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AGENDA
January 25, 2011
OXNARD CITY COUNCIL
*OXNARD COMMUNITY DEVELOPMENT COMMISSION
*OXNARD FINANCING AUTHORITY
OXNARD HOUSING AUTHORITY
Regular Meetings
City Council Chambers, 305 West Third Street, Oxnard
7:00 P.M.

ADDENDUM TO AGENDA

N. CITY COUNCIL BUSINESS

- A. ROLL CALL/POSTING OF AGENDA *The Oxnard Community Development Commission and Oxnard Financing Authority will not meet because there are no items requiring consideration at this time.
- B. PUBLIC COMMENTS ON CLOSED SESSION ITEMS At this time, a person may address the legislative body only on matters appearing on the closed session agenda. The presiding officer shall limit public comments to three minutes.
- C. CLOSED SESSION
- D. OPENING CEREMONIES - 7:00 P.M.
Pledge of allegiance to the flag of the United States.
- E. CEREMONIAL CALENDAR

1. SUBJECT: Presentation of Certificate of Appreciation from the U.S. Fish & Wildlife Service for the City's Support for the Western Snowy Plover and California Least Tern Conservation Programs at Ormond Beach.
- F. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (30 Minutes) At this time, the legislative body will consider public comments for a maximum of thirty minutes. A person may address the legislative body only on matters not appearing on the agenda and within the subject matter jurisdiction of the legislative body. A person not able to address the legislative body at this time because the thirty minutes expires may do so just prior to adjournment of the meeting. The legislative body cannot enter into a detailed discussion or take any action on any items presented during public comments at this time. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on public hearing items should do so at the time of the hearing. The presiding officer shall limit public comments to three minutes.
- G. REVIEW OF INFORMATION/CONSENT AGENDA The members of the legislative body will consider whether to remove Information/Consent Agenda items for discussion later during the meeting.
- H. PUBLIC COMMENTS ON INFORMATION/CONSENT AGENDA At this time, a person may address the legislative body only on matters appearing on the information/consent agenda. The presiding officer shall limit public comments to three minutes.
- I. INFORMATION/CONSENT AGENDA

City Clerk Department

1. SUBJECT: Minutes of the Regular Meetings of the City Council for November 9 and November 16, 2010; and Minutes of the Regular Meeting of the Oxnard Housing Authority for November 9 and 16, 2010. (001)
RECOMMENDATION: Approve.
Legislative Body: CC/HA Contact: Daniel Martinez Phone: 385-7805

City Manager Department

2. SUBJECT: Agreements for City Council Review. (017)
RECOMMENDATION: Pursuant to Ordinance 2835, approve and authorize the City Manager, to execute the attached agreements/contracts and change orders/amendments in amounts more than \$25,000 but less than \$250,000.
Legislative Body: CC Contact: Edmund Sotelo Phone: 385-7950

Document: [View Item](#) (pdf 82.7 KB)

3. SUBJECT: Allocation of Funds for River Ridge Golf Course Maintenance Facility Construction Modifications. (021)
RECOMMENDATION: Approve the appropriation and authorize the City Manager to appropriate funds in the amount of \$51,800 from the golf course fund balance for construction modifications at the River Ridge Golf Club located at 2401 Vineyard Avenue.
Legislative Body: CC Contact: Michael Henderson Phone: 385-7950

Document: [View Item](#) (pdf 134 KB)

4. SUBJECT: Data Center Renovation Project GS09-05. (025)
RECOMMENDATION: Authorize staff to solicit bids for the Data Center Renovation Project located at 300 West Third St, 2nd Floor.
Legislative Body: CC Contact: Grace Hoffman Phone: 385-7445

Document: [View Item](#) (pdf 32.2 KB)

City Treasurer Department

5. SUBJECT: Ordinance No. 2838, Regarding Amending the Oxnard City Code to Reflect a Conversion in the Renewal Date for Businesses. (027)
RECOMMENDATION: Second reading and adoption.
Legislative Body: CC Contact: Tammy Gutierrez Phone: 385-7819

Document: [View Item](#) (pdf 1.05 MB)

6. SUBJECT: Quarterly Investment Report for the Second Quarter Fiscal Year (FY) 2010-2011. (057)
RECOMMENDATION: Accept the quarterly Investment Report for the Second Quarter FY 2010-2011
Legislative Body: CC Contact: Danielle M. Navas Phone: 385-7810

Document: [View Item](#) (pdf 156 KB)

