following the relinquishment of funds by the United Way, the allocation was reassigned to the Turning Point Foundation's Our Place Safe Haven Emergency Shelter Program. As a result, Turning Point Foundation's total award increased from $56,080 to $98,200. This amendment did not constitute a "substantial" change under 24 CFR Part 91 and therefore did not require citizen participation and was processed administratively.

On March 17, 2026, the Oxnard City Council considered a second substantial amendment to reallocate $900,000 in CDBG funds originally awarded to the City of Oxnard Public Works Department for the Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project in the FY 2025/26 AAP. The reallocation shifts these funds to the FY 2024/25 La Colonia Neighborhood Street Resurfacing and ADA Improvement Project. The La Colonia project has been awarded $2,000,000 to date; approval of this amendment increases the total CDBG investment to $2,900,000, consisting of $1,000,000 awarded in FY 2024/25 and $1,900,000 awarded in FY 2025/26.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

During July 1, 2025, to June 30, 2030, the City of Oxnard anticipates the following allocation of CDBG, HOME and ESG (HESG) resources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,074,781.00	100,000.00	1,000,000.00	3,174,781.00	8,825,219.00	Based on 2025 FY allocation from HUD.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	599,010.76	150,000.00	0.00	749,010.76	3,000,989.24	Based on 2025 FY allocation from HUD.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG (HESG)	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	184,400.00	0.00	0.00	184,400.00	815,600.00	Based on 2025 FY allocation from HUD.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The jurisdictions leverage federal resources against other sources of federal, state, local, and private funding to maximize the impact of CDBG, HOME, and ESG (HESG) funds. Leveraging varies from activity to activity depending on the project scope and grant requirements.

Although the CDBG program does not require a match, both the HOME and ESG (HESG) programs do. The HOME program requires a 25 percent non-federal cash or non-cash match of eligible project costs, excluding up to 10 percent for administration and up to 5 percent for Community Housing Development Organization (CHDO) operating support.

The ESG (HESG) program requires a dollar-for-dollar (100 percent) match, which may be met with cash or eligible non-cash contributions. ESG (HESG) grantees report required match detail to the Ventura County Continuum of Care (CoC) on a monthly or semi-annual basis. Matching contributions from ESG (HESG) grantees (cash or non-cash) may be obtained from any source, including any federal source other than the ESG (HESG) program, as well as state, local, and private sources, per 24 CFR 576.201. Depending on the financing structure of a given activity, it may be advantageous for the City to use CDBG funds to leverage appropriate resources. Examples of leveraged federal and state resources include, but are not limited to those listed below:

<u>Federal Resources</u>

- Continuum of Care (CoC) Program
- HUD Veterans Affairs Supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- YouthBuild
- Federal Low-Income Housing Tax Credit Program
- Project Based Housing Choice Vouchers

State Resources

- Affordable Housing and Sustainable Communities Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHFA Single and Multi-Family Program
- CalHome Program
- Encampment Resolution Funds (ERF)
- Homekey
- Homeless Housing, Assistance and Prevention Program (HHAP)
- Housing and Homeless Incentive Program (HHIP)
- Low-Income Housing Tax Credit Program
- Mental Health Service Act (MHSA) Funding
- Multifamily Housing Program (MHP)
- Permanent Local Housing Allocation (PLHA)
- Tax-Exempt Bond Financing

If appropriate, describe publicly owned land or property located within the jurisdiction

that may be used to address the needs identified in the plan

Most County- and jurisdiction-owned property is used to house County or City operations or is deed-restricted, limiting its feasibility for new uses. The County and jurisdictions have been evaluating land it owns, as it becomes available, for the purpose of providing affordable housing and will continue to consider land that is deemed as surplus for the needs identified in the Regional Consolidated Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve the Supply of Affordable Housing	2025	2026	Affordable Housing		Development of New Affordable Housing Housing Rehabilitation Housing Services Disaster Planning and Recovery	HOME: $674,109.68 CDBG: $441,577.80	Rental units constructed: **5 Household Housing Unit** *(Affordable Housing Development /CHDO Set-Aside)* Rental units rehabilitated: **10 Household Housing Unit** *(2023 D Street Acquisition/Rehabilitation Project)*

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Increase and Improve Social Services	2025	2026	Non-Homeless Special Needs Non-Housing Community Development		Supportive Services Fair Housing Services Disaster Planning and Recovery	CDBG: $30,000.00	Public service activities other than Low/Moderate Income Housing Benefit: **100 Persons Assisted** *(Palm Vista Senior Center)*
							CDBG: $130,505.00	Public service activities other than Low/Moderate Income Housing Benefit: **285 Persons Assisted** *(Recreation Youth Services)*
							CDBG: $50,000.00	Public service activities other than Low/Moderate Income Housing Benefit: **45 Persons Assisted** *(OHA Senior Support Services)*
							CDBG: $25,000.00	Public service activities other than Low/Moderate Income Housing Benefit: **45 Persons Assisted** *(Counseling Services for Survivors of Interpersonal Violence)*

3	Work to End Homelessness	2025	2026	Homeless		Homelessness Supportive Services	CDBG: $35,000.00	Public service activities other than Low/Moderate Income Housing Benefit: **200 Persons Assisted** *(Shelter Care Resources/Foundation First Basic Needs Assistance)*
							CDBG: $27,742.00	Public service activities other than Low/Moderate Income Housing Benefit: **5 Persons Assisted** *(Turning Point Foundation/ Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Center)*
							ESG: $72,370.00	Tenant-based rental assistance / Rapid Rehousing: **8 Households Assisted** *(Mercy House Living Centers/Rapid Re-Housing Program)*
							~~ESG: ¶ $42,120.00~~	~~Tenant-based rental assistance / Rapid Rehousing: ¶ **5 Households Assisted**¶ *(United Way of Ventura County/Rapid Re-Housing Program)*~~
							ESG: $98,200.00~~56,080.00~~	Homeless Person Overnight Shelter: **140 Persons Assisted** *(Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Navigation Center)*
							ESG: $13,830.00	Other: **Not Applicable** *(ESG (HESG) Administration & Planning)*

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Create and Maintain Quality Neighborhoods	2025	2026	Non-Housing Community Development		Public Facility Maintenance Street Improvements and Infrastructure Disaster Planning and Recovery	CDBG: $100,000.00~~$1,000,000.00~~ CDBG: $1,900,000.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: **5,345 Persons Assisted** *(Cal Gisler Neighborhood Street Resurfacing & ADA Improvement Project)* Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: **2,605 Persons Assisted** *(La Colonia Neighborhood Street Resurfacing & ADA Improvement Project)*
5	Effective Administration	2025	2026	Planning and Administration		Not Applicable	CDBG: $414,956.20 HOME: $59,901.07	Other: **Not Applicable** *(CDBG Planning & Administration)* Other: **Not Applicable** *(HOME Planning & Administration)*

Table 2 – Goals Summary

Goal Descriptions

1	**Goal Name**	**Improve the Supply of Affordable Housing**
	Goal Description	Develop and maintain affordable housing opportunities for low- and moderate-income homeowners and renters. *(2025/26 Projects: Affordable Housing Development/CHDO Set-Aside; and additional funds to the 2023 D Street Acquisition and Rehabilitation Program)*
2	**Goal Name**	**Increase and Improve Social Services**
	Goal Description	Increase and improve access to public service programs targeting low- and moderate-income residents. *(2025/26 Projects: Palm Vista Senior Center; Recreation Youth Services; OHA Senior Supportive Services; and the Coalition for Family Harmony/Counseling Services for Survivors of Interpersonal Violence)*
3	**Goal Name**	**Work to End Homelessness**
	Goal Description	In partnership with the Ventura County Continuum of Care, work to end homelessness within Ventura County by providing housing, emergency shelter and social services to homeless persons or those at risk of homelessness. *(2025/26 Projects: CDBG – Shelter Care Resources/Foundation First Basic Needs Assistance; CDBG-Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Center; HESG-Mercy House Living Centers/Rapid Re-Housing Program; ~~ESG-United Way of Ventura County/Rapid Re-Housing Program;~~ HESG-Turning Point Foundation/Our Place Safe Haven: Emergency Shelter; HESG Administration & Planning)*
4	**Goal Name**	**Create and Maintain Quality Neighborhoods**
	Goal Description	Enhance and maintain access to livable neighborhoods by improving and maintaining public facilities and infrastructure. *(2025/26 Projects: Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project; 2024/25 La Colonia Neighborhood Street Resurfacing and ADA Improvement Project-Phase III)*
5	**Goal Name**	**Effective Administration**
	Goal Description	Maintain effective housing and community development programs to carry out HUD CPD funded programs and activities. *(2025/26 Projects: CDBG Planning & Administration; HOME Planning & Administration)*

Projects

AP-35 Projects – 91.220(d)

Introduction

The City is continuing to focus on addressing basic needs, directing funds primarily towards food, shelter, and neighborhood improvements. In this challenging economic environment, and with ever decreasing resources, the City is committed to providing these basic services to our most vulnerable citizens.

In an effort to increase the efficiency of grant management, we are consolidating our grant awards to larger projects. This ultimately has resulted in no grant award below $10,000, and a significant reduction in the number of grants administered by staff, making the most efficient and effective use of taxpayer dollars.

On October 7, 2025, the City Council considered the first substantial amendment to the FY 2025/26 Annual Action Plan (AAP) to reallocate $1,000,000 in uncommitted Community Development Block Grant (CDBG) funds to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project Phase III, for a total CDBG grant allocation of $2,000,000.

In January 2026, the City of Oxnard approved a minor amendment to the FY 2025/26 Annual Action Plan to reallocate $42,120 in HESG (ESG) funding originally awarded to the United Way of Ventura County for a rapid re-housing program. The United Way relinquished the award, and the funds are therefore being reallocated to the Turning Point Foundation's Our Place Safe Haven Emergency Shelter Program. As a result, Turning Point Foundation's award will increase from $56,080 to $98,200. This amendment does not constitute a "substantial" change under 24 CFR Part 91 and therefore did not trigger citizen participation requirements and was processed administratively.

On March 17, 2026, the Oxnard City Council considered reallocating $900,000 in CDBG funds originally awarded to the City of Oxnard Public Works Department for implementation of the Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project in the FY 2025/26 Annual Action Plan to the FY 2024/25 La Colonia Neighborhood Street Resurfacing and ADA Improvement Project. The La Colonia Street Improvement Project has been awarded $2,000,000 to date, therefore, this substantial amendment increases the total CDBG award to $2,900,000 ($1,000,000 awarded in FY 2024/25 and $1,900,000 awarded in FY 2025/26).

Projects

#	Project Name
1	**DEVELOPMENT OF NEW AFFORDABLE HOUSING** ● HOME: Affordable Housing Development /CHDO Set-Aside ($674,109.68)
2	**HOUSING REHABILITATION** ● CDBG: 2023 D Street Acquisition and Rehabilitation Project ($441,577.80)

#	Project Name
3	**HOMELESSNESS** ● CDBG: Shelter Care Resources/Foundation First Basic Needs Assistance ($35,000) ● CDBG: Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Program ($27,742) ● ESG (HESG): Mercy Housing Living Centers/Rapid Re-Housing Program ($72,370) ● ~~HESG: United Way of Ventura County/Rapid Re-Housing Program ($42,120)~~¶ ● ESG (HESG): Turning Point Foundation/Our Place Safe Haven: Emergency Shelter ($98,200~~56,080~~) ● ESG (HESG): HESG Planning and Administration (13,080)
4	**SUPPORTIVE SERVICES** ● CDBG: Palm Vista Senior Center ($30,000) ● CDBG: Recreation Youth Services ($130,505) ● CDBG: OHA Senior Supportive Services ($50,000) ● CDBG: The Coalition for Family Harmony/Counseling Services for Survivors of Interpersonal Violence ($25,000)
5	**STREET IMPROVEMENTS AND INFRASTRUCTURE** ● CDBG: Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project ($100,000.00~~1,000,000~~) ● CDBG: La Colonia Neighborhood Street Improvement Project ($1,9~~0~~00,000)
6	**ADMINISTRATION** ● CDBG: CDBG Planning & Administration ($414,956.20) ● HOME: HOME Planning & Administration ($59,901)

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities and activities outlined above reflect the needs in Oxnard established through the five-year Regional Consolidated Plan. This year's emphasis is on the development of new affordable rental housing for persons of very low and extremely low income, outreach and engagement to persons who are homeless, and the provision of supportive services to Oxnard's youth and elderly populations. Other major priorities include infrastructure improvements in the City's Cal-Gisler low-income neighborhood~~s~~ to enhance safety, improve accessibility, and support long-term community development.

The main obstacles to addressing underserved needs in the community include lack of sufficient funding to satisfy unmet needs, very low vacancy rates, and lack of affordable rental housing.

AP-38 Project Summary

Project Summary Information

1	**Project Name**	**DEVELOPMENT OF NEW AFFORDABLE HOUSING**
	Target Area	Not Applicable
	Goals Supported	Improve the Supply of Affordable Housing
	Needs Addressed	Development of New Affordable Housing
	Funding	HOME: $674,109.68
	Description	HOME funds are available for gap financing the development of affordable housing.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5 rental units can be constructed for low- and moderate-income households given the amount of HOME funding available for the development of affordable housing. Project is to be determined.
	Location Description	City of Oxnard, California (to be determined)
	Planned Activities	Financial assistance to a Community Housing Development Organization for the development of at least 5 housing units for low- and moderate-income households in Oxnard. This project includes 15% of the HOME allocation set aside for CHDO's, or $89,851.61.
2	**Project Name**	**HOUSING REHABILITATION**
	Target Area	Not Applicable
	Goals Supported	Improve the Supply of Affordable Housing
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: $441,578.00
	Description	Rehabilitation of units to increase the quality of affordable rental housing units and/or preserve housing affordability at 201 South D Street. This project includes adding funds to an existing project, previously approved in the second amendment to the 2023 Annual Action Plan. The project was originally awarded $3,000,000 in CDBG funding, with approximately $2.4 million allocated for site acquisition and the remaining $590,531.55 designated for rehabilitation. With the addition of 2025/26 funding, the total rehabilitation budget will increase to $1,032,109.55.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	10 low- and moderate-income households housing units
	Location Description	201 South D Street, Oxnard
	Planned Activities	The Oxnard Housing Authority will provide rehabilitation of rental units at 201 South D Street for low- and moderate-income housing households in Oxnard.

3	**Project Name**	**HOMELESSNESS**
	Target Area	Not Applicable
	Goals Supported	Work to End Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: $62,742.00 ESG (HESG): $184,400.00
	Description	Public services that address homelessness will be funded out of both CDBG and ESG (HESG) funding sources. The City will fund two homelessness programs with CDBG funds: Shelter Care Resources' *Foundation First Basic Needs Assistance* ($35,000), which provides food, clothing, hygiene products, infant and school supplies, and access to a tech center for homeless children and families; and Turning Point Foundation's *Our Place Safe Haven* ($27,742), which offers shelter, case management, and support for homeless adults with mental illness. Through ESG (HESG), the City will support two~~three~~ additional programs. Mercy House Living Centers will receive $72,370 for rapid re-housing services, including housing navigation, relocation assistance, deposits, rental aid, and stability counseling. ~~United Way of Ventura County will receive $42,120 to assist with rental application fees, utility assistance, deposits, short- to medium-term rental help, and arrears.~~ Turning Point Foundation will also receive $98,200~~56,080~~ to provide emergency shelter, case management, and navigation services at *Our Place Safe Haven*, specializing in serving individuals with mental health conditions, veterans, seniors, transitional youth, and people with disabilities. Finally, $13,080 (7.5%) in ESG (HESG) funds will be used for administration and planning.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	● Shelter Care Resources/Foundation First Basic Needs Assistance – 200 persons ● Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Program – 5 persons ● Mercy Housing Living Centers/Rapid Re-Housing Program – 8 households ● ~~United Way of Ventura County/Rapid Re-Housing Program – 5 households~~ ● Turning Point Foundation/Our Place Safe Haven: Emergency Shelter – 1~~4~~0 persons ● ESG (HESG) Planning and Administration – not applicable

	Location Description	All programs that support homelessness are available to eligible persons citywide, however they are each administered by from the Subrecipients' offices at the following addresses: ● Shelter Care Resources/Foundation First Basic Needs Assistance – 940 South A Street, Oxnard, CA 93030 ● Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Program – 536 E. Thompson Boulevard, Ventura, CA 93001 ● Mercy Housing Living Centers/Rapid Re-Housing Program – 351 South K Street, Oxnard, CA 93030 ● ~~United Way of Ventura County/Rapid Re-Housing Program – 702 County Square Drive #100, Ventura, CA 93003~~¶ ● Turning Point Foundation/Our Place Safe Haven: Emergency Shelter – 536 E. Thompson Boulevard, Ventura, CA 93001 ● ESG (HESG) Planning and Administration – 435 South D Street, Oxnard, CA 93030
	Planned Activities	Same as description.

4	**Project Name**	**SUPPORTIVE SERVICES**
	Target Area	Not Applicable
	Goals Supported	Increase and Improve Social Services
	Needs Addressed	Supportive Services
	Funding	CDBG: $235,505.00
	Description	The City of Oxnard proposes to fund four CDBG programs serving youth and seniors. The Cultural and Community Services Department will receive $30,000 to operate the Palm Vista Senior Center, which offers daily programming, senior nutrition services, volunteer opportunities, and activities such as gardening, excursions, exercise classes, and lawn bowling. The Department will also receive $130,505 for the Recreation Youth Services Program, which provides activities at the Oxnard PAL, Colonia Memorial Park Veterans Gym, and Southwinds Youth Center. The Oxnard Housing Authority will receive $50,000 to provide senior supportive services in public housing, funding staff who connect residents to resources that support independent living, health, and mobility, while also assisting with housing matters such as lease compliance and recertifications. Lastly, the Coalition for Family Harmony will receive $25,000 for *Counseling Services for Victims of Interpersonal Violence*, offering free therapy sessions to Oxnard residents both in person and virtually.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	● Oxnard Recreation Youth Services: 285 persons ● Palm Vista Senior Center: 100 persons ● Oxnard Housing Authority: 45 persons ● The Coalition for Family Harmony: 50 persons
	Location Description	All CDBG-funded programs serving youth and seniors are available citywide to eligible residents. Services are provided at the following locations: ● Palm Vista Senior Center – 801 South C Street, Oxnard 93030 ● Colonia Memorial Park Veterans Gym – 195 N. Marquita, Oxnard 93030 ● Oxnard Police Activities League (PAL) – 350 South K Street, Oxnard 93030 ● Southwinds Youth Center – 300 W. Clara Street, Oxnard 93033 ● OHA Senior Supportive Services – 401 South C Street, Oxnard 93030 ● The Coalition for Family Harmony – 1000 Town Center Drive, Oxnard 93030
	Planned Activities	Same as description.

5	**Project Name**	**STREET IMPROVEMENTS AND INFRASTRUCTURE**
	Target Area	Not Applicable
	Goals Supported	Create and Maintain Quality Neighborhoods
	Needs Addressed	Street Improvements and Infrastructure
	Funding	CDBG: $2,000,000.00
	Description	The City will allocate $100,000~~1,000,000~~ in CDBG to the Cal Gisler Neighborhood Street Improvement Project. The project includes improvements to streets, sidewalks, and the construction of ADA access ramps for persons with disabilities. On October 7, 2025, the City allocated an additional $1,000,000 in Community Development Block Grant (CDBG) funds to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project, originally funded in the Fiscal Year 2024/25 Annual Action Plan. The project was previously awarded $1,000,000 in CDBG funds; with the first ~~this~~ amendment, the total allocation ~~will~~ increased to $2,000,000. The scope of work includes street and sidewalk improvements, as well as the installation of Americans with Disabilities Act (ADA)-compliant access ramps to improve accessibility for persons with disabilities. On March 17, 2026, the City Council considered reallocating $900,000 awarded to the Public Works Department for the Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project, for a total CDBG allocation of $2,900,000.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	The Cal-Gisler Street Resurfacing and ADA Improvement Project ~~This project~~ will account for a neighborhood improvement in low- and moderate- income census tract neighborhood, and approximately 5,345 persons will benefit from the project. The La Colonia Street Resurfacing and ADA Improvement Project will benefit at least 2,605 low and moderate income persons living in the La Colonia neighborhood.
	Location Description	The Cal Gisler Neighborhood Street Improvement Project will take place in predominantly residential low- and moderate-income neighborhoods. Affected Census Tracts include CT 3900, BG 1 and 2. The La Colonia Street Resurfacing and ADA Improvement Project will take place in CT 32.01 BG 01 and CT 91.00 BG 01.
	Planned Activities	Same as description.

6	**Project Name**	**ADMINISTRATION**
	Target Area	Not Applicable
	Goals Supported	Effective Administration
	Needs Addressed	Development of New Affordable Housing Housing Rehabilitation Housing Services Housing Stability Homelessness Supportive Services Fair Housing Services Public Facility Maintenance Street Improvements and Infrastructure Economic Support for Small Businesses & Job Training Disaster Planning and Recovery
	Funding	CDBG: $414,956.00 HOME:$59,901
	Description	The City will conduct the following administration/planning activities: (1) General Administration of CDBG Program, including preparation of Annual Action Plan, budget, applications, certifications and agreements; (2) Coordination of CDBG-funded capital improvement projects; (3) Coordination of Public Service Subrecipients, (4) Coordination of HOME-funded housing projects; (5) Monitoring of CDBG projects/programs to ensure compliance with federal regulations; and (6) Preparation of the CAPER. Up to 20% of the annual CDBG entitlement is allowed for administration activities. The City of Oxnard Housing Department is responsible for administering the HOME program. Up to 10 percent of the HOME allocation will be used to provide for staffing and other program administration costs associated with the HOME program, including planning, reporting, monitoring, and IDIS setup and maintenance.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Citywide
	Planned Activities	Same as description.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The primary national objectives of the ConPlan programs are to benefit LMI residents, therefore, the City's CDBG funds will be targeted to extremely low-, low-, and moderate-income persons citywide. CDBG funds will be used to serve the LMI persons Citywide and in Low-Moderate Areas (LMA). Also, the City will continue to assist the low- and moderate-income persons citywide with HOME and ESG (HESG) funds.

Geographic Distribution

Target Area	Percentage of Funds
NA	**NA**

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The need for affordable housing (funded from CDBG and HOME) is present throughout the City. CDBG funds for public improvements are based on LMI persons within LMA Neighborhoods. Regarding the Public Services category of the CDBG funds, the proposed projects will focus on the basic needs of the residents such as mental health, essential and supportive services. The special population such as seniors, homeless and youth will continue to receive their funding for the education needs, shelter support and recreational needs.

Ventura County invests community development resources to address needs of low- and moderate-income persons living throughout the jurisdiction. Each entitlement jurisdiction additionally allocates resources that geographically target specific neighborhoods in which the majority of residents are low- and moderate- income. With limited resources, each community identifies opportunities to target resources at areas that have the greatest need or that would maximize the impact of the investment.

Individual activities funded by the Community Development Block Grant (CDBG) program are designed to benefit low- and moderate-income (LMI) persons or, in the case of activities like parks and streets, areas where at least 51 percent of the residents are low- and moderate-income persons.
ESG (HESG) allocations are based on the limited clientele distributed citywide. HOME funds are distributed based on the income eligibility of the clients and citywide basis.
Supporting efforts in South Oxnard and La Colonia will support two of the most vulnerable and older communities with housing, services and economic stability through up and coming programs.

Discussion

As always, the City of Oxnard will continue to look for available public and private resources

and creative ways to fund the needy programs.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

HOME funds will be used to provide gap-financing assistance for new construction of multi-family rental units for lower income households. The first phase of Cypress Place, a 90-unit 100% affordable rental development, has been awarded a gap-financing loan of $1,600,000 in HOME funds for the construction of the 90 unit development and $1,500,000 CDBG funds for construction of off-site improvements. Cypress Place will include 15 HOME assisted units and is estimated to be completed in fall 2025.

The Etting Road (Dolores Huerta Garden) Apartments, a 58-unit 100% affordable rental development, has been awarded a gap-financing loan of $1,854,000 in HOME funds for construction of the 58-unit development. Eleven of the units developed in the Etting Road Apartments will be HOME assisted units and are estimated to be completed in Spring 2025. Given that only Dolores Huerta Gardens is expected to be completed in Spring 2025 and Cypress Place is not expected to be completed until fall 2025 then there are only 11 HOME assisted units expected to be completed in FY 2024-2025. A total of 26 HOME assisted units are expected to be completed in calendar year 2025. The City will review new HOME funding applications submitted in FY 2024-2025 and estimates providing gap-financing for the construction of new housing that will result in at least five (5) HOME assisted units. CDBG funds will be used to provide rehabilitation of ten (10) rental housing units.

Habitat for Humanity of Ventura County will continue to utilize previous years CDBG funds for residential rehabilitation assistance to eligible households. The Ventura County Community Development Corporation (VCCDC) will continue to utilize previous years CDBG grants funds for affordable housing loans for homeownership assistance for income eligible families in Oxnard. HOME development financing assistance will leverage development funds from the State of California, developer equity, private financing, and tax credit financing.

Lower-income households continue to pay a high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and inadequate housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for LMI households in Oxnard, the following programs will be available during the next program year:

1. Homeowner Rehabilitation Assistance Program
2. Homeownership Assistance Programs
3. Construction of new affordable dwelling units

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total	15

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	5
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	15

Table 6 - One Year Goals for Affordable Housing by Support Type

Discussion

Habitat for Humanity of Ventura County will continue to utilize CDBG grant funds from the previous year for the homeowner rehabilitation assistance program. Ventura County Development Corporation (VCCDC) will continue to utilize CDBG grant funds from the previous years for Oxnard residents to provide a homeownership assistance program. The City of Oxnard's Affordable Housing and Rehabilitation Department will also continue to provide financial assistance to Community Housing Development Organizations (CHDO) and affordable housing developers to develop affordable housing units throughout the City subject to available funding and as permitted by the funding source. Loan information is provided to interested residents at homeownership fairs, workshops, and from City referrals to VCCDC.

AP-60 Public Housing – 91.220(h)

Introduction

Oxnard Housing Authority (OHA) currently administers 520 public housing units, 1,904 Section 8 rental assistance vouchers, which includes 77 VASH vouchers, 40 Mainstream vouchers, 10 Family Unification vouchers, 46 Emergency Housing vouchers, and provides support services through its Resident Services program and Family Self-Sufficiency (FSS) program. The needs of public housing residents are supported with a Resident Services program which offers a variety of services to families and youth on-site. The FSS program supports and promotes public housing and Section 8 families with homeownership opportunities and economic self-sufficiency. The FSS Program provides one-on-one counseling and individual assistance to families that participate in this program.

Actions planned during the next year to address the needs to public housing

Modernization projects for the public housing units, where most needed, are funded through its Capital Fund program. Each year, in its Annual Plan and Statement, the Capital Fund Program re-prioritizes those projects identified in the 5 year plan.

For Fiscal year 2025-2026, the following capital improvement projects for public housing units are planned:

- CAL 31-3 Colonia Village 504 Conversion $260,000
- CAL 31-3 Colonia Village Alley Repair $140,000
- CAL 31-7 Althea Ct Rebuild 8 units $400,000

Total Planned projects for 2025-2026 $800,000

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Homeownership opportunities are promoted by offering public housing families homeownership counseling services by Ventura County Community Development Corporation (VCCDC). In addition, families are informed of these services through its Family Self-Sufficiency Program and distribution of flyers to all households.
Public housing residents are encouraged to participate in public housing tenant associations that advocate on behalf of tenants to support efforts to improve public housing stock and living conditions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

In order to respond to the increasing need for affordable housing units within the community, OHA and the Housing Department will continue to seek new resources of financing new housing development projects and partnering with developers, owners, and CHDO's.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Jurisdictions that receive federal funds for homeless assistance are typically required to conduct a Point In Time Count (PIT) of homeless persons each year. The PIT count was completed on January 22, 2025, with more than 100 volunteers signing up to participate in Oxnard's count. The results of this count are still being tabulated by the Ventura County Continuum of Care. The results will be published in their annual Homeless Count and Survey report, expected in Spring 2025.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Oxnard continued the operation of a year-round homeless shelter and navigation center located on K Street in Oxnard. The City of Oxnard contracted Mercy House to operate the navigation center. The navigation center will continue its operation for the next twelve-month period and beyond. Oxnard has launched an effort to develop a new construction mixed-use development that will include a new replacement navigation center and 110-bed homeless shelter plus other support services and fifty-six units of permanent supportive housing. We expect that this new project will be in operation by August 2025. The shelter will continue operating at the K Street location until that time.

The City continued working with The Salvation Army to provide street outreach services that include practical assistance, housing navigation, employment assistance, health navigation and crisis intervention with the ultimate goal of transitioning chronically-homeless individuals towards stable housing. The Street Outreach Team coordinates with Mercy House and the Oxnard Navigation Center as well as the Homeless Liaison Officers with the Oxnard Police Department. The City also began a partnership with Mercy House for street outreach services.

This year, the City continued its partnership with Ventura County Health Care Agency to operate an encampment response program as part of the State's Encampment Resolution Funding program. The program consists of a street outreach and case management team, along with non-congregate emergency shelter by using motel rooms. This project involves proactive engagement with people living in encampments throughout the city, and relocation to non-congregate emergency shelter where clients are connected with a case manager to work towards a housing plan, with the goal of moving into permanent supportive housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

The emergency shelter and transitional housing needs of homeless persons are currently being addressed by several service providers throughout Ventura County. The emergency shelter needs

in the area are met by the following providers:

- Mercy Housing in operation of the Oxnard Navigation Center
- Ventura County Rescue Mission - single men over the age of 18 with rotating stay schedule, 10 nights in/5 nights out
- Kingdom Center - emergency shelter for single women and women with children
- Lighthouse Mission for Women and Children - single women and women with children
- Turning Point Foundation - mentally ill individuals

Transitional housing needs are currently being met by the following providers:

- Kingdom Center - single women and women with children
- Many Mansions - transition aged youth, single women and women with children
- Turning Point Foundation - single mentally ill persons
- Salvation Army - families, single parents and single persons
- Ventura County Human Services Agency - families, single parents and children, and single persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are many providers that are working diligently to assist homeless persons from not only finding housing, but also to prevent further incidents of homelessness. The Oxnard Housing Authority designates Homeless Set Aside vouchers in issuance of Housing Choice Vouchers and is actively offering permanent housing opportunities, including through the construction of the Central Terrace, Casa Aliento, and Casa de Carmen permanent supportive housing projects. Specific vouchers that the Oxnard Housing Authority uses to address homelessness include Homeless Set Aside Vouchers, Mainstream Housing Vouchers that are prioritized for non-elderly adults with disabilities who are currently homeless or leaving an institution, and Emergency Housing Vouchers through the American Rescue Plan Act.

The Ventura County Human Services Agency (HSA) utilizes County General Funds to provide eviction prevention and rapid re-housing services to all of these populations; they will continue

to do this in the forthcoming operating year. Additionally, Ventura County Veterans Services, Health Care for the Homeless, and Ventura County Behavioral Health all work closely with service providers to provide supportive services to assist in reducing the incidence of homelessness as they have also done in the recent past.

The Oxnard Housing Authority works in conjunction with Veterans Affairs to administer housing vouchers for homeless veterans under the VASH program. This program targets chronically homeless veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Ventura County Continuum of Care has documented discharge policies of all of the above-mentioned services that spell out various directions to ensure persons are not discharged into homelessness. Additionally, as stated earlier, HSA works with qualifying low-income persons and families to avoid homelessness. This is done with the utilization of ESG (HESG) and Ventura County allocated general fund dollars. Under the CoC discharge policy, in fulfilling the State Mandated Policy (state law related to the discharge protocol), the following are found:

- Health Care Facilities: the County health care system describes the discharge policy as interdisciplinary responsibility. For the persons who require ongoing medical and nursing care and who have no identifiable address they may be discharged to a respite program at the RAIN project, a County operated transitional housing project. Others, upon discharge routinely go to group homes, board and care facilities, or reunite with families and friends.

- Mental Health Facilities: the Ventura County Medical Center Psychiatric Inpatient Unit with the collaboration of Ventura County Behavioral Health and various community agencies provides discharge planning and placement assistance to patients, when leaving the mental health facilities.

- Foster care and other youth facilities: the goal is to provide assisted services to eligible youth and young adults between the ages of 16 and 21 in making a successful transition from foster care to independent living and achieve self-sufficiency. In addition to the County Children and Family Services, a Transitional Age Youth (TAY) center, operated by Pacific Clinics is also available.

- Corrections programs and institutions: upon release, inmates are able to obtain housing in transitional and permanent housing programs, group homes, and sober living homes as well as with family and friends.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in that barriers are lawful and impediments to fair housing choice are usually unlawful.

Barriers or constraints to the affordability of housing exist in many forms. A particular building code that to one sector might be interpreted as a "negative" public policy that acts as a barrier to affordable housing may to another sector be seen as a life-saving necessity – for example, seismic safety construction requirements. The same can be said for zoning and land use regulations. It should be noted that in Ventura County, local growth limitations have been adopted by direct ballot measures. Some of these measures entail costs which can affect housing supply and the cost of housing that is produced.

Barriers to exit homelessness include the lack of a permanent, year round shelter and the lack of housing units for those at the very low- and low- income spectrum. Because of the high cost to develop housing for these populations and limited public funding to subsidize the development of new affordable housing units, developers often do not have the resources to develop the number of units necessary to house this population. When this occurs, badly needed units go undeveloped, thus further limiting housing opportunities for those hardest to house.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The state of California mandates that jurisdictions include seven elements in their General Plans: land use, transportation, conservation, noise, open space, safety, and housing. Two of these elements – the Housing and Land Use Elements – can directly impact local housing markets because they define key parameters for housing development such as permitted density, required fees, and allowable zoning uses.

The Housing Element details a local government's strategy to address their jurisdiction's housing needs and regulate existing and future housing development. In California, the state outlines statutory requirements for each community's Housing Element which are then subject to review by the Department of Housing and Community Development (HCD) for compliance with state law. Enacted in 1969, the Housing Element law requires that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The law acknowledges that for the private market to adequately address housing needs and demand, local governments must adopt land use plans and regulatory systems that provide

opportunities for and do not unduly constrain housing development.

Environmental review, general planning, zoning, and related local land use regulations and development standards are all extensions of local government police powers to protect life and property, minimize nuisances, and achieve a desired quality of life as expressed through a participatory democratic process. Certain barriers to affordability are imposed by the mandates created by State Law (such as preparing and adopting a General Plan and conducting environmental reviews), are adopted for safety or civil rights reasons (such as the imposition of seismic construction standards in quake-prone areas, or requiring compliance with accessibility or visibility design standards), or enacted to remedy or prevent a specific local issue (such as requiring landscaping to deter graffiti). The term "barrier" should not be interpreted in the context that local development standards and development review procedures are inhibiting the provision of quality affordable housing that would otherwise be developed, but are the cumulative effect of the development requirements imposed by the layers of government regulations and laws that impact residential development.

Discussion

The City strives to consistently implement all policies and procedures, to review local development standards and development review procedures in such a way as to avoid and ensure that such do not have unintended negative consequences, and to improve policies and procedures so as to increase the opportunities and feasibility of developing affordable housing, especially for special needs and very low- and low-income units). The City will continue to engage in these efforts to identify and minimize any barriers over which the City has legal authority, in accordance with applicable law.

AP-85 Other Actions – 91.220(k)

Introduction

The City will implement the goals and strategies of the Regional Consolidated Plan to achieve the other actions listed in the next section.

Actions planned to address obstacles to meeting underserved needs

The City will continue to utilize available resources to fund administrative support activities to meet the underserved needs in the community. The City will continue to work with the appropriate state agencies to administer the assets of the former redevelopment agency in the appropriate manner, and to the benefit of the LMI community whenever possible and feasible. Other obstacles include the following:

- Limited availability of funding from federal, state and other sources.
- High cost of housing and provisions in the area which increases the difficulty of meeting affordable housing needs.
- Reduced or frozen funding from state and other sources due to inadequate state revenue.
- The housing and credit crisis causing a negative effect.
- A tight job market has produced an increased demand for production of new housing which is not being met, increasing home prices. Salaries are not commensurate with the high cost of housing in this market. These two factors combine to exacerbate the affordability crisis.
- The Credit Crisis. Credit crisis has limited the availability of capital to develop housing for low-and moderate- income households and special needs groups. City staff will address the challenges of existing and new obstacles in PY 2025 by focusing on the following programmatic and administrative areas:
    - Staff will continue to research the availability of future funding resources that leverage the development of affordable housing units, inclusive of grants, bond financing, Section 108 funding and partnering with other affordable housing developers.
    - CDBG and other funds will be used to fund administrative support for programs that serve the needs of LMI citizens citywide. This is especially critical now that no redevelopment agency funding is available, given that redevelopment agencies no longer exist in California.
    - Staff will continue to collaborate with private sector partners when appropriate in

the development and construction of affordable housing.

