



AGENDA
Parks, Recreation & Community Services Commission
Regular Meeting
Council Chambers, 305 W Third Street
March 25, 2026
5:30 p.m.

Please click the link below to join the webinar:

[https://us06web.zoom.us/webinar/tZEpdO2trjwqHNx81fSdKfiX4rUI9O5l3eC5/ics?icsToken=DKP8v1FYIfycANXITgAALAAAAAt27372tzXt6OTRWihEU93euCFxOawebn9P2Nm0Tb6mNJUBR0ZeYJPdC_UYbRy9RFsmysg9zFmsp8eovTAWMDAwMQ](https://us06web.zoom.us/join/https://us06web.zoom.us/webinar/tZEpdO2trjwqHNx81fSdKfiX4rUI9O5l3eC5/ics?icsToken=DKP8v1FYIfycANXITgAALAAAAAt27372tzXt6OTRWihEU93euCFxOawebn9P2Nm0Tb6mNJUBR0ZeYJPdC_UYbRy9RFsmysg9zFmsp8eovTAWMDAwMQ)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 854 3450 7068

Passcode: 735744

If you wish to speak during public comments or a particular item on the agenda, please sign-on by following the zoom call in steps listed above. Once the Chair calls for public speakers, press *9 to raise your hand, or if online, click the raise hand icon in the Zoom interface to inform the Chair you would like to speak during the public speaking section for that particular item on the agenda.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 2:00 p.m. on the day of the meeting by contacting the Commission Secretary Adriana Britt at adriana.britt@oxnard.org. Please indicate the agenda item number in the subject line.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Adriana Britt at 805-385-7995. Notifications at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial: US: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 811 853 5257 (Toll Free) or 888 475 4499 (Toll Free) and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following the announcement of the item. After the item is announced, members of the public shall have three minutes to register or otherwise be recognized for the purpose of providing public comment.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

Consideration of Teleconference Participation pursuant to Assembly Bill 2449.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meeting of January 28, 2026.
RECOMMENDATION: Approve.
2. SUBJECT: Minutes of the Special Meeting of February 18, 2026.
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At a regular meeting, a person may address the Parks, Recreation & Community Services Commission only on matters within the subject matter jurisdiction of the Commission. The presiding officer shall limit public comments to three minutes. The Commission cannot enter into a detailed discussion or take action on any item presented during public comments not on the agenda. Such items may only be referred to the Commission Secretary for administrative action or scheduled on a subsequent agenda for discussion. Unless otherwise approved by the Commission, persons wishing to speak on items not on the agenda should do so during public comments.

D. COMMISSION BUSINESS:

1. SUBJECT: Election of Vice Chair
RECOMMENDATION: The Commission elects the Vice Chair for 2026
2. SUBJECT: February 18, 2026, Special Meeting Tour Review
RECOMMENDATION: That the Commission discuss tour observations and agenda recommendations for upcoming meetings

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3. SUBJECT: Five Points Park
RECOMMENDATION: The Commission discuss next steps for advancing the Five Points Park Development

E. AD HOC COMMITTEE REPORT

1. SUBJECT: Field Allocation Policy Ad Hoc Committee
RECOMMENDATION: That the Commission receive an update from the Ad Hoc Committee.
Sunset Date: May 2026

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates
RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard, including projected completion dates.
2. SUBJECT: Recreation and Community Services Division Updates
RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.

G. COMMISSIONER COMMENTS

Commissioners may individually report on items of interest or concern outside of Ad Hoc Committee reports. The Commission cannot enter into detailed discussion or take action on any item presented during these reports. The Commissioner's report shall not exceed three minutes.

H. ITEMS FOR FUTURE CONSIDERATION

Commissioners may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in a meeting, please contact Adriana Britt at 805-385-7995. Notifications at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

MINUTES
Parks, Recreation & Community Services Commission
January 28, 2026

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 5:31 p.m., the regular meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Joe Garcia, Oscar Hernandez, Abel Velasquez, and Miguel Fernandez (5:57 pm) were present. Staff members present were Steve Howlett, Assistant Public Works Director, and Jessy Tapia, Cultural and Community Services Manager.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the Regular Meetings of November 19, 2025.

RECOMMENDATION: Approve.

DISCUSSION: [None.]

ACTION: Minutes were approved as recommended.

C. PUBLIC COMMENTS

Larry Stein: Suggested that the commission attend Council Meetings during parks and recreation budget discussions.

Bella Contreras: Potential lighting fee at Colonia Park for the Eastside Little League.

Daniel Alvares, Chair of Colonia Neighborhood Council and Eastside Little League Coach: Issues regarding the public restrooms in the Colonia Park.

D. COMMISSION BUSINESS:

1. SUBJECT: Election of Chair and Vice Chair

RECOMMENDATION: That the Commission Elect a Chair and Vice Chair for 2026

DISCUSSION: [None.]

ACTION: The Commission nominated Angela Whitecomb as the 2026 Parks, Recreation, and Community Services Chair. (Garcia/Velasquez 3/0)

The Commission motioned to postpone the nomination of Vice Chair to the next meeting. (Garcia/Hernandez 4/0)

Larry Stein: Suggests that vacancies are filled before electing the Vice Chair, expressed interest in serving on the commission.