Development Services Department

7. SUBJECT: Request for Cooperative Work Agreement with the California Department of Finance (DOF) for the Oxnard Blvd. Bicycle & Pedestrian Path. (063)
RECOMMENDATION: Approve and authorize the Mayor to execute the request for a cooperative work agreement (CWA) with the California Department of Finance (DOF) in the amount of \$842,025.29 for the Oxnard Boulevard bicycle and pedestrian path between Vineyard Avenue and E. Fourth Street.
Legislative Body: CC Contact: Cynthia Daniels Phone: 385- 7871

Document: [View Item](#) (pdf 358 KB)

Finance Department

8. SUBJECT: Judicial Foreclosures - Properties with Delinquent Assessments or Special Taxes. (075)
RECOMMENDATION: That City Council, acting as the legislative body of various Community Facilities Districts and Assessment Districts, approve and authorize staff to proceed with judicial foreclosure on properties with delinquent special assessments and special taxes located within several Assessment Districts and Community Facilities District throughout the City.
Legislative Body: CC Contact: Mike More Phone: 385- 7480

Document: [View Item](#) (pdf 6.931 KB)

9. SUBJECT: Ordinance No. 2839, Regarding Cancellation of Special Tax Lien for Property Within Community Facilities District No. 90-1. (079)

RECOMMENDATION: Second reading and adoption.

Legislative Body: CC Contact: Michael More Phone: 385-7480

Document: [View Item \(pdf 365 KB\)](#)

10. SUBJECT: Contract for Financial Advisory Services with First Southwest. (089)
RECOMMENDATION: Approve and authorize the Mayor to execute a three-year agreement with First Southwest (A-7374) in an amount not to exceed \$300,000 for financial advisory services.

Legislative Body: CC Contact: Michael More Phone: 385-7480

Document: [View Item \(pdf 509 KB\)](#)

Housing Department

11. SUBJECT: Grant Application to Department of Housing and Urban Development (HUD) for the Capital Fund Education and Community Facilities (CFCF) Program Grant. (105)
RECOMMENDATION: That the Housing Authority Board of Commissioners authorize the Executive Director to submit a grant application in the amount of \$5,000,000 to the Department of Housing and Urban Development (HUD) for the Capital Fund Education and Community Facilities Program.

Legislative Body: HA Contact: Larry White Phone: 385-8235

Document: [View Item \(pdf 45.7 KB\)](#)

Public Works Department

12. SUBJECT: Resolution to Commend Dennis Scala for over 21 Years of Service. (107)
RECOMMENDATION: Adopt the Resolution.

Legislative Body: CC Contact: Anthony Emmert Phone: 207-1669

Document: [View Item \(pdf 31 KB\)](#)

13. SUBJECT: Change Order No. 13 to Contract No. A-7259 with McCarthy Building Companies, Incorporated for the Advanced Water Purification Facility. (109)
RECOMMENDATION: Approve and authorize the Mayor to execute Change Order No.

13 to Public Works Contract with McCarthy Building Companies, Inc. (A-7259) in the amount of \$475,358 for the costs associated with accelerating the construction of the Advanced Water Purification Facility (AWPF) Administration/Visitor's Building for the completion and production of recycled water by September 30, 2011 in compliance with requirements to receive \$20 million in federal grant monies from the United States Bureau of Reclamation (BOR) Water Reclamation and Reuse Program Grant under Title XVI.
Legislative Body: CC Contact: Lou Balderrama Phone: 340-5358

Document: View Item (pdf 89.1 KB)

14. SUBJECT: 5th Street Utility Improvement Project; Recycled Water Retrofit Project and Recycled Water Distribution System Project Budgets. (111)

RECOMMENDATION: Approve the transfer of appropriations in the amount of: 1) \$13,654,803 from Water-Backbone Phase 1 Project 096002 as follows: a) \$3,702,099 to 5th Street Utility Improvement Project 11XXXX; b) \$5,336,291 to Recycled Water Retrofit Project 11XXXX;

- c) \$4,616,413 to Recycled Water Distribution System Project 11XXXX; and 2) \$130,877 from Wastewater Collection Fund Balance Fund 611 to 5th Street Utility Improvement Project 11XXXX.

Legislative Body: CC Contact: Anthony Emmert Phone: 207-1669

ACTION: Approved as recommended.

Document: View Item (pdf 117 KB)

J. TRANSMITTAL OF INFORMATION ONLY ITEMS

1. SUBJECT: Monthly Budget Status Report for the Period Ending December 31, 2010. (115)

Legislative Body: CC Contact: James Cameron Phone: 385-7461

Document: View Item (pdf 258 KB)

ACTION: Received and filed.