- Staff will continue to collaboratively work with the service provider community, non-profit organizations, and neighboring cities and local governmental agencies within the County of Ventura to identify projects that also meet federal community development program eligibility and which can comply with timely draw-down requirements.

Per the regulation CFR 92.251 (a)(2)(vi), broadband infrastructure, the City incorporates this regulation into each HOME agreement to ensure federal compliance with this statute

Actions planned to foster and maintain affordable housing

The City utilizes its Inclusionary Housing Program to provide significant numbers of affordable housing units. The City's Inclusionary Housing Program is one of forty-four programs identified in the City's 2021-2029 Housing Element identified to facilitate the construction of new affordable housing and to conserve and rehabilitate existing housing. To ensure that Oxnard has enough opportunity sites suitable for residential development and to meet the 2021-2029 Regional Housing Needs Assessment (RHNA) affordable allocation of 2,911 lower income units, the City is relying on the following:

- The Affordable Housing (AH) additive zones (see Supplement 1) with an inventory of 2,466 units on sites
- 44 Vacant and Underutilized Sites (see Supplement 1)
- 224 units on Pending Specific Plans
- 165 units on Pending Annexations
- 490 Project Accessory Dwelling Units (ADUs)

The City of Oxnard has adopted several ordinances that establish inclusionary affordable housing requirements for new developments. Relevant ordinances are City Council Ordinances 2980 and 2999. The Inclusionary Housing Program, pursuant to Ordinance 2980, provides for in-lieu fee payments that can replace the on-site units within a development subject to approval by the City Council. The City adopted updated In-Lieu fees on June 2, 2020. In-lieu fees for development project are as follows:

For-Sale Units: If the in-lieu request is granted, the developer is required to make a payment of $39,416 for each single-family home and $38,321 for each multi-family for sale unit in the development. Thereafter, every July 1st these fees will be adjusted by the percentage increase or decrease for the prior twelve months as determined by the Engineering News Record Building Cost Index for the Los Angeles Region.

Rental Units: If the in-lieu request is granted, the developer is required to make a payment of $30,656.83 for each multi-family rental unit in the development. Thereafter, every July 1st this

fee will be adjusted by the percentage increase or decrease for the prior twelve months as determined by the Engineering News Record Building Cost Index for the Los Angeles Region.

In-lieu payments are made when the developer applies for building permits for the approved units. The in-lieu fees collected provide funding support in the form of developer loans to new affordable housing projects and are almost always leveraged with other funding sources. The current in-lieu fund balance is approximately $1.9 million.

Possible incentives to be offered by the City's Community Development Department may include, but are not limited to, the following:

- Expedited/streamlined application processing and development review
- Modification of development requirements, such as reduced setbacks and parking standards on a case- by-case basis

Existing incentives include the State Density Bonus Program and Down payment Assistance to low-income residents looking to buy a new home via the City's agreement with the Ventura County Community Development Commission to administer a Down payment Assistance Program with the use of City CDBG funds. The City's Affordable Housing Additive Zone offers developers the ability to build 30 units to the acre in designated parcels throughout the City in exchange for making 20% of the units affordable.

Actions planned to reduce lead-based paint hazards

Any rehabilitation activities on housing units constructed prior to 1978 will have lead hazards identified and actions taken to remove the hazard. The City's Affordable Housing Division does not own or manage any housing units. All units for which HOME and CDBG assistance is provided for homebuyer assistance or homeowner rehabilitation are administered in compliance with HUD's HOME or CDBG regulations for lead- based paint, as applicable. With respect to units owned or assisted by the Oxnard Housing Authority, there have been no cases of Public Housing tenants and/or Section 8 participant households reporting or having been discovered to have poisoned children or any child with "Elevated Blood Lead Level". OHA staff provides a brochure related to lead based paint hazards to all new tenants and program participants. Maintenance staff attends training and seminars to stay current with the State of California Lead Awareness Training requirements.

Actions planned to reduce the number of poverty-level families

Eliminating poverty is a clear concern in Oxnard and Ventura County in general. Efforts are constantly underway to improve the quality of life and economic well-being of the residents through collaborative efforts of the following agencies and their programs to provide needed skills for individuals seeking jobs and thereby getting them out of poverty:

- City Corp

- Oxnard Housing Authority
- County of Ventura-Human Services Agency
- City's youth programs such Police Activities League programs and Southwinds Youth Center programs

Actions planned to develop institutional structure

Extensive public and private partnerships have been established and organized to address the City's housing, homeless, and community development needs: Entitlement Grants workshops and training, Affordable Housing workshops for homeowners, Fair Housing training and other scheduled meetings (such as Pre-construction meetings, Commission on Homelessness meetings, and meetings with County Continuum of Care Council, Housing Committee meetings).

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. This could be from ongoing meetings, special meetings and task force.

Discussion

The City anticipates new inclusionary affordable housing to be developed within several proposed specific plans and other new projects, including the Central Terrace Apartments, which will include 9 City inclusionary units as well as 77 other 100% affordable units. The Casa de Carmen project (formally known as 2nd and B and the Homeless Solutions Center) will provide 6 City inclusionary units as well as 49 other 100% affordable units. Based on a thorough review, the City does not believe that the current inclusionary housing program is a constraint to the development of housing in addition to the incentives and concessions currently being offered and conversations with local developers who have been able to work within the requirement of the inclusionary housing program and produce housing. To further ensure the program does not pose a constraint, the City has included a monitoring process.

Other actions that the City of Oxnard will continue to improve compliance assessment for all its HUD funded programs and projects by 1) monitoring program and financial performance; 2) compliance with Environmental review: each project is reviewed for compliance with the National Environmental Protection Act. The City will utilize a consulting agreement to assist and perform the environmental reviews for housing developments and facility improvement projects, more complicated, and time consuming projects; 3) Labor Compliance Act; 4) Section 3 Compliance; 5) Procurement and Purchasing: The City has its own procurement and purchasing policies managed by staff in the Finance Department; 6) Partnerships with Citizen Advisory Groups: Inter-Neighborhood Council Forum, Commission on Homelessness, Parks and

Recreation and Community Services Commission, Mobile home Park Rent Review Board, and Senior Services Commission.

Continued Actions planned to foster and maintain affordable housing: The affordable housing additive zones, adopted on October 19, 2021 via Ordinance 2999, are zoning designations that provide opportunities and incentives for the development of affordable residential housing to help the City reach its regional housing needs allocation (RHNA).

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The information in this section pertains to requirements set forth in HUD regulations that are specific to the CDBG, HOME, and ESG programs.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   Other forms of local investments for housing that may be available to projects include financing from the City's in-lieu fees, CDBG, Housing Successor Agency Funds, and Permanent Local Housing Allocation (PLHA) funding. The City also applies for competitive grants in support of affordable housing initiatives and partners with other housing organizations to assist in housing low-income and the unhoused with permanent housing options.
   CDBG funds are currently being used for home ownership assistance through a subrecipient.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   The City does not have a resale provision, therefore the City's policy is to recapture the funds for future HOME-eligible activities. Below describes the City's recapture provisions and procedures.

   Recapture Provisions

   In the event that the homebuyer fails to satisfy the requirements during the term of the loan, or otherwise defaults, the City shall exercise its legal rights, as set forth in the promissory note and deed of trust, in order to recover the monetary assistance previously provided to the maximum extent permitted by law.

   If the recapture provisions are triggered by a sale of the housing unit, (whether voluntary or involuntary – such as foreclosure) or other default, the City shall take all necessary steps to recover the full amount of HOME funds from the net proceeds. The phrase 'net proceeds' is defined as the sales price, minus the loan repayment of the first trust deed (other than HOME funds) and any closing costs.

   The HOME Program regulations allow the City to recapture the entire HOME Subsidy, in the event the loan recipient violates the affordability and or term period requirements. However, should the 'net proceeds' not cover the entire HOME Subsidy or not cover any of the HOME Subsidy, the City is required to forgive the remaining balance of the direct HOME Subsidy.
   During the term of the loan, the homeowner must repay the loan if it is sold, transferred or refinanced without the City's permission and/or with cash out to the homeowner or the homeowner does not occupy the residence as a primary residence.

   Procedures

   The City utilizes an agreement which includes restrictions, and a promissory note secured by

a deed of trust which is recorded with the Ventura County Recorder's Office.

Staff monitors and requires certification annually by the homeowner that the property is owner-occupied to determine if recapture provisions shall be invoked upon discovery of violations for owner-occupancy or unauthorized transfers.

The City will exercise the rights stipulated in the promissory note, secured by the deed of trust that was recorded with the County Recorder's Office.

Should Borrower transfer (as that term is defined in the Note) the Property during the occupancy period, City shall require that Borrower pay from the net proceeds the full amount of the Loan. For purposes of this Loan Agreement, "net proceeds" shall mean the sales price minus loan repayment (other than CDBG funds) and closing costs.

In the event net proceeds are not sufficient to discharge the full amount of the Loan during the occupancy period plus enable the Borrower to recover his or her initial investment in the Property and documented costs of any capital improvements, Borrower shall share the net proceeds with City. The City's share of the net proceeds shall be calculated as follows:

(Amount of Loan / Amount of Loan + Borrower's Investment) = % of Net Proceeds that City is entitled to. Should the net proceeds not discharge the full amount of the Loan, City shall forgive the remaining balance.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   During the affordability period, the homeowner must resell to another low-income homebuyer if the property is refinanced without the City's permission and/or with cash out to the homeowner or the homeowner does not occupy the residence as a primary residence.

   The original homebuyer receives a fair return on investment, (i.e., the homebuyer's down payment plus capital improvements made to the house. It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less or the same price as the original purchase price); and

   In the event that the homebuyer fails to satisfy the requirements during the term, or otherwise defaults, the City shall exercise its legal rights, as set forth in the Resale Restriction Agreement.

   <u>Procedures</u>

   The City utilizes a Resale Restriction Agreement (RRA) secured by a deed of trust which is recorded with the Ventura County Recorder's Office.

Staff monitors and requires certification annually by the homeowner that the property is owner-occupied to determine if resale provisions shall be invoked upon discovery of violations for owner-occupancy or unauthorized transfers.

If the homeowner defaults or fails to satisfy requirements during the term, the City will exercise the rights stipulated in the Resale Restriction Agreement.

Property must be sold to an eligible low-income homebuyer which shall acquire the unit subject to the continuation of restrictions provided in the RRA through an assumption agreement.

The purchase price must be affordable for a low-income household who earns up to 80% of the area median income, provided by HUD. The monthly cost for principal, interest, taxes, insurance, HOA fees, utilities, and maintenance should not be more than 30% of the monthly income for the household or otherwise stated in the RRA. There is no preference to a particular segment of the low-income population.

The resale price is calculated using one of two methods described below. The method used is identified in the RRA:

- Determined as the affordable housing cost for a family at 80% of AMI paying no more than 30% of the monthly income for the household or in accordance of California Health And Safety Code 50025.5, whichever is lesser, but not less than the original price paid by homebuyer, or

- Determination using a CPI method to calculate the increase (or decrease) in value of the property. The U.S. Bureau of Labor Statistics Consumer Price Index – All Urban Consumers for the Los Angeles-Riverside- Orange Counties Area (all items based 1982-1984=100) provides the CPI on the date of the calculation and the CPI on the purchase date. The calculation is the CPI on the date of the calculation minus the CPI on the purchase date, plus the cost of improvements to property evidenced with receipts, less 7% depreciation, plus the costs of bringing the housing unit up to current building codes and in a salable condition.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:
   The City currently does not have any plans to invest HOME funds in this type of activity.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).
   Not Applicable

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a

specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).
Not Applicable

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).
   Not Applicable

Emergency Solutions Grant (ESG/HESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG (HESG) assistance (may include as attachment)

   The City does not provide any direct client assistance under the ESG (HESG) program. All written standards vary by service providers and assistance type. However, all providers must ensure recipients meet the minimum qualifications established by HUD for each eligible funded activity. The Ventura County Continuum of Care maintains a Written Standards for HUD CoC and ESG (HESG) document for subrecipients of ESG (HESG) funds.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

   The Regional Ventura County Continuum of Care Alliance has established a centralized or coordinated assessment system, Pathways to Home, that provides coordination intake as well as systems to avoid duplication of effort and redundancies.

   Pathways to Home is centralized to provide identical information and system-wide tracking through HMIS, of all homeless individuals who seek and /or receive assistance at any one of the various service providers, or through the County directly.

3. Identify the process for making sub-awards and describe how the ESG (HESG) allocation available to private nonprofit organizations (including community and faith-based organizations).

   The process for making all sub-awards for ESG (HESG) recipients are as follows:

   a. The City formally posts the Notice of Available Funds (NOFA) in the regional newspaper, on the City's website, and emails and paper mail are sent to all existing and potential service providers from Ventura to Los Angeles.
   b. All interested agencies attend information workshop/application training on the process, which includes all deadline dates and times.

c. Interested agencies then submit their application, project overview and qualifications.
d. The funding recommendations are adjusted to meet the available resources and cap requirements; reviewed by management and then submitted to the City Council for approval.
e. All applicants are contacted and urged to attend the City Council meeting in which the items fall on the agenda. All supporting comments and grievances are done at this time.
f. The Mayor and City Council directs the City Manager and staff to move forward with final processing.
g. Staff prepare all contracts for execution. Additionally, all internal processes are completed in order to encumber funds to each individual agency.
h. Contracts are completed and services can begin on July 1.
i. All ESG (HESG) contracts are awarded for two years.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG (HESG).

   The City meets the homeless participation requirement by having formerly homeless City staff involved in the consideration of policies and funding decisions regarding facilities and services funded under ESG (HESG). Formerly homeless City staff also serve on the Ventura County Continuum of Care Governance Board. In addition, each entity receiving City ESG (HESG) funding is also asked to provide information as to how they involve the homeless.

5. Describe performance standards for evaluating ESG (HESG).

   Performance measures are in place to ensure the efficient administration of all ESG (HESG) funded activities. Additionally, along with the utilization of the HMIS, these measures will hopefully help to reduce the length of time of family and individuals remain homelessness, reduce the overall incidence of homelessness, and monitor the overall use of emergency shelters. Some of the activity measures are as follows:

   - Emergency Shelters: Excluding winter shelters, must be able to document placement of a minimum of 10 percent of the homeless persons or households served in the Program Year into transitional or permanent housing.
   - Transitional Housing: must be able to document placement of a minimum of 50 percent of the households who completed the transitional housing program in the Program Year into permanent housing. "Household" is defined as all clients including single individuals and families.
   - Rapid Re-housing: must show continued housing of clients receiving assistance for at least three months after receiving assistance. This should be done via case management of clients, documentation and HMIS entry and exit dates.
   - Eviction Prevention: must show continued housing of clients receiving assistance for at least three months. This should be done via case management of clients, documentation and HMIS entry and exit dates.

- All clients, with the exception of victims of domestic violence, must be entered into the Regional HMIS within 15 days of receiving service(s), and must be exited from the system within 30 days of program completion or termination.
- Minimum Standards: Sub-grantees are expected to have taken steps to meet the Minimum Standards for Homeless Programs within thirty days of executing the Program Year contract.
- Building and Habitability Standards: Any building for which ESG (HESG) funding is used for renovation, major rehabilitation or conversion must meet local government safety and sanitation standards. In addition, the Sub-Grantee must meet a number of basic standards to ensure that shelter and housing facilities funded through the ESG (HESG) program are safe, sanitary and adequately maintained.
- Monitoring: City staff will monitor the use of grant funds through a combination of a thorough review of submitted reports, review of audit or financial statements, and monitoring and site visits.
- The City will continue to develop and implement eligible activities using the grant funds and through the monitoring and review processes and techniques in order to comply with the federal specific requirements.

Discussion

The Homeless Services Division continues to fund all the activities prescribed in the HEARTH act. With the subrecipients' partnership, the City's ESG (HESG) will continue to provide substantial additional leverage funds to invest in the various programs in order to assist the homeless population toward the goal of reduction and ending homelessness. Also, ESG (HESG) limits the cost categories for administration and planning to 7.5%, and no more than 60% for street outreach and emergency shelter. The remaining balance supports rapid re- housing programs and Homeless Management Information System (HMIS) licensing.

Attachment A – FY 2025-26 Application for Federal Assistance and Certifications

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: 07/01/2025

4. Applicant Identifier: OXNARD PY25

5a. Federal Entity Identifier: 081790214

5b. Federal Award Identifier: B-25-MC-06-0534

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: CITY OF OXNARD

* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000756

* c. UEI: JKLUB9N3DXH7

d. Address:

* Street1: 300 WEST THIRD STREET
Street2:
* City: OXNARD
County/Parish:
* State: CA: California
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 93030-5918

e. Organizational Unit:

Department Name: HOUSING

Division Name: GRANTS MANAGEMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.
* First Name: BRENDA
Middle Name:
* Last Name: LOPEZ
Suffix:

Title: CITY OF OXNARD

Organizational Affiliation: CITY OF OXNARD

* Telephone Number: 805-385-8096
Fax Number:

* Email: brenda.lopez@oxnard.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Assistance Listing Number:

14-218

Assistance Listing Title:

COMMUNITY DEVELOPMENT BLOCK GRANT

*** 12. Funding Opportunity Number:**

NOT APPLICABLE

* Title:

NOT APPLICABLE

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

COMMUNITY DEVELOPMENT BLOCK GRANT - 2025 ANNUAL ACTION PLAN

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-26 * b. Program/Project: CA-26

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2025 * b. End Date: 06/30/2033

18. Estimated Funding ($):

* a. Federal	2,074,781.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	100,000.00
* g. TOTAL	2,174,781.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Alexander

Middle Name:

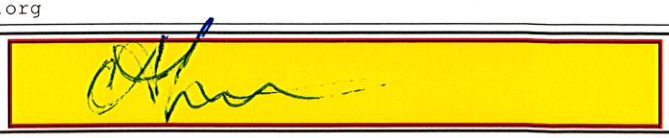
* Last Name: Nguyen

Suffix:

* Title: City Manager

* Telephone Number: 805-385-7449 Fax Number:

* Email: alexander.nguyen@oxnard.org

* Signature of Authorized Representative:  * Date Signed: 6/09/2025

Applicant and Recipient Assurances and Certifications

U.S. Department of Housing and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant: [Insert below the Name and title of the Authorized Representative, name of Organization and the date of signature]:

*Authorized Representative Name:
Alexander Nguyen
*Title: City Manager
*Applicant/Recipient Organization:
City of Oxnard

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy): 7/10/2025

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 4176, Washington, DC 20410-5000. **Do not send completed HUD 424-B forms to this address.** This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

6/09/2025
Date

City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

6/09/2025
Date

City Manager
Title

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Signature of Authorized Official

6/09/2025

Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: 07/01/2025

4. Applicant Identifier: OXNARD PY25

5a. Federal Entity Identifier: 081790214

5b. Federal Award Identifier: M-25-MC-06-0526

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: CITY OF OXNARD

* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000756

* c. UEI: JKLUB9N3DXH7

d. Address:

* Street1: 300 WEST THIRD STREET
Street2:
* City: OXNARD
County/Parish:
* State: CA: California
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 93030-5918

e. Organizational Unit:

Department Name: HOUSING

Division Name: GRANTS MANAGEMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.
* First Name: BRENDA
Middle Name:
* Last Name: LOPEZ
Suffix:

Title: CITY OF OXNARD

Organizational Affiliation: CITY OF OXNARD

* Telephone Number: 805-385-8096
Fax Number:

* Email: brenda.lopez@oxnard.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Assistance Listing Number:

14-239

Assistance Listing Title:

HOME INVESTMENT PARTNERSHIPS PROGRAM

*** 12. Funding Opportunity Number:**

NOT APPLICABLE

* Title:

NOT APPLICABLE

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOME INVESTMENT PARTNERSHIPS PROGRAM - 2025 ANNUAL ACTION PLAN

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-26 * b. Program/Project: CA-26

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2025 * b. End Date: 06/30/2031

18. Estimated Funding ($):

* a. Federal	599,010.76
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	150,000.00
* g. TOTAL	749,010.76

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Alexander
Middle Name:	
* Last Name:	Nguyen
Suffix:	
* Title:	City Manager
* Telephone Number:	805-385-7449
Fax Number:	
* Email:	alexander.nguyen@oxnard.org

* Signature of Authorized Representative: * Date Signed: 6/09/2025

Applicant and Recipient Assurances and Certifications

U.S. Department of Housing and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant: [Insert below the Name and title of the Authorized Representative, name of Organization and the date of signature]:

*Authorized Representative Name:
Alexander Nguyen
*Title: City Manager
*Applicant/Recipient Organization:
City of Oxnard

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy): 7/10/2025

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 4176, Washington, DC 20410-5000. **Do not send completed HUD 424-B forms to this address.** This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

6/09/2025
Date

City Manager
Title

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: 07/01/2025

4. Applicant Identifier: OXNARD PY25

5a. Federal Entity Identifier: 081790214

5b. Federal Award Identifier: E-25-MC-06-0534

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: CITY OF OXNARD

* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000756

* c. UEI: JKLUB9N3DXH7

d. Address:

* Street1: 300 WEST THIRD STREET
Street2:
* City: OXNARD
County/Parish:
* State: CA: California
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 93030-5918

e. Organizational Unit:

Department Name: HOUSING

Division Name: GRANTS MANAGEMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.
* First Name: BRENDA
Middle Name:
* Last Name: LOPEZ
Suffix:

Title: CITY OF OXNARD

Organizational Affiliation: CITY OF OXNARD

* Telephone Number: 805-385-8096
Fax Number:

* Email: brenda.lopez@oxnard.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Assistance Listing Number:

14-231

Assistance Listing Title:

EMERGENCY SOLUTIONS GRANT PROGRAM

*** 12. Funding Opportunity Number:**

NOT APPLICABLE

* Title:

NOT APPLICABLE

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

EMERGENCY SOLUTIONS GRANT PROGRAM - 2025 ANNUAL ACTION PLAN

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-26 * b. Program/Project: CA-26

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2025 * b. End Date: 06/30/2027

18. Estimated Funding ($):

* a. Federal	184,400.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	184,400.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Alexander
Middle Name:	
* Last Name:	Nguyen
Suffix:	
* Title:	City Manager
* Telephone Number:	805-385-7449
Fax Number:	
* Email:	alexander.nguyen@oxnard.org
* Signature of Authorized Representative:	
* Date Signed:	6/09/2025

Applicant and Recipient Assurances and Certifications

U.S. Department of Housing and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant: [Insert below the Name and title of the Authorized Representative, name of Organization and the date of signature]:

*Authorized Representative Name:
Alexander Nguyen
*Title: City Manager
*Applicant/Recipient Organization:
City of Oxnard

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy): 7/10/2025

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 4176, Washington, DC 20410-5000. **Do not send completed HUD 424-B forms to this address.** This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date 6/09/2025

City Manager

Title

Attachment B – FY 2025-26 AAP Public Comments

Public Comments
2025 Annual Action Plan

December 18, 2024
Public Hearing

No written comment and verbal comments were received.

Two attendees-verbal comments:
Mrs. Sepulveda and Ms. Rizk from Turning Point Foundation. Discussion with staff regarding homeless programs and shelters for the Oxnard community.

May 6, 2025
Public Hearing

No written comment and one verbal comment was received.

One verbal comment:
Mr. Stein raised concern about the extent the city is going to provide funding if congress approves funding and the president does not authorize funding. He asked what contingencies are in place should Washington not provide the funding even though congress authorizes the funding.

Response: Mr. Nguyen, City Manager, stated the City does not have one and can be part of the public policy discussion when bringing forth the next budget. The Mayor, Luis A. McArthur, stated he and the city manager have had conversations based on the issues he raised and thanked Mr. Stein for the question. Mr. Teran, Mayor Pro Tem, stated it's a policy discussion and extended discussion that the council will have to have and decisions that will have to be made.

October 7, 2025
Public Hearing for Amendment No. One (Substantial) to FY 2025/26 AAP

One verbal comment was presented during the public hearing; however, the comment was inaudible and could not be recorded. The resident was invited to submit the comment in writing, but no written statement was received.

Attachment C – FY 2025-26 Proof of Publication

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CITY OF OXNARD
NOTICE OF PUBLIC HEARING &
30-DAY PUBLIC COMMENT PERIOD

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

April 3, 2025

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

3rd day of April 2025

(Signature)

CITY OF OXNARD
NOTICE OF PUBLIC HEARING & 30-DAY PUBLIC COMMENT PERIOD FOR THE DRAFTS OF 2025-2029 REGIONAL CONSOLIDATED PLAN, 2025-2029 REGIONAL ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND 2025-2026 ANNUAL ACTION PLAN

NOTICE IS HEREBY GIVEN that the City of Oxnard City Council (Council) will conduct a public hearing on Tuesday, May 6, 2025 at 6:00 p.m. or as soon thereafter , in the City Council Chambers, 305 West Third Street, Oxnard, California. The purpose of the hearing is to provide citizens an opportunity to be heard on comments relating to the draft 2025-2029 Ventura County Regional Consolidated Plan, draft of 2025-2029 Ventura County Regional Analysis of Impediments to Fair Housing Choice (AI), and draft of the 2025-2026 Annual Action Plan.

This Notice of Public Hearing will announce a 30-day public review and comment period that **begins on April 4, 2025 and concludes on May 6, 2025.** The 30-day notice complies with City of Oxnard's public notice requirement for public hearings and with the City of Oxnard's Citizen Participation Plan and the federal regulations as stated in 24 CFR 91.

The United States Department of Housing and Urban Development (HUD) requires communities that receive annual HUD Entitlement Grants from the Office of Community Planning and Development (CPD) programs; Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME) and the Hearth Emergency Solutions Grant (HESG), must submit a 5-year consolidated plan, 5-year analysis of impediments, and subsequent annual action plans for approval from HUD before grants funds are released.

The five year Ventura County Regional Consolidated Plan is a collaborative document that assesses housing and community development needs of Ventura County and participating jurisdictions, analyzes housing markets and develops goals, strategies and priorities to address identified needs of the low- and moderate-income residents. The 2025-29 Regional Consolidated Plan will be the basis for the objectives of the City of Oxnard's 2025 Annual Action Plan, which will support addressing unmet needs of low to moderate income residents by funding specific activities, and the action plan activities through Plan year 2025.

To receive annual allocations for each of the five years within the consolidated plan, an annual action plan is prepared and submitted to HUD, typically in May after City Council approval. The Annual Action Plan identifies specific activities, goals and funding allocations for the program year. The 2025 Annual Action Plan is the first year that will implement activities to meet the goals developed in the consolidated plan for the plan year 2025, beginning on July 1, 2025.

The City estimates receiving approximately $1,888,317 in CDBG funds, $535,916 in HOME funds and $175,122 in HESG funds for the 2025-2026 fiscal year. In addition, the City estimates receiving $100,000 of program income from CDBG-funded loans programs and $150,000 for HOME-funded loans within prior year programs. This will increase total estimated available resources to $2,849,355 for the City of Oxnard Plan Year 2025. The actual funds will be reflected in the final Annual Action Plan. Funds are subject to change based on federal appropriations and any changes to the HUD grant allocation formulas.

The City of Oxnard is required to submit to HUD an Analysis of Impediments to Fair Housing Choice (AI). The City and the County of Ventura collaborated on the production of the 2025-2029 Ventura County Regional Analysis of Impediment to Fair Housing Choice, which covers the entirety of Ventura County. The draft AI presents a demographic profile of the County of Ventura, assesses the extent of fair housing issues among specific groups, and evaluates the availability of a range of housing choices for all residents. This report also analyzes the conditions in the private market and public sector that may limit the range of housing choices or impede a person's access to housing.

PUBLIC REVIEW AND PUBLIC COMMENT

The draft 2025-2029 Ventura County Regional Consolidated Plan, draft of 2025-2029 Ventura County Regional Analysis of Impediments to Fair Housing Choice, and draft of the 2025-2026 Annual Action Plan and Funding Recommendations, are available, digitally, for public review at the following website: https://www.oxnard.org/city-department/housing/grants-management/.

The draft of the 2025-2029 Ventura County Regional Consolidated Plan, draft of 2025-2029 Ventura County Regional Analysis of Impediments to Fair Housing Choice, and draft of the 2025-2026 Annual Action Plan will also be available for public review at the following locations:

City of Oxnard Main Library
251 South "A" Street, Oxnard

City of Oxnard City Clerk's Office
300 West Third Street, Fourth Floor, Oxnard

City of Oxnard Housing Department
435 South "D" Street, Oxnard

PUBLIC HEARING COMMENTS

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely visit www.oxnard.gov. To find out how you may provide public comment, please refer to the instruction at www.https://www.oxnard.org/city-meetings/. The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings/.

The public may participate in the meeting in the following ways: 1. Attend the meeting at the location above and submit a speaker card to the City Clerk. 2. Email comments or sign up to speak remotely before the meeting. a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings. b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record. c. Contact the City Clerk's Office at (805) 385-7803 to submit your request. 3. Provide Public Comments remotely during the meeting. a. Follow Zoom details listed at https://www.oxnard.org/city-meetings/. b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Inquiries concerning this Public Hearing may be directed to: Oxnard Housing Department Grants Management Division, by email at grantsmanagement@oxnard.org

Written comments, postmarked no later than May 6, 2025, may be addressed to the following:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street Oxnard, CA 93030

PUBLISHED: VCVN April 3, 2025

CIUDAD DE OXNARD
AVISO DE AUDIENCIA PÚBLICA Y PERÍODO DE 30 DÍAS PARA COMENTARIOS PÚBLICOS SOBRE LOS BORRADORES DEL PLAN REGIONAL CONSOLIDADO 2025-2029, EL ANÁLISIS REGIONAL DE IMPEDIMENTOS PARA LA ELECCIÓN DE VIVIENDA JUSTA 2025-2029 Y EL PLAN DE ACCIÓN ANUAL 2025-2026

POR LA PRESENTE SE NOTIFICA que el Ayuntamiento de la Ciudad de Oxnard (Consejo) llevará a cabo una audiencia pública el Martes 6 de Mayo de 2025 a las 6:00 pm o lo antes posible en la Sala del Ayuntamiento, ubicada en 305 West Third Street, Oxnard, California. El propósito de la audiencia es brindar a los ciudadanos la oportunidad de expresar sus comentarios sobre el borrador del Plan Regional Consolidado del Condado de Ventura 2025-2029, el borrador del Análisis Regional de Impedimentos para la Elección de Vivienda Justa (AI) del Condado de Ventura 2025-2029 y el borrador del Plan de Acción Anual 2025-2026.

Este Aviso de Audiencia Pública anuncia un período de 30 días para la revisión y comentarios públicos, que **comienza el 4 de Abril de 2025 y finaliza el 6 de Mayo de 2025.** Este aviso de 30 días cumple con el requisito de notificación pública de la Ciudad de Oxnard para audiencias públicas, con el Plan de Participación Ciudadana de la Ciudad de Oxnard y con las regulaciones federales establecidas en el Título 24 del Código de Regulaciones Federales (CFR) 91.

El Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) exige a las comunidades que reciben Subvenciones Anuales de Subvenciones del HUD de los programas de la Oficina de Planificación y Desarrollo Comunitario (CPD); La Subvención en Bloque para el Desarrollo Comunitario (CDBG), la Ley de Asociación de Inversión HOME (HOME) y la Subvención para Soluciones de Emergencias Cardiovasculares (HESG) deben presentar un plan consolidado de 5 años, un análisis de impedimentos de 5 años y planes de acción anuales subsiguientes para su aprobación por parte del HUD antes de que se liberen los fondos de las subvenciones.

El Plan Consolidado Regional quinquenal del Condado de Ventura es un documento colaborativo que evalúa las necesidades de vivienda y desarrollo comunitario del Condado de Ventura y las jurisdicciones participantes, analiza los mercados inmobiliarios y desarrolla objetivos, estrategias y prioridades para abordar las necesidades identificadas de los residentes de ingresos bajos y moderados. El Plan Consolidado Regional 2025-29 será la base de los objetivos del Plan de Acción Anual 2025 de la Ciudad de Oxnard, que apoyará la atención de las necesidades insatisfechas de los residentes de ingresos bajos y moderados mediante la financiación de actividades específicas, y las actividades del plan de acción hasta el año 2025.

Para recibir las asignaciones anuales para cada uno de los cinco años del plan consolidado, se elabora un plan de acción anual y se presenta al HUD, generalmente en mayo, tras la aprobación del Ayuntamiento. El Plan de Acción Anual identifica actividades, objetivos y asignaciones de fondos específicos para el año del programa. El Plan de Acción Anual 2025 es el primer año en el que se implementarán actividades para cumplir con los objetivos desarrollados en el plan consolidado para el año del plan 2025, a partir del 1 de Julio de 2025.

La Ciudad estima recibir aproximadamente $1,888,317 en fondos CDBG, $535,916 en fondos HOME y $175,122 en fondos HESG para el año fiscal 2025-2026. Además, la Ciudad estima recibir $100,000 de ingresos del programa provenientes de préstamos financiados por CDBG y $150,000 de préstamos financiados por HOME dentro de programas de años anteriores. Esto aumentará el total estimado de recursos disponibles a $2,849,355 para el Año del Plan 2025 de la Ciudad de Oxnard. Los fondos reales se reflejarán en el Plan de Acción Anual final. Los fondos están sujetos a cambios según las asignaciones federales y cualquier cambio en las fórmulas de asignación de subvenciones del HUD. La Ciudad de Oxnard debe presentar al HUD un Análisis de Impedimentos para la Elección de Vivienda Justa (AI). La Ciudad y el Condado de Ventura colaboraron en la elaboración del Análisis Regional de Impedimentos para la Elección de Vivienda Justa del Condado de Ventura 2025-2029, que abarca la totalidad del Condado de Ventura. El borrador del AI presenta un perfil demográfico del Condado de Ventura, evalúa el alcance de los problemas de vivienda justa entre grupos específicos y la disponibilidad de diversas opciones de vivienda para todos los residentes. Este informe también analiza las condiciones en el mercado privado y el sector público que pueden limitar la variedad de opciones de vivienda o dificultar el acceso a la misma.

REVISIÓN Y COMENTARIOS PÚBLICOS

El borrador del Plan Regional Consolidado del Condado de Ventura 2025-2029, el borrador del Análisis Regional de Impedimentos para la Elección de Vivienda Justa del Condado de Ventura 2025-2029 y el borrador del Plan de Acción Anual y Recomendaciones de Financiamiento 2025-2026 están disponibles digitalmente para revisión pública en el siguiente sitio web: https://www.oxnard.org/city-department/housing/grants-management/.

El borrador del Plan Regional Consolidado del Condado de Ventura 2025-2029, el borrador del Análisis Regional de Impedimentos para la Elección de Vivienda Justa del Condado de Ventura 2025-2029 y el borrador del Plan de Acción Anual 2025-2026 también estarán disponibles para consulta pública en las siguientes ubicaciones:

City of Oxnard Main Library
251 South "A" Street, Oxnard

City of Oxnard City Clerk's Office
300 West Third Street, Fourth Floor, Oxnard

City of Oxnard Housing Department
435 South "D" Street, Oxnard

COMENTARIOS DE LA AUDIENCIA PÚBLICA

De conformidad con el Proyecto de Ley 2449 de la Asamblea, los miembros del cuerpo legislativo pueden reunirse presencialmente o a distancia. Para participar a distancia, visite www.oxnard.gov. Para saber cómo puede ofrecer comentarios públicos, consulte las instrucciones en www.https://www.oxnard.org/city-meetings/. El público puede ver la reunión desde casa por el canal 10 de Spectrum, el canal 35 de Frontier o por YouTube en Youtube.com/oxnardnews. Las grabaciones de la reunión suelen estar disponibles en línea después de la reunión en el sitio web de la Ciudad: www.oxnard.org/city-meetings/.

El público puede participar en la reunión de las siguientes maneras: 1. Asistir a la reunión en el lugar indicado y entregar una tarjeta de orador al Secretario Municipal. 2. Enviar comentarios por correo electrónico o inscribirse para hablar a distancia antes de la reunión. a. Presentar una solicitud para hablar a distancia antes de las 3 p.m. el día de la reunión utilizando el formulario disponible en www.oxnard.org/citymeetings. b. Envíe un correo electrónico a cityclerk@oxnard.org antes de las 3 p.m. del día de la reunión (indique el número del punto del orden del día en el asunto). Toda la correspondencia por correo electrónico se remitirá al cuerpo legislativo antes del inicio de la reunión y se hará parte del registro legislativo. c. Póngase en contacto con la Oficina de la Secretaria de la Ciudad al (805) 385-7803 para enviar su solicitud. 3. Proporcione comentarios públicos de forma remota durante la reunión. a. Siga los detalles de Zoom que se encuentran en https://www.oxnard.org/city-meetings/. b. Los comentarios públicos sobre los puntos del orden del día se tomarán después del anuncio del punto. Después de que se anuncie el punto, los miembros del público pueden registrarse o ser reconocidos de otra manera con el propósito de proporcionar comentarios públicos. Revise las instrucciones de Zoom en la página de registro para ayudar a garantizar que no haya dificultades técnicas durante sus comentarios y para ayudarlo a comprender los procedimientos de comentarios públicos utilizando Zoom. Las instrucciones detalladas para participar se encuentran en www.oxnard.org/city-meetings.

