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AGENDA  
Inter-Neighborhood Council Organization (INCO) General Membership  
Regular Meeting  
Council Chambers, 305 West Third Street  
May 6, 2026  
6:00 p.m.

**To join remotely, click on the link below:**

<https://us06web.zoom.us/j/89904531547?pwd=mcbG68x2P8HfcWkGI2e1gZnOEqbb0y.1>

**Or telephone (toll-free):** (877) 853-5257  
Meeting ID: 899 0453 1547  
Passcode: 911653

If you wish to speak during public comments or a particular item on the agenda, please sign on by following the Zoom call in using the information listed above. Once the presiding officer calls for public speakers, over the phone, press \*9 to raise your hand, or if online, click the raised hand icon in the Zoom interface to inform the presiding officer you would like to speak during the public speaking section for that particular item on the agenda.

In accordance with Assembly Bill 2449, members of the legislative body may meet in-person or remotely. To participate remotely, sign on by following the Zoom call in using the information listed above.

**YOU MAY PARTICIPATE IN THE MEETING IN THE FOLLOWING WAYS:**

1. ATTEND THE MEETING AT THE LOCATION LISTED ABOVE OR VIA ZOOM
2. EMAIL COMMENTS OR REQUESTS TO SPEAK BEFORE THE MEETING
  - a. Submit a request to speak no later than 3:00 p.m. on the day of the meeting by contacting the INCO Executive Secretary Samantha Shapiro at (805) 385-7447 or [samantha.shapiro@oxnard.org](mailto:samantha.shapiro@oxnard.org). Please indicate the agenda item number in the subject line.
3. PROVIDING PUBLIC COMMENTS REMOTELY DURING THE MEETING
  - a. To provide a public comment during the meeting dial (877) 853-5257 and enter the Meeting ID and Passcode listed above as the Zoom details for this meeting. When the Chair announces the particular item on the agenda you want to speak on, press \*9 to raise your hand. Once called on, press \*6 to unmute your phone.
  - b. Public comments on agenda items will be taken following any presentation of the item. After the item is announced, members of the public may register or otherwise be recognized for the purpose of providing public comment. The presiding officer shall limit public comments to three minutes.

In compliance with the American with Disabilities Act, if you require special assistance to participate in a meeting, please contact the City Clerk's office at (805) 385-7803. Notification at least 72 hours prior to the meeting will enable the City to reasonably arrange for your accessibility to the meeting.

A. ROLL CALL/PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of April 1, 2026  
RECOMMENDATION: Approve.

C. PUBLIC COMMENTS

At this time, a person may address the INCO on matters within the subject matter jurisdiction of the INCO. The INCO cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the Executive Secretary for administrative action or scheduled on a subsequent agenda for discussion. Public comments on items on the agenda will be considered at the time of consideration of the agenda item. The presiding officer shall limit public comments to three minutes.

D. BUSINESS

1. SUBJECT: Opioid Overdose Prevention Program  
RECOMMENDATION: That the INCO General Membership receive a presentation from Nilsa Bucio, HCA Training & Education staff with Ventura County Public Health Agency, followed by Q&A.

E. NEIGHBORHOOD CHAIR REPORTS

Neighborhood Chairs may individually report on items of interest or concern to their neighborhoods. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

F. REPORT OF THE EXECUTIVE SECRETARY

The Executive Secretary shall report on items of interest to the INCO occurring since the last meeting. The INCO cannot enter into detailed discussion or take action on any items presented during this report. Such items may only be referred to the Secretary for administrative action or scheduled on a subsequent agenda for discussion.

G. EXECUTIVE BOARD REPORTS

The Executive Board may individually report on items of interest or concern. The INCO cannot enter into a detailed discussion or take action on any item presented during these reports.

H. ITEMS FOR FUTURE CONSIDERATION

Members may request that items be placed on future agendas for extended discussion.

I. ADJOURNMENT

*Draft* MINUTES  
Inter-Neighborhood Council Organization (INCO) General Membership  
Wednesday, April 1, 2026

A. ROLL CALL/PLEDGE OF ALLEGIANCE

At 6:02 p.m., Chair Diana Velzy called the meeting to order.