2. SUBJECT: Adoption of the 2026 Commission Calendar

RECOMMENDATION: Adoption of 2026 Parks, Recreation and Community Services Commission Calendar.

DISCUSSION: [None.]

ACTION: The Commission adopted the 2026 Commission Calendar presented by staff. (Velasquez/Hernandez 4/0)

3. SUBJECT: Annual Work Plan
RECOMMENDATION: That the Commission select items from the Oxnard Parks & Recreation Master Plan and develop a work plan for the calendar year.
DISCUSSION: Staff reviewed 13 Recommendations and 3 Goals with the Commission. The Commission would like to prioritize; Providing transportation for youth to attend programming of their choice, multi-use tennis courts, a park for the Meta District, and public access to the future trail along the Santa Clara River.
ACTION: [None.]

Larry Stein: Suggests that the Commission consider the budget when developing the Annual Work Plan

4. SUBJECT: Recreation or Parks Tour
RECOMMENDATION: That the Commission discuss an agenda and date for a special meeting to tour facilities.
DISCUSSION: The Commission discussed possible dates for the tour.
ACTION: The Commission scheduled a Recreation and Park Tour for Wednesday, February 18, 2026, to visit Colonia Park and Gymnasium, Oxnard PAL, and the Oxnard Special Populations program.

E. AD HOC COMMITTEE REPORT

1. SUBJECT: Field Allocation Policy Ad Hoc Committee
RECOMMENDATION: That the Commission receive an update from the Ad Hoc Committee.
DISCUSSION: Commissioner Joe updated the commission on their meeting with staff to develop a recommendation for a new policy.
ACTION: [None.]

F. REPORT OF THE COMMISSION SECRETARY

The Commission Secretary shall report on items of interest to the Commission occurring since the last meeting. The Commission cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

1. SUBJECT: Parks Division Updates
RECOMMENDATION: That the Commission receive an update on current park projects in the City of Oxnard, including projected completion dates.
DISCUSSION: Steve Howlett, Assistant Public Works Director, provided an update on the park beautification project, turf transformation project, Arbor Pro Agreement, Phase 2 Olokoy playground replacement, Carriage Square Neighborhood Quimby Funds, Landscape standards project, Durley Park Project, Bench and Tree Donation Program, and Kansas City Current Pro Women's Team.
ACTION: [None.]

Larry Stein: Completion of Sports Park

2. SUBJECT: Recreation and Community Services Division Updates
RECOMMENDATION: That the Commission receive an update on upcoming Recreation and Community Services events and programs.
DISCUSSION: Jessy Tapia, Cultural and Community Services Manager, updated the commission on Youth Basketball Season, MLK Freedom and Unity Youth Summit, and Kansas City Current Pro Team. Meet Up Clean Up scheduled at Carty Park, Community Park West, Colonia Park, and Tamale Festival.
ACTION: [None.]

G. COMMISSIONER COMMENTS

1. Commissioner Hernandez is continuing to finalize the Field Allocation Policy.
2. Commissioner Velasquez updated the commission on all of his efforts to beautify the city of Oxnard.
3. Commissioner Garcia expressed concern regarding the use of River Ridge by Kansas City Currents and updated the commission on his participation at various events with Oxnard PAL.
4. Commissioner Fernandez spoke about his participation in the Native Plant Fest and Christmas Parade.

H. ITEMS FOR FUTURE CONSIDERATION

1. Sports Park

I. ADJOURNMENT

The meeting adjourned at 7:49 pm

Adriana Britt, Acting Secretary

Angela Whitecomb, Commission Chair

MINUTES
Parks, Recreation & Community Services Commission
February 18, 2026

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 3:01 p.m., the special meeting of the Parks, Recreation & Community Services Commission convened. Commissioners Angela Whitecomb, Joe Garcia, Oscar Hernandez, Miguel Fernandez, and Abel Velasquez (3:19 pm) were present. Staff members present were Steve Howlett, Assistant Public Works Director, Jessy Tapia, CCS Manager, Adriana Britt, Admin Services Analyst, Ana Marquez and Susan Marquez (3:05 - 3:37 pm), CCS Analysts, Matt O'Neill (3:44 - 3:55 pm) and Juliet Morales (4:17 - 5:36 pm), CCS Supervisors, were present.

B. COMMISSION BUSINESS:

1. SUBJECT: City Hall

RECOMMENDATION: That the Commission meet at City Hall for the Special Meeting.

DISCUSSION: [None.]

ACTION: The Commission met at City Hall to conduct the scheduled special meeting for a City of Oxnard site and park tour.

2. SUBJECT: PAL Gym

RECOMMENDATION: That the Commission tour the PAL Gym and facility.

DISCUSSION: [None.]

ACTION: [None.]

3. SUBJECT: Wilson Community Center

RECOMMENDATION: That the Commission visit the Wilson Community Center and Park during the Oxnard Special Populations program hours.

DISCUSSION: [None.]

ACTION: [None.]

4. SUBJECT: Colonia Gym and Park

RECOMMENDATION: That the Commission tour the Colonia Park and Gymnasium

DISCUSSION: [None.]

ACTION: [None.]

Bella Contreras, Eastside Little League Board President: Voiced needs for the organization within the park.

C. ADJOURNMENT

The meeting adjourned at 5:36 pm

Adriana Britt, Acting Secretary

Angela Whitecomb, Commission Chair