De conformidad con la Ley de Estadounidenses con Discapacidades (ADA), si necesita asistencia especial para participar en una reunión, comuníquese con la Secretaria Municipal al 385-7803. Un aviso con al menos 72 horas de anticipación permitirá que la Ciudad pueda gestionar razonablemente su acceso.

Las consultas sobre esta Audiencia Pública pueden dirigirse a la División de Gestión de Subvenciones del Departamento de Vivienda de Oxnard, por correo electrónico a grantsmanagement@oxnard.org.

Los comentarios por escrito, con matasellos del 6 de Mayo de 2025 a más tardar, pueden dirigirse a:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street Oxnard, CA 93030

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CITY OF OXNARD
NOTICE OF PUBLIC HEARING TO
RECEIVE PUBLIC INPUT ON THE GOALS
AND FUNDING PRIORITIES NEEDS

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

November 28, 2024

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

28th day of November 2024

(Signature)

CITY OF OXNARD
NOTICE OF PUBLIC HEARING
TO RECEIVE PUBLIC INPUT ON THE GOALS AND FUNDING PRIORITIES NEEDS FOR THE 2025-2029 REGIONAL CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS AND 2025-26 ANNUAL ACTION PLAN TO ASSIST LOW- AND MODERATE-INCOME RESIDENTS

NOTICE IS HEREBY GIVEN the CITY OF OXNARD HOUSING DEPARTMENT GRANTS MANAGEMENT DIVISION will conduct a public hearing on Wednesday, December 18, 2024 at 6:00 p.m. or as soon thereafter, in the City Council Chambers, 305 West Third Street, Oxnard, California. The purpose of the hearing is to receive public input to address housing and community development needs to assist low- and moderate-income residents for the City's grant entitlement programs provided by the U.S. Department of Housing and Urban Development (HUD).

The Community Development Block Grant (CDBG), HEARTH Emergency Solutions Grant (HESG), and the HOME Investment Partnerships (HOME) grant programs are provided to address housing, homelessness, public services, community development and economic development needs in the City of Oxnard. To receive annual allocations of these funds, the City must prepare and submit several key planning documents: the Consolidated Plan, Analysis of Impediments to Fair Housing Choice, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

This public notice complies with City of Oxnard's public notice requirements for public hearings, the City of Oxnard's Citizen Participation Plan, and the code of federal regulations as stated in 24 CFR 91.

PUBLIC HEARING COMMENTS

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely.

To find out how you may provide public comment and for the Agenda with the information about the meeting, please refer to the instructions at https://www.oxnard.gov/housing/grants-management

The public may participate in the meeting in the following ways: 1. Attend the meeting at the location listed above. 2. Participate remotely and for the Agenda with information about the meeting visit the website at: https://www.oxnard.gov/housing/grants-management 3. Submit written comments, send email to grantsmanagement@oxnard.org Please review the Zoom instructions on the Agenda to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at https://www.oxnard.gov/housing/grants-management

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Housing Department at (805) 385-7493. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Inquiries concerning the CDBG, HOME and HESG Needs Assessment or this Public Hearing may be directed to: Grants Manager, Andrea Palmer, andrea.palmer@oxnard.org or at (805) 385-7959

Written comments, postmarked no later than December 18, 2024, may be addressed to the following:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street
Oxnard, CA 93030

PUBLISHED: VCVN NOVEMBER 28, 2024

CIUDAD DE OXNARD
AVISO DE AUDIENCIA PÚBLICA
PARA RECIBIR OPINIÓN PÚBLICA SOBRE LAS OBJETIVOS Y LAS PRORIDADES DE FINANCIACIÓN NECESARIAS PARA EL PLAN CONSOLIDADO REGIONAL 2025-2029, ANÁLISIS DE IMPEDIMENTOS Y PLAN DE ACCIÓN ANUAL 2025-26 PARA AYUDAR A LOS RESIDENTES DE INGRESOS BAJOS Y MODERADOS

POR LA PRESENTE SE NOTIFICA que la DIVISIÓN DE GESTIÓN DE SUBVENCIONES DEL DEPARTAMENTO DE VIVIENDA DE LA CIUDAD DE OXNARD llevará a cabo una audiencia pública el miércoles 18 de diciembre de 2024 a las 6:00 p. m. o lo antes posible, en la Sala del Concejo Municipal, 305 West Third Street, Oxnard, California. El propósito de la audiencia es recibir aportes del público para abordar las necesidades de vivienda y desarrollo comunitario para ayudar a los residentes de ingresos bajos y moderados a acceder a los programas de subsidios de la Ciudad que ofrece el Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD, por sus siglas en inglés).

El Programa de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG, por sus siglas en inglés), La Ley de Asistencia de Emergencia para Personas sin Hogar y Transición Rápida a la Vivienda (HEARTH, por sus siglas en inglés) y El Programa de Asociaciones de Inversión en el Hogar (HOME, por sus siglas en inglés) se ofrecen para abordar las necesidades de vivienda, falta de vivienda, servicios públicos, desarrollo comunitario y desarrollo económico en la Ciudad de Oxnard. Para recibir asignaciones anuales de estos fondos, la Ciudad debe preparar y presentar varios documentos de planificación clave: el Plan Consolidado, el Análisis de los Impedi- mentos para la Elección de Vivienda Justa, el Plan de Acción Anual y el Informe Anual Consolidado de Desempeño y Evaluación (CAPER, por sus siglas en inglés).

Este aviso público cumple con los requisitos de aviso público de la Ciudad de Oxnard para audiencias públicas, el Plan de Participación Ciudadana de la Ciudad de Oxnard y el código de regulaciones federales como se establece en 24 CFR 91.

COMENTARIOS DE LA AUDIENCIA PÚBLICA

De acuerdo con el Proyecto de Ley 2449 de la Asamblea, los miembros del cuerpo legislativo pueden reunirse en persona o de forma remota.

Para averiguar cómo puede proporcionar comentarios públicos y para la Agenda con la información sobre la reunión, consulte las instrucciones en https://www.oxnard.gov/housing/grants-management

El público puede participar en la reunión de las siguientes maneras: 1. Asistir a la reunión en el lugar indicado anteriormente. 2. Participe de forma remota y, para consultar la agenda con información sobre la reunión, visite el sitio web en: https://www.oxnard.gov/housing/grants-management 3. Envíe comentarios por escrito y envíe un correo electrónico a grantsmanagement@oxnard.org Revise las instrucciones de Zoom en la agenda para asegurarse de que no haya dificultades técnicas durante sus comentarios y para comprender los procedimientos de comentarios públicos mediante Zoom. Puede encontrar instrucciones detalladas para participar en https://www.oxnard.gov/housing/grants-management

En cumplimiento con la Ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, comuníquese con el Departamento de Vivienda al (805) 385-7493. Si avisa con al menos 72 horas de anticipación a la reunión, la Ciudad podrá organizar de manera razonable su accesibilidad a la reunión.

Las consultas sobre la evaluación de necesidades de CDBG, HOME y HESG o sobre esta audiencia pública pueden dirigirse a: Gerente de subvenciones, Andrea Palmer, andrea.palmer@oxnard.org o al (805) 385-7959

Los comentarios escritos, con matasellos a más tardar el 18 de diciembre de 2024, pueden dirigirse a la siguiente dirección:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street
Oxnard, CA 93030

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CITY OF OXNARD
NOTICE OF PUBLIC HEARING and
30-DAY PUBLIC COMMENT PERIOD
2025-26 ANNUAL ACTION PLAN

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

September 4, 2025

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

4th day of September 2025

(Signature)

CITY OF OXNARD
NOTICE OF PUBLIC HEARING and 30-DAY PUBLIC COMMENT PERIOD 2025-26 ANNUAL ACTION PLAN AMENDMENT NO. ONE (SUBSTANTIAL)

NOTICE IS HEREBY GIVEN that the Oxnard City Council will conduct a public hearing on Tuesday, October 7, 2025 at 6:00 p.m. or, soon thereafter, as the matter may be heard, in the Council Chambers, 305 W. Third Street, Oxnard, California. The purpose of the hearing is to provide citizens an opportunity to be heard on comments relating to the draft Amendment No. One (Substantial) to the 2025-26 Annual Action Plan.

This Notice of Public Hearing also announces a 30-day public review and comment period on the proposed Amendment No. One that begins on September 8, 2025, and concludes on October 7, 2025. The 30-day notice complies with the City of Oxnard's public notice requirement for public hearings and with the City of Oxnard's Citizen Participation Plan (CPP) and the federal regulations at 24 CFR Part 91. The City of Oxnard's CPP requires that substantial amendments to the Annual Action Plan include a 30-day public comment period, a Public Hearing and City Council approval.

SUBSTANTIAL AMENDMENT TO THE FY 2025-26 ANNUAL ACTION PLAN

The City is proposing a Substantial Amendment (Amendment No. One) to the FY 2025-26 Annual Action Plan to allocate prior year unallocated CDBG funds in the amount of $1,000,000 to the Neighborhood Street Resurfacing La Colonia Phase III project. The project was previously awarded $1,000,000 in CDBG funding in the FY 2024-25 Annual Action Plan, therefore the amendment will increase the total CDBG award to $2,000,000.

PUBLIC REVIEW AND PUBLIC COMMENT

The Draft Amendment No. One (Substantial) to the 2025-26 Annual Action Plan is available digitally for public review at the following website https://www.oxnard.gov/housing/grants-management.

Copies of the Draft Amendment can also be available for public review at the following locations:

City of Oxnard Main Library
251 South "A" Street, Oxnard

City of Oxnard City Clerk's Office
300 West Third Street, Fourth Floor, Oxnard

City of Oxnard Housing Department
435 South "D" Street, Oxnard

PUBLIC HEARING COMMENTS

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely visit www.oxnard.gov

To find out how you may provide public comment, please refer to the instruction at www.https://www.oxnard.org/city-meetings/. The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings/.

The public may participate in the meeting in the following ways: 1. Attend the meeting at the location above and submit a speaker card to the City Clerk. 2. Email comments or sign up to speak remotely before the meeting. a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings. b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record. c. Contact the City Clerk's Office at (805) 385-7803 to submit your request. 3. Provide Public Comments remotely during the meeting. a. Follow Zoom details listed at https://www.oxnard.org/city-meetings/. b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

If you challenge this matter in court, you may be limited to raising only those issues that were raised at this public hearing or in written correspondence delivered to the City Clerk at or before the hearing.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

For further information, contact Grants Management at grantsmanagement@oxnard.org or at (805) 385-7959.

Written comments, postmarked no later than by October 7, 2025, may be addressed to the following:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street
Oxnard, CA 93030

CIUDAD DE OXNARD
AVISO DE AUDIENCIA PÚBLICA y PERÍODO DE 30 DÍAS PARA COMENTARIOS PÚBLICOS ENMIENDA N.º UNO (SUSTANCIAL) AL PLAN DE ACCIÓN ANUAL 2025-26

POR LA PRESENTE SE NOTIFICA que el Concejo de Oxnard llevará a cabo una audiencia pública el martes 7 de octubre de 2025 a las 6:00 p.m. o, poco después, según se trate el asunto, en la Sala del Concejo, ubicada en 305 W. Third Street, Oxnard, California. El propósito de la audiencia es brindar a los ciudadanos la oportunidad de expresar sus comentarios sobre la versión inicial de la Enmienda N.º Uno (Sustancial) al Plan de Acción Anual 2025-26.

Este Aviso de Audiencia Pública también anuncia un período de 30 días para la revisión y comentarios públicos sobre la Enmienda N.° 1 propuesta, que comienza el 8 de septiembre de 2025 y finaliza el 7 de octubre de 2025. Este aviso de 30 días cumple con el requisito de notificación pública de la Ciudad de Oxnard para audiencias públicas, con el Plan de Participación Ciudadana (PPC) de la Ciudad de Oxnard y con las regulaciones federales del Título 24 del Código de Reglamentos Federales (CFR), Parte 91. El PPC de la Ciudad de Oxnard exige que las enmiendas sustanciales al Plan de Acción Anual incluyan un período de 30 días para comentarios públicos, una Audiencia Pública y la aprobación del Concejo.

ENMIENDA SUSTANCIAL AL PLAN DE ACCIÓN ANUAL DEL AÑO FISCAL 2025-26

La Ciudad propone una Enmienda Sustancial (Enmienda N.° 1) al Plan de Acción Anual del Año Fiscal 2025-26 para asignar $1,000,000 de fondos CDBG no asignados del año anterior al proyecto de repavimentado de Calles del Vecindario La Colonia, Fase III. El proyecto recibió previamente $1,000,000 en fondos CDBG en el Plan de Acción Anual del Año Fiscal 2024-25; por lo tanto, la enmienda aumentará la asignación total de CDBG a $2,000,000.

REVISIÓN Y COMENTARIOS PÚBLICOS

La versión inicial de la Enmienda N.° 1 (Sustancial) al Plan de Acción Anual 2025-26 está disponible digitalmente para consulta pública en el siguiente sitio web: https://www.oxnard.gov/housing/grants-management.

Copias de la enmienda propuesta también están disponibles para consulta pública en las siguientes ubicaciones:

Biblioteca Principal de la Ciudad de Oxnard
251 South "A" Street, Oxnard

Oficina de la Secretaria Municipal de la Ciudad de Oxnard
300 West Third Street, Cuarto Piso, Oxnard

Departamento de Vivienda de la Ciudad de Oxnard
435 South "D" Street, Oxnard

COMENTARIOS DE LA AUDIENCIA PÚBLICA

De conformidad con el Proyecto de Ley 2449 de la Asamblea, los miembros del cuerpo legislativo pueden reunirse presencialmente o de forma remota. Para participar de forma remota, visite www.oxnard.gov

Para saber cómo puede presentar comentarios públicos, consulte las instrucciones en www.https://www.oxnard.org/city-meetings/. El público puede ver la reunión desde casa en Spectrum canal 10, Frontier canal 35 o YouTube en Youtube.com/oxnardnews. Las grabaciones de video de la reunión suelen estar disponibles en línea después de la misma en el sitio web de la Ciudad: www.oxnard.org/city-meetings/.

El público puede participar en la reunión de las siguientes maneras: 1. Asistir a la reunión en el lugar indicado y entregar una tarjeta de orador al Secretario Municipal. 2. Enviar comentarios por correo electrónico o inscribirse para hablar a distancia antes de la reunión. a. Presentar una solicitud para hablar a distancia antes de las 3 p.m. del día de la reunión utilizando el formulario disponible en www.oxnard.org/citymeetings. b. Enviar un correo electrónico a cityclerk@oxnard.org antes de las 3 p.m. del día de la reunión (indicar el número de punto del orden del día en el asunto). Toda la correspondencia por correo electrónico se remitirá al cuerpo legislativo antes del inicio de la reunión y formará parte del registro legislativo. c. Contactar a la Oficina de la Secretaria Municipal al (805) 385-7803 para enviar su solicitud. 3. Presentar comentarios públicos a distancia durante la reunión. a. Siga los detalles de Zoom disponibles en https://www.oxnard.org/city-meetings/. b. Los comentarios del público sobre los puntos del orden del día se recibirán tras el anuncio del punto. Tras el anuncio, el público podrá registrarse o recibir una notificación para ofrecer comentarios. Revise las instrucciones de Zoom en la página de registro para asegurarse de que no haya dificultades técnicas durante sus comentarios y para comprender mejor los procedimientos de comentarios públicos. Puede encontrar instrucciones detalladas de participación en www.oxnard.org/city-meetings.

Si impugna este asunto ante el tribunal, es posible que se le limite a plantear únicamente las cuestiones planteadas en esta audiencia pública o en la correspondencia escrita entregada a la Secretaria Municipal durante la audiencia o antes.

De conformidad con la Ley de Estadounidenses con Discapacidades (ADA), si necesita asistencia especial para participar en una reunión, comuníquese con la Oficina del Secretario Municipal al 385-7803. Un aviso con al menos 72 horas de antelación permitirá al Ayuntamiento gestionar razonablemente su acceso a la reunión.

Para más información, contacte con la Administración de Subvenciones en grantsmanagement@oxnard.org o al (805) 385-7959.

Los comentarios por escrito, con matasellos del 7 de octubre de 2025 a más tardar, pueden dirigirse a:

Ciudad de Oxnard - Departamento de Vivienda
División de Administración de Subvenciones
435 South D Street
Oxnard, CA 93030

PUBLISHED: VCVN SEPTEMBER 4, 2025

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CITY OF OXNARD
NOTICE OF PUBLIC HEARING AND
30-DAY PUBLIC COMMENT PERIOD

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

February 12, 2026

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

12th **day of** February **2026**

(Signature)

CITY OF OXNARD
NOTICE OF PUBLIC HEARING AND 30-DAY PUBLIC COMMENT PERIOD
2025/26 ANNUAL ACTION PLAN AMENDMENT NO. TWO (SUBSTANTIAL) AND 2020/21 ANNUAL ACTION PLAN CARES ACT AMENDMENT NO. NINE (SUBSTANTIAL)

NOTICE IS HEREBY GIVEN that the Oxnard City Council will conduct two public hearings on Tuesday, March 17, 2026 at 6:00 p.m. or soon thereafter, as the matter may be heard, in the Council Chambers, 305 W. Third Street, Oxnard, California. The purpose of the hearings is to provide citizens an opportunity to be heard on comments relating to the draft Amendment No. Two to the FY 2025/26 Annual Action Plan (substantial) and the draft CARES Act Amendment No. Nine to the FY 2020/21 Annual Action Plan (substantial).

This Notice of Public Hearing also announces a 30-day public review and comment period on the proposed Amendments that begins on February 16, 2026, and concludes on March 17, 2026. The 30-day notice complies with the City of Oxnard's public notice requirement for public hearings and with the City of Oxnard's Citizen Participation Plan (CPP), and federal regulations at 24 CFR Part 91. The City of Oxnard's CPP requires that substantial amendments to the Annual Action Plans include a 30-day public comment period, a Public Hearing, and City Council approval.

SUBSTANTIAL AMENDMENT NO. TWO TO THE FY 2025/26 ANNUAL ACTION PLAN

The City proposes the following revisions:

- Reduce the CDBG allocation for the Public Works Department's Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project from $1,000,000 to $100,000.
- Increase the CDBG allocation for the Public Works Department's La Colonia Street Resurfacing and ADA Improvement Project from $2,000,000 to $2,900,000.

SUBSTANTIAL AMENDMENT NO. NINE TO THE FY 2020/21 ANNUAL ACTION PLAN (CARES ACT)

In FY 2020/21, the City of Oxnard received a special allocation of CARES Act CDBG funds to respond to the COVID-19 pandemic. Given the ongoing impacts on vulnerable populations, the City proposes the following amendments to the FY 2020/21 Annual Action Plan:

- Allocate $331,927.51 in unprogrammed CDBG-CV funds to the Oxnard Cultural and Community Services Department's Senior Nutrition Program serving low- and moderate-income seniors, including congregate and home-delivered meals.
- Reduce the CDBG-CV allocation for Program Administration by $160,787, for a revised total of $148,049.
- Allocate $160,787 in CDBG-CV funds to the Oxnard Cultural and Community Services Department's Stories to Stay Outreach Program serving low- and moderate-income families, providing literacy-based programming, housing education, and support services to mitigate pandemic-related educational and social impacts.

PUBLIC REVIEW AND PUBLIC COMMENT

The Draft Substantial Amendments will be available for public review beginning February 16, 2026, at www.oxnard.gov/housing/grants-management . Copies will also be available at the following locations: (1) City of Oxnard Main Library, 251 South "A" Street, Oxnard; (2) City of Oxnard City Clerk's Office, 300 West Third Street, Fourth Floor, Oxnard; and (3) City of Oxnard Housing Department, 435 South "D" Street, Oxnard.

To find out how you may provide public comment, please refer to the instructions at www.oxnard.org/city-meetings/ . The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at www.Youtube.com/oxnardnews . Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings/ .

The public may appear and be heard at the public hearing or may provide comments to the City Council via email at cityclerk@oxnard.org no later than 3:00 P.M. on the day of the meeting. A video conference/telephone option for public comments is also available at this time. Speakers may register to speak by completing the public comment form on the City's website at www.oxnard.org/city-meetings/ or call the City Clerk's office at (805) 385-7803.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

For further information, contact Lorraine Mendez, Grants and Compliance Manager at (805) 385-7959 or by email at Lorraine.mendez@oxnard.org .Written comments, postmarked no later than by March 17, 2026, may be addressed to the following: City of Oxnard - Housing Department, Grants Management Division, 435 South D Street, Oxnard, CA 93030.

If you challenge this matter in court, you may be limited to raising only those issues that were raised at this public hearing or in written correspondence delivered to the City Clerk at or before the hearing.

Published:
VCVN February 12, 2026

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CIUDAD DE OXNARD
AVISO DE AUDIENCIA PÚBLICA Y PERIODO DE COMENTARIOS PÚBLICOS DE 30 DÍAS

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

February 12, 2026

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

12th **day of** February **2026**

(Signature)

CIUDAD DE OXNARD AVISO DE AUDIENCIA PÚBLICA Y PERIODO DE COMENTARIOS PÚBLICOS DE 30 DÍAS ENMIENDA NÚMERO DOS (SUSTANCIAL) AL PLAN DE ACCIÓN ANUAL 2025/26 Y ENMIENDA NÚMERO NUEVE (SUSTANCIAL) AL PLAN DE ACCIÓN ANUAL 2020/21 DE LA LEY CARES

POR MEDIO DEL PRESENTE SE NOTIFICA que el Concejo Municipal de Oxnard llevará a cabo dos audiencias públicas el martes 17 de marzo de 2026 a las 6:00 p.m. o poco después, según se trate el asunto, en la Sala del Concejo, ubicada en 305 W. Third Street, Oxnard, California. El propósito de las audiencias es brindar a los ciudadanos la oportunidad de expresar sus comentarios sobre el borrador de la Enmienda Número Dos al Plan de Acción Anual del Año Fiscal 2025/26 (sustancial) y el borrador de la Enmienda Número Nueve de la Ley CARES al Plan de Acción Anual del Año Fiscal 2020/21 (sustancial).

Este Aviso de Audiencia Pública también anuncia un período de revisión y comentarios públicos de 30 días sobre las enmiendas propuestas, que comienza el 16 de febrero de 2026 y concluye el 17 de marzo de 2026. El aviso de 30 días cumple con el requisito de aviso público de la Ciudad de Oxnard para audiencias públicas y con el Plan de Participación Ciudadana (CPP) de la Ciudad de Oxnard, así como con las regulaciones federales en 24 CFR Parte 91. El CPP de la Ciudad de Oxnard requiere que las enmiendas sustanciales a los Planes de Acción Anual incluyan un período de comentarios públicos de 30 días, una audiencia pública y la aprobación del Concejo Municipal.

ENMIENDA SUSTANCIAL NÚMERO DOS AL PLAN DE ACCIÓN ANUAL DEL AÑO FISCAL 2025/26

La Ciudad propone las siguientes revisiones:

- Reducir la asignación de CDBG para el Proyecto de Repavimentación de Calles y Mejoras de Accesibilidad para Personas con Discapacidad del Departamento de Obras Públicas en el vecindario de Cal-Gisler de $1,000,000 a $100,000.
- Aumentar la asignación de CDBG para el Proyecto de Repavimentación de Calles y Mejoras de Accesibilidad para Personas con Discapacidad del Departamento de Obras Públicas en el vecindario de La Colonia de $2,000,000 a $2,900,000.

ENMIENDA SUSTANCIAL NÚMERO NOVENA ENMIENDA AL PLAN DE ACCIÓN ANUAL DEL AÑO FISCAL 2020/21 (LEY CARES)

En el año fiscal 2020/21, la Ciudad de Oxnard recibió una asignación especial de fondos CDBG de la Ley CARES para responder a la pandemia de COVID-19. Dados los impactos continuos en las poblaciones vulnerables, la Ciudad propone las siguientes enmiendas al Plan de Acción Anual del año fiscal 2020/21:

- Asignar $331,927.51 en fondos CDBG-CV no programados al Programa de Nutrición para Personas Mayores del Departamento de Servicios Culturales y Comunitarios de Oxnard, que atiende a personas mayores de bajos y moderados ingresos, incluyendo comidas en comedores comunitarios y a domicilio.
- Reducir la asignación de fondos CDBG-CV para la Administración del Programa en $160,787, para un total revisado de $148,049.
- Asignar $160,787 en fondos CDBG-CV al Programa de Extensión Comunitaria "Stories to Stay" del Departamento de Servicios Culturales y Comunitarios de Oxnard, que atiende a familias de bajos y moderados ingresos, proporcionando programas de alfabetización, educación sobre vivienda y servicios de apoyo para mitigar los impactos educativos y sociales relacionados con la pandemia.

REVISIÓN PÚBLICA Y COMENTARIOS DEL PÚBLICO

El borrador de las Enmiendas Sustanciales estará disponible para revisión pública a partir del 16 de febrero de 2026 en www.oxnard.gov/housing/grants-management. También habrá copias disponibles en las siguientes ubicaciones: (1) Biblioteca Principal de la Ciudad de Oxnard, 251 South "A" Street, Oxnard; (2) Oficina de la Secretaria Municipal de la Ciudad de Oxnard, 300 West Third Street, Cuarto Piso, Oxnard; y (3) Departamento de Vivienda de la Ciudad de Oxnard, 435 South "D" Street, Oxnard.

Para obtener información sobre cómo puede enviar sus comentarios, consulte las instrucciones en www.oxnard.org/city-meetings/. El público puede ver la reunión desde casa en el canal 10 de Spectrum, el canal 35 de Frontier o en YouTube en www.Youtube.com/oxnardnews. Las grabaciones de video de la reunión generalmente están disponibles en línea después de la reunión en el sitio web de la Ciudad en www.oxnard.org/city-meetings/.

El público puede comparecer y ser escuchado en la audiencia pública o enviar sus comentarios al Concejo Municipal por correo electrónico a cityclerk@oxnard.org a más tardar a las 3:00 p. m. del día de la reunión. También está disponible la opción de videoconferencia/llamada telefónica para comentarios del público. Los oradores pueden registrarse para hablar completando el formulario de comentarios del público en el sitio web de la ciudad en www.oxnard.org/city-meetings/ o llamando a la Oficina de la Secretaria Municipal al (805) 385-7803.

En cumplimiento con la Ley para Estadounidenses con Discapacidades, si necesita asistencia especial para participar en una reunión, comuníquese con la Oficina del Secretario Municipal al 385-7803. Notificar con al menos 72 horas de anticipación a la reunión permitirá a la ciudad tomar las medidas necesarias para garantizar su acceso a la misma.

Para obtener más información, comuníquese con Lorraine Mendez, Gerente de Subvenciones y Cumplimiento, al (805) 385-7959 o por correo electrónico a Lorraine.mendez@oxnard.org. Los comentarios por escrito, con matasellos a más tardar el 17 de marzo de 2026, pueden enviarse a la siguiente dirección: Ciudad de Oxnard - Departamento de Vivienda, División de Gestión de Subvenciones, 435 South D Street, Oxnard, CA 93030.

Si impugna este asunto ante los tribunales, es posible que solo pueda presentar los argumentos que se plantearon en esta audiencia pública o en la correspondencia escrita entregada a la Secretaria Municipal en o antes de la audiencia.

Published:
VCVN February 12, 2026

2025 Annual Action Plan
Amendment No. Two
(Substantial)

Prepared by:
City of Oxnard – Housing Department – Grants Management
435 South D Street, Oxnard, California, 93030

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Summary of Annual Action Plan Amendments

On October 7, 2025, the City Council considered the first substantial amendment to the FY 2025/26 Annual Action Plan (AAP) to reallocate $1,000,000 in uncommitted Community Development Block Grant (CDBG) funds to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project Phase III, for a total CDBG grant allocation of $2,000,000.

In January 2026, the City of Oxnard approved a minor amendment to the FY 2025/26 AAP to reallocate $42,120 in ESG (HESG) funding originally awarded to the United Way of Ventura County for a rapid re-housing program. Following the relinquishment of funds by the United Way, the allocation was reassigned to the Turning Point Foundation's Our Place Safe Haven Emergency Shelter Program. As a result, Turning Point Foundation's total award increased from $56,080 to $98,200. This amendment did not constitute a "substantial" change under 24 CFR Part 91 and therefore did not require citizen participation and was processed administratively.

On March 17, 2026, the Oxnard City Council considered a second substantial amendment to reallocate $900,000 in CDBG funds originally awarded to the City of Oxnard Public Works Department for the Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project in the FY 2025/26 AAP. The reallocation shifts these funds to the FY 2024/25 La Colonia Neighborhood Street Resurfacing and ADA Improvement Project. The La Colonia project has been awarded $2,000,000 to date; approval of this amendment increases the total CDBG investment to $2,900,000, consisting of $1,000,000 awarded in FY 2024/25 and $1,900,000 awarded in FY 2025/26.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

During July 1, 2025, to June 30, 2030, the City of Oxnard anticipates the following allocation of CDBG, HOME and ESG (HESG) resources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,074,781.00	100,000.00	1,000,000.00	3,174,781.00	8,825,219.00	Based on 2025 FY allocation from HUD.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	599,010.76	150,000.00	0.00	749,010.76	3,000,989.24	Based on 2025 FY allocation from HUD.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG (HESG)	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	184,400.00	0.00	0.00	184,400.00	815,600.00	Based on 2025 FY allocation from HUD.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The jurisdictions leverage federal resources against other sources of federal, state, local, and private funding to maximize the impact of CDBG, HOME, and ESG (HESG) funds. Leveraging varies from activity to activity depending on the project scope and grant requirements.

Although the CDBG program does not require a match, both the HOME and ESG (HESG) programs do. The HOME program requires a 25 percent non-federal cash or non-cash match of eligible project costs, excluding up to 10 percent for administration and up to 5 percent for Community Housing Development Organization (CHDO) operating support.

The ESG (HESG) program requires a dollar-for-dollar (100 percent) match, which may be met with cash or eligible non-cash contributions. ESG (HESG) grantees report required match detail to the Ventura County Continuum of Care (CoC) on a monthly or semi-annual basis. Matching contributions from ESG (HESG) grantees (cash or non-cash) may be obtained from any source, including any federal source other than the ESG (HESG) program, as well as state, local, and private sources, per 24 CFR 576.201. Depending on the financing structure of a given activity, it may be advantageous for the City to use CDBG funds to leverage appropriate resources. Examples of leveraged federal and state resources include, but are not limited to those listed below:

<u>Federal Resources</u>

- Continuum of Care (CoC) Program
- HUD Veterans Affairs Supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- YouthBuild
- Federal Low-Income Housing Tax Credit Program
- Project Based Housing Choice Vouchers

State Resources

- Affordable Housing and Sustainable Communities Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHFA Single and Multi-Family Program
- CalHome Program
- Encampment Resolution Funds (ERF)
- Homekey
- Homeless Housing, Assistance and Prevention Program (HHAP)
- Housing and Homeless Incentive Program (HHIP)
- Low-Income Housing Tax Credit Program
- Mental Health Service Act (MHSA) Funding
- Multifamily Housing Program (MHP)
- Permanent Local Housing Allocation (PLHA)
- Tax-Exempt Bond Financing

If appropriate, describe publicly owned land or property located within the jurisdiction

that may be used to address the needs identified in the plan

Most County- and jurisdiction-owned property is used to house County or City operations or is deed-restricted, limiting its feasibility for new uses. The County and jurisdictions have been evaluating land it owns, as it becomes available, for the purpose of providing affordable housing and will continue to consider land that is deemed as surplus for the needs identified in the Regional Consolidated Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve the Supply of Affordable Housing	2025	2026	Affordable Housing		Development of New Affordable Housing Housing Rehabilitation Housing Services Disaster Planning and Recovery	HOME: $674,109.68 CDBG: $441,577.80	Rental units constructed: **5 Household Housing Unit** *(Affordable Housing Development /CHDO Set-Aside)* Rental units rehabilitated: **10 Household Housing Unit** *(2023 D Street Acquisition/Rehabilitation Project)*

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Increase and Improve Social Services	2025	2026	Non-Homeless Special Needs Non-Housing Community Development		Supportive Services Fair Housing Services Disaster Planning and Recovery	CDBG: $30,000.00	Public service activities other than Low/Moderate Income Housing Benefit: **100 Persons Assisted** *(Palm Vista Senior Center)*
							CDBG: $130,505.00	Public service activities other than Low/Moderate Income Housing Benefit: **285 Persons Assisted** *(Recreation Youth Services)*
							CDBG: $50,000.00	Public service activities other than Low/Moderate Income Housing Benefit: **45 Persons Assisted** *(OHA Senior Support Services)*
							CDBG: $25,000.00	Public service activities other than Low/Moderate Income Housing Benefit: **45 Persons Assisted** *(Counseling Services for Survivors of Interpersonal Violence)*

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Work to End Homelessness	2025	2026	Homeless		Homelessness Supportive Services	CDBG: $35,000.00	Public service activities other than Low/Moderate Income Housing Benefit: **200 Persons Assisted** *(Shelter Care Resources/Foundation First Basic Needs Assistance)*
							CDBG: $27,742.00	Public service activities other than Low/Moderate Income Housing Benefit: **5 Persons Assisted** *(Turning Point Foundation/ Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Center)*
							ESG: $72,370.00	Tenant-based rental assistance / Rapid Rehousing: **8 Households Assisted** *(Mercy House Living Centers/Rapid Re-Housing Program)*
							ESG: $98,200.00	Homeless Person Overnight Shelter: **14 Persons Assisted** *(Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Navigation Center)*
							ESG: $13,830.00	Other: **Not Applicable** *(ESG (HESG) Administration & Planning)*

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Create and Maintain Quality Neighborhoods	2025	2026	Non-Housing Community Development		Public Facility Maintenance Street Improvements and Infrastructure Disaster Planning and Recovery	CDBG: $100,000.00 CDBG: $1,900,000.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: **5,345 Persons Assisted** *(Cal Gisler Neighborhood Street Resurfacing & ADA Improvement Project)* Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: **2,605 Persons Assisted** *(La Colonia Neighborhood Street Resurfacing & ADA Improvement Project)*
5	Effective Administration	2025	2026	Planning and Administration		Not Applicable	CDBG: $414,956.20 HOME: $59,901.07	Other: **Not Applicable** *(CDBG Planning & Administration)* Other: **Not Applicable** *(HOME Planning & Administration)*

Table 2 – Goals Summary

Goal Descriptions

1	**Goal Name**	**Improve the Supply of Affordable Housing**
	Goal Description	Develop and maintain affordable housing opportunities for low- and moderate-income homeowners and renters. *(2025/26 Projects: Affordable Housing Development/CHDO Set-Aside; and additional funds to the 2023 D Street Acquisition and Rehabilitation Program)*
2	**Goal Name**	**Increase and Improve Social Services**
	Goal Description	Increase and improve access to public service programs targeting low- and moderate-income residents. *(2025/26 Projects: Palm Vista Senior Center; Recreation Youth Services; OHA Senior Supportive Services; and the Coalition for Family Harmony/Counseling Services for Survivors of Interpersonal Violence)*
3	**Goal Name**	**Work to End Homelessness**
	Goal Description	In partnership with the Ventura County Continuum of Care, work to end homelessness within Ventura County by providing housing, emergency shelter and social services to homeless persons or those at risk of homelessness. *(2025/26 Projects: CDBG – Shelter Care Resources/Foundation First Basic Needs Assistance; CDBG-Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Center; HESG-Mercy House Living Centers/Rapid Re-Housing Program; HESG-Turning Point Foundation/Our Place Safe Haven: Emergency Shelter; HESG Administration & Planning)*
4	**Goal Name**	**Create and Maintain Quality Neighborhoods**
	Goal Description	Enhance and maintain access to livable neighborhoods by improving and maintaining public facilities and infrastructure. *(2025/26 Projects: Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project; 2024/25 La Colonia Neighborhood Street Resurfacing and ADA Improvement Project-Phase III)*
5	**Goal Name**	**Effective Administration**
	Goal Description	Maintain effective housing and community development programs to carry out HUD CPD funded programs and activities. *(2025/26 Projects: CDBG Planning & Administration; HOME Planning & Administration)*

Projects

AP-35 Projects – 91.220(d)

Introduction

The City is continuing to focus on addressing basic needs, directing funds primarily towards food, shelter, and neighborhood improvements. In this challenging economic environment, and with ever decreasing resources, the City is committed to providing these basic services to our most vulnerable citizens.