Present were: Christopher Bissonnette, Blackstock South; Jon Huycke, Bryce Canyon North; Tom McNally, Channel Islands (virtual); Noemi Corpuz, Cypress (virtual); Alexis Schmidt, East Village; Robert Lucio, Kamala Park; Daniel Alvarez, La Colonia; Larry Stein, Lemonwood/Eastmont; Diana Velzy, Orchard Park; Lissa Hewitt, Oxnard Dunes; Walt Hagedohm, Oxnard Shores; Rosanna Biggerstaff, Pleasant Valley Estates; Sandy Diaz, Rio Lindo; Doug Tauber, Via Marina; Michael Gleason, West Village.

A quorum of members was present.

B. APPROVAL OF MINUTES

1. SUBJECT: Minutes of the meeting of February 4, 2026  
RECOMMENDATION: Approve.  
ACTION: Motion by Larry Stein, second by Christopher Bissonnette. All in favor. The minutes were approved as written.
2. SUBJECT: Minutes of the meeting of March 4, 2026  
RECOMMENDATION: Approve  
ACTION: Motion by Larry Stein, second by Isaac Khalaf. All in favor. The minutes were approved as written.

C. PUBLIC COMMENTS

None.

D. BUSINESS

1. SUBJECT: General Code Compliance Updates  
RECOMMENDATION: That the INCO General Membership receive a verbal presentation on general Code Compliance updates from Andrew Dickson, Code Compliance Manager, followed by Q&A.

Code Compliance Manager Andrew Dickson provided an overview of the Code Compliance division's role, including the full staffing of their division, recommendation to utilize the 311 app for any code compliance concerns, and items their division is not responsible for.

Questions included: enforcement of violations on city-owned property, concerns with holiday lights, food cart regulations, short term rental violations, noise complaints, fireworks fines, and the average timeframe for complaints to be addressed.

2. SUBJECT: INCO Goals & Action Items  
RECOMMENDATION: That the INCO General Membership receive an update on the 2026 INCO Goals & Action Items from the INCO Executive Board.

Executive Secretary Shapiro shared the 2026 goals adopted by the INCO Executive Board:

- a. Increase membership at INCO general membership meetings to 25 participants
- b. Increase involvement in INCO and the Neighborhood Council program through City events and Neighborhood Council reactivations
- c. Create a living document with the status of all Neighborhood Councils and identify the top three (3) issues facing all Neighborhood Councils
- d. Update a best practices document to support Neighborhood Council chairs

Related to goal “c”, Vice Chair Khalaf shared that a survey asking for the top three issues of each neighborhood will be sent out shortly to chairs, and the intention of this goal is to track the health and activity of the neighborhood councils. Chair Velzy shared additional information related to goal “d”.

E. NEIGHBORHOOD CHAIR REPORTS

Chris Bissonnette, Blackstock South: hosting a neighborhood bulky item cleanup on 4/2

Tom McNally, Channel Islands: On 4/14, Public Works & Transportation Committee workshop focused on Water Quality Implementation Plan.

Rob Lucio, Kamala: Elected a chair and vice chair on 1/29, will be looking to elect other positions at the next meeting.

Sandy Diaz, Rio Lindo: Election meeting held on 3/19 and elected vice chair, treasurer, and three members at large. There was no volunteer for Chair and Sandy will be acting chair until there is a volunteer. Bulky item pickup scheduled for 6/6.

Doug Tauber, Via Marina: Neighborhood received two concepts for park improvements at their last neighborhood council meeting.

Daniel Alvarez, La Colonia: Meeting scheduled for 4/22 with traffic engineer update. Shared concern from business owner with activity in the alley.

Lissa Hewitt, Oxnard Shores: Meeting held on 3/26

F. REPORT OF THE EXECUTIVE SECRETARY

Executive Secretary Shapiro shared that the City Council will be discussing priority setting at the City Council meeting on 4/30.

G. EXECUTIVE BOARD REPORTS

Chair Velzy: Ronald Arruejo is working on setting up the candidate forums. Two tentative dates for the event are May 6 and May 11. Final decision regarding dates, positions and time will be on 4/8 and events publicized shortly after.

H. ITEMS FOR FUTURE CONSIDERATION

1. Requests INCO discuss Measure O and issues that may or may not affect individual neighborhoods within next two months

I. ADJOURNMENT

Without objection, Chair Velzy adjourned the meeting at 7:18 PM.

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Samantha Shapiro, Secretary

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Diana Velzy, Chair