K. INFORMATION/CONSENT PUBLIC HEARINGS

1. SUBJECT: The Anacapa Townhomes Project - Planning & Zoning Permit Nos. 08-400-04 (Coastal Development Permit), 09-300-01 (Tentative Subdivision Map), and 09-590-01 (Coastal Zone Variance) Located at the Northeast Corner of Harbor Boulevard and Wooley Road. Filed by Oxnard Shores Co., LLC.
RECOMMENDATION: Continued to 02/08/11.
Legislative Body: CC Contact: Rob Roshanian Phone: 385-7914

ACTION: Continue to 2/08/2011.

L. PUBLIC HEARINGS - 7:15 P.M.

Housing Department

1. SUBJECT: Low and Moderate Income Needs Assessment - FY 2011-2012 Annual Action Plan, Fourth Annual Plan Component of the FY 2008-2013 Consolidated Plan. (129)
RECOMMENDATION: Conduct a public hearing to receive comments and provide direction to staff concerning unmet needs of low and moderate income persons for housing, public facilities and economic development.
Legislative Body: CC/HA Contact: Norma J. Owens Phone: 385-7959

Document: [View Item](#) (pdf 113 KB)

ACTION: Received Plan and provided comments.

M. REPORT OF CITY MANAGER/EXECUTIVE DIRECTOR/SECRETARY

The City Manager/Executive Director/Secretary shall report on items of interest to the legislative body occurring since the last meeting. The legislative body cannot enter into detailed discussion or take action on any item presented during this report. Such items may only be referred to the City Manager/Executive Director/Secretary for administrative action or scheduled on a subsequent agenda for discussion.

N. CITY COUNCIL/HOUSING AUTHORITY/COMMUNITY DEVELOPMENT COMMISSION BUSINESS/COMMITTEE REPORTS

City Clerk Department

1. SUBJECT: Appointments to Citizen Advisory Boards (CAGs). (133)
RECOMMENDATION: 1) That the Mayor, with approval of the City Council, appoint: a) Eleven members to the Commission on Homelessness; b) Five members to the Library Board;

c) Seven members to the Parks and Recreation Commission; and d) Nine members to the Senior Services Commission; and 2) That the City Council appoint: a) Seven members to the Commission on Community Relations; b) One member to the Planning Commission to a two year term; c) Four members to the Planning Commission to four year terms; and d) Appoint two Resident Commissioners to Oxnard Housing Authority.
Legislative Body: CC Contact: Daniel Martinez Phone: 385-7805

ACTION: Made Appoinjments to CAGs

Document: [View Item](#) (pdf 161 KB)

City Manager Department

2. SUBJECT: U.S. Postal Service Area Mail Processing Study.
RECOMMENDATION: Consider a verbal report and provide direction to staff concerning an Area Mail Processing (AMP) proposal by the U.S. Postal Service to evaluate the transfer of mail processing operations from the Oxnard Processing and Distribution Facility to the Santa Barbara Processing and Distribution Center.
Legislative Body: CC Contact: Martin Erickson Phone: 385-7870

ACTION: Received and provided comments.

City Manager Department

3. SUBJECT: Verbal Report on Big League Dreams
RECOMMENDATION: Consider a verbal report on the proposed Big League Dreams project at Oxnard College Park (3250 South Rose Avenue) and provide direction to the

City Manager.

Legislative Body: CC Contact: Michael Henderson Phone: 385-7950

ACTION: Provided comments to staff.

O. REPORTS

Finance Department:

1. SUBJECT: Fiscal Year 2009-10 Annual Financial Reports for the City and Community Development. (145)
RECOMMENDATION: Receive and file the FY 2009-10 Comprehensive Annual Financial Reports (CAFRs) for the City and Community Development (CDC).
Legislative Body: CC Contact: James Cameron Phone: 385-7461

Document: View Item (pdf 39.5 KB)

ACTION: Received report and provided comments.

Public Works Department:

2. SUBJECT: Water Conservation Master Plan. (147)
RECOMMENDATION: Approve and adopt a resolution approving the City of Oxnard Water Conservation Master Plan.
Legislative Body: CC Contact: Anthony Emmert Phone: 207-1669

Document: View Item (pdf 189 KB)

ACTION: Continue to 02/01/2011.

- P. PUBLIC COMMENTS ON REPORTS At this time, a person may address the legislative body only on matters appearing on the reports. The presiding officer shall permit a person to address the legislative body after the staff presentation on the report and before the

consideration of the report by the legislative body. The presiding officer shall limit public comments to three minutes.

Q. APPOINTMENT ITEMS

R. STUDY SESSION

S. PUBLIC COMMENTS ON STUDY SESSION At this time, a person may address the legislative body only on matters appearing on the study session agenda. The presiding officer shall permit a person to address the legislative body after the staff presentation on the item and before the consideration of the item by the legislative body. The presiding officer shall limit public comments to three minutes.

T. ADJOURNMENT