In an effort to increase the efficiency of grant management, we are consolidating our grant awards to larger projects. This ultimately has resulted in no grant award below $10,000, and a significant reduction in the number of grants administered by staff, making the most efficient and effective use of taxpayer dollars.

On October 7, 2025, the City Council considered the first substantial amendment to the FY 2025/26 Annual Action Plan (AAP) to reallocate $1,000,000 in uncommitted Community Development Block Grant (CDBG) funds to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project Phase III, for a total CDBG grant allocation of $2,000,000.

In January 2026, the City of Oxnard approved a minor amendment to the FY 2025/26 Annual Action Plan to reallocate $42,120 in HESG (ESG) funding originally awarded to the United Way of Ventura County for a rapid re-housing program. The United Way relinquished the award, and the funds are therefore being reallocated to the Turning Point Foundation's Our Place Safe Haven Emergency Shelter Program. As a result, Turning Point Foundation's award will increase from $56,080 to $98,200. This amendment does not constitute a "substantial" change under 24 CFR Part 91 and therefore did not trigger citizen participation requirements and was processed administratively.

On March 17, 2026, the Oxnard City Council considered reallocating $900,000 in CDBG funds originally awarded to the City of Oxnard Public Works Department for implementation of the Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project in the FY 2025/26 Annual Action Plan to the FY 2024/25 La Colonia Neighborhood Street Resurfacing and ADA Improvement Project. The La Colonia Street Improvement Project has been awarded $2,000,000 to date, therefore, this substantial amendment increases the total CDBG award to $2,900,000 ($1,000,000 awarded in FY 2024/25 and $1,900,000 awarded in FY 2025/26).

Projects

#	Project Name
1	**DEVELOPMENT OF NEW AFFORDABLE HOUSING** ● HOME: Affordable Housing Development /CHDO Set-Aside ($674,109.68)
2	**HOUSING REHABILITATION** ● CDBG: 2023 D Street Acquisition and Rehabilitation Project ($441,577.80)

#	Project Name
3	**HOMELESSNESS** ● CDBG: Shelter Care Resources/Foundation First Basic Needs Assistance ($35,000) ● CDBG: Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Program ($27,742) ● ESG (HESG): Mercy Housing Living Centers/Rapid Re-Housing Program ($72,370) ● ESG (HESG): Turning Point Foundation/Our Place Safe Haven: Emergency Shelter ($98,200) ● ESG (HESG): HESG Planning and Administration (13,080)
4	**SUPPORTIVE SERVICES** ● CDBG: Palm Vista Senior Center ($30,000) ● CDBG: Recreation Youth Services ($130,505) ● CDBG: OHA Senior Supportive Services ($50,000) ● CDBG: The Coalition for Family Harmony/Counseling Services for Survivors of Interpersonal Violence ($25,000)
5	**STREET IMPROVEMENTS AND INFRASTRUCTURE** ● CDBG: Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project ($100,000.00) ● CDBG: La Colonia Neighborhood Street Improvement Project ($1,900,000)
6	**ADMINISTRATION** ● CDBG: CDBG Planning & Administration ($414,956.20) ● HOME: HOME Planning & Administration ($59,901)

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities and activities outlined above reflect the needs in Oxnard established through the five-year Regional Consolidated Plan. This year's emphasis is on the development of new affordable rental housing for persons of very low and extremely low income, outreach and engagement to persons who are homeless, and the provision of supportive services to Oxnard's youth and elderly populations. Other major priorities include infrastructure improvements in the City's Cal-Gisler low-income neighborhoods to enhance safety, improve accessibility, and support long-term community development.

The main obstacles to addressing underserved needs in the community include lack of sufficient funding to satisfy unmet needs, very low vacancy rates, and lack of affordable rental housing.

AP-38 Project Summary

Project Summary Information

1	**Project Name**	**DEVELOPMENT OF NEW AFFORDABLE HOUSING**
	Target Area	Not Applicable
	Goals Supported	Improve the Supply of Affordable Housing
	Needs Addressed	Development of New Affordable Housing
	Funding	HOME: $674,109.68
	Description	HOME funds are available for gap financing the development of affordable housing.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5 rental units can be constructed for low- and moderate-income households given the amount of HOME funding available for the development of affordable housing. Project is to be determined.
	Location Description	City of Oxnard, California (to be determined)
	Planned Activities	Financial assistance to a Community Housing Development Organization for the development of at least 5 housing units for low- and moderate-income households in Oxnard. This project includes 15% of the HOME allocation set aside for CHDO's, or $89,851.61.
2	**Project Name**	**HOUSING REHABILITATION**
	Target Area	Not Applicable
	Goals Supported	Improve the Supply of Affordable Housing
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: $441,578.00
	Description	Rehabilitation of units to increase the quality of affordable rental housing units and/or preserve housing affordability at 201 South D Street. This project includes adding funds to an existing project, previously approved in the second amendment to the 2023 Annual Action Plan. The project was originally awarded $3,000,000 in CDBG funding, with approximately $2.4 million allocated for site acquisition and the remaining $590,531.55 designated for rehabilitation. With the addition of 2025/26 funding, the total rehabilitation budget will increase to $1,032,109.55.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	10 low- and moderate-income households housing units
	Location Description	201 South D Street, Oxnard
	Planned Activities	The Oxnard Housing Authority will provide rehabilitation of rental units at 201 South D Street for low- and moderate-income housing households in Oxnard.

3	**Project Name**	**HOMELESSNESS**
	Target Area	Not Applicable
	Goals Supported	Work to End Homelessness
	Needs Addressed	Homelessness
	Funding	CDBG: $62,742.00 ESG (HESG): $184,400.00
	Description	Public services that address homelessness will be funded out of both CDBG and ESG (HESG) funding sources. The City will fund two homelessness programs with CDBG funds: Shelter Care Resources' *Foundation First Basic Needs Assistance* ($35,000), which provides food, clothing, hygiene products, infant and school supplies, and access to a tech center for homeless children and families; and Turning Point Foundation's *Our Place Safe Haven* ($27,742), which offers shelter, case management, and support for homeless adults with mental illness. Through ESG (HESG), the City will support two additional programs. Mercy House Living Centers will receive $72,370 for rapid re-housing services, including housing navigation, relocation assistance, deposits, rental aid, and stability counseling. Turning Point Foundation will also receive $98,200 to provide emergency shelter, case management, and navigation services at *Our Place Safe Haven*, specializing in serving individuals with mental health conditions, veterans, seniors, transitional youth, and people with disabilities. Finally, $13,080 (7.5%) in ESG (HESG) funds will be used for administration and planning.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	● Shelter Care Resources/Foundation First Basic Needs Assistance – 200 persons ● Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Program – 5 persons ● Mercy Housing Living Centers/Rapid Re-Housing Program – 8 households ● Turning Point Foundation/Our Place Safe Haven: Emergency Shelter – 14 persons ● ESG (HESG) Planning and Administration – not applicable

	Location Description	All programs that support homelessness are available to eligible persons citywide, however they are each administered by from the Subrecipients' offices at the following addresses: ● Shelter Care Resources/Foundation First Basic Needs Assistance – 940 South A Street, Oxnard, CA 93030 ● Turning Point Foundation/Our Place Safe Haven: Emergency Shelter and Multi-Service Navigation Program – 536 E. Thompson Boulevard, Ventura, CA 93001 ● Mercy Housing Living Centers/Rapid Re-Housing Program – 351 South K Street, Oxnard, CA 93030 ● Turning Point Foundation/Our Place Safe Haven: Emergency Shelter – 536 E. Thompson Boulevard, Ventura, CA 93001 ● ESG (HESG) Planning and Administration – 435 South D Street, Oxnard, CA 93030
	Planned Activities	Same as description.

4	**Project Name**	**SUPPORTIVE SERVICES**
	Target Area	Not Applicable
	Goals Supported	Increase and Improve Social Services
	Needs Addressed	Supportive Services
	Funding	CDBG: $235,505.00
	Description	The City of Oxnard proposes to fund four CDBG programs serving youth and seniors. The Cultural and Community Services Department will receive $30,000 to operate the Palm Vista Senior Center, which offers daily programming, senior nutrition services, volunteer opportunities, and activities such as gardening, excursions, exercise classes, and lawn bowling. The Department will also receive $130,505 for the Recreation Youth Services Program, which provides activities at the Oxnard PAL, Colonia Memorial Park Veterans Gym, and Southwinds Youth Center. The Oxnard Housing Authority will receive $50,000 to provide senior supportive services in public housing, funding staff who connect residents to resources that support independent living, health, and mobility, while also assisting with housing matters such as lease compliance and recertifications. Lastly, the Coalition for Family Harmony will receive $25,000 for *Counseling Services for Victims of Interpersonal Violence*, offering free therapy sessions to Oxnard residents both in person and virtually.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	● Oxnard Recreation Youth Services: 285 persons ● Palm Vista Senior Center: 100 persons ● Oxnard Housing Authority: 45 persons ● The Coalition for Family Harmony: 50 persons
	Location Description	All CDBG-funded programs serving youth and seniors are available citywide to eligible residents. Services are provided at the following locations: ● Palm Vista Senior Center – 801 South C Street, Oxnard 93030 ● Colonia Memorial Park Veterans Gym – 195 N. Marquita, Oxnard 93030 ● Oxnard Police Activities League (PAL) – 350 South K Street, Oxnard 93030 ● Southwinds Youth Center – 300 W. Clara Street, Oxnard 93033 ● OHA Senior Supportive Services – 401 South C Street, Oxnard 93030 ● The Coalition for Family Harmony – 1000 Town Center Drive, Oxnard 93030
	Planned Activities	Same as description.

5	**Project Name**	**STREET IMPROVEMENTS AND INFRASTRUCTURE**
	Target Area	Not Applicable
	Goals Supported	Create and Maintain Quality Neighborhoods
	Needs Addressed	Street Improvements and Infrastructure
	Funding	CDBG: $2,000,000.00
	Description	The City will allocate $100,000 in CDBG to the Cal Gisler Neighborhood Street Improvement Project. The project includes improvements to streets, sidewalks, and the construction of ADA access ramps for persons with disabilities. On October 7, 2025, the City allocated an additional $1,000,000 in Community Development Block Grant (CDBG) funds to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project, originally funded in the Fiscal Year 2024/25 Annual Action Plan. The project was previously awarded $1,000,000 in CDBG funds; with the first amendment, the total allocation increased to $2,000,000. The scope of work includes street and sidewalk improvements, as well as the installation of Americans with Disabilities Act (ADA)-compliant access ramps to improve accessibility for persons with disabilities. On March 17, 2026, the City Council considered reallocating $900,000 awarded to the Public Works Department for the Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project, for a total CDBG allocation of $2,900,000.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	The Cal-Gisler Street Resurfacing and ADA Improvement Project will account for a neighborhood improvement in low- and moderate-income census tract neighborhood, and approximately 5,345 persons will benefit from the project. The La Colonia Street Resurfacing and ADA Improvement Project will benefit at least 2,605 low and moderate income persons living in the La Colonia neighborhood.
	Location Description	The Cal Gisler Neighborhood Street Improvement Project will take place in predominantly residential low- and moderate-income neighborhoods. Affected Census Tracts include CT 3900, BG 1 and 2. The La Colonia Street Resurfacing and ADA Improvement Project will take place in CT 32.01 BG 01 and CT 91.00 BG 01.
	Planned Activities	Same as description.

6	**Project Name**	**ADMINISTRATION**
	Target Area	Not Applicable
	Goals Supported	Effective Administration
	Needs Addressed	Development of New Affordable Housing Housing Rehabilitation Housing Services Housing Stability Homelessness Supportive Services Fair Housing Services Public Facility Maintenance Street Improvements and Infrastructure Economic Support for Small Businesses & Job Training Disaster Planning and Recovery
	Funding	CDBG: $414,956.00 HOME:$59,901
	Description	The City will conduct the following administration/planning activities: (1) General Administration of CDBG Program, including preparation of Annual Action Plan, budget, applications, certifications and agreements; (2) Coordination of CDBG-funded capital improvement projects; (3) Coordination of Public Service Subrecipients, (4) Coordination of HOME-funded housing projects; (5) Monitoring of CDBG projects/programs to ensure compliance with federal regulations; and (6) Preparation of the CAPER. Up to 20% of the annual CDBG entitlement is allowed for administration activities. The City of Oxnard Housing Department is responsible for administering the HOME program. Up to 10 percent of the HOME allocation will be used to provide for staffing and other program administration costs associated with the HOME program, including planning, reporting, monitoring, and IDIS setup and maintenance.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Citywide
	Planned Activities	Same as description.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The primary national objectives of the ConPlan programs are to benefit LMI residents, therefore, the City's CDBG funds will be targeted to extremely low-, low-, and moderate-income persons citywide. CDBG funds will be used to serve the LMI persons Citywide and in Low-Moderate Areas (LMA). Also, the City will continue to assist the low- and moderate-income persons citywide with HOME and ESG (HESG) funds.

Geographic Distribution

Target Area	Percentage of Funds
NA	**NA**

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The need for affordable housing (funded from CDBG and HOME) is present throughout the City. CDBG funds for public improvements are based on LMI persons within LMA Neighborhoods. Regarding the Public Services category of the CDBG funds, the proposed projects will focus on the basic needs of the residents such as mental health, essential and supportive services. The special population such as seniors, homeless and youth will continue to receive their funding for the education needs, shelter support and recreational needs.

Ventura County invests community development resources to address needs of low- and moderate-income persons living throughout the jurisdiction. Each entitlement jurisdiction additionally allocates resources that geographically target specific neighborhoods in which the majority of residents are low- and moderate- income. With limited resources, each community identifies opportunities to target resources at areas that have the greatest need or that would maximize the impact of the investment.

Individual activities funded by the Community Development Block Grant (CDBG) program are designed to benefit low- and moderate-income (LMI) persons or, in the case of activities like parks and streets, areas where at least 51 percent of the residents are low- and moderate-income persons.
ESG (HESG) allocations are based on the limited clientele distributed citywide. HOME funds are distributed based on the income eligibility of the clients and citywide basis.
Supporting efforts in South Oxnard and La Colonia will support two of the most vulnerable and older communities with housing, services and economic stability through up and coming programs.

Discussion

As always, the City of Oxnard will continue to look for available public and private resources

and creative ways to fund the needy programs.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

HOME funds will be used to provide gap-financing assistance for new construction of multi-family rental units for lower income households. The first phase of Cypress Place, a 90-unit 100% affordable rental development, has been awarded a gap-financing loan of $1,600,000 in HOME funds for the construction of the 90 unit development and $1,500,000 CDBG funds for construction of off-site improvements. Cypress Place will include 15 HOME assisted units and is estimated to be completed in fall 2025.

The Etting Road (Dolores Huerta Garden) Apartments, a 58-unit 100% affordable rental development, has been awarded a gap-financing loan of $1,854,000 in HOME funds for construction of the 58-unit development. Eleven of the units developed in the Etting Road Apartments will be HOME assisted units and are estimated to be completed in Spring 2025. Given that only Dolores Huerta Gardens is expected to be completed in Spring 2025 and Cypress Place is not expected to be completed until fall 2025 then there are only 11 HOME assisted units expected to be completed in FY 2024-2025. A total of 26 HOME assisted units are expected to be completed in calendar year 2025. The City will review new HOME funding applications submitted in FY 2024-2025 and estimates providing gap-financing for the construction of new housing that will result in at least five (5) HOME assisted units. CDBG funds will be used to provide rehabilitation of ten (10) rental housing units.

Habitat for Humanity of Ventura County will continue to utilize previous years CDBG funds for residential rehabilitation assistance to eligible households. The Ventura County Community Development Corporation (VCCDC) will continue to utilize previous years CDBG grants funds for affordable housing loans for homeownership assistance for income eligible families in Oxnard. HOME development financing assistance will leverage development funds from the State of California, developer equity, private financing, and tax credit financing.

Lower-income households continue to pay a high percentage of their income for housing, compared to other income groups. A large percentage of lower-income renters tend to experience overcrowding and inadequate housing conditions as housing problems. In order to help provide decent and affordable housing, and improve the social and economic status for LMI households in Oxnard, the following programs will be available during the next program year:

1. Homeowner Rehabilitation Assistance Program
2. Homeownership Assistance Programs
3. Construction of new affordable dwelling units

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total	15

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	5
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	15

Table 6 - One Year Goals for Affordable Housing by Support Type

Discussion

Habitat for Humanity of Ventura County will continue to utilize CDBG grant funds from the previous year for the homeowner rehabilitation assistance program. Ventura County Development Corporation (VCCDC) will continue to utilize CDBG grant funds from the previous years for Oxnard residents to provide a homeownership assistance program. The City of Oxnard's Affordable Housing and Rehabilitation Department will also continue to provide financial assistance to Community Housing Development Organizations (CHDO) and affordable housing developers to develop affordable housing units throughout the City subject to available funding and as permitted by the funding source. Loan information is provided to interested residents at homeownership fairs, workshops, and from City referrals to VCCDC.

AP-60 Public Housing – 91.220(h)

Introduction

Oxnard Housing Authority (OHA) currently administers 520 public housing units, 1,904 Section 8 rental assistance vouchers, which includes 77 VASH vouchers, 40 Mainstream vouchers, 10 Family Unification vouchers, 46 Emergency Housing vouchers, and provides support services through its Resident Services program and Family Self-Sufficiency (FSS) program. The needs of public housing residents are supported with a Resident Services program which offers a variety of services to families and youth on-site. The FSS program supports and promotes public housing and Section 8 families with homeownership opportunities and economic self-sufficiency. The FSS Program provides one-on-one counseling and individual assistance to families that participate in this program.

Actions planned during the next year to address the needs to public housing

Modernization projects for the public housing units, where most needed, are funded through its Capital Fund program. Each year, in its Annual Plan and Statement, the Capital Fund Program re-prioritizes those projects identified in the 5 year plan.

For Fiscal year 2025-2026, the following capital improvement projects for public housing units are planned:

- CAL 31-3 Colonia Village 504 Conversion $260,000
- CAL 31-3 Colonia Village Alley Repair $140,000
- CAL 31-7 Althea Ct Rebuild 8 units $400,000

Total Planned projects for 2025-2026 $800,000

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Homeownership opportunities are promoted by offering public housing families homeownership counseling services by Ventura County Community Development Corporation (VCCDC). In addition, families are informed of these services through its Family Self-Sufficiency Program and distribution of flyers to all households.
Public housing residents are encouraged to participate in public housing tenant associations that advocate on behalf of tenants to support efforts to improve public housing stock and living conditions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

In order to respond to the increasing need for affordable housing units within the community, OHA and the Housing Department will continue to seek new resources of financing new housing development projects and partnering with developers, owners, and CHDO's.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Jurisdictions that receive federal funds for homeless assistance are typically required to conduct a Point In Time Count (PIT) of homeless persons each year. The PIT count was completed on January 22, 2025, with more than 100 volunteers signing up to participate in Oxnard's count. The results of this count are still being tabulated by the Ventura County Continuum of Care. The results will be published in their annual Homeless Count and Survey report, expected in Spring 2025.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Oxnard continued the operation of a year-round homeless shelter and navigation center located on K Street in Oxnard. The City of Oxnard contracted Mercy House to operate the navigation center. The navigation center will continue its operation for the next twelve-month period and beyond. Oxnard has launched an effort to develop a new construction mixed-use development that will include a new replacement navigation center and 110-bed homeless shelter plus other support services and fifty-six units of permanent supportive housing. We expect that this new project will be in operation by August 2025. The shelter will continue operating at the K Street location until that time.

The City continued working with The Salvation Army to provide street outreach services that include practical assistance, housing navigation, employment assistance, health navigation and crisis intervention with the ultimate goal of transitioning chronically-homeless individuals towards stable housing. The Street Outreach Team coordinates with Mercy House and the Oxnard Navigation Center as well as the Homeless Liaison Officers with the Oxnard Police Department. The City also began a partnership with Mercy House for street outreach services.

This year, the City continued its partnership with Ventura County Health Care Agency to operate an encampment response program as part of the State's Encampment Resolution Funding program. The program consists of a street outreach and case management team, along with non-congregate emergency shelter by using motel rooms. This project involves proactive engagement with people living in encampments throughout the city, and relocation to non-congregate emergency shelter where clients are connected with a case manager to work towards a housing plan, with the goal of moving into permanent supportive housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

The emergency shelter and transitional housing needs of homeless persons are currently being addressed by several service providers throughout Ventura County. The emergency shelter needs

in the area are met by the following providers:

- Mercy Housing in operation of the Oxnard Navigation Center
- Ventura County Rescue Mission - single men over the age of 18 with rotating stay schedule, 10 nights in/5 nights out
- Kingdom Center - emergency shelter for single women and women with children
- Lighthouse Mission for Women and Children - single women and women with children
- Turning Point Foundation - mentally ill individuals

Transitional housing needs are currently being met by the following providers:

- Kingdom Center - single women and women with children
- Many Mansions - transition aged youth, single women and women with children
- Turning Point Foundation - single mentally ill persons
- Salvation Army - families, single parents and single persons
- Ventura County Human Services Agency - families, single parents and children, and single persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are many providers that are working diligently to assist homeless persons from not only finding housing, but also to prevent further incidents of homelessness. The Oxnard Housing Authority designates Homeless Set Aside vouchers in issuance of Housing Choice Vouchers and is actively offering permanent housing opportunities, including through the construction of the Central Terrace, Casa Aliento, and Casa de Carmen permanent supportive housing projects. Specific vouchers that the Oxnard Housing Authority uses to address homelessness include Homeless Set Aside Vouchers, Mainstream Housing Vouchers that are prioritized for non-elderly adults with disabilities who are currently homeless or leaving an institution, and Emergency Housing Vouchers through the American Rescue Plan Act.

The Ventura County Human Services Agency (HSA) utilizes County General Funds to provide eviction prevention and rapid re-housing services to all of these populations; they will continue

to do this in the forthcoming operating year. Additionally, Ventura County Veterans Services, Health Care for the Homeless, and Ventura County Behavioral Health all work closely with service providers to provide supportive services to assist in reducing the incidence of homelessness as they have also done in the recent past.

The Oxnard Housing Authority works in conjunction with Veterans Affairs to administer housing vouchers for homeless veterans under the VASH program. This program targets chronically homeless veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Ventura County Continuum of Care has documented discharge policies of all of the above-mentioned services that spell out various directions to ensure persons are not discharged into homelessness. Additionally, as stated earlier, HSA works with qualifying low-income persons and families to avoid homelessness. This is done with the utilization of ESG (HESG) and Ventura County allocated general fund dollars. Under the CoC discharge policy, in fulfilling the State Mandated Policy (state law related to the discharge protocol), the following are found:

- Health Care Facilities: the County health care system describes the discharge policy as interdisciplinary responsibility. For the persons who require ongoing medical and nursing care and who have no identifiable address they may be discharged to a respite program at the RAIN project, a County operated transitional housing project. Others, upon discharge routinely go to group homes, board and care facilities, or reunite with families and friends.

- Mental Health Facilities: the Ventura County Medical Center Psychiatric Inpatient Unit with the collaboration of Ventura County Behavioral Health and various community agencies provides discharge planning and placement assistance to patients, when leaving the mental health facilities.

- Foster care and other youth facilities: the goal is to provide assisted services to eligible youth and young adults between the ages of 16 and 21 in making a successful transition from foster care to independent living and achieve self-sufficiency. In addition to the County Children and Family Services, a Transitional Age Youth (TAY) center, operated by Pacific Clinics is also available.

- Corrections programs and institutions: upon release, inmates are able to obtain housing in transitional and permanent housing programs, group homes, and sober living homes as well as with family and friends.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in that barriers are lawful and impediments to fair housing choice are usually unlawful.

Barriers or constraints to the affordability of housing exist in many forms. A particular building code that to one sector might be interpreted as a "negative" public policy that acts as a barrier to affordable housing may to another sector be seen as a life-saving necessity – for example, seismic safety construction requirements. The same can be said for zoning and land use regulations. It should be noted that in Ventura County, local growth limitations have been adopted by direct ballot measures. Some of these measures entail costs which can affect housing supply and the cost of housing that is produced.

Barriers to exit homelessness include the lack of a permanent, year round shelter and the lack of housing units for those at the very low- and low- income spectrum. Because of the high cost to develop housing for these populations and limited public funding to subsidize the development of new affordable housing units, developers often do not have the resources to develop the number of units necessary to house this population. When this occurs, badly needed units go undeveloped, thus further limiting housing opportunities for those hardest to house.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The state of California mandates that jurisdictions include seven elements in their General Plans: land use, transportation, conservation, noise, open space, safety, and housing. Two of these elements – the Housing and Land Use Elements – can directly impact local housing markets because they define key parameters for housing development such as permitted density, required fees, and allowable zoning uses.

The Housing Element details a local government's strategy to address their jurisdiction's housing needs and regulate existing and future housing development. In California, the state outlines statutory requirements for each community's Housing Element which are then subject to review by the Department of Housing and Community Development (HCD) for compliance with state law. Enacted in 1969, the Housing Element law requires that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The law acknowledges that for the private market to adequately address housing needs and demand, local governments must adopt land use plans and regulatory systems that provide

opportunities for and do not unduly constrain housing development.

Environmental review, general planning, zoning, and related local land use regulations and development standards are all extensions of local government police powers to protect life and property, minimize nuisances, and achieve a desired quality of life as expressed through a participatory democratic process. Certain barriers to affordability are imposed by the mandates created by State Law (such as preparing and adopting a General Plan and conducting environmental reviews), are adopted for safety or civil rights reasons (such as the imposition of seismic construction standards in quake-prone areas, or requiring compliance with accessibility or visibility design standards), or enacted to remedy or prevent a specific local issue (such as requiring landscaping to deter graffiti). The term "barrier" should not be interpreted in the context that local development standards and development review procedures are inhibiting the provision of quality affordable housing that would otherwise be developed, but are the cumulative effect of the development requirements imposed by the layers of government regulations and laws that impact residential development.

Discussion

The City strives to consistently implement all policies and procedures, to review local development standards and development review procedures in such a way as to avoid and ensure that such do not have unintended negative consequences, and to improve policies and procedures so as to increase the opportunities and feasibility of developing affordable housing, especially for special needs and very low- and low-income units). The City will continue to engage in these efforts to identify and minimize any barriers over which the City has legal authority, in accordance with applicable law.

AP-85 Other Actions – 91.220(k)

Introduction

The City will implement the goals and strategies of the Regional Consolidated Plan to achieve the other actions listed in the next section.

Actions planned to address obstacles to meeting underserved needs

The City will continue to utilize available resources to fund administrative support activities to meet the underserved needs in the community. The City will continue to work with the appropriate state agencies to administer the assets of the former redevelopment agency in the appropriate manner, and to the benefit of the LMI community whenever possible and feasible. Other obstacles include the following:

- Limited availability of funding from federal, state and other sources.
- High cost of housing and provisions in the area which increases the difficulty of meeting affordable housing needs.
- Reduced or frozen funding from state and other sources due to inadequate state revenue.
- The housing and credit crisis causing a negative effect.
- A tight job market has produced an increased demand for production of new housing which is not being met, increasing home prices. Salaries are not commensurate with the high cost of housing in this market. These two factors combine to exacerbate the affordability crisis.
- The Credit Crisis. Credit crisis has limited the availability of capital to develop housing for low-and moderate- income households and special needs groups. City staff will address the challenges of existing and new obstacles in PY 2025 by focusing on the following programmatic and administrative areas:
    - Staff will continue to research the availability of future funding resources that leverage the development of affordable housing units, inclusive of grants, bond financing, Section 108 funding and partnering with other affordable housing developers.
    - CDBG and other funds will be used to fund administrative support for programs that serve the needs of LMI citizens citywide. This is especially critical now that no redevelopment agency funding is available, given that redevelopment agencies no longer exist in California.
    - Staff will continue to collaborate with private sector partners when appropriate in

the development and construction of affordable housing.

- Staff will continue to collaboratively work with the service provider community, non-profit organizations, and neighboring cities and local governmental agencies within the County of Ventura to identify projects that also meet federal community development program eligibility and which can comply with timely draw-down requirements.

Per the regulation CFR 92.251 (a)(2)(vi), broadband infrastructure, the City incorporates this regulation into each HOME agreement to ensure federal compliance with this statute

Actions planned to foster and maintain affordable housing

The City utilizes its Inclusionary Housing Program to provide significant numbers of affordable housing units. The City's Inclusionary Housing Program is one of forty-four programs identified in the City's 2021-2029 Housing Element identified to facilitate the construction of new affordable housing and to conserve and rehabilitate existing housing. To ensure that Oxnard has enough opportunity sites suitable for residential development and to meet the 2021-2029 Regional Housing Needs Assessment (RHNA) affordable allocation of 2,911 lower income units, the City is relying on the following:

- The Affordable Housing (AH) additive zones (see Supplement 1) with an inventory of 2,466 units on sites
- 44 Vacant and Underutilized Sites (see Supplement 1)
- 224 units on Pending Specific Plans
- 165 units on Pending Annexations
- 490 Project Accessory Dwelling Units (ADUs)

The City of Oxnard has adopted several ordinances that establish inclusionary affordable housing requirements for new developments. Relevant ordinances are City Council Ordinances 2980 and 2999. The Inclusionary Housing Program, pursuant to Ordinance 2980, provides for in-lieu fee payments that can replace the on-site units within a development subject to approval by the City Council. The City adopted updated In-Lieu fees on June 2, 2020. In-lieu fees for development project are as follows:

For-Sale Units: If the in-lieu request is granted, the developer is required to make a payment of $39,416 for each single-family home and $38,321 for each multi-family for sale unit in the development. Thereafter, every July 1st these fees will be adjusted by the percentage increase or decrease for the prior twelve months as determined by the Engineering News Record Building Cost Index for the Los Angeles Region.

Rental Units: If the in-lieu request is granted, the developer is required to make a payment of $30,656.83 for each multi-family rental unit in the development. Thereafter, every July 1st this

fee will be adjusted by the percentage increase or decrease for the prior twelve months as determined by the Engineering News Record Building Cost Index for the Los Angeles Region.

In-lieu payments are made when the developer applies for building permits for the approved units. The in-lieu fees collected provide funding support in the form of developer loans to new affordable housing projects and are almost always leveraged with other funding sources. The current in-lieu fund balance is approximately $1.9 million.

Possible incentives to be offered by the City's Community Development Department may include, but are not limited to, the following:

- Expedited/streamlined application processing and development review
- Modification of development requirements, such as reduced setbacks and parking standards on a case- by-case basis

Existing incentives include the State Density Bonus Program and Down payment Assistance to low-income residents looking to buy a new home via the City's agreement with the Ventura County Community Development Commission to administer a Down payment Assistance Program with the use of City CDBG funds. The City's Affordable Housing Additive Zone offers developers the ability to build 30 units to the acre in designated parcels throughout the City in exchange for making 20% of the units affordable.

Actions planned to reduce lead-based paint hazards

Any rehabilitation activities on housing units constructed prior to 1978 will have lead hazards identified and actions taken to remove the hazard. The City's Affordable Housing Division does not own or manage any housing units. All units for which HOME and CDBG assistance is provided for homebuyer assistance or homeowner rehabilitation are administered in compliance with HUD's HOME or CDBG regulations for lead- based paint, as applicable. With respect to units owned or assisted by the Oxnard Housing Authority, there have been no cases of Public Housing tenants and/or Section 8 participant households reporting or having been discovered to have poisoned children or any child with "Elevated Blood Lead Level". OHA staff provides a brochure related to lead based paint hazards to all new tenants and program participants. Maintenance staff attends training and seminars to stay current with the State of California Lead Awareness Training requirements.

Actions planned to reduce the number of poverty-level families

Eliminating poverty is a clear concern in Oxnard and Ventura County in general. Efforts are constantly underway to improve the quality of life and economic well-being of the residents through collaborative efforts of the following agencies and their programs to provide needed skills for individuals seeking jobs and thereby getting them out of poverty:

- City Corp

- Oxnard Housing Authority
- County of Ventura-Human Services Agency
- City's youth programs such Police Activities League programs and Southwinds Youth Center programs

Actions planned to develop institutional structure

Extensive public and private partnerships have been established and organized to address the City's housing, homeless, and community development needs: Entitlement Grants workshops and training, Affordable Housing workshops for homeowners, Fair Housing training and other scheduled meetings (such as Pre-construction meetings, Commission on Homelessness meetings, and meetings with County Continuum of Care Council, Housing Committee meetings).

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to collaborate with public and private housing and social service agencies to meet the goals and objectives of the Consolidated Plan. This could be from ongoing meetings, special meetings and task force.

Discussion

The City anticipates new inclusionary affordable housing to be developed within several proposed specific plans and other new projects, including the Central Terrace Apartments, which will include 9 City inclusionary units as well as 77 other 100% affordable units. The Casa de Carmen project (formally known as 2nd and B and the Homeless Solutions Center) will provide 6 City inclusionary units as well as 49 other 100% affordable units. Based on a thorough review, the City does not believe that the current inclusionary housing program is a constraint to the development of housing in addition to the incentives and concessions currently being offered and conversations with local developers who have been able to work within the requirement of the inclusionary housing program and produce housing. To further ensure the program does not pose a constraint, the City has included a monitoring process.

Other actions that the City of Oxnard will continue to improve compliance assessment for all its HUD funded programs and projects by 1) monitoring program and financial performance; 2) compliance with Environmental review: each project is reviewed for compliance with the National Environmental Protection Act. The City will utilize a consulting agreement to assist and perform the environmental reviews for housing developments and facility improvement projects, more complicated, and time consuming projects; 3) Labor Compliance Act; 4) Section 3 Compliance; 5) Procurement and Purchasing: The City has its own procurement and purchasing policies managed by staff in the Finance Department; 6) Partnerships with Citizen Advisory Groups: Inter-Neighborhood Council Forum, Commission on Homelessness, Parks and

Recreation and Community Services Commission, Mobile home Park Rent Review Board, and Senior Services Commission.

Continued Actions planned to foster and maintain affordable housing: The affordable housing additive zones, adopted on October 19, 2021 via Ordinance 2999, are zoning designations that provide opportunities and incentives for the development of affordable residential housing to help the City reach its regional housing needs allocation (RHNA).

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

The information in this section pertains to requirements set forth in HUD regulations that are specific to the CDBG, HOME, and ESG programs.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   Other forms of local investments for housing that may be available to projects include financing from the City's in-lieu fees, CDBG, Housing Successor Agency Funds, and Permanent Local Housing Allocation (PLHA) funding. The City also applies for competitive grants in support of affordable housing initiatives and partners with other housing organizations to assist in housing low-income and the unhoused with permanent housing options.
   CDBG funds are currently being used for home ownership assistance through a subrecipient.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   The City does not have a resale provision, therefore the City's policy is to recapture the funds for future HOME-eligible activities. Below describes the City's recapture provisions and procedures.

   Recapture Provisions

   In the event that the homebuyer fails to satisfy the requirements during the term of the loan, or otherwise defaults, the City shall exercise its legal rights, as set forth in the promissory note and deed of trust, in order to recover the monetary assistance previously provided to the maximum extent permitted by law.

   If the recapture provisions are triggered by a sale of the housing unit, (whether voluntary or involuntary – such as foreclosure) or other default, the City shall take all necessary steps to recover the full amount of HOME funds from the net proceeds. The phrase 'net proceeds' is defined as the sales price, minus the loan repayment of the first trust deed (other than HOME funds) and any closing costs.

   The HOME Program regulations allow the City to recapture the entire HOME Subsidy, in the event the loan recipient violates the affordability and or term period requirements. However, should the 'net proceeds' not cover the entire HOME Subsidy or not cover any of the HOME Subsidy, the City is required to forgive the remaining balance of the direct HOME Subsidy.
   During the term of the loan, the homeowner must repay the loan if it is sold, transferred or refinanced without the City's permission and/or with cash out to the homeowner or the homeowner does not occupy the residence as a primary residence.

   Procedures

   The City utilizes an agreement which includes restrictions, and a promissory note secured by

a deed of trust which is recorded with the Ventura County Recorder's Office.

Staff monitors and requires certification annually by the homeowner that the property is owner-occupied to determine if recapture provisions shall be invoked upon discovery of violations for owner-occupancy or unauthorized transfers.

The City will exercise the rights stipulated in the promissory note, secured by the deed of trust that was recorded with the County Recorder's Office.

Should Borrower transfer (as that term is defined in the Note) the Property during the occupancy period, City shall require that Borrower pay from the net proceeds the full amount of the Loan. For purposes of this Loan Agreement, "net proceeds" shall mean the sales price minus loan repayment (other than CDBG funds) and closing costs.

