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AGENDA
Inter-Neighborhood Council Organization (INCO) Executive Board
Regular Meeting
City Council Chambers Closed Session Room - 305 W. Third Street
April 8, 2026
6:00 p.m.

To join remotely, click on the link below:

<https://us06web.zoom.us/j/88396471151?pwd=hyZ00kspiEMG2bZMZbS1ZcDkx6SdhU.1>

Or telephone (toll-free): (877) 853-5257

Meeting ID: 883-9647-1151

Passcode: 667146

If you wish to speak during public comments or a particular item on the agenda, please sign on by following the Zoom call in using the information listed above. Once the presiding officer calls for public speakers, over the phone, press *9 to raise your hand, or if online, click the raised hand icon in the Zoom interface to inform the presiding officer you would like to speak during the public speaking section for that particular item on the agenda.

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely, sign on by following the Zoom call in using the information listed above.

YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
 - a. Submit a request to speak no later than 2:00 p.m. on the day of the meeting by contacting the INCO Executive Secretary Samantha Shapiro at (805) 385-7447 or samantha.shapiro@oxnard.org. Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
 - a. To provide a public comment during the meeting dial (877) 853-5257 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press *9 to raise your hand. Once called on, press *6 to unmute your phone.
 - b. Public comments on agenda items will be taken following any presentation of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. The presiding officer shall limit public comments to three minutes.

A. ROLL CALL

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of March 4, 2026
RECOMMENDATION: Approve.
2. SUBJECT: Minutes of the meeting of March 23, 2026
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At this time, a person may address the Executive Board on matters within the subject matter jurisdiction of the Executive Board. The Executive Board cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item. The presiding officer shall limit public comments to three minutes.

D. BUSINESS

1. SUBJECT: INCO Goals & Action Items
RECOMMENDATION: That the INCO Executive Board discuss previously approved 2026 goals, consider any modifications, and develop associated action items.
2. SUBJECT: 2026 Spring Candidate Forum
RECOMMENDATION: That the INCO Executive Board discuss the 2026 candidate forum for the June primary election.
3. SUBJECT: INCO Budget FY 26-27
RECOMMENDATION: That the INCO Executive Board receive an update on the proposed budget for INCO activities in FY 26-27, followed by a discussion.
4. SUBJECT: INCO Subcommittees
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.
5. SUBJECT: INCO General Membership Meeting
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO General Membership meeting.

E. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO Executive Board cannot enter into a detailed discussion or take action on any item presented during these reports.

F. ITEMS FOR FUTURE CONSIDERATION

Members may request that items be placed on future agendas for extended discussion.

G. ADJOURNMENT

Draft MINUTES
Inter-Neighborhood Council Organization (INCO) Executive Board Meeting
Special Meeting
Wednesday, March 4, 2026

A. ROLL CALL

At 5:05 p.m., Chair Diana Velzy called the meeting to order. Present were: Chair Velzy, 2nd Vice Chair Isaac Khalaf, and 4th Vice Chair Doug Tauber. 1st Vice Chair Lissa Hewitt arrived at 5:30 p.m. 3rd Vice Chair Daniel Alvarez was absent.

A quorum of members was present.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of February 11, 2026
RECOMMENDATION: Approve.
ACTION: Motion by Isaac Khalaf, second by Doug Tauber to approve the minutes. Minutes were approved.

C. PUBLIC COMMENTS

None.

D. BUSINESS

Chair Velzy reordered the agenda items as follows: Item D-1; Item D-4; Item D-3; Item D-2.

1. SUBJECT: 2026 Candidate Forums
RECOMMENDATION: That the INCO Executive Board discuss the 2026 candidate forum for the June primary election.

Ronald Arruejo will present at tonight's general membership meeting. Chair Velzy requested to schedule a special executive board meeting to discuss candidate forum logistics in March. The members agreed and a date will be researched.

2. SUBJECT: INCO Goals & Action Items
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

2nd Vice Chair Khalaf shared that he believes data about the neighborhood activity should be shared with the general membership, and shared a map that visualizes the neighborhood activity membership and would highlight the top three issues of each neighborhood.

The Executive Board discussed that they would be interested in making calls to neighborhood chairs to remind them of general meetings to increase participation at the meetings.

3. SUBJECT: INCO Subcommittees
RECOMMENDATION: That the INCO Executive Board receive an update, followed by discussion.

Activation: Chair Velzy shared she is working with the Mayor Pro Tem regarding activation of four neighborhood councils in District 2. She is also working on activation of Marina West and Tierra Vista. 2nd Vice Chair Khalaf shared he would like to work with interested residents in Sea Air to reactivate the neighborhood council.

4. SUBJECT: INCO General Membership meeting
RECOMMENDATION: That the INCO Executive Board discuss and set the agenda for the next INCO General Membership meeting.

Code Compliance will attend the April meeting. Other future items may include: discussion of goals and action items; Airport update; finance discussion. Past items of consideration included: General Discussion on Measure O and ways to get involved in CAGs and outside groups.

E. EXECUTIVE BOARD REPORTS

2nd V. Chair Khalaf - work schedule may not allow him to accommodate moving the e-board meetings to 5:00 p.m. on a consistent basis.

F. ITEMS FOR FUTURE CONSIDERATION

The April executive board meeting agenda will include: goals & action items; subcommittee update; general membership meeting agenda.

G. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 5:58 PM

Samantha Shapiro, Secretary

Diana Velzy, Chair

Draft MINUTES
Inter-Neighborhood Council Organization (INCO) Executive Board Meeting
Special Meeting
Monday, March 23, 2026

A. ROLL CALL

At 5:56 p.m., Chair Diana Velzy called the meeting to order. Present were: Chair Velzy, 1st Vice Chair Lissa Hewitt, 2nd Vice Chair Isaac Khalaf, and 4th Vice Chair Doug Tauber. 3rd Vice Chair Daniel Alvarez was absent.

A quorum of members was present.

B. PUBLIC COMMENTS

None.

C. BUSINESS

1. SUBJECT: 2026 Spring Candidate Forum
RECOMMENDATION: That the INCO Executive Board discuss details for the 2026 Spring Candidate Forum.

Ronald Arruejo provided background on past candidate forums and the general structure that could be followed for the 2026 Spring Candidate Forum. Doug Tauber made a motion to approve the 2026 candidate forum with the details below:

- a. Dates: May 6th (in lieu of general membership meeting) and May 11 (only if necessary based on participants)
 - b. Offices: all five non-partisan offices
 - c. Style: forum
 - d. Administrative process: Ronald Arruejo will take lead and keep board informed
- Isaac Khalaf seconded the motion. All in favor.

Ronald Arruejo recommended requesting Spanish translation for the events, and will begin outreach and keep the Executive Board approved. There will be a follow-up discussion at the 4/8 Executive Board meeting.

D. EXECUTIVE BOARD REPORTS

None.

E. ITEMS FOR FUTURE CONSIDERATION

None.

F. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 6:39 PM

Samantha Shapiro, Secretary

Diana Velzy, Chair