In the event net proceeds are not sufficient to discharge the full amount of the Loan during the occupancy period plus enable the Borrower to recover his or her initial investment in the Property and documented costs of any capital improvements, Borrower shall share the net proceeds with City. The City's share of the net proceeds shall be calculated as follows:

(Amount of Loan / Amount of Loan + Borrower's Investment) = % of Net Proceeds that City is entitled to. Should the net proceeds not discharge the full amount of the Loan, City shall forgive the remaining balance.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   During the affordability period, the homeowner must resell to another low-income homebuyer if the property is refinanced without the City's permission and/or with cash out to the homeowner or the homeowner does not occupy the residence as a primary residence.

   The original homebuyer receives a fair return on investment, (i.e., the homebuyer's down payment plus capital improvements made to the house. It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less or the same price as the original purchase price); and

   In the event that the homebuyer fails to satisfy the requirements during the term, or otherwise defaults, the City shall exercise its legal rights, as set forth in the Resale Restriction Agreement.

   <u>Procedures</u>

   The City utilizes a Resale Restriction Agreement (RRA) secured by a deed of trust which is recorded with the Ventura County Recorder's Office.

Staff monitors and requires certification annually by the homeowner that the property is owner-occupied to determine if resale provisions shall be invoked upon discovery of violations for owner-occupancy or unauthorized transfers.

If the homeowner defaults or fails to satisfy requirements during the term, the City will exercise the rights stipulated in the Resale Restriction Agreement.

Property must be sold to an eligible low-income homebuyer which shall acquire the unit subject to the continuation of restrictions provided in the RRA through an assumption agreement.

The purchase price must be affordable for a low-income household who earns up to 80% of the area median income, provided by HUD. The monthly cost for principal, interest, taxes, insurance, HOA fees, utilities, and maintenance should not be more than 30% of the monthly income for the household or otherwise stated in the RRA. There is no preference to a particular segment of the low-income population.

The resale price is calculated using one of two methods described below. The method used is identified in the RRA:

- Determined as the affordable housing cost for a family at 80% of AMI paying no more than 30% of the monthly income for the household or in accordance of California Health And Safety Code 50025.5, whichever is lesser, but not less than the original price paid by homebuyer, or

- Determination using a CPI method to calculate the increase (or decrease) in value of the property. The U.S. Bureau of Labor Statistics Consumer Price Index – All Urban Consumers for the Los Angeles-Riverside- Orange Counties Area (all items based 1982-1984=100) provides the CPI on the date of the calculation and the CPI on the purchase date. The calculation is the CPI on the date of the calculation minus the CPI on the purchase date, plus the cost of improvements to property evidenced with receipts, less 7% depreciation, plus the costs of bringing the housing unit up to current building codes and in a salable condition.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:
   The City currently does not have any plans to invest HOME funds in this type of activity.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).
   Not Applicable

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a

specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).
Not Applicable

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).
Not Applicable

Emergency Solutions Grant (ESG/HESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG (HESG) assistance (may include as attachment)

   The City does not provide any direct client assistance under the ESG (HESG) program. All written standards vary by service providers and assistance type. However, all providers must ensure recipients meet the minimum qualifications established by HUD for each eligible funded activity. The Ventura County Continuum of Care maintains a Written Standards for HUD CoC and ESG (HESG) document for subrecipients of ESG (HESG) funds.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

   The Regional Ventura County Continuum of Care Alliance has established a centralized or coordinated assessment system, Pathways to Home, that provides coordination intake as well as systems to avoid duplication of effort and redundancies.

   Pathways to Home is centralized to provide identical information and system-wide tracking through HMIS, of all homeless individuals who seek and /or receive assistance at any one of the various service providers, or through the County directly.

3. Identify the process for making sub-awards and describe how the ESG (HESG) allocation available to private nonprofit organizations (including community and faith-based organizations).

   The process for making all sub-awards for ESG (HESG) recipients are as follows:

   a. The City formally posts the Notice of Available Funds (NOFA) in the regional newspaper, on the City's website, and emails and paper mail are sent to all existing and potential service providers from Ventura to Los Angeles.
   b. All interested agencies attend information workshop/application training on the process, which includes all deadline dates and times.

c. Interested agencies then submit their application, project overview and qualifications.
d. The funding recommendations are adjusted to meet the available resources and cap requirements; reviewed by management and then submitted to the City Council for approval.
e. All applicants are contacted and urged to attend the City Council meeting in which the items fall on the agenda. All supporting comments and grievances are done at this time.
f. The Mayor and City Council directs the City Manager and staff to move forward with final processing.
g. Staff prepare all contracts for execution. Additionally, all internal processes are completed in order to encumber funds to each individual agency.
h. Contracts are completed and services can begin on July 1.
i. All ESG (HESG) contracts are awarded for two years.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG (HESG).

   The City meets the homeless participation requirement by having formerly homeless City staff involved in the consideration of policies and funding decisions regarding facilities and services funded under ESG (HESG). Formerly homeless City staff also serve on the Ventura County Continuum of Care Governance Board. In addition, each entity receiving City ESG (HESG) funding is also asked to provide information as to how they involve the homeless.

5. Describe performance standards for evaluating ESG (HESG).

   Performance measures are in place to ensure the efficient administration of all ESG (HESG) funded activities. Additionally, along with the utilization of the HMIS, these measures will hopefully help to reduce the length of time of family and individuals remain homelessness, reduce the overall incidence of homelessness, and monitor the overall use of emergency shelters. Some of the activity measures are as follows:

   - Emergency Shelters: Excluding winter shelters, must be able to document placement of a minimum of 10 percent of the homeless persons or households served in the Program Year into transitional or permanent housing.
   - Transitional Housing: must be able to document placement of a minimum of 50 percent of the households who completed the transitional housing program in the Program Year into permanent housing. "Household" is defined as all clients including single individuals and families.
   - Rapid Re-housing: must show continued housing of clients receiving assistance for at least three months after receiving assistance. This should be done via case management of clients, documentation and HMIS entry and exit dates.
   - Eviction Prevention: must show continued housing of clients receiving assistance for at least three months. This should be done via case management of clients, documentation and HMIS entry and exit dates.

- All clients, with the exception of victims of domestic violence, must be entered into the Regional HMIS within 15 days of receiving service(s), and must be exited from the system within 30 days of program completion or termination.
- Minimum Standards: Sub-grantees are expected to have taken steps to meet the Minimum Standards for Homeless Programs within thirty days of executing the Program Year contract.
- Building and Habitability Standards: Any building for which ESG (HESG) funding is used for renovation, major rehabilitation or conversion must meet local government safety and sanitation standards. In addition, the Sub-Grantee must meet a number of basic standards to ensure that shelter and housing facilities funded through the ESG (HESG) program are safe, sanitary and adequately maintained.
- Monitoring: City staff will monitor the use of grant funds through a combination of a thorough review of submitted reports, review of audit or financial statements, and monitoring and site visits.
- The City will continue to develop and implement eligible activities using the grant funds and through the monitoring and review processes and techniques in order to comply with the federal specific requirements.

Discussion

The Homeless Services Division continues to fund all the activities prescribed in the HEARTH act. With the subrecipients' partnership, the City's ESG (HESG) will continue to provide substantial additional leverage funds to invest in the various programs in order to assist the homeless population toward the goal of reduction and ending homelessness. Also, ESG (HESG) limits the cost categories for administration and planning to 7.5%, and no more than 60% for street outreach and emergency shelter. The remaining balance supports rapid re- housing programs and Homeless Management Information System (HMIS) licensing.

Attachment A – FY 2025-26 Application for Federal Assistance and Certifications

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: 07/01/2025

4. Applicant Identifier: OXNARD PY25

5a. Federal Entity Identifier: 081790214

5b. Federal Award Identifier: B-25-MC-06-0534

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: CITY OF OXNARD

* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000756

* c. UEI: JKLUB9N3DXH7

d. Address:

* Street1: 300 WEST THIRD STREET
Street2:
* City: OXNARD
County/Parish:
* State: CA: California
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 93030-5918

e. Organizational Unit:

Department Name: HOUSING

Division Name: GRANTS MANAGEMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.
* First Name: BRENDA
Middle Name:
* Last Name: LOPEZ
Suffix:

Title: CITY OF OXNARD

Organizational Affiliation: CITY OF OXNARD

* Telephone Number: 805-385-8096
Fax Number:

* Email: brenda.lopez@oxnard.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Assistance Listing Number:

14-218

Assistance Listing Title:

COMMUNITY DEVELOPMENT BLOCK GRANT

*** 12. Funding Opportunity Number:**

NOT APPLICABLE

* Title:

NOT APPLICABLE

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

COMMUNITY DEVELOPMENT BLOCK GRANT - 2025 ANNUAL ACTION PLAN

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-26 * b. Program/Project: CA-26

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2025 * b. End Date: 06/30/2033

18. Estimated Funding ($):

* a. Federal	2,074,781.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	100,000.00
* g. TOTAL	2,174,781.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Alexander

Middle Name:

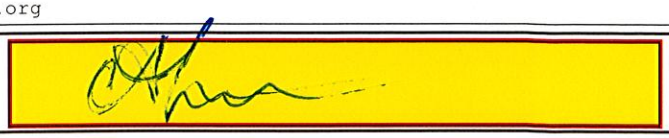
* Last Name: Nguyen

Suffix:

* Title: City Manager

* Telephone Number: 805-385-7449 Fax Number:

* Email: alexander.nguyen@oxnard.org

* Signature of Authorized Representative:  * Date Signed: 6/09/2025

Applicant and Recipient Assurances and Certifications

U.S. Department of Housing and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant: [Insert below the Name and title of the Authorized Representative, name of Organization and the date of signature]:

*Authorized Representative Name:
Alexander Nguyen
*Title: City Manager
*Applicant/Recipient Organization:
City of Oxnard

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy): 7/10/2025

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 4176, Washington, DC 20410-5000. **Do not send completed HUD 424-B forms to this address.** This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

6/09/2025
Date

City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

6/09/2025
Date

City Manager
Title

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

Signature of Authorized Official

6/09/2025
Date

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: 07/01/2025

4. Applicant Identifier: OXNARD PY25

5a. Federal Entity Identifier: 081790214

5b. Federal Award Identifier: M-25-MC-06-0526

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: CITY OF OXNARD

* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000756

* c. UEI: JKLUB9N3DXH7

d. Address:

* Street1: 300 WEST THIRD STREET
Street2:
* City: OXNARD
County/Parish:
* State: CA: California
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 93030-5918

e. Organizational Unit:

Department Name: HOUSING

Division Name: GRANTS MANAGEMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.
* First Name: BRENDA
Middle Name:
* Last Name: LOPEZ
Suffix:

Title: CITY OF OXNARD

Organizational Affiliation: CITY OF OXNARD

* Telephone Number: 805-385-8096
Fax Number:

* Email: brenda.lopez@oxnard.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Assistance Listing Number:

14-239

Assistance Listing Title:

HOME INVESTMENT PARTNERSHIPS PROGRAM

*** 12. Funding Opportunity Number:**

NOT APPLICABLE

* Title:

NOT APPLICABLE

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOME INVESTMENT PARTNERSHIPS PROGRAM - 2025 ANNUAL ACTION PLAN

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-26 | * b. Program/Project: CA-26

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2025 | * b. End Date: 06/30/2031

18. Estimated Funding ($):

* a. Federal	599,010.76
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	150,000.00
* g. TOTAL	749,010.76

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Mr.
* First Name:	Alexander
Middle Name:	
* Last Name:	Nguyen
Suffix:	
* Title:	City Manager
* Telephone Number:	805-385-7449
Fax Number:	
* Email:	alexander.nguyen@oxnard.org
* Signature of Authorized Representative:	
* Date Signed:	6/09/2025

Applicant and Recipient Assurances and Certifications

U.S. Department of Housing and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant: [Insert below the Name and title of the Authorized Representative, name of Organization and the date of signature]:

*Authorized Representative Name:
Alexander Nguyen
*Title: City Manager
*Applicant/Recipient Organization:
City of Oxnard

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy): 7/10/2025

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 4176, Washington, DC 20410-5000. **Do not send completed HUD 424-B forms to this address.** This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

6/09/2025
Date

City Manager
Title

OMB Number: 4040-0004
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: 07/01/2025

4. Applicant Identifier: OXNARD PY25

5a. Federal Entity Identifier: 081790214

5b. Federal Award Identifier: E-25-MC-06-0534

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: CITY OF OXNARD

* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000756

* c. UEI: JKLUB9N3DXH7

d. Address:

* Street1: 300 WEST THIRD STREET
Street2:
* City: OXNARD
County/Parish:
* State: CA: California
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 93030-5918

e. Organizational Unit:

Department Name: HOUSING

Division Name: GRANTS MANAGEMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.
* First Name: BRENDA
Middle Name:
* Last Name: LOPEZ
Suffix:

Title: CITY OF OXNARD

Organizational Affiliation: CITY OF OXNARD

* Telephone Number: 805-385-8096
Fax Number:

* Email: brenda.lopez@oxnard.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Assistance Listing Number:

14-231

Assistance Listing Title:

EMERGENCY SOLUTIONS GRANT PROGRAM

*** 12. Funding Opportunity Number:**

NOT APPLICABLE

* Title:

NOT APPLICABLE

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

EMERGENCY SOLUTIONS GRANT PROGRAM - 2025 ANNUAL ACTION PLAN

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-26 * b. Program/Project: CA-26

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2025 * b. End Date: 06/30/2027

18. Estimated Funding ($):

* a. Federal	184,400.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	184,400.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Alexander

Middle Name:

* Last Name: Nguyen

Suffix:

* Title: City Manager

* Telephone Number: 805-385-7449 Fax Number:

* Email: alexander.nguyen@oxnard.org

* Signature of Authorized Representative: * Date Signed: 6/09/2025

Applicant and Recipient Assurances and Certifications

U.S. Department of Housing and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant: [Insert below the Name and title of the Authorized Representative, name of Organization and the date of signature]:

*Authorized Representative Name:
Alexander Nguyen
*Title: City Manager
*Applicant/Recipient Organization:
City of Oxnard

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy): 7/10/2025

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 4176, Washington, DC 20410-5000. **Do not send completed HUD 424-B forms to this address.** This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date 6/09/2025

City Manager

Title

Attachment B – FY 2025-26 AAP Public Comments

Public Comments
2025 Annual Action Plan

December 18, 2024
Public Hearing

No written comment and verbal comments were received.

Two attendees-verbal comments:
Mrs. Sepulveda and Ms. Rizk from Turning Point Foundation. Discussion with staff regarding homeless programs and shelters for the Oxnard community.

May 6, 2025
Public Hearing

No written comment and one verbal comment was received.

One verbal comment:
Mr. Stein raised concern about the extent the city is going to provide funding if congress approves funding and the president does not authorize funding. He asked what contingencies are in place should Washington not provide the funding even though congress authorizes the funding.

Response: Mr. Nguyen, City Manager, stated the City does not have one and can be part of the public policy discussion when bringing forth the next budget. The Mayor, Luis A. McArthur, stated he and the city manager have had conversations based on the issues he raised and thanked Mr. Stein for the question. Mr. Teran, Mayor Pro Tem, stated it's a policy discussion and extended discussion that the council will have to have and decisions that will have to be made.

October 7, 2025
Public Hearing for Amendment No. One (Substantial) to FY 2025/26 AAP

One verbal comment was presented during the public hearing; however, the comment was inaudible and could not be recorded. The resident was invited to submit the comment in writing, but no written statement was received.

Attachment C – FY 2025-26 Proof of Publication

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CITY OF OXNARD
NOTICE OF PUBLIC HEARING &
30-DAY PUBLIC COMMENT PERIOD

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

April 3, 2025

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

3rd day of April 2025

(Signature)

CITY OF OXNARD
NOTICE OF PUBLIC HEARING & 30-DAY PUBLIC COMMENT PERIOD FOR THE DRAFTS OF 2025-2029 REGIONAL CONSOLIDATED PLAN, 2025-2029 REGIONAL ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE, AND 2025-2026 ANNUAL ACTION PLAN

NOTICE IS HEREBY GIVEN that the City of Oxnard City Council (Council) will conduct a public hearing on Tuesday, May 6, 2025 at 6:00 p.m. or as soon thereafter , in the City Council Chambers, 305 West Third Street, Oxnard, California. The purpose of the hearing is to provide citizens an opportunity to be heard on comments relating to the draft 2025-2029 Ventura County Regional Consolidated Plan, draft of 2025-2029 Ventura County Regional Analysis of Impediments to Fair Housing Choice (AI), and draft of the 2025-2026 Annual Action Plan.

This Notice of Public Hearing will announce a 30-day public review and comment period that **begins on April 4, 2025 and concludes on May 6, 2025.** The 30-day notice complies with City of Oxnard's public notice requirement for public hearings and with the City of Oxnard's Citizen Participation Plan and the federal regulations as stated in 24 CFR 91.

The United States Department of Housing and Urban Development (HUD) requires communities that receive annual HUD Entitlement Grants from the Office of Community Planning and Development (CPD) programs; Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME) and the Hearth Emergency Solutions Grant (HESG), must submit a 5-year consolidated plan, 5-year analysis of impediments, and subsequent annual action plans for approval from HUD before grants funds are released.

The five year Ventura County Regional Consolidated Plan is a collaborative document that assesses housing and community development needs of Ventura County and participating jurisdictions, analyzes housing markets and develops goals, strategies and priorities to address identified needs of the low- and moderate-income residents. The 2025-29 Regional Consolidated Plan will be the basis for the objectives of the City of Oxnard's 2025 Annual Action Plan, which will support addressing unmet needs of low to moderate income residents by funding specific activities, and the action plan activities through Plan year 2025.

To receive annual allocations for each of the five years within the consolidated plan, an annual action plan is prepared and submitted to HUD, typically in May after City Council approval. The Annual Action Plan identifies specific activities, goals and funding allocations for the program year. The 2025 Annual Action Plan is the first year that will implement activities to meet the goals developed in the consolidated plan for the plan year 2025, beginning on July 1, 2025.

The City estimates receiving approximately $1,888,317 in CDBG funds, $535,916 in HOME funds and $175,122 in HESG funds for the 2025-2026 fiscal year. In addition, the City estimates receiving $100,000 of program income from CDBG-funded loans programs and $150,000 for HOME-funded loans within prior year programs. This will increase total estimated available resources to $2,849,355 for the City of Oxnard Plan Year 2025. The actual funds will be reflected in the final Annual Action Plan. Funds are subject to change based on federal appropriations and any changes to the HUD grant allocation formulas.

The City of Oxnard is required to submit to HUD an Analysis of Impediments to Fair Housing Choice (AI). The City and the County of Ventura collaborated on the production of the 2025-2029 Ventura County Regional Analysis of Impediment to Fair Housing Choice, which covers the entirety of Ventura County. The draft AI presents a demographic profile of the County of Ventura, assesses the extent of fair housing issues among specific groups, and evaluates the availability of a range of housing choices for all residents. This report also analyzes the conditions in the private market and public sector that may limit the range of housing choices or impede a person's access to housing.

PUBLIC REVIEW AND PUBLIC COMMENT

The draft 2025-2029 Ventura County Regional Consolidated Plan, draft of 2025-2029 Ventura County Regional Analysis of Impediments to Fair Housing Choice, and draft of the 2025-2026 Annual Action Plan and Funding Recommendations, are available, digitally, for public review at the following website: https://www.oxnard.org/city-department/housing/grants-management/.

The draft of the 2025-2029 Ventura County Regional Consolidated Plan, draft of 2025-2029 Ventura County Regional Analysis of Impediments to Fair Housing Choice, and draft of the 2025-2026 Annual Action Plan will also be available for public review at the following locations:

City of Oxnard Main Library
251 South "A" Street, Oxnard

City of Oxnard City Clerk's Office
300 West Third Street, Fourth Floor, Oxnard

City of Oxnard Housing Department
435 South "D" Street, Oxnard

PUBLIC HEARING COMMENTS

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely visit www.oxnard.gov. To find out how you may provide public comment, please refer to the instruction at www.https://www.oxnard.org/city-meetings/. The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings/.

The public may participate in the meeting in the following ways: 1. Attend the meeting at the location above and submit a speaker card to the City Clerk. 2. Email comments or sign up to speak remotely before the meeting. a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings. b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record. c. Contact the City Clerk's Office at (805) 385-7803 to submit your request. 3. Provide Public Comments remotely during the meeting. a. Follow Zoom details listed at https://www.oxnard.org/city-meetings/. b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Inquiries concerning this Public Hearing may be directed to: Oxnard Housing Department Grants Management Division, by email at grantsmanagement@oxnard.org

Written comments, postmarked no later than May 6, 2025, may be addressed to the following:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street Oxnard, CA 93030

PUBLISHED: VCVN April 3, 2025

CIUDAD DE OXNARD
AVISO DE AUDIENCIA PÚBLICA Y PERÍODO DE 30 DÍAS PARA COMENTARIOS PÚBLICOS SOBRE LOS BORRADORES DEL PLAN REGIONAL CONSOLIDADO 2025-2029, EL ANÁLISIS REGIONAL DE IMPEDIMENTOS PARA LA ELECCIÓN DE VIVIENDA JUSTA 2025-2029 Y EL PLAN DE ACCIÓN ANUAL 2025-2026

POR LA PRESENTE SE NOTIFICA que el Ayuntamiento de la Ciudad de Oxnard (Consejo) llevará a cabo una audiencia pública el Martes 6 de Mayo de 2025 a las 6:00 pm o lo antes posible en la Sala del Ayuntamiento, ubicada en 305 West Third Street, Oxnard, California. El propósito de la audiencia es brindar a los ciudadanos la oportunidad de expresar sus comentarios sobre el borrador del Plan Regional Consolidado del Condado de Ventura 2025-2029, el borrador del Análisis Regional de Impedimentos para la Elección de Vivienda Justa (AI) del Condado de Ventura 2025-2029 y el borrador del Plan de Acción Anual 2025-2026.

Este Aviso de Audiencia Pública anuncia un período de 30 días para la revisión y comentarios públicos, que **comienza el 4 de Abril de 2025 y finaliza el 6 de Mayo de 2025.** Este aviso de 30 días cumple con el requisito de notificación pública de la Ciudad de Oxnard para audiencias públicas, con el Plan de Participación Ciudadana de la Ciudad de Oxnard y con las regulaciones federales establecidas en el Título 24 del Código de Regulaciones Federales (CFR) 91.

El Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD) exige a las comunidades que reciben Subvenciones Anuales de Subvenciones del HUD de los programas de la Oficina de Planificación y Desarrollo Comunitario (CPD); La Subvención en Bloque para el Desarrollo Comunitario (CDBG), la Ley de Asociación de Inversión HOME (HOME) y la Subvención para Soluciones de Emergencias Cardiovasculares (HESG) deben presentar un plan consolidado de 5 años, un análisis de impedimentos de 5 años y planes de acción anuales subsiguientes para su aprobación por parte del HUD antes de que se liberen los fondos de las subvenciones.

El Plan Consolidado Regional quinquenal del Condado de Ventura es un documento colaborativo que evalúa las necesidades de vivienda y desarrollo comunitario del Condado de Ventura y las jurisdicciones participantes, analiza los mercados inmobiliarios y desarrolla objetivos, estrategias y prioridades para abordar las necesidades identificadas de los residentes de ingresos bajos y moderados. El Plan Consolidado Regional 2025-29 será la base de los objetivos del Plan de Acción Anual 2025 de la Ciudad de Oxnard, que apoyará la atención de las necesidades insatisfechas de los residentes de ingresos bajos y moderados mediante la financiación de actividades específicas, y las actividades del plan de acción hasta el año 2025.

Para recibir las asignaciones anuales para cada uno de los cinco años del plan consolidado, se elabora un plan de acción anual y se presenta al HUD, generalmente en mayo, tras la aprobación del Ayuntamiento. El Plan de Acción Anual identifica actividades, objetivos y asignaciones de fondos específicos para el año del programa. El Plan de Acción Anual 2025 es el primer año en el que se implementarán actividades para cumplir con los objetivos desarrollados en el plan consolidado para el año del plan 2025, a partir del 1 de Julio de 2025.

La Ciudad estima recibir aproximadamente $1,888,317 en fondos CDBG, $535,916 en fondos HOME y $175,122 en fondos HESG para el año fiscal 2025-2026. Además, la Ciudad estima recibir $100,000 de ingresos del programa provenientes de préstamos financiados por CDBG y $150,000 de préstamos financiados por HOME dentro de programas de años anteriores. Esto aumentará el total estimado de recursos disponibles a $2,849,355 para el Año del Plan 2025 de la Ciudad de Oxnard. Los fondos reales se reflejarán en el Plan de Acción Anual final. Los fondos están sujetos a cambios según las asignaciones federales y cualquier cambio en las fórmulas de asignación de subvenciones del HUD. La Ciudad de Oxnard debe presentar al HUD un Análisis de Impedimentos para la Elección de Vivienda Justa (AI). La Ciudad y el Condado de Ventura colaboraron en la elaboración del Análisis Regional de Impedimentos para la Elección de Vivienda Justa del Condado de Ventura 2025-2029, que abarca la totalidad del Condado de Ventura. El borrador del AI presenta un perfil demográfico del Condado de Ventura, evalúa el alcance de los problemas de vivienda justa entre grupos específicos y la disponibilidad de diversas opciones de vivienda para todos los residentes. Este informe también analiza las condiciones en el mercado privado y el sector público que pueden limitar la variedad de opciones de vivienda o dificultar el acceso a la misma.

REVISIÓN Y COMENTARIOS PÚBLICOS

El borrador del Plan Regional Consolidado del Condado de Ventura 2025-2029, el borrador del Análisis Regional de Impedimentos para la Elección de Vivienda Justa del Condado de Ventura 2025-2029 y el borrador del Plan de Acción Anual y Recomendaciones de Financiamiento 2025-2026 están disponibles digitalmente para revisión pública en el siguiente sitio web: https://www.oxnard.org/city-department/housing/grants-management/.

El borrador del Plan Regional Consolidado del Condado de Ventura 2025-2029, el borrador del Análisis Regional de Impedimentos para la Elección de Vivienda Justa del Condado de Ventura 2025-2029 y el borrador del Plan de Acción Anual 2025-2026 también estarán disponibles para consulta pública en las siguientes ubicaciones:

City of Oxnard Main Library
251 South "A" Street, Oxnard

City of Oxnard City Clerk's Office
300 West Third Street, Fourth Floor, Oxnard

City of Oxnard Housing Department
435 South "D" Street, Oxnard

COMENTARIOS DE LA AUDIENCIA PÚBLICA

De conformidad con el Proyecto de Ley 2449 de la Asamblea, los miembros del cuerpo legislativo pueden reunirse presencialmente o a distancia. Para participar a distancia, visite www.oxnard.gov. Para saber cómo puede ofrecer comentarios públicos, consulte las instrucciones en www.https://www.oxnard.org/city-meetings/. El público puede ver la reunión desde casa por el canal 10 de Spectrum, el canal 35 de Frontier o por YouTube en Youtube.com/oxnardnews. Las grabaciones de la reunión suelen estar disponibles en línea después de la reunión en el sitio web de la Ciudad: www.oxnard.org/city-meetings/.

El público puede participar en la reunión de las siguientes maneras: 1. Asistir a la reunión en el lugar indicado y entregar una tarjeta de orador al Secretario Municipal. 2. Enviar comentarios por correo electrónico o inscribirse para hablar a distancia antes de la reunión. a. Presentar una solicitud para hablar a distancia antes de las 3 p.m. el día de la reunión utilizando el formulario disponible en www.oxnard.org/citymeetings. b. Envíe un correo electrónico a cityclerk@oxnard.org antes de las 3 p.m. del día de la reunión (indique el número del punto del orden del día en el asunto). Toda la correspondencia por correo electrónico se remitirá al cuerpo legislativo antes del inicio de la reunión y se hará parte del registro legislativo. c. Póngase en contacto con la Oficina de la Secretaria de la Ciudad al (805) 385-7803 para enviar su solicitud. 3. Proporcione comentarios públicos de forma remota durante la reunión. a. Siga los detalles de Zoom que se encuentran en https://www.oxnard.org/city-meetings/. b. Los comentarios públicos sobre los puntos del orden del día se tomarán después del anuncio del punto. Después de que se anuncie el punto, los miembros del público pueden registrarse o ser reconocidos de otra manera con el propósito de proporcionar comentarios públicos. Revise las instrucciones de Zoom en la página de registro para ayudar a garantizar que no haya dificultades técnicas durante sus comentarios y para ayudarlo a comprender los procedimientos de comentarios públicos utilizando Zoom. Las instrucciones detalladas para participar se encuentran en www.oxnard.org/city-meetings.

De conformidad con la Ley de Estadounidenses con Discapacidades (ADA), si necesita asistencia especial para participar en una reunión, comuníquese con la Secretaria Municipal al 385-7803. Un aviso con al menos 72 horas de anticipación permitirá que la Ciudad pueda gestionar razonablemente su acceso.

Las consultas sobre esta Audiencia Pública pueden dirigirse a la División de Gestión de Subvenciones del Departamento de Vivienda de Oxnard, por correo electrónico a grantsmanagement@oxnard.org.

Los comentarios por escrito, con matasellos del 6 de Mayo de 2025 a más tardar, pueden dirigirse a:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street Oxnard, CA 93030

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CITY OF OXNARD
NOTICE OF PUBLIC HEARING TO
RECEIVE PUBLIC INPUT ON THE GOALS
AND FUNDING PRIORITIES NEEDS

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

November 28, 2024

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

28th day of November 2024

(Signature)

CITY OF OXNARD
NOTICE OF PUBLIC HEARING
TO RECEIVE PUBLIC INPUT ON THE GOALS AND FUNDING PRIORITIES NEEDS FOR THE 2025-2029 REGIONAL CONSOLIDATED PLAN, ANALYSIS OF IMPEDIMENTS AND 2025-26 ANNUAL ACTION PLAN TO ASSIST LOW- AND MODERATE-INCOME RESIDENTS

NOTICE IS HEREBY GIVEN the CITY OF OXNARD HOUSING DEPARTMENT GRANTS MANAGEMENT DIVISION will conduct a public hearing on Wednesday, December 18, 2024 at 6:00 p.m. or as soon thereafter, in the City Council Chambers, 305 West Third Street, Oxnard, California. The purpose of the hearing is to receive public input to address housing and community development needs to assist low- and moderate-income residents for the City's grant entitlement programs provided by the U.S. Department of Housing and Urban Development (HUD).

The Community Development Block Grant (CDBG), HEARTH Emergency Solutions Grant (HESG), and the HOME Investment Partnerships (HOME) grant programs are provided to address housing, homelessness, public services, community development and economic development needs in the City of Oxnard. To receive annual allocations of these funds, the City must prepare and submit several key planning documents: the Consolidated Plan, Analysis of Impediments to Fair Housing Choice, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER).

This public notice complies with City of Oxnard's public notice requirements for public hearings, the City of Oxnard's Citizen Participation Plan, and the code of federal regulations as stated in 24 CFR 91.

PUBLIC HEARING COMMENTS

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely.

To find out how you may provide public comment and for the Agenda with the information about the meeting, please refer to the instructions at https://www.oxnard.gov/housing/grants-management

The public may participate in the meeting in the following ways: 1. Attend the meeting at the location listed above. 2. Participate remotely and for the Agenda with information about the meeting visit the website at: https://www.oxnard.gov/housing/grants-management 3. Submit written comments, send email to grantsmanagement@oxnard.org Please review the Zoom instructions on the Agenda to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at https://www.oxnard.gov/housing/grants-management

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Housing Department at (805) 385-7493. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

Inquiries concerning the CDBG, HOME and HESG Needs Assessment or this Public Hearing may be directed to: Grants Manager, Andrea Palmer, andrea.palmer@oxnard.org or at (805) 385-7959

Written comments, postmarked no later than December 18, 2024, may be addressed to the following:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street
Oxnard, CA 93030

PUBLISHED: VCVN NOVEMBER 28, 2024

CIUDAD DE OXNARD
AVISO DE AUDIENCIA PÚBLICA
PARA RECIBIR OPINIÓN PÚBLICA SOBRE LAS OBJETIVOS Y LAS PRORIDADES DE FINANCIACIÓN NECESARIAS PARA EL PLAN CONSOLIDADO REGIONAL 2025-2029, ANÁLISIS DE IMPEDIMENTOS Y PLAN DE ACCIÓN ANUAL 2025-26 PARA AYUDAR A LOS RESIDENTES DE INGRESOS BAJOS Y MODERADOS

POR LA PRESENTE SE NOTIFICA que la DIVISIÓN DE GESTIÓN DE SUBVENCIONES DEL DEPARTAMENTO DE VIVIENDA DE LA CIUDAD DE OXNARD llevará a cabo una audiencia pública el miércoles 18 de diciembre de 2024 a las 6:00 p. m. o lo antes posible, en la Sala del Concejo Municipal, 305 West Third Street, Oxnard, California. El propósito de la audiencia es recibir aportes del público para abordar las necesidades de vivienda y desarrollo comunitario para ayudar a los residentes de ingresos bajos y moderados a acceder a los programas de subsidios de la Ciudad que ofrece el Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD, por sus siglas en inglés).

El Programa de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG, por sus siglas en inglés), La Ley de Asistencia de Emergencia para Personas sin Hogar y Transición Rápida a la Vivienda (HEARTH, por sus siglas en inglés) y El Programa de Asociaciones de Inversión en el Hogar (HOME, por sus siglas en inglés) se ofrecen para abordar las necesidades de vivienda, falta de vivienda, servicios públicos, desarrollo comunitario y desarrollo económico en la Ciudad de Oxnard. Para recibir asignaciones anuales de estos fondos, la Ciudad debe preparar y presentar varios documentos de planificación clave: el Plan Consolidado, el Análisis de los Impedi- mentos para la Elección de Vivienda Justa, el Plan de Acción Anual y el Informe Anual Consolidado de Desempeño y Evaluación (CAPER, por sus siglas en inglés).

Este aviso público cumple con los requisitos de aviso público de la Ciudad de Oxnard para audiencias públicas, el Plan de Participación Ciudadana de la Ciudad de Oxnard y el código de regulaciones federales como se establece en 24 CFR 91.

COMENTARIOS DE LA AUDIENCIA PÚBLICA

De acuerdo con el Proyecto de Ley 2449 de la Asamblea, los miembros del cuerpo legislativo pueden reunirse en persona o de forma remota.

Para averiguar cómo puede proporcionar comentarios públicos y para la Agenda con la información sobre la reunión, consulte las instrucciones en https://www.oxnard.gov/housing/grants-management

El público puede participar en la reunión de las siguientes maneras: 1. Asistir a la reunión en el lugar indicado anteriormente. 2. Participe de forma remota y, para consultar la agenda con información sobre la reunión, visite el sitio web en: https://www.oxnard.gov/housing/grants-management 3. Envíe comentarios por escrito y envíe un correo electrónico a grantsmanagement@oxnard.org Revise las instrucciones de Zoom en la agenda para asegurarse de que no haya dificultades técnicas durante sus comentarios y para comprender los procedimientos de comentarios públicos mediante Zoom. Puede encontrar instrucciones detalladas para participar en https://www.oxnard.gov/housing/grants-management

En cumplimiento con la Ley de Estadounidenses con Discapacidades, si necesita asistencia especial para participar en esta reunión, comuníquese con el Departamento de Vivienda al (805) 385-7493. Si avisa con al menos 72 horas de anticipación a la reunión, la Ciudad podrá organizar de manera razonable su accesibilidad a la reunión.

Las consultas sobre la evaluación de necesidades de CDBG, HOME y HESG o sobre esta audiencia pública pueden dirigirse a: Gerente de subvenciones, Andrea Palmer, andrea.palmer@oxnard.org o al (805) 385-7959

Los comentarios escritos, con matasellos a más tardar el 18 de diciembre de 2024, pueden dirigirse a la siguiente dirección:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street
Oxnard, CA 93030

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CITY OF OXNARD
NOTICE OF PUBLIC HEARING and
30-DAY PUBLIC COMMENT PERIOD
2025-26 ANNUAL ACTION PLAN

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

September 4, 2025

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

4th day of September 2025

(Signature)

CITY OF OXNARD
NOTICE OF PUBLIC HEARING and 30-DAY PUBLIC COMMENT PERIOD 2025-26 ANNUAL ACTION PLAN AMENDMENT NO. ONE (SUBSTANTIAL)

NOTICE IS HEREBY GIVEN that the Oxnard City Council will conduct a public hearing on Tuesday, October 7, 2025 at 6:00 p.m. or, soon thereafter, as the matter may be heard, in the Council Chambers, 305 W. Third Street, Oxnard, California. The purpose of the hearing is to provide citizens an opportunity to be heard on comments relating to the draft Amendment No. One (Substantial) to the 2025-26 Annual Action Plan.

This Notice of Public Hearing also announces a 30-day public review and comment period on the proposed Amendment No. One that begins on September 8, 2025, and concludes on October 7, 2025. The 30-day notice complies with the City of Oxnard's public notice requirement for public hearings and with the City of Oxnard's Citizen Participation Plan (CPP) and the federal regulations at 24 CFR Part 91. The City of Oxnard's CPP requires that substantial amendments to the Annual Action Plan include a 30-day public comment period, a Public Hearing and City Council approval.

SUBSTANTIAL AMENDMENT TO THE FY 2025-26 ANNUAL ACTION PLAN

The City is proposing a Substantial Amendment (Amendment No. One) to the FY 2025-26 Annual Action Plan to allocate prior year unallocated CDBG funds in the amount of $1,000,000 to the Neighborhood Street Resurfacing La Colonia Phase III project. The project was previously awarded $1,000,000 in CDBG funding in the FY 2024-25 Annual Action Plan, therefore the amendment will increase the total CDBG award to $2,000,000.

PUBLIC REVIEW AND PUBLIC COMMENT

The Draft Amendment No. One (Substantial) to the 2025-26 Annual Action Plan is available digitally for public review at the following website https://www.oxnard.gov/housing/grants-management.

Copies of the Draft Amendment can also be available for public review at the following locations:

City of Oxnard Main Library
251 South "A" Street, Oxnard

City of Oxnard City Clerk's Office
300 West Third Street, Fourth Floor, Oxnard

City of Oxnard Housing Department
435 South "D" Street, Oxnard

PUBLIC HEARING COMMENTS

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely visit www.oxnard.gov

To find out how you may provide public comment, please refer to the instruction at www.https://www.oxnard.org/city-meetings/. The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at Youtube.com/oxnardnews. Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings/.

The public may participate in the meeting in the following ways: 1. Attend the meeting at the location above and submit a speaker card to the City Clerk. 2. Email comments or sign up to speak remotely before the meeting. a. Submit a request to speak remotely by 3 p.m. on the day of the meeting by using the form available at www.oxnard.org/citymeetings. b. Submit an email to cityclerk@oxnard.org by 3 p.m. on the day of the meeting (indicate the agenda item number in the subject line). All email correspondence will be forwarded to the legislative body prior to the start of the meeting and made part of the legislative record. c. Contact the City Clerk's Office at (805) 385-7803 to submit your request. 3. Provide Public Comments remotely during the meeting. a. Follow Zoom details listed at https://www.oxnard.org/city-meetings/. b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. Please review the Zoom instructions on the registration page to help ensure there are no technical difficulties during your comments and help you understand public comment procedures using Zoom. Detailed participation instructions can be found at www.oxnard.org/city-meetings.

If you challenge this matter in court, you may be limited to raising only those issues that were raised at this public hearing or in written correspondence delivered to the City Clerk at or before the hearing.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notice at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

For further information, contact Grants Management at grantsmanagement@oxnard.org or at (805) 385-7959.

Written comments, postmarked no later than by October 7, 2025, may be addressed to the following:

City of Oxnard - Housing Department
Grants Management Division
435 South D Street
Oxnard, CA 93030

CIUDAD DE OXNARD
AVISO DE AUDIENCIA PÚBLICA y PERÍODO DE 30 DÍAS PARA COMENTARIOS PÚBLICOS ENMIENDA N.º UNO (SUSTANCIAL) AL PLAN DE ACCIÓN ANUAL 2025-26

POR LA PRESENTE SE NOTIFICA que el Concejo de Oxnard llevará a cabo una audiencia pública el martes 7 de octubre de 2025 a las 6:00 p.m. o, poco después, según se trate el asunto, en la Sala del Concejo, ubicada en 305 W. Third Street, Oxnard, California. El propósito de la audiencia es brindar a los ciudadanos la oportunidad de expresar sus comentarios sobre la versión inicial de la Enmienda N.º Uno (Sustancial) al Plan de Acción Anual 2025-26.

Este Aviso de Audiencia Pública también anuncia un período de 30 días para la revisión y comentarios públicos sobre la Enmienda N.° 1 propuesta, que comienza el 8 de septiembre de 2025 y finaliza el 7 de octubre de 2025. Este aviso de 30 días cumple con el requisito de notificación pública de la Ciudad de Oxnard para audiencias públicas, con el Plan de Participación Ciudadana (PPC) de la Ciudad de Oxnard y con las regulaciones federales del Título 24 del Código de Reglamentos Federales (CFR), Parte 91. El PPC de la Ciudad de Oxnard exige que las enmiendas sustanciales al Plan de Acción Anual incluyan un período de 30 días para comentarios públicos, una Audiencia Pública y la aprobación del Concejo.

ENMIENDA SUSTANCIAL AL PLAN DE ACCIÓN ANUAL DEL AÑO FISCAL 2025-26

La Ciudad propone una Enmienda Sustancial (Enmienda N.° 1) al Plan de Acción Anual del Año Fiscal 2025-26 para asignar $1,000,000 de fondos CDBG no asignados del año anterior al proyecto de repavimentado de Calles del Vecindario La Colonia, Fase III. El proyecto recibió previamente $1,000,000 en fondos CDBG en el Plan de Acción Anual del Año Fiscal 2024-25; por lo tanto, la enmienda aumentará la asignación total de CDBG a $2,000,000.

REVISIÓN Y COMENTARIOS PÚBLICOS

La versión inicial de la Enmienda N.° 1 (Sustancial) al Plan de Acción Anual 2025-26 está disponible digitalmente para consulta pública en el siguiente sitio web: https://www.oxnard.gov/housing/grants-management.

Copias de la enmienda propuesta también están disponibles para consulta pública en las siguientes ubicaciones:

Biblioteca Principal de la Ciudad de Oxnard
251 South "A" Street, Oxnard

Oficina de la Secretaria Municipal de la Ciudad de Oxnard
300 West Third Street, Cuarto Piso, Oxnard

Departamento de Vivienda de la Ciudad de Oxnard
435 South "D" Street, Oxnard

COMENTARIOS DE LA AUDIENCIA PÚBLICA

De conformidad con el Proyecto de Ley 2449 de la Asamblea, los miembros del cuerpo legislativo pueden reunirse presencialmente o de forma remota. Para participar de forma remota, visite www.oxnard.gov

Para saber cómo puede presentar comentarios públicos, consulte las instrucciones en www.https://www.oxnard.org/city-meetings/. El público puede ver la reunión desde casa en Spectrum canal 10, Frontier canal 35 o YouTube en Youtube.com/oxnardnews. Las grabaciones de video de la reunión suelen estar disponibles en línea después de la misma en el sitio web de la Ciudad: www.oxnard.org/city-meetings/.

El público puede participar en la reunión de las siguientes maneras: 1. Asistir a la reunión en el lugar indicado y entregar una tarjeta de orador al Secretario Municipal. 2. Enviar comentarios por correo electrónico o inscribirse para hablar a distancia antes de la reunión. a. Presentar una solicitud para hablar a distancia antes de las 3 p.m. del día de la reunión utilizando el formulario disponible en www.oxnard.org/citymeetings. b. Enviar un correo electrónico a cityclerk@oxnard.org antes de las 3 p.m. del día de la reunión (indicar el número de punto del orden del día en el asunto). Toda la correspondencia por correo electrónico se remitirá al cuerpo legislativo antes del inicio de la reunión y formará parte del registro legislativo. c. Contactar a la Oficina de la Secretaria Municipal al (805) 385-7803 para enviar su solicitud. 3. Presentar comentarios públicos a distancia durante la reunión. a. Siga los detalles de Zoom disponibles en https://www.oxnard.org/city-meetings/. b. Los comentarios del público sobre los puntos del orden del día se recibirán tras el anuncio del punto. Tras el anuncio, el público podrá registrarse o recibir una notificación para ofrecer comentarios. Revise las instrucciones de Zoom en la página de registro para asegurarse de que no haya dificultades técnicas durante sus comentarios y para comprender mejor los procedimientos de comentarios públicos. Puede encontrar instrucciones detalladas de participación en www.oxnard.org/city-meetings.

Si impugna este asunto ante el tribunal, es posible que se le limite a plantear únicamente las cuestiones planteadas en esta audiencia pública o en la correspondencia escrita entregada a la Secretaria Municipal durante la audiencia o antes.

De conformidad con la Ley de Estadounidenses con Discapacidades (ADA), si necesita asistencia especial para participar en una reunión, comuníquese con la Oficina del Secretario Municipal al 385-7803. Un aviso con al menos 72 horas de antelación permitirá al Ayuntamiento gestionar razonablemente su acceso a la reunión.

Para más información, contacte con la Administración de Subvenciones en grantsmanagement@oxnard.org o al (805) 385-7959.

Los comentarios por escrito, con matasellos del 7 de octubre de 2025 a más tardar, pueden dirigirse a:

Ciudad de Oxnard - Departamento de Vivienda
División de Administración de Subvenciones
435 South D Street
Oxnard, CA 93030

PUBLISHED: VCVN SEPTEMBER 4, 2025

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CITY OF OXNARD
NOTICE OF PUBLIC HEARING AND
30-DAY PUBLIC COMMENT PERIOD

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

February 12, 2026

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

12th **day of** February **2026**

(Signature)

CITY OF OXNARD
NOTICE OF PUBLIC HEARING AND 30-DAY PUBLIC COMMENT PERIOD
2025/26 ANNUAL ACTION PLAN AMENDMENT NO. TWO (SUBSTANTIAL) AND 2020/21 ANNUAL ACTION PLAN CARES ACT AMENDMENT NO. NINE (SUBSTANTIAL)

NOTICE IS HEREBY GIVEN that the Oxnard City Council will conduct two public hearings on Tuesday, March 17, 2026 at 6:00 p.m. or soon thereafter, as the matter may be heard, in the Council Chambers, 305 W. Third Street, Oxnard, California. The purpose of the hearings is to provide citizens an opportunity to be heard on comments relating to the draft Amendment No. Two to the FY 2025/26 Annual Action Plan (substantial) and the draft CARES Act Amendment No. Nine to the FY 2020/21 Annual Action Plan (substantial).

This Notice of Public Hearing also announces a 30-day public review and comment period on the proposed Amendments that begins on February 16, 2026, and concludes on March 17, 2026. The 30-day notice complies with the City of Oxnard's public notice requirement for public hearings and with the City of Oxnard's Citizen Participation Plan (CPP), and federal regulations at 24 CFR Part 91. The City of Oxnard's CPP requires that substantial amendments to the Annual Action Plans include a 30-day public comment period, a Public Hearing, and City Council approval.

SUBSTANTIAL AMENDMENT NO. TWO TO THE FY 2025/26 ANNUAL ACTION PLAN

The City proposes the following revisions:

- Reduce the CDBG allocation for the Public Works Department's Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project from $1,000,000 to $100,000.
- Increase the CDBG allocation for the Public Works Department's La Colonia Street Resurfacing and ADA Improvement Project from $2,000,000 to $2,900,000.

SUBSTANTIAL AMENDMENT NO. NINE TO THE FY 2020/21 ANNUAL ACTION PLAN (CARES ACT)

In FY 2020/21, the City of Oxnard received a special allocation of CARES Act CDBG funds to respond to the COVID-19 pandemic. Given the ongoing impacts on vulnerable populations, the City proposes the following amendments to the FY 2020/21 Annual Action Plan:

- Allocate $331,927.51 in unprogrammed CDBG-CV funds to the Oxnard Cultural and Community Services Department's Senior Nutrition Program serving low- and moderate-income seniors, including congregate and home-delivered meals.
- Reduce the CDBG-CV allocation for Program Administration by $160,787, for a revised total of $148,049.
- Allocate $160,787 in CDBG-CV funds to the Oxnard Cultural and Community Services Department's Stories to Stay Outreach Program serving low- and moderate-income families, providing literacy-based programming, housing education, and support services to mitigate pandemic-related educational and social impacts.

PUBLIC REVIEW AND PUBLIC COMMENT

The Draft Substantial Amendments will be available for public review beginning February 16, 2026, at www.oxnard.gov/housing/grants-management . Copies will also be available at the following locations: (1) City of Oxnard Main Library, 251 South "A" Street, Oxnard; (2) City of Oxnard City Clerk's Office, 300 West Third Street, Fourth Floor, Oxnard; and (3) City of Oxnard Housing Department, 435 South "D" Street, Oxnard.

To find out how you may provide public comment, please refer to the instructions at www.oxnard.org/city-meetings/ . The public may view the meeting from home on Spectrum channel 10, Frontier channel 35, or YouTube at www.Youtube.com/oxnardnews . Video recordings of the meeting are typically available online following the meeting at the City's website at www.oxnard.org/city-meetings/ .

The public may appear and be heard at the public hearing or may provide comments to the City Council via email at cityclerk@oxnard.org no later than 3:00 P.M. on the day of the meeting. A video conference/telephone option for public comments is also available at this time. Speakers may register to speak by completing the public comment form on the City's website at www.oxnard.org/city-meetings/ or call the City Clerk's office at (805) 385-7803.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's Office at 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

For further information, contact Lorraine Mendez, Grants and Compliance Manager at (805) 385-7959 or by email at Lorraine.mendez@oxnard.org .Written comments, postmarked no later than by March 17, 2026, may be addressed to the following: City of Oxnard - Housing Department, Grants Management Division, 435 South D Street, Oxnard, CA 93030.

If you challenge this matter in court, you may be limited to raising only those issues that were raised at this public hearing or in written correspondence delivered to the City Clerk at or before the hearing.

Published:
VCVN February 12, 2026

In the Superior Court of the State of California

IN AND FOR THE COUNTY OF VENTURA

CERTIFICATE OF PUBLICATION

TYPE OF NOTICE

CIUDAD DE OXNARD
AVISO DE AUDIENCIA PÚBLICA Y
PERIODO DE COMENTARIOS PÚBLICOS
DE 30 DÍAS

STATE OF CALIFORNIA
COUNTY OF VENTURA

I Manuel Muñoz

hereby certify that Ventura County VIDA Newspaper, is a newspaper of general circulation within the provision of the Government Code of the State of California, printed and published in the County of Ventura, State of California; that I am the Principal Clerk of said newspaper; that the annexed clipping is a true printed copy and published in said newspaper on the following dates, to wit.

February 12, 2026

I certify under penalty of perjury that the foregoing is true and correct, at Oxnard, County of Ventura, State of California , on the

12th **day of** February **2026**

(Signature)

CIUDAD
DE OXNARD
AVISO DE
AUDIENCIA
PÚBLICA Y
PERIODO DE
COMENTARIOS
PÚBLICOS
DE 30 DÍAS
ENMIENDA
NÚMERO DOS
(SUSTANCIAL) AL
PLAN DE ACCIÓN
ANUAL 2025/26
Y
ENMIENDA
NÚMERO NUEVE
(SUSTANCIAL) AL
PLAN DE ACCIÓN
ANUAL 2020/21 DE
LA LEY CARES

POR MEDIO DEL PRESENTE SE NOTIFICA que el Concejo Municipal de Oxnard llevará a cabo dos audiencias públicas el martes 17 de marzo de 2026 a las 6:00 p.m. o poco después, según se trate el asunto, en la Sala del Concejo, ubicada en 305 W. Third Street, Oxnard, California. El propósito de las audiencias es brindar a los ciudadanos la oportunidad de expresar sus comentarios sobre el borrador de la Enmienda Número Dos al Plan de Acción Anual del Año Fiscal 2025/26 (sustancial) y el borrador de la Enmienda Número Nueve de la Ley CARES al Plan de Acción Anual del Año Fiscal 2020/21 (sustancial).

Este Aviso de Audiencia Pública también anuncia un período de revisión y comentarios públicos de 30 días sobre las enmiendas propuestas, que comienza el 16 de febrero de 2026 y concluye el 17 de marzo de 2026. El aviso de 30 días cumple con el requisito de aviso público de la Ciudad de Oxnard para audiencias públicas y con el Plan de Participación Ciudadana (CPP) de la Ciudad de Oxnard, así como con las regulaciones federales en 24 CFR Parte 91. El CPP de la Ciudad de Oxnard requiere que las enmiendas sustanciales a los Planes de Acción Anual incluyan un período de comentarios públicos de 30 días, una audiencia pública y la aprobación del Concejo Municipal.

ENMIENDA SUSTANCIAL NÚMERO DOS AL PLAN DE ACCIÓN ANUAL DEL AÑO FISCAL 2025/26

La Ciudad propone las siguientes revisiones:

• Reducir la asignación de CDBG para el Proyecto de Repavimentación de Calles y Mejoras de Accesibilidad para Personas con Discapacidad del Departamento de Obras Públicas en el vecindario de Cal-Gisler de $1,000,000 a $100,000.

• Aumentar la asignación de CDBG para el Proyecto de Repavimentación de Calles y Mejoras de Accesibilidad para Personas con Discapacidad del Departamento de Obras Públicas en el vecindario de La Colonia de $2,000,000 a $2,900,000.

ENMIENDA SUSTANCIAL NÚMERO NOVENA ENMIENDA AL PLAN DE ACCIÓN ANUAL DEL AÑO FISCAL 2020/21 (LEY CARES)

En el año fiscal 2020/21, la Ciudad de Oxnard recibió una asignación especial de fondos CDBG de la Ley CARES para responder a la pandemia de COVID-19. Dados los impactos continuos en las poblaciones vulnerables, la Ciudad propone las siguientes enmiendas al Plan de Acción Anual del año fiscal 2020/21:

• Asignar $331,927.51 en fondos CDBG-CV no programados al Programa de Nutrición para Personas Mayores del Departamento de Servicios Culturales y Comunitarios de Oxnard, que atiende a personas mayores de bajos y moderados ingresos, incluyendo comidas en comedores comunitarios y a domicilio.

• Reducir la asignación de fondos CDBG-CV para la Administración del Programa en $160,787, para un total revisado de $148,049.

• Asignar $160,787 en fondos CDBG-CV al Programa de Extensión Comunitaria "Stories to Stay" del Departamento de Servicios Culturales y Comunitarios de Oxnard, que atiende a familias de bajos y moderados ingresos, proporcionando programas de alfabetización, educación sobre vivienda y servicios de apoyo para mitigar los impactos educativos y sociales relacionados con la pandemia.

REVISIÓN PÚBLICA Y COMENTARIOS DEL PÚBLICO

El borrador de las Enmiendas Sustanciales estará disponible para revisión pública a partir del 16 de febrero de 2026 en www.oxnard.gov/housing/grants-management. También habrá copias disponibles en las siguientes ubicaciones: (1) Biblioteca Principal de la Ciudad de Oxnard, 251 South "A" Street, Oxnard; (2) Oficina de la Secretaria Municipal de la Ciudad de Oxnard, 300 West Third Street, Cuarto Piso, Oxnard; y (3) Departamento de Vivienda de la Ciudad de Oxnard, 435 South "D" Street, Oxnard.

Para obtener información sobre cómo puede enviar sus comentarios, consulte las instrucciones en www.oxnard.org/city-meetings/. El público puede ver la reunión desde casa en el canal 10 de Spectrum, el canal 35 de Frontier o en YouTube en www.Youtube.com/oxnardnews. Las grabaciones de video de la reunión generalmente están disponibles en línea después de la reunión en el sitio web de la Ciudad en www.oxnard.org/city-meetings/.

El público puede comparecer y ser escuchado en la audiencia pública o enviar sus comentarios al Concejo Municipal por correo electrónico a cityclerk@oxnard.org a más tardar a las 3:00 p. m. del día de la reunión. También está disponible la opción de videoconferencia/llamada telefónica para comentarios del público. Los oradores pueden registrarse para hablar completando el formulario de comentarios del público en el sitio web de la ciudad en www.oxnard.org/city-meetings/ o llamando a la Oficina de la Secretaria Municipal al (805) 385-7803.

En cumplimiento con la Ley para Estadounidenses con Discapacidades, si necesita asistencia especial para participar en una reunión, comuníquese con la Oficina del Secretario Municipal al 385-7803. Notificar con al menos 72 horas de anticipación a la reunión permitirá a la ciudad tomar las medidas necesarias para garantizar su acceso a la misma.

Para obtener más información, comuníquese con Lorraine Mendez, Gerente de Subvenciones y Cumplimiento, al (805) 385-7959 o por correo electrónico a Lorraine.mendez@oxnard.org. Los comentarios por escrito, con matasellos a más tardar el 17 de marzo de 2026, pueden enviarse a la siguiente dirección: Ciudad de Oxnard - Departamento de Vivienda, División de Gestión de Subvenciones, 435 South D Street, Oxnard, CA 93030.

Si impugna este asunto ante los tribunales, es posible que solo pueda presentar los argumentos que se plantearon en esta audiencia pública o en la correspondencia escrita entregada a la Secretaria Municipal en o antes de la audiencia.

Published:
VCVN February 12, 2026

SECOND SUBSTANTIAL AMENDMENT TO THE FY 2025-26 ANNUAL ACTION PLAN

Brenda Lopez, Housing Director
Housing Department

City Council
March 17, 2026

CITY OF OXNARD CALIFORNIA

BACKGROUND

1. Each year, the City prepares an Annual Action Plan (AAP) in connection with the Regional Five-Year Consolidated Plan (Consolidated Plan) which details how the City will spend Department of Housing and Urban Development (HUD) federal funding, specifically Community Development Block Grant (CDBG), Home Investment Partnership Program (HOME), and Emergency solutions Grant (ESG) funds for that given year.

2. The Regional Five-Year Consolidated Plan was adopted by the Oxnard City Council on May 6, 2025, and adopted Amendment No. One on October 7, 2025. The Plan establishes regional goals to address high-priority needs in the community.

3. The AAP has two principal purposes. First, it identifies the projects and programs to be undertaken during the upcoming fiscal year, and second, it acts as the City's application for CDBG, HOME, and ESG funds.

4. HUD regulations allow for changes to be made to the AAP. Substantial changes, which include introduction of a new activity, cancellation of an existing activity, or reallocation of $200,000 or more, requires public noticing, and a public hearing prior to approval.

5. HUD requires that a grantee's undisbursed balance of CDBG funds in its line of credit not exceed 1.5 times its most recent annual grant allocation (the 2026 limit for the City is $3,112,171.50).

BACKGROUND

6. As of February 2026, the unexpended CDBG fund balance is $6,630,542 which exceeds the line of credit limit in 24 CFR §570.902. This includes funding currently under contract, including $1,000,000 allocated to Public Works for the Cal-Gisler Neighborhood Street Resurfacing and ADA Improvement Project ("Cal-Gisler Project"). This project will begin but will not finish during this fiscal year.

7. To ensure the line of credit limit is below 1.5 times the most recent annual grant allocation this public hearing seeks to amend the FY 2025-26 AAP to reallocate $900,000 from the Cal-Gisler Project to the La Colonia Neighborhood Street Resurfacing and ADA Improvement Project – Phase III ("La Colonia Project").

8. Reallocation of the funds to a "shovel-ready" project will ensure the City meets the timeliness requirement.

9. The La Colonia Project has received and expended $2,000,000 and is able to receive and expend the additional funds of $900,000 in advance of the next CDBG timeliness test.

10. The timely expenditure will help ensure compliance with federal regulations and improve the City's overall performance in the CDBG program.

DISCUSSION

La Colonia Neighborhood Street Resurfacing and ADA Improvement Project –Phase III ("La Colonia Project") (C2209):

1. Original Engineer's estimate was $6,853,000.

2. Competitive Solicitation was completed, one bid was received totaling $8,665,561.51, not including other required soft costs which brought the total project cost to approximately $10.4 million.

3. The project is in a predominately residential and low-and-moderate income neighborhood.

4. Approximately 2,600 residents will benefit from the improvements.

5. Staff proposes to reallocate the additional $900,000 to the La Colonia Project to assist in closing the funding gap for the project.

6. The allocation will advance the Consolidated Plan goal of creating and maintaining quality neighborhoods, helps the City meet its timely grant expenditure requirements, and has a future benefit for the larger citywide Neighborhood Street Resurfacing CIP program. Without the additional grant funding, the City would need to rely on other funding sources that could be otherwise used on other projects.

FINANCIAL IMPACT

There is no financial impact to the General Fund for the adoption of this recommended reallocation. The Housing Department has existing CDBG appropriations to fund the proposed reallocation.

ACTIVITY	ORIGINAL ALLOCATION	REALLOCATION	AMENDED ALLOCATION
La Colonia Project	FY 24-25: $1,000,000 FY 25-26: $1,000,000	+ $900,000	$2,900,000
Cal-Gisler Project	FY 25-26: $1,000,000	- $900,000	$100,000

RECOMMENDATION

1. Conduct a public hearing regarding the Second Amendment to the FY 2025-26 Annual Action Plan (Substantial);

2. Approve the Second Amendment to the FY 2025-26 Annual Action Plan (Substantial) recommending use of Community Development Block Grant (CDBG) funds for public infrastructure improvements;

3. Authorize the City Manager or his designees, to incorporate the amended grant allocations into the FY 2025-26 Annual Action Plan and authorize any necessary budget appropriations and corresponding revenue recognition in CDBG funding (Fund 201) for the project;

4. Authorize the City Manager, or his designees, to execute the required documents for the submission of the amended FY 2025-26 Annual Action Plan;

5. Receive and file any comments made during the 30-day public comment period and made in person at the public hearing with the Amendment; and

6. Authorize the City Manager, or his designees, to execute agreements and sign all agreements for the implementation of the Annual Action Plan amendment including subrecipient and interdepartmental agreements.

CITY OF OXNARD CALIFORNIA

End of Presentation

CITY OF OXNARD CALIFORNIA

CITY COUNCIL AGENDA REPORT

REPORTS
AGENDA ITEM NO. N.1

DATE: March 17, 2026

TO: City Council

FROM: Michael Wolfe, Public Works Director, (805) 385-8055, michael.wolfe@oxnard.org

SUBJECT: Professional Services Agreement 32600350 with Hazen and Sawyer for Design and Construction Engineering Services for the Wastewater Interstage Pump Station Project.

RECOMMENDATION

That the City Council approve and authorize the Mayor to:

1. Execute an Agreement with Hazen and Sawyer for a term of five years from March 17, 2026, to March 16, 2031, for a total amount not to exceed $2,912,479 for Design and Construction Engineering Services; and
2. Authorize a project budget appropriation in the amount of $1,912,479 from the Wastewater Fund (611), as well as the corresponding transfers in the Wastewater Capital Fund (612) for the Design and Construction Engineering Services for the Wastewater Interstage Pump Station Project (C2544).

(This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.)

Please click the following link to view the required Measure M pre-recorded presentation video: https://youtu.be/ck2YXqsnsz8

BACKGROUND

The City of Oxnard owns and operates a Water Resource Recovery Facility (WRRF) located at 6001 Perkins Road in Oxnard, California. The WRRF is a conventional secondary treatment, activated sludge plant, with a design capacity of 31.7 million gallons per day (MGD). The facility currently treats an average annual dry weather flow of 17 MGD; however, during heavy rain events or other high-flow conditions, influent flows can peak at up to 45 MGD.
The WRRF liquid treatment process includes screening, grit removal and pumping, primary sedimentation, interstage pumping, trickling filters, activated sludge treatment, secondary settling, flow equalization, disinfection, and effluent pumping.
The existing Interstage Pump Station (ISPS), originally constructed in 1975, pumps primary effluent to the bio-towers and then pumps bioflow to the activated sludge process. The plant currently has a project under construction to upgrade and improve the activated sludge process, which will allow for the removal of the bio-towers from the treatment process. Upon completion of this project, and for the next step in the system upgrade process, the existing ISPS needs to be replaced to be compatible with the more efficient revised treatment configuration. The ISPS replacement was recommended in the Public Works Integrated Master Plan approved in 2017.

Capital Improvement Program (CIP) Reference:

Project No. **C2544** - Wastewater OWTP: Interstage Pump Station and Bio-tower Demolition - CIP 2025-2029 - Adopted June 4, 2024 - Page 151.

DISCUSSION

On November 10, 2025, the Purchasing Department released Request for Proposal (RFP) 26-44 for Professional Design and Construction Engineering Services - Water Resource Recovery Facility: Interstage Pump Station. The RFP was directly sent to 34 potential firms and published on www.PublicPurchase.com as well as the City's website. The solicitation closed on December 18, 2025, and a total of two proposals were received.

An evaluation team consisting of Wastewater staff (Wastewater Division Manager, Wastewater Operations Manager, and Project Manager) reviewed and scored the submitted proposals. Based on the combined scoring, the evaluation determined that Hazen and Sawyer was the highest-ranked and most qualified firm to complete the scope of services. The selection was based on comprehensive scoring criteria, including company profile, assigned staff, project experience, project approach and understanding, level of effort, and overall responsiveness. Additionally, the awarded consultant meets all required City contractual provisions, including possession of a City business tax certificate, insurance certificates, and corporate filing with the California Secretary of State.

Hazen and Sawyer are highly qualified to perform the professional engineering services required for the Interstage Pump Station Design Project, with extensive experience in the planning and design of pump stations and related facilities. Their proposed scope of work includes project management, data review, condition assessment, preliminary and detailed design, bidding assistance, and construction phase services.

The project scope includes repurposing an existing abandoned pump station, designing a new gravity sewer, evaluating and incorporating treatment improvements and efficiencies and demolishing the existing outdated and abandoned infrastructure. The new ISPS will accommodate the revised treatment configuration while maintaining continuous WRRF operations. The work will require careful sequencing to transition from existing to new facilities without disrupting the treatment process, retention of critical features such as the primary effluent overflow, and modifications to site piping, including realignment of the reverse osmosis concentrate line. These elements require specialized engineering expertise and coordination to ensure continued regulatory compliance and operational reliability.

While the proposed Professional Service Agreement with Hazen and Sawyer is for an amount not to exceed $2,912,479, the total requested project budget of $3,052,479 includes an additional $140,000 to cover standard project-related costs that are not part of the consultant's agreement. These typical project costs may include, but are not limited to, permit and regulatory fees, plan check and inspection fees, and City staff project management costs.

STRATEGIC PRIORITIES

This agenda item supports the Infrastructure and Natural Resources strategy. The purpose of the Infrastructure and Natural Resources strategy is to preserve and improve our roads, utilities, parks, trees, water supply, and natural resources through effective planning, prioritization, and an equitable and efficient use of available funding.

FINANCIAL IMPACT

The total cost for this Agreement with Hazen and Sawyer for Design and Construction Engineering Services for the Wastewater Interstage Pump Station shall not exceed $2,912,479 over a five-year term. An appropriation to Wastewater Capital Fund (612) funded from the Wastewater Fund (611) in the amount of $1,912,479 is requested for Project C2544 to cover the total costs of Design and Construction Engineering Services.

FUND	AVAILABLE PROJECT BUDGET	PROPOSED ADDITIONAL BUDGET	NEW AVAILABLE PROJECT BUDGET
Wastewater Operating Fund (611)	$1,140,000	$1,912,479	$3,052,479

COMMITTEE OUTCOME

This item did not originate in Committee as this is a capital improvement project specifically listed in the City's Capital Improvement Program budget, which was previously approved by the City Council.

Prepared by: Jan Hauser, Wastewater Division Manager

ATTACHMENTS

1. Agreement 32600350
2. Presentation

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THE CITY OF OXNARD AND HAZEN AND SAWYER

By This Professional Services Agreement ("Agreement"), the City of Oxnard ("City") agrees to engage the Services of Hazen and Sawyer "Consultant"), and Consultant agrees to perform the Services for City as herein described, for the compensation, during the term, and otherwise subject to the covenants and conditions herein set forth. City and Consultant may be individually referred to as "Party" or collectively as the "Parties."

RECITALS

WHEREAS, Consultant represents that it is fully qualified and licensed to perform the consulting and/or professional Services required for performance under this Agreement by virtue of its experience and the training, education, and expertise of its principals and its employees; and

WHEREAS, in light of the facts set forth above, the City desires to retain Consultant to provide comprehensive design services and engineering support during construction for the new Interstage Pump Station Project C2544 on an independent contractor basis in accordance with the terms and provisions set forth in this Agreement.

NOW THEREFORE, IN CONSIDERATION OF THE COVENANTS, CONDITIONS, AND PROMISES CONTAINED HEREIN AND FOR SUCH OTHER GOOD AND VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The Recitals set forth above are true and correct and together with any definitions set forth therein are hereby incorporated into this Agreement by this reference, as though set forth fully herein.

2. **SUMMARY DESCRIPTION OF SERVICES.**

   Consultant shall provide comprehensive design services, including preparation of plans and specifications, technical reports, permit applications, project cost estimates, bidding assistance, and engineering support during construction for the new Interstage Pump Station.

3. PARTIES.

City of Oxnard, a general law and municipal corporation of the State of California, located at 300 West Third Street, Oxnard California 93030.

Hazen and Sawyer, a corporation of the State of New York, located at 498 Seventh Ave., New York, NY. 10018

4. TERM OF AGREEMENT: From: March 17, 2026 To: March 16, 2031

A. Time is of the essence in this Agreement
B. This Agreement does not have any options to extend.
C. [INTENTIONALLY OMITTED]
D. All Services required of Consultant under this Agreement shall be completed on or before the end of the term of the Agreement.

5. AGREEMENT AMOUNT NOT TO EXCEED: $2,912,479.00

6. AGREEMENT EXHIBITS. The following documents memorialized below are the only exhibits to this Agreement and are incorporated by reference as though fully set forth herein. In the event of a conflict between the Exhibits and this Agreement, the Agreement controls.

Exhibit A:	Scope of Services
Exhibit B:	Schedule of Compensation
Exhibit C:	Insurance Requirements: City Insurance Exhibit INS-A
Exhibit D:	Reserved
Exhibit E:	Living Wage Policy
Exhibit F:	Prevailing Wage Policy
Exhibit G:	Iran Contracting Certification

7. DESIGNATED REPRESENTATIVES. The Designated Representatives listed below shall be authorized to act on behalf of the named Party, be responsible for negotiations and contractual matters, and coordinate with each other to perform the Services under this Agreement. Additionally, Consultant's Services shall be performed or immediately supervised by the Consultant's Representative:

City Designated Representative	Consultant Designated Representative
Name: Sian Bashkiroff Title: Associate Engineer Phone: 805-271-2204, 805-833-9736 Email: sian.bashkiroff@oxnard.org Address: 6001 Perkins Rd., Oxnard, CA. 93033	Name: Lynn Grijalva, PE Title: Project Director Phone: 213-505-6723 Email: lgrijalva@hazenandsawyer.com Address: 800 W. 6th St. #400, Los Angeles, CA. 90017-2707

8. **CONTRACTUAL PREREQUISITES.** This Agreement must first be executed by the Consultant, after which the Agreement shall be approved as to form by the City Attorney, then executed by the Mayor, or an authorized person on behalf of the City, and if executed by the Mayor shall also be executed by the City Clerk.

    A. Consultant is advised that any recommendation for Agreement award is not binding on City until the Agreement is fully executed and approved by City.
    B. A request for modification of the terms, prior to execution of the Agreement, must be made in writing and presented to the Designated Representative of the City prior to the time this Agreement is executed.
    C. All proof of a City tax certificate, insurance, and W-9 forms is required prior to execution of this Agreement.
    D. Consultant shall not perform any work under this Agreement until a proof of insurance has been provided to the City as required under Section 24 of this Agreement.

9. **CONSULTANT'S SERVICES.**

    A. Consultant shall perform the tasks, obligations, and Services set forth in the "Scope of Services," attached to and incorporated into this Agreement as "Exhibit A." Once this Agreement is executed, the Scope of Services may only be modified by written Amendment pursuant to Section 13 of this Agreement.
    B. The Services shall be coordinated with the designated City Project Manager set forth in Exhibit A subject to the direction of the City Manager or Department Director. Consultant hereby designates its Project Manager as set forth in "Exhibit A" as the person responsible for the Services who shall coordinate with City's Project Manager in executing the Scope of Services under this Agreement.

10. **COMPENSATION.** City shall pay Consultant for the Services performed pursuant to the terms of this Agreement and the "Schedule of Compensation," attached to and incorporated into this Agreement as "Exhibit B." City shall pay Consultant an amount not to exceed the amount is listed in Section 5 of this Agreement. Once this Agreement is executed, the Schedule of Compensation may only be modified by written Amendment pursuant to Section 13 of this Agreement, and may be subject to approval by the City Council.

11. **PAYMENT and INVOICES.** The City shall pay all undisputed portions of any applicable invoice within thirty (30) days after receipt of an invoice. In the event the City disputes one or more items in an invoice, the City shall, within thirty (30) days after receipt of such invoice, notify the Consultant of the item(s) being disputed and the reason(s) therefore. The City may withhold payment for such disputed items until resolution of the dispute.

A. Payment Request. Consultant shall submit a payment request to the CITY by the end of each calendar month listing the Services provided, costs of those Services, and total amount due for the month. Invoices may be emailed to: **pwinvoices@oxnard.org**.
B. Consultant's acceptance of final payment made pursuant to this Agreement shall constitute a release of City from all claims and liabilities for compensation to Consultant for anything completed, finished or relating to the Services. City's payment shall not constitute nor be deemed a release of the responsibility and liability of Consultant for the accuracy and competency of the information provided and/or the Services performed hereunder, nor shall such payment be deemed to be an assumption of responsibility or liability by City for any defect or error in the Services performed by Consultant and its employees, agents and subcontracted Consultants.
C. Consultant shall provide City with a completed Request for Taxpayer Identification Number and Certification, as issued by the Internal Revenue Service. If any sales tax is due for the Services performed by Consultant or materials or products provided to City by Consultant, Consultant shall pay the sales tax. City shall not reimburse Consultant for sales taxes paid by Consultant.
D. **Non-Appropriation of Funds.** Payments to be made to Consultant by City for the Services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted and unencumbered appropriation of City. In the event City does not appropriate sufficient funds for payment of the Services beyond the

current fiscal year, this Agreement shall cover payment for the Services only up to the conclusion of the last fiscal year in which City appropriated sufficient funds and shall automatically terminate at that fiscal year's conclusion.

12. **OPTION TO EXTEND AGREEMENT.** When in the City's best interest, this Agreement may only be extended, if the City, in its discretion, exercises an option term in accordance with Section 4 subparagraphs (B) and (C) of this Agreement. The initial term, plus any option to extend shall not exceed a total of five (5) years. **If no option to extend the Agreement appears in section 4(B), then this Agreement shall not be extended.**

13. **MODIFICATION OF AGREEMENT.** This Agreement may be amended, modified, or otherwise altered, or its provisions waived, only upon mutual consent of the Parties by written amendment. The City may request that the Consultant perform Extra Services. As used herein, "Extra Services" means any services, which are determined by the City to be necessary for the proper completion of the project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. A written amendment signed by both Parties shall be required to authorize performance of and payment for Extra Services.

14. **TERMINATION OF AGREEMENT.** City may terminate this Agreement at any time, with or without cause and without penalty, upon fifteen (15) calendar days' prior written notice pursuant to Section 22 of this Agreement. Such termination shall be effective on the date specified in the notice, or if no date is specified, then fifteen (15) calendar days from the date of the notice. City shall be liable to Consultant only for work done by Consultant up to and including the date of termination of this Agreement unless the termination is for cause, in which event Consultant need be compensated only to the extent required by law. Consultant may terminate this Agreement at any time during the term of the Agreement by giving the City sixty (60) calendar days' prior written notice.

15. **[RESERVED]**

16. **INDEPENDENT CONTRACTOR.** Consultant is and shall at all times remain, as to City, a wholly independent contractor. Neither City nor any of its employees or agents shall have control over the conduct of Consultant or any of its employees, except as stated in this Agreement. Consultant has and shall retain the right to exercise full control over the employment, direction, means of performance, location, compensation and discharge of all persons assisting Consultant. This Agreement

shall not be interpreted to prevent or preclude Consultant from rendering any Services for Consultant's own account or to any other person or entity as Consultant in its sole discretion shall determine; provided, however, that performing such Services shall not materially interfere with the Services the Consultant shall perform for the City. The City retains the right to provide general instructions to and observe the Consultant in the performance of all Services done on behalf of the City.

Consultant and its employees, subconsultants, and agents have no authority, express or implied, to act on behalf of City in any capacity, to incur any debt, obligation or liability on behalf of City, bind City in any manner, or otherwise act on behalf of City as an agent. Consultant and its employees are not employees of City. Consultant and its employees are not entitled to receive from City any of the benefits or rights afforded employees of City, including but not limited to reserve leave, sick leave, vacation leave, holiday leave, compensatory leave, Public Employees Retirement System benefits, and health, life, dental, long-term disability and workers' compensation insurance benefits. Consultant shall not, at any time or in any manner, represent that it or any of its agents, subconsultants, or employees are in any manner agents, subconsultants, or employees of City.

17. **LAWFUL PERFORMANCE.** Consultant shall abide by all federal, state, and local laws and regulations as may be related to the performance of duties under this Agreement. Consultant, at its sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, licenses, and certificates that may be required in connection with the performance of Services under this Agreement.

18. **SAFETY REQUIREMENTS.** Consultant shall not perform any Services for the City when the Consultant is impaired by alcohol or a controlled substance. When there is reasonable cause to believe that any person has violated this provision, that person shall be immediately removed from the premises and be subject to any applicable civil and/or criminal penalties under the City's Code and/or under state law. All work performed under this Agreement shall be performed in such a manner as to provide safety to the public. The City reserves the right to issue restraining or cease and desist orders to Consultant when unsafe or harmful acts are observed or reported relative to the performance of the work under this Agreement. The acceptance of Consultant 's work by City shall not operate as a release of the Consultant from such standard of care and workmanship.

19. **STANDARD OF PERFORMANCE; WARRANTY.** Consultant agrees to perform all Services required by this Agreement in a professional and competent manner, in accordance with the degree of skill and diligence which is normally employed by

reputable professionals performing similar Services under similar conditions in the same or similar locality. Such Services shall also be performed in a manner which is reasonably satisfactory to City Project Manager, or designee (hereinafter the "Project Manager"), provided that discretion in determining what is satisfactory shall not alter the foregoing standard of care.

A. In accordance with the standard of care set forth in the first sentence of Section 19, the Consultant agrees that it:
(1) Has thoroughly reviewed and considered the services and work to be performed; and
(2) Has reviewed the issues regarding the Scope of Services to be provided; and
(3) Has carefully considered how the services and related work should be performed; and
(4) Fully understands the facilities, difficulties and restrictions associated with performance of the services required by this Agreement.

20. OWNERSHIP OF CONSULTANT'S WORK PRODUCT, CONFIDENTIALITY & DISCLOSURE, RECORDS & WARRANTY. City shall be the owner of any and all technical documents and records, including, computations, plans, correspondence, and/or other pertinent data and information, both hard copy and electronic, gathered or prepared by Consultant in performance of this Agreement and shall be entitled to immediate possession of the same upon completion of the work under this Agreement, or at any earlier or later time when the same may be requested by City.

A. Ownership of Documents. Every report, draft, work product, map, record, and other document reproduced, prepared, or caused to be prepared by the Consultant pursuant to or in connection with this Agreement shall be the exclusive property of the City.
B. Deliverables. Consultant shall deliver to the City the studies, plans, specifications, or other documents as are identified in the Scope of Services; and Consultant shall, upon completion of all work or termination of this Agreement, submit to the City all information developed in the course of the Consultant 's services. Consultant shall, in such time and in such form as the City may require, furnish reports concerning the status of Services required under this Agreement. Consultant shall, upon request by City and upon completion or termination of this Agreement, deliver to the City all material furnished to Consultant by the City.
C. Records and Inspections**.** The Consultant shall maintain full and accurate records, with respect to all Services and matters covered under

this Agreement. Books and records pertaining to costs shall be kept and prepared in accordance with generally accepted accounting principles. The City shall have free access at all reasonable times to such records, both hard copy and electronic, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings, and activities.

D. Confidentiality. Information that is exempt from disclosure to the public is confidential. This includes information relating to the past, present, or future affairs of the City or information belonging to a third party whose information is in the City's possession or control under obligations of confidentiality. Consultant may be granted access to information that is exempt from disclosure to the public (Government Code Section 7920.505) and may contain "trade secrets" (see Government Code Section 7924.510(f)) when it is necessary for Consultant to perform its obligations pursuant to this Agreement. If Consultant is granted such access to confidential information, Consultant shall not be considered to be a member of the public as that term is used in Government Code Section 7920.515.

E. Disclosure of Information. Consultant shall not disclose, publish, or authorize others to disclose or publish, design data, drawings, specifications, reports, or other information pertaining to the projects assigned to Consultant by the City or other information to which the Consultant has had access during the term of this Agreement without the prior written approval of the City's Designated Representative during the term of this Agreement and for a period of two (2) years after the termination of this Agreement.

F. No Warranty. Other than an obligation upon the City to deal in good faith, the City makes no warranties and shall bear no liability or responsibility for errors or omissions in any Confidential Information disclosed under this Agreement or for any business decisions made by Consultant in reliance on any Confidential Information disclosed under this Agreement.

21. **NOTICE OF BREACH AND OPPORTUNITY TO CURE.** Neither Party will be in breach of this Agreement where the breach is capable of being cured, or until written notice of the breach is received from the non-breaching Party. The Party charged with breach will have fifteen (15) calendar days from the date of receiving such notice in which to cure the breach or otherwise respond. If the circumstances leading to the charge that the Agreement was breached have not been cured or explained to the satisfaction of the other Party within fifteen (15) days from the date

on which the breaching Party received notice of breach, the non-breaching Party may terminate this Agreement. Notice shall be given in the manner set forth in section 22.

22. NOTICE. All notices given or required to be given pursuant to this Agreement shall be in writing and may be given by personal delivery or by first-class mail. Notice sent by mail shall be addressed to each Party's Designated Representative as set forth above in Section 7. When addressed in accordance with this Section, such notice shall be deemed given upon deposit in the United States mail, postage prepaid. In all other instances, notices shall be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this Section.

23. INDEMNIFICATION, HOLD HARMLESS & DEFENSE. Except as set forth in Subsection A of this Section 23, and to the fullest extent permitted by law, Consultant shall immediately defend, indemnify, and hold harmless the City, its officers, employees, representatives, and agents (the "City Indemnitees"), from and against those actions, suits, proceedings, claims, demands, losses, costs, and expenses, including legal costs and reasonable attorneys' fees, for any personal injuries, deaths, or property damage, including property owned by the City (collectively "Claims") which may arise out of Consultant's negligence or willful misconduct in the performance of the services described in this Agreement, unless such Claims are proven to be caused by the negligence or willful misconduct of the City Indemnitees.

A. The provisions of this Subsection apply only in the event that Consultant is a design professional within the meaning of California Civil Code section 2782.8 ("Design Professional"). The term Design Professional, as defined in said section, is limited to licensed architects, licensed landscape architects, registered professional engineers, professional land surveyors, and the business entities that offer such services in accordance with the applicable provisions of the California Business and Professions Code.

(1) Notwithstanding the provisions of Section 23 above, to the extent that the services to be provided under this Agreement are those of a Design Professional, Consultant's duty to indemnify, hold harmless, and defend the City Indemnitees shall be limited to the extent that any Claims arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, its officers, agents, employees or subconsultants in the performance of the services described in this Agreement.

(2) In no event shall the costs of defense charged to Consultant exceed the Consultant's proportionate percentage of fault, except as otherwise set forth in said Civil Code section 2782.8, the provisions of which are incorporated into this Agreement by this reference. Nothing in this Subsection b shall be construed to require Consultant to provide indemnification for Claims caused by the active negligence or willful misconduct of the City Indemnitees

B. The City does not and shall not waive any rights that it may have against Consultant under this Section, because of the acceptance by the City, or the deposit with the City, of any insurance policy or certificate required pursuant to this Agreement. The hold harmless and indemnification provisions of this Section 23 shall apply regardless of whether said insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost, or expense described herein.

C. The obligation to indemnify and defend, as set forth in this Section 23, is binding on the successors, assigns, or heirs of Consultant and shall survive the expiration or any early termination of this Agreement.

24. INSURANCE. Consultant shall obtain and maintain during the performance of any Services under this Agreement the insurance coverages listed within "Exhibit C", which is attached hereto and incorporated herein by this reference, unless the Risk Manager waives, in writing, the requirement that Consultant obtain and maintain such insurance coverages. Such insurance must be issued by a company satisfactory to the Risk Manager. Consultant shall, before performance of any Services pursuant to this Agreement, file with the Risk Manager evidence of insurance coverage as specified in "Exhibit C". Maintenance of insurance coverages by Consultant is a material element of this Agreement. Consultant's failure to maintain or renew insurance coverages or to provide renewal evidence shall be considered a material breach of this Agreement.

25. LIVING WAGE REQUIREMENTS. During the term of this Agreement, Consultant understands and agrees that if Living Wages are applicable, subject to the 2002 Oxnard City Council Living Wage Policy, attached as "Exhibit E" to this Agreement, Consultant will pay and/or provide the wages and/or benefits required therein to all of its employees engaged in whole or in part in performing the Services provided for by this Agreement. The Living Wage is updated on July 1 of each year, and the duty to pay the correct wage is the responsibility of the Consultant.

26. PREVAILING WAGE REQUIREMENTS. The payment of State prevailing wages as designated for Ventura County shall apply to public works projects. However, this

section shall not apply to work performed on a public works project of twenty-five thousand dollars ($25,000) or less when the project is for construction, alteration, demolition, installation, or repair work; or to work performed on a public works project of fifteen thousand dollars ($15,000) or less when the project is for maintenance work. Prevailing wages are required to be paid to all workers, including subcontracted employees. For further information regarding Prevailing Wage Requirements please refer to Exhibit "F" attached to this Agreement.

A. To determine if this Agreement is subject to compliance monitoring and enforcement, go to: https://www.dir.ca.gov/Public-Works/PublicWorksSB854FAQ.html
B. It is unlawful to split, or separate into small portions, work orders, projects, purchases, or public works projects for the purpose of evading these prevailing wage requirements.
C. In the event that there is a difference between the amount of wages to be paid under the City of Oxnard's local Living Wage requirements and the requirements of this provision, the wage rate that is the higher of the two shall be applicable to this Agreement. The duty to pay the correct wage is the responsibility of the Consultant.

27. IRAN CONTRACTING ACT. In accordance with the Iran Contract Act of 2010 (Public Contract Code sections 2200-2208) the City requires that any Consultant that submits a proposal or otherwise proposes to enter into or renew a contract with the City with respect to goods or Services of one million dollars ($1,000,000) or more, must certify, that the Consultant is not identified on a list created pursuant to subdivision (b) of Public Contract Code Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Public Contract Code Section 2202.5, or as a person described in subdivision (b) of Public Contract Code Section 2202.5, as applicable.

A Consultant is ineligible to enter into any contract with the City for goods or Services of one million dollars ($1,000,000) or more if the Consultant engages in investment activities in Iran. Consultant must certify that it is not on the list of ineligible vendors prohibited from doing business with the State of California and shall complete the Iran Contract Act Certification attached as Exhibit G.

28. SUBCONTRACTING. If Consultant requires the assistance of a subcontractor to render any Services under this Agreement, Consultant shall obtain prior written consent from the City before a subcontractor performs any service pursuant to this Agreement. All subcontractors shall be identified in the Scope of Work attached to this Agreement as "Exhibit A". Consultant is fully responsible for satisfactory

completion of all its subcontractors' work. All subcontractors shall be properly licensed and insured; and bonded, if applicable. Consultant shall be responsible for all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with subcontractors performance pursuant to this Agreement or subcontractors failure to comply with any of its obligations in connection with this Agreement.

29. **CONFLICT OF INTEREST.** Consultant covenants that it does not have any interest, nor shall it acquire any interest, directly or indirectly, which would conflict in any manner with the performance of Consultant's Services under this Agreement. Consultant further covenants that in the performance of Services under this Agreement, no officer, employee or agent of Consultant having such interest shall be employed by it. In the event the City determines that Consultant must disclose its financial interests by completing and filing a Fair Political Practices Commission Form 700, Statement of Economic Interests, Consultant shall file such Form 700 with the City Clerk's Office pursuant to the written instructions provided by the City Clerk. Acquisition or maintenance of a conflicting interest by Consultant may result in termination of this Agreement by the City.

30. **DISPUTES.** Except as otherwise provided in these provisions, any dispute concerning a question of fact arising under this Agreement, shall be decided by the City's Designated Representative, who shall reduce this decision to writing and mail a copy to the Consultant. The decision of the City's Designated Representative shall be final and conclusive unless Consultant requests mediation within ten (10) calendar days. Pending final decision of a dispute, the Consultant shall proceed diligently with the performance of the Agreement and in accordance with the decision of the City's Designated Representative.

31. **DISPUTE RESOLUTION.** Should an unresolved dispute arise out of this Agreement, any Party may request that it be submitted to mediation. The Parties shall meet in mediation within a reasonable time not to exceed forty five (45) days of a request. The mediator shall be agreed to by the mediating Parties. In the absence of an Agreement on a mediator, the Parties shall each submit one name from mediators listed by the American Arbitration Association, the California State Board of Mediation and Conciliation, or other agreed-upon service. The mediator shall be selected by a "blindfold" process. The cost of mediation shall be borne equally by both Parties. Neither Party shall be deemed the prevailing Party. No Party shall be permitted to file a legal action without first meeting in mediation and making a good faith attempt to reach a mediated settlement. The mediation process, once commenced by a meeting with the mediator, shall last until Agreement is reached by

the Parties but not more than sixty (60) calendar days, unless the maximum time is extended in writing by both Parties.

32. **ASSIGNMENT.** This Agreement is for the professional Services of Consultant. Any attempt by Consultant to assign the benefits or burdens of this Agreement without the prior written approval of City shall be prohibited and shall be null and void. Consultant 's Services pursuant to this Agreement shall be provided by the Consultant's Designated Representative or directly under his/her supervision, and Consultant shall not assign another to supervise the Consultant 's performance of this Agreement without the prior written approval of City, by and through the City's Designated Representative.

33. **CARE OF WORK.** Should Consultant discover any latent or unknown conditions materially differing from those inherent in the Services or as represented by the City, Consultant shall immediately inform the City of such fact and shall not provide any Services, except at Consultant's risk, until written instructions are received from the Project Manager.

34. **REPORTS.** Upon request by the Project Manager or as otherwise required by this Agreement, including but not limited to, the Scope of Services set forth in Exhibit "A", Consultant shall prepare and submit reports to the City concerning Consultant's performance of the Services required by this Agreement.

35. **AUDIT.** City shall have the option of inspecting, auditing and/or reproducing all records and other written materials used by Consultant in preparing its billings to City as a condition precedent to any payment to Consultant, or for other purposes relating to the Agreement. Consultant will promptly furnish all documents requested by City. Additionally, if this Agreement is in excess of $10,000, the State Auditor may examine and audit Consultant for a period of 3 years after final payment under the Agreement. Regardless of whether a State audit is permitted, Consultant shall maintain and preserve all such records for a period of at least 3 years after final payment under the Agreement or until an audit has been completed and accepted by City, whichever occurs later. Consultant shall maintain all such records in City or to promptly reimburse City for all reasonable costs incurred in conducting the audit at a location other than in City, including but not limited to expenses for personnel, salaries, private auditor, travel, lodging, meals and overhead. Consultant shall include a copy of this Section in all contracts with its subcontractors, and Consultant shall be responsible for immediately obtaining those records or other written material from its subcontractors upon a request by the State Auditor and/or City.

36. **ADVERTISING AND PUBLICITY.** Consultant shall not use the name of or refer to City directly or indirectly in any advertisement, news release, or professional or trade publication without prior written approval from the City Manager. This Section shall survive the termination of this Agreement.

37. **NONDISCRIMINATORY EMPLOYMENT.** Consultant shall not unlawfully discriminate against any individual based on race, color, religion or religious creed, national origin, ancestry, ethnic group identification, primary language, physical disability, mental disability, medical condition, genetic information, marital status, gender, gender identity, gender expression, sex, sexual orientation, age, immigration status, citizenship or military and veteran status. Consultant understands and agrees that it is bound by and will comply with all legal nondiscrimination mandates. For every subcontractor who will perform Services, Consultant shall be responsible for such subcontractor's compliance with this Section.

38. **COVENANTS AND CONDITIONS.** Each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

39. **WAIVER.** City's review or acceptance of, or payment for, work product prepared by Consultant under this Agreement will not be construed to operate as a waiver of any rights City may have under this Agreement or of any cause of action arising from Consultant's performance. A waiver by City of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

40. **FORCE MAJEURE.** Neither the Consultant nor the City shall be responsible for any delay caused by any contingency beyond their control, including, but not limited to, war or insurrection, walkouts by the Party's own employees, fires, natural calamities, riots, or demands or requirements of governmental agencies other than the City.

41. **GOVERNING LAW.** The terms of this Agreement shall be interpreted according to the laws of the State of California. Should litigation occur, venue shall be in the Superior Court of California, County of Ventura.

42. **SEVERABILITY.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such

portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect and be enforceable.

43. **INTEGRATED AGREEMENT.** This Agreement and the attached exhibits referenced herein to this Agreement represent the entire understanding between the Parties. No verbal Agreement or implied covenant shall be held to vary the provisions of this Agreement. This Agreement shall bind and inure to the benefit of the Parties to this Agreement and any subsequent successors and assigns.

44. **NO THIRD-PARTY BENEFICIARY.** This Agreement shall not be construed to be an Agreement for the benefit of any third-party or parties, and no third party or parties shall have any claim or right of action under this Agreement.

45. **AUTHORITY TO EXECUTE.** Each Party hereto expressly warrants and represents that the signatories to this Agreement have the authority to execute this Agreement on behalf of its corporation, partnership, business entity, or governmental entity, and warrants and represents that the signatories have the authority to bind each Party to the performance of its obligations hereunder.

46. **EXECUTION – COUNTERPARTS.** This Agreement may be executed in any number of counterparts and each such duplicate counterpart shall constitute an original, but they shall not be effective nor enforceable unless and until it is executed with the handwritten signature or electronic signature of an authorized representative of each of the relevant Parties. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterpart executed by the other Party to this Agreement is in the physical possession of the Party seeking enforcement thereof.

47. **INCONSISTENT OR CONFLICTING TERMS.** In the event of any contradictions or inconsistencies between any attached documents or exhibits incorporated by reference herein and the provisions of the Agreement itself, the terms of the Agreement shall control. Any exhibit that is attached and incorporated by reference shall be limited to the purposes for which it is attached, as specified in this Agreement. Any contractual terms or conditions contained in such exhibit imposing additional obligations on the City are not binding upon the City and City's Designated Representative unless specifically agreed to in writing, and initiated by City's Designated Representative, as to each additional contractual term or condition.

48. **CAPTIONS AND HEADINGS.** The captions and headings contained in this Agreement are provided for identification purposes only and shall not be interpreted to limit or define the content, scope, or intent of the provisions described under the respective caption or heading.

49. **ACKNOWLEDGEMENT.** By signing below, Consultant acknowledges that it has reviewed the City's Professional Services Agreement terms and conditions and insurance requirements and that Consultant hereby agrees to full compliance.

[Signatures on next page]

IN WITNESS WHEREOF, the Parties have entered into this Agreement effective on the date as written in Section 4 and upon signature of all Parties.

CITY OF OXNARD

☐Luis A. Mc Arthur, Mayor[1] Date

☐Libertad Macias, Purchasing Manager[2]

ATTEST:

Lourdes A. López, City Clerk Date
(only if Mayor authorizes)

APPROVED AS TO FORM:

Stephen M. Fischer, Date
City Attorney (always required)

HAZEN AND SAWYER

Lynn Grijalva, Vice President Date

Gary Haubner, Board Secretary [3] Date

[1] The City Council must authorize and the Mayor must execute any agreement over $220,000.

[2] The Purchasing Agent may execute any authorized agreement up to $220,000.

[3] The City requires the following for any contract:

- For a corporation, the signatures of the Board President, CEO or Vice President and of the Board Secretary, Assistant Secretary, CFO or Assistant Treasurer;
- For an LLC, the signatures of at least two managers of the LLC (company directors, not lower-level managers); or
- For a partnership, the signature of a partner. If the partnership is a limited partnership, the signer must be a general partner.

If the company has a different structure, or if the above-listed persons are not the appropriate signers, please submit to the City Attorney legally-binding documentation stating who can sign and bind your company.

EXHIBIT A

PROFESSIONAL SERVICE AGREEMENT
(CITY of Oxnard and Hazen and Sawyer)

SCOPE OF SERVICES

PROJECT MANAGER: Sian Bashkiroff – sian.bashkiroff@oxnard.org,
(805) 271-2204 or (805) 833-9736

The Consultant shall provide all professional and support services – including geotechnical and survey work – necessary to manage, coordinate, track, and report progress and expenditures throughout the duration of this scope of work.

TASK 1 – PROJECT MANAGEMENT

1. Project Management: The Consultant shall manage all aspects of the project including scope, budget and schedule. The Consultant shall facilitate regular progress meetings and provide monthly written status updates covering project progress and budget.

2. Kick-off Meeting: The Consultant shall facilitate a kick-off meeting with the City team to confirm the project scope, schedule, and budget. The Consultant shall prepare the meeting agenda and minutes. The kick-off meeting may be conducted virtually or in-person.

3. Progress Meetings: The Consultant shall facilitate monthly status meetings throughout the project. The Consultant is responsible for preparing meeting agendas in advance, distributing minutes within three business days of each meeting, and maintaining a complete action item tracking log.

4. Project Schedule: The Consultant shall develop a preliminary project schedule prior to the kick-off meeting and update the schedule at each monthly progress meeting.

5. Project Communication: The Consultant and City staff shall develop and finalize a communications protocol at the kick-off meeting.

6. Project Coordination: The Consultant shall coordinate all sub-consultant services, including site visits and inspections, and ensure effective coordination with City project staff.

7. Quality Assurance and Quality Control (QA/QC): The Consultant shall implement quality management procedures throughout the project. All deliverables shall undergo a technical review by highly qualified personnel prior to submission.

8. Monthly Invoicing: The Consultant shall submit monthly invoices based on time and materials, including all supporting documentation in a format acceptable to the City.

Task 1 Deliverables:

- Monthly summary cover letter and invoices, including detailed backup documentation (PDF format)
- Meeting agendas distributed prior to each meeting (PDF format)
- Meeting minutes issued within three business days after each meeting (PDF format)
- Updated action item log tracking all assigned tasks and status

TASK 2 – DATA AND INFORMATION REVIEW AND CONDITION ASSESSMENT OF EASTERN TRUNK PUMP STATION/BLENDING STATION (ETPS)

The Consultant shall review all existing data, reports, studies and as-built drawings relevant to the project. The Consultant shall identify any data gaps and submit a Request for Information (RFI) to the City to obtain missing or clarifying information.

The Consultant shall assess the condition of the existing ETPS including structural, civil, mechanical, and electrical systems, along with associated infrastructure. Findings from the condition assessment shall be incorporated into the preliminary design report.

Task 2 Deliverables:

- Request for Information (RFI) document (PDF format)
- Data gap and information summary report (MS Word and PDF formats)

TASK 3 – PERMITTING

The Consultant shall identify all permits and regulatory approvals required for the design and construction of the new ISPS. Permit requirements shall be evaluated early in the design process and summarized in the Preliminary Design Report, including anticipated permit timelines, responsible agencies, and any required supporting documentation.

The Consultant shall coordinate with the City and relevant agencies to confirm permit requirements, and submit processes, and review timelines.

TASK 4 – PRELIMINARY DESIGN REPORT

The Consultant shall review the existing Basis of Design (BOD) from the Project Report and confirm its applicability to the current project requirements. Any necessary updates or deviations from the BOD shall be clearly documented. The Consultant shall prepare a

Preliminary Design Report (PDR) that establishes the detailed BOD for all major project components. The PDR shall include the design approach, supporting analysis, and recommendations. The PDR will serve as the foundation for the final design phase.

The PDR shall include, at a minimum:

- Basis of Design (BOD) for all major systems
- Hydraulic analysis and process descriptions
- Civil, geotechnical and survey reports
- Structural, mechanical, electrical, instrumentation, and control design narratives
- Preliminary construction cost estimates

The Consultant shall interview operations and maintenance staff to ensure operability and maintainability considerations are incorporated into the design.

At a minimum, the following systems and equipment shall be clearly defined in the PDR:

5. Pump Station
6. Gravity Sewer
7. Metering
8. Primary and backup power

Specifically, the PDR shall evaluate and determine the primary effluent gravity sewer route; the reconfiguration of the existing Eastern Trunk Pump Station; the approach to address power requirements; and, provide the ability to incorporate a future equalization basin between the primary clarifiers and the new interstage pump station.

Additionally, the Consultant shall evaluate and make recommendations for rerouting return flows (thickener and DAF overflow; belt filter press cleaning; other 3W uses) to the secondary treatment process. Currently, these flows are directed back to the headworks. Specifically, the Consultant shall determine regulatory, operational and process impacts.

The reverse-osmosis concentrate (ROC) from the Advanced Water Treatment Facility (AWPF) currently discharges directly into the 48-inch effluent outfall pipe in Perkins Road. The Consultant shall evaluate the feasibility of rerouting the ROC line discharge upstream of the Chlorine Contact Tank. This will enable the elimination of the Blending Station.

<u>Task 4 Deliverables:</u>

- Draft Preliminary Design Report (MS Word and PDF formats)
- Final Preliminary Design Report incorporating City comments
- Report shall include 11” x 17” schematic drawings and preliminary cost estimates
- All documents shall be provided in editable electronic formats

TASK 5 – 60% DESIGN

The Consultant shall develop 60% design documents based on the approved BOD and recommendations presented in the PDR. This submittal represents the bulk of the preliminary design effort and will serve as the foundation for detailed design development.

The 60% design shall include, but not be limited to, the following:

1. Title Sheet
    - Vicinity and location maps with contacts
    - Table of contents
    - Drawing index with general notes, symbols, abbreviations, and legends
    - Applicable standard details

2. Demolition
    - Site and removal plan
    - Removal details and demolition notes
    - Applicable standard details

3. Civil
    - Site plan with existing and proposed underground utilities
    - Landscaping
    - Restoration
    - Civil standard details

4. Structural
    - Structural plans and sections
    - Concrete repair and rehabilitation details
    - Reinforcing details

5. Process Design
    - Process flow diagrams
    - Pipe and instrumentation diagrams (P&IDs)

6. Mechanical Design
    - Equipment layout plans
    - Piping plans and elevations

7. Electrical Design
    - Electrical loading analysis and demand calculations
    - Electrical equipment layout plans
    - Single-line diagrams

8. Specifications
    - Technical specifications for all applicable sections

9. Cost estimate
    - Preliminary cost estimate

Task 5 Deliverables:
- Draft technical specifications submitted as separate editable MS Word documents
- Three (3) copies of 22” x 34” plans and specifications
- Electronic copies (PDF and native files) of all design documents

TASK 6 – 90% DESIGN

The Consultant shall advance the design to the 90% completion level. Drawings and specifications shall be updated to incorporate all comments from the 60% design review. By the end of this phase, the design documents shall be substantially complete and suitable for final quality control review.

The following elements shall be completed as part of the 90% design submittal:

- Demolition plans and details
- Civil plans and site layout
- Structural drawings and details
- Mechanical drawings and piping layouts
- Electrical drawings, including equipment and instrumentation
- Instrumentation and control system drawings
- Complete technical specifications
- Updated project cost estimate

Task 6 Deliverables:
- Specifications submitted as separate, editable MS Word documents
- Three (3) hard copies of 22” x 34” plans
- Detailed project cost estimate
- Electronic versions of all drawings and specifications (PDF and native file formats)

TASK 7 – FINAL DESIGN

The Consultant shall complete the final design by incorporating all comments from the 90% design submittal. The final drawings and specifications shall constitute the bid set to be issued for construction.

Final Design Phase tasks:

- Production of final engineering drawings
- Production of final technical specifications
- Production of final front-end specifications

The Consultant shall also prepare a Class 2 estimate of probable construction cost, as defined by AACE, for the 100% design submittal.

Task 7 Deliverables:

- Final drawings signed and sealed by a professional civil engineer licensed in the State of California
- Three (3) sets of 11” x 17” drawings
- Three (3) sets of 22” x 34” (D Size) drawings
- Four (4) sets of final specifications
- One (1) complete electronic copy of the final bid set (PDF format)
- Final specifications provided in both editable MS Word and PDF formats
- Updated cost estimate, if required
- All drawings prepared using the latest version of AutoCAD, with .dwg files submitted to the City as part of the final submittal

TASK 8 – BID PHASE SERVICES

The Consultant shall provide support to the City during the bidding and award phase of the project. This task applies specifically to the new Interstage Pump Station. Bid phase services shall include, at a minimum, the following:

1.Response to Bidder Inquiries:

The Consultant shall respond to all Requests for Information (RFIs) and Requests for Clarification (RFCs) received during the bid period. Written responses shall be provided within two (2) business days of receiving each inquiry. Responses shall be formatted as short memoranda, including both the question and Consultant’s response.

2. Pre-bid Meeting:

The Consultant shall attend and actively participate in the mandatory pre-bid meeting to provide technical support and respond to bidder questions

3. Conformed Contract Documents:

Following the close of the bid period, the Consultant shall incorporate all addenda into a conformed set of contract documents for award and construction.

Task 8 Deliverables:

- Written RFI/RFC responses (PDF format)
- Conformed contract documents (PDF and native file formats)

TASK 9 – CONSTRUCTION PHASE SERVICES

The Consultant shall provide engineering services during construction (ESDC) for the new Interstage Pump Station. These services include, at a minimum, the following:

1. Pre-construction Meeting
The Consultant shall attend and participate in the Pre-Construction Meeting to provide technical support and clarify design intent.

2. Project Progress Meetings
The Consultant shall attend and participate in the monthly Project Progress Meetings with the City and the Construction Manager to discuss project status, progress, and any issues requiring attention. The Consultant shall assume an 18-month construction duration and budget accordingly.

3. Requests for Information (RFIs)
At the City's request, the Consultant shall review and provide recommended responses to Contractor RFIs. Responses may require engineering analysis, alternatives evaluation, cost estimating, or design modifications. The Consultant shall coordinate with the City to determine the appropriate level of effort for each response. The Consultant shall budget for review and response to up to 100 RFIs.

4. Submittal Review
The Consultant shall review all shop drawings and material submittals provided by the Contractor for conformance with the design documents. The Consultant shall budget for the review of up to 50 submittals.

5. Change Order Review
The Consultant shall review and evaluate all change order requests submitted by the Contractor. The Consultant shall prepare a formal written response for each request, including an assessment of entitlement and recommendation regarding the merit of the proposed change.

6. Operation and Maintenance (O&M) Manual
The Consultant shall prepare a system O&M manual for the new Interstage Pump Station. At a minimum, the O&M manual shall include:

- System description with flow diagrams
- Basis of design
- Equipment list and specifications

- Operating procedures
- Maintenance schedules
- Troubleshooting guidance
- Spare parts lists
- Manufacturer literature

7. Project Close-out
The Consultant shall assist with project closeout activities, including the development of punch lists and review of all final project documentation to ensure completeness and compliance with contract requirements.

8. Record Drawings
The Consultant shall prepare record drawings based on red-line markups provided by the construction contractor. Record drawings shall be prepared using the latest version of AutoCAD and submitted within 30 calendar days of receipt of contractor markups.

Task 9 Deliverables:

- Consolidated review comments for Contractor submittals, RFIs, and change order requests
- O&M manual (electronic, PDF format)
- AutoCAD (.dwg) and PDF versions of the full record drawing set
- Three (3) hard copies printed on 22” x 34” bond paper

TASK 10 – UNACCOUNTED PROJECT SCOPE SERVICES

The Unaccounted Project Scope Services Task is available to address issues that are determined during the course of the work that were not originally known or anticipated. Work completed under this task will be authorized separately through a project change order. This task shall not be used for any of the work completed in Tasks 1 through 9. The budget for this task shall be 15% of the total fee for Tasks 1 through 9.

EXHIBIT B

SCHEDULE OF COMPENSATION

Hazen

	Principal-in-Charge	Tech Advisors & QA/QC	Project Manager	Tech Lead/ Mech Lead	Project Engineer	Senior Process Engineer	Engineer	Assist Engineer	Civil Lead	Arch Lead	Elec Lead	I&C Lead	Struct Lead	HVAC Lead	Sr. Cost Estimate	Senior Designer	Designer	Admin	Total				
																			Labor Hours	Labor Cost	Subs	ODC's	Total
	$390	$380	$380	$350	$360	$265	$250	$190	$260	$260	$320	$300	$300	$225	$320	$210	$170	$140					
Staff Initials	LG	MS/EM	SA	SC	IM	AN	CB, MG	ZM, BP	AV	JS	SD	ZB	AP	MA	CP	ES	TBD	RM					
Direct Rate:	$154.00	$123.20	$135.91	$128.59	$120.99	$81.76	$74.66	$56.00	$72.80	$72.80	$113.08	$101.12	$99.94	$67.85	$107.48	$65.00	$56.00	$47.04					
Multiplier:	2.53	3.08	2.80	2.72	2.98	3.24	3.35	3.39	3.57	3.57	2.83	2.97	3.00	3.32	2.98	3.23	3.04	2.98					
Task 1: Project Management																							
1.1 Project Management	24		80																104	$39,760		$0	$39,760
1.2 Kick-Off Meeting	4	8	8	8	8			8											44	$14,840		$250	$15,090
1.3 Progress Meetings	8		68	24	68														168	$61,840		$0	$61,840
1.4 Project Schedule			2		16														18	$6,520		$0	$6,520
1.5 Project Communication	2		4																6	$2,300		$0	$2,300
1.6 Project Coordination			4		8														12	$4,400		$0	$4,400
1.7 QA/QC	16	288	24																328	$124,800		$0	$124,800
1.8 Monthly Invoicing			48																48	$18,240		$0	$18,240
TASK 1 - SUBTOTAL	**54**	**296**	**238**	**32**	**100**	**0**	**0**	**8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**728**	**$272,700**		**$250**	**$272,950**
Task 2: Data and Information Review and Condition Assessment of Eastern Trunk Pump Station/Blending Station																							
2.1 Review Exist Data and Reports			4	20	20								16						60	$20,520		$0	$20,520
2.2 Structural Evaluations								4					16						20	$5,560		$500	$6,060
2.3 Electrical System Evaluation								4			16								20	$5,880		$500	$6,380
2.4 Field Instruments Evaluation								4				16							20	$5,560		$500	$6,060
2.5 Other Related Appurtenances					4			4											8	$2,200		$250	$2,450
TASK 2 - SUBTOTAL	**0**	**0**	**4**	**20**	**24**	**0**	**0**	**16**	**0**	**0**	**16**	**16**	**32**	**0**	**0**	**0**	**0**	**0**	**128**	**$39,720**		**$1,750**	**$41,470**
Task 3: Permitting																							
3.1 Ventura County Air Pollution Control District	2		4				60												66	$17,300		$500	$17,800
3.2 CEQA/NEPA	2		4				40												46	$12,300		$500	$12,800
3.3 City Permits	2		4				40												46	$12,300		$250	$12,550
TASK 3 - SUBTOTAL	**6**	**0**	**12**	**0**	**0**	**0**	**140**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**158**	**$41,900**		**$1,250**	**$43,150**
Task 4: Preliminary Design Report																							
4.1 Pump Station	2		4	60	40		20	60			16	16	16				16		250	$71,540		$0	$71,540
4.2 Gravity Sewer	1		2	4	12		4	54					8				8		93	$21,890		$0	$21,890
4.3 Metering	1		2	8	24		8	32			8	8	8				6		105	$29,050		$0	$29,050
4.4 Primary and Back-up Power	1		2	4	12		4	40			40	6	8				4		121	$33,150		$0	$33,150
4.5 Return Flows	1		2	4	12		4	32					8				4		67	$17,030		$0	$17,030
4.6 ROC Pipeline	1		2	4	12		4	24	24				8				8		87	$22,430		$0	$22,430
4.7 Construction Cost Estimate					4			8							40				52	$15,760		$0	$15,760
4.8 Geotechnical Report			2		6			6					24						38	$11,260	$40,000	$0	$51,260
4.9 Survey/Survey Report			2		8			8											18	$5,160	$35,000	$0	$40,160
4.10 Draft Report	4		4	24	32		16	48	24		12	12	12					32	220	$57,880		$0	$57,880
4.11 Final Report	2		4	12	16		8	24			6	6	6					16	100	$26,580		$0	$26,580
TASK 4 - SUBTOTAL	**13**	**0**	**26**	**120**	**178**	**0**	**68**	**336**	**48**	**0**	**82**	**48**	**98**	**0**	**40**	**0**	**46**	**48**	**1151**	**$311,730**	**$75,000**	**$0**	**$386,730**
Task 5: 60% Design																							
5.1 General Drawings			4		5		31									4	26		70	$16,330		$0	$16,330
5.2 Demolition Drawings			6		6		26	26								6	64		134	$28,020		$0	$28,020
5.3 Civil Drawings			8		28			70	70							32	176		384	$81,260		$0	$81,260
5.4 Architecture Drawings			6		6			20		22						12	68		134	$28,040		$0	$28,040
5.5 Structural Drawings			6		12			66					70			24	132		310	$67,620		$0	$67,620
5.6 Instrumentation Drawings / P&IDs			6		6			44				40				6	56		158	$35,580		$0	$35,580
5.7 Mechanical Drawings			12	44	42			154						24		20	200		496	$107,940		$0	$107,940
5.8 Electrical Drawings			8		8		104				48					48	158		374	$84,220		$0	$84,220
5.9 Specifications			12	24	22			48	40	24	24	24	24					40	282	$74,320		$0	$74,320
5.10 Preliminary Cost Estimate			2		4			4							24				34	$10,640		$0	$10,640
TASK 5 - SUBTOTAL	**0**	**0**	**70**	**68**	**139**	**0**	**161**	**432**	**110**	**46**	**72**	**64**	**94**	**24**	**24**	**152**	**880**	**40**	**2376**	**$533,970**	**$0**	**$0**	**$533,970**
Task 6: 90% Design																							
6.1 General Drawings			4		4		28									2	24		62	$14,460		$0	$14,460
6.2 Demolition Drawings			4		6		24	24								4	56		118	$24,600		$0	$24,600
6.3 Civil Drawings			6		26			62	62							8	156		320	$67,740		$0	$67,740
6.4 Architectural drawings			6		6			20		22						5	60		119	$25,210		$0	$25,210
6.5 Structural Drawings			6		12			58					58			6	116		256	$56,000		$0	$56,000
6.6 Instrumentation Drawings / P&IDs			6		6			40				36				5	50		143	$32,390		$0	$32,390
6.7 Mechanical Drawings			8	38	36			138						18		12	178		428	$92,350		$0	$92,350
6.8 Electrical Drawings			6		6		96				44					6	138		296	$67,240		$0	$67,240
6.9 Specifications			8	20	20			42	32	22	22	22	22					40	250	$65,100		$0	$65,100
6.10 Construction Cost Estimate			2		4			4							24				34	$10,640		$0	$10,640
TASK 6 - SUBTOTAL	**0**	**0**	**56**	**58**	**126**	**0**	**148**	**388**	**94**	**44**	**66**	**58**	**80**	**18**	**24**	**48**	**778**	**40**	**2026**	**$455,730**	**$0**	**$0**	**$455,730**
Task 7: Final Design																							
7.1 General Drawings			2		2		10									2	9		25	$5,930		$0	$5,930
7.2 Demolition Drawings			2		2		8	8								2	22		44	$9,160		$0	$9,160
7.3 Civil Drawings			6		10			24	24							4	60		128	$27,720		$0	$27,720
7.4 Architectural drawings			2		2			8		10						2	24		48	$10,100		$0	$10,100
7.5 Structural Drawings			4		4			22					20			4	42		96	$21,120		$0	$21,120
7.6 Instrumentation Drawings / P&IDs			2		2			16				14				2	18		54	$12,200		$0	$12,200
7.7 Mechanical Drawings			6	16	14			52						8		4	68		168	$37,000		$0	$37,000
7.8 Electrical Drawings			2		3		36				18					4	54		117	$26,620		$0	$26,620
7.9 Specifications			4	8	10			16	12	8	8	8	8					24	106	$26,880		$0	$26,880
8.1 Final Class 2 Construction Cost Estimate			2		4			2							16				24	$7,700		$0	$7,700
TASK 7 - SUBTOTAL	**0**	**0**	**32**	**24**	**53**	**0**	**54**	**148**	**36**	**18**	**26**	**22**	**28**	**8**	**16**	**24**	**297**	**24**	**810**	**$184,430**	**$0**	**$0**	**$184,430**
Task 8: Bid Phase Services																							
8.1 Response to RFIs and RFCs (Up to 7)			4	4	24			24											56	$16,120		$0	$16,120
8.2 Pre-Bid Meeting			3		6														9	$3,300		$250	$3,550
8.3 Conformed Contract Documents			4	4	8			24								4	24		68	$15,280		$0	$15,280
TASK 8 - SUBTOTAL	**0**	**0**	**11**	**8**	**38**	**0**	**0**	**48**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**4**	**24**	**0**	**133**	**$34,700**	**$0**	**$250**	**$34,950**
Task 9: Construction Phase Services																							
9.1 Preconstruction Meeting			3		6														9	$3,300		$400	$3,700
9.2 Project Progress Meetings			4		72														76	$27,440		$3,600	$31,040
9.3 Respond to RFIs (up to 100 RFIs)	2		8	12	120		80	200			60	40	60			4	40		626	$166,060		$0	$166,060
9.4 Submittal Review (up to 50 Submittals & 25 Resubmittals)	4		4	24	120		80	200			80	70	140						722	$201,280		$0	$201,280
9.5 Change Order Review (up to 7)	2		4	6	64		16	20							16				128	$40,360		$0	$40,360
9.6 System O&M Manual	2		8		16	200													226	$62,580		$2,000	$64,580
9.7 Project Closeout			2		56			24											82	$25,480		$250	$25,730
9.8 Record Drawings			2	4	24			24								4	178		236	$46,460		$0	$46,460
TASK 9 - SUBTOTAL	**10**	**0**	**35**	**46**	**478**	**200**	**176**	**468**	**0**	**0**	**140**	**110**	**200**	**0**	**16**	**8**	**218**	**0**	**2105**	**$572,960**	**$0**	**$6,250**	**$579,210**
Task 10: Unaccounted Project Scope Services (Requires Prior Approval)																							
10.1 Unaccounted Project Scope Services (15% of Task 1 thru 9)																			0	$379,889			$379,889
TASK 10 - SUBTOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$379,889**	**$0**	**$0**	**$379,889**
TOTAL FEE (TASKS 1-10)	**83**	**296**	**484**	**376**	**1136**	**200**	**747**	**1844**	**288**	**108**	**402**	**318**	**532**	**50**	**120**	**236**	**2243**	**152**	**9615**	**$2,827,729**	**$75,000**	**$9,750**	**$2,912,479**

EXHIBIT C

PROFESSIONAL SERVICES AGREEMENT
(CITY of Oxnard and HAZEN AND SAWYER

INSURANCE REQUIREMENTS

Prior to contract approval and beginning of services under this agreement, Consultant must procure, agree to maintain and supply evidence of insurance at the levels listed and in accordance with the other provisions listed in this document.

ATTACHED CITY'S INSURANCE FORM HERE:
INS-A

Exhibit INS-A

INSURANCE REQUIREMENTS FOR CONSULTANTS
(WITH ERRORS AND OMISSIONS REQUIREMENT)

1. Consultant shall obtain and maintain during the performance of any services under this Agreement the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by Consultant, its agents, representatives, employees or subconsultants.

a. Commercial General Liability Insurance, including Contractual Liability, in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability Coverage (Occurrence Form CG 0001). If a general aggregate limit is used, that limit shall apply separately to the project or shall be twice the occurrence amount;

b. Business automobile liability insurance in an amount not less than $1,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Insurance Services Office automobile liability coverage (Occurrence Form CA0001) covering Code No. 1, "any auto;"

c. Professional liability/errors and omissions insurance appropriate to Consultant's profession to a minimum coverage of $1,000,000, with neither Consultant nor listed subconsultants having less than $500,000 individually. The professional liability/errors and omissions insurance must be project specific with at least a one year extended reporting period, or longer upon request.

d. Workers' compensation insurance in compliance with the laws of the State of California, and employer's liability insurance in an amount not less than $1,000,000 per claimant. Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City.

2. Consultant shall, prior to performance of any services, file with the Risk Manager certificates of insurance with original endorsements effecting coverage required by this Exhibit INS-A. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on the attached forms or on other forms approved by the Risk Manager. All certificates and endorsements are to be received and approved by the Risk Manager before commencement of services. City reserves the right to require complete certified copies of all required insurance policies at any time. The certificates of insurance and endorsements shall be sent via email. If you have not received your request or are having difficulty with electronic upload, contact insurance@oxnard.org

3. Consultant agrees that all insurance coverages shall be provided by a California admitted insurance carrier with an A.M. Best rating of A:VII or better and shall be endorsed to state that coverage may not be suspended, voided, canceled, or reduced in coverage or limits without 30 days' prior written notice to the Risk Manager. The Risk Manager shall not approve or accept any endorsement if the endorsement contains "best effort" modifiers or if the insurer is relieved from the responsibility to give such notice.

4. Consultant agrees that the commercial general liability and business automobile liability insurance policies shall be endorsed to name City, its City Council, officers, employees, agents and volunteers as additional insureds as respects: liability arising out of activities performed by or on behalf of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City, its City Council, officers, employees, agents and volunteers. **The General Liability Special Endorsement Form and Automobile Liability Special Endorsement Form attached to this Exhibit INS-A or substitute forms containing the same information and acceptable to the Risk Manager shall be used to provide the endorsements (ISO form CG 2010 11/85 or if not available, CG 2010 with an edition date prior to 01/04 and CG 2037).**

5. The coverages provided to City shall be primary and not contributing to or in excess of any existing City insurance or self-insurance coverages (**this must be endorsed**). Additionally, the workers' compensation policy shall include a waiver of all rights of subrogation which the insurer may have against the City. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its City Council, officers, employees and volunteers. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

6. The insurer shall declare any deductibles or self-insured retentions to and be approved by the Risk Manager. At the option of the Risk Manager, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City, its City Council, officers, employees and volunteers, or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

7. All insurance standards applicable to Consultant shall also be applicable to Consultant's subconsultants. Consultant agrees to maintain appropriate agreements with subconsultants and to provide proper evidence of coverage upon receipt of a written request from the Risk Manager.

1/23

INSTRUCTION FOR SUBMITTING INSURANCE CERTIFICATES AND ENDORSEMENT FORMS

Certificates of Insurance

The sample accord form on the following page is provided to facilitate your preparation and submission of certificates of insurance. You may use this or any industry form that shows coverage as broad as that shown on the attached sample. **Please note the certificate holder address must be as shown on the attached sample accord form with the contract number and insurance exhibit identification information completed.** Improperly addressed certificates may delay the contract start-up date because the City's practice is to return unidentifiable insurance certificates to the insured for clarification as to the contract number. **Cancellation provisions must be endorsed to the policy. Modifying the certificate does not change coverage or obligate the carrier to provide notice of cancellation.**

Endorsement Forms

Original endorsements are required for commercial general liability and business automobile liability insurance policies and must be attached to the applicable certificate of insurance. City preference is that the Consultant/insurer use the endorsement forms which are attached. Substitute forms will be accepted, however, as long as they include provisions comparable to the sample accord form.

INS-A.doc

ACORD CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
CODE SUB-CODE	**COMPANIES AFFORDING INSURANCE COVERAGE**
INSURED	COMPANY LETTER A — SPECIFY COMPANY NAMES IN THIS SPACE
	COMPANY LETTER B

COVERAGES
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** [x] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS MADE [x] OCCUR. [x] OWNER'S & CONTRACTOR'S PROT.				GENERAL AGGREGATE PRODUCTS COMP/OP AGG . PERSONAL & ADV. INJURY EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED. EXPENSE (Any one person)	$1,000,000 $1,000,000 $1,000,000 $1,000,000 $ $
A	**AUTOMOBILE LIABILITY** [x] ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS GARAGE LIABILITY				COMBINED SINGLE LIMIT BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE	$1,000,000 $ $ $
A	**EXCESS LIABILITY** UMBRELLA FORM OTHER THAN UMBRELLA FORM				EACH OCCURRENCE AGGREGATE	$ $
A	**WORKERS' COMPENSATION** AND EMPLOYERS' LIABILITY				STATUTORY LIMITS EACH ACCIDENT DISEASE-POLICY LIMIT DISEASE-EACH EMPLOYEE	 $1,000,000 $1,000,000 $1,000,000
A	**OTHER** Errors and omissions insurance or malpractice insurance available for the insured's profession				Minimum coverage Each consultant/ & listed sub-consultant	$1,000,000 $500,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

CERTIFICATE HOLDER	CANCELLATION
CITY OF OXNARD % Evident ID, Inc. **8520 Allison Pointe Blvd. Ste 223** **PMB 5210** **Indianapolis, Indiana 462500-4299 US**	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ~~ENDEAVOR TO~~ MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, ~~BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.~~ AUTHORIZED REPRESENTATIVE

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GENERAL LIABILITY SPECIAL ENDORSEMENT FOR THE CITY OF OXNARD (the "City")

SUBMIT IN DUPLICATE

ENDORSEMENT NO.	ISSUE DATE (MM/DD/YY)

PRODUCER

Telephone:

NAMED INSURED

POLICY INFORMATION:
Insurance Company:
Policy No.:
Policy Period: (from) (to)
LOSS ADJUSTMENT EXPENSE ❒ Included in Limits ❒ In Addition to Limits

❒ Deductible ❒ Self-Insured Retention (check which) of $ _____
with an Aggregate of $_____ applies to _____
coverage. ❒ Per Occurrence ❒ Per Claim (which)

APPLICABILITY. This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here ❒ in which case only the following specific agreements and permits with the City are covered

CITY AGREEMENTS/PERMITS

TYPE OF INSURANCE

GENERAL LIABILITY
❒ COMMERCIAL GENERAL LIABILITY ❒ Claims Made
❒ COMPREHENSIVE GENERAL LIABILITY Retroactive Date _____
❒ OWNERS & CONTRACTORS PROTECTIVE ❒ Occurrence

OTHER PROVISIONS

COVERAGES	LIABILITY LIMITS IN THOUSANDS $	
	EACH OCCURRENCE	AGGREGATE
❒ GENERAL		
❒ PRODUCTS/COMPLETED OPERATIONS		
❒ PERSONAL & ADVERTISING INJURY		
❒ FIRE DAMAGE		
❒ _____		
❒ _____		

CLAIMS: Underwriter's representative for claims pursuant to this insurance.

Name: _____
Address: _____
_____
Telephone: (____) _____

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:

1. **INSURED.** The City, its officers, agents, employees and volunteers are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.
2. **CONTRIBUTION NOT REQUIRED.** As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.
3. **SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.
4. **CANCELLATION NOTICE.** With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.
5. **PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.
6. **SCOPE OF COVERAGE.** This policy, if primary, affords coverage at least as broad as:
   a. Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG0001; or
   b. If excess, affords coverage which is at least as broad as the primary insurance form CG0001.

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

ENDORSEMENT HOLDER

CITY OF OXNARD % Evident ID, Inc.
8520 Allison Pointe Blvd. Ste 223
PMB 5210
Indianapolis, Indiana 462500-4299 US

AUTHORIZED REPRESENTATIVE

❒ Broker/Agent ❒ Underwriter ❒ _____

I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature _____
(original signature required)
Telephone: (____) _____ Date Signed: _____

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AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT FOR THE CITY OF OXNARD (the "City")

SUBMIT IN DUPLICATE

ENDORSEMENT NO.	ISSUE DATE (MM/DD/YY)

PRODUCER

Telephone:

NAMED INSURED

POLICY INFORMATION:
Insurance Company:
Policy No.:
Policy Period: (from) (to)
LOSS ADJUSTMENT EXPENSE ❒ Included in Limits ❒ In Addition to Limits

❒ Deductible ❒ Self-Insured Retention (check which) of $ _____ with an Aggregate of $_____ applies to coverage. ❒ Per Occurrence ❒ Per Claim (which)

APPLICABILITY. This insurance pertains to the operations, products and/or tenancy of the named insured under all written agreements and permits in force with the City unless checked here ❒ in which case only the following specific agreements and permits with the City are covered:

CITY AGREEMENTS/PERMITS

TYPE OF INSURANCE

❒ COMMERCIAL AUTO POLICY
❒ BUSINESS AUTO POLICY
❒ OTHER

OTHER PROVISIONS

LIMIT OF LIABILITY

$ _____ per accident, for bodily injury and property damage.

CLAIMS: Underwriter's representative for claims pursuant to this insurance.
Name: _____
Address: _____
_____
Telephone: ( ) _____

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, insurance company agrees as follows:

1. **INSURED.** The City, its officers, agents, volunteers and employees are included as insureds with regard to liability and defense of suits arising from the operations, products and activities performed by or on behalf of the named insured.
2. **CONTRIBUTION NOT REQUIRED.** As respects: (a) work performed by the named insured for or on behalf of the City; or (b) products sold by the named insured to the City; or (c) premises leased by the named insured from the City, the insurance afforded by this policy shall be primary insurance as respects the City, its officers, agents, employees or volunteers; or stand in an unbroken chain of coverage excess of the named insured's scheduled underlying primary coverage. In either event, any other insurance maintained by the City, its officers, agents, employees or volunteers shall be in excess of this insurance and shall not contribute with it.
3. **SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.
4. **CANCELLATION NOTICE.** With respect to the interests of the City, this insurance shall not be canceled, or materially reduced in coverage or limits except after thirty (30) days prior written notice by receipted delivery has been given to the City.
5. **PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the City, its officers, agents, employees or volunteers.
6. **SCOPE OF COVERAGE.** This policy, if primary, affords coverage at least as broad as:
   a. Insurance Services Office Automobile Liability Coverage, "occurrence" form CA0001, code ("any auto"); or
   b. If excess, affords coverage which is at least as broad as the primary insurance form referenced in the preceding section (1).

Except as stated above nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

ENDORSEMENT HOLDER

CITY OF OXNARD % Evident ID, Inc.
8520 Allison Pointe Blvd. Ste 223
PMB 5210
Indianapolis, Indiana 462500-4299 US

AUTHORIZED REPRESENTATIVE

❒ Broker/Agent ❒ Underwriter ❒ _____

I _____ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature _____
(original signature required)

Telephone: ( ) Date Signed _____

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EXHIBIT D

PROFESSIONAL SERVICES AGREEMENT
(CITY of Oxnard and HAZEN AND SAWYER)

[RESERVED]

EXHIBIT E

PROFESSIONAL SERVICES AGREEMENT
(CITY of Oxnard and HAZEN AND SAWYER)

LIVING WAGE POLICY

Pursuant to the Living Wage Policy adopted July 9, 2002 by the City Council and effective October 1, 2002, the City Manager and City Attorney are directed to include the following language in all standard Consultant/Professional Services contracts that may be governed by the Living Wage Policy.

A. Consultant shall compensate any employee of Consultant who provides Services under this Agreement in accordance with the Living Wage Policy, attached hereto and incorporated herein by reference as the Living Wage Policy Exhibit. While this Agreement is in effect, Consultant shall pay such employee no less than $20.06 per hour for each hour that such employee provides Services under this Agreement. In addition, while this Agreement is in effect, Consultant shall provide to such employee no less than 96 hours of paid leave per calendar year.

B. Consultant agrees to post, at a location readily accessible to those employees providing Services to the City, a copy of the Living Wage Policy adopted by City Council on July 9, 2002 and effective October 1, 2002.

C. If Consultant fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Consultant, effective immediately.

D. In addition, if Consultant fails to comply with the Living Wage Policy in any manner, Consultant shall pay to City a fine of $500 and shall pay to any employee providing Services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Consultant shall pay such fine and penalty within fifteen (15) calendar days after the City Manager or designee provides written notice to Consultant of the amount owed.

CITY OF OXNARD LIVING WAGE REQUIREMENTS
EFFECTIVE JULY 1, 2024

Consultant shall compensate any employee of Consultant who provides Services under this Agreement in accordance with the Living Wage Policy, attached hereto and incorporated herein by reference as Exhibit E. While this Agreement is in effect, Consultant shall pay such employee no less than $20.06 per hour for each hour that such employee provides Services under this Agreement. This hourly rate shall be adjusted on July 1, 2025, and each July 1 thereafter, according to the percentage change in the Consumer Price Index, all items, prepared by the Bureau of Labor Statistics for the Los Angeles area relating to all urban consumers (CPI-U), index base 1982-84=100, comparing May of the previous year to May of the current year. In addition, while this Agreement is in effect, Consultant shall provide to such employee no less than 96 hours of paid leave per calendar year.

a. Consultant agrees to post, at a location readily accessible to those employees providing Services to the City, a copy of the Living Wage Policy adopted by the Oxnard City Council on July 9, 2002 and effective October 1, 2002.

b. If Consultant fails to compensate such employee pursuant to the Living Wage Policy, the City Manager or designee shall terminate this Agreement on written notice to Consultant, effective immediately.

c. In addition, if Consultant fails to comply with the Living Wage Policy in any manner, Consultant shall pay to City a fine of $500 and shall pay to any employee providing Services under this Agreement a penalty of three times the amount or value of the compensation owed to such employee under the Living Wage Policy. Consultant shall pay such fine and penalty within fifteen (15) calendar days after the City Manager or designee provides written notice to Consultant of the amount owed.

EXHIBIT F

PROFESSIONAL SERVICES AGREEMENT
(CITY of Oxnard and HAZEN AND SAWYER)

PREVAILING WAGE

1. Consultant acknowledges that the Project defined in the Agreement between Consultant and City is a "public work" as defined in Division 2, Part 7, Chapter 1 of the California Labor Code ("Chapter 1"), and that this Agreement is subject to Chapter 1 and the rules and regulations established by the Director of Industrial Relations ("DIR") implementing such statutes. Consultant shall perform the Project as a public work. Consultant shall comply with and be bound by all the terms, rules and regulations described in Chapter 1 and the DIR's rules and regulations as though set forth in full herein.

2. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Agreement are on file at City Hall and will be made available to any interested party on request. Consultant acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Consultant shall post such rates at each job site covered by this Agreement.

3. Consultant is required to post job site notices, as prescribed by regulation. See Labor Code Section 1771.4(a)(2).

4. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. Consultant shall, as a penalty to City, forfeit not more than $200 for each calendar day or portion thereof for each worker paid less than the DIR's determined prevailing rates for the work or craft in which the worker is employed pursuant to this Agreement by Consultant or any subcontractor. The Labor Commissioner shall determine the amount of the penalty as described in Section 1775.

5. Consultant shall comply with Labor Code Section 1776, which requires Consultant and each subcontractor to (1) keep accurate payroll records and verify such records in writing under penalty of perjury, (2) certify and make such payroll records available for inspection, and (3) inform City of the location of the records.

6. Consultant shall comply with Labor Code Sections 1777.5, 1777.6 and 1777.7 and California Administrative Code Title 8, Section 200 et seq. concerning the employment of apprentices on public works projects for all

apprenticeable occupations. Before commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within 60 days after concluding the Project, Consultant and each of its subcontractors shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

7. Consultant may not be debarred or suspended throughout the Agreement Term pursuant to Labor Code Section 1777.1 or 1777.7. If he, she or it becomes debarred or suspended in the Agreement Term, Consultant must immediately notify City.

8. Consultant is not qualified to bid on, be listed in a Bid proposal, or engage in the performance of any contract for public work, as defined in Labor Code Sections 1720 through 1861, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. Consultant shall continue without interruption to stay registered and qualified to perform public work pursuant to Section 1725.5 for the duration of the term of this Agreement. This provision does not apply to construction, alteration, demolition, installation or repair work of $25,000 or less or to maintenance work of $15,000 or less.

9. Consultant acknowledges that 8 hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810.

10. Consultant shall comply with and be bound by Labor Code Section 1813 concerning penalties for workers who work excess hours. Consultant shall, as a penalty to City, forfeit $25 for each worker employed in the performance of this Agreement by Consultant or by any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code Section 1815, work performed by Consultant's employees in excess of 8 hours per day and 40 hours per week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than 1 ½ times the basic rate of pay.

11. The Project listed in the Agreement is subject to compliance monitoring and enforcement by the DIR.

12. Consultant shall be responsible for each and every one of its subcontractors' compliance with Chapter 1, the DIR's rules and regulations, and Labor Code Sections 1860 and 3700. Consultant shall include in the written contract between it and each subcontractor a copy of, and a

requirement that each subcontractor shall comply with, those statutory provisions. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractors' compliance, including without limitation, conducting a periodic review of the certified payroll records of each subcontractor, and upon becoming aware of the failure of the subcontractor to pay its workers the specified prevailing rate of wages, Consultant shall diligently take corrective action to halt or rectify any failure.

13. To the maximum extent, Consultant shall hold harmless, defend (with counsel approved by the City Attorney) and indemnify City, its legislative bodies, and its officials, officers, employees and agents from any demand or claim for damages, compensation, fines, penalties or other amounts arising out of or incidental to any acts or omissions listed above by any person or entity (including Consultant, its subcontractors, and each of their officials, officers, employees and agents) in connection with any work undertaken or in connection with the Agreement, including without limitation the payment of all attorneys' fees and other related costs. All duties of Consultant under this Section shall survive Agreement termination.

EXHIBIT G

PROFESSIONAL SERVICES AGREEMENT
(CITY of Oxnard and HAZEN AND SAWYER)

IRAN CONTRACTING CERTIFICATION

City of Oxnard
Purchasing Department

Solicitation # 26-44
Proposal Close Date: 12/18/25 by 2:00 PM PST

14.0 IRAN CONTRACTING ACT CERTIFICATION

(TO BE EXECUTED AND SUBMITTED WITH THE AGREEMENT)
Public Contract Code Sections 2202-2208

Pursuant to Public Contract Code 2204.(a) A public entity shall require a person that is submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a public entity with respect to a contract for goods or services of one million dollars ($1,000,000) or more to certify, at the time an Agreement is signed or renewed, that the person is not identified on a list created pursuant to subdivision (b) of Section 2203 as a person engaging in investment activities in Iran described in subdivision (a) of Section 2202.5 or as a person described in subdivision 9b) of Section 2202.5, as applicable.

To comply with this requirement, please insert your company/entity and Federal ID number (if available) and complete **one** of the options below. Please note, California law established penalties for providing false certifications, including civil penalties equal to the greater of $250,000 or twice the amount of the contract for which the false certification was made, contract termination and three-year ineligibility to bid on contract in accordance with Public Contract Code section 2205.

OPTION No.1 – CERTIFICATION
I, the official named below, certify I am duly authorized to execute this certification on behalf of the company/entity identified below, and the company/entity identified below is not on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars ($20,000,000) or more in credit to another person or entity, for 45 days or more, if that other person or company/entity will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS in accordance with subdivision
(b) of Public Contract Code 2203.

Company Name/Financial Institution (printed): Hazen and Sawyer

Federal ID Number (or n/a): 13-2904652

By (Authorized Signature):

Printed Name & Title of Person Signing: Lynn Grijalva, Vice President

Date Executed: December 18, 2025

Executed in the County of Los Angeles in the State of CA

Agreement 32600350 with Hazen and Sawyer for Professional Design and Construction Engineering Services for Wastewater Interstage Pump Station Project

City Council
March 17, 2025

Jan Hauser
Wastewater Division Manager

CITY OF OXNARD CALIFORNIA

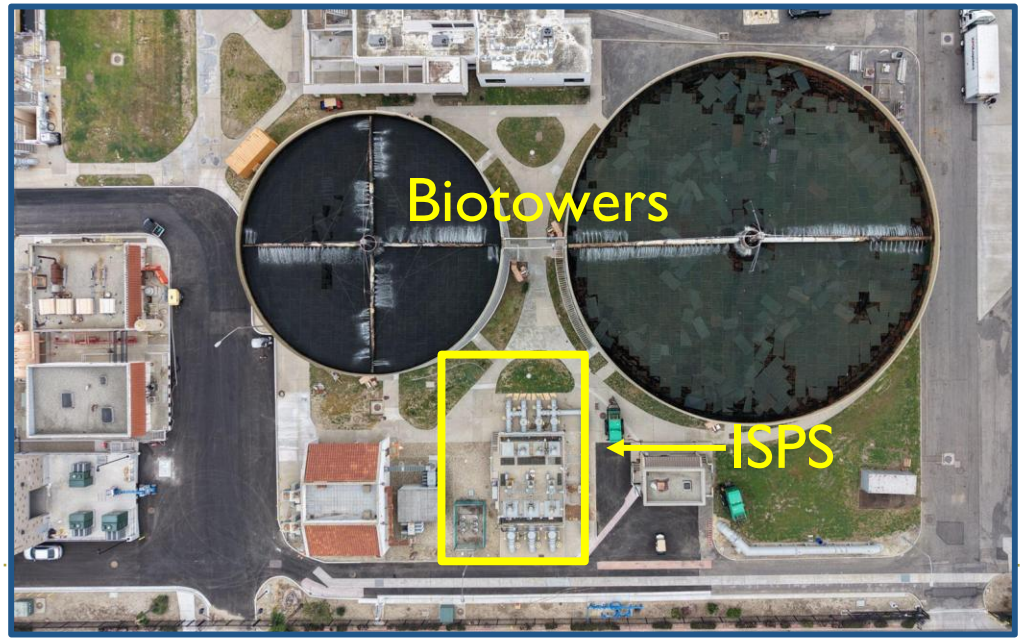
RECOMMENDATION

That the City Council approve and authorize the Mayor to:

1. Execute an Agreement with Hazen and Sawyer for a term of five years from March 17, 2026, to March 16, 2031, for a total amount not to exceed $2,912,479 for Design and Construction Engineering Services; and
2. Authorize a project budget appropriation in the amount of $1,912,479 from the Wastewater Fund (611), as well as the corresponding transfers in the Wastewater Capital Fund (612) for the Design and Construction Engineering Services for the Wastewater Interstage Pump Station Project (C2544).

BACKGROUND

- The Interstage Pump Station (ISPS) conveys primary effluent to the biotowers and then pumps bioflow to the activated sludge process
- An upgrade to the activated sludge process is underway. The removal of the biotowers will make the existing ISPS obsolete and in need of replacement.



BACKGROUND

Interstage Pump Station

- The existing ISPS was constructed in 1975
- Complete replacement was recommended in the 2017 Public Works Integrated Master Plan

DISCUSSION

- Request for Proposal (RFP) 26-44 for Professional Design and Construction Engineering Services - Water Resource Recovery Facility: Interstage Pump Station
  - Advertised on November 10, 2025
  - Qualifications and proposals were due on December 18, 2025

- The RFP was directly sent to 34 firms and published on www.publicpurchase.com and the City's website

- The City received 2 proposals in response to RFP 26-44

- The selection committee consisted of the Wastewater Division Manager, Operations Manager, and Wastewater Project Manager

DISCUSSION

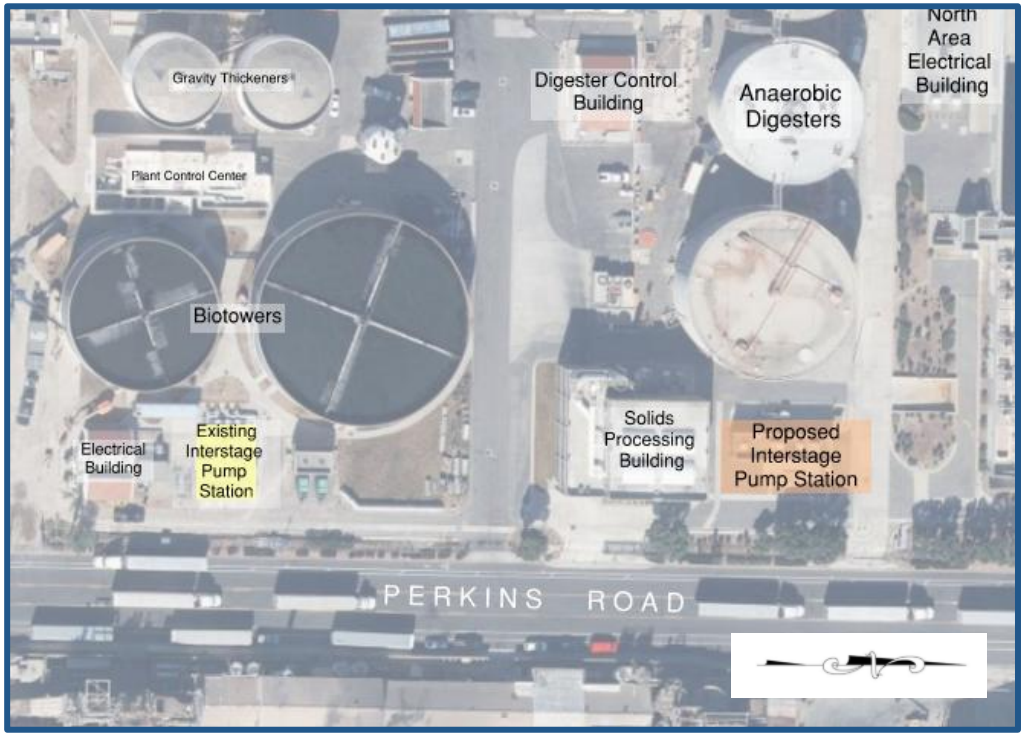
- Staff ranked the proposals based on the following criteria:
  - Company profile
  - Assigned staff
  - Project experience
  - Project approach and understanding
  - Level of effort

- Hazen and Sawyer was determined to be the highest qualified and experienced proposer

DISCUSSION

The scope of work includes:

- Project Management
- Data review and condition assessment
- Preliminary design report and basis of design
- Detailed design plans and specifications
- Bid support services
- Engineering services during construction



FINANCIAL IMPACT

- The total cost for this Agreement with Hazen and Sawyer for Design and Construction Engineering Services for the Wastewater Interstage Pump Station shall not exceed $2,912,479 over a five-year term.

- An appropriation to Wastewater Capital Fund (612) funded from the Wastewater Fund (611) in the amount of $1,912,479 is requested for Project C2544.

- The total requested project budget of $3,052,479 includes an additional $140,000 to cover standard project related costs that are not part of the consultant's agreement.
  - These typical project costs may include, but are not limited to permit and regulatory fees, plan check and inspection fees, and City staff project management costs.

CITY OF OXNARD CALIFORNIA

End of Presentation